



CITY OF SANTA CLARA

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SANTA CLARA STADIUM AUTHORITY



AGENDA

A complete agenda packet with back-up reports is available at either City Library beginning Saturday before the Tuesday meeting or at the City Clerk's Office on weekdays. A complete agenda packet is also available at the City Council meeting and on the City's website.

May 19, 2015

5:00 pm

Closed Session

Council Conference Room

Conference with Legal Counsel - Existing Litigation
Pursuant to Government Code Section 54956.9(d)(1)
*Vinod K. Sharma, et al. v. Successor Agency to the
Redevelopment Agency of the City of Santa Clara, et al.*
Sacramento County Superior Court Case No. 34-2013-80001396

REGULAR MEETING

7:00 PM in the City Hall Council Chambers

APPEAL OF HEARING DECISIONS OF THE STADIUM AUTHORITY MUST BE MADE TO THE SUPERIOR COURT WITHIN 90 CALENDAR DAYS OF FINAL ACTION. BECAUSE OF THE AGENDA PROVISION FOR RECONSIDERATION, FINAL ACTION IS DEEMED TO OCCUR AT THE END OF THE NEXT REGULAR MEETING PURSUANT TO CITY COUNCIL POLICY (P&P 042). (CODE OF CIVIL PROCEDURE SECTION 1094.6)

AB23 ANNOUNCEMENT: MEMBERS OF THE SANTA CLARA STADIUM AUTHORITY BOARD ARE ENTITLED TO RECEIVE \$30 FOR EACH ATTENDED MEETING.

- 1. ROLL CALL:**
- 2. APPROVAL OF MINUTES:**
 - A. April 21, 2015.**
- 3. CONTINUANCE/EXCEPTIONS:**
- 4. UNFINISHED BUSINESS:**
 - A. Possible Reconsideration of Actions Taken at Immediately Preceding Meeting. (See Summary of Actions for potential reconsideration, which is attached to the posted Agenda and is in the Agenda Packet Binder in the Council Chambers.)**

5. NEW BUSINESS:

- A. Joint City Council, Sports and Open Space Authority, Housing Authority, Stadium Authority and Successor Agency to the City of Santa Clara Redevelopment Agency Study Session: Review of the Proposed Operating Budget, Proposed Capital Improvement Project (CIP) Budget and Five Year Financial Plan for Fiscal Year 2015-16.

6. PUBLIC PRESENTATIONS:

This item is reserved for persons to address the Stadium Authority on any matter not on the agenda that is within the subject matter jurisdiction of the City. The law does not permit Stadium Authority action on, or extended discussion of, any item not on the agenda except under special circumstances. The Stadium Authority, or staff, may briefly respond to statements made or questions posed, and the Stadium Authority may request staff to report back at a subsequent meeting. Although not required, please submit to the Stadium Authority Secretary your name and subject matter on forms available by the door in the Council Chambers.

7. REPORTS OF STADIUM AUTHORITY MEMBERS AND SPECIAL STADIUM AUTHORITY COMMITTEES:

- A. Reports regarding conference attendance, if any.

8. CLOSED SESSION MATTERS:

- A. Stadium Authority Counsel Reports:

9. ADJOURNMENT:

- A. To Tuesday evening, **June 16, 2015**, at 7:00 pm for the regular scheduled meeting in the City Hall Council Chambers.

05/19/15

CLOSED SESSION NOTICE

Santa Clara Stadium Authority

5:00pm
SA



The **GOVERNING BOARD OF THE STADIUM AUTHORITY** will meet in closed session on **Tuesday, May 19, 2015**, at **5:00 p.m.** or as soon thereafter as the matter can be discussed, in the Council Conference Room located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to it/them:

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Pursuant to Gov. Code § 54956.9(d)(1)

Vinod K. Sharma, et al. v. Successor Agency to the Redevelopment Agency of the City of Santa Clara, et al., Sacramento County Superior Court Case No. 34-2013-80001396

Date: May 15, 2015

A handwritten signature in black ink, appearing to read "Richard E. Nosky, Jr.".

RICHARD E. NOSKY, JR.
Stadium Authority Counsel

05/19/15

2A
SA

**MINUTES OF THE SANTA CLARA STADIUM AUTHORITY OF
THE CITY OF SANTA CLARA FOR REGULAR MEETING
HELD ON TUESDAY EVENING, APRIL 21, 2015**

The Santa Clara Stadium Authority of the City of Santa Clara met at 6:00 pm, on the above mentioned date, for a **Closed Session** in the Council Conference Room for a Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d)(1); *Vinod K. Sharma, et al. v. Successor Agency to the Redevelopment Agency of the City of Santa Clara, et al.*, Sacramento County Superior Court Case No. 34-2013-80001396. The agendized Conference with Real Property Negotiator pursuant to Government Code Section 54956.8, Property: APN 104-43-056, Authority Negotiator: Julio J. Fuentes, Executive Director (or designee), Negotiating Party: Al Guido, 49ers Stadium Co., LLC, Under Negotiation: Proposed Parking Agreement was cancelled. (Stadium Authority Counsel - 04/15/15)

The Stadium Authority then met at 10:40 pm for the regular scheduled meeting in the City Hall Council Chambers.

Present: Stadium Authority Board Members Dominic J. Caserta, Debi Davis, Lisa M. Gillmor, Patrick Kolstad, Jerry Marsalli and Teresa O'Neill and Chairperson Jamie L. Matthews.

2.A **MOTION** was made by Davis, seconded and unanimously carried, that the **Minutes** for the meeting of **March 24, 2015** be adopted as written.

5.A Under Public Presentations, Steve Hazel and Deborah Bress addressed the Stadium Authority with general comments of concern.

7.A Earlier in the evening, the Stadium Authority met for a **Closed Session** in the Council Conference Room for a Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d)(1); *Vinod K. Sharma, et al. v. Successor Agency to the Redevelopment Agency of the City of Santa Clara, et al.*, Sacramento County Superior Court Case No. 34-2013-80001396 and there was no reportable action.

8.A MOTION was made by Davis, seconded and unanimously carried, that, there being no further business, the meeting was adjourned at 10:45 pm to Tuesday evening, May 5, 2015 at 7:00 pm for the regular scheduled meeting in the City Hall Council Chambers.

ATTEST: _____
Secretary

APPROVE: _____
Chairperson

DRAFT

Meeting Date: 05/19/15

AGENDA REPORT

City of Santa Clara, California

Agenda Item #



Date: May 5, 2015

To: City Manager for Council Information
Contract Administrator for Sports and Open Space Authority Information
Executive Director for Housing Authority Information
Executive Director for Stadium Authority Information
Executive Officer for Successor Agency Information

From: Director of Finance/Assistant City Manager, Director of Finance for SOSA, Housing Authority Treasurer, Finance Director/Treasurer/Auditor for Stadium Authority

Subject: Special Order of Business: Joint Study Session to Review 2015-16 Proposed Operating Budget, Proposed Capital Improvement Project Budget, and Five-Year Financial Plan

The following items will be discussed during the Annual Budget Study Session, Tuesday, May 19, 2015 at 7:00 p.m. in the City Council Chambers:

1. 2015-16 Proposed Annual Budget for the City, Successor Agency, Sports and Open Space Authority, Housing Authority, and Stadium Authority;
2. 2015-16 Proposed Capital Improvement Budget; and
3. 2016-17 through 2020-21 Five-Year Financial Plan

Attached is a listing of activities and documents for the Study Session. In addition, the following documents are also included with this agenda packet:

1. 2015-16 Proposed City of Santa Clara Annual Budget
2. 2015-16 Proposed City of Santa Clara Capital Improvement Project Budget
3. Santa Clara Chamber of Commerce & Convention – Visitors Bureau information packet

The 2016-17 through 2020-21 Five-Year Financial Plan will be distributed at the May 19, 2015 meeting.

Documents will be available for review on the City's website and in the City Clerk's Office and City libraries during normal business hours.

Over the last few weeks, Council has received specific funding requests from various community groups. These requests were referred to the budget Study Session for consideration. The groups have been notified about the meeting.

Council/Authority/Agency approval of the Annual Budget, including Operating and Capital Improvement Project Budgets, will be requested at the June 16, 2015 Public Hearing.

APPROVED:



Gary Ameling
Director of Finance/Assistant City Manager
Director of Finance, SOSA
Housing Authority Treasurer
Finance Director/Treasurer/Auditor for
Stadium Authority



Julio J. Puentes
City Manager
Contract Administrator for Sports and
Open Space Authority
Executive Director for Housing Authority
Executive Director for Stadium Authority
Executive Officer to Successor Agency

Documents Related to this Report:

- 1) *2015-16 Proposed City of Santa Clara Annual Budget*
- 2) *2015-16 Proposed City of Santa Clara Capital Improvement Project Budget*
- 3) *Santa Clara Chamber of Commerce & Convention – Visitors Bureau information packet*
- 4) *2016-17 through 2020-21 Five-Year Financial Plan (to be distributed at the May 19, 2015 meeting)*

City of Santa Clara
 2015-16 Annual Budget Study Session
 Tuesday, May 19, 2015, 7:00 p.m., City Hall Council Chambers

I.	Call to Order	Mayor Matthews
II.	Introduction	City Manager
III.	Overview of 2015-16 Proposed Annual Budget [including City Departments, Sports and Open Space Authority (SOSA), Housing Authority, Successor Agency and Stadium Authority]	Director of Finance/ Assistant City Manager
IV.	Overview of Capital Improvement Projects Budget	Director of Finance/ Assistant City Manager
V.	Overview of 2016-17 through 2020-21 Proposed Five-Year Financial Plan	Director of Finance/ Assistant City Manager
VI.	Overview of significant Capital Improvement Projects.....	Department Heads
		<u>Page No.</u>
VII.	Fees, Rates and Charges	
	1. Sports and Open Space Authority – Golf and Tennis Club Operating Budget	5
VIII.	Groups Seeking City Funding	
	1. Chamber of Commerce & Convention - Visitors Bureau cover letter.....	12
	A. Request for Funds Convention - Visitors Bureau	13
	B. Budget for Operation of Convention Center.....	14
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	3. City Board and Commission Budgets	
	A. Parks and Recreation Commission	16
	B. Senior Advisory Commission	16
	C. Youth Commission	16

D.	Civil Service Commission	17
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F.	Planning Commission	19
G.	Historical and Landmarks Commission.....	20
4.	Other Groups	
A.	Extended Day Care Programs/Santa Clara Unified School District	21
B.	Santa Clara Unified School District Closed School Maintenance.....	21
C.	Santa Clara Swim Club.....	21
D.	Miss Santa Clara Pageant (Scholarship).....	26
E.	Project Sentinel (Tenant/Landlord Dispute Resolution).....	28
F.	United Way 2-1-1 Santa Clara County	30
IX.	Other Budget Decisions	
1.	Give a Little...Help A Lot Fund.....	33
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X.	Public Presentation	

Also note that the Annual Budget Public Hearing is scheduled for Tuesday, June 16, 2015, at 7:00 p.m. in the Council Chambers.

AGENDA REPORT

City of Santa Clara, California



Date: May 8, 2015

To: City Manager for Council Information
Contract Administrator for Sports and Open Space Authority Information

From: Director of Parks & Recreation

Subject: Santa Clara Golf & Tennis Club FY 2015-16 Budget and Proposed Fee Schedule

EXECUTIVE SUMMARY:

Attached is the proposed budget and fee schedule for Santa Clara Golf & Tennis Club (SCG&TC) for FY 2015-16 as prepared in collaboration with American Golf, Inc. the City's SCG&TC management company. The primary goal for SCG&TC is to provide a plan aligned with the total revenue objectives from FY 2012-13, while forecasting and proactively managing the impacts of Stadium events and closures for parking on the course, as well as public perception that the course is closed. The budget includes a placeholder revenue amount to account for the "revenue backstop" from the Additional Parking Rights Agreement" approved by the City and related to StadCo use of SCG&TC for parking during Stadium events. Otherwise, the proposed plan keeps SCG&TC competitive with the comparable market and is based on analysis of five year actual business performance data and the past year in particular.

The net income from golf course operations returned to the City is projected to remain \$960,871 or the same as the previous year. The overall rounds played is also expected to remain the same at 78,765. Due to Stadium related parking events and activities which close the course periodically, there continues to be significant downward pressure on both golf rounds and golf related revenues despite the aggressive marketing of the course, its good conditions and pricing. Rates are proposed to remain the same, except for the use of dynamic pricing incentive rates that help drive additional rounds and to fill tee times. The only proposed increase is for Junior Golf. The resident rate is proposed to increase from \$60 to \$100 (last increase 2003); the non-resident rate was raised to \$250 several years ago. All other fees remain the same.

On an annual basis, a Business Plan is prepared for ongoing operations. A copy of the Business Plan for the Santa Clara Golf & Tennis Club is available in the Parks and Recreation Department.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

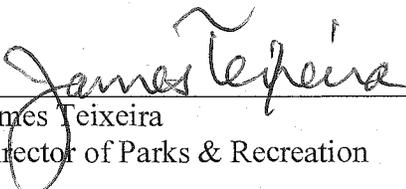
Approval will provide an adopted budget and fee schedule for the Santa Clara Golf & Tennis Club for FY 2015-16. There are no disadvantages.

ECONOMIC/FISCAL IMPACT:

The SCG&TC total income is estimated to be \$3,099,000, and the gross profit \$2,995,192. The total budgeted operating expenses of \$2,034,321 include the contractual management fee paid to American Golf of \$309,462. The resulting estimated net income of \$960,871, which includes the revenue reconciliation amount from the Additional Parking Rights Agreement, is included as income in the City's Sports and Open Space Authority account.

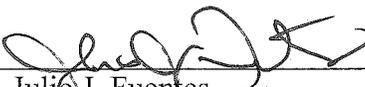
RECOMMENDATION:

That the Council/Authority refer the Santa Clara Golf & Tennis Club FY 2015-16 Budget and Proposed Fee Schedule to the Budget Public Hearing June 16, 2016 for adoption.



James Teixeira
Director of Parks & Recreation

APPROVED:



Julio J. Fuentes
City Manager/Contract Administrator for
Sports and Open Space Authority

Certified as to Budget Form:



Gary Ameling
Director of Finance (SOSA)

Documents Related to this Report:

- 1) *Santa Clara Golf and Tennis Club-Budget Assumption Sheet*
- 2) *Santa Clara Golf and Tennis Club-Pricing Sheet*
- 3) *Santa Clara Golf and Tennis Club-Rate History Sheet*
- 4) *Santa Clara Golf and Tennis Club-Budget Comparison Sheet*

Exhibit 1

Budget Assumptions

Executive Summary.

The primary goal of the Santa Clara Golf & Tennis Club (SCG&TC) budget for Fiscal Year (FY) 2015-2016 is to provide a plan aligned with the revenue objectives from the FY 2014-2015 budget. The goal is to generate \$3M in total revenue while attempting to forecast and proactively manage the impact of the Levi's Stadium events as well as managing the effect of smaller, non-parking stadium events on patron access to the property. The American Golf (AG) business plan for SCG&TC for Fiscal Year (FY) 2015-2016 takes into consideration the impacts of several non-golf related issues: a) the NFL and non-NFL Game Day closures for parking on the course¹; b) potential closures and impacts prior to, during and after Super Bowl 50 in 2016; c) projects related to planned future redevelopment of the site; d) unforeseen closed Landfill management issues; and, e) the persistent public perception the course is closed for future development. Given the anticipated effects of these primarily external factors, the expense budget provides the most accurate representation of operating expenses and accounts for the increased cost of utilities (particularly water), supplies, payroll, and business expenses. Given the course impacts enumerated above, the revenue budget provides a forecast expected revenues that includes the negotiated revenue backstop for Stadium related parking closures and underscores the limited opportunity for fee increases to improve revenues, except for the Junior Golf Program resident fee (recommend an increase from \$60 to \$100 since the fee has not been increased since 2003).

Stadium Parking Effects. The Stadium parking events began in August, 2014 and ran through December, 2014. There were a total of 15 events, NFL and non-NFL, that closed the property for 26 days. Of the 26 days, 13 days were partial closures in advance of the event for parking set-up and the other 13 were full day closures on event day. In addition, the driving range was closed for two days to allow for a permanent cage to be built around the sump pump. A total of \$46,777 in expenses was charged to Stadco in that 5 month period. The wages billed to Stadco for supporting the events was \$20,617 and those fees were for hourly coworkers only. No charges were billed for the 1,573 management labor hours devoted to supporting parking events. It is anticipated that the 2015 events, 10 currently not including any NFL games, will result in similar closures, expenses and labor charges per event. While it is very difficult to predict potential Super Bowl impacts, it is reasonable to assume a longer closure period and higher expenses.

Course Revenue Trends. In the first six months of FY 2014-15, SCG&TC has seen a significant, negative revenue impact of almost 36% below normal target net income. Overall rounds were down 23% in that same period. The primary downward pressure on revenue is correlated to the closures for Stadium parking events. The total income differential in the first 6 months is a decline of 12%. Due to a revenue recognition issue between the City's and Stadco's understanding of how the Parking Agreement revenue backstop works, November and December

¹ The Budget Comparison sheet includes a placeholder amount to account for the "revenue backstop" from the "Additional Parking Rights Agreement" approved by the City with StadCo related to use of SCG&TC for Stadium Events.

2014 were not billed until first quarter 2015. Once there is agreement on the revenue recognition issue, there may be improvement in the top line financial results.

Course Expenditure Trends. The primary pressure on expenses has been due to increased water fees and use caused by the on-going drought. However, SCG&TC continues to counter the lack of rainfall by using the weather station to more accurately monitor and manage course water requirements, and spot watering to focus on specific, high value areas of the course. The other primary expense drivers were repairs to the aging infrastructure and replacement of old equipment including the 20 year old phone system, the 20 year old range tractor, repairs to the HVAC system, plumbing repairs, and a main-line water leak under the tennis courts.

Overall Expectations. While there is a positive effect on SCG&TC rounds and revenue due to improved course conditions, competitive rates, and strong online booking trends, the proposed FY2015-2016 budgeted rounds are lower to last year's plan, since the property will be closed for parking on more Stadium game and event days than in 2014. In addition, the condition of the golf industry in general, and South Bay courses specifically, continues to be weaker than pre-2008. While there seems to be some stabilization in the industry we do not expect an increase in total rounds during the fiscal year. We expect tournament rounds to continue to decline during the year given such issues as regular SCG&TC tournaments having more than average attrition in participation, Bay Area traveling clubs disbanding or having lower participation year-over-year, Stadium event closures limiting access to the property, and the persistent "rumor" the course will close.

Efforts are underway to stabilize the tournament numbers to more closely meet plan expectations, including: online and email bookings, increased sales calls, and discounting off peak tee times. AG staff will closely monitor the impact of parking events on play and will design "come back" offers as needed to encourage play post-parking event. This may require discounting or offers that have not been used previously at SCG&TC. Booking rounds online is a growing trend; SCG&TC will continue to drive rounds through our own online booking website called GolfZing. American Golf has created course specific websites to better highlight the great amenities and benefits that are specific to each of its courses. SCG&TC's website is www.santaclaragc.com, and the content is constantly updated to market the golf course and drive more rounds. The course continues to use social media and weekly email blasts to connect and strengthen the relationship with its guests.

In the proposed FY 2015-16 budget, SCG&TC reflects similar performance as FY 2014-15 year and expect that the revenue backstop negotiated in the Parking Rights agreement will ensure revenue performance matching 2012 results.

Lynn Jones
General Manager, SCG&TC
American Golf Corporation

Exhibit 2

Pricing Strategy

After completing an extensive competitive market analysis, we do not recommend rate increases. The only price increase we propose is to adjust the Junior golf program's resident rate from \$60 to \$100. The rate has not increased since 2003. Incentive offers will be considered as needed to fill tee times.

Pricing 2015-2016

Rate Description	Weekday	Weekend	Weekday	Weekend
<i>GREEN FEES</i>	Resident	Resident	Non-Resident	Non-Resident
18 Hole	\$28	\$38	\$37	\$53
Twilight	\$17	\$24	\$26	\$30
Super Twilight	\$12	\$14	\$16	\$18
Senior Monthly Ticket	\$150		\$190	
Early Bird Back Nine	\$15	\$20	\$24	\$26

<i>CART FEES</i>	
18 Hole Cart	\$28
Single Rider Cart (any day)	\$16
9 Hole Cart	\$14
Pull Cart	\$5

<i>Junior Golf Program</i>	
Resident	Non-Resident
\$100*	\$250

**proposed rate increase \$40*

<i>RANGE BALLS</i>	
Small Bucket	\$6
Large Bucket	\$10

<i>NCGA (AGC) Club</i>	
New	Renewal
\$80	\$65

<i>TENNIS RATES</i>		
	Resident	Non-Resident
Per Hour	\$7	\$8

<i>RENTAL CLUBS</i>	
18 Holes	9 Holes
\$30	\$15

Tournament Pricing 2015-2016

	Monday - Friday	Weekends & Holidays
	No Player Restrictions	Maximum 72 Players
	After 10AM	After 10AM
Green Fee	\$37.00	\$53.00
Cart Fee	\$14.00	\$14.00
Surcharge	\$ 5.00	\$ 5.00
Prize Fund	\$ 3.00	\$ 5.00
	\$59.00	\$77.00

Exhibit 3

Rate History

Budget Year	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Green Fees								
18 Hole - Res	\$ 22 \$ 30	\$ 23 \$ 32	\$ 25 \$ 34	\$ 25 \$ 34	\$ 25 \$ 35	\$ 28 \$ 38	\$ 28 \$ 38	\$ 28 \$ 38
18 Hole - Non	\$ 34 \$ 46	\$ 35 \$ 48	\$ 37 \$ 50	\$ 37 \$ 50	\$ 37 \$ 51	\$ 37 \$ 53	\$ 37 \$ 53	\$ 37 \$ 53
Twilight - Res	\$ 17 \$ 22	\$ 17 \$ 22	\$ 17 \$ 23	\$ 17 \$ 23	\$ 17 \$ 24	\$ 17 \$ 24	\$ 17 \$ 24	\$ 17 \$ 24
Twilight - Non	\$ 26 \$ 28	\$ 26 \$ 28	\$ 26 \$ 29	\$ 26 \$ 29	\$ 26 \$ 30	\$ 26 \$ 30	\$ 26 \$ 30	\$ 26 \$ 30
Super Twilight - Res	\$ 12	\$ 12 \$ 14	\$ 12 \$ 14	\$ 12 \$ 14	\$ 12 \$ 14	\$ 12 \$ 14	\$ 12 \$ 14	\$ 12 \$ 14
Super Twilight - Non	\$ 16	\$ 16 \$ 18	\$ 16 \$ 18	\$ 16 \$ 18	\$ 16 \$ 18	\$ 16 \$ 18	\$ 16 \$ 18	\$ 16 \$ 18
Senior Monthly - Res	\$ 125	\$ 125	\$ 135	\$ 135	\$ 135	\$ 150	\$ 150	\$ 150
Senior Monthly - Non	\$ 180	\$ 180	\$ 190	\$ 190	\$ 190	\$ 190	\$ 190	\$ 190
Tournaments	\$ 55 \$ 69	\$ 55 \$ 69	\$ 57 \$ 74	\$ 57 \$ 74	\$ 57 \$ 75	\$ 57 \$ 77	\$ 57 \$ 77	\$ 57 \$ 77
Cart Fees								
18 Holes	\$ 26	\$ 28	\$ 28	\$ 28	\$ 28	\$ 28	\$ 28	\$ 28
9 Hole	\$ 13	\$ 14	\$ 14	\$ 14	\$ 14	\$ 14	\$ 14	\$ 14
Pull Cart	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5
Junior Program								
Resident	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 100
Non-Resident	\$ 100	\$ 100	\$ 100	\$ 100	\$ 250	\$ 250	\$ 250	\$ 250
Range								
Small Bucket	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5	\$ 6	\$ 6
Large Bucket	\$ 9	\$ 9	\$ 9	\$ 9	\$ 9	\$ 9	\$ 10	\$ 10
Tennis								
Resident per hour	\$ 7	\$ 7	\$ 7	\$ 7	\$ 7	\$ 7	\$ 7	\$ 7
Non-Res per hour	\$ 8	\$ 8	\$ 8	\$ 8	\$ 8	\$ 8	\$ 8	\$ 8
Ball Machine *	\$ 11	\$ 11	\$ 11	\$ 11	\$ 11	\$ 11	\$ 11	*Not available
High School Teams								
Public	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Private	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350

Exhibit 4

Santa Clara Golf Tennis
 4/24/2015, 12:32 PM

Budget Comparison

	Actual 10-11	Actual 11-12	Actual 12-13	Actual 13-14	Budget 14-15	Proposed 15-16 Budget	Variance to 14-15 Budget
SALES							
Instruction	\$ 8,834	\$ 8,291	\$ 5,486	\$ 9,200	\$ 9,200	\$ 9,200	0.0%
Green Fees	\$ 1,923,697	\$ 2,029,050	\$ 2,019,552	\$ 2,121,550	\$ 2,025,000	\$ 2,029,500	0.2%
Cart Rental	\$ 400,986	\$ 434,274	\$ 436,204	\$ 435,600	\$ 440,100	\$ 440,100	0.0%
Range	\$ 321,020	\$ 346,800	\$ 334,045	\$ 346,000	\$ 376,000	\$ 376,000	0.0%
Tennis	\$ 49,553	\$ 49,556	\$ 47,276	\$ 51,000	\$ 51,000	\$ 51,000	0.0%
Merchandise	\$ 149,422	\$ 163,730	\$ 149,552	\$ 164,000	\$ 155,000	\$ 155,000	0.0%
Other	\$ 37,388	\$ 42,402	\$ 37,178	\$ 38,200	\$ 38,200	\$ 38,200	0.0%
Parking Revenue Backstop							
TOTAL INCOME	\$ 2,890,900	\$ 3,074,103	\$ 3,030,393	\$ 3,165,550	\$ 3,094,500	\$ 3,099,000	0.1%
Cost of Sales Merchandise	\$ 101,868	\$ 110,934	\$ 101,841	\$ 109,836	\$ 103,808	\$ 103,808	0.0%
COS percentage	68%	68%	68%	67%	67%	67%	
GROSS PROFIT	\$ 2,789,032	\$ 2,963,169	\$ 2,928,552	\$ 3,055,714	\$ 2,990,692	\$ 2,995,192	0.2%
OPERATING EXPENSES							
Salaries & Wages	\$ 812,231	\$ 827,872	\$ 710,931	\$ 863,197	\$ 869,666	\$ 874,569	0.6%
Utilities-Water	\$ 206,572	\$ 239,808	\$ 276,583	\$ 241,000	\$ 277,100	\$ 281,000	1.4%
Utilities-Power	\$ 42,064	\$ 46,153	\$ 49,176	\$ 44,600	\$ 44,600	\$ 58,800	31.8%
Seed, Soil & Fertilizer & Chemical	\$ 61,131	\$ 75,000	\$ 86,787	\$ 85,800	\$ 81,975	\$ 80,975	-1.2%
Repair & Maint	\$ 72,315	\$ 80,633	\$ 74,821	\$ 67,400	\$ 70,850	\$ 70,950	0.1%
Supplies	\$ 72,925	\$ 82,282	\$ 73,773	\$ 81,725	\$ 78,525	\$ 77,775	-1.0%
Uniforms & Laundry	\$ 8,799	\$ 6,184	\$ 6,395	\$ 8,000	\$ 8,000	\$ 9,300	16.3%
Visa & M/C Banking Fees	\$ 55,761	\$ 50,173	\$ 51,134	\$ 54,900	\$ 54,900	\$ 53,300	-2.9%
Advertising and Promotion							
Leaser/Rental	\$ 108,763	\$ 113,107	\$ 113,163	\$ 122,944	\$ 122,944	\$ 106,840	-13.1%
Sanitation	\$ 15,248	\$ 11,729	\$ 44,825	\$ 25,400	\$ 30,200	\$ 31,300	3.6%
Telephone	\$ 8,870	\$ 8,466	\$ 9,468	\$ 9,000	\$ 12,000	\$ 12,000	0.0%
Range Balls	\$ 20,242	\$ 11,742	\$ 9,594	\$ 20,000	\$ 16,000	\$ 15,400	-3.8%
Other Expenses	\$ 39,700	\$ 38,523	\$ 31,149	\$ 37,450	\$ 37,450	\$ 37,050	-1.1%
Admin/Mgmt Fees	\$ 291,030	\$ 309,753	\$ 302,819	\$ 306,719	\$ 304,587	\$ 309,462	1.6%
Insurance	\$ 14,876	\$ 12,714	\$ 13,809	\$ 21,096	\$ 21,096	\$ 15,600	-26.1%
TOTAL OPERATING EXPENSES	\$ 1,830,527	\$ 1,905,139	\$ 1,854,427	\$ 1,989,231	\$ 2,029,893	\$ 2,034,321	0.2%
NET FROM OPERATIONS	\$ 958,505	\$ 1,058,030	\$ 1,074,125	\$ 1,066,483	\$ 960,799	\$ 960,871	0.0%
CAPITAL OUTLAY							
NET INCOME	\$ 958,505	\$ 1,058,030	\$ 1,074,125	\$ 1,066,483	\$ 960,799	\$ 960,871	0.0%
Number of Rounds	76,715	82,002	78,068	81,200	78,765	78,765	0.0%
	33%	34%	36%	34%	31%	31%	



CHAMBER OF COMMERCE & CONVENTION – VISITORS BUREAU

May 12, 2015

The Honorable Mayor and City Council
City of Santa Clara
1500 Warburton Avenue
Santa Clara, California 95050

Dear Mayor and Council:

This information packet will be referenced when the Convention and Visitors Bureau and Convention Center budgets are presented to you on May 12, 2015.

2015/2016 will be an exciting as well as a challenging year. We are excited to be participants in the planning and organizing of Super Bowl 50. We anticipate many hours of staff time to assist in the planning for Super Bowl 50.

The challenges we anticipate in this year will be the management of the Convention Center and what will the future hold. We plan a Strategic Planning view once the budget is approve to reorganize and set a plan for the future priorities with our stakeholders.

Overall, it is an exciting year of opportunities and we plan to prove the professionalism to achieve all the tasks that are ahead.

Organization - Pages 1 through 5 and page 16

Convention and Visitors Bureau - Pages 6 through 11 and 17

Convention Center - Pages 12 through 15 and 18

Respectfully,

Roy Truitt
Interim President

**CONVENTION-VISITORS BUREAU
BUDGET REQUEST SUMMARY 2015-2016**

	2015-2016 PROPOSED BUDGET	2014-2015 BUDGET	BUDGET CHANGE
<u>INCOME</u>			
BEGINNING BALANCE	\$20,060	\$20,064	(4)
TID REIMBURSEMENT	32,400	32,400	0
CITY CONTRACT-GENERAL FUND	1,521,526	1,521,526	0
DISCOUNT TICKET SALES	13,464	11,025	2439
REGISTRATION SERVICES	500	500	0
HOTEL RESERVATIONS	2,000	2,000	0
INTEREST INCOME	<u>50</u>	<u>50</u>	<u>0</u>
TOTAL INCOME	<u>\$1,590,000</u>	<u>\$1,587,565</u>	<u>2,435</u>
<u>EXPENSES</u>			
CONVENTION SALES & MARKETING	\$956,539	\$966,770	(\$10,231)
CONVENTION SERVICES	142,278	145,016	(2,738)
VISITOR MARKETING & COMMUNICATIONS	<u>491,183</u>	<u>499,498</u>	<u>(8,315)</u>
TOTAL EXPENSES	\$1,590,000	\$1,611,284	**(\$21,284)

**Represents a 1.0 % decrease in total budget.

**CONVENTION CENTER
BUDGET REQUEST SUMMARY 2015 - 2016**

	2015-2016 PROPOSED BUDGET	2014-2015 BUDGET	BUDGET CHANGE
<u>OPERATIONS INCOME</u>			
Space Rental	\$2,500,000	\$2,400,000	-
Audio Visual	\$680,000	\$672,000	\$8,000
Telephone	\$280,000	\$280,000	-
Catering	\$2,000,000	\$2,700,000	(\$700,000)
Electrical	\$350,000	\$350,000	-
Advertisements	\$36,000	\$74,000	(\$38,000)
Other income/Interest/Etc.	\$179,248	\$175,000	(\$4,248)
Total Operating Income	\$6,025,248	\$6,751,000	(\$725,752)
Total Expenses	<u>\$6,559,833</u>	<u>\$6,358,831</u>	<u>\$201,002</u>
Expenses vs. Revenue	<u>(\$534,585)</u>	<u>\$392,169</u>	<u>(\$926,754)</u>



Interoffice Memorandum

Date: May 5, 2015
To: City Manager
From: Management Analyst to the City Manager
Subject: Cultural Advisory Commission Budget Recommendations FY 2015-16

Please include a budget of \$359,539 for the Cultural Advisory Commission and the City-funded cultural groups, as shown below. This represents a flat budget from FY 2015-16.

Item:	2015-16 Requested
Triton Museum	\$289,560
Santa Clara Ballet	\$10,000
Santa Clara Chorale	\$5,000
Santa Clara Players	\$5,850
Funding for Event Development	\$4,108
Art in Public Places (Sculpture Exhibition)	\$8,000
Concerts in the Park	\$3,700
Keep Santa Clara Clean	\$1,500
Art Banner Exhibition	-0-
Street Dance	\$11,332
Santa Clara Multi-Cultural Arts Event	-0-
Triton Free Friday Concerts	\$8,000
Conference and Travel (1042-87820-(I)3056)	\$11,014
Supplies/Miscellaneous (1042-87710-(I)3066)	\$1,475
Total	\$359,539

The Cultural Advisory Commission did meet on May 4, 2015, which is when the Commissioners made budget recommendations for their events and projects. The budget is being submitted with no increases to the overall budget. The Commission may at a later date request to make changes within those allocations, consistent with previous budgets.

Yvonne Felix Galletta
 Yvonne Felix Galletta

Staff Liaison to the Cultural Advisory Commission



Interoffice Memorandum

Date: May 1, 2015
To: Director of Finance
From: Director of Parks & Recreation
Subject: FY 2015-2016 Commission Budgets

The following list provides the proposed Fiscal Year 2015-2016 Commission budgets for the Park & Recreation Department. The amounts requested represent the same budget allocation as the previous fiscal year.

1.	Parks and Recreation Commission	\$5,179.00
2.	Senior Advisory Commission	\$2,250.00
3.	Youth Commission	\$4050.00
	Total Budget Request	11,479.00


 James Teixeira
 Director of Parks & Recreation
 Commission Liaison

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Interoffice Memorandum

Date: April 20, 2015
To: City Manager
From: Liz Brown, Director of Human Resources
Subject: Civil Service Commission Budget

Please include \$450.00 in the Boards & Commissions Budget for the Civil Service Commission. This amount should be sufficient to cover the needs of the Commission for the coming fiscal year, 2015-2016.

Thanks very much.

for Elizabeth C. Brown
Director of Human Resources

ECB/sli



Interoffice Memorandum

Date: May 8, 2015
To: City Manager
From: City Librarian
Subject: Budget for Board of Library Trustees FY 2015-2016

The Board of Library Trustees requests a budget of \$450.00 for registration and expenses for the Annual California Library Association Conference should Trustees wish to attend.

A portion of this budget will also be used for mileage reimbursement associated with attendance at SVLS System Advisory Board meetings, and the California Public Library Advocates (CPLA) workshops held at various libraries within the San Francisco Bay Area.

This amount reflects a flat budget as requested for all Board and Commissions' Budgets.

For
Hilary G. Keith
City Librarian

HB:hb

I:\Board of Library Trustees\Budget Memo 2015-16 - 5-8-15.doc



Interoffice Memorandum

Date: April 10, 2015
To: Julio J. Fuentes, City Manager
From: Kevin L. Riley, Director of Planning and Inspection
Subject: Planning Commission Budget for FY2015-16

At the Planning Commission meeting of April 8, 2015, the Planning Commission unanimously approved a budget \$9,621.00, which is consistent with the request from the City Manager to maintain a status quo budget.

Kevin L. Riley
Director of Planning and Inspection

cc: Marcelo Penha, Assistant Finance Director
Donna Tanaka, Office Specialist IV



Interoffice Memorandum

Date: April 10, 2015
To: Julio J. Fuentes, City Manager
From: Kevin L. Riley, Director of Planning and Inspection
Subject: Historical and Landmarks Commission Budget for FY2015-16

At the Historical and Landmarks Commission meeting of March 5, 2015, the Historical and Landmarks Commission unanimously approved its FY2015-16 budget of \$8,370.00, which is consistent with the request from the City Manager to maintain a status quo budget.

Kevin L. Riley
Director of Planning and Inspection

cc: Marcelo Pinha, Assistant Finance Director
Donna Tanaka, Office Specialist IV

AGENDA REPORT

City of Santa Clara, California



Date: May 1, 2015

To: City Manager for Council Action

From: Director of Parks & Recreation

Subject: Request to Refer Organization Funding Requests to the June 2015 Budget Hearing

EXECUTIVE SUMMARY:

The following organizations have submitted requests for City funding for Fiscal Year (FY) 2015-16 and the representatives have been notified to be present at the May 19, 2015 Operating Budget Study Session to answer Council questions: Santa Clara Unified School District Extended Day/Latch Key Program (\$108,450); Santa Clara Unified School District Closed School Site Maintenance (\$36,000); and, Santa Clara Swim Club (\$20,000).

ADVANTAGES AND DISADVANTAGES OF ISSUE:

Approval of funding will help support each local organization as described in their funding request.

ECONOMIC/FISCAL IMPACT:

The recommended funding allocation for FY 2015-16 reflects the same level of approved funding for FY 2014-15. The sources of funding remain the same.

RECOMMENDATION:

That the Council direct the City Manager to refer the following funding requests to the June 16, 2015 Budget Hearing for FY 2015-2016 for approval in the amounts listed: 1) Santa Clara Unified School District Extended Day/Latch Key Program – \$108,450; 2) Santa Clara Unified School District Closed School Site Maintenance – \$36,000; 3) Santa Clara Swim Club – \$20,000.



 James Teixeira
 Director of Parks & Recreation

Certified as to Budget Form: OK JCH

001-1042-87710-(I)3234	\$ 108,450.00
001-1042-87710-(I)3233	\$ 36,000.00
001-1042-87710-(I)3247	\$ 20,000.00

APPROVED:



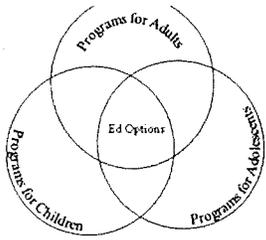
 Julio J. Fuentes
 City Manager



 Gary Ameling
 Director of Finance/
 Assistant City Manager

Documents Related to this Report:

- 1) *Funding Request dated April 16, 2015 for Santa Clara Unified School District Extended Day/Latchkey Program*
- 2) *Funding Request dated April 22, 2015 for Santa Clara Unified School District Closed School Maintenance*
- 3) *Funding Request dated April 29, 2015 for Santa Clara Swim Club*



SANTA CLARA UNIFIED SCHOOL DISTRICT
EDUCATIONAL OPTIONS
ADULT EDUCATION • WILSON HIGH SCHOOL
FAMILY-CHILD EDUCATION SERVICES

1840 Benton Street Santa Clara, CA 95050 408-423-3671 Fax 408-423-3688

Joy Bartol & Nancy Morin-Roman
Program Managers

Rochelle Kelly & Kathy Martarano
Directors

Stanley Rose III, Ed.D.
Superintendent

April 16, 2015

To: City of Santa Clara
James Teixeira, Director of Parks & Recreation
1500 Warburton Avenue
Santa Clara, CA 95050
(408) 615-2260

From: Joy Bartol, Program Administrator 
Santa Clara Unified School District-Family Child Education Services
1840 Benton Street L1
Santa Clara, CA 95050
(408) 423-3678

Re: Request for City Funding for 2015-2016

Santa Clara Unified School District, Family Child Education Services, is requesting the current funding in the amount of \$108,450 from the City of Santa Clara. These funds over the years have continually supported 24 low-income families living within Santa Clara. We serve K-5th grade children in our year round before and after school and summer camp programs at Bowers, Bracher, Hughes, Montague, Pomeroy, Westwood, Callejon, and Haman Elementary Schools. We receive no additional subsidized funding for these programs.

Our experienced teachers provide a safe, supervised, hands-on learning environment for students. We provide homework support, developmentally appropriate educational and enrichment activities, and creative learning environments. We partner with school faculty and staff to ensure our program goals align with the schools educational goals as well as with each child's unique skills and interest.

Due to the needs of the families in our community we are requesting additional funding. This would allow us to provide services for working families needing a safe and supervised environment for their children.

We sincerely appreciate the funding the City provides for us to make a difference in the lives of children and families who are less fortunate.



SANTA CLARA UNIFIED SCHOOL DISTRICT

April 21, 2015

1889 Lawrence Rd.
Santa Clara, CA
95051

(408) 423-2000

STANLEY ROSE III, Ed.D.
SUPERINTENDENT

Mr. James Teixeira
Director, Parks and Recreation
City of Santa Clara
1500 Warburton Avenue
Santa Clara, CA 95050

Sent Via Fax (408) 260-9719
and U.S. Mail
4/22/15

RE: Proposal for funding maintenance of closed sites, Fiscal Year 2015-2016

Dear Jim,

The Santa Clara Unified School District received \$36,000 from the City of Santa Clara for the 2014-2015 school year. These funds were used to maintain the fields at Curtis, Mariposa, Monticello and Wilson school campuses. The fields are used for community activities scheduled and organized by the City of Santa Clara.

The funds will be used to fund Santa Clara Unified School District expenses, such as: ground staffs' salaries, supplies and equipment repairs.

Due to severe budget constraints, the City of Santa Clara reduced the amount from \$40,000 to \$36,000 during the fiscal year 2012-2013.

The City of Santa Clara has again offered a grant of \$36,000 for maintaining the closed School Sites fields. The Santa Clara Unified School District is requesting the grant amount of \$36,000 from the City of Santa Clara per your letter dated 4/15/15.

Sincerely,

Mark Allgire
Assistant Superintendent, Business Services
Santa Clara Unified School District

BOARD OF EDUCATION

JIM CANOVA

ALBERT GONZALEZ

JODI MUIRHEAD

ANDREW RATERMANN

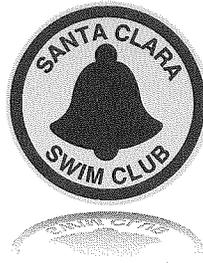
MICHELE RYAN

NOELANI SALLINGS

CHRISTOPHER STAMPOLIS

"The mission of Santa Clara Unified School District is to prepare students of all ages and abilities to succeed in an ever-changing world."

Santa Clara
SANTA CLARA



Swim Club
SANTA CLARA

April 29, 2015

TO: Mayor Matthews/City Council of Santa Clara
FROM: John Bitter, Head Coach/CEO Santa Clara Swim Club
RE: Budget Request for 2015-2016

The Santa Clara Swim Club would like to thank the City of Santa Clara for their continued support of our program and the meets we bring into the city each year. Each year the funding that has been granted to our club has allowed us to be able to continue to bring quality meets to the George F. Haines International Swim Center, with the hallmark meet each year being the International Meet, which is a part of the Arena Pro Swim Series with USA Swimming. This year marks the 48th year for the meet and it will again serve as the final stop for the best athletes in swimming prior to the World Championships in Kazan, Russia, the Pan American Games in Toronto, Canada, or the USA Swimming Summer Championships held in San Antonio, Texas.

I have attached a brief article from the recent Arena Pro Swim Series in Mesa, Arizona and its economic impact upon the community. Each year more than 600 swimmers, their coaches, trainers, and family support come from all over the world to Santa Clara to be a part of this great event. We feel that events such as this do possess tangible benefits to the community, not only economically, but also in name recognition and in the opportunity for our community to be exposed to the very best the sport of swimming has to offer. Also this year along with the International, we will also be working with the city and the Parks and Recreation Department to participate in the World's Largest Swim Lesson on Thursday, June 18th. This event will be a part of the whole weekend long celebration of swimming that will be taking place in the city with International Swimming Hall of Fame induction ceremony on Saturday, June 20th at the Convention Center. The club and its volunteer parents put in endless hours in preparation for this event and we enjoy our moment to get to tell all who attend just how special and great this city is. Finally this event is televised live for two days on Universal Sports by NBC.

Besides the International, the club continues to host a variety of swim meets that bring swimmers from throughout the Bay Area and the West Coast to the International Swim

COMPETITIVE | ADULT FITNESS | LEARN TO SWIM | DEVELOPMENTAL | WATER POLO | POOL MANAGEMENT

2625 Patricia Drive, Santa Clara, California 95051 • Tel (408) 246-5050 • Fax (408) 246-5055

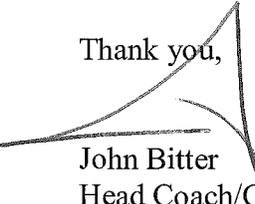
www.santacларасwimclub.org

Center each year. For the fiscal year 2015-2016, the Santa Clara Swim Club will be hosting a Pacific Swimming Senior Meet in January, Super League Championship between clubs within Pacific Swimming and Sierra Nevada in February, and the CCS High School Swim Championships in May. Each of these meets brings thousands of swimmers, parents, coaches, spectators to the International Swim Center as well as the hotels and restaurants within our city limits. We are proud of our community and we hope that we can continue to help promote Santa Clara and all that it has to offer to youth sports.

For the fiscal year 2015-2016, the Santa Clara Swim Club is requesting the amount of \$20,000. Santa Clara Swim Club utilizes the monies requested to assist the Club in hosting each of the competitions mentioned. The willingness of the City of Santa Clara to continue to support and the make events that we host at the International the best for all involved. The club budgets each year for these events and utilizes monies from its own operating budget to help fund and run each of the events mentioned.

The Santa Clara Swim Club is proud of our community and grateful for the support of the City Council and the Parks and Recreation Department and we are fortunate to have such a wonderful partner. I hope the club has been and will continue to be a positive reflection of this great city and we are always in gratitude for what the city has done for us now and in the future.

Thank you,



John Bitter
Head Coach/CEO
Santa Clara Swim Club



Date: April 17, 2015

To: City Manager for Council Action

From: Liaison to the Cultural Commission

Subject: Request to Refer Miss Santa Clara Auxiliary Budget Request for Fiscal Year 2015-16 to the Council May 19, 2015 Budget Study Session

EXECUTIVE SUMMARY:

Renee Esquibel, Scholarship/Fundraising Chair of the Miss Santa Clara Auxiliary, submitted a letter to the City requesting \$12,000 in funding for their scholarship funded for the 2015-16 fiscal year. Their request for this year is to maintain the budget at last year's funding level. A copy of the Auxiliary's letter requesting funding support from the City is attached.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

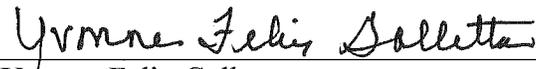
The Miss Santa Clara Auxiliary offers an opportunity for young adult women to compete in the annual Miss Santa Clara Pageant. The annual pageant and its participants provide the City with positive recognition through advertisements and promotions. In addition, the Auxiliary offers scholarships, awards, and trophies to contestants recognized for outstanding community service, talent, and ability. Funding provided by the City is used only for scholarships.

ECONOMIC/FISCAL IMPACT:

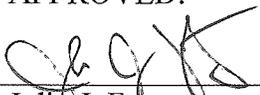
The Miss Santa Clara Auxiliary was allotted \$12,000 as part of the City's General Administration Advertising and Community Promotion adopted budget during fiscal year 2014-15 which reflected their consideration of the City's budget request to maintain a flat budget for the new fiscal year. For the 2015-16 fiscal year, the Santa Clara Auxiliary is requesting \$12,000 which is the funding level from last fiscal year.

RECOMMENDATION:

That the Council refer the Miss Santa Clara Auxiliary's \$12,000 budget request for fiscal year 2015-16 to the May 19, 2015 Budget Study Session.



 Yvonne Felix Galletta
 Liaison to the Cultural Commission

APPROVED:


 Julio J. Fuentes
 City Manager

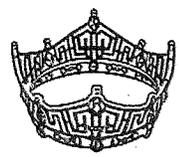
Documents Related to this Report: Miss Santa Clara Auxiliary letter dated April 9, 2015

O:CMO
C: M&C

RECEIVED

APR 13 2015

MAYOR & COUNCIL OFFICES
CITY OF SANTA CLARA



Miss Santa Clara Auxiliary

A Non-Profit Organization

1346 The Alameda Box # 7-163, San Jose, CA 95126
Phone: (408) 799-6942 * Email: renee.esquibel@gmail.com

RECEIVED

APR 13 2015

Office of the City Manager
City of Santa Clara

April 9, 2015

Santa Clara City Council
1500 Warburton Avenue
Santa Clara, CA 95050
Attn: Yvonne Galletta

Dear Mayor Matthews and Members of the City Council:

I understand 2016 budget planning is underway. The Miss Santa Clara Auxiliary would like to request that \$12,000 be allocated to our scholarship fund. The \$12,000 will again be used to solely for the purpose of providing educational scholarships to our Miss Santa Clara and Miss Santa Clara's Outstanding Teen contestants.

I would like to emphasize the following about our organization:

- The Miss Santa Clara Auxiliary is a non-profit organization dedicated to furthering the educations of the young women in our community through scholarships.
- We are proud to be a preliminary to the Miss America and Miss America's Outstanding Teen Organizations, which are the largest source of educational scholarships for women in the world.
- The Miss Santa Clara Auxiliary was formed in 1971. From its inception, we have been sponsored by the City of Santa Clara, and are active members of the community. The members of our organization and our scholarship recipients happily donate their time to city functions, such as Arbor Day, the Art & Wine Festival, Community Center Annual Spring Recital, and 4th of July Celebration.
- Each and every dollar we receive from the City is allocated to our scholarship fund. All other monies necessary to operate our organization are generated through fundraisers we hold throughout the year.
- Each and every participant in our program receives an educational scholarship, no matter her placement in the competition.
- Although we started a program for Santa Clara County young women, not a single dollar from the City of Santa Clara is used to fund that activity and/or scholarships.

Thank you for considering our request. Your continued support of our organization is greatly appreciated!

Respectfully,
MISS SANTA CLARA AUXILIARY

Renee Esquibel
Scholarship/Fundraising Chair

cc: Julio Fuentes, City Manager's Office



Interoffice Memorandum

Date: April 20, 2015

To: City Manager

From: Eloiza Murillo-Garcia, Housing Development Officer

Subject: Request from Project Sentinel for Fiscal Year 2015-16 Funding To Support the Tenant Landlord Rent Mediation Program

Attached is page one of the funding application from Project Sentinel, submitted December 19, 2014 for the first year of a three-year service agreement for FY 2015-16 for the Tenant Landlord Rent Mediation Program. The FY 2015-16 funding request is for \$61,500, which is a 9% increase in funding provided by the City in FY 2014-15. The City uses General Fund monies generated through a residential business license fee to support the Tenant Landlord Rent Mediation Program. It is recommended that the FY 2015-16 funding amount be \$61,500 since they have not received an increase in funding in several years.

cc: Tamara Haas, Deputy City Manager



CITY OF SANTA CLARA



SECTION 1: PROJECT AND APPLICANT SUMMARY

A. PROJECT TITLE: Rental Dispute Resolution Services

B. PROJECT STATEMENT (short description stating location, clients to be served and services to be rendered):

Project Sentinel will continue to provide its well established program offering neutral confidential services to City of Santa Clara tenants and landlords covering the full range of rental housing and rental housing search issues. Services will continue to include responding to inquiries about a party's rights and responsibilities, offering follow-up information and materials and where appropriate, referring the party to other resources such as websites and social service and government agencies. Services will also include more extensive counseling such as multiple sessions and review of rental agreements. The services will continue to include conciliation and mediation dispute resolution options in disputes where the relevant parties voluntarily agree to participate. The services will be available by telephone, internet and email, and in-person, in both English and Spanish, with interpretation available in various other languages. In-person services will provided at the agency's Santa Clara Office, at the new Presidio El Camino facility. The majority of clients served will be in the low and very low income range. Services will be provided by the agency's experienced case manager staff and its experienced mediator pool. All services will continue to be documented in the agency's case files and also in the agency's proprietary database, designed to generate all reporting data. The program will continue to be managed by the agency's experienced Executive Director and Director of Dispute Resolution Programs.

DO NOT ATTACH ADDITIONAL SHEETS

C. FUNDING REQUEST: \$ 61,500

D. SPONSORING ORGANIZATION

LEGAL NAME: Project Sentinel, Inc.

STREET ADDRESS: 1490 El Camino Real

CITY: Santa Clara

STATE: CA

ZIPCODE:

95050

TELEPHONE (W/AREA CODE): 408-4700-3735

FAX (W/AREA CODE):

408-648-2955

DUNS NUMBER: 781326608 See Attachment III of the Instructions

E. CONTACT PERSON (PROJECT MANAGER):

NAME: Anky van Deursen

TELEPHONE W/AREA CODE: 408-470-3735

TITLE: Director Dispute Resolution Programs

E-MAIL ADDRESS: mediate4us@housing.org



Interoffice Memorandum

Date: April 20, 2015
To: City Manager
From: Eloiza Murillo-Garcia, Housing Development Officer
Subject: Request from United Way Silicon Valley for Fiscal Year 2015-16 Funding
To Support 2-1-1 Santa Clara County

Attached is a funding request, dated March 24, 2015, from United Way Silicon Valley for continued funding in FY 2015-16 for the 2-1-1 Santa Clara County program. The funding request is for \$5,000. The City uses General Fund monies to support the 2-1-1 SCC program. It is recommended that the FY 2015-16 funding amount be \$5,000.

cc: Tamara Haas, Deputy City Manager



March 24, 2015

Tamera Haas
Deputy City Manager
Housing & Community Services Division
1500 Warburton Avenue
Santa Clara, CA 95050

Dear Ms. Haas:

We want to thank the City of Santa Clara for its continued support of 211 Santa Clara County. 211 Santa Clara County is the 24-hour health and human service information and referral service, available in 170 languages, to all residents of Santa Clara County. The City of Santa Clara's support has helped United Way Silicon Valley (UWSV) to plan, develop, launch and operate this essential community-wide service. Please consider this letter our formal request for funding of \$5,000 for Fiscal Year 2015. Funding will support increased community outreach, database and infrastructure development, our public information campaign, and program management and operations.

In 2014, 211 SCC made more than 65,000 telephone referrals to residents seeking help finding such needed community services as rent and mortgage assistance, food and shelter, healthcare, job training, transportation, childcare, and senior care. 211 SCC services have also been important gateways for enrolling low- and moderate-income families in health insurance programs, including the county-based Children's Health Initiative. In addition to the phone calls, the www.211scc.org website had 172,638 page views. Specifically, 211 Santa Clara County touched 2,863 Santa Clara residents, with 1,891 telephone callers and 972 webpage views in 2014.

211 SCC also plays a critical role in providing information and support in times of disaster, such as evacuation announcements, shelter, food, medical resources, in addition to providing officials real time information from residents on emerging disasters or changing conditions in affected areas. Access to the 211 service is a free service available via mobile phones, pay phones and various landlines; a comprehensive website also is associated with 211 (www.211scc.org).

During Fiscal Year 2013-14, 211 Santa Clara County operations focused on:

- Continued development of the 211 Santa Clara County database, thus maintaining and improving program quality assurance. This past year we focused on the addition of seniors and veterans programs.
- Updating agency and program information frequently and efficiently to improve the quality of our referrals.
- Continuing to improve the content and utility of www.211scc.org, leading to an increase in Web visits and page views. On Veteran's Day, we launched a Veterans Online Resource Center for Santa Clara County, and are adding pages in key need areas to create "one-stop shops" on the web site for areas such as food and CalFresh (formerly known as food stamps).

During Fiscal Year 2014-15, UWSV will continue to focus on expanding the development of 211 Santa Clara County in:

- Community Outreach and Database Development: To address the crucial need of populating the 211 Santa Clara County database with new and expanded resources, UWSV will continue community outreach to identify programs and services. Additionally, data entered into the 211 Santa Clara County database must be properly vetted. Vetting of agencies and their services includes categorizing and describing services, using a specific taxonomy in accordance with

Alliance of Information and Referral Systems (AIRS) national standards. Data collected through 211 Santa Clara County is also valuable in identifying gaps in services and unmet needs, helping to shape future services.

- Increasing language access—211 has call specialists who speak English, Mandarin, Spanish and Vietnamese, and is currently hiring in Cantonese. We have also changed our technology infrastructure to make the call process easier and faster for non-English speakers, and have worked with our interpreter contractor to increase response times to further expedite the translation process.
- 211 Santa Clara County has also focused on additional quality assurance initiatives, including conducting follow up interviews to gather data on customer satisfaction rates and unmet needs. In FY 2014, 92% of respondents would recommend 211 to a family member or friend.
- Disaster Preparedness: In times of widespread emergency or disaster, 211 Santa Clara County becomes the information conduit for access to health and human services. People who depend upon any variety of health and human services are more vulnerable during times of disaster. 211 can enhance public safety, crisis recovery efforts, serve as a conduit for the dissemination of vital information, and mobilize large numbers of volunteers through partnerships with community-based organizations in Santa Clara County. 211 has a seat at the County's Emergency Operations Center (EOC) in times of disaster.
- In addition, starting in 2014, we partnered with the City of Santa Clara's Fire Department to provide training and materials to firefighters and fire stations in order to expand services to City of Santa Clara residents.

We hope we can continue to receive the support of the City of Santa Clara in the further development of this community asset. Thank you for your consideration and I look forward to hearing from you soon.

Sincerely,



Carole Leigh Hutton
President and CEO
United Way Silicon Valley



Date: April 15, 2015

To: City Manager for Council Action

From: Staff Aide II

Subject: Give A Little... Help A Lot Campaign Progress Report and Request for Council Action During the 2015-16 Budget Process

EXECUTIVE SUMMARY:

The Give A Little...Help A Lot donation campaign, approved by Council in January 1990, continues to generate funds for specific community service programs of the City. Utility bill inserts are mailed two times each year to citizens, informing them of the program and inviting their participation. The programs that benefit from the Give A Little...Help A Lot campaign are: Art in Public Places, Concerts in the Park, Keep Santa Clara Clean, Harris-Lass Historic Preserve, Mission City Community Fund, Championship Teams, HELP Your Neighbor and Santa Clara City Library Foundation and Friends.

On April 30, 2014, the Give A Little...Help A Lot campaign program had a total balance of \$20,967.57. Donations received since this last reporting totaled \$2,942.00. After authorized disbursements of \$1,991.58 and budget appropriations by Council, the balance on March 31, 2015 is \$21,917.99. The attached table on page four summarizes the balances of each program and includes staff recommendations for the disposition of funds of the unexpended Give A Little...Help A Lot campaign donations, to be referred to the Budget Study Session on May 19, 2015.

For further information, please refer to the discussion section of this report.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

The Give A Little...Help A Lot community donation campaign allows citizens to easily become involved in their community by contributing to several city sponsored programs and projects which serve people of all ages in the City of Santa Clara. Referring this year's donations, along with the existing trust account balances, to the 2015-16 budget process will allow for Council allocations to be made, as well as citizen input to be received as part of the budget public hearings. Traditionally, the Cultural Commission provides recommendations for use of the money donated to the Art in Public Places, Concerts in the Park, and Keep Santa Clara Clean accounts. There are no recognized disadvantages to this program.

City Manager for Council Action

Subject: Give A Little... Help A Lot Campaign Progress Report and Request for Council Action During the 2015-16 Budget Process

April 15, 2015

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ECONOMIC/FISCAL IMPACT:

The Give a Little...Help A Lot donation campaign has a total balance of \$21,917.99 available for disposition by Council action. Utilizing the donated funds for community programs can help defray costs of existing or new programs. This is described more fully in the discussion section of this report. The cost for printing the utility bill inserts is \$920.00 for each issue for a total of \$1,840.00 per fiscal year. There is no additional postage cost associated with including the insert in the utility bill mailings.

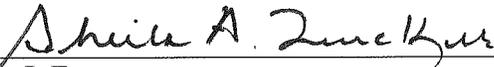
RECOMMENDATION:

That the Council refer the disposition of funds from the Give A Little...Help A Lot community donation campaign to the 2015-16 budget study session on May 19, 2015.



Kathy Flood
Staff Aide II

APPROVED:



for Julio J. Fuentes
City Manager

Documents Related to this Report: Recommendations for the Give A Little...Help A Lot Trust Fund Balances Summary Table

City Manager for Council Action

Subject: Give A Little.... Help A Lot Campaign Progress Report and Request for Council Action During the 2015-16 Budget Process

April 15, 2015

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DISCUSSION

Information on Programs Supported by the Give A Little...Help A Lot Campaign:

Art in Public Places: The Cultural Commission administers the Art in Public Places program. Donations are used to support the City's effort to place sculptured art at City Hall and other locations throughout the City.

Concerts in the Park: The City's Concerts in the Park program is held at the Central Park Pavilion and occurs on Friday evenings in late June, July, and August.

Keep Santa Clara Clean: This program is an anti-litter, anti-graffiti effort, promoting a clean and healthy City environment. Traditionally, it has been used to fund rewards for information leading to the arrest of graffiti perpetrators through the graffiti abatement program, sponsored by the Cultural Commission. In addition, the Commission has begun a pilot program to paint artwork on City utility boxes.

Harris-Lass Historic Preserve: This program provides support to the Harris-Lass Historic Preserve which is representative of the area's agricultural past.

Mission City Community Fund: The Mission City Community Fund (MCCF) provides support for theater and the arts, social services, education, health care and the environment. A partial list of grant recipients includes Project Hired, de Saisset Museum, Westwood School PTA, Community Literacy, South Bay Historical Railroad Society, Soroptimist International and Santa Clara PAL.

Championship Teams: This program provides assistance for championship teams/individuals and sports affiliated groups to travel to state, national, and international competitions. These requests are brought before Council for approval as they occur.

HELP Your Neighbor: This program provides emergency assistance with utility bill payments for Santa Clara residents experiencing financial hardship.

Santa Clara City Library Foundation and Friends: Donations are used to expand and enhance the library's programs and services.

Undesignated: Traditionally, Council has chosen to remit undesignated donations to the Mission City Community Fund (MCCF), which supports theater and the arts, social services, education, health care and the environment.

City Manager for Council Action

Subject: Give A Little.... Help A Lot Campaign Progress Report and Request for Council Action During the 2015-16 Budget Process

April 15, 2015

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Recommendations for the Give A Little...Help A Lot Trust Fund Balances:

The following table summarizes the March 31, 2015, Give A Little...Help A Lot Trust Fund balances along with staff's recommendations for their disposition.

DONATION TRUST FUND ACCOUNT	DONATION RECEIVED MAY 2014 – MARCH 2015	MARCH 31, 2015 ACCOUNT BALANCE	FY2015-16 RECOMMENDATION FOR DISPOSITION
Art in Public Places	\$0	\$220.57	Remain in account.
Concerts in the Park	\$170.00	\$171.32	Allocate \$170.00 to Concerts in the Park in the General Fund.
Keep Santa Clara Clean	\$27.00	\$30.04	Allocate \$30.00 to Keep Santa Clara Clean in the General Fund.
Harris-Lass Historic Preserve	\$30.00	\$30.00	Remit to Historic Preservation Society of Santa Clara.
Mission City Community Fund	\$155.00	\$155.00	Remit to MCCF.
Championship Teams	\$0	\$1,343.69	To be allocated upon request with Council approval.
HELP Your Neighbor	\$2,195.00	\$19,602.37	To be allocated as needed, with City Manager's approval.
Santa Clara City Library Foundation and Friends	\$260.00	\$260.00	Remit to Foundation and Friends of Santa Clara City Library.
Undesignated	\$105.00	\$105.00	Remit to MCCF.
TOTAL	\$2,942.00	\$21,917.99	



Date: May 4, 2015

To: City Manager for Council Action

From: Chief of Police

Subject: Request to Approve the Use of Asset Forfeiture Funds as Described Below for Fiscal Year 2015-2016, Pursuant to State and Federal Regulations

EXECUTIVE SUMMARY:

The Police Department has identified the following items, training, or improvements as being necessary to better serve the community by maintaining or improving our current level of service, enhancing our ability to apprehend criminal offenders, or by ensuring a higher degree of officer and employee safety.

The City has the opportunity to enhance Police Department services by funding the following items (totaling \$95,500) with Asset Forfeiture monies. Asset Forfeiture funds are obtained as a result of narcotic and other criminal investigations. Federal and State authorities allow the Police Department to share in the distribution of funds seized pursuant to judicial and/or administrative actions. The use of these monies is limited to funding law enforcement-related programs or purchases of equipment.

The Discussion section of this report specifically outlines this year's requests.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

Approval of this request will provide needed means, equipment, training, and improvements to the Police Department without using General Fund monies and will satisfy the legal requirement to utilize Asset Forfeiture funds for augmenting law enforcement budgets. There are no disadvantages.

ECONOMIC/FISCAL IMPACT:

Approval of this request will provide \$95,500 to support narcotic enforcement, other programs, and needs in the Police Department without using General Fund monies. Funds are available for appropriation from the unallocated Asset Forfeiture Trust Fund (079-7722-88000-(G)00710).

RECOMMENDATION:

That the Council approve for FY 2015-2016 the use of Asset Forfeiture funds awarded to the Police Department pursuant to State and Federal regulations, as follows:

- | | |
|------------------------------------|----------|
| 1. 177-7733-87870-(I)4622-(G)SEIZD | \$30,000 |
| 2. 177-7742-87820-(I)4673-(G)SEIZD | \$14,000 |
| 3. 177-7746-87500-(I)2141-(G)SEIZD | \$12,000 |
| 4. 177-7744-88040-(I)4662-(G)SEIZD | \$10,000 |
| 5. 177-7732-87500-(I)7722-(G)SEIZD | \$17,500 |
| 6. 177-7744-88040-(I)4663-(G)SEIZD | \$12,000 |

Certified as to Availability of Funds: ^{alc}
079-7722-88000-(G)00710 \$ 95,500 ₅₂

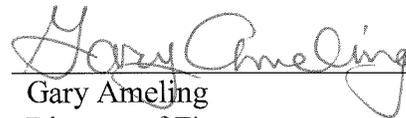


Michael J. Sellers
Chief of Police

APPROVED:



Julio J. Fuentes
City Manager



Gary Ameling
Director of Finance

FIVE COUNCIL VOTES

Documents Related to this Report:
1) Discussion

Discussion: The Police Department’s Asset Forfeiture funding requests for equipment and other law enforcement uses and programs for Fiscal Year 2015-2016 are as follows:

1. Undercover Buy Fund \$30,000
177-7733-87870-(I)4622-(G)SEIZD Program: SCAT
Monies used by undercover officers during criminal investigations to purchase illegal drugs and other contraband.

2. IACP Conference \$14,000
177-7742-87820-(I)4673-(G)SEIZD Program: Administrative Services
Funds used for approximately six attendees at the International Association of Chiefs of Police conference in Chicago, Illinois in October 2015. This conference provides some of the best training for law enforcement officials available in the world.

3. Community Policing, Awards, and Meetings \$12,000
177-7746-87500-(I)2141-(G)SEIZD Program: Community Services
These funds will support our community policing projects, awards, and meetings for the coming year. Uses include support of our Northside Substation, community events, special awards, recognition supplies, and meeting refreshments.

4. Canine Replacement, Equipment, and Training \$10,000
177-7744-88040-(I)4662-(G)SEIZD Program: Administrative Services
A police service dog will be retired after several years of duty and needs to be replaced. The Department has secured a donation for the cost of the actual canine. These funds will provide for the equipment and training needs of the dog and handler. The training for the dog and its handler consists of a four-week basic course and a two-week tracking course. Additionally, the dog will be trained in narcotics and/or explosive detection.

5. Evidence Related Technology \$17,500
177-7732-87500-(I)7722-(G)SEIZD Program: Investigations
Technology is constantly changing and the police department needs to have the ability to adapt to emerging technologies. These funds would be used to purchase hardware and/or software needed to maintain our ability to get data from smart phones, computers, disparate video systems, and other technologies when acting upon a court authorized search warrant or other evidence exception.

6. Community Room Refurbishment \$12,000
177-7744-88040-(I)4663-(G)SEIZD Program: Administrative Services
The Community Room located in the 3rd Floor of the police administration building is used for meetings and classes on a consistent basis. The room is used by police department personnel and community groups. The furniture in this room has not been replaced since the building opened over fourteen years ago. The current furniture is old and in some cases in disrepair. This money will be used to purchase tables, chairs, white boards, and other items to upgrade the condition of this meeting room.



City of Santa Clara

The Center of What's Possible

Annual Budget Fiscal Year 2015-16

Proposed

May 2015

CITY OF SANTA CLARA ANNUAL BUDGET

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City of Santa Clara

The Center of What's Possible

City Hall
1500 Warburton Ave.
Santa Clara, CA 95050
408.615.2210

May 19, 2015

Honorable Mayor and City Council
City of Santa Clara
Santa Clara, CA 95050

Members of the City Council:

The proposed balanced budget for the City of Santa Clara is presented for fiscal year 2015-16. The total City budget for 2015-16 of \$719.0 million for operations and capital improvement projects represents an increase of \$58.6 million, or 8.9% compared to the fiscal year 2014-15 Adopted Budget. The operating budget of \$646.8 million for all funds, including the general operating funds, special revenue funds, internal service funds, and enterprise funds, is proposed to increase by \$49.1 million, or 8.2% over the prior fiscal year. The General Fund budget of \$181.9 million represents an increase of \$17.2 million, or 10.4% compared to the 2014-15 Adopted Budget. Of this increase in the General Fund budget, \$2.7 million are one-time costs associated with the City hosting Super Bowl 50 in February 2016 and \$1.9 million are costs associated with staffing for other Levi's Stadium events. Super Bowl costs will be reimbursed by the Super Bowl Host Committee and other Levi's Stadium costs are being reimbursed by the Stadium Authority. See later sections of this transmittal memo for a detailed discussion of these budget changes.

Due to strong performance of our key economically sensitive revenue sources and new ongoing monies now flowing into the General Fund from Levi's Stadium and other development activity, the City is able to present a balanced budget that begins to restore services to pre-recession levels and makes significant progress in meeting our reserve targets. The 2014-15 Adopted Budget included a \$3.0 million budgeted transfer to the Working Capital Reserve and current estimates show that there will be additional savings that can be transferred to the reserves at year-end. In addition, the proposed General Fund budget for 2015-16 includes a \$7.0 million transfer to the Working Capital Reserve.

Due to significant revenue declines from the last recession, many authorized positions were either eliminated or frozen (i.e., the positions remained authorized but no funding was included in the budget). In addition, a managed hiring freeze held funded positions vacant in order to help balance the budget and generate budgetary savings to help restore reserves. Unfortunately, the problem was worsened by State actions to dissolve all Redevelopment Agencies (RDAs) effective February 1, 2012. This dissolution resulted not only in the loss of funding to complete economic development projects and affordable housing projects, but also terminated long-standing agreements between the City and the RDA to pass through lease revenues from former City-owned land to support general government services. Together, these leases would have supported an estimated \$14.5 million of General Fund services in 2015-16.

This proposed budget makes strides toward restoring service levels and rebuilding reserves. In addition, negotiated bargaining unit increases and merit adjustments have been budgeted. In terms of restoring service levels, the proposed budget restores hours that had been cut at the Central Park and Mission Libraries and the Senior Center and Teen Center. Services levels in other areas are also at least partially restored including in the Police, Fire, and Public Works Departments (see the Restoring City Services budget theme later in this Transmittal Letter for more information).

In comparison to the 2014-15 Adopted Budget, the number of funded authorized full-time equivalent (FTE) positions (including both new and unfrozen positions) is recommended to increase by 38.25 for all funds and by 24.25 in the General Fund. This increase includes 28.0 new FTEs and 10.25 reactivate FTE positions which were removed from the frozen list. Also, 9.0 FTEs that were being held vacant as part of the managed hiring freeze are being filled including 5.0 FTEs in 2014-15 and 4.0 FTEs in 2015-16. The additional new, unfrozen, and no longer being held vacant positions include 10.0 FTEs in the Electric Utility, 7.0 FTEs in the Public Works Department, 6.0 FTEs in the Police Department, 5.0 FTEs in the Fire Department, 5.0 FTEs in the Water and Sewer Department, 4.0 FTEs in the Planning and Inspection Department, 3.0 FTEs in the Finance Department, 2.75 FTEs in the Library Department, 2.0 FTEs in the Parks and Recreation Department, 2.0 FTEs in the City Manager's Office, and 0.5 FTEs in the City Council's Office.

Table 1 summarizes the appropriations by fund categories:

- **General Operating Funds:** provides funding for most City operating departments, including public safety, public works, planning, parks and recreation, libraries, streets and administrative departments.
- **Special Revenue Funds:** funds such as Gas Tax Fund or HUD Program Fund, which provide repositories for selected revenues as allowed by law, or funding for special activities as provided by law or policy by the City of Santa Clara.
- **Enterprise Funds:** provides funding for the utilities (Electric, Water and Sewer, Solid Waste).
- **Internal Service Funds:** provides funding for Communications, Automotive Fleet and other city operations, wherein the departments are charged on a pro-rata share of their use of the services which the City manages internally.
- **Capital Improvement Project Funds:** provides funding for the City's capital projects across all funds except Sports and Open Space Authority (SOSA), Housing Authority and Stadium Authority which are reported separately.

Table 1
Total Budget by Fund Category

Fund	Adopted 2014-15	Proposed 2015-16	Increase (Decrease)	Percent Change
General Operating Funds (w/Debt)	\$ 167,282,934	\$ 184,448,049	\$ 17,165,115	10.3%
Special Revenue Funds	1,682,528	1,657,975	\$ (24,553)	-1.5%
Enterprise Funds	420,768,181	450,940,214	\$ 30,172,033	7.2%
Internal Service Funds	7,900,389	9,729,457	1,829,068	23.2%
Operating Budget	597,634,032	646,775,695	49,141,663	8.2%
Capital Projects Funds	62,823,957	72,243,897	9,419,940	15.0%
TOTAL CITY BUDGET	\$ 660,457,989	\$ 719,019,592	\$ 58,561,603	8.9%

Consistent with the City Charter, the 2015-16 Adopted Budget is a balanced budget. The appropriations approved for departments are consistent with City Council's goals and objectives and the City Manager's budget guidelines. In addition, the Budget was based on the Budget Principles approved by City Council on January 13, 2015. Staff has carefully analyzed all department budget requests, taking into account fiscal year projected resources, levels of service desired by Santa Clara residents and businesses, and Council goals and objectives.

The City Council approved Mission and Vision statements are as follows:

Mission:

The mission of the City of Santa Clara is to promote a living and working environment that allows for the best quality of life by serving the community with resourceful, efficient, progressive and professional leadership.

Vision:

SANTA CLARA: Superb, affordable services in a caring community that values our rich history and nurtures technologies that build the future.

The City Council held goal setting sessions on February 23, 2015 and March 9, 2015 and confirmed the continuation of the following five goals for the 2015-2017 two-year period and identified strategic objectives under each goal which were subsequently approved at the April 7, 2015 City Council meeting:

- Promote and enhance economic and housing development
- Ensure fiscal responsibility
- Enhance community sports and recreation assets
- Deliver and enhance high quality efficient services and infrastructure
- Balance the emerging economic opportunities with the needs of our community

The City Manager, with the assistance of City departments, prepares and presents quarterly status reports on strategic plan objectives.

ECONOMIC AND FINANCIAL OVERVIEW

Looking to fiscal year 2015-16 and beyond, the City is projecting that the regional economy will continue growing, although at a somewhat slower pace than experienced during the last several years. Over the last few years, Silicon Valley has seen job growth that has outpaced the rest of the state and the nation. This growth has led to rising housing prices and a significant increase in commercial and residential development activity.

The budgets for 2015-16 are based on the most recent State, regional and local economic data, and a series of budget review meetings held with each department to review their revenue, expenditure and service assumptions. A listing of the basic assumptions underlying the major revenue projections is presented on page 1-6 in the General Information and Summaries section. The revenue and other resources included in this budget have been estimated based on the most recent economic and

financial data available, and the City expects that it will realize these resources to cover the budgeted appropriations.

State Budget Impacts

In January 2015, the Governor issued his proposed State budget for 2015-16. This budget showed a projected budget surplus for its 2015-16 fiscal year, largely due to projected revenue increases from the improving economy and the temporary tax revenues still flowing from the passage of Proposition 30. Under Proposition 30, the State has been able to balance its budget, restore funding for education, and pay off much of its debt. The State is scheduled to make a reimbursement to local government in 2014-15 to pay for a portion of deferred State Mandate reimbursement costs under SB 90. Although the State is projecting to be able to make additional reimbursement payments in 2015-16, to be conservative, no payment has been included in the City's 2015-16 budget.

The State Department of Finance has proposed changes to the Dissolution Act as part of a budget trailer bill that they claim will help simplify the administrative process. As currently proposed, these changes include language that would be detrimental to the City. The League of California Cities is proposing amendments to this trailer bill to reduce or eliminate any additional negative impacts on local government.

There are no other significant negative impacts on local government as a result of the State's budget. The Governor's "May Revise" budget proposal is scheduled to be released in mid-May and is projected to show a further increase in projected revenues, largely due to increases in income tax collections, a portion of which is due to one-time capital gains tax increases. The City Manager will keep the Council/Successor Agency apprised of any new developments on the impacts of State budget actions.

Pension Costs

Pension costs have escalated considerably over the last several years and the increases are anticipated to continue for several more years as the California Public Employees' Retirement System (CalPERS) has implemented changes in order to require member agencies to more quickly pay off unfunded liabilities, de-risk the investment portfolio, and assure that they are using the most accurate actuarial assumptions.

Beginning in 2011-12, CalPERS implemented a special smoothing change to make up for investment losses that occurred in fiscal year 2008-09 (24.0% loss vs. an expected gain of 7.75%).

In March 2012, the CalPERS Board approved a recommendation to lower the investment return assumption from 7.75% to 7.5% effective with employer rates for fiscal year 2014-15. This lowering has caused employer contribution rates to rise over a two year period.

In September 2012, the Governor signed the Public Employees' Pension Reform Act of 2013 (PEPRA) which established new reduced benefit pension formulas for new members hired after December 31, 2012. These new lower cost plans will slowly lower pension costs over the next generation of employees.

In April 2013, the CalPERS Board approved significant changes to actuarial policies which will result in increased employer rates beginning in 2015-16. The new policies, which are designed to enhance the long-term stability of the fund, changed amortization and smoothing policies causing employer rates to climb over a six-year period.

In February 2014, the CalPERS Board adopted new actuarial assumptions based on an experience study. These assumption changes include future mortality improvements based on findings that employees continue to live longer, with men on average expected to live two years longer and women a year and a half longer. This and other assumption changes result in increases in employer pension costs. These changes will be phased in over five years beginning with rates in 2016-17 with the costs spread over 20 years.

Together these pension rate increases are resulting in millions of dollars per year in additional costs for the City. See our Five-Year Financial Plan for a complete discussion on pension costs.

Capital Improvement Project (CIP) Budget

Capital improvement project appropriations, detailed in the separately issued 2015-16 CIP Budget document, are based on the need for essential new facilities and/or maintenance, refurbishment and replacement of existing City facilities. These expenditures are generally one-time in nature and as such, past expenditure levels are not necessarily a good indicator of future (short-term) expenditure trends.

The 2015-16 CIP budget for the City is \$72.2 million in new project appropriations, an increase of \$9.4 million, or 15.0% from the 2014-15 Adopted CIP Budget of \$62.8 million. The 2015-16 CIP budget for the City and its component units (which includes the Housing Authority, Sports and Open Space Authority, and Stadium Authority) is \$75.7 million in new project appropriations, an increase of \$7.4 million, or 10.8% from the 2014-15 Adopted CIP Budget of \$68.3 million.

Proposed capital improvement appropriations include funding for: upgrades to Electric Utility substations, major gas turbine engine overhaul, implementation of Advanced Metering Infrastructure (AMI) and technology project; improvements to the City's water utility system; sanitary sewer improvements within the City and at the San Jose/Santa Clara Regional Wastewater Facility; ongoing street, curb, gutter and sidewalk maintenance programs; traffic signal improvements; storm drain improvements; Parks and Recreation field and facility upgrades; additional Automated External Defibrillators (AEDs); Central Park and Mission Library refurbishment; public building improvements; Levi's Stadium capital improvements; housing programs; technology improvements and upgrades; and ongoing repair and maintenance/modification projects.

BUDGET THEMES AND SIGNIFICANT ISSUES AND PROGRAMS

Several important themes were considered as the budget was developed. The themes are Economic Development; Restoring City Services; Innovative Service Delivery and Cost Savings Measures; and Santa Clara Utilities. Selected items and related issues, programs, and/or projects which are significant in the 2015-16 Proposed Budget under the theme categories are presented on the following pages.

Economic Development

The City of Santa Clara has seen remarkable interest and activity in both commercial and residential development during 2014 and 2015, and economic forecasts anticipate this to continue at a significant level in the next few years. Building permit valuations reflected in the June 2014 permit activity report for development in 2013-14, shows more than \$562.5 million in valuation attributed to over 6,600 building permits. The significant construction activity during 2013 and 2014 should begin contributing property tax revenues this year and next as projects reach completion and occupancy.

The services, programs and projects within this theme of economic development are consistent with established Council goals to encourage quality development of commercial and housing projects and to promote economic vitality to retain/attract vital businesses. Economic Development remains a key priority for the City. The City Council's adopted goals for 2015-17 include efforts to "Promote and enhance economic and housing development" and to "Balance the emerging economic opportunities with the needs of our community". In addition to working closely with the Chamber of Commerce, the City places a focus on reliable, low-cost utilities, understanding and responding to business needs including "speed to market" timelines, and fostering local business success, expansion, and relocation to Santa Clara.

The strength of the economy has spurred a number of new developments, in addition to advancing a number of significant private development projects that were previously approved by the City prior to the Great Recession. These projects are providing construction jobs and tenant employment, leading to secondary jobs, new rental housing and home sales, and consumer and business spending, thereby enhancing both property tax and sales tax revenues. Below is a sampling of recent and current activity.

New/Expanding Businesses

- *Ericsson* is a corporate communications company that has signed a lease to occupy Phase I of the Irvine Company's *Santa Clara Square Project*.
- *Whole Foods* will be the anchor for the 120,000 square foot retail center, *MarketPlace*, now underway at the Irvine Company's *Santa Clara Square Project*.
- *Target*, *Sprouts*, *Mission City Grill*, *Pete's Coffee*, *Chipotle* and other new and retained businesses have opened in the newly remodeled Santa Clara Town Centre.
- The City continues to grow its retail sector citywide as there is a trend of new retail and/or expansion/relocation of existing retail such as *Skechers*, *Russell's Furniture*, *La-Z-Boy*, and *Stevens Creek Porsche*.

Projects Under Construction

- *The Gallery at Central Park*: The developer of the 551 apartments at the Gallery, Prometheus, is nearing completion of the first building that provides approximately half of the apartment yield in a wrap-style building with the garage in the center and the amenities on the roof. The second apartment structure is also under construction. The single family home builder, DR Horton, is constructing the attached and detached homes on the west side of the site.
- *Sobrato Companies* is building a new building for the technology-collaboration firm *Citrix*, which currently occupies two buildings on the same campus at Tasman and Great America Parkway.
- *Toeniskoetter Development* is constructing an 82,500 square foot speculative office building on Scott Boulevard across Bowers Avenue from the Santa Clara Square retail center.
- *SummerHill Apartment Communities* has begun construction of *The Villas on the Boulevard*, a 186-unit apartment project in a 4-story building over underground parking on combined parcels on El Camino Real west of Saratoga Creek.

- *Menlo Equities* is moving forward on construction of the last office building in the approved plan for the 3333 Scott Boulevard office campus and is planning an expansion of that plan for a new tenant.
- *NVIDIA*: Approved in December 2008, Phase I will be 500,000 square feet and is anticipated to begin construction in mid-2015; the overall project encompasses 1.95 million square feet on 35 acres at Central and San Tomas Expressways.
- *Silicon Sage Builders* has begun construction on its mixed-use retail and residential project providing 7,000 square feet of retail and 28 condominiums at the southwest corner of El Camino Real and Monroe Street.
- *The Irvine Company* is well underway with construction of the mixed-use *Monticello Village*; an 825-unit apartment and 40,000 square foot retail project on Monroe Street at Lawrence Expressway in close proximity to the Lawrence Caltrain Station.

Projects Under Review or Approved, But Not Yet Under Construction

- *Santa Clara Square* by the *Irvine Company* received approval for Phases II and III of the 1.2-million square foot office development/commercial retail center at Augustine and Bowers. Building permit plan check begins in June 2015. The University of California Santa Cruz satellite campus will be relocating to a nearby sole-use campus.
- *Essex Properties* is advancing its mixed-use project at *Gateway Village*, a redevelopment of the Kohl's property at the southwest corner of El Camino Real and Lawrence Expressway, providing approximately 108,000 square feet of commercial space and 476 living units.
- *Silicon Sage Builders* is anticipated to begin construction in mid-2015 on its downtown mixed use project that will provide 14,000 square feet of urban retail space and 44 condominiums.
- *The Irvine Company* is moving through the entitlement process at *Santa Clara Square* to add about 39,000 square feet of additional retail space and 1,770 apartment units along the Scott Boulevard corridor in close proximity to the job centers in the area.
- *The Irvine Company* is seeking entitlements for *Mission Town Center*, a mixed-use project with about 26,000 square feet of street front retail and 417 apartment units on El Camino Real at Benton Street across from the Santa Clara depot Caltrain station and future BART station.
- *The Related Company* is in the entitlement process for *City Place Santa Clara* on 230 City-owned acres north of Tasman Drive, in partnership with the Montana Property Group. The more than \$6 billion development concept includes a mixed-use retail, entertainment, office and residential project totaling nearly 9 million square feet. CEQA environmental work is underway.

Future Projects

- *RTKL* is assisting staff and property owners/developers in master planning the 65-acre Lawrence Station Area through a precise plan effort to provide housing and retail services to replace older low density industrial space in close proximity to the Lawrence Caltrain Station.
- New retail and other commercial development to revitalize the Downtown area continue to be a Council priority and a variety of opportunities are being studied to move forward on this goal in the near future. Staff is developing an RFP seeking a consultant to assist in master planning the area.
- The City anticipates seeking a land planning consultant through an RFP process to assist in developing a master plan for the Tasman East area. This 45-acre area north of Tasman at the Guadalupe River can provide housing and some retail space to service the surrounding employment centers.
- The City is seeking a land planning consultant through an RFP process to assist in advancing the El Camino Real Precise Plan, funded substantially by an MTC planning grant, intended to refine the General Plan mixed use corridor development concepts.

Restoring City Services

As revenues began to fall due to the last recession, the City used reserves in 2008-09 and 2009-10 to maintain service levels as long as possible. However, as the effects of the recession lingered and revenues were further reduced as a result of the State's dissolution of Redevelopment Agencies, it was necessary to reduce ongoing expenditures through services level reductions to balance the budget. Although all City facilities remained open including the City's ten fire stations, Police Administration Building and Northside Police Substation, hours were reduced at City libraries and Parks & Recreation facilities including the Senior Center and Teen Center.

As economically sensitive revenues recovered, the City took a cautious approach, focusing first on fiscal stability and rebuilding reserves. Beginning with the 2013-14 budget, some positions began to be restored and in the summer of 2014 the City was able to staff and open the new Northside Branch Library.

Economically sensitive revenues have now surpassed pre-recession levels and monies are flowing to the General Fund from the operation of Levi's Stadium, allowing the City to continue to restore service levels. Although the financial picture is improving, we have not yet completely restored services. However, our dedicated City workforce continues to provide the high quality services that Santa Clarans have come to expect.

Senior Center, Youth Activity Center, Teen Center and Special Events

Funding from the Senior/Youth Fee on NFL game tickets at Levi's Stadium has provided a means to expand and support new programs and hours in Parks and Recreation Department facilities. The Senior Center will be increasing hours from 53 per week to 63 hours per week (operating six days per week), and adding additional aquatic programs and instructional classes. The Youth Activity Center and Teen Center will now be open three additional weeks during school breaks, will provide additional instructional programs, and will lengthen Youth Activities camps by one week. The Department will also be able to better support its special event responsibilities.

Central Park Library and Mission Library and Family Reading Center

Funding is included in the Library Department to restore hours at the Central Park Library and at the Mission Library and Family Reading Center. Hours at the Central Park Library will move from 55 hours per week back to 64 hours and the Mission Library and Family Reading Center will now be open five days a week with the addition of hours on Friday afternoon.

The proposed budget for 2015-16 also includes an additional \$300,000 to update the collection of materials available in print, audiovisual, and electronic formats.

Public Safety

The proposed budget includes additional funding in the Police Department to increase patrol staffing to better service the needs of residents and in the Fire Department to add positions to better manage resources and meet the needs for services.

Development Activity

Positions are added in the Planning and Inspection Department and the Public Works Department to support development projects. These positions are supported by increased development fees.

Innovative Service Delivery and Cost Savings Measures

Staff continue to explore new and innovative service delivery methods and measures to reduce costs while maintaining or in some cases improving service delivery. The following is a sampling of several recently completed and planned efforts:

- The Library Department introduced Square, which allows patrons to quickly pay fines at the desk with a credit card. This saves staff time by not having to assist patrons twice, at one station to pay the fine and at another to check out their items.
- The Library Department now orders most of its materials pre-processed. Outsourcing cataloging and processing to have materials come “shelf ready,” is less expensive and allows materials to get out to the public within 24 hours rather than 2 weeks.
- The Library Department eliminated extra labeling, by reassessing the need for multiple labels on materials. Radio-Frequency Identification (RFID) tags were combined with property label and barcode tags for a savings of about \$20,000 per year.
- The Library Department implemented LiquidSpace, an app for booking meeting space, to allow customers to book our Group Study Rooms at Northside Branch Library rather than have staff do it manually.
- The Library Department now uses Eventbrite registration for library programs instead of hand written lists.
- Active and frequent posts to the City's Facebook page has drawn a 69% increase in followers since the beginning of the fiscal year. This social media platform uniquely allows residents, businesses and visitors to connect, communicate and share with the City through posts, photographs and videos, sharing links and the ability to "like" content. Typical posts include promotion of events, sharing public service announcements, and providing real-time information on City services.
- The City launched MySantaClara, a mobile app that enables residents, businesses, and visitors to request services, such as graffiti removal, from their mobile phones, tablets or computers. After reporting graffiti or requesting a service, users can provide additional feedback and be notified when a request is completed. The application also provides information about events, public facilities, Council meeting dates, and public announcements.
- The Information Technology Department (IT) assisted in presenting a number of thematic story maps on the City's website to inform the public about city landmarks, historic homes and museums, live traffic cameras surrounding Levi's Stadium, and ongoing development projects. A seamless integration of GIS mapping with the Water and Sewer Department's work order management system provides utility workers in the field and their supervisors with actionable information about pipeline assets in their geospatial context. In partnership with public safety departments, IT also designed and deployed the Common Operational Picture (COP), helping ensure that visitors and residents have a safe and positive experience in and around Levi's Stadium.

- Poised for the next phase of economic growth and new attention as the host city of the 2016 Super Bowl, the City launched a new brand, “The Center of What’s Possible.” The new positioning and brand identity, with a revamped logo and new color palette and fonts, combines old and new in keeping with the spirit of Santa Clara and the City’s self-sustaining, and deep-seated proven resourcefulness.
- The City joined over 5,000 community members using Nextdoor, a private social network for neighborhoods, as a way to reach out to neighborhoods and to build stronger, safer communities with the help of residents. The platform lets neighbors receive important, geographically targeted information from the City.
- The Police Department completed an efficiency study and was able to reallocate personnel from its front desk operations to patrol. This reorganization will enhance patrol staffing, and reduce overtime expenditures.
- The Police Department conducted a study of parking fines in the local area. Based upon that study, the Police Department recommended increases in our parking fines so that they are closer to countywide averages. This will result in increased revenue and a stronger deterrent to parking violations. In addition, the Police Department signed a contract with a new parking citation vendor with more favorable terms to the City. This company also has new citation devices, which will make parking control officers more efficient.
- The Police Department is actively hosting police training courses in the Department’s first floor community room. As a result of being the host, the Department is granted free tuition for one to two students in each class. This will result in more officers being able to take these specialized training courses at no cost to the City.
- The Police Department continues to pursue state and federal grants. Last year the Department obtained \$382,925 in grants. These funds allowed the Department to serve the community conducting directed enforcement and to purchase vital equipment without impacting the General Fund.
- The Fire Department’s Emergency Medical Services (EMS) Division is implementing Wi-Fi enabled tablets to collect patient data in the field and send that data directly to both the receiving physician, as well as the medical database for archiving. This includes the “embedding” of EKG, vital sign and medical history data. The receiving hospital physician sees this information before the patient arrives at the Emergency Department for continued care. This has the benefit of providing medical document security, eliminating the costs of printing paper versions, as well as increased security in the storage of data. In addition, the data is readily accessible for statistical analysis of medical clinical indicators, enabling the Department to provide increasingly efficient and effective clinical care.
- The Fire Department has implemented a process for providing a digital version of all Incident Actions Plans (IAPs) for events held at Levi’s Stadium. These documents were historically printed using a large amount of paper, which was then recycled after the event. Now, using QR Code technology, our public safety employees scan the code into their phone or tablet, and the IAP is readily available.

- The Fire Department collaborated with the Sunnyvale Department of Public Safety to provide two firefighter recruit academies during this current fiscal year. This collaborative effort reduced cost and resource needs for each agency, while providing an excellent training curriculum.
- The Human Resources Department has been working closely with the Police Department and the Fire Department on ways to provide the most cost effective staffing for Levi's Stadium events. Supplemental law employment services were needed for 49ers football games and other special events taking place at Levi's Stadium. The law enforcement personnel needs exceeded the City of Santa Clara's sworn police staffing levels. Rather than hiring additional full-time sworn personnel for a limited number of special events, it was more cost effective to hire existing sworn police officers from neighboring jurisdictions to work on an as-needed or part time basis (Per Diem Police Officer Special Events). The Commission on Police Officers Standards and Training (POST) refers to this method as "double badging." Double badging will maintain a single organization command structure. The City is also hiring Per Diem Dispatchers. These costs are fully reimbursed by the Stadium Authority.
- The City is hiring a new Traffic Control position for Stadium events. This position has a significantly lower hourly rate than officers from the California Highway Patrol (CHP). Utilizing this new position will allow for a reduction in the number of CHP officers at each event therefore reducing event costs moving forward. These costs are fully reimbursed by the Stadium Authority.
- The City is hiring Emergency Medical Technician (EMT) Special Events as a cost savings measure vs. staffing Stadium events with only Firefighter EMTs or Firefighter Paramedics. These costs are fully reimbursed by the Stadium Authority.
- The Parks and Recreation Department launched a crowdfunding project to raise funds for renovating Bracher Park in alignment with City Council's goal to "Enhance Community Sports and Recreation Assets" and restore the park for the community. Bracher Park was chosen as one of ten nationwide projects by the National Recreation and Park Association to showcase in "Fund Your Park" campaign.
- The Santa Clara Senior Center website was updated to a more user-friendly, visually appealing format that highlights the continuum of care of services and programs provided at the Senior Center including: Fitness Center and Natatorium, Health & Wellness, Care Management, Senior Nutrition daily "Dining Out" lunch, travel opportunities, drop-in programs and enrichment classes.
- Cemetery staff have begun applying a growth regulator to the cemetery's 25+ acres of turf. This effort is intended to reduce the rate at which grass grows, resulting in decreased staff hours to mow the lawn and trim around each of the thousands of headstones.
- Over 100 yards of dirt and mulch were removed from the Cemetery and used by the Parks Division and Water Department to beautify multiple park and well sites. Space is now available for 200 future graves at the Cemetery.

- The Automotive Services Division of Public Works began electronically monitoring preventive maintenance (PM) services on all equipment. Electronically monitoring PM services allows the Division to send out monthly PM Service notifications to departments. This effort reduced paper work, the time taken to get information out, and the amount of labor hours previously spent tracking services manually, allowing for improved maintenance tracking and monitoring. Existing software applications were used at no additional cost to the City.
- The Automotive Services Division of Public Works was one the first Government agencies in California to implement Bureau of Automotive Repair On-Board Diagnostics (OBD) Inspection System (OIS) for performing state regulated smog inspections. Government Fleets have until January 2016 to begin using the new system, but Automotive Services saw the immediate time and cost savings and implemented the system in October 2014. Labor time to perform a smog test was reduced up to 40%, saving customers time and money.
- The Automotive Services Division of Public Works implemented an electronic scheduling calendar for scheduled repairs and services. The calendar is visible to all Automotive Services staff allowing for improved information sharing. The calendar improves Automotive Services ability to balance services versus technician time-off and improve customer service by minimizing equipment downtime. By scheduling services, we can work around customer schedules and improve turnaround. This was done by using existing software applications at no additional cost to the City.
- The Finance Department, Municipal Services Division launched new Outbound Calling software for its utility customers. Customers in affected outage areas can now be automatically alerted by telephone when there are scheduled or emergency utility related outages. This enables the Electric and Water and Sewer Utility departments to provide real-time updates regarding service interruption(s) and reduces the number of calls/inquiries into the Utility Contact Center.
- The Finance Department successfully launched a new payment method for vendors/customers doing business with the City. It is known as Automated Clearing House or ACH payment processing. ACH payment processing is an efficient and cost-reducing alternative to paper checks that enables the City to make electronic payments directly to vendors and customers. ACH payment processing is an extremely simple and efficient method for making payments. With ACH processing, vendor/customer funds are usually cleared in 1 or 2 days, much quicker than the traditional payment method. ACH processing also sends an e-mail confirmation to let recipients know the amount and the date funds are expected to credit to their accounts.
- The Electric Department launched an LED streetlight retrofit project. Existing high pressure sodium and mercury vapor streetlights in the southern part of the City were retrofit with more efficient LED streetlights. This first phase is expected to save over 3 million kilowatt-hours of electricity annually, in addition to improving nighttime visibility for the public and reducing maintenance costs for the Department due to the longer life of the LED lamps. In the coming fiscal year, the Electric Department will retrofit streetlights in the northern part of the City.
- The Electric Department and a private partner are developing a new outdoor distribution antenna system (oDAS) which will enhance cell phone and wireless data service coverage in the City. It is also expected to avoid the problem of cluttered and overloaded attachments to poles. The Department expects to recover the initial capital outlay within two years of operation, and then see continued payments for access to its infrastructure and fiber optic network. The project complements SVP MeterConnect® free outdoor Wi-Fi access service launched citywide in 2013.

- The Electric Department budget includes the construction and installation of a new Phase Shifting Transformer. Installation of the Phase Shifting Transformer at the Northern Receiving Station will increase the power flow delivery over the City's 230KV system and reduce transmission access charges by approximately \$6 million annually.
- The consolidation of the Public Works and Streets and Auto Services Departments occurred during fiscal year 2014-15. The transition has gone smoothly and anticipated savings are being realized. The consolidated Public Works Department (DPW) continues to look at ways to save additional General Fund monies. For example, Engineering staff are utilizing Capital Improvement Projects (CIP) funds, particularly Gas Tax, Sewer Utility, and other federal grant projects, to cover labor charges for staff working on these projects, thereby reducing operating costs to General Fund.
- The transition of the Housing and Community Services Division from the Planning and Inspection Department to the City Manager's Office was completed, consolidating housing and community services with economic development.
- The Planning and Inspection Department added three contract Planning Code Enforcement technicians to help get caught up with code enforcement activities, an approach that provides more flexibility than increasing permanent staffing levels.
- The Building Inspection Division of the Planning and Inspection Department will implement a reorganization to address service demands and enhance service delivery for building construction and development projects. By creating more depth in the Division with new positions in this budget cycle, the reorganization will increase efficiency, consistency and continuity in plan review and inspection. The reorganization will also increase in-house services to improve project coordination and flexibility of operations.

Santa Clara Utilities

Santa Clara Electric Utility d.b.a. Silicon Valley Power (SVP)

The 2015-16 Electric Department Operating Budget is \$361.9 million (including debt service), an increase of 4.7% over 2014-15. When combined with the Capital Improvement Budget of \$26.6 million, the total budget is \$388.5 million, which represents an increase of 2.9% over the prior year.

Total projected revenue and financing sources of \$389.1 million are comprised of revenue of \$373.0 million, developer contributions of \$4.0 million and wholesale revenue from sales of renewable energy credits and greenhouse gas/carbon allowances of \$5.3 million. The 2015-16 revenue is projected to be \$7.9 million, or 2.1% greater than 2014-15 due to load growth and a proposed rate increase effective January 1, 2016. Assuming a 3.5% electric rate increase is approved by City Council effective January 1, 2016, a surplus of \$0.65 million is expected at the end of 2015-16.

The cost of producing and procuring energy is projected to increase by 4.2%. The increase is primarily due to increased transmission charges from the California Independent System Operator, purchase of replacement energy for hydro resources due to the drought, and new renewable resources. Because the additional renewable resources were acquired to meet future state mandates and not immediately needed, the additional costs are being partially offset by \$3.6 million of renewable energy credit sales and \$1.8 million of greenhouse gas allowance sales in accordance with City Council policy. The additional renewable projects are cost-effective over the life of the projects, but create higher costs for energy in the early years.

Department salary and benefit costs are up 13.8% due to higher pension and health care costs and the addition of 10.0 FTEs. Overall, there is a net savings associated with adding these positions due to a reduction in budgeted overtime and lower contractual services expenditures resulting from insourcing where employees rather than contractors can perform the work at lower cost.

The budget includes planned capital funding of \$26.6 million, which includes substation upgrades, equipment replacement, new technology deployment, and economic development projects. To meet safety and reliability requirements, SVP continues its eighth year of a multi-year substation rebuilding program. In addition to substation capital improvements, the Electric Department continues to improve, demonstrate, and implement new technologies to support tomorrow's power grid.

The Phase Shifting Transformer Project, expected to be completed in 2015-16, is projected to save about \$6.0 million a year in operating expenses, and is funded with short-term debt financing.

The budget supports ongoing capacity expansion of our system to meet customer needs, enhanced reliability, and maintenance of the current high level of service. These investments are critical for meeting the energy needs of existing customers and those of new and expanding businesses in the City of Santa Clara.

Water and Sewer Utilities

The 2015-16 Water, Sewer, and Recycled Water Operating Budget is \$67.6 million, which represents an increase of 23.0% over the prior year. Most of this increase is due to projected increases for the cost of water and increased costs associated with the San Jose/Santa Clara Regional Wastewater Facility (RWF). Excluding the increases associated with the cost of water and the RWF, the increase in the Operating Budget would be 2.6%. Capital infrastructure replacement projects are needed in both the Water and Sewer Utilities, which also accounts for a portion of the increase. The cash reserves of the utilities have been drawn down over the past several years. The Water Utility will need to utilize capital reserves again this fiscal year.

Declining water sales coupled with the fixed costs of operating the water and sewer systems and required infrastructure improvements result in the need to increase rates. The City Council will hold a public hearing to consider the following proposed rate increases on May 19, 2015:

- For fiscal year 2015-16, increases of 9.5% for potable water and 10.8% for the base recycled water rates are proposed. These increases are due to the increase in wholesale costs for water from both of the City's wholesale water suppliers, the impact of reduced water sales, as well as the escalating cost of infrastructure replacement. The water rate increase translates to an average increase of \$4.32 per month for a single-family residential home using 12 hcf/month of water.
- Significant sanitary sewer capital replacement needs have been identified in the next 10-15 years, as well as significant capital improvements at the San Jose/Santa Clara Regional Wastewater Facility. In order to finance these improvements, sewer rate increases will be necessary. The increase recommended for fiscal year 2015-16 will result in a \$3.29 per month per single-family and multi-family residential account based on a 9.5% increase on July 1, 2015.

Capital project expenses are budgeted for \$3.0 million for the Water Utility, \$0.2 million for the Recycled Water Utility, and \$20.6 million for the Sewer Utility for a total of \$23.8 million, resulting in an increase of \$4.2 million from 2014-15 budgeted levels. The CIP budget includes \$17.4 million for capital projects at the San Jose/Santa Clara Regional Wastewater Facility.

The City's combined utility rates remain the lowest in the nine county Bay Area.

ANALYSIS OF ESTIMATED RESOURCES AND APPROPRIATIONS

The following summary, Table 2, outlines the estimated revenues and appropriations by major categories, and is followed by an analysis of major City of Santa Clara revenue and expenditure categories.

Table 2
TOTAL BUDGET

ESTIMATED RESOURCES AND APPROPRIATION CATEGORIES

ESTIMATED RESOURCES	Adopted 2014-15	Proposed 2015-16	Increase (Decrease)	Percent Change
Property Tax	\$ 34,355,000	\$ 37,550,000	\$ 3,195,000	9.3%
Sales Tax	50,020,000	52,690,000	2,670,000	5.3%
Transient Occupancy Tax	15,110,000	17,300,000	2,190,000	14.5%
Other Taxes	4,459,100	4,726,935	267,835	6.0%
Licenses and Permits	5,172,700	7,682,700	2,510,000	48.5%
Fines and Penalties	1,926,300	1,903,300	(23,000)	-1.2%
Interest	3,330,955	3,339,639	8,684	0.3%
Other Use of Money and Property	10,175,370	13,303,515	3,128,145	30.7%
Revenue from Other Agencies	5,576,569	5,813,271	236,702	4.2%
Charges for Current Services	467,284,349	520,521,612	53,237,263	11.4%
Contribution In-Lieu	17,468,451	19,218,263	1,749,812	10.0%
Other Revenue/Debt Proceeds	26,596,174	17,226,735	(9,369,439)	-35.2%
Transfers From (To) Reserves	13,459,119	10,139,568	(3,319,551)	-24.7%
Interfund Transfers	1,269,714	2,448,586	1,178,872	92.8%
Estimated Beginning Balance	4,254,188	5,155,468	901,280	21.2%
Total Estimated Resources	\$ 660,457,989	\$ 719,019,592	\$ 58,561,603	8.9%

APPROPRIATIONS	Adopted 2014-15	Proposed 2015-16	Increase (Decrease)	Percent Change
Salaries and Benefits	\$ 171,611,984	\$ 190,551,136	\$ 18,939,152	11.0%
Other Operating Expenditures	66,489,363	70,493,461	4,004,098	6.0%
Resource and Production	297,275,412	319,649,999	22,374,587	7.5%
Contribution In-lieu & Franchise Fees	18,038,451	19,823,263	1,784,812	9.9%
Interfund Services	25,550,494	27,045,703	1,495,209	5.9%
Debt Service	18,668,328	19,212,132	543,804	2.9%
Operating Budget	597,634,032	646,775,695	49,141,663	8.2%
Capital Improvement Projects Budget	62,823,957	72,243,897	9,419,940	15.0%
Total Appropriations	\$ 660,457,989	\$ 719,019,592	\$ 58,561,603	8.9%

ESTIMATED RESOURCES

Resources available to pay for the expenditures include the beginning balance of each fund, the estimated revenue expected to be received in that fund, and any transfers from other funds. Property tax, sales tax, transient occupancy tax, interest income, charges for services, rents and leases, and contribution in-lieu are major general government revenues received in the General Fund. These revenues provide funding for general government services such as public safety, public works, parks and recreation, library, and administration. Key economically sensitive revenue sources for the General Fund include property tax, sales tax, and transient occupancy tax (TOT). In 2015-16, these three revenue sources are expected collect \$107.5 million, an increase of \$8.1 million over the 2014-15 Adopted Budget. A brief analysis of the major General Fund revenue sources follows including references to 2014-15 year-end estimates where applicable.

Property Tax

As a result of the last recession, assessed valuation declined in 2009-10 and 2010-11. As the County Assessor reduced assessed valuations as a result of Proposition 8 revaluation requests and property tax appeals, City property tax collections declined. Under Proposition 13, the assessed valuation of properties held by the same owner from year-to-year is adjusted each year by the lesser of 2% or the percent change in the October to October California Consumer Price Index (CCPI). For 2015-16 the adjustment factor based on CCPI is 1.998%.

Property tax revenue for fiscal year 2015-16 is projected at \$37.6 million, an increase of 4.0% from the 2014-15 year-end estimate and 9.3% from the 2014-15 budget of \$34.4 million. 2014-15 actual collections includes \$0.7 million in one-time monies from the County Education Revenue Augmentation Fund known as ERAF. Assessed valuation growth on secured property is projected at about 6% based on rising home values and the expectation that the County Assessor will continue to roll off temporary valuation adjustments. Projections do not currently include possible residual distributions from the unwinding of the Redevelopment Agency or projection of new property taxes generated by development projects that are not under construction.

Sales Tax

Sales tax is the General Fund's largest revenue source. The 2015-16 projection of \$52.7 million represents 29.0% of General Fund resources projected for 2015-16. Sales tax revenue for fiscal year 2014-15 is projected to be \$49.7 million at year-end, or \$0.4 million below the budget of \$50.0 million.

The 2015-16 estimate represents a projected 6.1% increase over the 2014-15 year-end estimate and a 5.3% increase over the 2014-15 budget. This expected increase is based on projections from our sales tax consultant, MuniServices. Their estimates are based on individual category/segment projections with adjustments for known individual business anomalies such as missed payments or misallocations.

MuniServices' projection also takes into account the annual State of California "triple flip" adjustment. This adjustment is due to the State's takeaway of ¼ of the local Bradley-Burns 1% sales tax rate which they used to guarantee their 1994 and 1998 deficit reduction bonds (flip 1). They then directed counties to backfill the loss to local agencies with property tax revenue from the County Education Revenue Augmentation Fund known as ERAF (flip 2). The shortfall in ERAF monies is then backfilled from the State General Fund (flip 3). Because the backfill amounts are made based on estimates, there is an annual true-up adjustment for any prior year over or underpayment. Due to revenue growth at the State, they are expected to defease their deficit reduction bonds this summer and unwind the triple flip in 2016. Due to a lag in the payment to cities to make up for the reduction in the Bradley-Burns rate, the City will receive a one-time payment of about \$1.8 million in 2016-17.

Transient Occupancy Tax (TOT)

Transient Occupancy Tax (TOT) is calculated as a percentage of City hotel/motel room charges. The City's current TOT rate is 9.5%. TOT revenue is budgeted at \$17.3 million for fiscal year 2015-16, an increase of 3.0% over the 2014-15 year-end estimate of \$16.8 million or 14.5% over our adopted budget for 2014-15 of \$15.1 million.

As with sales tax, this revenue source was greatly impacted by the recession, declining from \$11.3 million in 2007-08 to \$8.1 million in 2009-10, a 28.1% decline. This revenue stream is extremely sensitive to changes in economic conditions and can vary greatly from year-to-year based on occupancy rates and room rates. Strong growth the last four fiscal years continued in 2014-15 with rising occupancy levels and average daily room revenues further boosting collections. Despite occupancy levels now being near or at record levels, collections for 2015-16 are expected to grow as average daily room rates continue to climb and Levi's Stadium events have filled hotel rooms on weekends that were traditionally more difficult to book.

Interest Income

Interest income in all City funds for fiscal year 2015-16 is projected at \$3.3 million, the same as the 2014-15 adopted budget level. Interest income for the General Fund is projected at \$0.95 million, an increase of 5.6% compared to the adopted budget for 2014-15. Interest income has been depressed in recent years due to the continuation of low interest earnings rates as a result of Federal Reserve actions to hold rates low to foster economic activity. As investments purchased with higher earnings rates have matured, they have been replaced by investments that are yielding significantly lower returns, accounting for the drop in revenue collections over the last several years. The Federal Reserve is anticipated to begin raising interest rates in late 2015 and it is expected that the City's interest income will begin to slowly increase as maturing investments are replaced with slightly higher yielding investments. The City's investment portfolio is managed in accordance with the Investment Policy approved by Council each year. Interest earnings are apportioned among participating funds according to their average monthly cash and investment balances.

Charges for Services

Charges for services is a combination of fees and charges levied by City departments for services rendered (e.g., utility charges to customers, recreation programs fees, engineering fees, planning and zoning fees, and plan check fees) and cost allocations for services provided by the General Fund to the utilities and other funds. Across all funds, the budget for 2015-16 is \$520.5 million, an increase of 11.4% from the adopted budget of \$467.3 million in 2014-15. General Fund charges for services are projected at \$35.6 million for 2015-16, an increase of \$4.4 million over the 2014-15 budget of \$31.3 million. The increases are primarily due to projected charges for public safety services to Levi's Stadium (including an enhanced level of service for Super Bowl 50) and fee adjustments to align with the City Council adopted Budget Principle of full cost recovery.

Rents and Leases

For 2015-16, total General Fund projected revenues from rents and leases are estimated at \$10.5 million. This amount is for leases not affected by the Redevelopment Agency dissolution process. As part of the Redevelopment Agency dissolution process, the County of Santa Clara raised concerns about whether lease payments from several leases should continue to flow to the General Fund, as they have per cooperation agreements which existed between the City and the Redevelopment Agency for many years prior to dissolution, or whether they belong to the Successor Agency where they would be redistributed to taxing entities based on their proportionate share of property tax distributions.

In July 2013, the Superior Court of the State of California granted the County of Santa Clara, the Santa Clara Unified School District, and the Santa Clara County Office of Education motion for a preliminary injunction. The revenues from the leases subject to the injunction are being held in a trust account pending the final outcome of this case. The proposed 2015-16 General Fund budget has been balanced without any reliance on these monies.

APPROPRIATIONS

Overall, appropriations across all City funds total \$719.0 million. This amount is \$58.6 million or 8.9% greater than the adopted budget for 2014-15 of \$660.5 million. These amounts include the Capital Improvement Project Budget which is subject to yearly swings in appropriation depending on project needs and funding availability (e.g., grant funding). The operating budget portion of the total City budget is \$646.8 million. This amount is \$49.1 million or 8.2% higher than the adopted operating budget for 2014-15 of \$597.6 million. The following sections analyze expenditure categories that make up the majority of the changes in the fiscal year 2015-16 operating budget compared to 2014-15.

Salaries and Benefits

The expenditure category for salaries and benefits across all funds in the 2015-16 budget rose to \$190.6 million, an increase of \$18.9 million or 11.0% from the 2014-15 adopted budget. In the General Fund, this category increased by \$14.1 million or 10.8% from the prior year's budget. There are two primary reasons for the overall growth in General Fund salaries and benefits costs:

- Increase in City salaries of \$9.7 million or 10.9% from the 2014-15 budget was due to the items listed below:
 - \$1.5 million for as-needed public safety staffing and overtime costs related to scheduled NFL and non-NFL events at Levi's Stadium throughout the fiscal year. These costs will be fully reimbursed to the City with the reimbursements being reflected as charges for services on the revenue side of the budget.
 - \$1.4 million for one-time as-needed public safety staffing and overtime costs related to Super Bowl 50. These costs will be fully reimbursed to the City from the Super Bowl 50 Host Committee.
 - \$2.6 million for the funding of 14.0 new full-time equivalent (FTE) positions in the General Fund and the unfreezing of an additional 10.25 FTEs.
 - \$4.2 million remaining increase is primarily due to negotiated contractual pay increases for bargaining units which settled in the prior year and merit increases for those employees not at the top of their salary range. In addition, increases in as-needed personnel and overtime expenses across multiple departments were budgeted.
- Increase in City share of pension costs of \$4.7 million or 18.4% due primarily to higher CalPERS rates to make up for investment losses during the Great Recession, a lower investment return assumption, and shorter smoothing and amortization periods. In addition, costs are increasing due to negotiated pay increases and increased salaries expense from additional budgeted positions.

Position Changes for Fiscal Year 2015-16:

The total proposed benefited position count is 1,054.50 full-time equivalents, or FTEs, representing an increase of 28.0 FTEs from the 2014-15 budget. The General Fund accounted for 14.0 of the increase in FTEs which were added to restore service levels and handle additional workload. The departments which added new FTEs include:

- The Planning & Inspection Department added 4.0 FTEs to handle increased service demand for permitting services, inspections, advanced planning, and large development proposals. These position costs are offset by additional development fees. In addition, 6.0 FTEs were transferred to the City Manager's Office with the reorganization of the Housing and Community Services Division.
- The Public Works Department added 3.0 FTEs which includes a transfer of 1.0 FTE from the Solid Waste Enterprise Fund. The remaining 2.0 FTEs were added to handle the increased service demand for street and curb maintenance.
- The Finance Department added 2.0 entry-level FTEs in the Accounting Division funded by a reduction in as-needed funding. These positions will free up other positions to focus on higher level work.
- The Police Department added 3.0 FTEs to handle the additional demand for service as the City of Santa Clara continues to grow.
- The remaining increase of 2.0 FTEs were added as 1.0 FTE in the City Manager's Office Housing and Community Services Division, 0.5 FTE in the City Council Office, and 0.5 FTE in the Library Department.

The following non-General Fund position changes are proposed:

- The Public Works Department reduced 1.0 FTE in the Solid Waste Enterprise Fund as a transfer to the General Fund as part of the consolidation of the City's Urban Runoff Pollution Prevention Program.
- The Electric Utility added 10.0 FTEs to keep pace with demand for service and maintenance of aging infrastructure.
- The Water Utility added 5.0 FTEs to keep pace with demand for service and maintenance of aging infrastructure.

A total of 10.25 General Fund FTEs were unfrozen, bringing the total number of frozen positions down to 47.00 in the General Fund and 49.0 across all funds. The majority of the unfrozen FTEs were in the areas of public safety (3.0 FTEs in Police and 2.0 FTEs in Fire), the Library Department (2.25 FTEs), and the Public Works Department (2.0 FTEs). An additional \$3.0 million is assumed to be saved from attrition and continuation of a managed hiring freeze (i.e., by holding positions vacant during the fiscal year).

The Summary of Full-Time Equivalent Positions on pages 1-38 to 1-39 provides more detail of the positions included in the 2015-16 Budget.

Resource and Production

The budget for this item for 2015-16 is \$319.6 million, up 7.5% from the 2014-15 Adopted Budget of \$297.3 million. The projected increase is due to increases in electric, water, sewer, and solid waste costs.

ENTERPRISE FUND RATES

Rates in several City Enterprise activities are planned to be increased this year. Increases in the City Enterprise activities planned for the 2015-16 fiscal year are consistent with contractual cost of living adjustments for private contractors, implementation of mandated programs, and planned service cost recovery adjustments.

For Silicon Valley Power (SVP), the adopted budget assumes a rate increase of 3% to 5% in January 2016. Staff will present the rate increase to Council for approval in November 2015. Previously, the City Council approved a 5% rate increase in January 2015. The Electric Department's Five-Year Financial Plan assumes future potential rate increases of 3.5% in January 2016 and 3% in January 2017, subject to further review and to City Council approval. Yet, even with these rate increases, Santa Clara's Electric Utility continues to offer among the lowest system average electric rates in the State of California. As a result, SVP continues to assure the City's reputation as a low-cost commercial site to do business and to thrive.

The City Council is scheduled to hold a public hearing on May 19, 2015 and the following Water, Sewer, and Recycled Water rate increases are being proposed:

- The proposed water rate increase will result in an average increase of \$4.32 per month for single-family residential accounts. This increase is based on the price per hundred cubic feet (hcf) of water increasing by 9.5% from \$3.80/hcf to \$4.16/hcf and an average usage of 12 hcf/month. The base recycled water rate will increase by 10.8%. The impact of the rate increase will vary by the size and type of the commercial account.
- The proposed residential sewer rate increase will result in an increase of \$3.29/month on July 1, 2015 for single-family residential and multi-family residential accounts. Commercial and industrial sewer rates will increase by 9.5% on July 1, 2015.

The rate increases for the water utility are due primarily to the cost of water from the City's wholesale water suppliers, the San Francisco Public Utility Commission (through the Hetch Hetchy regional water system) and the Santa Clara Valley Water District. Other components of the City's water rates include operations and maintenance costs including labor, and services from other City departments.

The proposed rate increase for the sewer utility is primarily due to increased costs for the City's share of operating costs and for capital projects required at the San Jose/Santa Clara Regional Wastewater Facility where all of the City's sewage is treated. Other components of the City's sewer rates include operations and maintenance costs, including labor, replacement and improvements in the City's sewer collection system (capital projects), and the cost of service from other City departments.

Even with the planned and approved rate increases, the combined water, sewer and electric rates remain the lowest in the nine Bay Area counties.

The Solid Waste Utility needs to increase rates to achieve full cost recovery on both operating and Capital Improvement Project (CIP) expenditures. Garbage service rates will increase by \$0.46 per month for a customer with one can/cart service (32-gallons per week), the Clean Green service rate will increase by \$0.22 per month, the Residential Recycling service rate will increase by \$0.07 per month, and the Clean-Up Campaign rate will increase by \$0.52 per month in the 2015-16 fiscal year. There is no change to the Household Hazardous Waste rate. These rate increases should enable the Solid Waste Utility to achieve full cost recovery.

The existing rates for the Storm Drain Environmental Compliance Fee have not been increased since they were established by the City Council in 1994. The Storm Drain Environmental Compliance Fee revenues fund the operating and capital improvement project expenditures for the City's Urban Runoff Pollution Prevention Program (URPPP). The single-family dwelling rate will be increased from \$0.16/month to \$1.04/month per dwelling unit. The multi-family dwelling rates will increase from \$0.16/month to \$1.04/month for the first four dwelling units, and from \$0.16/month to \$0.39/month for each additional dwelling unit in the complex. The commercial, industrial and other non-residential property rate will increase from \$2.19/month/acre to \$14.17/month/acre.

GENERAL CONTINGENCY RESERVE POLICY

The General Contingency Reserve has primarily been funded by surpluses (when surpluses are available) resulting from General Fund revenues received in excess of expenditures during preceding fiscal years. There are two main reasons for such excess:

- (a) Revenues were higher than anticipated such as from higher than anticipated taxable sales in the City resulting in more sales tax and/or
- (b) Expenditures were lower than anticipated such as from departmental efficiencies.

On an annual basis after closing the City's books, if there is an operating surplus, the Council approves the transfer of the surplus to the General Contingency Reserve. The funds are then available for emergencies and future capital project needs.

In 1985-86, the City Council established a policy regarding use of the City's General Contingency Reserve, under which two separate reserves were established. The first reserve, the Working Capital Reserve, is set aside for weathering economic downturns, emergency financial crisis, or disaster situations. The reserve target is equal to the cost of the City's General Fund operations for three months (90-day or 25% working capital reserve). The second reserve, the Capital Projects Reserve, earmarks funds for a five-year capital-spending program. The minimum target for this reserve is \$5 million.

Because of deficits in 2008-09 and 2009-10 as a result of the recession, the Working Capital Reserve declined from \$21.1 million at June 30, 2008 to \$2.5 million at June 30, 2010. The Capital Projects Reserve also declined significantly and had a balance of \$2.5 million at June 30, 2010 (below the minimum target level of at least \$5.0 million). As a result of operating surpluses the last few fiscal years (largely due to expenditure constraints put into place and an improving economy leading to stronger-than-expected economically sensitive revenue growth), the Working Capital Reserve balance grew to \$27.6 million and the Capital Projects Reserve balance grew to \$12.7 million at June 30, 2014. After funding projects approved in the 2014-15 Adopted Budget and during the year, the unencumbered balance in the Working Capital Reserve is \$27.3 million and the Capital Projects Reserve stands at \$7.6 million. The General Fund is expected to end 2014-15 with a surplus which will allow for additional reserve contributions.

Working Capital Reserve

The City has experienced unprecedented volatility in General Fund revenues over the past decade with the dot-com bust and two recessions causing significant revenue declines necessitating the use of reserves during the down years. The Great Recession, which started in December 2007 and ended in summer 2009, triggered major declines in economically sensitive revenue sources, causing the Working Capital Reserve to be called upon.

- At the end of fiscal year 2007-08, the Working Capital Reserve balance was \$21.1 million. This represented 14.8% of the adopted 2008-09 General Fund Budget of \$142.2 million.
- At the end of fiscal year 2009-10, the Working Capital Reserve balance dropped to \$2.5 million due to revenue declines caused by the Great Recession coupled with rising costs.
- As a result of operating surpluses in fiscal years 2010-11 through 2013-14, year-end transfers to the Working Capital Reserve grew the balance to \$27.6 million. Although this balance is still below target, representing 16.6% of the fiscal year 2014-15 adopted General Fund appropriations of \$164.8 million, it demonstrates that good progress has been made in restoring the fiscal health of the City.
- The adopted 2014-15 General Fund budget includes a budgeted \$3.0 million transfer to the Working Capital Reserve. Based on current year-end estimates, it appears that there will be significant additional budgetary savings available to transfer to reserves. In addition, the proposed 2015-16 General Fund budget includes a budgeted \$7.0 million transfer to the reserve.

Capital Projects Reserve

The 2015-16 Adopted CIP Budget includes appropriations in the amount of \$2.2 million from the Capital Projects Reserve for essential capital projects. The close out of projects with remaining balances and reductions in project budgets for several projects will release about \$0.3 million back to the Reserve. This will leave the Capital Projects Reserve with a balance of \$5.8 million, above the minimum policy requirement of \$5.0 million.

The Five-Year Financial Plan has identified more than \$538.6 million of unfunded project needs. However, the majority of these projects, \$372.4 million, are in the Parks and Recreation CIP Fund where the primary funding source for most new projects is anticipated to be Quimby Act or Mitigation Fee Act revenues charged on new development projects.

Land Sale Reserve

In fiscal year 1996-97, the City Council established the General Contingency Reserve for Land Sale Proceeds (Land Sale Reserve). The net proceeds from the sale of City owned land are held in the Land Sale Reserve account and interest earned on the funds is available to be appropriated for General Fund operating expenditures. The balance in the Land Sale Reserve currently stands at \$79.4 million.

In 2014, the City Council earmarked \$10.0 million from the Land Sale Reserve for Youth Soccer Fields and Athletic Fields. The 2014-15 Capital Improvement Project budget included an initial appropriation of \$2.0 million and the 2015-16 proposed CIP budget includes an additional appropriation of \$5.0 million. The remaining \$3.0 million is anticipated to be needed in 2016-17. These fields are additional fields in a location or locations to be determined, and are not replacement fields for the current Youth Soccer Park.

An additional \$5.8 million has been earmarked from the Land Sale Reserve as a match for County Boomerang funds for low/moderate income housing.

Building Inspection Reserve

In 1999-00, Council approved the establishment of a Building Inspection Reserve to account for surplus funds generated from user fees in the Planning and Inspection Department's Building Inspection Division. Funds accumulated in the Building Inspection Reserve are to be used to fund additional services or projects directly related to the Building Inspection Division and advance and long range planning activities, and can only be used when Building Inspection revenues are not sufficient to cover related costs. The current balance in the Building Inspection Reserve is \$5.4 million.

The 2015-16 CIP Budget includes the use of \$2.1 million in Building Inspection Reserve funds for the General Plan Update (\$110,000), GIS Enterprise System (\$380,000), Precise Plan for El Camion Real (\$35,909), Specific Plan for Lawrence Station (\$134,000), Specific Plan for Tasman East (\$750,000), and Specific Plan for the Downtown Focus Area (\$650,000) projects. An additional \$0.9 million is included as a transfer to the General Fund to cover 2015-16 Planning and Inspection Department expenditures related to building activities.

BUDGET AWARDS

The City received the Excellence in Budgeting Award for the fiscal year 2014-15 Capital Improvement Project Budget from the California Society of Municipal Finance Officers (CSMFO). This award is designed for cities with separate documents for capital appropriations and/or long-term capital improvement plans. The City also received the Excellence in Operational Budgeting Award for the fiscal year 2014-15 Annual Budget from the CSMFO. Recipients of the excellence award must exceed a threshold level based on specific criteria designed by CSMFO and qualify for additional criteria of comprehensiveness and quality of the budget document. This is the fifteenth year that the City has received an award for its Annual Budget and the nineteenth year for its Capital Improvement Budget.

SUMMARY

As in past years, revenues have been estimated with a responsible amount of conservatism based on the most up-to-date information available to the City. A team effort has been used to ensure that expenditures are at or below revenue expectations. Budgeted expenditures are considered necessary and proper, taking into account the growth and development of the City, ongoing programs and projects, and restoration of the maximum level of service to our residents and other stakeholders as is possible given resource projections and levels of staffing.

In addition to the monthly revenue and expenditure reports submitted to Council, staff will continue the production of Five-Year Financial Plans designed to show the longer-range impact of financial trends and budgetary decisions. Any revenue realized for the year in excess of actual expenditures will be transferred to the City's General Contingency Reserve.

City departments all worked together as a team with the City Manager and the Finance Department in the preparation of this balanced budget plan. The hard work and dedication of City Department Heads and employees is greatly appreciated. The policy leadership of the City Council is a reflection of the City's status as an All America City. All involved have worked together to ensure the financial stability of the City of Santa Clara. This budget is fiscally responsible and maintains the level of funding needed to continue the City's goal of excellent service to the Santa Clara community. The Annual Budget (Operating and Capital Improvement Project Budgets) is consistent with the City of Santa Clara mission, and will facilitate the goals of the Santa Clara City Council.

Respectfully submitted,



Julio J. Fuentes
City Manager



Gary Ameling
Director of Finance/
Assistant City Manager



Budget Principles for 2015-16

(As adopted by the City Council on January 13, 2015)



- The City's Code of Ethics and Values, especially being Fiscally Responsible, Communicative, and Service-Oriented, will be used as a guide for decisions.
- Budget decisions will be made with long-term implications taken into account, using data from the Five-Year Financial Plan.
- The perception of funding actions, as well as the fiscal impact, will be considered before budgetary decisions are made.
- Focus on projects and services that provide benefit to the community as a whole.
- Pursue economic development objectives and strategies to foster new public and private investment within Santa Clara, and to create employment opportunities.
- Continue to pursue ways to ensure ongoing revenues and expenditures are balanced, recognizing that the City's General Fund has been significantly impacted by the dissolution of the City's Redevelopment Agency and rising pension rates.
- Review options for consolidation of functions that reduce operational costs and improve efficiency.
- Any necessary reduction in permanent positions will be accomplished first through attrition and retirements, with layoffs used only as a last resort.
- The implementation of strategies to balance the budget may take time requiring short-term solutions until ongoing savings associated with structural changes are realized.
- In accordance with Council policy, continue to rebuild the General Fund Working Capital Reserve for the long-term fiscal health of the City.
- Inform residents, businesses and employees of any fiscal challenges along with the City's responses.
- With limited exceptions, establish fees based on full cost recovery where individuals/businesses rather than the community at-large are benefiting from City services. This preserves limited unrestricted resources for providing services that benefit the community as a whole.

California Society of Municipal Finance Officers

Certificate of Award

***Excellence
Fiscal Year 2014-2015***

Presented to the

City of Santa Clara

For meeting the criteria established to achieve the Operating Budgeting Excellence Award.

February 8, 2015

Pamela Arends-King

***Pamela Arends-King
CSMFO President***

Michael Gomez

***Michael Gomez, Chair
Professional Standards and
Recognition Committee***



Dedicated Excellence in Municipal Financial Reporting

**ROSTER OF COUNCIL AND COMMISSION MEMBERS
FY 2015-16**

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Councilmember	Dominic J. Caserta
Councilmember	Debi Davis
Councilmember	Lisa M. Gillmor
Councilmember	Patrick Kolstad
Councilmember	Jerry Marsalli
Councilmember	Teresa O'Neill

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Barbara E. Vance, Kathleen "Kathy" Watanabe,
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Carolyn Schuk, Barbara Stahl

HISTORICAL & LANDMARKS COMMISSION

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Bianca Placencia, Ken Wright

PARKS AND RECREATION COMMISSION

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Knaack, Roseann Alderete LaCoursiere,
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Walke

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Michelle Vo, Shana Vu, Ryan Winter, Ashley Wong

As of April 15, 2015

**CITY OF SANTA CLARA
EXECUTIVE MANAGEMENT TEAM
FY 2015-16**

CITY MANAGER
Julio J. Fuentes

CITY CLERK/CITY AUDITOR
Rod Diridon, Jr.

ASSISTANT CITY MANAGER
Sheila Tucker

CITY ATTORNEY
Richard E. Nosky, Jr.

ASSISTANT CITY MANAGER
Vacant

CHIEF OF POLICE
Michael J. Sellers

**ECONOMIC DEVELOPMENT OFFICER/
ASSISTANT CITY MANAGER**
Ruth Shikada

FIRE CHIEF
William Kelly

**DIRECTOR OF FINANCE/
ASSISTANT CITY MANAGER**
Gary Ameling

DIRECTOR OF ELECTRIC UTILITY
John Roukema

**CHIEF OPERATING OFFICER - UTILITIES/
ASSISTANT CITY MANAGER**
Alan Kurotori

DIRECTOR OF WATER & SEWER UTILITIES
Christopher de Groot

DEPUTY CITY MANAGER
Tamera Haas

DIRECTOR OF INFORMATION TECHNOLOGY/CIO
Gaurav Garg

DIRECTOR OF PUBLIC WORKS
Rajeev Batra

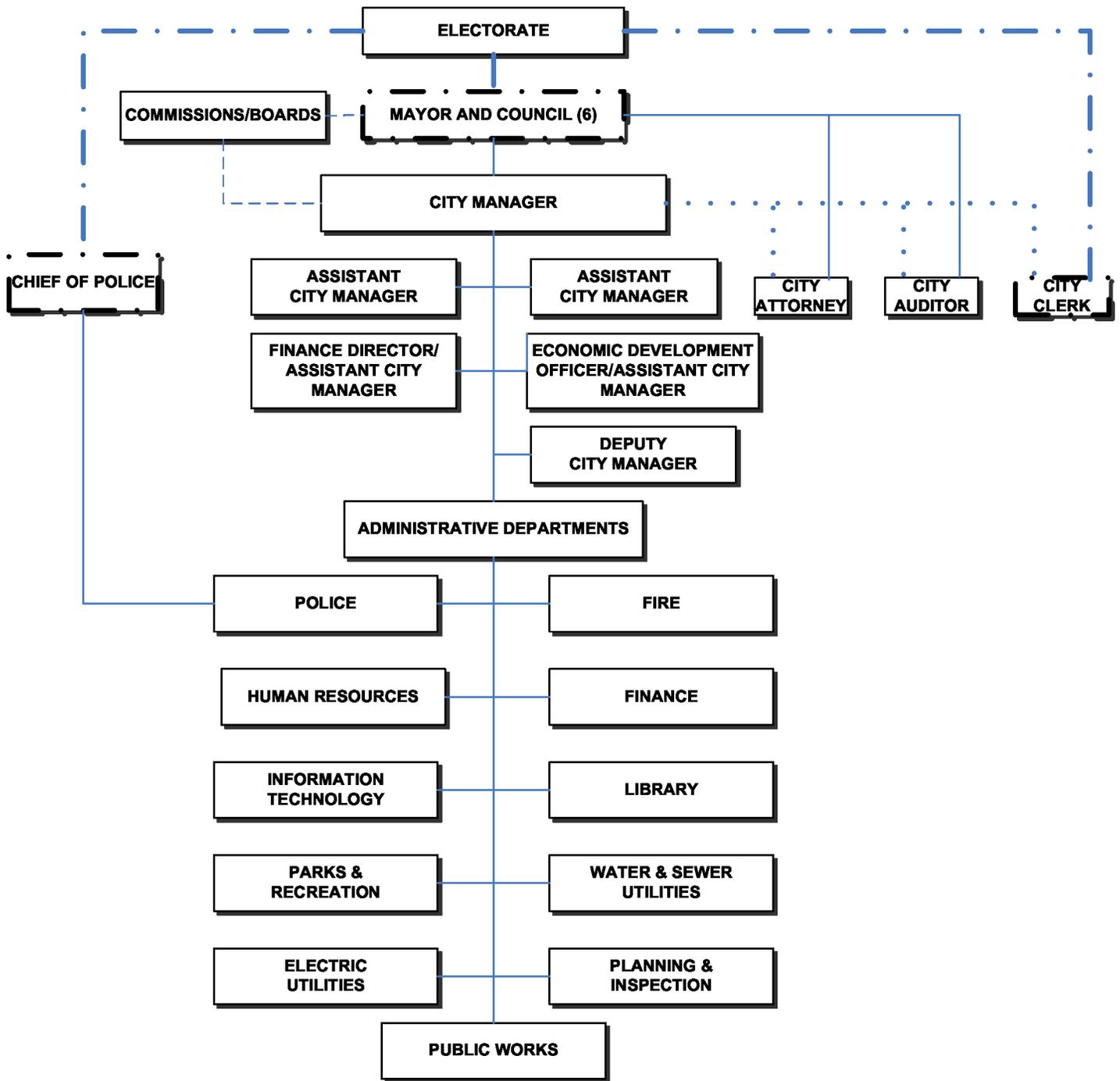
CITY LIBRARIAN
Hilary Keith

DIRECTOR OF PLANNING & INSPECTION
Kevin Riley

DIRECTOR OF PARKS & RECREATION
James Teixeira

DIRECTOR OF HUMAN RESOURCES
Elizabeth Brown

CITY OF SANTA CLARA ORGANIZATION CHART



(Reference: City Code, Chapter 2 Administration)
 Elected position indicated by the - - - - - line.

City Manager serves as ex officio member of and liaison to all boards and commissions as indicated by the - - - - - line.

Mayor and Council appoint City Manager, City Attorney and City Auditor. City Attorney and City Auditor report into the City Manager as indicated by the line. City Manager is the appointing authority for all other employees, except elected positions.



City of Santa Clara

The Center of What's Possible

The City of Santa Clara has always reflected the progressive, bellwether nature of California. It is one of the oldest cities in the state, an agricultural powerhouse in the 1800s, and the birthplace of many of the technology innovations that created Silicon Valley in the 1900s. Today, it maintains its leading edge status as a community that is nationally recognized for its livability and a city that has a sustainable, bright future powered by the private investment of billions of dollars in new development and growth opportunities.

Santa Clara At A Glance

HISTORY



Santa Clara was incorporated in 1852 as a Charter City with a Council/Manager form of government although it existed as a community for hundreds of years prior to that as a village for Ohlone Indians and their ancestors. European explorers came to the area in the mid-1700s and settled it as a military and religious outpost. It is called the “Mission City” in reference to the Mission Santa Clara de Asis, which opened in 1777 as one of 21 Spanish missions established by Franciscan padres along El Camino Real in California.

SIZE



Santa Clara encompasses 18.41 square miles in the heart of Northern California’s Santa Clara County, also known as Silicon Valley in recognition of the region’s leadership in technology innovations that changed the way the world lives, works, learns and plays. It is part of the burgeoning South Bay metropolitan area that includes the City of San Jose, the 10th largest city in the U.S., and the wider nine-county San Francisco Bay Area that is the fastest growing region in the state.

POPULATION



The 2014 population of the City of Santa Clara is estimated at 120,973¹ and is one of the most diverse in the nation with almost 40% of residents born outside the U.S.² Over half of the population is non-Caucasian.³ The residents are also highly skilled and educated with 52% of adults holding a bachelor degree or higher². Median age is 34.1³ and median household income is \$91,583.⁴

BUSINESS



More than 13,000 licensed businesses are located in Santa Clara, ranging from entrepreneurial start-ups, to longstanding family-owned firms, to the international headquarters of Fortune 500 corporations. Together these Santa Clara businesses represent an employment base of 65,800.⁵ Almost half the land in Santa Clara is zoned for commercial use and millions of square feet of new office and retail projects are under development or in planning stages, greatly expanding the City's capacity to accommodate businesses that want to start, relocate or expand in a high energy, dynamic environment.

CITY SERVICES



Santa Clara is a full service city with its own police and fire departments and energy, water and sewer utilities. Other core services include a nationally-ranked library, 32 parks and playgrounds, award winning services and recreational programs for seniors and youth, neighborhood beautification, free citywide outdoor Wi-Fi, special events and support of history and art museums and other cultural and performing arts. In 2013, Santa Clara was named the 15th most livable city in America because of its outstanding quality of life and opportunities for individual and business success.

HOUSING

There are 47,308⁶ households in Santa Clara and housing stock continues to expand through new transit-oriented developments that offer lifestyle alternatives to the City's traditional single family neighborhoods and carefully preserved historic homes. The City is in the midst of a metropolitan area that is one of the highest priced housing markets in America. Median cost is \$810,000⁷ for a single family home and average asking rent for an apartment is \$2,321.⁸ Santa Clara has invested millions in affordable housing projects that provide 2,300 units for low income seniors, families, homeless and disabled residents.



TRANSPORTATION



In addition to its own 240 miles of City-owned roads and streets, Santa Clara is crisscrossed by State Highway 101 and two regional expressways. Public transit services in the City include buses, light rail, Caltrain and Amtrak. An extension of BART into the South Bay will terminate in Santa Clara, and the Norman Y. Mineta San Jose International Airport is on the border of the City. Santa Clara has also placed a priority on providing bike lanes and completing the San Tomas Aquino/Saratoga Creek Trail that will link with other trails in the South Bay.

INFRASTRUCTURE



Each year Santa Clara makes significant investment in maintaining, expanding and improving civic infrastructure for the benefit of residents and businesses. Its offers the lowest combined water, sewer and electric rates in the nine Bay Area counties. Silicon Valley Power, the City's electric utility, is ranked in the top 5% in the U.S. on reliability⁹ and is a national leader in utilizing renewable energy sources. Over the past few years, the City's water storage and delivery system has been upgraded and it is one of the most successful purveyors of recycled water at about one billion gallons each year. The City is a partner in the San Jose-Santa Clara Regional Wastewater Facility and is investing \$300 million over the next 30 years to update the aging facility and expand capacity.

EDUCATION

Public schools serving residents of Santa Clara are under the authority of independent school districts, but the City works closely with them to provide quality educational opportunities for grades K-12 and students attending Mission College for a two-year degree or professional development. Santa Clara University, the oldest institution of higher learning in California, is located in the historic Downtown Quad area of the City and enrolls 5,486 undergraduate students and 3,529 graduate students.¹⁰



ECONOMIC DEVELOPMENT



The City of Santa Clara welcomes business, and that strategic attitude is paying off with billions of dollars in private investment currently under construction or in the pipeline. As these projects come online in 2014, 2015, 2016 and beyond, the City's economic base is broadened and diversified, ensuring greater fiscal stability in the future as well as increased revenues to the City's budget to replace the loss of Redevelopment Agency funding.

The development projects include new corporate campuses, Class A office buildings, housing, retail, entertainment centers, and mixed use. Two of the largest are located near Levi's Stadium: Centennial Gateway that will include two hotels, retail, restaurants and office; and City Place Santa Clara, a multiphase office, retail, hotel and residential complex that will be built with a ground lease of 230 acres of City-owned land. The City Place Santa Clara project alone is expected to generate \$22.5 million to \$27.7 million annually to the City's General Fund.



More information on new development projects can be found on the City's website SantaClaraCA.gov under the "Development Projects" link.

¹ California Department of Finance Demographic Research Unit, January 2015 City Population Table

² American Community Survey 2009-2013

³ 2010 U.S. Census

⁴ City-Data.com

⁵ California EDD, Labor Market Report, April 2015

⁶ U.S. Post Office

⁷ CoreLogic Home Price Index Forecast, June 2014

⁸ Cassidy Turley Bay Area Multi-Family Market Snapshot, Q2 2014

⁹ PA Consulting Group Reliability Best Practices Report

¹⁰ Santa Clara University (Fall 2014)



GEOGRAPHY

Persons per Square Miles

Santa Clara: 6,327.4
County: 1,381.0



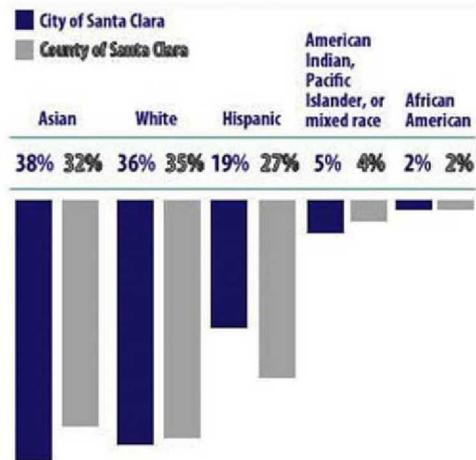
Land in Square Miles

Santa Clara: 18.41
County: 1,290.1

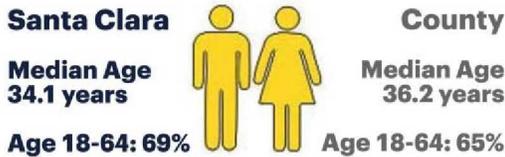
POPULATION



DIVERSITY



AGE



FOREIGN BORN



EDUCATION



MEDIAN FAMILY INCOME



LABOR MARKET



¹ Department of Finance – Census 2010; Quickfacts from US Census Bureau 2009-2013; CA EDD – Labor Market Info, April 2015; Department of Finance – Price and Population Factors used for Appropriations Limits Calculations for 2015-16; Population as of 1-1-2015.

Where the City Gets Its Money



Taxes	
Property Tax	\$ 37.6
Sales Tax	52.7
Transient Occupancy Tax	17.3
Other Taxes	4.7
Intergovernmental	
Revenue from Other Agencies	3.3
Gas Tax	2.5
User Fees	
Charges for Current Services - Enterprise	474.2
Charges for Current Services - Other	46.3
Other	
Interest Income	3.3
Licenses & Permits/Fines & Penalties	9.6
Contribution In-Lieu	19.2
Rents and Leases	13.3
Misc. Revenue	1.6
Capital Project Revenue	7.2
Debt Financing	8.5
Beginning Balance/Reserves/Transfers	17.7
Total Estimated Revenue	<u>\$719.0</u>

What Your \$719.0 Million Buys:



\$346.4
Electric



\$101.1
Police, Fire, 9-1-1
(Communications)



\$72.2
Capital
Projects



\$66.4
Water &
Sewer



\$19.2
Debt
Service



\$20.6
Public
Works



\$20.6
Solid
Waste



\$16.1
Parks &
Recreation



\$12.7
Finance &
Human Resources



\$15.8
City
Administration



\$9.7
Internal
Services



\$9.0
Library



\$7.7
Planning &
Inspection



\$1.5
Convention-Visitors
Bureau

Outside Group Funding

The City will consider funding non-profit community organizations which meet significant community needs or concerns of Santa Clara residents. Funding is usually limited to not more than one year. Multi-year funding is available to groups that provide a service more cost effectively than the City, or because its role in the community makes it the most logical service provider. Funding in any case is dependent upon City budget limitations and past performance by the outside group. The City evaluates each request against other funding sources available to the outside group.

PROPOSED

<p>Bill Wilson Center - \$ 57,700 Provides family and individual counseling and youth crisis intervention at local schools and grief support services, including individual and group counseling.</p>	<p>Live Oak Adult Day Services - \$ 4,000 Provides adult day care for dependent and disabled seniors.</p>
<p>Catholic Charities Long Term Care Ombudsman - \$ 6,100 Monitors quality of care to elderly and disabled residents of long-term care facilities.</p>	<p>Miss Santa Clara Pageant - \$ 12,000 Provides an opportunity to receive an educational scholarship.</p>
<p>Championship Team Trust Fund - \$ 36,000 Funding assistance for championship teams/ individuals and sports affiliated groups to travel to state, national and international competition representing the City of Santa Clara.</p>	<p>Next Door Solutions \$ 13,187 Provides case management for residents at HomeSafe Santa Clara, a transitional housing program for victims of domestic violence.</p>
<p>Concerts in the Park - \$ 3,700 Provides six concerts at Central Park near the Pavillion.</p>	<p>Silicon Valley Independent Living \$ 5,000 Provide residents with disabilities education and training on all aspects of how to conduct a housing search to transition from homelessness, healthcare facilities or unstable housing to independent living.</p>
<p>Convention-Visitors Bureau - \$ 1,521,526 Market City as a tourism and convention destination.</p>	<p>Project Sentinel - Fair Housing - \$ 18,798 Addresses complaints and undertakes investigation of illegal housing.</p>
<p>Heart of the Valley - \$ 8,300 Provides transportation for seniors and disabled persons who are unable to travel by bus or other public transportation, collect demographic information on new paratransit clients and to coordinate and train volunteers for service delivery.</p>	<p>Project Sentinel - Rent Mediation - \$ 61,500 Provides advice, referrals, counseling, and mediation services to tenants and landlords to resolve disputes regarding rental arrangements.</p>
	<p>Saint Justin Community Ministry - \$ 11,000 Provides food assistance to low/moderate income residents.</p>
	<p>Santa Clara Ballet - \$ 10,000 Provides cultural, music, dancing, entertainment and performances for the enjoyment of all.</p>

Outside Group Funding (continued)

<p>Santa Clara Chorale - \$ 5,000 Healthier Kids Foundation - Provides community choral performances.</p> <hr/> <p>Santa Clara County \$ 14,240 Healthier Kids Foundation - Provides community outreach, prevention, and education.</p> <hr/> <p>Santa Clara Nutrition Site - \$ 22,000 Provides daily delivery of meals to severely disabled, homebound seniors.</p> <hr/> <p>Santa Clara Players - \$ 5,850 Provides theatrical performances for the entertainment and enjoyment of the community.</p> <hr/> <p>Santa Clara Swim Club - \$ 20,000 Host swim meets which bring national and international visitors to our city.</p> <hr/> <p>Santa Clara Unified School District \$ 36,000 Closed School Site Maintenance -</p>	<p>Santa Clara Unified School District \$ 108,450 Extended Day Care/Latch Key Care - Provides after school care for 3rd-5th graders at Bracher, Hughes, Montague, Pomeroy, and Scott Lane Elementary Schools.</p> <hr/> <p>Senior Adult Legal Assistance - \$ 4,800 Provides free legal services for seniors that includes advice and referrals, document writing and legal representation.</p> <hr/> <p>Triton Museum - \$ 289,560 Provides artistic exhibitions and educational programs.</p> <hr/> <p>United Way Silicon Valley - 2-1-1 Phone System - \$ 5,000 Non-emergency information and referral for health and human services.</p> <hr/> <p>YWCA of Silicon Valley - \$ 7,500 Provides counseling, shelter and legal services for battered spouses and their families.</p>
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Total Funding Provided to Outside Groups	\$ 2,287,211
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City of Santa Clara

The Center of What's Possible

General Information and Summaries

BUDGETARY ACCOUNTING

The budget of the City is a detailed operating plan, which identifies estimated costs and program benefits in relation to estimated revenues. The budget is prepared on a non-GAAP budgetary accounting basis. The budget includes:

1. The proposed services to be provided during the fiscal year and the associated appropriations to cover the costs of the proposed programs, projects, services and activities.
2. The estimated revenue available to finance the proposed service levels.

The budget represents a process through which policy decisions are made, implemented and controlled. The City Charter requires that the City establish a budgetary system for general operations, and prohibits expending funds for which there is no legal appropriation. The City is required to adopt an annual operating budget on or before June 30 for the ensuing fiscal year. The procedures followed to establish the budget are as follows:

1. The City Manager submits to the City Council a proposed operating budget for the following July 1.
2. Public hearings are conducted to obtain taxpayer comments.
3. The budget is legally enacted through passage of a minute order.

From the effective date upon which the City Council formally approves the Annual Operating Budget, the amounts stated therein, as proposed expenditures become appropriations. The City Council may amend the budget by motion during the fiscal year. The legal level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the object category level within a department.

The operating budget is prepared at the object category level within programs within departments. Transfers between object categories within a department and any transfers between departments require City Council approval. Please see Additional Information Section at the back of this budget document for additional information on budgets and fund accounting.

GRAPHS AND CHARTS

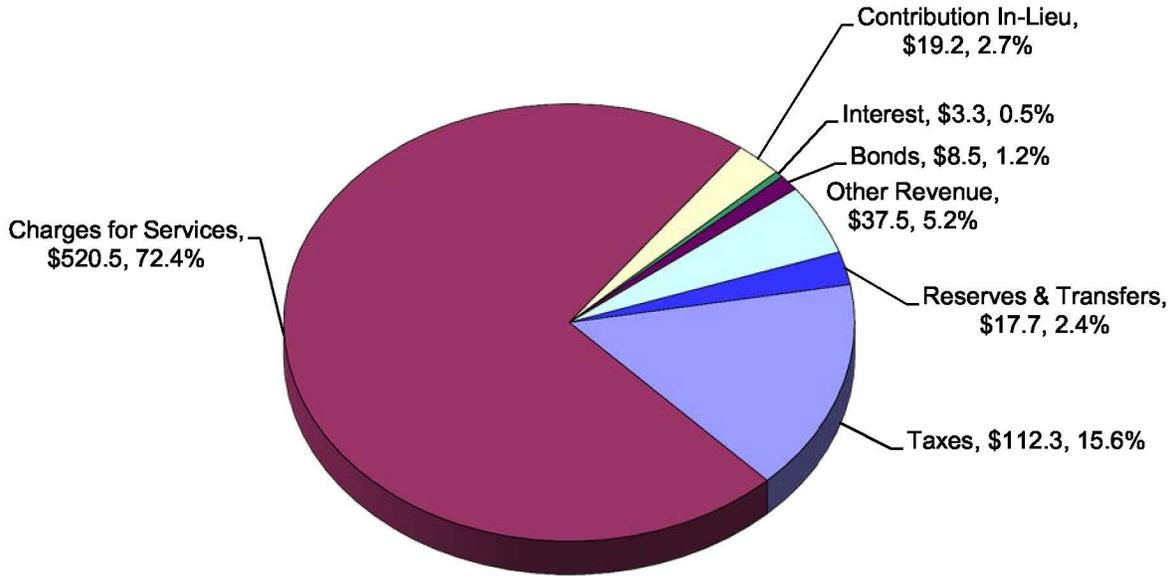
The following four pages (1-2 through 1-5) depict various budget relationships for the fiscal year 2015-16 budget. The pie charts on page 1-2 show the total City estimated revenues by source and the total City appropriations by object category.

The pie charts on page 1-3 show general operating funds estimated revenues by source and general operating funds appropriations by object category. A detailed presentation of general operating fund revenues can be found on pages 1-16 and 1-17, while general operating fund appropriations by program and department can be found on pages 1-26 through 1-37.

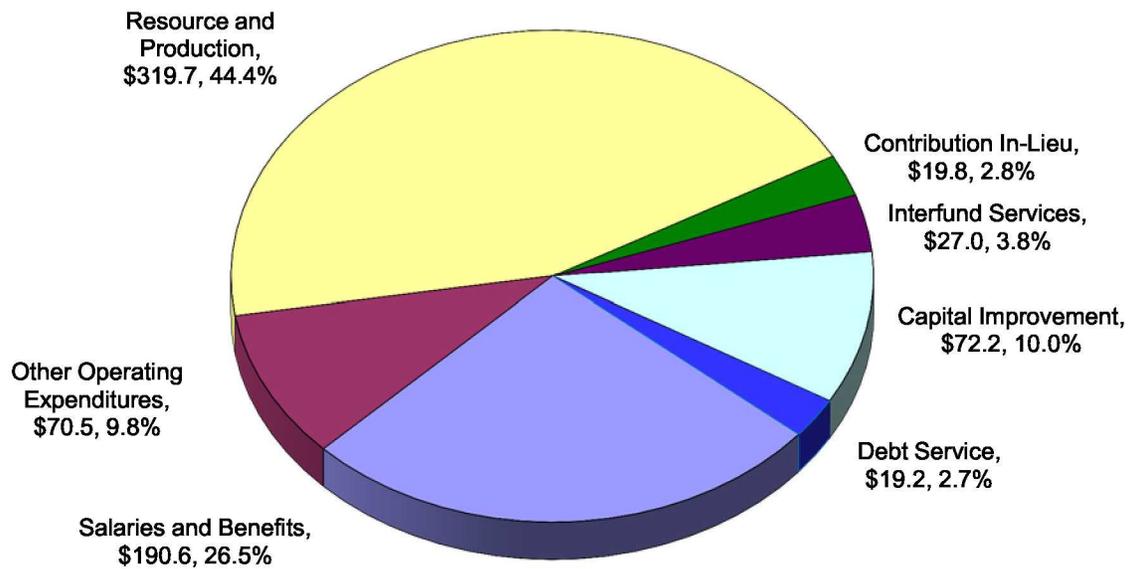
The four line graphs on pages 1-4 and 1-5 reflect revenue trends for the General Fund's primary sources of external revenues. The numbers for fiscal years 2006-07 through 2013-14 show actual receipts, while the numbers for fiscal years 2014-15 and 2015-16 show budget estimates.

**City of Santa Clara
2015-16
\$719,019,592**

Total City Resources
(Dollars in Millions)



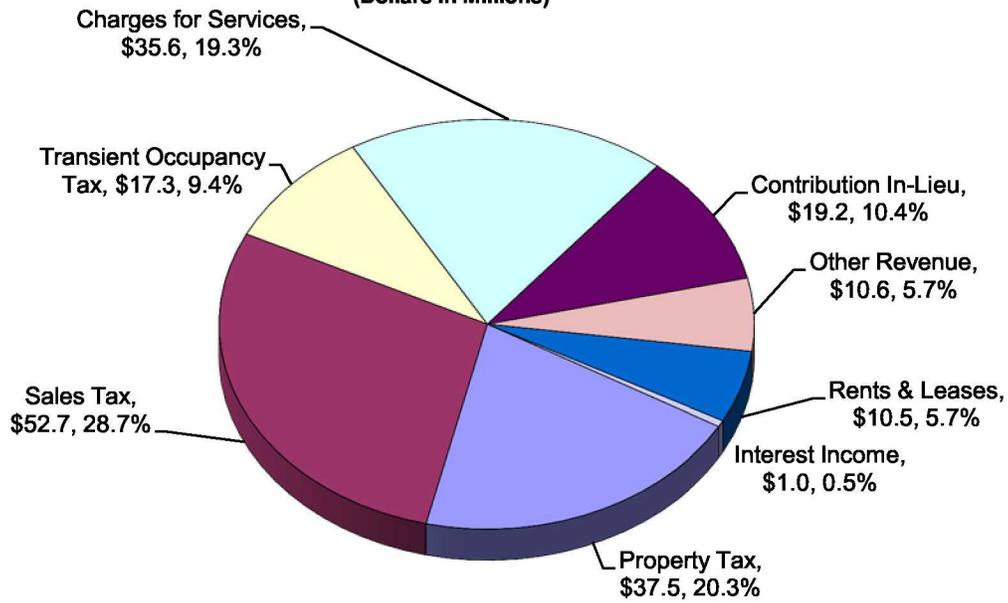
**Total City Appropriations
by Object Category**
(Dollars in Millions)



City of Santa Clara
2015-16
\$184,448,049

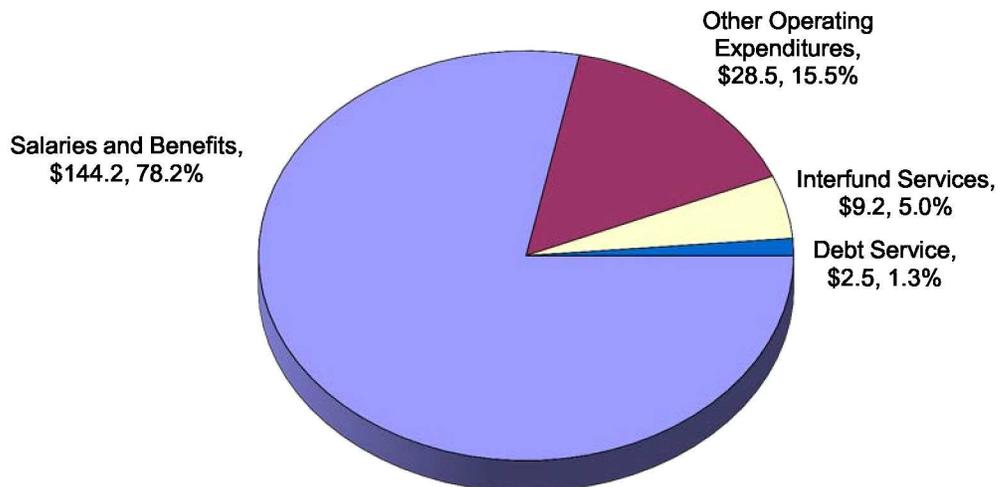
General Operating Funds
Revenue by Source

(Dollars in Millions)



General Operating Funds
Appropriations by Object Category

(Dollars in Millions)

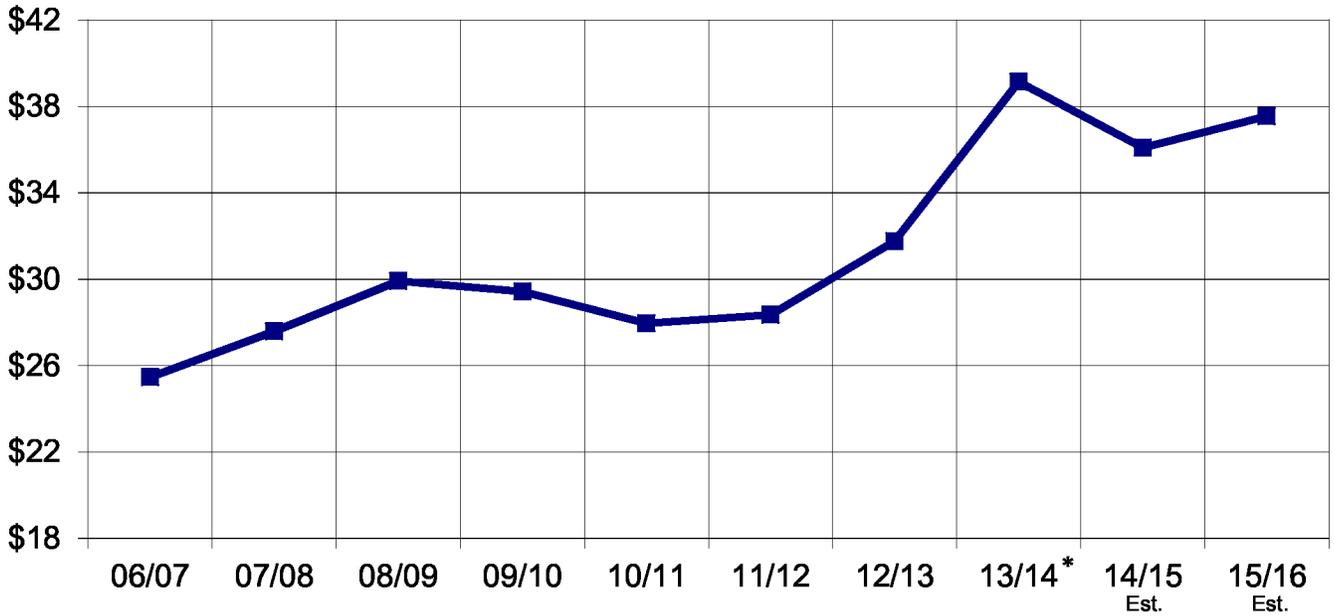


CITY OF SANTA CLARA
 GENERAL FUND REVENUES
 TEN YEAR TREND LINE

Sales Tax (\$Millions)

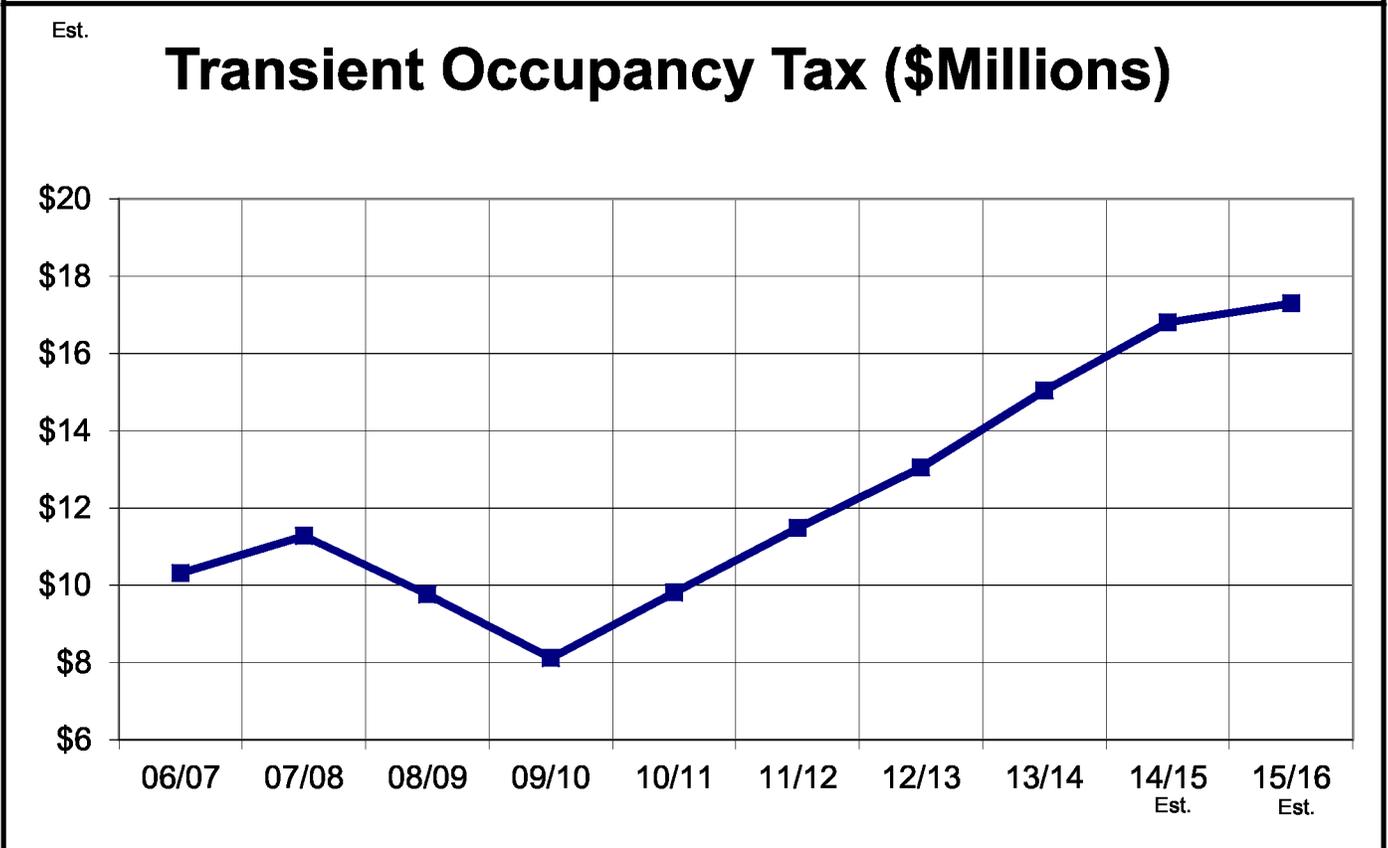
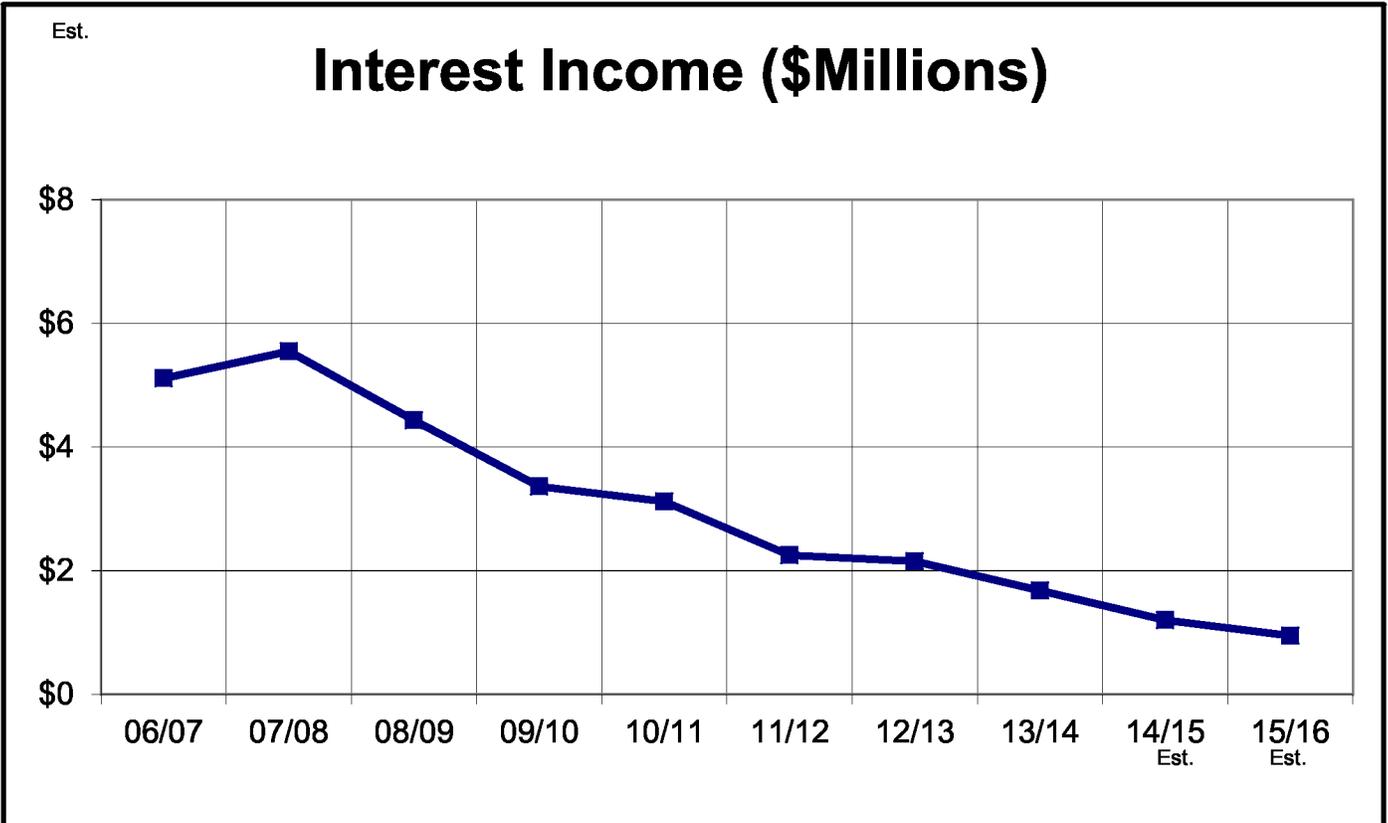


Property Tax (\$Millions)



* 2013-14 includes \$6.1 million of one-time monies due to Redevelopment Agency dissolution.

CITY OF SANTA CLARA
GENERAL FUND REVENUES
TEN YEAR TREND LINE



REVENUE ESTIMATES AND FEE IMPACTS

Fiscal Year 2015-16 Revenue Assumptions

Rate of Inflation	2.7% increase based on actual San Francisco-Oakland-San Jose CPI for December 2014.
Property Tax	4.0% increase in City property tax revenue due to projected growth in assessed values.
Sales Tax	6.1% increase based on projections from sales tax consultant.
Transient Occupancy Tax	3.0% increase due to higher hotel occupancy rates and average daily room revenue.
Interest Income	20% decrease reflecting lower investment yields.
Contribution In-lieu of Tax	10% increase as a result of a projected increase in the Electric Utility's 2015-16 revenues.

Enterprise Funds Rate and Fee Impact

<u>Rate Type</u>	<u>Fiscal Year 2015-16 Rate Change</u>
Electric Utility Rate	Up to 3.5% rate increase proposed for January 1, 2016
Water Utility Rate	\$4.32 per month increase for single-family residential accounts
Sewer Utility Rate	\$3.29 per month increase for single-family residential accounts
Recycled Water Rate	10.8% (dollar amount will vary depending on size of account)
Municipal Solar Utility	No change
Garbage Collection and Disposal Rate	\$0.46 per month increase for single-family residential accounts
Clean Green Charge	\$0.22 per month increase for single-family residential accounts
Residential Curbside Recycling Rate	\$0.07 per month increase for single-family residential accounts
Clean-Up Campaign Charge	\$0.52 per month increase for single-family residential accounts
Household Hazardous Waste Charge	No change
Storm Drain Rate	\$0.88 per month increase for single-family residential accounts

**SUMMARY OF ESTIMATED RESOURCES
BY FUND AND REVENUE CATEGORY
FISCAL YEAR 2015-16**

Revenue Category	General Operating	Special Revenue	Capital Improvement	Enterprise	Internal Services	Totals
Property Tax	\$ 37,550,000	\$ -	\$ -	\$ -	\$ -	\$ 37,550,000
Sales Tax	52,690,000	-	-	-	-	52,690,000
Other Taxes	22,026,935	-	-	-	-	22,026,935
Licenses and Permits	7,682,700	-	-	-	-	7,682,700
Fines and Penalties	1,903,300	-	-	-	-	1,903,300
Use of Money and Property	11,434,098	1,264	-	5,207,792	-	16,643,154
Revenue From Other Agencies	317,000	3,841,271	1,050,000	605,000	-	5,813,271
Charges for Current Services	35,641,886	753,567	3,080,900	474,228,407	6,816,852	520,521,612
Contribution In-Lieu of Taxes	19,218,263	-	-	-	-	19,218,263
Other Revenue/Debt Proceeds	295,456	301,279	-	16,514,500	115,500	17,226,735
Subtotal - Estimated Revenue	188,759,638	4,897,381	4,130,900	496,555,699	6,932,352	701,275,970
Transfer/Designation From (To) Reserve	(6,126,839)	(2,000,000)	11,503,146	6,527,982	235,279	10,139,568
Interfund Transfers	1,815,250	247,696	1,303,226	(808,267)	(109,319)	2,448,586
Estimated Beginning Balance	-	1,396,823	887,500	200,000	2,671,145	5,155,468
TOTAL ESTIMATED RESOURCES	\$ 184,448,049	\$ 4,541,900	\$ 17,824,772	\$ 502,475,414	\$ 9,729,457	\$ 719,019,592

**SUMMARY OF ESTIMATED RESOURCES
BY FUND AND REVENUE CATEGORY
FISCAL YEAR 2014-15**

Revenue Category	General Operating	Special Revenue	Capital Improvement	Enterprise	Internal Services	Totals
Property Tax	\$ 34,355,000	\$ -	\$ -	\$ -	\$ -	\$ 34,355,000
Sales Tax	50,020,000	-	-	-	-	50,020,000
Other Taxes	19,569,100	-	-	-	-	19,569,100
Licenses and Permits	5,172,700	-	-	-	-	5,172,700
Fines and Penalties	1,926,300	-	-	-	-	1,926,300
Use of Money and Property	8,313,100	2,144	-	5,191,081	-	13,506,325
Revenue From Other Agencies	349,000	3,830,569	800,000	597,000	-	5,576,569
Charges for Current Services	31,264,783	752,687	686,302	427,875,574	6,705,003	467,284,349
Contribution In-Lieu of Taxes	17,468,451	-	-	-	-	17,468,451
Other Revenue/Debt Proceeds	200,200	1,619,974	-	24,665,500	110,500	26,596,174
Subtotal - Estimated Revenue	168,638,634	6,205,374	1,486,302	458,329,155	6,815,503	641,474,968
Transfer/Designation From (To) Reserve	(2,335,283)	(363,030)	3,728,992	12,193,161	235,279	13,459,119
Interfund Transfers	979,583	269,131	800,068	(776,309)	(2,759)	1,269,714
Estimated Beginning Balance	-	14,322	537,500	2,850,000	852,366	4,254,188
TOTAL ESTIMATED RESOURCES	\$ 167,282,934	\$ 6,125,797	\$ 6,552,862	\$ 472,596,007	\$ 7,900,389	\$ 660,457,989

**SUMMARY OF APPROPRIATIONS
BY FUND AND CATEGORY
FISCAL YEAR 2015-16**

Fund Name	Salaries and Benefits	Other Operating Expenditures	Resource and Production	Contribution In- Lieu of Taxes & Franchise Fees	Internal Services	Debt Service	Capital Improvement	Totals
General Operating Funds:								
General Government	\$ 16,582,077	\$ 12,737,271	\$ -	\$ -	\$ 714,332	\$ -	\$ -	\$ 30,033,680
Public Works	14,593,731	2,961,496	-	-	1,548,462	-	-	19,103,690
Public Safety	88,077,549	7,342,761	-	-	5,694,677	-	-	101,114,986
Parks & Recreation	11,150,211	3,030,640	-	-	858,986	-	-	15,039,837
Library	6,728,507	2,064,290	-	-	156,272	-	-	8,949,069
Planning & Inspection	7,090,393	393,932	-	-	217,986	-	-	7,702,311
Debt Service	-	-	-	-	-	2,504,475	-	2,504,475
Total-Gen. Operating	144,222,469	28,530,390	-	-	9,190,715	2,504,475	-	184,448,049
Special Revenue Funds	121,570	1,472,639	-	-	63,766	-	2,883,925	4,541,900
Capital Projects Funds	-	-	-	-	-	-	17,824,772	17,824,772
Enterprise Funds	44,246,590	32,905,408	319,649,999	19,823,263	17,607,297	16,707,657	51,535,200	502,475,414
Internal Service Funds	1,960,507	7,585,024	-	-	183,926	-	-	9,729,457
CATEGORY TOTALS	\$ 190,551,136	\$ 70,493,461	\$ 319,649,999	\$ 19,823,263	\$ 27,045,703	\$ 19,212,132	\$ 72,243,897	\$ 719,019,592

**SUMMARY OF APPROPRIATIONS
BY FUND AND CATEGORY
FISCAL YEAR 2014-15**

Fund Name	Salaries and Benefits	Other Operating Expenditures	Resource and Production	Contribution In- Lieu of Taxes & Franchise Fees	Internal Services	Debt Service	Capital Improvement	Totals
General Operating Funds:								
General Government	\$ 14,379,230	\$ 12,880,343	\$ -	\$ -	\$ 517,598	\$ -	\$ -	\$ 27,777,171
Public Works	13,137,762	2,851,999	-	-	1,600,102	-	-	17,589,863
Public Safety	78,285,167	4,716,786	-	-	5,591,342	-	-	88,593,295
Parks & Recreation	10,691,459	2,849,845	-	-	767,732	-	-	14,309,036
Library	6,476,789	1,678,116	-	-	115,333	-	-	8,270,238
Planning & Inspection	7,173,017	839,795	-	-	224,585	-	-	8,237,397
Debt Service	-	-	-	-	-	2,505,934	-	2,505,934
Total-Gen. Operating	130,143,424	25,816,884	-	-	8,816,692	2,505,934	-	167,282,934
Special Revenue Funds	116,158	1,505,750	-	-	60,620	-	4,443,269	6,125,797
Capital Projects Funds	-	-	-	-	-	-	6,552,862	6,552,862
Enterprise Funds	39,456,662	33,312,105	297,275,412	18,038,451	16,523,157	16,162,394	51,827,826	472,596,007
Internal Service Funds	1,895,740	5,854,624	-	-	150,025	-	-	7,900,389
CATEGORY TOTALS	\$ 171,611,984	\$ 66,489,363	\$ 297,275,412	\$ 18,038,451	\$ 25,550,494	\$ 18,668,328	\$ 62,823,957	\$ 660,457,989

**SUMMARY OF ESTIMATED RESOURCES
THREE YEAR TREND BY REVENUE CATEGORY
FISCAL YEARS 2013-14 THROUGH 2015-16**

ESTIMATED RESOURCES	Adopted 2013-14	Adopted 2014-15	Proposed 2015-16
<u>Revenue Categories</u>			
Property Taxes	\$ 31,233,000	\$ 34,355,000	\$ 37,550,000
Sales Tax	48,400,000	50,020,000	52,690,000
Transient Occupancy Tax	13,000,000	15,110,000	17,300,000
Other Taxes	4,263,200	4,459,100	4,726,935
Licenses and Permits	4,119,000	5,172,700	7,682,700
Fines and Penalties	1,907,300	1,926,300	1,903,300
Interest	3,660,256	3,330,955	3,339,639
Other Use of Money and Property	13,681,900	10,175,370	13,303,515
Revenue From Other Agencies	6,211,719	5,576,569	5,813,271
Charges for Current Services	447,812,006	467,284,349	520,521,612
Contribution In-Lieu	17,051,615	17,468,451	19,218,263
Other Revenue	21,513,663	26,596,174	17,226,735
Transfers from (to) Reserves/Bonds	23,853,488	13,459,119	10,139,568
Interfund Transfers	1,387,075	1,269,714	2,448,586
Estimated Beginning Balance	2,759,065	4,254,188	5,155,468
Total Estimated Resources	\$ 640,853,287	\$ 660,457,989	\$ 719,019,592

**SUMMARY OF APPROPRIATIONS
THREE YEAR TREND BY EXPENDITURE CATEGORY
FISCAL YEARS 2013-14 THROUGH 2015-16**

PROJECTED EXPENDITURES	Adopted 2013-14	Adopted 2014-15	Proposed 2015-16
<u>Expenditure Categories</u>			
Salaries and Benefits	\$ 159,529,384	\$ 171,611,984	\$ 190,551,136
Other Operating Expenditures	64,235,244	66,489,363	70,493,461
Resource and Production	277,561,106	297,275,412	319,649,999
Contribution In-Lieu & Franchise Fees	17,626,615	18,038,451	19,823,263
Interfund Services	24,560,854	25,550,494	27,045,703
Debt Service	20,208,825	18,668,328	19,212,132
Total Operating Budget	563,722,028	597,634,032	646,775,695
Capital Improvement Project Budget	77,131,259	62,823,957	72,243,897
Total Projected Expenditures	\$ 640,853,287	\$ 660,457,989	\$ 719,019,592

ESTIMATED RESOURCES

ALL FUNDS

Revenue Accounts	TOTALS	General Operating Funds
Taxes:		
<i>Property Tax:</i>		
Secured	\$ 35,640,000	\$ 35,640,000
Unsecured	1,910,000	1,910,000
Subtotal - Property Tax	37,550,000	37,550,000
Sales Tax	52,690,000	52,690,000
Transient Occupancy Tax	17,300,000	17,300,000
Franchise Tax	3,593,935	3,593,935
Document Transfer Tax	1,133,000	1,133,000
Total Taxes	112,266,935	112,266,935
Licenses and Permits:		
Business Licenses	953,700	953,700
Building Permits	4,500,000	4,500,000
Electric Permits	600,000	600,000
Plumbing Permits	500,000	500,000
Mechanical Permits	400,000	400,000
Off-Site Parking Permits	685,000	685,000
Street Opening Permits	34,000	34,000
Misc. Licenses and Permits	10,000	10,000
Total Licenses and Permits	7,682,700	7,682,700
Fines and Penalties:		
Traffic Fines	646,300	646,300
California Vehicle Code	222,000	222,000
Library Fines	210,000	210,000
Collection Charges	825,000	825,000
Total Fines and Penalties	1,903,300	1,903,300
Use of Money and Property:		
Interest Income	3,339,639	950,000
Rents and Leases	13,293,515	10,474,098
Miscellaneous Money and Property	10,000	10,000
Total Money and Property	16,643,154	11,434,098
Revenue from Other Agencies:		
Community Devel. Block Grant	883,585	-
HOME Program	302,238	-
Vehicle Registration Fee	600,000	-
Homeowners Tax Relief	160,000	160,000
Highway User Tax (2103, 2105, 2106, 2107)	2,500,000	-
Misc. Revenue from Other Agencies	1,367,448	157,000
Total Rev. from Other Agencies	5,813,271	317,000

ESTIMATED RESOURCES

ALL FUNDS

Revenue Accounts	TOTALS	General Operating Funds
<i>Charges for Current Services:</i>		
Customer Service Charges	450,219,148	-
Recreation Programs	2,114,800	2,114,800
Engineering Fees	1,212,898	1,212,898
Storm Drain Lot Fee	375,000	-
Planning and Zoning Fees	550,000	550,000
Inter-department Services	30,000,600	25,248,338
Refuse Collection Charges	19,172,409	-
Sales-Facilities, Labor & Other	546,150	-
Equipment Amortization	2,599,190	-
Solar Installation and Service Charge	133,000	-
Clean-up campaign	1,476,000	-
Plan Check and Sign Fees	2,200,000	2,200,000
Police Monitored Alarm Fee	108,900	108,900
Fire Prevention Fees	2,627,150	2,627,150
Sales-Bulk Power, Steam Sales, Gas Wells	1,467,100	-
Household Hazardous Waste Charge	159,000	-
Misc. Charges for Current Services	5,560,267	1,579,800
Total Charges for Current Services	520,521,612	35,641,886
<i>Other Revenue:</i>		
Contribution In-Lieu of Taxes	19,218,263	19,218,263
Damage Recoveries	60,000	-
Miscellaneous Other Revenue	1,499,735	295,456
Total Other Revenue	20,777,998	19,513,719
TOTAL - DIRECT REVENUE	685,608,970	188,759,638
<i>Contingent/Reserve Transfers, Loans and Designations:</i>		
<i>Interfund Transfers</i>		
Transfer from (to) Sports & Open Space Authority	1,372,698	1,018,058
Transfer from (to) Storm Drain	446,000	446,000
Transfer from (to) Gas Tax (2105, 2107)	500,000	500,000
Transfer from (to) Maintenance Districts	(148,808)	(148,808)
Transfer from (to) General Fund	247,696	-
Transfer from (to) Electric Utility	581,405	-
Transfer from (to) Water Utility	144,705	-
Transfer from (to) Sewer Utility	87,927	-
Transfer from (to) Solid Waste Utility	25,230	-
Transfer from (to) Auto Services	109,319	-
Transfer from (to) Non-Expendable Trust Funds	31,000	-
Transfer from (to) Other Funds	(948,586)	-
Total Interfund Transfers	2,448,586	1,815,250

Special Revenue Funds	Capital Improvement Funds	Enterprise Funds	Internal Service Funds
-	-	450,219,148	-
-	-	-	-
-	-	-	-
-	375,000	-	-
-	-	-	-
-	-	534,600	4,217,662
-	-	19,172,409	-
-	-	546,150	-
-	-	-	2,599,190
-	-	133,000	-
-	-	1,476,000	-
-	-	-	-
-	-	-	-
-	-	1,467,100	-
-	-	159,000	-
753,567	2,705,900	521,000	-
753,567	3,080,900	474,228,407	6,816,852
-	-	-	-
-	-	51,500	8,500
301,279	-	796,000	107,000
301,279	-	847,500	115,500
4,897,381	4,130,900	480,888,699	6,932,352
-	354,640	-	-
-	-	-	-
-	-	-	-
247,696	-	-	-
-	581,405	-	-
-	144,705	-	-
-	87,927	-	-
-	25,230	-	-
-	109,319	-	-
-	-	31,000	-
-	-	(839,267)	(109,319)
247,696	1,303,226	(808,267)	(109,319)

ESTIMATED RESOURCES
ALL FUNDS

Revenue Accounts	TOTALS	General Operating Funds
<i>Reserve Transfers</i>		
Transfer from (to) Building Inspection Reserve	2,933,070	873,161
Transfer from (to) Capital Projects Reserve	2,889,272	-
Transfer from (to) Fund Reserves	5,410,615	-
Transfer from (to) Assessment District	62,220	-
Transfer from (to) Enterprise Fund Reserves	5,506,738	-
Transfer from (to) Working Capital Reserve	(6,662,347)	(7,000,000)
Total Reserve Transfers	10,139,568	(6,126,839)
Total Contingent/Reserve Transfers, Loans and Designations	12,588,154	(4,311,589)
Resources After Reserve Transfers, Loans and Designations-Operations	698,197,124	184,448,049
Direct Revenue - Capital Improvement	7,167,000	-
Debt Financing	8,500,000	-
Resources After Direct Revenue/Debt Proceeds - Capital Projects	713,864,124	184,448,049
Estimated Beginning Balance	5,155,468	-
TOTAL ESTIMATED RESOURCES	\$ 719,019,592	\$ 184,448,049

Special Revenue Funds	Capital Improvement Funds	Enterprise Funds	Internal Service Funds
-	2,059,909	-	-
-	2,205,681	683,591	-
(2,000,000)	7,175,336	-	235,279
-	62,220	-	-
-	-	5,506,738	-
-	-	337,653	-
(2,000,000)	11,503,146	6,527,982	235,279
(1,752,304)	12,806,372	5,719,715	125,960
3,145,077	16,937,272	486,608,414	7,058,312
-	-	7,167,000	-
-	-	8,500,000	-
3,145,077	16,937,272	502,275,414	7,058,312
1,396,823	887,500	200,000	2,671,145
\$ 4,541,900	\$ 17,824,772	\$ 502,475,414	\$ 9,729,457

ESTIMATED RESOURCES
GENERAL OPERATING FUNDS

Revenue Accounts	Fund Number	TOTALS	001 General Fund	431 441 Debt Service Fund
Taxes:				
Property Tax:				
Secured		\$ 35,640,000	\$ 35,640,000	\$ -
Unsecured		1,910,000	1,910,000	-
Subtotal - Property Tax		37,550,000	37,550,000	-
Sales Tax		52,690,000	52,690,000	-
Transient Occupancy Tax		17,300,000	17,300,000	-
Franchise Tax		3,593,935	3,593,935	-
Document Transfer Tax		1,133,000	1,133,000	-
Total - Taxes		112,266,935	112,266,935	-
Licenses and Permits:				
Business Licenses		953,700	953,700	-
Building Permits		4,500,000	4,500,000	-
Electric Permits		600,000	600,000	-
Plumbing Permits		500,000	500,000	-
Mechanical Permits		400,000	400,000	-
Off-Site Parking Permits		685,000	685,000	-
Street Opening Permits		34,000	34,000	-
Misc. Licenses and Permits		10,000	10,000	-
Total - Licenses and Permits		7,682,700	7,682,700	-
Fines and Penalties:				
Traffic Fines		646,300	646,300	-
California Vehicle Code		222,000	222,000	-
Library Fines		210,000	210,000	-
Collection Charges		825,000	825,000	-
Total - Fines and Penalties		1,903,300	1,903,300	-
Use of Money and Property:				
Interest Income		950,000	950,000	-
Rents and Leases		10,474,098	10,474,098	-
Miscellaneous Money and Property		10,000	10,000	-
Total - Money and Property		11,434,098	11,434,098	-
Revenue from Other Agencies:				
Homeowners Tax Relief		160,000	160,000	-
Misc. Revenue from Other Agencies		157,000	157,000	-
Total - Revenue from Other Agencies		317,000	317,000	-

ESTIMATED RESOURCES
GENERAL OPERATING FUNDS

Revenue Accounts	Fund Number TOTALS	001 General Fund	431 441 Debt Service Fund
Charges for Current Services:			
Recreation Programs	2,114,800	2,114,800	-
Engineering Fees	1,212,898	1,212,898	-
Planning and Zoning Fees	550,000	550,000	-
Inter-department Services	25,248,338	25,248,338	-
Plan Check and Sign Fees	2,200,000	2,200,000	-
Fire Prevention and Haz Mat Fees	2,627,150	2,627,150	-
Police Monitored Alarm Fees	108,900	108,900	-
Misc. Charges for Current Services	1,579,800	1,579,800	-
Total - Charges for Current Services	35,641,886	35,641,886	-
Other Revenue:			
Contribution In-lieu of Taxes	19,218,263	19,218,263	-
Miscellaneous Other Revenue	295,456	295,456	-
Total - Other Revenue	19,513,719	19,513,719	-
TOTAL - DIRECT REVENUE	188,759,638	188,759,638	-
Contingent / Reserve Transfers and Designations:			
Transfer from (to) Working Capital Reserve	(7,000,000)	(7,000,000)	-
Transfer from (to) Building Inspection Reserve	873,161	873,161	-
Total - Contingent / Reserve Transfers	(6,126,839)	(6,126,839)	-
Interfund Transfers:			
Transfer from (to) Debt Service	-	(2,504,475)	2,504,475
Transfer from (to) Sports & Open Space Auth.	1,018,058	1,018,058	-
Transfer from (to) Storm Drain	446,000	446,000	-
Transfer from (to) Gas Tax (2103, 2105, 2106, 2107)	500,000	500,000	-
Transfer from (to) Maintenance Districts	(148,808)	(148,808)	-
Total - Interfund Transfers	1,815,250	(689,225)	2,504,475
TOTAL ESTIMATED RESOURCES	\$ 184,448,049	\$ 181,943,574	\$ 2,504,475

ESTIMATED RESOURCES
SPECIAL REVENUE FUNDS

Revenue Accounts	TOTALS	025 026 Maintenance Districts
Use of Money and Property:		
Interest Income	\$ 1,264	\$ 1,264
Total - Use of Money and Property	1,264	1,264
Revenue from Other Agencies:		
Community Development Block Grant	883,585	-
HOME Program	302,238	-
Highway User Tax (2105, 2106, 2107, 2107.5, 2103)	2,500,000	-
Misc. Revenue from Other Agencies	155,448	-
Total - Revenue from Other Agencies	3,841,271	-
Charges for Current Services:		
Misc. Charges for Current Svcs.	753,567	753,567
Total - Charges for Current Services	753,567	753,567
Other:		
City Housing Developer In Lieu	301,279	-
Total - Other	301,279	-
TOTAL DIRECT REVENUE	4,897,381	754,831
Reserve Transfers:		
Transfer from (to) Fund Reserves	(2,000,000)	-
Total - Reserve Transfers	(2,000,000)	-
Interfund Transfers:		
Transfer from (to) General Fund	247,696	747,696
Total - Interfund Transfers	247,696	747,696
Estimated Beginning Balance	1,396,823	-
TOTAL ESTIMATED RESOURCES	\$ 4,541,900	\$ 1,502,527

111 Recreation Programs	562 Community Services HUD Program	565 Affordable Housing Fund	521 Streets & Highways Fund
\$ -	\$ -	\$ -	\$ -
-	-	-	-
-	883,585	-	-
-	302,238	-	-
-	-	-	2,500,000
155,448	-	-	-
155,448	1,185,823	-	2,500,000
-	-	-	-
-	-	-	-
-	-	301,279	-
-	-	301,279	-
155,448	1,185,823	301,279	2,500,000
-	-	-	(2,000,000)
-	-	-	(2,000,000)
-	-	-	(500,000)
-	-	-	(500,000)
-	-	-	1,396,823
\$ 155,448	\$ 1,185,823	\$ 301,279	\$ 1,396,823

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ESTIMATED RESOURCES
CAPITAL IMPROVEMENT PROJECT FUNDS *

<i>Fund Number</i>	525	532 535 536	
Revenue Accounts	531 533	537 538 539	
TOTALS	Streets and Highways	General Government	
Revenue From Other Agencies:			
Vehicle Registration Fees	\$ 600,000	\$ 600,000	\$ -
Grants from Other Agencies	450,000	-	450,000
Subtotal Revenue from Other Agencies	<u>1,050,000</u>	<u>600,000</u>	<u>450,000</u>
Charges for Current Services:			
Storm Drain Customer Service Charges	375,000	-	375,000
Developer Contributions	2,705,900	-	2,705,900
Subtotal Charges for Current Services	<u>3,080,900</u>	<u>-</u>	<u>3,080,900</u>
TOTAL DIRECT REVENUE	4,130,900	600,000	3,530,900
Contingent / Reserve Transfers:			
Transfer from (to) Fund Reserves	7,175,336	-	7,175,336
Transfer from (to) Building Inspection Reserve	2,059,909	-	2,059,909
Transfer from (to) Assessment District	62,220	62,220	-
Transfer from (to) the Capital Projects Reserve	2,205,681	-	2,205,681
Subtotal Transfers	<u>11,503,146</u>	<u>62,220</u>	<u>11,440,926</u>
Resources After Contingent / Reserve Transfers and Loans	15,634,046	662,220	14,971,826
Interfund Transfers:			
Transfer from (to) Electric Utility	581,405	20,000	561,405
Transfer from (to) Water Utility	144,705	-	144,705
Transfer from (to) Sewer Utility	87,927	-	87,927
Transfer from (to) Solid Waste Utility	25,230	-	25,230
Transfer from (to) Auto Services	109,319	-	109,319
Transfer from (to) Stadium Authority	354,640	-	354,640
Subtotal Interfund Transfers	<u>1,303,226</u>	<u>20,000</u>	<u>1,283,226</u>
Estimated Beginning Balance	887,500	787,500	100,000
TOTAL ESTIMATED RESOURCES	\$ 17,824,772	\$ 1,469,720	\$ 16,355,052

* Streets and Highways Capital Improvement Fund financed by restricted revenue sources can be found in the Special Revenue Funds section (Fund 521). Additionally, Enterprise Fund Capital Improvement Projects can be found in the Enterprise Funds section (Funds 534, 591, 592, 593, 594, 596, 597).

ESTIMATED RESOURCES
ENTERPRISE FUNDS

Fund Number	091, 191, 491, 534, 591 Electric Utility	
Revenue Accounts	TOTALS	
<i>Use of Money and Property:</i>		
Interest Income	\$ 2,388,375	\$ 1,912,375
Rents & Leases	2,819,417	2,819,417
Total - Money and Property	5,207,792	4,731,792
<i>Revenue from Other Agencies:</i>		
Misc. Revenue from Other Agencies	605,000	-
Total - Revenue from Other Agencies	605,000	-
<i>Charges for Current Services:</i>		
Customer Service Charges	450,219,148	372,906,373
Refuse Collection Charges	19,172,409	-
Clean-up Campaign Charges	1,476,000	-
Household Hazardous Waste Charges	159,000	-
Inter-department Services	534,600	410,000
Sales - Facilities, Labor & Other	546,150	-
Solar Installation and Service Charge	133,000	-
Sales - Bulk Power, Steam Sales, Gas Wells	1,467,100	1,467,100
Miscellaneous Charges for Current Services	521,000	-
Total - Charges for Current Services	474,228,407	374,783,473
<i>Other Revenue:</i>		
Damage Recoveries	51,500	50,000
Miscellaneous Other Revenue	796,000	750,000
Total - Other Revenue	847,500	800,000
TOTAL DIRECT REVENUE, OPERATING	480,888,699	380,315,265
<i>Contingent / Reserve Transfers and Loan:</i>		
Interfund Transfers		
Transfer from (to) Non-Expendable Trust Funds	31,000	-
Transfer from (to) Other Funds	(839,267)	(581,405)
Reserve Transfers		
Transfer from (to) Enterprise Fund Reserves	5,506,738	4,704,741
Transfer from (to) the Capital Projects Reserve	683,591	-
Transfer from (to) Working Capital Reserve	337,653	-
Total - Contingent / Reserve Transfers and Loans	5,719,715	4,123,336
TOTAL ESTIMATED RESOURCES, OPERATING	486,608,414	384,438,601
<i>Direct Revenue - Capital Improvement</i>	7,167,000	4,050,000
<i>Debt Financing</i>	8,500,000	-
<i>Estimated Beginning Balance</i>	200,000	-
TOTAL ESTIMATED RESOURCES	\$ 502,475,414	\$ 388,488,601

092, 492, 592 Water Utility	097, 497, 597 Water Recycling	094, 494, 594 Sewer Utility	096, 496, 596 Solid Waste	093, 493, 593 Cemetery
\$ 186,000	\$ 23,000	\$ 267,000	\$ -	\$ -
-	-	-	-	-
186,000	23,000	267,000	-	-
-	310,000	65,000	230,000	-
-	310,000	65,000	230,000	-
37,718,000	3,992,000	35,602,775	-	-
-	-	-	19,172,409	-
-	-	-	1,476,000	-
-	-	-	159,000	-
-	-	64,600	60,000	-
-	-	-	-	546,150
133,000	-	-	-	-
-	-	-	-	-
520,000	-	-	1,000	-
38,371,000	3,992,000	35,667,375	20,868,409	546,150
-	-	1,500	-	-
-	-	46,000	-	-
-	-	47,500	-	-
38,557,000	4,325,000	36,046,875	21,098,409	546,150
-	-	-	-	31,000
305,295	(450,000)	(87,927)	(25,230)	-
994,468	135,854	(328,325)	-	-
-	-	-	693,591	(10,000)
-	-	-	-	337,653
1,299,763	(314,146)	(416,252)	668,361	358,653
39,856,763	4,010,854	35,630,623	21,766,770	904,803
460,000	-	2,640,000	17,000	-
-	-	8,500,000	-	-
-	200,000	-	-	-
\$ 40,316,763	\$ 4,210,854	\$ 46,770,623	\$ 21,783,770	\$ 904,803

ESTIMATED RESOURCES

INTERNAL SERVICE FUNDS

Fund Number		053
Revenue Accounts	TOTALS	Vehicle Maintenance
Charges for Current Services:		
Inter-department Services	\$ 4,217,662	\$ 4,217,662
Equipment Amortization	2,599,190	-
Total-Charges for Current Services	6,816,852	4,217,662
Other Revenue:		
Damage Recoveries	8,500	8,500
Miscellaneous Other Revenue	107,000	2,000
Total-Other Revenue	115,500	10,500
TOTAL DIRECT REVENUE	6,932,352	4,228,162
Transfers:		
Transfer from (to) Fund Reserves	235,279	-
Interfund Transfer from (to) Other Funds	(109,319)	(109,319)
Total - Transfers	125,960	(109,319)
Estimated Beginning Balance	2,671,145	233,935
TOTAL ESTIMATED RESOURCES	\$ 9,729,457	\$ 4,352,778

050 Vehicle Acquisition	048 Communications Acquisition
\$ -	\$ -
2,599,190	-
<u>2,599,190</u>	<u>-</u>
-	-
105,000	-
<u>105,000</u>	<u>-</u>
2,704,190	-
-	235,279
<u>-</u>	<u>-</u>
-	235,279
2,437,210	-
<u>\$ 5,141,400</u>	<u>\$ 235,279</u>

Appropriations by Program and Department

Program Number	Program Name	Totals	OPERATING	
			Salaries and Benefits	Other Operating Expenditures
CITY COUNCIL				
1611	City Council Operations	\$ 420,080	\$ 368,744	\$ 44,780
	Total - City Council	<u>420,080</u>	<u>368,744</u>	<u>44,780</u>
CITY CLERK				
2311	Council/Administration Support	376,253	346,973	20,821
2312	Public Information/Legislative Records Management	230,416	178,785	45,511
2313	Elections/Political Reform Act	329,353	206,260	116,825
2321	City Auditor	156,746	140,994	9,900
	Total - City Clerk	<u>1,092,768</u>	<u>873,012</u>	<u>193,057</u>
CITY ATTORNEY				
2411	Administration	1,019,975	938,801	56,591
2412	Litigation	461,582	430,135	19,969
	Total - City Attorney	<u>1,481,557</u>	<u>1,368,936</u>	<u>76,560</u>
CITY MANAGER				
1011	Management & Administration	818,827	748,174	49,800
1012	Successor Agency/Authority/SOSA Administration	1,044,889	542,406	489,720
1013	Property Management	571,386	407,722	152,500
1042	Advertising/Community Promotion	2,823,001	342,589	2,465,145
1043	Contract Management	938,055	21,256	882,159
1045	Mandated Program Administration	52,043	14,987	36,427
1046	Video Services	195,245	130,368	61,100
3611	Estimated Savings from Attrition/VTO	(3,042,407)	(3,042,407)	-
3611	Estimated Separation Payouts and Contingency	2,800,000	2,300,000	500,000
5542	Community Srvc- Fed State Grant Administration	288,212	256,023	18,777
5543	Community Srvc- NCIP	692,800	270,405	3,151
5544	Community Srvc- Community Development Projects	1,347,716	205,502	64,813
5545	Community Srvc-Affordable Housing	418,593	371,989	40,990
	Total - City Manager	<u>8,948,360</u>	<u>2,569,013</u>	<u>4,764,582</u>
INFORMATION TECHNOLOGY				
1911	Application Systems	260,677	200,977	42,005
1912	Web Services	333,936	170,496	98,705
1921	Network Computer Support	2,422,402	574,267	406,560
1931	Contract Technology Support	4,712,217	-	4,712,217
1941	Telecommunication Services	649,900	-	574,900
	Total - Information Technology	<u>8,379,132</u>	<u>945,740</u>	<u>5,834,387</u>
HUMAN RESOURCES				
2514	Benefits, Compensation, and Records	1,136,358	842,687	271,001
2515	Workers' Comp, Safety and Staff Development	528,225	380,073	139,402
2521	Recruitment, Selection & Classification	1,141,049	962,217	157,302
	Total - Human Resources	<u>2,805,633</u>	<u>2,184,978</u>	<u>567,705</u>

OPERATING (continued)

Resource and Production	Contribution In- lieu of Taxes & Franchise Fees	Interfund Services	Debt Service	Total Operating Appropriations	Capital Improvements
\$ -	\$ -	\$ 6,556	\$ -	\$ 420,080	\$ -
-	-	6,556	-	420,080	-
-	-	8,459	-	376,253	-
-	-	6,120	-	230,416	-
-	-	6,268	-	329,353	-
-	-	5,852	-	156,746	-
-	-	26,699	-	1,092,768	-
-	-	24,583	-	1,019,975	-
-	-	11,478	-	461,582	-
-	-	36,061	-	1,481,557	-
-	-	20,853	-	818,827	-
-	-	12,763	-	1,044,889	-
-	-	11,164	-	571,386	-
-	-	15,267	-	2,823,001	-
-	-	34,640	-	938,055	-
-	-	629	-	52,043	-
-	-	3,777	-	195,245	-
-	-	-	-	(3,042,407)	-
-	-	-	-	2,800,000	-
-	-	13,412	-	288,212	-
-	-	6,174	-	279,730	413,070
-	-	3,369	-	273,684	1,074,032
-	-	5,614	-	418,593	-
-	-	127,663	-	7,461,258	1,487,102
-	-	17,695	-	260,677	-
-	-	14,735	-	283,936	50,000
-	-	43,120	-	1,023,947	1,398,455
-	-	-	-	4,712,217	-
-	-	-	-	574,900	75,000
-	-	75,550	-	6,855,677	1,523,455
-	-	22,670	-	1,136,358	-
-	-	8,750	-	528,225	-
-	-	21,530	-	1,141,049	-
-	-	52,950	-	2,805,633	-

Appropriations by Program and Department

Program Number	Program Name	Totals	OPERATING	
			Salaries and Benefits	Other Operating Expenditures
FINANCE				
3312	Cash Management	314,163	281,346	18,010
3315	Financial Analysis	822,395	719,589	79,060
3322	General Accounting	1,880,272	1,451,634	379,380
3323	Payroll	491,203	469,509	3,000
3324	Accounts Payable	219,737	204,109	8,800
3325	Receivables/Fixed Assets	166,875	160,441	200
3332	Utility Billing Services	2,068,574	1,167,372	494,130
3333	Revenue Receipting - Cashiering	562,401	435,124	109,400
3334	Business Certificate	309,855	257,837	42,000
3335	Field Service	1,175,592	1,058,566	20,100
3336	Administration	241,664	230,777	260
3337	Contact Center	556,943	523,458	14,370
3341	Warehouse	744,944	694,955	2,850
3343	Purchasing	184,950	167,260	10,175
3344	Mail Services	30,985	25,000	5,985
3362	City-Wide Fiscal Planning & Administration	366,656	287,045	68,480
3363	Special Projects	141,997	137,631	-
441/xxxx	General Operating Debt Service	2,504,475	-	-
	Total - Finance	12,783,682	8,271,654	1,256,200
PARKS AND RECREATION				
1112	Senior Nutrition	155,448	39,566	115,882
1132	Park Maintenance	12,754,169	4,418,562	1,175,608
1133	Pool Maintenance	1,631,875	589,396	489,570
1134	Building Maintenance	1,241,143	772,805	232,090
1135	Park Operations	575,061	475,565	71,705
1142	Recreation Operations	733,811	694,611	32,475
1143	Youth Activity Center	897,191	707,264	147,203
1144	Senior Center	1,707,192	1,174,928	88,826
1145	Community Recreation Center	1,640,309	979,579	604,511
1146	Recreation Facilities	102,513	101,513	1,000
1147	Aquatics	347,372	337,659	2,556
1148	Adult Sports	206,535	169,359	27,463
1149	Teen Center	591,342	547,478	21,901
1162	Maintenance of Grounds	631,250	430,710	109,568
1163	Maintenance of Buildings	46,759	34,950	11,107
1164	Cemetery Operations	226,793	152,191	7,085
1171	CW Special Events	317,225	181,493	135,732
	Total - Parks and Recreation	23,805,988	11,807,628	3,274,282

OPERATING (continued)

Resource and Production	Contribution In- lieu of Taxes & Franchise Fees	Interfund Services	Debt Service	Total Operating Appropriations	Capital Improvements
-	-	14,807	-	314,163	-
-	-	23,746	-	822,395	-
-	-	49,258	-	1,880,272	-
-	-	18,694	-	491,203	-
-	-	6,828	-	219,737	-
-	-	6,234	-	166,875	-
-	-	44,572	-	1,706,074	362,500
-	-	17,877	-	562,401	-
-	-	10,018	-	309,855	-
-	-	96,926	-	1,175,592	-
-	-	10,627	-	241,664	-
-	-	19,115	-	556,943	-
-	-	47,139	-	744,944	-
-	-	7,515	-	184,950	-
-	-	-	-	30,985	-
-	-	11,131	-	366,656	-
-	-	4,366	-	141,997	-
-	-	-	2,504,475	2,504,475	-
-	-	388,853	2,504,475	12,421,182	362,500
-	-	-	-	155,448	-
-	-	654,999	-	6,249,169	6,505,000
-	-	22,009	-	1,100,975	530,900
-	-	26,248	-	1,031,143	210,000
-	-	27,791	-	575,061	-
-	-	6,725	-	733,811	-
-	-	17,724	-	872,191	25,000
-	-	33,438	-	1,297,192	410,000
-	-	31,219	-	1,615,309	25,000
-	-	-	-	102,513	-
-	-	7,157	-	347,372	-
-	-	9,713	-	206,535	-
-	-	21,963	-	591,342	-
-	-	80,973	-	621,250	10,000
-	-	702	-	46,759	-
-	-	67,517	-	226,793	-
-	-	-	-	317,225	-
-	-	1,008,178	-	16,090,088	7,715,900

Appropriations by Program and Department

Program Number	Program Name	Totals	OPERATING	
			Salaries and Benefits	Other Operating Expenditures
LIBRARY				
1221	Administration	2,745,580	515,974	31,515
1231	Youth Services	803,716	655,068	136,250
1232	Young Adult	100,183	85,846	12,000
1233	Mission Library	587,161	497,589	77,700
1234	Extension Services	142,042	138,581	-
1235	Northside Branch Library	1,339,647	986,168	333,775
1241	Reference and Adult Collections	1,432,814	860,871	551,600
1243	Periodicals	192,944	154,889	34,793
1244	Local History	153,499	145,149	4,165
1245	Circulation	1,570,100	1,506,237	34,500
1251	Technical Services	595,454	507,644	77,000
1254	Collection Management	115,763	111,725	-
1271	Facilities	826,090	219,324	602,297
1272	Technology	519,412	343,442	168,695
	Total - Library	11,124,405	6,728,507	2,064,290
PLANNING AND INSPECTION				
5522	Current Planning	963,962	892,515	44,691
5523	Advanced Planning	711,621	575,689	14,646
5524	Planning Services	500,712	486,490	1,723
5525	Enforcement Services	387,030	353,573	22,100
5532	Permit Services	4,662,026	2,431,065	160,481
5533	Field Inspection	2,493,254	2,265,459	127,291
5534	Housing Inspection	113,615	85,602	23,000
	Total - Planning and Inspection	9,832,220	7,090,393	393,932

OPERATING (continued)

Resource and Production	Contribution In-lieu of Taxes & Franchise Fees	Interfund Services	Debt Service	Total Operating Appropriations	Capital Improvements
-	-	22,755	-	570,244	2,175,336
-	-	12,398	-	803,716	-
-	-	2,337	-	100,183	-
-	-	11,872	-	587,161	-
-	-	3,461	-	142,042	-
-	-	19,704	-	1,339,647	-
-	-	20,343	-	1,432,814	-
-	-	3,262	-	192,944	-
-	-	4,185	-	153,499	-
-	-	29,363	-	1,570,100	-
-	-	10,810	-	595,454	-
-	-	4,038	-	115,763	-
-	-	4,469	-	826,090	-
-	-	7,275	-	519,412	-
-	-	156,272	-	8,949,069	2,175,336
-	-	26,757	-	963,962	-
-	-	11,286	-	601,621	110,000
-	-	12,499	-	500,712	-
-	-	11,357	-	387,030	-
-	-	50,570	-	2,642,117	2,019,909
-	-	100,504	-	2,493,254	-
-	-	5,013	-	113,615	-
-	-	217,986	-	7,702,311	2,129,909

Appropriations by Program and Department

Program Number	Program Name	Totals	OPERATING	
			Salaries and Benefits	Other Operating Expenditures
PUBLIC WORKS				
Street				
2911	Street Maintenance	2,640,084	1,768,470	389,411
2921	Storm Maintenance	911,212	556,460	231,887
2924	Urban Runoff Pollution Prevention Program	906,399	502,560	13,285
2951	Landscape Maintenance	3,708,574	2,237,486	964,512
2952	Street Tree Program	989,100	624,522	328,301
2971	Traffic Striping and Signing	1,401,462	1,115,613	162,000
2931	Garbage Collection & Disposal	15,279,944	174,120	297,840
2932	Clean Green	2,316,882	73,033	-
2933	Clean-up Campaign - Solid Waste	1,680,978	114,995	954,045
2934	Residential Recycling	1,591,394	184,161	1,917
2935	Street Sweeping	806,630	506,333	21,255
2936	Household Hazardous Waste	107,942	46,690	60,251
2941	Downtown Parking District	163,008	61,874	99,920
2961	Convention Center Maintenance District	1,339,519	20,130	1,256,837
	Subtotal - Street	34,093,127	7,986,447	4,781,461
Automotive Services				
2111	Equipment Pool Revolving	5,141,400	-	5,141,400
2123	Maintenance/Repairs	4,452,778	1,960,507	2,208,345
	Subtotal - Automotive Services	9,594,178	1,960,507	7,349,745
Building Maintenance				
2222	Maintenance/Repair	1,795,689	1,371,926	122,107
2223	Janitorial	302,893	155,602	140,081
	Subtotal - Building Maintenance	2,098,582	1,527,528	262,188

OPERATING (continued)

Resource and Production	Contribution In-lieu of Taxes & Franchise Fees	Interfund Services	Debt Service	Total Operating Appropriations	Capital Improvements
-	-	432,203	-	2,590,084	50,000
-	-	122,865	-	911,212	-
-	-	15,554	-	531,399	375,000
-	-	486,575	-	3,688,574	20,000
-	-	36,277	-	989,100	-
-	-	123,850	-	1,401,462	-
12,190,000	605,000	799,984	-	14,066,944	1,213,000
2,241,000	-	2,849	-	2,316,882	-
610,000	-	1,938	-	1,680,978	-
1,402,000	-	3,316	-	1,591,394	-
-	-	279,042	-	806,630	-
-	-	1,001	-	107,942	-
-	-	1,214	-	163,008	-
-	-	62,552	-	1,339,519	-
<u>16,443,000</u>	<u>605,000</u>	<u>2,369,220</u>	<u>-</u>	<u>32,185,127</u>	<u>1,908,000</u>
-	-	-	-	5,141,400	-
-	-	183,926	-	4,352,778	100,000
-	-	183,926	-	9,494,178	100,000
-	-	126,655	-	1,620,689	175,000
-	-	7,210	-	302,893	-
-	-	133,865	-	1,923,582	175,000

Appropriations by Program and Department

Program Number	Program Name	Totals	OPERATING	
			Salaries and Benefits	Other Operating Expenditures
Engineering				
4411	Support Services-Administration	326,432	308,319	9,603
4412	Support Services-Development Support	290,596	282,669	-
4413	Support Services-Capital Improvement Projects	358,005	348,403	-
4431	Traffic-Administration	207,897	157,964	35,243
4432	Traffic-Development Support	237,384	231,102	-
4433	Traffic-Capital Improvement Projects	2,100,293	259,121	-
4434	Traffic Signal Management	916,095	410,698	500,000
4435	Traffic Striping and Signing	46,563	45,362	-
4441	Design-Administration	388,270	349,915	29,000
4442	Design-Development Support	155,515	151,329	-
4443	Design-Capital Improvement Projects	4,941,000	1,044,877	-
4451	Land & Property-Administration	204,769	193,499	9,256
4452	Land & Property-Development Support & Review	1,192,372	1,167,918	-
4461	Field Services-Administration	202,539	126,782	26,810
4462	Field Services-Development Support	484,689	473,425	-
4463	Field Services-Capital Improvement Projects	727,400	709,708	-
	Subtotal - Engineering	12,779,820	6,261,092	609,912
	Total - Public Works	58,565,708	17,735,575	13,003,306
POLICE				
7722	General Patrol	24,224,641	22,220,564	91,475
7723	Traffic	3,024,310	2,864,379	38,538
7724	Special Operations	1,387,133	1,293,493	32,275
7725	Reserves	391,929	328,517	57,100
7726	Animal Control	890,000	-	890,000
7732	General Investigations	6,234,393	5,457,369	358,081
7733	SCAT	1,313,846	1,260,420	2,125
7734	Records - Temporary Holding Facility	2,956,264	2,555,005	270,925
7735	Homeland Security Special Events	8,853,858	6,186,294	2,600,000
7742	Administrative Services	1,984,183	1,505,640	254,851
7744	Professional Standards	1,203,271	878,975	274,543
7745	Department Support	3,223,891	688,669	1,164,154
7746	Community Services	3,193,177	3,051,338	38,059
7747	911 Dispatch	4,644,772	4,115,180	306,141
7781	Communications Equipment Acquisition (2703)	235,279	-	235,279
	Total - Police	63,760,946	52,405,841	6,613,546

OPERATING (continued)

Resource and Production	Contribution In-lieu of Taxes & Franchise Fees	Interfund Services	Debt Service	Total Operating Appropriations	Capital Improvements
-	-	8,510	-	326,432	-
-	-	7,927	-	290,596	-
-	-	9,602	-	358,005	-
-	-	14,690	-	207,897	-
-	-	6,282	-	237,384	-
-	-	6,849	-	265,970	1,834,323
-	-	5,397	-	916,095	-
-	-	1,201	-	46,563	-
-	-	9,355	-	388,270	-
-	-	4,186	-	155,515	-
-	-	18,903	-	1,063,780	3,877,220
-	-	2,014	-	204,769	-
-	-	24,454	-	1,192,372	-
-	-	48,947	-	202,539	-
-	-	11,264	-	484,689	-
-	-	17,692	-	727,400	-
-	-	197,273	-	7,068,277	5,711,543
16,443,000	605,000	2,884,284	-	50,671,165	7,894,543
-	-	935,650	-	23,247,689	976,952
-	-	121,393	-	3,024,310	-
-	-	61,365	-	1,387,133	-
-	-	6,312	-	391,929	-
-	-	-	-	890,000	-
-	-	418,943	-	6,234,393	-
-	-	51,301	-	1,313,846	-
-	-	130,334	-	2,956,264	-
-	-	67,565	-	8,853,858	-
-	-	223,692	-	1,984,183	-
-	-	49,753	-	1,203,271	-
-	-	1,371,068	-	3,223,891	-
-	-	103,780	-	3,193,177	-
-	-	148,451	-	4,569,772	75,000
-	-	-	-	235,279	-
-	-	3,689,607	-	62,708,994	1,051,952

Appropriations by Program and Department

Program Number	Program Name	Totals	OPERATING	
			Salaries and Benefits	Other Operating Expenditures
FIRE				
7821	Administration	2,653,503	2,288,355	301,894
7822	Emergency Response	30,688,884	28,394,021	369,600
7832	Code Enforcement/Public Education	2,126,865	2,003,382	12,800
7833	Investigations	1,075,052	993,078	1,700
7841	Training	2,021,206	1,843,061	109,000
7861	Paramedic Services	381,761	149,810	169,500
	Total - Fire	38,947,271	35,671,707	964,494
ELECTRIC UTILITY				
132	Administrative Services	20,103,894	2,939,181	11,656,156
131	Customer Service & Marketing	304,215,217	1,880,457	434,000
135	Resource Management	14,322,407	6,495,133	6,497,315
136/37	Energy Distribution	49,847,082	20,768,446	7,927,741
	Total - Electric	388,488,601	32,083,217	26,515,212
WATER AND SEWER UTILITIES				
1411	Administration/Design Engineering	2,676,280	1,850,433	241,431
1412	Water Quality	262,266	96,029	137,500
1413	Water Resources	206,301	186,091	5,400
1422	Water System Maintenance	1,711,903	1,034,975	442,400
1423	Water System Construction	5,289,670	1,861,135	51,350
1424	Water System Operations	29,940,992	1,735,940	2,040,350
1511	Sewer System Administration	2,385,498	837,848	1,444,187
1512	Sewer System Maintenance	1,875,161	1,509,284	212,530
1514	Sewer Operations	1,469,136	545,985	88,930
1515	S.J./Santa Clara Water Pollution Control Plant	37,053,032	29,644	-
1516	Storm Pump Maintenance	132,796	123,776	-
1519	Sewer Debt Service	1,140,000	-	-
1522	Recycled Water System Maintenance, City	3,708,647	212,817	210,900
1525	South Bay Water Recycling System Maintenance	302,207	244,502	35,900
1532	Solar System Maintenance	229,352	177,732	16,250
1523	Recycled Water (CIP only)	200,000	-	-
	Total - Water and Sewer Utilities	88,583,240	10,446,190	4,927,128
TOTAL - ALL DEPARTMENTS		\$ 719,019,592	\$ 190,551,136	\$ 70,493,461

OPERATING (continued)

Resource and Production	Contribution In-lieu of Taxes & Franchise Fees	Interfund Services	Debt Service	Total Operating Appropriations	Capital Improvements
-	-	63,254	-	2,653,503	-
-	-	1,635,262	-	30,398,884	290,000
-	-	110,683	-	2,126,865	-
-	-	80,274	-	1,075,052	-
-	-	69,145	-	2,021,206	-
-	-	46,451	-	365,761	16,000
-	-	2,005,069	-	38,641,271	306,000
-	-	158,557	-	14,753,894	5,350,000
256,840,049	19,218,263	10,274,792	15,567,657	304,215,217	-
-	-	284,959	-	13,277,407	1,045,000
-	-	975,895	-	29,672,082	20,175,000
256,840,049	19,218,263	11,694,203	15,567,657	361,918,601	26,570,000
-	-	284,416	-	2,376,280	300,000
-	-	28,737	-	262,266	-
-	-	14,810	-	206,301	-
-	-	234,528	-	1,711,903	-
-	-	692,185	-	2,604,670	2,685,000
24,330,500	-	1,834,202	-	29,940,992	-
-	-	103,463	-	2,385,498	-
-	-	153,347	-	1,875,161	-
123,750	-	310,471	-	1,069,136	400,000
18,712,700	-	868,488	-	19,610,832	17,442,200
-	-	9,020	-	132,796	-
-	-	-	1,140,000	1,140,000	-
3,200,000	-	84,930	-	3,708,647	-
-	-	21,805	-	302,207	-
-	-	35,370	-	229,352	-
-	-	-	-	-	200,000
46,366,950	-	4,675,772	1,140,000	67,556,040	21,027,200
\$ 319,649,999	\$ 19,823,263	\$ 27,045,703	\$ 19,212,132	\$ 646,775,695	\$ 72,243,897

SUMMARY OF FULL TIME EQUIVALENT (FTE) POSITIONS BY DEPARTMENT

DEPARTMENT/DIVISION	Fund	2011-12	2012-13	2013-14	2014-15	2015-16
City Council	General (001)	8.50	8.50	8.50	8.50	9.00
City Clerk	General (001)	4.00	4.00	5.00	5.00	5.00
City Attorney	General (001)	6.00	6.00	6.00	6.00	6.00
Office of the City Manager	General (001)	8.00	8.00	9.00	9.00	16.00
Information Technology	General (001)	4.00	4.00	4.00	5.00	5.00
Human Resources	General (001)	14.50	14.50	14.50	14.50	14.50
Finance	General (001)	58.00	58.00	58.00	58.25	60.25
Parks and Recreation						
Parks and Recreation	General (001)	76.00	76.00	76.00	76.75	76.75
Cemetery	Cemetery (093)	6.00	6.00	6.00	6.00	6.00
Library	General (001)	42.00	42.00	46.50	46.50	47.00
Planning and Inspection	General (001)	40.00	40.00	40.00	44.00	42.00
Public Works						
Engineering	General (001)	38.00	38.00	38.00	38.00	38.25
Building Maintenance	General (001)	11.50	11.50	11.50	11.40	10.90
Street	General (001)	54.90	54.90	54.65	54.75	58.00
Solid Waste	Solid Waste (096)	7.25	7.25	6.75	7.75	6.75
Convention Center	Convention Center Maintenance District (026)	0.35	0.35	0.10	0.10	0.10
Maintenance District	Downtown Parking Maintenance District (025)	0.50	0.50	0.50	0.50	0.50
Automotive Services	Automotive (053)	18.00	16.00	15.00	15.00	15.00
Police						
Police	General (001)	218.00	218.00	218.00	219.00	222.00
Police Tech Services	Technical Services (047)	4.00	4.00	4.00	-	-
Fire	General (001)	179.50	179.50	179.50	179.50	179.50
Electric Utility	Electric (091)	135.00	135.00	142.00	156.00	166.00
Water and Sewer Utilities						
Water Utility	Water (092)	43.70	43.70	43.10	43.90	46.90
Recycled Water	Recycled Water (097)	2.10	2.10	2.30	3.20	3.20
Sewer Utility	Sewer (094)	14.20	14.20	15.60	17.90	19.90
TOTAL - ALL FTE POSITIONS *		994.00	992.00	1,004.50	1,026.50	1,054.50

*The City has a total of forty-nine (49) positions in Frozen/Unfunded status which lower actual available staffing.

SUMMARY OF FULL TIME EQUIVALENT (FTE) POSITIONS BY FUND

Fund	2011-12	2012-13	2013-14	2014-15	2015-16
General (001)	762.90	762.90	769.15	776.15	790.15
Special Revenue Funds					
Downtown Parking Maintenance District (025)	0.50	0.50	0.50	0.50	0.50
Convention Center Maintenance District (026)	0.35	0.35	0.10	0.10	0.10
Subtotal:	<u>0.85</u>	<u>0.85</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
Enterprise Funds					
Electric (091)	135.00	135.00	142.00	156.00	166.00
Cemetery (093)	6.00	6.00	6.00	6.00	6.00
Solid Waste (096)	7.25	7.25	6.75	7.75	6.75
Water Utility (092)	43.70	43.70	43.10	43.90	46.90
Sewer Utility (094)	14.20	14.20	15.60	17.90	19.90
Recycled Water (097)	2.10	2.10	2.30	3.20	3.20
Subtotal:	<u>208.25</u>	<u>208.25</u>	<u>215.75</u>	<u>234.75</u>	<u>248.75</u>
Internal Service Funds					
Technical Services (047)	4.00	4.00	4.00	-	-
Automotive Services (053)	18.00	16.00	15.00	15.00	15.00
Subtotal:	<u>22.00</u>	<u>20.00</u>	<u>19.00</u>	<u>15.00</u>	<u>15.00</u>
TOTAL - ALL FTE POSITIONS *	<u>994.00</u>	<u>992.00</u>	<u>1,004.50</u>	<u>1,026.50</u>	<u>1,054.50</u>

*The City has a total of forty-nine (49) positions in Frozen/Unfunded status which lower actual available staffing.

UNCLASSIFIED POSITIONS

SCHEDULE OF MONTHLY CONTROL POINTS

The salary control point is a dollar amount that establishes the salary for a classification under typical conditions. An upper and lower salary level, expressed as a percentage of the control point salary, would establish the range within which an incumbent's salary would be determined.

POSITION	CONTROL POINT	85% LEVEL	110% LEVEL
Miscellaneous Management Unit 9			
ACCOUNTING DIVISION MANAGER	\$ 12,883	\$ 10,950	\$ 14,171
ASST CITY ATTORNEY	15,961	13,567	17,557
ASST CITY CLERK	9,705	8,250	10,676
ASST CITY LIBRARIAN	13,907	11,821	15,298
ASST CITY MANAGER	19,071	16,210	20,978
ASST DIR OF ELEC-ENERGY DISTRIB	16,923	14,385	18,615
ASST DIR OF ELEC-PLAN & STRATEGIC	16,923	14,385	18,615
ASST DIR OF FINANCE	14,994	12,745	16,494
ASST DIR OF HUMAN RESOURCES	13,398	11,388	14,738
ASST DIR OF PUBLIC WORKS/CITY ENGINEER	16,537	14,057	18,191
ASST DIR OF WATER & SEWER UTIL	14,843	12,616	16,327
ASST WATER & SEWER SUPERINTEND	10,864	9,235	11,951
BUILDING MAINTENANCE MANAGER	11,410	9,699	12,551
BUILDING OFFICIAL	15,107	12,841	16,618
CEMETERY OPS SUPERINTENDENT	9,123	7,755	10,035
CITY ATTORNEY	19,342	N/A	N/A
CITY CLERK/CITY AUDITOR	14,759	N/A	N/A
CITY LIBRARIAN	17,382	14,775	19,121
CITY MANAGER	24,501	N/A	N/A
CITY PLANNER	13,640	11,594	15,004
COMMUNICATIONS OPERATIONS MGR	11,736	9,976	12,909
COMMUNICATIONS TECH SVCS MGR	11,736	9,976	12,909
COMPLIANCE MANAGER	10,521	8,943	11,573
DEPUTY CITY ATTORNEY I	9,974	8,478	10,972
DEPUTY CITY ATTORNEY II	11,637	9,892	12,801
DEPUTY CITY MANAGER	16,123	13,704	17,735
DEPUTY PARKS & RECREATION DIRECTOR	13,030	11,076	14,333
DEPUTY PUBLIC WORKS DIRECTOR	13,053	11,095	14,358
DEVELOPMENT REVIEW OFFICER	12,628	10,734	13,891
DIRECTOR OF FINANCE/ASST CITY MGR	19,071	16,210	20,978
DIRECTOR OF ELECTRIC UTILITY	20,689	17,585	22,758
DIRECTOR OF HUMAN RESOURCES	17,580	14,943	19,338
DIRECTOR OF INFO TECHNOLOGY/CIO	18,142	15,421	19,956
DIRECTOR OF PLANNING & INSP	19,109	16,243	21,020
DIRECTOR OF PUBLIC WORKS	20,212	17,180	22,233
DIRECTOR OF WTR & SEWER UTILS	18,320	15,572	20,152
ECONOMIC DEVELOPMENT OFFICER/ASST CITY MGR	19,071	16,210	20,978
ELECTRIC DIV MGR - ENGINEERING	14,843	12,616	16,327
ELECTRIC DIV MGR - GENERATION	14,843	12,616	16,327
ELECTRIC DIV MGR - OPERATIONS	14,843	12,616	16,327
ELECTRIC DIV MGR - SUBSTATIONS	14,843	12,616	16,327
ELECTRIC DIV MGR - TRANSM, DISTRIB	14,843	12,616	16,327
ELECTRIC DIV MGR - CUSTOMER SVCS	14,324	12,176	15,757
ELECTRIC DIV MGR - MKT A & P	14,843	12,616	16,327
ELECTRIC DIV MGR - RISK ANALYSIS	14,843	12,616	16,327
ELECTRIC DIVISION MANAGER	14,843	12,616	16,327
ELECTRIC PROGRAM MANAGER	12,368	10,513	13,605

UNCLASSIFIED POSITIONS

SCHEDULE OF MONTHLY CONTROL POINTS

The salary control point is a dollar amount that establishes the salary for a classification under typical conditions. An upper and lower salary level, expressed as a percentage of the control point salary, would establish the range within which an incumbent's salary would be determined.

POSITION	CONTROL POINT	85% LEVEL	110% LEVEL
Miscellaneous Management Unit 9 (Continued)			
EMERGENCY SERVICES COORDINATOR	\$ 10,183	\$ 8,656	\$ 11,201
EXEC ASST TO CITY ATTORNEY	8,848	7,521	9,733
EXEC ASST TO CITY MANAGER	8,848	7,521	9,733
EXEC ASST TO MAYOR & CITY COUNCIL	8,848	7,521	9,733
FIELD FOREPERSON	12,742	10,831	14,016
FLEET MANAGER	10,871	9,241	11,959
HOUSING & COMM SVC DIV MGR	13,064	11,104	14,370
HOUSING DEVELOPMENT OFFICER	10,259	8,720	11,285
HUMAN RESOURCES DIV MGR	9,931	8,442	10,925
INFORMATION TECHNOLOGY SVC MGR	12,092	10,278	13,302
INSPECTION MANAGER	12,941	10,999	14,235
LANDSCAPE SUPERINTENDENT/CITY ARBORIST	11,867	10,087	13,054
LIBRARY DIV MGR - ADULT SVCS	10,864	9,235	11,951
LIBRARY DIV MGR - COLLECT SVCS	10,864	9,235	11,951
LIBRARY DIV MGR - Y & E SVCS	10,864	9,235	11,951
LIBRARY DIV MGR -SUPPORT SVCS	10,864	9,235	11,951
MANAGEMENT ANALYST	8,984	7,637	9,883
MUNICIPAL SERVICES DIV MGR	12,883	10,950	14,171
PARK MAINT & OPERATIONS SUPERVISOR	10,737	9,126	11,811
PARK SUPERINTENDENT	14,078	11,966	15,486
PARKS & RECREATION DIRECTOR	17,713	15,056	19,485
PARKS CONST, MAINT & REPAIR SUPERVISOR	10,737	9,126	11,811
PERMIT CENTER MANAGER	14,380	12,223	15,818
POLICE RECORDS MANAGER	9,254	7,866	10,180
POWER SYSTEM SCHEDULER/TRADER	11,613	9,871	12,774
POWER TRADER	14,843	12,616	16,327
PRINCIPAL ACCOUNTANT	11,596	9,858	12,756
PRINCIPAL ENGINEER	14,380	12,223	15,818
PRINCIPAL ENGINEER - WATER	14,380	12,223	15,818
PRINCIPAL FINANCIAL ANALYST	11,596	9,857	12,756
PRINCIPAL PLANNER	11,596	9,857	12,756
PRINCIPAL UTILITY INFORMATIONS SYSTEMS MANAGER	14,843	12,616	16,327
PUBLIC COMMUNICATIONS MANAGER	9,254	7,866	10,180
PURCHASING DIVISION MANAGER	12,404	10,543	13,644
RECREATION MANAGER	11,708	9,952	12,879
REDEVELOPMENT PROJECT MANAGER	13,640	11,594	15,004
RISK CONTROL ANALYST	12,126	10,307	13,339
SR DEPUTY CITY ATTORNEY	12,370	10,515	13,607
SR ELEC DIV MGR	15,953	13,560	17,548
SR ELEC DIV MGR-MKT A&P	15,953	13,560	17,548
SR POWER ANALYST	11,596	9,857	12,756
SR POWER SYSTEM SCHEDLR/TRADER	12,481	10,609	13,729
SR PROJECT ENGINEER	12,223	10,389	13,445
TRAFFIC ENGINEER	14,511	12,334	15,962
UTILITY BUSINESS SYSTEMS MANAGER	11,578	9,841	12,736
WATER & SEWER SUPERINTENDENT	12,014	10,212	13,215
WEB & DIGITAL MEDIA MANAGER	10,357	8,804	11,393

UNCLASSIFIED POSITIONS

SCHEDULE OF MONTHLY CONTROL POINTS

The salary control point is a dollar amount that establishes the salary for a classification under typical conditions. An upper and lower salary level, expressed as a percentage of the control point salary, would establish the range within which an incumbent's salary would be determined.

POSITION	CONTROL POINT	85% LEVEL	110% LEVEL
Police Management (Unit 9A)			
ASST POLICE CHIEF	\$ 20,998	\$ 17,849	\$ 23,098
POLICE CAPTAIN	19,999	16,999	21,998
POLICE CHIEF	21,702	N/A	N/A
Fire Management (Unit 9B)			
BATTALION CHIEF 24 HRS	15,513	13,186	17,064
ASSISTANT FIRE MARSHAL	14,400	12,240	15,840
BATTALION CHIEF	15,513	13,186	17,064
DEPUTY FIRE CHIEF	17,069	14,509	18,776
FIRE CHIEF	20,418	17,355	22,460
FIRE MARSHAL	15,513	13,186	17,064
HAZARDOUS MATERIALS SPECIALIST	13,859	11,780	15,245

New Hire Salary Placement: The Control Point Salary provides a range for establishing the initial salary for Unclassified managers when hired; initial salary is generally set at the lower range level (85% of the control point salary). The City Manager shall have the authority to establish the salary of a new appointment from the Management Group, at any point on the salary range at or below the Control Point, based on qualifications. Appointment above the Control Point is subject to approval by the City Council. The salaries for City Manager, Chief of Police, City Attorney, and City Clerk/City Auditor are set by the City Council.

**CLASSIFIED AND AS-NEEDED POSITIONS
AUTHORIZED CLASS TITLES AND SALARY RANGES FOR 2015-16**

Account Clerk I	A19
Account Clerk II	A23
Account Clerk III	A25
Accountant	A31
Accounting Technician I	A18
Accounting Technician II	A20
Assistant Planner I	A27
Assistant Planner II	A31
Assistant Recreation Supervisor	A30
Assistant Sanitary Sewer Superintendent	A38
Assistant Training Officer	C1-41
Assistant Water Superintendent	A38
Associate Consultant	AN
Associate Planner	A36
Associate Engineer	E34
Automotive Foreman/Forewoman	A30
Automotive Services Coordinator	A24
Automotive Services Utility Worker	A15
Automotive Technician I	G20
Automotive Technician II	G22
Automotive Technician III	G28
Building Maintenance Foreperson	A31
Building Maintenance Worker	G26
Building/Housing Inspector	A35
Business Analyst	A35
Business Analyst - Fiber	A35
Business Analyst - Public Benefits	A35
Cable Splicer Leader	D1-38
Cemetery Services Clerk	A23
Cemetery Worker I	G19
Cemetery Worker II	G21
Cemetery Worker III	G23
Central Services Operator	A21
Chief of Party	A34
Chief Storekeeper/Buyer	A32
Code Enforcement Technician	A23
Combination Inspector	A37
Communication Technician I	A28
Communication Technician II	A32
Communications Dispatcher I	H25
Communications Dispatcher II	H28
Communications Dispatcher III	H31
Community Service Officer I	H17
Community Service Officer II	H22
Construction Project Engineer	E36
Consultant	AN
Crime Analyst	A32
Crossing Guard	AN
Cultural Arts Supervisor	A32
Customer Service Representative	A19
Customer Service Rep. - Permit	A19

Customer Service Supervisor	A28
Deputy Fire Marshal	C38
Deputy Fire Marshal/Hazardous Materials	C40
Driver/Engineer 24 Hrs.	C1-33
Driver/Engineer 24 Hrs.-Train/Premium	C1-34
Driver/Engineer 80 Hrs.	C33
Driver/Engineer Training Division	C36
Electric & Water System Operator	D1-37
Electric Crew Foreperson	D1-38
Electric Helper/Driver	D2-20
Electric Maintenance Worker	D2-22
Electric Meter Technician	D1-32
Electric Meter Technician Apprentice	D1-26
Electric Utility Engineer	E42
Electric Utility Equipment Operator	D2-22
Electric Utility Generation Technician	D1-35
Electric Utility Helper/Driver	D2-18
Electric Utility Network Administrator	A43
Electric Utility Program Analyst	A36
Electric Utility Programmer/Analyst	A33
Electrical Estimator	D1-27
Electrician	D1-32
Energy Conservation Coordinator	A28
Energy Conservation Specialist	A21
Engineering Aide	A21
Engineering Aide - Electric	A21
Engineering Aide - Fiber	A21
Equipment Operator	G27
Examination Proctor	AN
Facilities Technician	G27
Fiber Splicing Technician	D1-32
Financial Analyst	A33
Fire Captain-Training	C41
Fire Captain 24 Hrs.	C1-38
Fire Captain 24 Hrs.- Training/Premium	C1-39
Fire Captain 80 Hrs	C38
Fire Inspector Aide	AN
Fire Plan Draftsperson	A25
Fire Prevention Aide	H12
Fire Prevention Specialist	H35
Firefighter I	C1-18
Firefighter II 24 Hrs.	C1-30
Firefighter 24 Hrs.-Training/Premium	C1-31
Firefighter 80 Hrs.	C30
Firefighter Training Division	C33
Fleet Assistant	A23
Forensic Coordinator	A34
Grounds Maintenance Worker I	G19
Grounds Maintenance Worker II	G21
Grounds Maintenance Worker III	G23
Head Proctor	AN

**CLASSIFIED AND AS-NEEDED POSITIONS
AUTHORIZED CLASS TITLES AND SALARY RANGES FOR 2015-16**

Health and Wellness Coordinator	A27
Housing Inspector	A35
Human Resources Assistant	A19
Human Resources Supervisor	A27
Human Resources Technician	A23
Instructor-Life Guard	AN
Intern	AN
Jail Service Officer	H22
Journey Lineworker	D1-35
Journey Lineworker Apprentice	D1-26
Journey Lineworker Apprentice	D1-29
Key Customer Representative	A35
Laborer	AN
Landscape Foreman/Forewoman	A37
Landscape Pest Control Operator	G23
Law Clerk I	AN
Law Clerk II	AN
Legal Office Specialist III	A24
Librarian I	A26
Librarian I - Cataloging	A26
Librarian I - Reference	A26
Librarian I - Youth Services	A26
Librarian II	A30
Librarian II - Cataloging	A30
Librarian II - Reference	A30
Librarian II - Youth Services	A30
Library Assistant I	A16
Library Assistant II	A20
Library Circulation Supervisor	A28
Library Material Mender/Processor	A15
Library Page	AN
Library Program Coordinator	A34
Library Program Coordinator - Catalog	A34
Library Program Coordinator - Outreach	A34
Library Program Coordinator - Technology	A34
Library Program Coordinator - Reference	A34
Library Technology Aide	AN
Library Technology Assistant	A25
Lifeguard	AN
Line Crew Leader	D1-34
Line Truck Driver	D2-21
Literacy Advocate	A12
Literacy Program Supervisor	A28
Literacy Student/Tutor Coordinator	A20
Maintenance Systems Specialist	A35
Materials Handler	A19
Materials Handler - Auto Parts Technician	A19
Materials Testing Technician	A34
Mechanical Maintenance Foreperson	A31
Mechanical Maintenance Worker	G29
Mechanical Maintenance Worker-Building	G29

Medical Director	AN
Messenger Clerk	AN
Meter Reader	A21
Microfilm Processor	AN
Nutrition Meal Server	AN
Nutrition Site Manager	AN
Office Assistant	A12
Office Records Specialist	A19
Office Specialist II	A18
Office Specialist III	A22
Office Specialist III - Unit 5	A22
Office Specialist IV	A24
Office Specialist to the City Clerk	A22
Office Specialist to the City Council	A20
Park Foreperson	A33
Park Maintenance Crafts Worker	G29
Payroll Analyst	A33
Permit Technician	A23
Planning Intern I	AN
Planning Intern II	AN
Plans Examiner	A39
Police Lieutenant	B43
Police Officer	B31
Police Officer-FTO	B33
Police Records Manager	A34
Police Records Specialist I	H18
Police Records Specialist II	H22
Police Records Supervisor	H26
Police Sergeant	B37
Pool Manager	AN
Power Account Clerk I	A19
Power Account Clerk III	A25
Power Analyst	A35
Power Contract Specialist	A33
Power Scheduling Operator	D1-37
Principal Electrical Estimator	D1-35
Principal Engineering Aide	A32
Principal Engineering Aide - Civil	A32
Program Coordinator-Public Benefits	A43
Project Manager	A35
Public Works Inspector	A33
Pump Maintenance Technician – Sewer	G27
Pump Maintenance Technician – Solar	G27
Pump Maintenance Technician – Water	G27
Purchasing Clerk	A19
Purchasing Utility Worker	A15
Receptionist Clerk	A12
Recreation Coordinator	A27
Recreation Coordinator - Therapeutic	A27
Recreation Instructor	AN
Recreation Leader I	AN

**CLASSIFIED AND AS-NEEDED POSITIONS
AUTHORIZED CLASS TITLES AND SALARY RANGES FOR 2015-16**

Recreation Leader II	AN
Recreation Leader III	AN
Recreation Office Assistant	AN
Recreation Program Coordinator	AN
Recreation Program Supervisor	A32
Recreation Specialist	AN
Recreation Supervisor	A32
Recruit Police Officer	A31
Resource Analyst II	A35
Senior Accounting Technician	A26
Senior Business Analyst	A38
Senior Center Coordinator	A27
Senior Communications Dispatcher	H34
Senior Customer Service Representative	A22
Senior Distribution Supervisor	A43
Senior Electric & Water System Operator	D1-40
Senior Electric Meter Technician	D1-38
Senior Electric Utility Engineer	E46
Senior Electric Utility Engr - Civil	E46
Senior Electric Utility Engr - Contracts	E46
Senior Electric Utility Engr - Control-Comm	E46
Senior Electric Utility Engr - Customer Svc	E46
Senior Electric Utility Engr - Distbn Plan	E46
Senior Electric Utility Engr - Generation	E46
Senior Electric Utility Engr - Prot Relay	E46
Senior Electric Utility Engr - Resource Pln	E46
Senior Electric Utility Engr - Substations	E46
Senior Electric Utility - Generation Tech.	D1-38
Senior Electrical Estimator	D1-31
Senior Electrician Technician	D1-38
Senior Energy Systems Analyst	A43
Senior Engineer (Civil)	E41
Senior Engineering Aide	A28
Senior Human Resources Assistant	A20
Senior Human Resources Technician	A24
Senior Inspector - Building	A39
Senior Inspector - Electrical	A39
Senior Inspector - Permit	A39
Senior Instrument and Control Technician	D1-38
Senior Key Customer Representative	A39
Senior Library Assistant	A25
Senior Library Assistant - Acquisitions	A25
Senior Library Assistant - Administration	A25
Senior Library Assistant - Pub Svc/Graph	A25
Senior Library Assistant - Public Svc	A25
Senior Library Page	AN
Senior Materials Handler	A23
Senior Permit Technician	A27
Senior Plans Examiner	A41
Senior Resource Analyst	A43
Senior Staff Aide	A30

Senior Tree Trimmer	G26
Senior Water Utility Engineer	E41
Service Coordinator-Fiber	D1-34
Service Coordinator-Inspector	D1-37
Sewer Inspection Technician	G27
Solid Waste Foreman/Forewoman	A35
Sports/Aquatics Coordinator	A21
Staff Aide I	A24
Staff Aide II	A26
Staff Aide II - Environmental Programs	A26
Staff Analyst	A32
Staff Analyst II	A34
Street Foreman/Forewoman	A31
Street Maintenance Foreperson	A35
Street Maintenance Worker I	G19
Street Maintenance Worker II	G21
Street Maintenance Worker III	G23
Street Maintenance Worker IV	G29
Street Sweeper Operator	G28
Therapeutic Program Supervisor	A32
Time and Material Clerk	A28
Traffic Control Trainee	AN
Traffic Foreman/Forewoman	A31
Traffic Operations Engineer	E38
Troubleshooter	D1-38
Typist Clerk I (As-Needed)	A14
Typist Clerk II (As-Needed)	A18
Typist Clerk III (As-Needed)	A22
Underground Crew Leader	D1-36
Utility Crew Supervisor	A35
Utility Crew Supervisor - Water	A35
Utility Electrician Apprentice	D1-26
Utility Electrician Apprentice	AN
Utility Electrician Technician	D1-35
Utility Field Services Supervisor	A28
Utility Field Services Worker	A23
Utility Locator	D2-22
Utility Services Technician	A28
Utility Worker	G19
Water & Sewer Maintenance Worker I	G19
Water & Sewer Maintenance Worker II	G23
Water Meter and Service Supervisor	A34
Water Resource Planner	A34
Water Service Technician I	G25
Water Service Technician II	G27
Water Utility Engineer	E34
Youth Act Center Supervisor	A32

SCHEDULE OF MONTHLY SALARY RANGES

<u>ORGANIZATION</u>	<u>UNIT NO.</u>	<u>SCHEDULE</u>
Public Safety - Fire	1	C-C1
Public Safety - Police	2	B
Electrical Workers	3	D1-D2-D3
Professional Engineers	4	E
Management Confidential	5	A
Operating Engineers	6	G
Construction Technician	7	A
Administrative / Clerical	8	A
Public Safety Non-Sworn	10	H

SCHEDULE A

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
0	3037	3187	3350	3528	3710	16	4476	4713	4945	5202	5465	32	6630	6964	7316	7685	8060
1	3116	3269	3438	3618	3802	17	4593	4829	5073	5335	5608	33	6798	7141	7501	7872	8269
2	3187	3350	3528	3710	3892	18	4713	4945	5202	5465	5748	34	6964	7316	7685	8060	8480
3	3269	3438	3618	3802	3982	19	4829	5073	5335	5608	5884	35	7141	7501	7872	8269	8696
4	3350	3528	3710	3892	4071	20	4945	5202	5465	5748	6026	36	7316	7685	8060	8480	8910
5	3438	3618	3802	3982	4174	21	5073	5335	5608	5884	6182	37	7501	7872	8269	8696	9121
6	3528	3710	3892	4071	4276	22	5202	5465	5748	6026	6338	38	7685	8060	8480	8910	9334
7	3618	3802	3982	4174	4376	23	5335	5608	5884	6182	6486	39	7872	8269	8696	9121	9569
8	3710	3892	4071	4276	4476	24	5465	5748	6026	6338	6630	40	8060	8480	8910	9334	9808
9	3802	3982	4174	4376	4593	25	5608	5884	6182	6486	6798	41	8269	8696	9121	9569	10051
10	3892	4071	4276	4476	4713	26	5748	6026	6338	6630	6964	42	8480	8910	9334	9808	10298
11	3982	4174	4376	4593	4829	27	5884	6182	6486	6798	7141	43	8696	9121	9569	10051	10561
12	4071	4276	4476	4713	4945	28	6026	6338	6630	6964	7316	44	8910	9334	9808	10298	10818
13	4174	4376	4593	4829	5073	29	6182	6486	6798	7141	7501	45	9121	9569	10051	10561	11086
14	4276	4476	4713	4945	5202	30	6338	6630	6964	7316	7685	46	9334	9808	10298	10818	11356
15	4376	4593	4829	5073	5335	31	6486	6798	7141	7501	7872						

SCHEDULE B

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
31	8817	9254	9720	10206	10714	36	9960	10459	10984	11533	12108	41	11251	11814	12406	13023	13675
32	9036	9487	9960	10459	10984	37	10206	10714	11251	11814	12406	42	11533	12108	12712	13348	14016
33	9254	9720	10206	10714	11251	38	10459	10984	11533	12108	12712	43	11814	12406	13023	13675	14354
34	9487	9960	10459	10984	11533	39	10714	11251	11814	12406	13023	44	12108	12712	13348	14016	14717
35	9720	10206	10714	11251	11814	40	10984	11533	12108	12712	13348	45	12406	13023	13675	14354	15078

SCHEDULE C

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
30	8371	8784	9234	9691	10178	35	9463	9936	10430	10953	11510	40	10679	11230	11794	12375	13012
31	8579	9010	9463	9936	10430	36	9691	10178	10679	11230	11794	41	10953	11510	12085	12694	13340
32	8784	9234	9691	10178	10679	37	9936	10430	10953	11510	12085	42	11230	11794	12375	13012	13662
33	9010	9463	9936	10430	10953	38	10178	10679	11230	11794	12375						
34	9234	9691	10178	10679	11230	39	10430	10953	11510	12085	12694						

SCHEDULE C1

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
18	6364	6681	7014	7364	7730	28	8115	8517	8938	9396	9861	38	10356	10866	11427	12000	12592
19	6521	6846	7187	7545	7919	29	8313	8728	9167	9629	10109	39	10611	11147	11714	12296	12916
20	6681	7014	7364	7730	8115	30	8517	8938	9396	9861	10356	40	10866	11427	12000	12592	13240
21	6846	7187	7545	7919	8313	31	8728	9167	9629	10109	10611	41	11147	11714	12296	12916	13571
22	7014	7364	7730	8115	8517	32	8938	9396	9861	10356	10866	42	11427	12000	12592	13240	13901
23	7187	7545	7919	8313	8728	33	9167	9629	10109	10611	11147						
24	7364	7730	8115	8517	8938	34	9396	9861	10356	10866	11427						
25	7545	7919	8313	8728	9167	35	9629	10109	10611	11147	11714						
26	7730	8115	8517	8938	9396	36	9861	10356	10866	11427	12000						
27	7919	8313	8728	9167	9629	37	10109	10611	11147	11714	12296						

SCHEDULE OF MONTHLY SALARY RANGES (Continued)

SCHEDULE D1

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
24	6595	6940	7273	7638	8006	30	7638	8006	8402	8831	9256	36	8831	9256	9721	10227	10748
25	6768	7108	7456	7821	8201	31	7821	8201	8615	9045	9489	37	9045	9489	9975	10487	11017
26	6940	7273	7638	8006	8402	32	8006	8402	8831	9256	9721	38	9256	9721	10227	10748	11282
27	7108	7456	7821	8201	8615	33	8201	8615	9045	9489	9975	39	9489	9975	10487	11017	11568
28	7273	7638	8006	8402	8831	34	8402	8831	9256	9721	10227	40	9721	10227	10748	11282	11851
29	7456	7821	8201	8615	9045	35	8615	9045	9489	9975	10487						

SCHEDULE D2

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
18	5695	5984	6297	6617	6943	21	6141	6457	6781	7117	7474	23	6457	6781	7117	7474	7841
19	5839	6141	6457	6781	7117	22	6297	6617	6943	7291	7658	24	6617	6943	7291	7658	8026
20	5984	6297	6617	6943	7291												

SCHEDULE D3

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
32	7509	7879	8272	8675	9113	35	8077	8476	8896	9348	9831	37	8476	8896	9348	9831	10313
33	7692	8077	8476	8896	9348	36	8272	8675	9113	9582	10081	38	8675	9113	9582	10081	10545
34	7879	8272	8675	9113	9582												

SCHEDULE E

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
32	7000	7337	7718	8090	8496	37	7903	8294	8711	9162	9613	42	8928	9391	9837	10334	10861
33	7171	7529	7903	8294	8711	38	8090	8496	8928	9391	9837	43	9162	9613	10086	10595	11124
34	7337	7718	8090	8496	8928	39	8294	8711	9162	9613	10086	44	9391	9837	10334	10861	11386
35	7529	7903	8294	8711	9162	40	8496	8928	9391	9837	10334	45	9613	10086	10595	11124	11671
36	7718	8090	8496	8928	9391	41	8711	9162	9613	10086	10595	46	9837	10334	10861	11386	11949

SCHEDULE G

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
16	4601	4852	5084	5342	5623	21	5212	5477	5770	6061	6359	26	5916	6205	6515	6828	7159
17	4726	4967	5212	5477	5770	22	5342	5623	5916	6205	6515	27	6061	6359	6676	6996	7343
18	4852	5084	5342	5623	5916	23	5477	5770	6061	6359	6676	28	6205	6515	6828	7159	7527
19	4967	5212	5477	5770	6061	24	5623	5916	6205	6515	6828	29	6359	6676	6996	7343	7709
20	5084	5342	5623	5916	6205	25	5770	6061	6359	6676	6996	30	6515	6828	7159	7527	7894

SCHEDULE H

Range	1	2	3	4	5	Range	1	2	3	4	5	Range	1	2	3	4	5
0	3360	3524	3703	3900	4101	16	4945	5205	5465	5748	6038	32	7328	7695	8087	8489	8909
1	3442	3613	3799	4002	4201	17	5078	5333	5607	5898	6197	33	7513	7891	8289	8700	9139
2	3524	3703	3900	4101	4301	18	5205	5465	5748	6038	6355	34	7695	8087	8489	8909	9371
3	3613	3799	4002	4201	4402	19	5333	5607	5898	6197	6505	35	7891	8289	8700	9139	9609
4	3703	3900	4101	4301	4499	20	5465	5748	6038	6355	6656	36	8087	8489	8909	9371	9847
5	3799	4002	4201	4402	4612	21	5607	5898	6197	6505	6828	37	8289	8700	9139	9609	10082
6	3900	4101	4301	4499	4725	22	5748	6038	6355	6656	7002	38	8489	8909	9371	9847	10318
7	4002	4201	4402	4612	4838	23	5898	6197	6505	6828	7165	39	8700	9139	9609	10082	10577
8	4101	4301	4499	4725	4945	24	6038	6355	6656	7002	7328	40	8909	9371	9847	10318	10839
9	4201	4402	4612	4838	5078	25	6197	6505	6828	7165	7513	41	9139	9609	10082	10577	11112
10	4301	4499	4725	4945	5205	26	6355	6656	7002	7328	7695	42	9371	9847	10318	10839	11381
11	4402	4612	4838	5078	5333	27	6505	6828	7165	7513	7891	43	9609	10082	10577	11112	11670
12	4499	4725	4945	5205	5465	28	6656	7002	7328	7695	8087	44	9847	10318	10839	11381	11955
13	4612	4838	5078	5333	5607	29	6828	7165	7513	7891	8289	45	10082	10577	11112	11670	12254
14	4725	4945	5205	5465	5748	30	7002	7328	7695	8087	8489	46	10318	10839	11381	11955	12552
15	4838	5078	5333	5607	5898	31	7165	7513	7891	8289	8700						

AS-NEEDED SALARY SCHEDULE

Salary Range					
Job Title	A	B	C	D	E
	<u>PAY RATES</u>				
Associate Consultant	\$ 15.000	\$ 16.900	\$ 18.800	\$ 20.700	\$ 22.600
Consultant	25.000	30.000	35.000	40.000	45.000
Crossing Guard	12.283	13.399	-	-	-
Emergency Medical Technician Special Events	16.000	17.000	18.000	19.000	20.000
Exam Proctor	10.000	10.500	11.025	11.576	12.155
Fire Inspector Aide	17.043	17.895	18.790	-	-
Head Proctor	10.528	11.055	11.607	12.188	12.797
Instructor-Lifeguard	12.350	12.968	13.616	-	-
Intern	10.000	11.000	12.000	13.000	14.000
Laborer	11.943	12.540	13.167	13.825	14.517
Law Clerk I	16.444	17.267	18.131	19.037	19.989
Law Clerk II	19.434	20.405	21.426	22.498	23.623
Library Page	10.000	10.500	11.025	11.576	12.155
Library Technology Aide	12.025	12.626	13.258	13.920	14.616
Lifeguard	10.000	10.500	11.025	-	-
Medical Director	100.000	-	-	-	-
Messenger Clerk	9.000	9.450	9.923	10.419	10.940
Nutrition Meal Server	14.750	-	-	-	-
Nutrition Site Manager	19.350	-	-	-	-
Per Diem Dispatcher	40.000	-	-	-	-
Per Diem Police Officer Special Events	55.000	-	-	-	-
Planning Intern I	15.823	16.613	17.443	-	-
Planning Intern II	19.633	20.615	21.646	22.728	23.865
Pool Manager	14.320	15.036	15.788	-	-
Records Assistant	11.178	11.737	12.323	12.940	13.587
Recreation Leader I	9.000	9.450	9.923	-	-
Recreation Leader II	10.600	11.130	11.687	-	-
Recreation Leader III	11.510	12.086	12.690	13.324	13.990
Recreation Office Assistant	12.405	13.026	13.678	14.362	15.080
Recreation Instructor	12.405	13.026	13.678	14.362	15.080
Recreation Prog. Coordinator	16.107	16.912	17.758	18.646	19.578
Recreation Specialist	12.405	13.026	13.678	14.362	15.080
Senior Library Page	10.930	11.477	12.050	12.653	13.285
Traffic Control Special Events	22.000	-	-	-	-
Traffic Control Trainee	9.000	9.450	9.923	10.419	10.940



City of Santa Clara

The Center of What's Possible

City Council



City Council Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
City Council Operations	\$ 264,342	\$ 338,071	\$ 420,080
Total Department Expenditures	\$ 264,342	\$ 338,071	\$ 420,080
Total Full Time Positions	8.50	8.50	9.00
Total Department Revenue	\$ 785	\$ -	\$ -

Department Mission

Establish City policies and ordinances to ensure the development and maintenance of a balanced and stable community for citizens.

Department Overview

The City Council consists of a Mayor and six Council Members who are elected at large by the citizens of Santa Clara and serve staggered four-year terms. The Council, as the legislative body, represents the citizens of Santa Clara and is empowered by the City Charter to formulate Citywide policy, enact local legislation, adopt budgets, and appoint the City Manager, City Attorney, and City Auditor. The Council conducts City Council meetings and study sessions as required.

The Mayor and Council Members serve on county, regional, and state organizations representing the City's interests. The Mayor and Council Members also serve as Agency and Authority Members of the Sports & Open Space Authority, the Industrial Development Authority, the Joint Financing Authority, the Stadium Authority and the Housing Authority.

Council Goals

- Promote and enhance economic and housing development
- Ensure fiscal responsibility
- Enhance community sports and recreational assets
- Deliver and enhance high quality efficient services and infrastructure
- Balance the emerging economic opportunities with the needs of our community

City Council Department (continued)

Resource Level Changes

The City Council increased the hours of a part-time Office Specialist position to full-time in order to support City Councilmembers with administrative tasks.

Divisions and Programs

City Council Operations

- ◆ City Council Operations

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

CITY COUNCIL

Jamie L. Matthews
Mayor of the City of Santa Clara
Term of Office: 2014 – 2018
(2nd Term)

Patrick Kolstad, Councilmember
Term of Office: 2014 – 2018
(2nd Term)
Council Seat 2

Dominic J. Caserta, Councilmember
Term of Office: 2014 – 2018
(1st Term)
Council Seat 5

Debi Davis, Councilmember
Term of Office: 2012 – 2016
(1st Term)
Council Seat 3

Lisa M. Gillmor, Councilmember
Term of Office: 2012 – 2016
(1st Term)
Council Seat 6

Jerry Marsalli, Councilmember
Term of Office: 2012 – 2016
(1st Term)
Council Seat 4

Teresa O'Neill, Councilmember
Term of Office: 2012 – 2016
1st Term
Council Seat 7

City Council Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
	Mayor (Stipend)	1.00	1.00	\$ 18,096	\$ 18,596
	City Council Member (Stipend)	6.00	6.00	68,604	70,402
Uncl	Executive Asst. to Mayor & City Council	1.00	1.00	88,632	103,152
A20	Office Specialist to City Council	0.50	1.00	29,586	59,340
	Premium			700	5,858
	Stipend	_____	_____	2,956	2,031
	Salary & Wages-Regular	8.50	9.00	208,574	259,379
	Salary & Wages-Overtime/Vacation Relief	_____	_____	500	500
	Total	<u>8.50</u>	<u>9.00</u>	<u>\$ 209,074</u>	<u>\$ 259,879</u>

Department: City Council

Division: City Council Operations

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
City Council Operations	\$ 264,342	\$ 338,071	\$ 420,080	\$ 82,009
Total Expenditures	<u>\$ 264,342</u>	<u>\$ 338,071</u>	<u>\$ 420,080</u>	<u>\$ 82,009</u>
Full Time Positions	8.50	8.50	9.00	0.50
Total Direct Revenue	\$ 785	\$ -	\$ -	\$ -

Division Mission

Assist the Mayor and Council Members with implementation of established policies, goals, and objectives.

Division Highlights

- Assist Mayor and Council Members with implementation of their established goals and objectives.
- Assist Mayor and Council Members in scheduling appointments, making travel arrangements, and corresponding with legislators, constituents and residents.
- Assist with the coordination of meetings for several City committees and several area wide/outside agency committees.
- Provide Mayor and Council Members with summaries of citizen input on controversial issues and coordinate citizen complaints.
- Assist Mayor and Council Members with policy, procedures, and office setup.
- Coordinate and prepare proclamations for presentation or posting.
- Maintain smooth operations of office procedures and policies.

Division: City Council Operations

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
City Council Operations				
Mayor (Stipend)	1.00	1.00	1.00	-
City Council Member (Stipend)	6.00	6.00	6.00	-
Executive Assistant to Mayor & City Council	1.00	1.00	1.00	-
Office Specialist to City Council	0.50	0.50	1.00	0.50
Subtotal	<u>8.50</u>	<u>8.50</u>	<u>9.00</u>	<u>0.50</u>
Total Division Positions	<u>8.50</u>	<u>8.50</u>	<u>9.00</u>	<u>0.50</u>

Division: City Council Operations**Program: City Council Operations****Number: 001/1611**

Program Mission: Provide coordination of Council Committees and outside agencies, execute Council correspondence, respond to citizen requests for service and complaints, and coordinate elected City Official representation at community events.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 175,938	\$ 209,074	\$ 259,879	\$ 50,805
Benefits	64,155	82,011	108,865	26,854
Other Operating Expenditures	11,939	41,603	44,780	3,177
Interfund Services	12,310	5,383	6,556	1,173
Total Expenditures	<u>\$ 264,342</u>	<u>\$ 338,071</u>	<u>\$ 420,080</u>	<u>\$ 82,009</u>
Full Time Positions	8.50	8.50	9.00	0.50

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Forward all citizen concerns and inquiries to City Manager within one business day.	100%		100%	100%
2. Percent of approved proclamations processed in time for proclaimed event.	100%		100%	100%
3. Percent of all travel requests and reimbursements processed within two weeks of receiving needed documentation and receipts.	100%		100%	100%
4. Percent of response to all requests for Council's personal appearance at events within two weeks of requests.	100%		100%	100%

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City of Santa Clara

The Center of What's Possible

City Clerk



City Clerk Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
City Clerk	\$ 863,939	\$ 1,155,681	\$ 1,092,768
Total Department Expenditures	\$ 863,939	\$ 1,155,681	\$ 1,092,768
Total Full Time Positions	5.00	5.00	5.00
Total Department Revenue	\$ 325	\$ -	\$ -

Department Mission

Maintain accurate and up-to-date records of the proceedings and actions of the City Council, engage voters in the process of and conduct the municipal elections, keep informed on matters before the City Council, and provide information and assistance to the Council, staff and the public regarding City services and policies.

Department Overview

The City Clerk attends all meetings of the City Council, maintains accurate and up-to-date records of the proceedings of those meetings and makes those records open to public inspection. The City Clerk administers municipal elections, campaign and disclosure laws, and Campaign Finance Ordinance and the Democracy Santa Clara Program to build public trust. The Clerk is the custodian of the seal of the City, administers oaths of affirmation pertaining to the affairs and business of the City and also certifies copies of official records.

The Department's focus in the 2015-16 budget year will be:

To work with the City Manager's Office and Information Technology to evaluate and stabilize updated agenda processing software, including electronic review and approval of material.

To adjust and improve the information management and query features for the Document Imaging Program, allowing more effective access to the agenda and accompanying records by City staff and public.

To continue to work with the City Attorney and Information Technology to ensure integrity and compliance of the Records Retention Program, including the revision of all Retention Schedules.

To continue to provide prompt and thorough responses to requests for public records and to assure that all official records and documents are accessible by the public.

To work with the City Attorney, City Manager's Office, Ethics Committee and public to evaluate and implement the Political Campaign Finance Reform Act.

To work with the City Attorney's Office, City Manager's Office, Ethics Committee and public to conceptualize, research and implement the Democracy Santa Clara Program, community building and voter engagement projects.

City Clerk Department (continued)

Resource Level Changes

No changes to benefited staffing levels.

Divisions and Programs

City Clerk

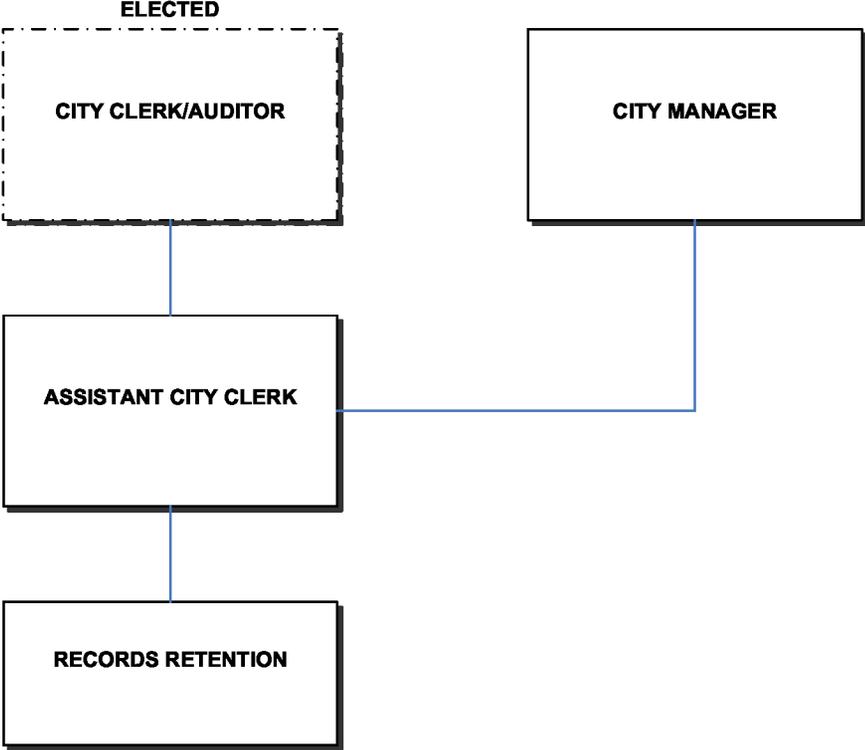
- ◆ Council/Administration Support
- ◆ Public Information/Legislative Records Management
- ◆ Elections/Political Reform Act
- ◆ City Auditor

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

CITY CLERK'S OFFICE



City Clerk Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Uncl	City Clerk/City Auditor	1.00	1.00	\$ 159,624	\$ 177,108
Uncl	Assistant City Clerk	1.00	1.00	102,072	103,944
A24	Staff Aide I	1.00	1.00	79,961	67,278
A22	Office Specialist to the City Clerk	1.00	1.00	66,147	69,810
A19	Office Records Specialist	1.00	1.00	72,107	72,312
	Premium			-	5,197
	Stipend			11,998	6,131
	Salary & Wages-Regular	5.00	5.00	491,909	501,780
	Salary & Wages-As Needed			26,806	108,160
	Salary & Wages-Overtime/Vacation Relief			5,000	5,000
	Total	5.00	5.00	\$ 523,715	\$ 614,940

Department: City Clerk

Division: City Clerk

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Council/Administration Support	\$ 335,472	\$ 282,375	\$ 376,253	\$ 93,878
Public Information/Legislative Records Mgmt.	186,104	220,269	230,416	10,147
Elections/Political Reform Act	160,817	494,674	329,353	(165,321)
City Auditor	181,546	158,363	156,746	(1,617)
Total Expenditures	\$ 863,939	\$ 1,155,681	\$ 1,092,768	\$ (62,912)
Full Time Positions	5.00	5.00	5.00	0.00
Total Direct Revenue	\$ 325	\$ -	\$ -	\$ -

Division Mission

Maintain and ensure that all official records and documents are accessible to the public; assure timely publication, posting and/or mailing of ordinances, resolutions, and other notices; attend and keep an accurate record of Council meetings; engage voters in the process of and conduct the municipal elections; audit and approve the payment of bills and the issuance of checks ensuring internal procedures are followed; and respond to all requests for information efficiently and courteously.

Division Highlights

- Continue to work with all City departments to ensure accuracy of the Records Retention Schedules with emphasis on electronic records and historical and vital records.
- Continue to work with the Information Technology and the City Attorney's Office to ensure integrity and compliance with the Records Retention Program, including updating the Records Retention Schedules.
- Continue training for the records management software for City staff and work with departments in inventorying and classifying records.
- Continue to track agreements for all City departments to ensure that active agreements are readily available and inactive agreements are retained according to retention schedules.
- Work with the City Attorney, City Manager's Office and Ethics Committee to evaluate and implement the Campaign Finance Ordinance and Vote Ethics programs to build public trust.

Division: City Clerk

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Council/Administration Support				
City Clerk/City Auditor	0.44	0.44	0.44	-
Assistant City Clerk	0.35	0.35	0.35	-
Staff Aide I	0.40	0.15	0.15	-
Office Specialist to the City Clerk	0.30	0.30	0.30	-
Office Records Specialist	0.10	0.10	0.10	-
Subtotal	<u>1.59</u>	<u>1.34</u>	<u>1.34</u>	<u>-</u>
Public Information/Legislative Records Management				
City Clerk/City Auditor	0.13	0.13	0.13	-
Assistant City Clerk	0.30	0.30	0.30	-
Staff Aide I	0.30	0.15	0.15	-
Office Specialist to the City Clerk	0.40	0.40	0.40	-
Office Records Specialist	0.30	0.30	0.30	-
Subtotal	<u>1.43</u>	<u>1.28</u>	<u>1.28</u>	<u>-</u>
Elections/Political Reform Act				
City Clerk/City Auditor	0.38	0.38	0.38	-
Assistant City Clerk	0.05	0.25	0.25	-
Staff Aide I	0.15	0.30	0.30	-
Office Specialist to the City Clerk	0.25	0.25	0.25	-
Office Records Specialist	0.05	0.05	0.05	-
Subtotal	<u>0.88</u>	<u>1.23</u>	<u>1.23</u>	<u>-</u>
City Auditor				
City Clerk/City Auditor	0.05	0.05	0.05	-
Assistant City Clerk	0.30	0.10	0.10	-
Staff Aide I	0.15	0.40	0.40	-
Office Specialist to the City Clerk	0.05	0.05	0.05	-
Office Records Specialist	0.55	0.55	0.55	-
Subtotal	<u>1.10</u>	<u>1.15</u>	<u>1.15</u>	<u>-</u>
Total Division Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>-</u>

Division: City Clerk**Program: Council/Administration Support**

Number: 001/2311

Program Mission: Coordinate, prepare, and assure timely distribution of Council agenda materials and timely preparation of minutes; to respond to citizens, City Council and City staff requests for information and services in a timely manner.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 207,677	\$ 180,440	\$ 269,460	\$ 89,020
Benefits	66,492	74,009	77,513	3,504
Other Operating Expenditures	53,611	23,131	20,821	(2,310)
Interfund Services	7,692	4,795	8,459	3,664
Total Expenditures	\$ 335,472	\$ 282,375	\$ 376,253	\$ 93,878
Full Time Positions	1.59	1.34	1.34	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of Council minutes approved within four weeks.	100%		90%	90%
2. Percent of Council minutes approved without amendment.	100%		100%	100%

Division: City Clerk**Program: Public Information/Legislative Records Management**

Number: 001/2312

Program Mission: Administer City records as required by State law in accordance with approved retention and destruction schedules; respond to requests for information and services in a timely manner.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 108,793	\$ 114,244	\$ 116,900	\$ 2,656
Benefits	51,723	59,416	61,886	2,470
Other Operating Expenditures	21,317	43,211	45,511	2,300
Interfund Services	4,270	3,398	6,120	2,722
Total Expenditures	\$ 186,104	\$ 220,269	\$ 230,416	\$ 10,147
Full Time Positions	1.43	1.28	1.28	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of records authorized and provided by the department for destruction are destroyed within 30 days.	100%		100%	100%
2. Percent of requests for records filled within one business day.	100%		100%	100%
3. Number of documents processed.	955		1,200	1,200

Division: City Clerk**Program: Elections/Political Reform Act**

Number: 001/2313

Program Mission: Administer municipal elections in even-numbered years and Fair Political Practices Commission (FPPC) Filing Officer duties in accordance with the State Elections Code and the Political Reform Act.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 91,019	\$ 133,563	\$ 137,520	\$ 3,957
Benefits	41,028	65,989	68,740	2,751
Other Operating Expenditures	25,069	291,825	116,825	(175,000)
Interfund Services	3,700	3,297	6,268	2,971
Total Expenditures	<u>\$ 160,817</u>	<u>\$ 494,674</u>	<u>\$ 329,353</u>	<u>\$ (165,321)</u>
Full Time Positions	0.88	1.23	1.23	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of Campaign Disclosure Statements distributed.	100%		100%	100%
2. Number of Campaign Disclosures Statements processed.	22		100	100
3. Number of Conflict of Interest forms processed.	223		200	200
4. Number of elections held.	0		1	0

Division: City Clerk**Program: City Auditor**

Number: 001/2321

Program Mission: Ensure that internal accounting control procedures and City policies regarding disbursement of funds are followed.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 104,746	\$ 95,468	\$ 91,061	\$ (4,407)
Benefits	63,183	49,603	49,934	331
Other Operating Expenditures	10,226	9,900	9,900	-
Interfund Services	3,390	3,392	5,852	2,460
Total Expenditures	<u>\$ 181,546</u>	<u>\$ 158,363</u>	<u>\$ 156,746</u>	<u>\$ (1,617)</u>
Full Time Positions	1.10	1.15	1.15	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of warrants audited.	13,893		20,000	20,000
2. Number of travel reports audited.	265		750	750
3. Number of payroll checks processed.	30,761		35,000	35,000



City of Santa Clara

The Center of What's Possible

City Attorney



City Attorney Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
City Attorney	\$ 1,332,815	\$ 1,419,401	\$ 1,481,557
Total Department Expenditures	\$ 1,332,815	\$ 1,419,401	\$ 1,481,557
Total Full Time Positions	6.00	6.00	6.00
Total Department Revenue	\$ 1,553	\$ -	\$ -

Department Mission

To provide timely legal services of only the highest quality to the City Council, policy makers and staff with a commitment to professionalism

Department Overview

Under the Charter of the City of Santa Clara (Section 908), the responsibilities of the City Attorney's Office consist of the following:

- Represent and advise the City Council and all City officers in all matters of law pertaining to their offices.
- Represent and appear on behalf of the City and any City officer or employee in all legal actions or proceedings which the City or any such officer or employee, in or by reason of his/her official capacity is a party.
- Provide the City Council with information and advice regarding ongoing litigation and legislation affecting the City.
- Attend all meetings of the City Council and give advice or an opinion in writing whenever requested to do so by the City Council or officers of the City.
- Staff board and commission meetings as necessary.
- Approve the form of all bonds given to and all contracts made by the City, endorsing approval thereon in writing.
- Review and approve all ordinances and resolutions and amendments thereof.
- Prosecute cases for violation of the Charter and City ordinances.
- Assist and provide training on current issues in the law and City policy as needed.

The City Attorney's Office will continue to provide legal advice and support on matters initiated by the City Council, City Manager's Office and City departments, including review and negotiation of contracts, leases, licenses, policies and other documents related to the day-to-day operations of the City.

City Attorney Department (continued)

Resource Level Changes

No changes to benefited staffing levels.

Divisions and Programs

City Attorney

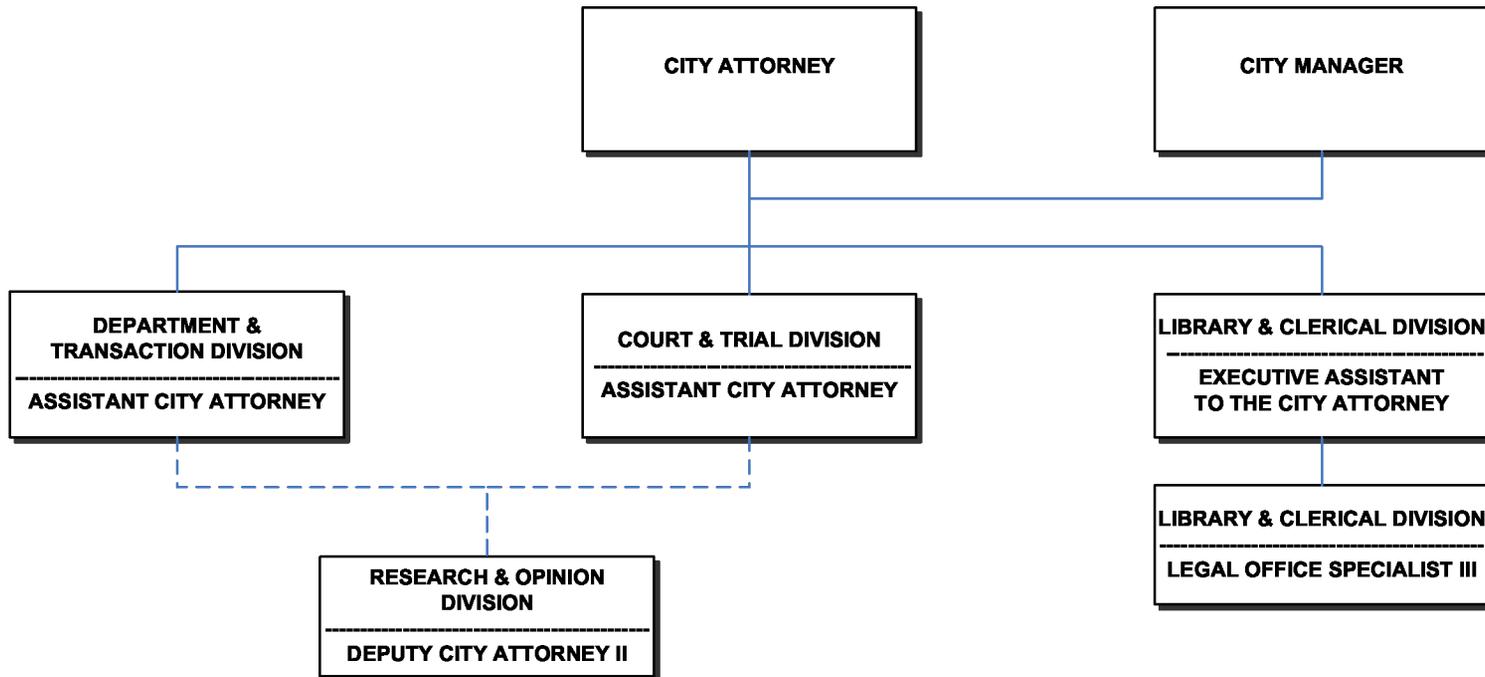
- ◆ Administration
- ◆ Litigation

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

CITY ATTORNEY'S OFFICE



City Attorney Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Budget	2015-16 Budget	2014-15 Budget	2015-16 Budget
Uncl	City Attorney	1.00	1.00	\$ 227,928	\$ 232,104
Uncl	Assistant City Attorney	2.00	2.00	357,852	369,732
Uncl	Deputy City Attorney I/II	1.00	1.00	116,568	101,304
Uncl	Executive Assistant to City Attorney	1.00	1.00	94,008	95,736
A24	Legal Office Specialist III	1.00	1.00	79,344	79,560
	Premium Pay			-	29,607
	Stipend			21,893	10,980
	Salary & Wages-Regular	6.00	6.00	897,593	919,023
	Salary & Wages-As Needed			14,000	28,832
	Total	6.00	6.00	\$ 911,593	\$ 947,855

Department: City Attorney

Division: City Attorney

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Administration	\$ 937,274	\$ 968,225	\$ 1,019,975	\$ 51,750
Litigation	395,541	451,176	461,582	10,406
Total Expenditures	<u>\$ 1,332,815</u>	<u>\$ 1,419,401</u>	<u>\$ 1,481,557</u>	<u>\$ 62,156</u>
Full Time Positions	6.00	6.00	6.00	-
Total Revenue	\$ 1,552.51	\$ -	\$ -	\$ -

Division Mission

Produce professional legal documents in conjunction with timely legal services to the City Council, policy makers, boards, commissions and staff in their official capacities

Division Highlights

- The City Attorney's office will attend all Council meetings and provide legal support to City Council including legal advice on Brown Act and Conflict of Interest law compliance.
- The City Attorney's office will provide legal support to staff on the following matters:
 - Assist Stadium Authority and staff in drafting ordinances and agreements ensuring public safety during Super Bowl 50;
 - Assist staff with personnel investigations and discipline;
 - Assist staff with comprehensive zoning ordinance update;
 - Collaborate with City departments to address impacts of the City's homeless residents;
 - Draft Neighborhood Preservation Ordinance;
 - Coordinate Administrative Hearing Program / Processes;
 - Initiate prosecutions when necessary to protect residents, employees and the environment;
 - Numerous development projects in the City, including:
 - Draft & negotiate Development Agreements for new projects;
 - Draft & negotiate amendments to Development Agreements, as stalled projects come back online;
 - Draft & negotiate agreements for Related Santa Clara LLC project;
 - Draft & negotiate agreements for Santa Clara Centennial Gateway LLC projects, Santa Clara Square, Mission Town Center, and other Irvine projects;
 - Negotiate revisions in affordable housing requirements with developers in light of recent legal restrictions on inclusionary zoning;
 - Provide update to Planning staff on changes to State law;
 - Draft Purchasing Ordinance and related standards;
 - Redevelopment Agency dissolution and related issues;
 - Respond to ethics and conflict-of-interest issues, including revisions to policies and regulations and analysis of financial interests under the Political Reform Act;
 - Telecommunication and cable matters and negotiations, including pole contact agreements, cell tower site issues, and PEG issues;
 - Work with Planning staff to establish standards for expedited processing of solar roof top systems, as required by recent changes to state law.
- The City Attorney's office will also continue to attend meetings of and provide legal support to:
 - City of Santa Clara Housing Authority
 - Civil Service Commission and Boards of Review
 - Planning Commission
 - Project Clearance Committee
 - Santa Clara Stadium Authority (SCSA)
 - Silicon Valley Animal Control Authority (SVACA)
 - Sports and Open Space Authority of the City of Santa Clara (SOSA)
 - Successor Agency to the City of Santa Clara Redevelopment Agency

Division: City Attorney

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Administration				
City Attorney	0.80	0.80	0.80	-
Assistant City Attorney	1.40	1.40	1.40	-
Deputy City Attorney I/II	0.50	0.50	0.50	-
Executive Assistant to City Attorney	0.70	0.70	0.70	-
Legal Office Specialist III	0.50	0.50	0.50	-
Subtotal	<u>3.90</u>	<u>3.90</u>	<u>3.90</u>	-
Litigation				
City Attorney	0.20	0.20	0.20	-
Assistant City Attorney	0.60	0.60	0.60	-
Deputy City Attorney I/II	0.50	0.50	0.50	-
Executive Assistant to City Attorney	0.30	0.30	0.30	-
Legal Office Specialist III	0.50	0.50	0.50	-
Subtotal	<u>2.10</u>	<u>2.10</u>	<u>2.10</u>	-
Total Division Positions	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	-

Division: City Attorney**Program: Administration****Number: 001/2411**

Program Mission: Provide excellent, prudent, ethical and effective legal advice and representation to the City Council, Board Members and Commissioners and City staff on all matters of law pertaining to their offices and duties, and hire and oversee all outside legal work associated with the same.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 607,874	\$ 621,316	\$ 654,191	\$ 32,875
Benefits	250,202	271,818	284,610	12,792
Other Operating Expenditures	53,285	56,591	56,591	-
Interfund Services	25,912	18,500	24,583	6,083
Total Expenditures	\$ 937,274	\$ 968,225	\$ 1,019,975	\$ 51,750
Full Time Positions	3.90	3.90	3.90	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of legal service requests reviewed within ten working days after receipt from Department.	2,062		1,379	1,379
2. Number of training sessions presented for City officials and staff.	5		5	5
3. Number of ordinances and resolutions drafted or reviewed by CAO.	199		140	140

Division: City Attorney**Program: Litigation****Number: 001/2412**

Program Mission: Provide excellent, prudent, ethical and effective representation to the City, its officers and employees in all administrative and legal actions to which the City or its officers or employees are, in their official capacities, named as parties, and hire and oversee all outside legal work associated with the same.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 259,837	\$ 290,277	\$ 293,664	\$ 3,387
Benefits	119,448	132,300	136,471	4,171
Other Operating Expenditures	4,346	19,969	19,969	-
Interfund Services	11,910	8,630	11,478	2,848
Total Expenditures	\$ 395,541	\$ 451,176	\$ 461,582	\$ 10,406
Full Time Positions	2.10	2.10	2.10	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Issue quarterly litigation status reports.	4		4	4
2. Review, on a quarterly basis, the status of all workers' compensation claims and provide direction regarding litigation and claim review as needed to City staff and outside counsel.	4		4	4
3. Prosecute cases for violations of City Code.	144		81	81

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City of Santa Clara

The Center of What's Possible

City Manager

City Manager

General Administration

Housing and Community Services



City Manager Department

Department Summary	2013-14* Actuals	2014-15* Adopted	2015-16 Budget
City Manager	\$ 1,923,771	\$ 2,288,542	\$ 2,435,102
General Administration	4,244,167	4,876,470	4,008,344
Housing & Community Service	541,092	1,139,964	1,260,219
Total Department Expenditures	\$ 6,709,030	\$ 8,304,976	\$ 7,703,665
Total Full Time Positions	15.00	15.00	16.00
Total Department Revenue	\$ 515,691	\$ 204,013	\$ 493,456

Department Mission

Build and maintain through sound management principles, strong ethical practices and community participation, an effective City government organization and efficient services in accordance with City Council policies, City Charter, City Codes, and City Manager Directives.

Department Overview

The City Manager - who is the Chief Executive Officer of the City - is responsible for administration of the City in accordance with the City Council policy, Charter requirements and City Manager's Directives.

The City Manager prepares and submits the budget to Council in conformance with the Council's approved Budget Principles and advises Council of future financial needs of the City. The use of City-owned property is handled through the City Manager's Office, as are economic development, Sports & Open Space Authority, Stadium Authority, Housing Authority, community and media relations, Government Cable Channel 15 broadcasting and video services, special projects, research and contracts, citywide emergency services, training and safety, special agency activities, administration of key legislative issues, and managing the overall general administration budget. The City Manager's Office has taken on the additional responsibilities for the Successor Agency of the Redevelopment Agency due to the dissolution of redevelopment agencies in the State of California.

The City Manager's Office has direct responsibility for the administration and supervision of the City's emergency services operation, and the General Administration and Property Management budgets. Employee Relations and Equal Employment Opportunities are also a direct function of the City Manager's Department.

The Department is also responsible for administration of federal grants for housing and community development through the CDBG and HOME funds programs. The Housing and Community Services Division also administers the remaining City Redevelopment Agency's Low Income Housing Set-Aside Funds. The funds enable Santa Clara to provide services and assistance to lower income residents.

* Figures represent the move of the Housing and Community Services Division from the Planning and Inspection Department to the City Manager's Office in 2015-16. Fiscal Year 2013-14 and 2014-15 figures have been restated in this document.

City Manager Department (continued)

Resource Level Changes

The Department assumed responsibility for the Housing and Community Development Division previously assigned to the Department of Planning and Inspection. This was approved by Council at the July 15, 2014 meeting with the reclassification of the Housing/Community Services Division Manager position to a Deputy City Manager. As part of this action, the Deputy City Manager position assumed responsibility for the Housing and Community Development Division, therefore six positions from the Department of Planning and Inspection is now shown in the City Manager's Office for 2015-16. In addition, a new Management Analyst position will be added to the Housing and Community Development Division to assist with the housing operations.

Divisions and Programs

City Manager

- ◆ Management & Administration
- ◆ Successor Agency for the Redevelopment Agency/
SOSA/Housing Authority/Stadium Authority
Administration
- ◆ Property Management

General Administration

- ◆ Advertising/Community Promotion
- ◆ Contract Management
- ◆ Mandated Program Administration
- ◆ Video Services

Housing and Community Services*

- ◆ Federal & State Grant Administration
- ◆ Neighborhood Conservation & Improvements
- ◆ Community Development Projects
- ◆ Affordable Housing

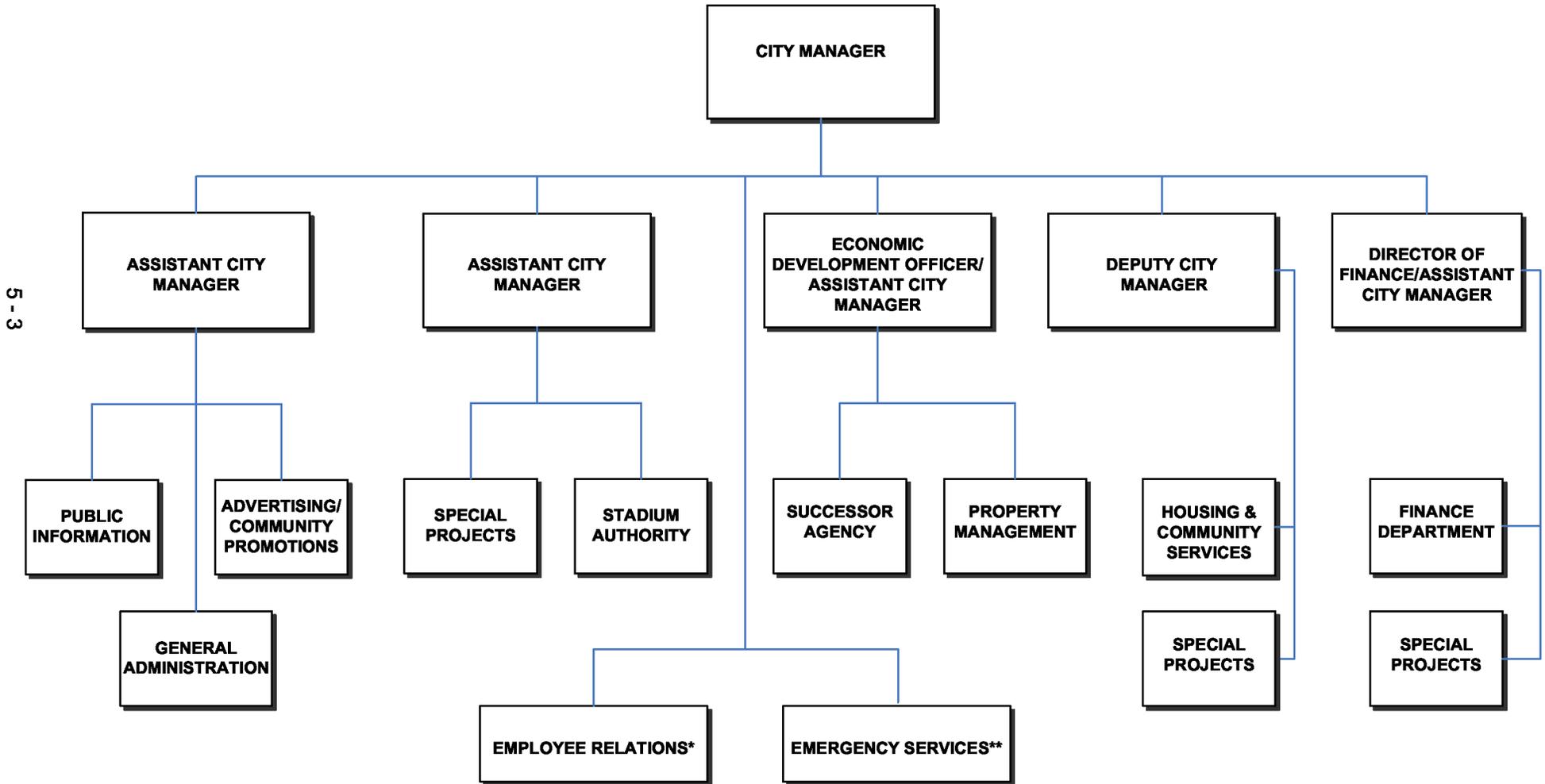
2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

* Reflects the move of the Housing and Community Services Division from the Planning and Inspection Department to the City Manager's Office in 2015-16.

CITY OF SANTA CLARA

CITY MANAGER'S OFFICE



* Coordinated through Human Resources Department

** Coordinated through Fire Department

City Manager Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15* Adopted	2015-16 Budget	2014-15* Adopted	2015-16 Budget
Uncl	City Manager	1.00	1.00	\$ 289,920	\$ 294,012
Uncl	Assistant City Manager	2.00	2.00	415,596	389,112
Uncl	Economic Development Officer/ACM	1.00	1.00	191,028	194,532
Uncl	Deputy City Manager	-	1.00	-	177,996
Uncl	Housing/Comm. Serv. Division Manager	1.00	-	130,860	-
Uncl	Housing Development Officer	1.00	1.00	130,860	104,649
Uncl	Management Analyst	1.00	2.00	90,000	197,832
Uncl	Public Communications Manager	1.00	1.00	95,748	94,392
Uncl	Executive Asst. to the City Manager	1.00	1.00	99,312	90,252
A35	Housing Inspector	1.00	1.00	106,015	106,920
A34	Staff Analyst II	1.00	1.00	83,362	85,692
A32	Staff Analyst	1.00	1.00	96,858	99,228
A30	Senior Staff Aide	1.00	1.00	96,456	56,556
A22	Office Specialist III	1.00	1.00	62,256	56,556
A18	Office Specialist II	1.00	1.00	56,400	60,882
	Premium			2,730	68,862
	Stipend			41,369	25,108
	Salary & Wages-Regular	15.00	16.00	1,988,770	2,102,581
	Salary & Wages-As Needed			200,000	200,000
	Salary & Wages-Overtime/Vacation Relief			-	-
	Total	15.00	16.00	\$ 2,188,770	\$ 2,302,581

* Figures represent the move of the Housing and Community Services Division from the Planning and Inspection Department to the City Manager's Office in 2015-16. Fiscal Year 2014-15 figures have been restated in this document.

Department: City Manager

Division: City Manager

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Management & Administration	\$ 674,473	\$ 797,272	\$ 818,827	\$ 21,555
Successor Agency for RDA/SOSA/Housing Authority/Stadium Authority Administration	764,040	980,316	1,044,889	64,573
Property Management	485,258	510,954	571,386	60,432
Total Expenditures	<u>\$ 1,923,771</u>	<u>\$ 2,288,542</u>	<u>\$ 2,435,102</u>	<u>\$ 146,560</u>
Full Time Positions	6.20	6.20	6.50	0.30
Total Direct Revenue	\$ 146,911	\$ -	\$ -	\$ -

Division Mission

Assist City Council in establishing and implementing goals, objectives, and planning strategies to maintain a thriving community with efficiently delivered City services.

Division Highlights

- Implement action plans in coordination with Council strategic plan and objectives; and report to Council on implementation.
- Continue the successful operational mode for Levi's Stadium in the Bayshore North Redevelopment Area; e.g., regular operations meetings on parking and traffic with all parties.
- Continue to focus on fiscal responsibility & balanced budget, and replenish City's General Fund Emergency Reserves.
- Develop formal Economic Development Plan to encourage and support business community.
- Refocus City's Economic Development Committee with policy discussion on development and asset management.
- Continue study of City organization plan for efficiency and potential cost savings.
- Continue to engage with State and local taxing entities on the dissolution of the Redevelopment Agency.

Department: City Manager

Division: City Manager

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Management and Administration				
Assistant City Manager	0.60	0.60	0.60	-
City Manager	0.65	0.65	0.65	-
Economic Development Officer/ACM	0.25	0.25	0.25	-
Executive Asst. to the City Manager	0.35	0.35	0.35	-
Senior Staff Aide	0.35	0.35	0.35	-
Public Communications Manager	0.10	0.10	0.10	-
Office Specialist II	1.00	1.00	1.00	-
Subtotal	3.30	3.30	3.30	-
Successor Agency for the Redevelopment Agency/ Sports and Open Space Authority/Housing Authority/Stadium Authority Administration				
City Manager	0.15	0.15	0.15	-
Assistant City Manager	0.50	0.50	0.50	-
Economic Development Officer/ACM	0.35	0.35	0.35	-
Deputy City Manager	-	-	0.15	0.15
Management Analyst	0.50	0.50	0.50	-
Subtotal	1.50	1.50	1.65	0.15
Property Management				
Assistant City Manager	0.25	0.25	0.25	-
City Manager	0.20	0.20	0.20	-
Economic Development Officer/ACM	0.40	0.40	0.40	-
Deputy City Manager	-	-	0.15	0.15
Management Analyst	0.50	0.50	0.50	-
Senior Staff Aide	0.05	0.05	0.05	-
Subtotal	1.40	1.40	1.55	0.15
Total Division Positions	6.20	6.20	6.50	0.30

Division: City Manager**Program: Management & Administration**

Number: 001/1011

Program Mission: Administer the City in accordance with Council policies and Charter requirements. The program manages the City's fiscal affairs, Successor Agency for the Redevelopment Agency, Sports and Open Space Authority, property, contracts, employee relations, and Equal Employment Opportunity functions.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$415,733	\$ 524,626	\$ 521,002	\$ (3,624)
Benefits	168,796	221,485	227,172	5,687
Other Operating Expenditures	29,159	29,800	47,800	18,000
Interfund Services	60,784	21,361	20,853	(508)
Capital Outlay	-	-	2,000	2,000
Total Expenditures	<u>\$ 674,473</u>	<u>\$ 797,272</u>	<u>\$ 818,827</u>	<u>\$ 21,555</u>
Full Time Positions	3.30	3.30	3.30	-

Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of citizen inquiries responded to by City Manager's Office.	390		300	300
2. Percent of complaints assigned out within 5 business days.	95%		95%	95%
3. Number of EOC training hours.	7.0		3.0	3.0
4. General Fund expenditures per General Fund budgeted FTE.	\$ 189,630		\$ 212,300	

Division: City Manager**Program: Successor Agency for the Redevelopment Agency/Sports & Open Space Authority/Housing Authority/Stadium Authority Administration**

Number: 001/1012

Program Mission: Successor Agency for the Redevelopment Agency (RDA) non-housing functions is responsible for the winding up of the affairs of the former RDA. The Housing Authority has retained the former RDA's housing functions as previously performed by the RDA for Low & Moderate Income Housing Fund. It is the Sports & Open Space Authority's (SOSA) mission to oversee the Ulistac Natural Area, SOSA projects and the Santa Clara Golf & Tennis Club. The Stadium Authority provides management oversight for Levi's Stadium and other related events.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$329,386	\$ 373,205	\$ 405,114	\$ 31,909
Benefits	86,794	118,012	137,292	19,280
Other Operating Expenditures	347,860	480,000	489,720	9,720
Interfund Services	-	9,099	12,763	3,664
Total Expenditures	<u>\$ 764,040</u>	<u>\$ 980,316</u>	<u>\$ 1,044,889</u>	<u>\$ 64,573</u>
Full Time Positions	1.50	1.50	1.65	0.15

Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
No reportable performance measures.				

Division: City Manager

Program: Property Management

Number 001/1013

Program Mission: Manage and propose developments of City properties in an effective manner for long term City benefit.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$205,533	\$ 244,904	\$ 281,527	\$ 36,623
Benefits	93,081	105,680	126,195	20,515
Other Operating Expenditures	186,645	152,500	152,500	-
Interfund Services	-	7,870	11,164	3,294
Total Expenditures	\$ 485,258	\$ 510,954	\$ 571,386	\$ 60,432
Full Time Positions	1.40	1.40	1.55	0.15

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Review property management's active files as needed.	12		12	12
2. Meet with Fire Marshal's Office, and Street Department staff semi-annually and as needed to identify City-owned parcels requiring weed abatement.	2		2	2

Department: City Manager

Division: General Administration

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Advertising/Community Promotion	\$ 2,375,936	\$ 2,841,691	\$ 2,823,001	\$ (18,690)
Contract Management	868,487	897,018	938,055	41,037
Mandated Program Administration	885,504	917,264	52,043	(865,221)
Video Services	114,239	220,497	195,245	(25,252)
Total Expenditures	<u>\$ 4,244,167</u>	<u>\$ 4,876,470</u>	<u>\$ 4,008,344</u>	<u>\$ (868,126)</u>
Full Time Positions	2.80	2.80	2.80	-
Total Direct Revenue	\$ 173,292	\$ -	\$ -	\$ -

Division Mission

Support the Santa Clara community through economic development, public information, advertising, promotion, and cultural activities. Manage the City's programming on the City government's cable channel, and liaison with citizens regarding cable programming needs.

Division Highlights

- Continue working with City departments and the City's Economic Development Committee to augment community economic development.
- Maintain City's community outreach, ensuring continued publication of articles in *Inside Santa Clara*, the newspaper for residents and businesses that is published three times a year with continuity of information in other outreach mediums including Cable Channel 15/MCTV and the City's website, Mission City SCENES, and Utility Bill Inserts.
- Promote municipal services and highlight special events by enhancing government Cable Channel 15, Mission City TV, with improved programming.
- Continue video services as budget permits and produce ongoing Video Newsbriefs to inform residents of current programs, services, or topics of interest.

Department: City Manager
Division: General Administration

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Advertising/Community Promotion				
Management Analyst	-	-	-	-
Assistant City Manager	0.40	0.40	0.40	-
Senior Staff Aide	0.45	0.45	0.45	-
Public Communications Manager	0.60	0.60	0.60	-
Executive Asst. to the City Manager	0.60	0.60	0.60	-
Subtotal	2.05	2.05	2.05	-
Contract Management				
Senior Staff Aide	0.15	0.15	0.15	-
Executive Asst. to the City Manager	0.05	0.05	0.05	-
Subtotal	0.20	0.20	0.20	-
Mandated Program Administration				
Assistant City Manager	0.05	0.05	0.05	-
Subtotal	0.05	0.05	0.05	-
Video Services				
Assistant City Manager	0.20	0.20	0.20	-
Public Communications Manager	0.30	0.30	0.30	-
Subtotal	0.50	0.50	0.50	-
Total Division Positions	2.80	2.80	2.80	-

Division: General Administration

Program: Advertising/Community Promotion

Number: 001/1042

Program Mission: Administer community and media relations, special projects, and events, which facilitate the public's access to information and knowledge about municipal programs and services.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 191,400	\$ 243,728	\$ 227,227	\$ (16,501)
Benefits	93,485	119,623	115,361	(4,262)
Other Operating Expenditures	2,091,051	2,466,245	2,465,145	(1,100)
Interfund Services	-	12,095	15,267	3,172
Total Expenditures	\$ 2,375,936	\$ 2,841,691	\$ 2,823,001	\$ (18,690)
Full Time Positions	2.05	2.05	2.05	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Prepare and distribute the Annual Report Calendar.	1		1	1
2. Prepare and distribute monthly utility bill inserts to utility customers.	12		12	12
3. Prepare City employee newsletter and distribute to all employees, six times per year.	6		6	6
4. Prepare and distribute the City newspaper to residents and businesses three times per year.	3		3	3

Special Community Groups Detail

Cultural Commission:

Triton Museum	\$ 289,560
Santa Clara Ballet	10,000
Santa Clara Chorale	5,000
Santa Clara Players	5,850
Concerts in the Park	3,700
Keep Santa Clara Clean	1,500
Funding for Event Development	4,108
Art in Public Places	8,000
Street Dance	11,332
Triton Free Friday Concerts	8,000
Supplies/Miscellaneous	1,475
Mission City Scenes	18,000
Convention-Visitors Bureau	1,521,526
Unassigned Reserve - Community Promotions	252,500
Miss Santa Clara Scholarship Auxiliary	12,000
Santa Clara Swim Club	20,000
Championship Teams	36,000
Maintenance of Closed School Sites	36,000
Extended Day Care/Latch Key Program	108,450
Total - Advertising and Promotions Account 87710	\$ 2,353,001

Division: General Administration

Program: Advertising/Community Promotion (continued)

Number: 001/1042

Board/Commissions Conference/Training Account

Cultural Commission	\$ 11,014
Civil Service Commission	450
Historical and Landmarks Commission	8,370
Library Board of Trustees	450
Parks and Recreation Commission	5,179
Planning Commission	9,621
Senior Advisory Commission	2,250
Youth Commission	4,050
Economic Development Conferences (ICSC)	8,000
Total Board/Commissions Conference/Training Account 87820	\$ 49,384

Division: General Administration

Program: Contract Management

Number: 001/1043

Program Mission: Administer the City's numerous agreements with intergovernmental organizations and contractual service providers.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 19,117	\$ 19,920	\$ 13,384	\$ (6,536)
Benefits	10,271	9,895	7,872	(2,023)
Other Operating Expenditures	798,271	834,983	882,159	47,176
Interfund Services	40,829	32,220	34,640	2,420
Total Expenditures	<u>\$ 868,487</u>	<u>\$ 897,018</u>	<u>\$ 938,055</u>	<u>\$ 41,037</u>
Full Time Positions	0.20	0.20	0.20	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of agreements with community-based organizations and intergovernmental agencies updated and administered annually.	39		40	40
2. Respond to legislative inquiries from the League of California Cities, Association of Bay Area Governments, and Santa Clara County Cities Association responded to within four working days.	97%		90%	90%

Division: General Administration**Program: Mandated Program Administration**

Number: 001/1045

Program Mission: Administer the City's participation in mandated programs.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 9,750	\$ 11,506	\$ 10,334	\$ (1,172)
Benefits	4,389	4,620	4,653	33
Other Operating Expenditures	871,365	900,658	36,427	(864,231)
Interfund Services	-	480	629	149
Total Expenditures	\$ 885,504	\$ 917,264	\$ 52,043	\$ (865,221)
Full Time Positions	0.05	0.05	0.05	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. This program has no reportable performance measures.				

Division: General Administration**Program: Video Services**

Number: 001/1046

Program Mission: Provide support for programming on the City's government Cable Channel 15, including the cablecast of City Council meetings, public service announcements, and other video production services.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 56,557	\$ 93,615	\$ 96,438	\$ 2,823
Benefits	23,230	32,916	33,930	1,014
Other Operating Expenditures	34,452	91,100	61,100	(30,000)
Interfund Services	-	2,866	3,777	911
Total Expenditures	\$ 114,239	\$ 220,497	\$ 195,245	\$ (25,252)
Full Time Positions	0.50	0.50	0.50	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Produce and cablecast Video Newsbriefs and "Extended" Newsbriefs each year to inform residents of current City programs, services, or topics of interest.	18		12	12
2. Provide live video coverage and playback of Council meetings, Council agendas and special meetings at the request of the City Manager.	100%		100%	100%

Department: City Manager

Division: Housing and Community Services*

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Federal & State Grant Administration	\$ 213,099	\$ 231,877	\$ 288,212	\$ 56,335
Neighborhood Conservation & Improvement	73,355	275,207	279,730	4,523
Community Development Projects	119,842	212,109	273,684	61,575
Affordable Housing	134,798	420,771	418,593	(2,178)
Total Expenditures	<u>\$ 541,092</u>	<u>\$ 1,139,964</u>	<u>\$ 1,260,219</u>	<u>\$ 120,255</u>
Full Time Positions	6.00	6.00	6.70	0.70
Total Direct Revenue	\$ 195,489	\$ 204,013	\$ 493,456	\$ 289,443

Division Mission

Improve the community, both socially and physically, through activities that address local needs, particularly for low- and moderate-income people.

Division Highlights

- Complete an annual Consolidated Plan for utilizing federal funding received by the City. The plan identifies community development and affordable housing needs and determines activities to be implemented that will assist low- and moderate-income people.
- Complete in a timely fashion those budgeted Capital Improvement projects receiving funds from the federal Community Development Block Grant Program and HOME Investment Partnership Act Program. The FY 2015-16 budget includes estimates for: CDBG: \$858,421 HOME: \$283,440 as actual notification of HUD grant award is known at this time. The annual plan was approved in May 2015 by City Council to be submitted to HUD requesting FY 2015-16 grants in the amount of: CDBG: \$858,421 HOME: \$283,440.
- Achieve the community service goals required of City-funded Public Service agencies.
- Encourage and finance the construction and maintenance of housing affordable to lower and moderate-income households utilizing the revenue to the Housing Authority's Affordable Housing Fund. Provide opportunities for affordable home ownership to moderate-income households.

* Reflects the move of the Housing and Community Services Division from the Planning and Inspection Department to the City Manager's Office in 2015-16.

Division: Housing and Community Services

Summary of Regular Positions by Program

	<u>2013-14</u> <u>Budget</u>	<u>2014-15</u> <u>Budget</u>	<u>2015-16</u> <u>Budget</u>	<u>Budget</u> <u>Change</u>
Federal & State Grant Administration				
Deputy City Manager	-	-	0.05	0.05
Housing and Community Services Division Manager	0.25	0.20	-	(0.20)
Housing Development Officer	0.25	0.25	0.25	-
Management Analyst	-	-	1.00	1.00
Staff Analyst	0.20	-	-	-
Staff Analyst II	0.50	0.50	-	(0.50)
Office Specialist III	0.30	-	-	-
Subtotal	1.50	0.95	1.30	0.35
Neighborhood Conservation & Improvement				
Deputy City Manager	-	-	0.10	0.10
Housing and Community Services Division Manager	0.10	0.10	-	(0.10)
Housing Inspector	1.00	1.00	1.00	-
Staff Analyst	0.50	0.50	0.50	-
Office Specialist III	0.30	-	-	-
Subtotal	1.90	1.60	1.60	-
Community Development Projects				
Deputy City Manager	-	-	0.05	0.05
Housing and Community Services Division Manager	0.25	0.20	-	(0.20)
Housing Development Officer	0.35	0.35	0.35	-
Staff Analyst II	0.30	0.30	1.00	0.70
Subtotal	0.90	0.85	1.40	0.55
Affordable Housing				
Deputy City Manager	-	-	0.50	0.50
Housing and Community Services Division Manager	0.40	0.50	-	(0.50)
Housing Development Officer	0.40	0.40	0.40	-
Staff Analyst	0.30	0.50	0.50	-
Staff Analyst II	0.20	0.20	-	(0.20)
Office Specialist III	0.40	1.00	1.00	-
Subtotal	1.70	2.60	2.40	(0.20)
Total Division Positions	6.00	6.00	6.70	0.70

Division: Housing and Community Services**Program: Federal & State Grant Administration**

Number: 001/5542

Program Mission: Meet the expectations of City residents in delivering needed community services while meeting program administration requirements stipulated by the U.S. Department of Housing and Urban Development.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 215,424	\$ 153,082	\$ 184,625	\$ 31,543
Benefits	(59,764)	50,769	71,398	20,629
Other Operating Expenditures	36,001	15,568	18,777	3,209
Interfund Services	21,437	12,458	13,412	954
Total Expenditures	\$ 213,099	\$ 231,877	\$ 288,212	\$ 56,335
Full Time Positions	1.50	0.95	1.30	0.35

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Obtain approval by HUD of the City's annual Consolidated Plan.	100%		100%	100%
2. Obtain approval by HUD of the City's Consolidated Annual Performance and Evaluation Report	100%		100%	100%

Division: Housing and Community Services**Program: Neighborhood Conservation & Improvement**

Number: 001/5543

Program Mission: Improve the local housing stock for the protection of residents and the enhancement of the City.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 7,342	\$ 173,518	\$ 181,261	\$ 7,743
Benefits	53,736	82,454	89,144	6,690
Other Operating Expenditures	4,035	14,591	3,151	(11,440)
Interfund Services	8,242	4,644	6,174	1,530
Total Expenditures	73,355	\$ 275,207	\$ 279,730	\$ 4,523
Full Time Positions	1.90	1.60	1.60	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Complete minor and substantial rehabilitation of up to 50 owner-occupied houses.	44		50	50
2. Annually monitor for compliance all affordable housing contracts.	100%		100%	100%

Division: Housing and Community Services**Program: Community Development Projects**

Number: 001/5544

Program Mission: Implement in a timely manner budgeted projects and programs that are identified as meeting particular community needs, primarily of low- and moderate-income people.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget
Salaries	\$ 23,676	\$ 99,405	\$ 135,136	\$ 35,731
Benefits	19,891	47,821	70,366	22,545
Other Operating Expenditures	65,226	62,417	64,813	2,396
Interfund Services	11,048	2,466	3,369	903
Total Expenditures	\$ 119,842	\$ 212,109	\$ 273,684	\$ 61,575
Full Time Positions	0.90	0.85	1.40	0.55

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Monitor the performance of all Public Service agencies contracting with the City for compliance with contractual obligations.	100%		100%	100%
2. Implement 100% of capital improvement projects that are funded with federal CDBG or HOME program funds.	100%		100%	100%

Division: Housing and Community Services**Program: Affordable Housing**

Number: 001/5545

Program Mission: Promote and facilitate the construction and retention of housing affordable to households with lower and moderate incomes.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget
Salaries	\$ 69,630	\$ 251,261	\$ 246,534	\$ (4,727)
Benefits	55,640	122,166	125,455	3,289
Other Operating Expenditures	138	43,050	40,990	(2,060)
Interfund Services	9,390	4,294	5,614	1,320
Total Expenditures	134,798	\$ 420,771	\$ 418,593	\$ (2,178)
Full Time Positions	1.70	2.60	2.40	(0.20)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1 Facilitate the inclusion of ten percent of each years residential homeownership units as affordable housing.	10%		10%	10%

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City of Santa Clara

The Center of What's Possible

Information Technology

Application Systems

Web Services

Network Computer Support

Contract Technology Support

Telephone/Cable Support



Information Technology Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Application Systems	\$ 573,790	\$ 664,848	\$ 260,677
Web Services	188,077	237,159	283,936
Network Computer Support	922,601	853,392	1,023,947
Contract Technology Support	3,821,538	4,188,064	4,712,217
Telephone/Cable Systems	583,795	707,900	574,900
Total Department Expenditures	\$ 6,089,802	\$ 6,651,363	\$ 6,855,677
Total Full Time Positions	4.00	5.00	5.00
Total Department Revenue	\$ 1,251,417	\$ 1,110,000	\$ 1,315,335

Department Mission

To be the partner of choice for City information technology initiatives by providing thought leadership, domain expertise, and superior services. The IT Department looks to leverage and promote alignment of technology directions throughout the City to maximize technology investments in support of Departmental and Citywide information needs.

Department Overview

The Information Technology Department (ITD) has had a year of technology optimization. During the past year the IT Department has completed several initiatives to provide superb IT services and advanced business improvements. The IT Department provides a full range of IT services to the City's 15 Departments.

The IT Department was the recipient of the 2013-2014 Excellence in Information Technology Practices from the Municipal Information Systems Association of California (MISAC) recognizing technology practices that excel in creative and efficient uses of resources in local government.

The Information Technology Department:

- ♦ Supports and enables City departments to fulfill their Information Technology and telecommunication needs.
- ♦ Enhances the reliability, availability, and usability of the City's information technology resources.
- ♦ Maintains, supports, and enhances the City's enterprise wide technology infrastructure in support of City departments.
- ♦ Supports public information and civic engagement through the City's web and digital presence.
- ♦ Protects and strengthens the City network and information security.
- ♦ Improves the City's ability to recover from a serious disruption to IT services.
- ♦ Provides oversight on IT efforts and service delivery citywide.
- ♦ Improves City services via access to information relevant decision making.

Information Technology Department (continued)

Resource Level Changes

No changes to benefited staffing levels.

Divisions and Programs

Application Systems

- ◆ Application Systems

Web Services

- ◆ Web Services

Network Computer Support

- ◆ Network Computer Support

Contract Technology Support

- ◆ Contract Technology Support

Telephone/Cable Systems

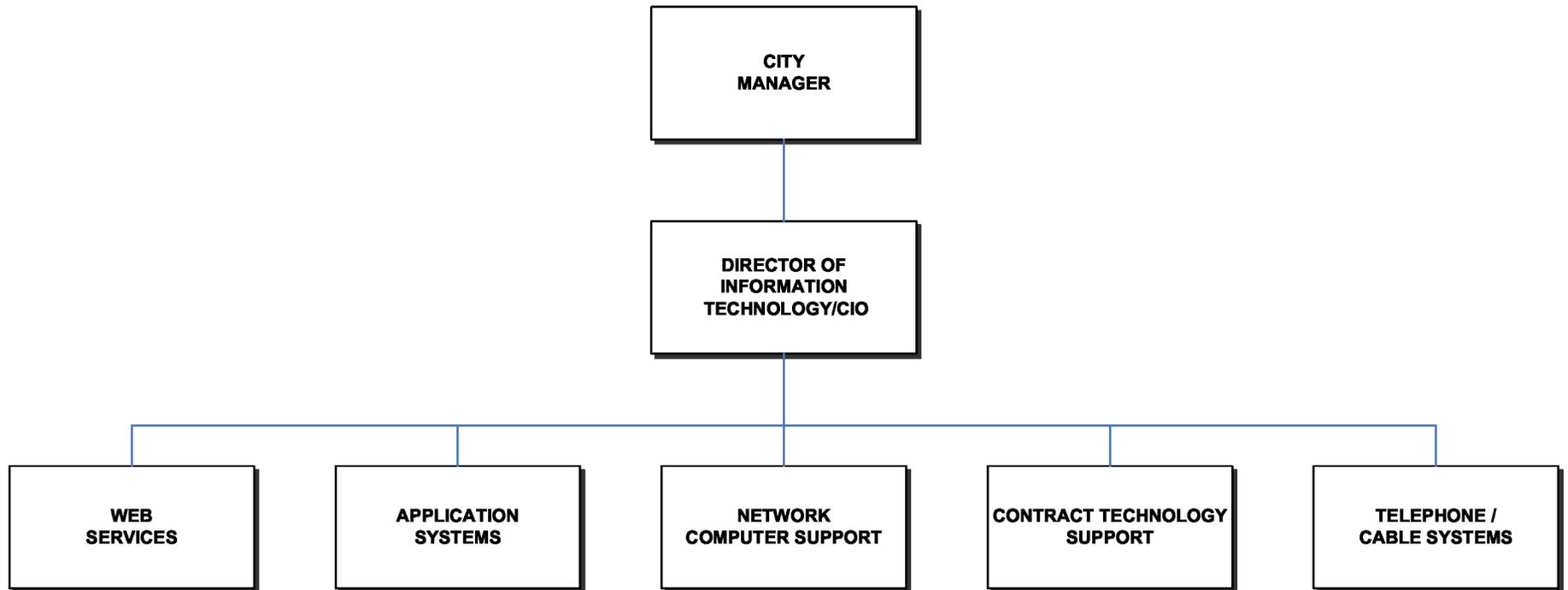
- ◆ Telecommunication Services

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

INFORMATION TECHNOLOGY DEPARTMENT



Information Technology Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Uncl	Director of Information Technology/ Chief Information Officer (CIO)	1.00	1.00	\$ 208,572	\$ 212,400
Uncl	Information Technology Services Manager	1.00	1.00	125,160	127,452
Uncl	Management Analyst	1.00	1.00	90,000	91,656
Uncl	Web Manager	1.00	1.00	104,184	105,648
A22	Office Specialist III	1.00	1.00	62,256	64,791
	Premium			-	26,858
	Stipend			<u>14,754</u>	<u>7,524</u>
	Salary & Wages-Regular	<u>5.00</u>	<u>5.00</u>	<u>604,926</u>	<u>636,329</u>
	Salary & Wages-As Needed			-	-
	Salary & Wages-Overtime/Vacation Relief			-	-
	Total	<u>5.00</u>	<u>5.00</u>	<u>\$ 604,926</u>	<u>\$ 636,329</u>

Department: Information Technology

Division: Application Systems

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Application Systems	\$ 573,790	\$ 664,848	\$ 260,677	\$ (404,171)
Total Expenditures	<u>\$ 573,790</u>	<u>\$ 664,848</u>	<u>\$ 260,677</u>	<u>\$ (404,171)</u>
Full Time Positions	1.00	1.00	1.00	-
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

To plan and implement information technology applications leveraging technology to meet citywide & departmental needs.

Division Highlights

- Continue to provide application support for mission critical and business critical departmental applications.
- Upgraded various mission critical and business critical systems. Implemented business process improvements resulting in efficiencies, paper elimination and cost savings.
- Upgraded the City's Financial System. This included business process improvements and vendor compliance updates.
- Upgraded desktop applications for Windows 7 compliance, rationalizing the portfolio where possible (retiring duplicative systems, eliminated out of compliance systems).
- Implemented Application Portfolio Management (APM) resulting in a better knowledge of the systems in use at the City, enabling us to develop an enterprise Applications Roadmap and provide for better planning and input to the City Budget Process.
- Retired aging infrastructure. Implement new technologies (iPad) enabling better business process – Sire Agenda To Go, Work Order Management.

Division: Application Systems

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Systems Analysis & Planning				
Information Technology Services Manager	1.00	1.00	1.00	-
Subtotal	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>-</u>
Total Division Positions	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>-</u>

Division: Application Systems

Program: Application Systems

Number: 001/1911

Program Mission:

To plan and implement information technology applications leveraging technology to meet citywide & departmental needs.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 128,121	\$ 128,289	\$ 135,418	\$ 7,129
Benefits	59,697	62,632	65,559	2,927
Other Operating Expenditures	382,221	466,315	42,005	(424,310)
Interfund Services	3,750	7,612	17,695	10,083
Total Expenditures	<u>\$ 573,790</u>	<u>\$ 664,848</u>	<u>\$ 260,677</u>	<u>\$(404,171)</u>
Full Time Positions	1.00	1.00	1.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Complete/update strategic technology plan for the City.	100%		100%	100%
2. Percent of project milestones completed according to system specific schedules.	95%		90%	90%

Department: Information Technology

Division: Web Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Web Services	\$ 188,077	\$ 237,159	\$ 283,936	\$ 46,777
Total Expenditures	\$ 188,077	\$ 237,159	\$ 283,936	\$ 46,777
Full Time Positions	1.00	1.00	1.00	-
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Maintain a web presence that provides local government information and services to the residents and businesses of Santa Clara. Empower City employees to effectively serve the public using digital technologies.

Division Highlights

- Completed an upgrade of City's web content management system and a redesign of the City's website.
- Provided timely updates to citizens through the use of the City's expanding digital presence via the web and mobile devices.
- Ensured equal access to the City website for people with disabilities by providing websites that comply with accessibility requirements.
- Provide outstanding Web design, development, and support for nine websites.
- Launched a redesigned website for the Silicon Valley Animal Control Authority and migrated the site into the City's web content management system.
- Developed digital content to highlight the opportunities for businesses and amenities for residents.
- Developed an online marketing website to promote the City of Santa Clara as a destination for business, entertainment and living.
- Initiated a project with the Harvard Business School Community Partners to develop a marketing strategy for the City.

Division: Web Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Web Services				
Web Manager	1.00	1.00	1.00	-
Subtotal	1.00	1.00	1.00	-
Total Division Positions	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>-</u>

Division: Web Services
Program: Web Services

Number: 001/1912

Program Mission:

Utilize the City website & Intranet to increase business efficiency and empower City employees to more effectively serve the public.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 107,130	\$ 106,789	\$ 112,251	\$ 5,462
Benefits	54,074	56,659	58,245	1,586
Other Operating Expenditures	22,483	67,375	98,705	31,330
Interfund Services	4,390	6,336	14,735	8,399
Total Expenditures	\$ 188,077	\$ 237,159	\$ 283,936	\$ 46,777
Full Time Positions	1.00	1.00	1.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Updated City websites within timeframe agreed upon with City staff.	100%		100%	100%
2. Achieved incremental increases to number of unique users, pages views, number of pages per visit to the City website.	100%		100%	100%

Department: Information Technology

Division: Network Computer Support

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Networks & Office Automation	\$ 922,601	\$ 853,392	\$ 1,023,947	\$ 170,555
Total Expenditures	<u>\$ 922,601</u>	<u>\$ 853,392</u>	<u>\$ 1,023,947</u>	<u>\$ 170,555</u>
Full Time Positions	2.00	3.00	3.00	-
Total Direct Revenue	\$ 4,374	\$ -	\$ -	\$ -

Division Mission

Provide a reliable and secure enterprise wide network computing infrastructure to enable City staff to accomplish business goals.

Division Highlights

- Continued consolidation of physical servers within Data Center using virtual server environment software at reduced cost with a green footprint.
- Implemented high-speed redundant core backbone between City Hall, PD Headquarters and Emergency Operations Center significantly improving bandwidth, compute and storage in support of city's mission critical systems.
- Continued enhancement of Data Center to address facility aspects in support of non-stop operations.
- Enhanced delivery of services to ensure the reliability, continuity, and sustainability of networks, servers, and desktop systems.
- Performed a comprehensive security and PCI audit to strengthen the security and improve the reliability of the internal City systems and network.
- Continued to deploy and upgrade tools to better manage the desktop and sever environments throughout the City network.
- Refreshed the business continuity and disaster recovery guidelines to secure the processes and procedures that ensure mission-critical City functions will continue during and after a disaster.

Division: Network Computer Support

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Network Computer Support				
Director of Information Technology	1.00	1.00	1.00	-
Management Analyst	1.00	1.00	1.00	-
Office Specialist III	-	1.00	1.00	-
Subtotal	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>	<u>-</u>
Total Division Positions	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>	<u>-</u>

Division: Network Computer Support
Program: Network Computer Support

Number: 001/1921

Program Mission:

Provide a reliable and secure enterprise wide network computing infrastructure to enable City staff to accomplish business goals.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 344,710	\$ 369,848	\$ 388,660	\$ 18,812
Benefits	129,088	172,405	185,607	13,202
Other Operating Expenditures	387,706	292,980	406,560	113,580
Interfund Services	61,098	18,159	43,120	24,961
Total Expenditures	<u>\$ 922,601</u>	<u>\$ 853,392</u>	<u>\$ 1,023,947</u>	<u>\$ 170,555</u>
Full Time Positions	2.00	3.00	3.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Maintain availability and accessibility of the City's servers and network infrastructure during scheduled hours of operation.	99.5%		99.5%	99.5%

Department: Information Technology

Division: Contract Technology Support

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Contract Support	\$ 3,821,538	\$ 4,188,064	\$ 4,712,217	524,153
Total Expenditures	<u>\$ 3,821,538</u>	<u>\$ 4,188,064</u>	<u>\$ 4,712,217</u>	<u>\$ 524,153</u>
Full Time Positions	-	-	-	-
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

To provide superb professional, responsive, and cost effective information technology support services to the City.

Division Highlights

The Information Technology Department has a comprehensive sourcing initiative that is structured to drive significant cost savings annually, and provides for additional cost avoidance over the term of the managed contract. The agreement improves IT services and capabilities, providing best in class services, more flexibility and greater value at a lower cost.

- Continued efforts to implement information technology best practices and drive operational improvements.
- Enhanced support for business applications used within the City.
- Provided services to insure the reliability, continuity, and sustainability of network, server, storage and desktop systems.
- Structured Project Methodology and PMO.
- Maintains, supports, and enhances the City's enterprise wide technology infrastructure in support of City departments.

Division: Contract Technology Support
Program: Contract Technology Support

Number: 001/1931

Program Mission:

To provide excellent, professional, and cost effective information technology support services to the City.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Other Operating Expenditures	\$ 3,821,538	\$ 4,188,064	\$ 4,712,217	\$ 524,153
Total Expenditures	<u>\$ 3,821,538</u>	<u>\$ 4,188,064</u>	<u>\$ 4,712,217</u>	<u>\$ 524,153</u>
Full Time Positions	-	-	-	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of Help Desk clients rate provided technical service better than satisfactory.	99.5%		97.0%	97.0%
2. Maintain production server uptime above 99.9%.	99.9%		99.9%	99.9%

Department: Information Technology

Division: Telephone/Cable Systems

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Telecommunications Services	\$ 583,795	\$ 707,900	\$ 574,900	\$ (133,000)
Total Expenditures	<u>\$ 583,795</u>	<u>\$ 707,900</u>	<u>\$ 574,900</u>	<u>\$ (133,000)</u>
Full Time Positions	-	-	-	-
Total Direct Revenue	\$ 1,247,043	\$ 1,110,000	\$ 1,315,335	\$ 205,335

Division Mission

Provide support for general communications services for City staff, including telephone services, wireless communications and cable services. Manage the City's cable affairs, including the cable franchise, and liaison with citizens regarding cable services.

Division Highlights

- Provide and maintain high quality telephone services to all City staff and departments.
- Assist in the planning and implementation of telecommunications services at City facilities.
- Community liaison with Comcast and AT&T on various cable issues.
- Coordinated wireless communication service and billing issues.
- Updated the City's cell site lease agreements along with implementation of New Facilities.
- Assist in the City's effort to update installation and maintenance of AMI & WI-FI Devices.
- Work with Cable Providers on the implementation of their Projects to install U-Verse / Xfinity Product Services throughout the City of Santa Clara.
- Cable franchise oversight and monitoring
- Apply for specialized funding in the E-rate program with discounts available for telecommunication services for City Libraries.
- Reviewed and processed billing for all telecommunication services.

Division: Telephone/Cable Systems

Program: Telecommunications Services

Number: 001/1941

Program Mission: Provide support for all City staff telephone services, including equipment, landline, leased circuit and voice mail services, and provide for the management of the City's cable franchise, including providing an interface with the cable provider for citizens having concerns or problems with cable services.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Other Operating Expenditures	\$ 583,282	\$ 707,900	\$ 574,900	\$ (133,000)
Interfund Services	513	-	-	-
Total Expenditures	\$ 583,795	\$ 707,900	\$ 574,900	\$ (133,000)
Full Time Positions	-	-	-	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of requests for telephone service processed within two business days.	95%		95%	95%
2. Percent of citizen cable complaints responded to within two business days.	100%		100%	100%
3. Percent of reported/alleged Comcast Cable Franchise requirement infractions resolved within 5 business days.	95%		95%	95%

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City of Santa Clara

The Center of What's Possible

Human Resources

**Benefits, Compensation
and Services**

**Recruitment, Selection
and Classification**



Human Resources Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Benefits, Compensation and Services	\$ 1,329,256	\$ 1,473,331	\$ 1,664,583
Recruitment, Selection and Classification	936,878	958,397	1,141,049
Total Department Expenditures	\$ 2,266,134	\$ 2,431,728	\$ 2,805,633
Total Full Time Positions	14.50	14.50	14.50
Total Department Revenue	\$ 337	\$ -	\$ -

Department Mission

Provide efficient, cost effective administration of the City's workforce by recruiting, selecting, and retaining the most qualified individuals and providing quality benefits, compensation and services.

Department Overview

The Human Resources Department will continue to focus on streamlining operations and increasing efficiency in providing excellent service to the City's former, current, and future workforce with fewer resources.

The Department continues its goal to integrate job analysis into the selection process for each position to ensure the accuracy of job specifications and the validity of examinations. Considerable time, labor, and expense is involved in each recruitment, especially for sworn public safety positions where the process includes large pools of applicants and written, performance, and oral exams in addition to polygraph, psychological, comprehensive medical exams, and background investigations. Human Resources has launched an initiative to reduce the amount of paper used in the recruitment process.

The Department will continue to offer training programs in areas such as leadership and supervision, state-mandated harassment prevention training for supervisors and managers, and other areas of interest to employees. The Department will continue to investigate and resolve grievances and discrimination complaints in accordance with federal and state laws, and City policies.

The Department administers a variety of employee benefits, including health, dental, and retirement programs, Flexible Spending Accounts, VEBA, Dental Reimbursement, Retiree Medical Reimbursement Programs, and the Employee Assistance Program. The Department publishes a monthly newsletter covering health and benefit issues, and has quarterly Brown Bag Lunch Seminars on topics such as Healthy Lifestyles, Stress Management, Tax Preparation, and Financial Planning. Human Resources will continue to work with the IT Department to provide updated information to employees on the City's intranet and website. We plan to increase the City's wellness program to include additional activities for employees in the coming fiscal year.

The Department also processes retirements and administers benefits to retirees in the Retiree Medical Reimbursement programs.

Human Resources Department (continued)

Resource Level Changes

No changes to benefited staffing levels.

Divisions and Programs

Benefits, Compensation and Services

- ◆ Benefits, Compensation and Records
- ◆ Workers' Compensation, Safety and Staff Development

Recruitment, Selection and Classification

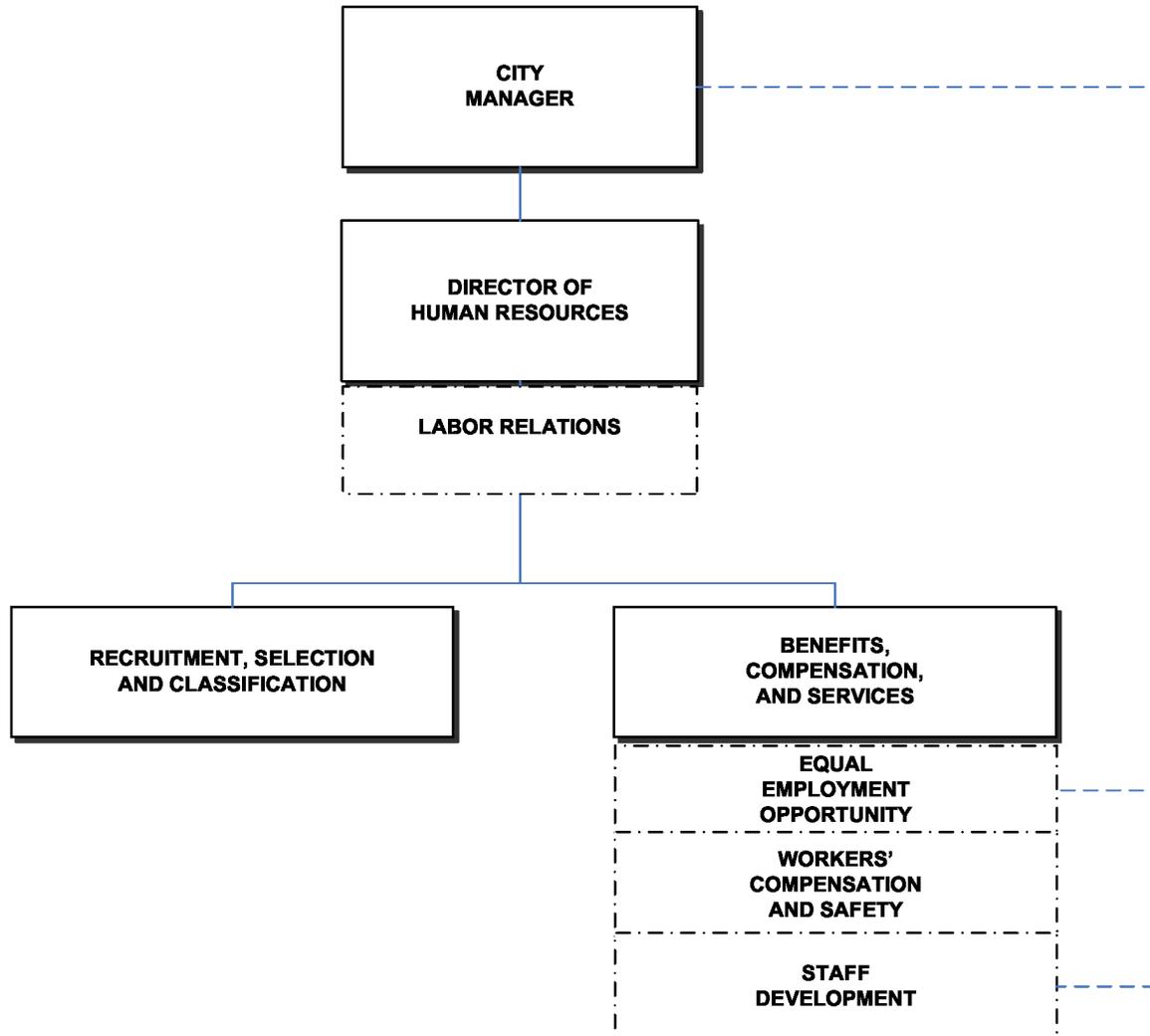
- ◆ Recruitment, Selection and Classification

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

HUMAN RESOURCES DEPARTMENT



Department of Human Resources (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Uncl	Director of Human Resources	1.00	1.00	\$ 179,832	\$ 183,132
Uncl	Assistant Director of Human Resources /Equal Employment Opportunity Officer	1.00	1.00	134,208	136,668
Uncl	Human Resources Division Manager /Training and Safety Officer	1.00	1.00	111,443	113,484
Uncl	Management Analyst *	2.00	2.00	100,344	102,180
A27	Human Resources Supervisor	1.00	1.00	87,552	87,792
A24	Senior Human Resources Technician	1.00	-	78,587	-
A23	Human Resources Technician	3.00	4.00	224,258	307,858
A22	Office Specialist III	1.00	1.00	80,203	79,560
A20	Senior Human Resources Assistant	0.50	-	-	-
A19	Human Resources Assistant *	3.00	3.50	216,280	217,104
	Premium			-	26,773
	Stipend			30,320	15,347
	Salary & Wages-Regular	14.50	14.50	1,243,027	1,269,898
	Salary & Wages-As Needed			42,463	234,414
	Salary & Wages-Overtime/Vacation Relief			-	25,000
	Total	14.50	14.50	\$ 1,285,490	\$ 1,529,312

* The Department has a total of (1.5) positions in Frozen/Unfunded status which lower actual available staffing.

Department: Human Resources

Division: Benefits, Compensation and Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Benefits, Compensation and Records	\$ 1,058,843	\$ 1,043,174	\$ 1,136,358	\$ 93,184
Workers' Compensation, Safety and Staff Development	270,413	430,157	528,225	98,068
Total Expenditures	<u>\$ 1,329,256</u>	<u>\$ 1,473,331</u>	<u>\$ 1,664,583</u>	<u>\$ 191,252</u>
Full Time Positions	7.80	7.80	7.80	0.00
Total Direct Revenue	\$ 337	\$ -	\$ -	\$ -

Division Mission

Provide quality service to employees and retirees in the responsible, cost efficient development and administration of City compensation, benefits, and related programs.

Division Highlights

- Administer current Memoranda of Understanding (MOU) with the City's ten bargaining groups. Prepare for labor negotiations and negotiate successor MOUs for many of the City's bargaining groups.
- Coordinate benefits administration for City employees.
- Collaborate with internal and external counsel and advise other departments and the City Manager on grievance resolution, disciplinary action, and other labor relations issues.
- Strive to ensure equal employment opportunity and provide a work environment free of discrimination and harassment.
- Administer Retiree Medical Reimbursement programs and process retirements resulting from changing CalPERS retirement benefits and the City's workforce demographics.
- Update and implement safety policies and programs, as mandated by Cal-OSHA and the Department of Transportation (DOT).
- Oversee the administration of the City's workers' compensation program.
- Provide necessary personal and professional development opportunities to improve the performance of employees.
- Provide wellness initiatives to encourage employees to strive for healthy lifestyle choices.
- Maintain and update the City's Financial and Human Resources Management System (FHRMS).
- Review, streamline, and update human resources policies and procedures to improve efficiency and reflect current employment laws and industry best practices.
- Maintain confidential personnel records and files of City employees.

Division: Benefits, Compensation and Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Benefits, Compensation and Records				
Director of Human Resources	0.60	0.60	0.60	-
Assistant Director of Human Resources/EEO Officer	0.50	0.50	0.50	-
Human Resources Div. Mgr/Trg. & Safety Officer	0.60	0.60	0.60	-
Management Analyst	0.50	0.50	0.50	-
Human Resources Supervisor	1.00	1.00	1.00	-
Senior Human Resources Technician	0.05	0.05	-	(0.05)
Human Resources Technician	1.05	1.05	1.10	0.05
Human Resources Assistant	0.70	0.70	0.70	-
Office Specialist III	0.35	0.35	0.35	-
Subtotal	5.35	5.35	5.35	-
Workers' Compensation/Safety/Staff Development				
Director of Human Resources	0.15	0.15	0.15	-
Management Analyst	0.20	0.20	0.20	-
Human Resources Div. Mgr/Trg. & Safety Officer	0.30	0.30	0.30	-
Human Resources Technician	1.00	1.00	1.00	-
Office Specialist III	0.15	0.15	0.15	-
Senior Human Resources Assistant	0.35	0.35	-	(0.35)
Human Resources Assistant	0.30	0.30	0.65	0.35
Subtotal	2.45	2.45	2.45	-
Total Division Positions	7.80	7.80	7.80	-

Division: Benefits, Compensation and Services

Program: Benefits, Compensation and Records

001/2514

Program Mission: Provide quality service to employees and retirees in the responsible, cost efficient development and administration of City compensation, benefits, labor relations, and records programs and ensure equal employment opportunity for all employees and employment applicants.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 533,972	\$ 530,914	\$ 568,596	\$ 37,682
Benefits	250,646	262,405	274,091	11,686
Other Operating Expenditures	249,964	225,901	262,001	36,100
Interfund Services	24,260	21,954	22,670	716
Capital Outlay	-	2,000	9,000	7,000
Total Expenditures	\$1,058,843	\$1,043,174	\$1,136,358	\$ 93,184
Full Time Positions	5.35	5.35	5.35	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of employee benefits & compensation transactions processed accurately and timely.	100%		100%	100%
2. Percent of separation and retirement payoff calculations completed according to policy and within final pay period.	100%		100%	100%
3. Percent of new hires processed for pay and benefits in time for their first paycheck.	100%		100%	100%

Division: Benefits, Compensation and Services

Program: Workers' Compensation, Safety and Staff Development

001/2515

Program Mission: Oversee the administration of the City's Workers' Compensation program to ensure that employees who are injured or ill as a result of their employment receive prompt and appropriate medical care and that their claims are handled in compliance with State Workers' Compensation laws; ensure compliance with government regulations regarding workplace safety; and provide personal and professional development opportunities that improves the performance and health of all employees.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 168,965	\$ 212,270	\$ 280,819	\$ 68,549
Benefits	85,570	96,742	99,255	2,513
Other Operating Expenditures	6,318	107,322	134,402	27,080
Interfund Services	9,560	8,823	8,750	(73)
Capital Outlay	-	5,000	5,000	-
Total Expenditures	\$ 270,413	\$ 430,157	\$ 528,225	\$ 98,068
Full Time Positions	2.45	2.45	2.45	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of Workers' Compensation claims processed within five business days of receipt in Human Resources Department.	100%		100%	100%
2. Percent of work hours lost as a result of industrial injuries and illnesses.	1.16%		2%	2%
3. Percent of workforce that is accident free.	86.6%		85%	85%
4. Percent of City-sponsored training classes rated very good or above by attendees.	95%		95%	95%
5. Percent of City employees attending City sponsored training classes.	31.6%		40%	40%

Department: Human Resources

Division: Recruitment, Selection and Classification

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Recruitment, Selection and Classification	\$ 936,878	\$ 958,397	\$ 1,141,049	\$ 182,652
Total Expenditures	<u>\$ 936,878</u>	<u>\$ 958,397</u>	<u>\$ 1,141,049</u>	<u>\$ 182,652</u>
Full Time Positions	6.70	6.70	6.70	-
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Provide centralized hiring services by developing and administering City recruitment and selection processes; administer and update the City's Classification Plan; and promote the advancement of ethical and sound human resources policies and practices in accordance with Civil Service Rules and Regulations, federal and state guidelines and industry standards.

Division Highlights

- Develop and implement valid selection examinations designed to select and promote the most qualified candidates.
- Evaluate and revise the City's classification specifications at least every 5 years, in accordance with industry standards to ensure proper classification and updated duties and requirements.
- Review, streamline, and update human resources policies and procedures to improve efficiency and reflect current employment laws and industry best practices.
- Develop electronic enhancements to the City's website, intranet, and Citywide shared drive to make available to the public and employees employment information such as job opportunity announcements, job descriptions and salary and benefit data.
- Maintain and update an on-line applicant tracking system and on-line employment application.

Division: Recruitment, Classification & Staff Development

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Recruitment, Selection and Classification				
Director of Human Resources	0.25	0.25	0.25	-
Assistant Director of Human Resources/EEO Officer	0.50	0.50	0.50	-
Human Resources Div Mgr./Training and Safety Officer	0.10	0.10	0.10	-
Management Analyst	1.30	1.30	1.30	-
Senior Human Resources Technician	0.95	0.95	-	(0.95)
Human Resources Technician	0.95	0.95	1.90	0.95
Office Specialist III	0.50	0.50	0.50	-
Senior Human Resources Assistant	0.15	0.15	-	(0.15)
Human Resources Assistant	2.00	2.00	2.15	0.15
Subtotal	6.70	6.70	6.70	-
Total Division Positions	6.70	6.70	6.70	-

Division: Recruitment, Classification & Staff Development

Program: Recruitment, Selection and Classification

001/2521

Program Mission: Provide centralized hiring services by developing and administering City recruitment and selection processes; administer and update the City's Classification Plan; and promote the advancement of ethical and sound human resources policies and practices in accordance with Civil Service Rules and Regulations, federal and state guidelines, and industry standards.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 531,115	\$ 542,306	\$ 679,898	\$ 137,592
Benefits	258,486	272,043	282,320	10,277
Other Operating Expenditures	126,765	114,602	148,302	33,700
Interfund Services	20,512	20,446	21,530	1,084
Capital Outlay	-	9,000	9,000	-
Total Expenditures	\$ 936,878	\$ 958,397	\$ 1,141,049	\$ 182,652
Full Time Positions	6.70	6.70	6.70	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Average employee turnover rate.	7%		7%	7%
2. Percent of recruitments completed within established timelines.	92%		95%	95%
3. Percent of recruitments for which a job analysis is completed.	78%		90%	90%

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City of Santa Clara

The Center of What's Possible

Finance

Administrative Services

Budget and Treasury

Accounting

Municipal Services

Purchasing

Debt Service



Finance Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Administrative Services	\$ 388,942	\$ 425,428	\$ 508,653
Budget and Treasury	925,201	1,044,418	1,136,558
Accounting	2,136,720	2,313,095	2,758,087
Municipal Services	4,119,272	4,422,868	4,552,530
Purchasing	643,658	822,533	960,879
Debt Service	9,698,628	2,505,934	2,504,475
Total Department Expenditures and Financing Uses	<u>\$ 17,912,422</u>	<u>\$ 11,534,276</u>	<u>\$ 12,421,182</u>
Total Full Time Positions	58.00	58.25	60.25
Total Department Revenue and Financing Resources	\$ 1,276,343	\$ 1,275,000	\$ 1,278,000

Department Mission

Leverage management, staff and technology to make Department services a highly valued component of City operations and to facilitate Citywide efficiency and effectiveness, in compliance with laws, regulations and City policy.

Department Overview

The Finance Department administers the financial affairs of the City, including City-owned public utilities. Functions include: budget administration and control; maintaining a general accounting system and the preparation of comprehensive annual financial reports; collection of taxes, fees, special assessments and utility charges; investment of City funds; procurement of supplies, materials, equipment, and services; operating the City Warehouse; issuance of bonds and debt management; internal auditing; and financial management of contracts including leases.

The Finance Department will be focusing on the following areas during the 2015-16 fiscal year:

Administrative Services:

Monitor the State budget and related legislative activities. Assist with special projects including Stadium accounting and RDA dissolution.

Budgets and Fiscal Affairs:

Closely monitor City revenues and expenditures throughout the year. Provide leadership in balancing the budget for the upcoming budget year. Issue Sewer Bonds for the Sewer Utility.

Financial and Fiscal Controls:

Conduct audits of external facilities; provide cashier training to staff in outside facilities.

Business and Utility Customer Service:

Provide customer service to our utility and business certificate customers. Provide courteous, accurate and speedy solutions to customer inquiries and requests. Implement new technologies to consolidate data bases and streamline meter reading and customer services.

Purchasing:

Procure required materials and services, operate the Utilities Warehouse, provide outgoing U.S. mail distribution, and dispose of surplus materials.

Finance Department (continued)

Resource Level Changes

The Department added two new Accounting Technician I/II positions to provide support for critical areas including cash management and payroll. In addition, one Purchasing Utility Worker position was unfrozen in order to support increased warehouse parts inventory. This position will be funded by additional contributions from the Enterprise Funds.

Divisions and Programs

Administrative Services

- ◆ Citywide Fiscal Planning & Administration
- ◆ Special Projects

Municipal Services

- ◆ Utility Billing Services
- ◆ Revenue Receipting-Cashiering
- ◆ Business Certificate
- ◆ Field Service
- ◆ Administration
- ◆ Contact Center

Budget and Treasury

- ◆ Budget & Financial Analysis
- ◆ Debt and Treasury Management

Purchasing

- ◆ Warehouse
- ◆ Purchasing
- ◆ Mail Services

Accounting

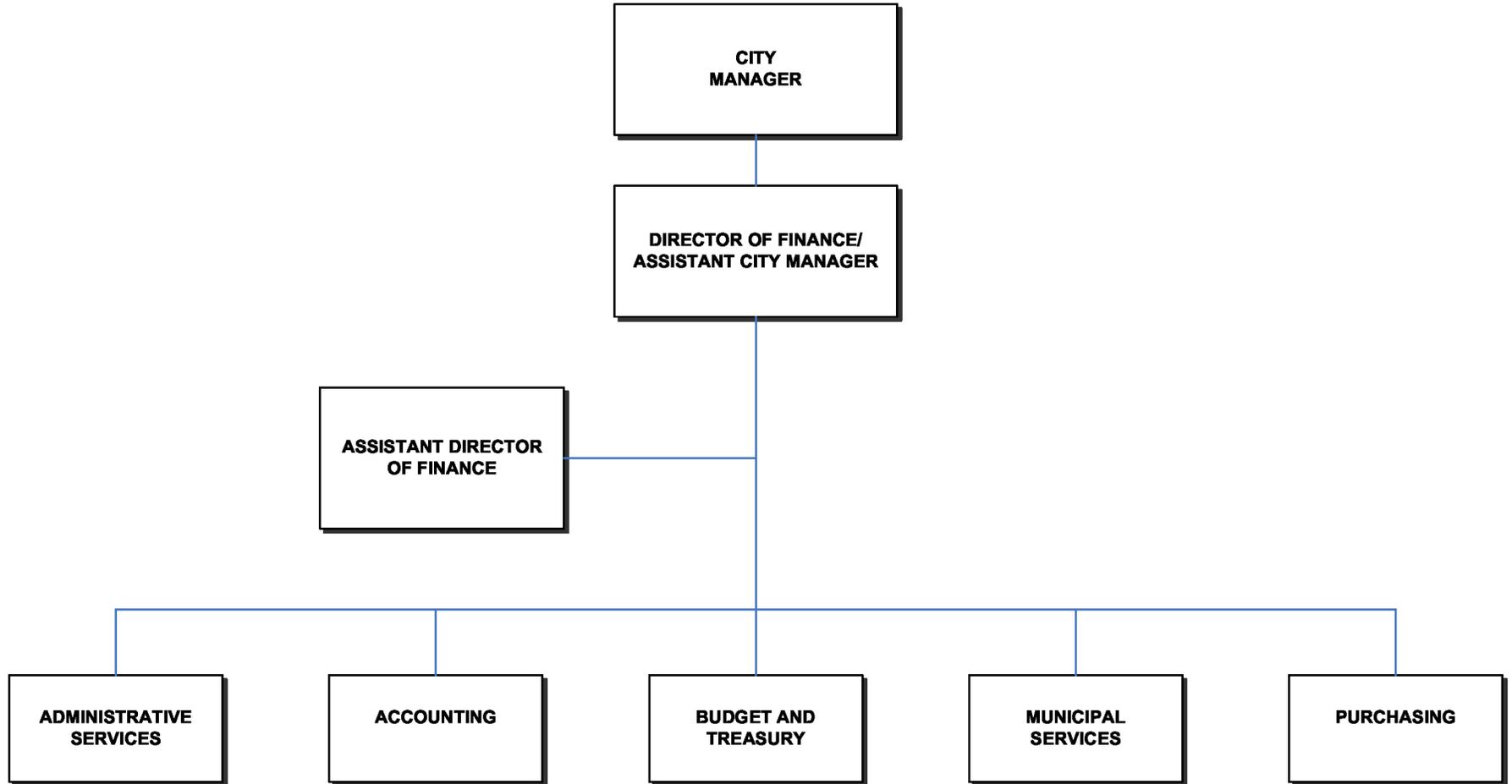
- ◆ General Accounting
- ◆ Payroll
- ◆ Accounts Payable
- ◆ Receivables/Fixed Assets

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

FINANCE DEPARTMENT



Finance Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Uncl	Director of Finance/Assistant City Manager	1.00	1.00	\$ 203,964	\$ 207,708
Uncl	Assistant Director of Finance	1.00	1.00	150,191	161,940
Uncl	Accounting Division Manager	1.00	1.00	136,643	139,140
Uncl	Municipal Services Division Manager	1.00	1.00	129,049	131,412
Uncl	Purchasing Division Manager	1.00	1.00	124,248	126,528
Uncl	Principal Financial Analyst	2.00	2.00	236,148	243,126
Uncl	Principal Accountant	2.00	2.00	232,320	236,592
A33	Financial Analyst	2.00	2.00	188,462	193,284
A33	Payroll Analyst	0.75	0.75	78,048	78,264
A32	Chief Storekeeper/Buyer	1.00	1.00	80,336	88,899
A31	Accountant	4.75	4.75	475,616	473,219
A28	Customer Service Supervisor	2.00	2.00	179,370	180,012
A28	Utility Services Technician	1.00	1.00	91,968	92,220
A28	Utility Field Services Supervisor	1.00	1.00	72,107	72,312
A26	Senior Accounting Technician	2.00	2.00	167,949	171,360
A24	Office Specialist IV	1.00	1.00	79,344	79,560
A23	Utility Field Services Worker	3.00	3.00	242,040	242,712
A23	Senior Materials Handler	1.00	1.00	80,997	81,576
A22	Office Specialist III	2.00	2.00	153,466	142,485
A22	Senior Customer Service Representative	4.00	5.00	304,354	370,896
A21	Meter Reader	4.00	4.00	301,190	304,424
A20	Accounting Technician II	2.75	2.75	186,660	186,141
A19	Materials Handler	2.00	2.00	125,210	132,135
A19	Purchasing Clerk	1.00	1.00	57,792	57,948
A19	Customer Service Representative	13.00	12.00	875,905	825,016
A18	Accounting Technician I	-	2.00	-	113,112
A15	Purchasing Utility Worker	1.00	1.00	-	52,512
	Premium			1,743	65,347
	Stipend			123,832	64,807
	Salary & Wages-Regular	58.25	60.25	5,078,952	5,314,687
	Salary & Wages-As Needed			301,814	122,144
	Salary & Wages-Overtime/Vacation Relief			20,520	21,520
	Total	<u>58.25</u>	<u>60.25</u>	<u>\$ 5,401,286</u>	<u>\$ 5,458,351</u>

Department: Finance

Division: Administrative Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Citywide Fiscal Planning & Administration	\$ 269,657	\$ 315,327	\$ 366,656	\$ 51,329
Special Projects	119,285	110,101	141,997	31,896
Total Expenditures	\$ 388,942	\$ 425,428	\$ 508,653	\$ 83,225
Full Time Positions	1.70	1.70	1.90	0.20
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Be a proactive participant in Citywide strategic planning and decision making adding value as a provider of financial advice, analysis and planning.

Division Highlights

- Provide leadership in preparing the fiscal year 2016-17 Budget and Five-Year Financial Plan.
- Develop strategies to balance the budget where possible.
- Assist with special projects.
- Monitor the State budget and related legislative activities.

Division: Administrative Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Citywide Fiscal Planning & Administration				
Director of Finance/Assistant City Manager	0.70	0.70	0.70	-
Office Specialist IV	0.35	0.35	0.35	-
Office Specialist III	0.20	0.20	0.20	-
Subtotal	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>-</u>
Special Projects				
Director of Finance/Assistant City Manager	0.30	0.30	0.30	-
Office Specialist IV	0.15	0.15	0.35	0.20
Subtotal	<u>0.45</u>	<u>0.45</u>	<u>0.65</u>	<u>0.20</u>
Total Division Positions	<u>1.70</u>	<u>1.70</u>	<u>1.90</u>	<u>0.20</u>

Division: Administrative Services**Program: Citywide Fiscal Planning & Administration**

Number: 001/3362

Program Mission: Provide management staff and City Council with accurate financial information and forecasting to support sound resource allocation decisions.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 166,821	\$ 190,357	\$ 198,078	\$ 7,721
Benefits	78,328	83,340	88,967	5,627
Other Operating Expenditures	16,587	34,115	68,480	34,365
Interfund Services	7,920	7,515	11,131	3,616
Total Expenditures	\$ 269,657	\$ 315,327	\$ 366,656	\$ 51,329
Full Time Positions	1.25	1.25	1.25	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Prepare Operating Budget, Capital Improvement Plan and CAFR documents.	3		3	3
2. Meet with staff at least quarterly to review work plans.	4		4	4

Division: Administrative Services**Program: Special Projects**

Number: 001/3363

Program Mission: Perform financial, organizational and policy analysis of issues in order to provide financial advice to other City departments, City Manager and City Council; obtain for the City the appropriate insurance at the most favorable rate; and be proactive in reviewing and responding to proposed state and federal legislation which has the potential to significantly impact City revenues.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 86,460	\$ 74,919	\$ 94,401	\$ 19,482
Benefits	29,995	32,233	43,230	10,997
Interfund Services	2,830	2,949	4,366	1,417
Total Expenditures	\$ 119,285	\$ 110,101	\$ 141,997	\$ 31,896
Full Time Positions	0.45	0.45	0.65	0.20

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of legislative analysis completed within negotiated time frame.	100%		100%	100%
2. Percent of special requests completed within negotiated time frame.	100%		100%	100%

Department: Finance

Division: Budget and Treasury

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Debt and Treasury Management*	\$ 371,492	\$ 387,249	\$ 314,163	\$ (73,086)
Budget & Financial Analysis**	553,709	657,169	822,395	165,226
Total Expenditures	\$ 925,201	\$ 1,044,418	\$ 1,136,558	\$ 92,140
Full Time Positions	5.60	5.60	5.60	-
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Be the primary source of financial analysis in the City's continuing effort to maintain and strengthen its fiscally responsible core value. This includes managing the City's investment, debt, and budget development processes and providing timely and accurate reports.

Division Highlights

- Manage the annual operating and capital budget development efforts for the City.
- Manage the Five-Year Financial Plan development efforts for the City.
- Manage the investment of cash deposits based on the City's investment policy.
- Manage the procurement, issuance, and annual disclosure requirements for City debt.
- Assist and provide support for negotiations with employee bargaining groups.
- Assist and provide support on debt financing for the Electric and Sewer Utilities.
- Assist and provide support for development negotiations.

*Consolidated the Cash Management, Contract Management, and Debt Management programs in 2015-16

**Consolidated the Budget Development & Analysis and Financial Analysis programs in 2015-16

Division: Budget and Treasury

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Debt and Treasury Management*				
Assistant Director of Finance	0.30	0.30	0.10	(0.20)
Principal Financial Analyst	1.00	1.00	0.80	(0.20)
Financial Analyst	0.70	0.70	0.50	(0.20)
Accounting Technician I	-	-	0.20	0.20
Subtotal	2.00	2.00	1.60	(0.40)
Budget & Financial Analysis**				
Assistant Director of Finance	0.70	0.70	0.90	0.20
Principal Financial Analyst	1.00	1.00	1.20	0.20
Financial Analyst	1.30	1.30	1.50	0.20
Office Specialist IV	0.50	0.50	0.30	(0.20)
Office Specialist III	0.10	0.10	0.10	-
Subtotal	3.60	3.60	4.00	0.40
Total Division Positions	5.60	5.60	5.60	-

*Consolidated the Cash Management, Contract Management, and Debt Management programs in 2015-16

**Consolidated the Budget Development & Analysis and Financial Analysis programs in 2015-16

Division: Budget and Treasury

Program: Debt and Treasury Management*

Number: 001/3312

Program Mission: Ensure that the cash needs of the City and its Agencies are met, providing for the safe investment of the City's cash, and assisting with the issuance and maintenance of debt obligations.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 226,376	\$ 243,050	\$ 187,592	\$ (55,458)
Benefits	123,388	117,174	93,753	(23,421)
Other Operating Expenditures	11,738	16,900	18,010	1,110
Interfund Services	9,990	10,125	14,807	4,682
Total Expenditures	\$ 371,492	\$ 387,249	\$ 314,163	\$ (73,086)
Full Time Positions	2.00	2.00	1.60	(0.40)

Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Average weighted yield on unrestricted funds will be at least 100% of the twelve month average yield on two-year US Government Agency securities.	240%		100%	100%
2. Submit debt schedules to Council no later than January 31 and July 31 of each year.	100%		100%	100%

*Consolidated the Cash Management, Contract Management, and Debt Management programs in 2015-16

Division: Budget and Treasury

Program: Budget & Financial Analysis*

Number: 001/3315

Program Mission: Provide timely, accurate, and concise analyses of financial data for consistency with adopted financial policies and principles and manage the operating and capital improvement budget development and monitoring processes.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 369,000	\$ 425,558	\$ 483,810	\$ 58,252
Benefits	136,902	193,273	235,780	42,507
Other Operating Expenditures	29,295	22,170	79,060	56,890
Interfund Services	18,512	16,168	23,746	7,578
Total Expenditures	\$ 553,709	\$ 657,169	\$ 822,395	\$ 165,226
Full Time Positions	3.60	3.60	4.00	0.40

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Complete special projects by agreed upon due dates.	100%		100%	100%
2. Receive California Society of Municipal Finance Officers (CSMFO) budget awards.	2		2	2

*Consolidated the Budget Development & Analysis and Financial Analysis programs in 2015-16

Department: Finance

Division: Accounting

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
General Accounting	\$ 1,250,101	\$ 1,462,253	\$ 1,880,272	\$ 418,019
Payroll	447,414	480,059	491,203	11,144
Accounts Payable	200,058	209,118	219,737	10,619
Receivables/Fixed Assets	239,147	161,665	166,875	5,210
Total Expenditures	<u>\$ 2,136,720</u>	<u>\$ 2,313,095</u>	<u>\$ 2,758,087</u>	<u>\$ 444,992</u>
Full Time Positions	13.70	13.95	15.75	1.80
Total Direct Revenue	\$ 3,000	\$ -	\$ -	\$ -

Division Mission

Provide relevant, accurate and timely transaction processing and financial reporting services in compliance with laws, regulations, City policies and professional standards.

Division Highlights

- Continue to enhance and utilize the Finance/Human Resources Management System (FHRMS) in support of relevant, accurate and timely accounting processes.
- Continue training of Accounting staff and Citywide end-users in FHRMS financial modules and process workflow.
- Identify areas of improvements and streamlining in accounting process in support of work product efficiencies and new technology offerings (e.g., SharePoint).

Division: Accounting**Summary of Regular Positions by Program**

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
General Accounting				
Accounting Division Manager	0.60	0.60	0.60	-
Principal Accountant	1.80	1.80	1.80	-
Accountant	4.50	4.75	4.75	-
Office Specialist III	0.70	0.70	0.70	-
Accounting Technician I/II	-	-	1.80	1.80
Subtotal	<u>7.60</u>	<u>7.85</u>	<u>9.65</u>	<u>1.80</u>
Payroll				
Accounting Division Manager	0.20	0.20	0.20	-
Payroll Analyst	0.75	0.75	0.75	-
Senior Accounting Technician	1.00	1.00	1.00	-
Accounting Technician I/II	1.75	1.75	1.75	-
Subtotal	<u>3.70</u>	<u>3.70</u>	<u>3.70</u>	<u>-</u>
Accounts Payable				
Accounting Division Manager	0.10	0.10	0.10	-
Principal Accountant	0.10	0.10	0.10	-
Senior Accounting Technician	1.00	1.00	1.00	-
Subtotal	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>	<u>-</u>
Receivables/Fixed Assets				
Accounting Division Manager	0.10	0.10	0.10	-
Principal Accountant	0.10	0.10	0.10	-
Accounting Technician I/II	1.00	1.00	1.00	-
Subtotal	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>	<u>-</u>
Total Division Positions	<u>13.70</u>	<u>13.95</u>	<u>15.75</u>	<u>1.80</u>

Division: Accounting

Program: General Accounting

Number: 001/3322

Program Mission: Maintain the financial records of the City, including an effective Citywide Financial Management Information System and provide financial reporting services to City staff and other agencies, including the annual audited financial statements, in compliance with laws, regulations, City policies and professional standards.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 855,785	\$ 1,002,374	\$ 961,316	\$ (41,058)
Benefits	337,019	410,547	490,318	79,771
Other Operating Expenditures	14,580	16,053	379,380	363,327
Interfund Services	42,717	33,279	49,258	15,979
Total Expenditures	\$ 1,250,101	\$ 1,462,253	\$ 1,880,272	\$ 418,019
Full Time Positions	7.60	7.85	9.65	1.80

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Complete the external audit process and preparation of City's Comprehensive Annual Financial Report with an unqualified audit opinion by December 31.	100%		100%	100%
2. Receive Government Financial Officers Association of the United States and Canada (GFOA) excellence in financial reporting award.	1		1	1
3. Complete the preparation and submission of various State, Local, and Federal Agency reports by due dates.	100%		100%	100%
4. Complete the month-end accounting close process and distribution of department budget status reports by the 15th working day of the the following month.	83%		83%	83%

Division: Accounting

Program: Payroll

Number: 001/3323

Program Mission: Maintain employee records, process bi-weekly payroll, including all applicable compliance reporting, and meet employee and City department needs for payroll information in compliance with federal, State and local requirements.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 288,066	\$ 306,717	\$ 304,883	\$ (1,834)
Benefits	142,483	157,563	164,626	7,063
Other Operating Expenditures	3,293	3,000	3,000	-
Interfund Services	13,572	12,779	18,694	5,915
Total Expenditures	\$ 447,414	\$ 480,059	\$ 491,203	\$ 11,144
Full Time Positions	3.70	3.70	3.70	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Process bi-weekly payroll and issuance of employee checks by the due date and time.	100%		100%	100%
2. Complete and file the required monthly/quarterly State and federal tax returns before due date.	100%		100%	100%
3. Issue employee W-2 forms by January 31.	100%		100%	100%
4. Transmit the electronic version of W-2 to Social Security Administration by March 31.	100%		100%	100%

Division: Accounting**Program: Accounts Payable**

Number: 001/3324

Program Mission: Provide transaction processing, tax reporting, documentation maintenance and information services for the purchase order issuance and vendor payment portion of the City's procurement process.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 129,672	\$ 138,683	\$ 143,830	\$ 5,147
Benefits	52,730	56,982	60,279	3,297
Other Operating Expenditures	8,339	8,800	8,800	-
Interfund Services	9,318	4,653	6,828	2,175
Total Expenditures	\$ 200,058	\$ 209,118	\$ 219,737	\$ 10,619
Full Time Positions	1.20	1.20	1.20	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of invoices processed.	39,388		40,000	42,000
2. Number of vendor warrants issued.	13,741		14,000	14,000
3. Percent of vendor invoices paid within 7 days of receipt.	96%		95%	95%
4. Number of quick invoice vouchers processed.	13,598		15,000	17,500
5. Number of Payables process improvements	1		1	1

Division: Accounting**Program: Receivables/Fixed Assets**

Number: 001/3325

Program Mission: Provide centralized billing and collection services for all miscellaneous accounts receivables and provide accounting for franchise taxes and fixed assets.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 164,519	\$ 104,000	\$ 104,699	\$ 699
Benefits	70,284	53,217	55,742	2,525
Other Operating Expenditures	74	200	200	-
Interfund Services	4,270	4,248	6,234	1,986
Total Expenditures	\$ 239,147	\$ 161,665	\$ 166,875	\$ 5,210
Full Time Positions	1.20	1.20	1.20	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of time that invoices are mailed within 10 working days of receipt of documentation from City departments.	100%		100%	100%

Department: Finance

Division: Municipal Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Utility Billing Service	\$ 1,552,431	\$ 1,676,762	\$ 1,706,074	\$ 29,312
Revenue Receipting	474,690	554,001	562,401	8,400
Business Certificate	252,193	259,252	309,855	50,603
Field Service	1,116,624	1,158,807	1,175,592	16,785
Administration	271,008	242,995	241,664	(1,331)
Contact Center	452,326	531,051	556,943	25,892
Total Expenditures	<u>\$ 4,119,272</u>	<u>\$ 4,422,868</u>	<u>\$ 4,552,530</u>	<u>\$ 129,661</u>
Full Time Positions	30.00	30.00	30.00	-
Total Direct Revenue	\$ 1,273,123	\$ 1,275,000	\$ 1,278,000	\$ 3,000

Division Mission

Provide customer service to our utility and business certificate customers, manage the activities of the Municipal Services division in accordance with the City's rules and regulations, code and policies consistent with professional and ethical standards, and be proactive in developing and delivering currently available automated features and conveniences to our customers.

Division Highlights

- Provide citizens with courteous, accurate and timely solutions to their inquiries and requests.
- Promote and enhance electronic payment offerings for customers.
- Continue upgrading the functionality and underlying business processes of the Utility Management Information System (UMIS).
- Promote and enhance on-line Business License enrollment and renewal.
- Provide citizens with safe, reliable self-service options for improved customer satisfaction.

Division: Municipal Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Utility Billing Service				
Municipal Services Division Manager	0.10	0.10	0.10	-
Customer Service Supervisor	0.85	0.85	0.85	-
Senior Accounting Technician	1.00	-	-	-
Utility Service Technician	0.70	0.70	0.70	-
Utility Field Services Supervisor	0.05	0.05	0.05	-
Senior Customer Service Representative	2.05	3.05	3.05	-
Customer Service Representative	4.75	4.75	4.75	-
Office Specialist III	-	0.15	0.15	-
Subtotal	9.50	9.65	9.65	-
Revenue Receipting				
Municipal Services Division Manager	0.10	0.10	0.10	-
Customer Service Supervisor	0.25	0.25	0.25	-
Senior Customer Service Representative	0.05	0.05	0.05	-
Utility Service Technician	0.05	0.05	0.05	-
Customer Service Representative	3.50	3.50	3.50	-
Subtotal	3.95	3.95	3.95	-
Business Certificate				
Municipal Services Division Manager	0.10	0.10	0.10	-
Customer Service Supervisor	0.25	0.25	0.25	-
Senior Customer Service Representative	0.75	0.75	0.75	-
Customer Service Representative	1.00	1.00	1.00	-
Subtotal	2.10	2.10	2.10	-
Field Service				
Municipal Services Division Manager	0.10	0.10	0.10	-
Customer Service Supervisor	0.10	0.10	0.10	-
Utility Field Services Supervisor	0.80	0.80	0.80	-
Utility Service Technician	0.15	0.15	0.15	-
Utility Field Service Worker	3.00	3.00	3.00	-
Meter Reader	4.00	4.00	4.00	-
Office Specialist III	-	0.15	0.15	-
Subtotal	8.15	8.30	8.30	-
Administration				
Municipal Services Division Manager	0.50	0.50	0.50	-
Customer Service Supervisor	0.20	0.20	0.20	-
Utility Service Technician	1.10	0.10	0.10	-
Utility Field Services Supervisor	0.10	0.10	0.10	-
Office Specialist III	-	0.70	0.70	-
Subtotal	1.90	1.60	1.60	-

Division: Municipal Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Contact Center				
Municipal Services Division Manager	0.10	0.10	0.10	-
Customer Service Supervisor	0.35	0.35	0.35	-
Utility Field Services Supervisor	0.05	0.05	0.05	-
Senior Customer Service Representative	0.15	0.15	1.15	1.00
Customer Service Representative	3.75	3.75	2.75	(1.00)
Subtotal	<u>4.40</u>	<u>4.40</u>	<u>4.40</u>	<u>-</u>
Total Division Positions	<u>30.00</u>	<u>30.00</u>	<u>30.00</u>	<u>-</u>

Division: Municipal Services**Program: Utility Billing Services**

Number: 001/3332

Program Mission: Accurately bill, collect and service approximately 59,000 utility accounts within the guidelines of the Utility Services Rules and Regulations. Minimize financial losses to the City and its utility ratepayers.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 765,068	\$ 761,722	\$ 754,810	\$ (6,912)
Benefits	369,963	395,794	412,562	16,768
Other Operating Expenditures	384,851	489,130	494,130	5,000
Interfund Services	32,549	30,116	44,572	14,456
Total Expenditures	\$ 1,552,431	\$ 1,676,762	\$ 1,706,074	\$ 29,312
Full Time Positions	9.50	9.65	9.65	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of closed delinquent accounts collected in-house.	83%		80%	95%
2. Amount of late fees assessed.	\$ 828,494		\$ 825,000	\$ 825,000

Division: Municipal Services**Program: Revenue Receipting-Cashiering**

Number: 001/3333

Program Mission: Encode, endorse, verify and balance all City monies for daily deposit consistent with City guidelines and banking requirements.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 256,717	\$ 298,673	\$ 277,660	\$ (21,013)
Benefits	130,183	157,862	157,464	(398)
Other Operating Expenditures	75,450	85,300	109,400	24,100
Interfund Services	12,340	12,166	17,877	5,711
Total Expenditures	\$ 474,690	\$ 554,001	\$ 562,401	\$ 8,400
Full Time Positions	3.95	3.95	3.95	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Average monthly number of utility accounts paying by automated methods.	31,542		31,000	32,000
2. Average monthly utility payments processed.	52,857		51,000	51,000
3. Percent of cash drawers reconciled.	100%		100%	100%

Division: Municipal Services

Program: Business Certificate

Number: 001/3334

Program Mission: Process approximately 12,000 tax certificates annually, accurately and efficiently, and assist customers over the telephones and at the counter in a professional and courteous manner at all times.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 159,946	\$ 164,265	\$ 167,000	\$ 2,735
Benefits	80,625	85,925	90,837	4,912
Other Operating Expenditures	4,722	2,200	42,000	39,800
Interfund Services	6,900	6,862	10,018	3,156
Total Expenditures	\$ 252,193	\$ 259,252	\$ 309,855	\$ 50,603
Full Time Positions	2.10	2.10	2.10	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of business tax certificates processed annually.	12,140		13,000	12,500
2. Percent of delinquent tax certificates at fiscal year end.	4%		5%	1%

Division: Municipal Services

Program: Field Service

Number: 001/3335

Program Mission: Provide accurate meter reading and utility field services to approximately 59,000 utility customers monthly, assist customers in the field with utility related issues such as conservation, auditing and reading their own meters.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 718,689	\$ 702,705	\$ 698,312	\$ (4,393)
Benefits	307,848	344,920	360,254	15,334
Other Operating Expenditures	4,876	17,260	20,100	2,840
Interfund Services	85,210	93,922	96,926	3,004
Total Expenditures	\$ 1,116,624	\$ 1,158,807	\$ 1,175,592	\$ 16,785
Full Time Positions	8.15	8.30	8.30	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of monthly utility meters accurately read.	100.0%		100.0%	100.0%
2. Number of service requests processed yearly.	35,344		40,000	40,000
3. Average number of meters read monthly.	80,043		80,000	81,500
4. Number of months where all 200 routes are read and billed.	12		12	12

Division: Municipal Services

Program: Administration

Number: 001/3336

Program Mission: Manage field and office personnel who provide customer assistance regarding utilities, business tax certificates, meter reading, and utility field services. Operate the Division at or below budget, maintain core services, and enhance the business environment for both internal and external customers. Minimize financial losses to the City and its utility ratepayers.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 180,192	\$ 157,030	\$ 151,779	\$ (5,251)
Benefits	82,057	78,369	78,998	629
Other Operating Expenditures	1,850	110	260	150
Interfund Services	6,910	7,486	10,627	3,141
Total Expenditures	\$ 271,008	\$ 242,995	\$ 241,664	\$ (1,331)
Full Time Positions	1.90	1.60	1.60	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of Accounts Receivables written off as bad debt annually.	0.01%		0.40%	0.40%
2. Number of major UMIS initiatives successfully implemented during the year.	5		4	4

Division: Municipal Services

Program: Contact Center/Communication

Number: 001/3337

Program Mission: Provide primary customer contact for utility services, including new customer service orders, disconnection of customers who are moving, changes in service and providing timely information of utility issues related to interruption of services.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 273,026	\$ 320,036	\$ 346,610	\$ 26,574
Benefits	124,374	158,250	176,848	18,598
Other Operating Expenditures	40,416	39,370	14,370	(25,000)
Interfund Services	14,510	13,395	19,115	5,720
Total Expenditures	\$ 452,326	\$ 531,051	\$ 556,943	\$ 25,892
Full Time Positions	4.40	4.40	4.40	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of customer calls answered within 90 seconds.	37%		40%	40%
2. Average hold time of sequenced calls (m:s).	4:05		4:00	4:00
3. Number of dropped calls to total calls.	14%		15%	15%
4. Average hold time of sequenced calls before drop (m:s).	3:30		4:00	4:00
5. Average number of customer telephone calls taken monthly.	5,661		6,000	6,000
6. Average number of IVR calls received monthly.	10,818		12,000	12,000
7. Average number of outbound calls made by CSR's.	1,510		1,500	1,500

Department: Finance

Division: Purchasing

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Purchasing	\$ 210,901	\$ 210,126	\$ 184,950	\$ (25,176)
Warehouse	411,136	580,644	744,944	164,300
Mail Services	21,621	31,763	30,985	(778)
Total Expenditures	<u>\$ 643,658</u>	<u>\$ 822,533</u>	<u>\$ 960,879</u>	<u>\$ 138,346</u>
Full Time Positions	7.00	7.00	7.00	-
Total Revenue	\$ 220	\$ -	\$ -	\$ -

Division Mission

Support and facilitate the timely and efficient procurement of supplies, materials, equipment and services required by City Departments, ensuring compliance to City Policy and applicable government regulations and endeavor to obtain the lowest cost while maintaining appropriate internal controls.

Division Highlights

- Develop Purchasing guidelines and procedures based on the new Purchasing Ordinance and provide training to City Departments.
- Research, implement and deploy an online Vendor registration system.
- Increase the efficiency and effectiveness of warehouse inventory processing by implementing a bar code scanning system.

Division: Purchasing**Summary of Regular Positions by Program**

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Warehouse				
Purchasing Division Manager	-	0.30	0.30	-
Chief Storekeeper/Buyer	-	0.70	0.80	0.10
Purchasing Clerk	0.70	0.70	1.00	0.30
Senior Materials Handler	1.00	1.00	1.00	-
Materials Handler	2.00	2.00	2.00	-
Purchasing Utility Worker	1.00	1.00	1.00	-
Subtotal	<u>4.70</u>	<u>5.70</u>	<u>6.10</u>	<u>0.40</u>
Purchasing				
Purchasing Division Manager	1.00	0.70	0.70	-
Chief Storekeeper/Buyer	1.00	0.30	0.20	(0.10)
Purchasing Clerk	0.30	0.30	-	(0.30)
Subtotal	<u>2.30</u>	<u>1.30</u>	<u>0.90</u>	<u>(0.40)</u>
Total Division Positions	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>-</u>

Division: Purchasing**Program: Warehouse**

Number: 001/3341

*Program Mission: To effectively and efficiently 1) warehouse and manage the procurement and distribution of materials and supplies for the City's Utilities;
2) manage the distribution of janitorial and copier supplies citywide; and
3) oversee the disposal of surplus materials and equipment for the City's Utilities.*

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 237,693	\$ 354,574	\$ 446,462	\$ 91,888
Benefits	123,066	185,145	248,493	63,348
Other Operating Expenditures	3,424	3,350	2,850	(500)
Interfund Services	46,953	37,575	47,139	9,564
Total Expenditures	\$ 411,136	\$ 580,644	\$ 744,944	\$ 164,300
Full Time Positions	4.70	5.70	6.10	0.40

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of material requisitions.	3,397		3,200	3,500
2. Number of inventory items cycle counted.	2,046		1,200	2,000

Division: Purchasing**Program: Purchasing**

Number: 001/3343

Program Mission: Provide professional procurement services to City departments and deliver the highest possible value.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 141,962	\$ 131,623	\$ 112,107	\$ (19,516)
Benefits	54,240	62,849	55,153	(7,696)
Other Operating Expenditures	8,798	8,010	10,175	2,165
Interfund Services	5,900	7,644	7,515	(129)
Total Expenditures	\$ 210,901	\$ 210,126	\$ 184,950	\$ (25,176)
Full Time Positions	2.30	1.30	0.90	(0.40)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of purchase orders.	1,362		1,250	1,200
2. Number of Procurement Card transactions.	NA		NA	8,100

Division: Purchasing

Program: Mail Services

Number: 001/3344

Program Mission: Provide timely and efficient mail processing services to City departments.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 16,724	\$ 25,000	\$ 25,000	\$ -
Benefits	243	363	-	(363)
Other Operating Expenditures	4,655	6,400	5,985	(415)
Total Expenditures	<u>\$ 21,621</u>	<u>\$ 31,763</u>	<u>\$ 30,985</u>	<u>\$ (778)</u>
Full Time Positions	-	-	-	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of mail pieces processed.	148,363		147,000	147,000

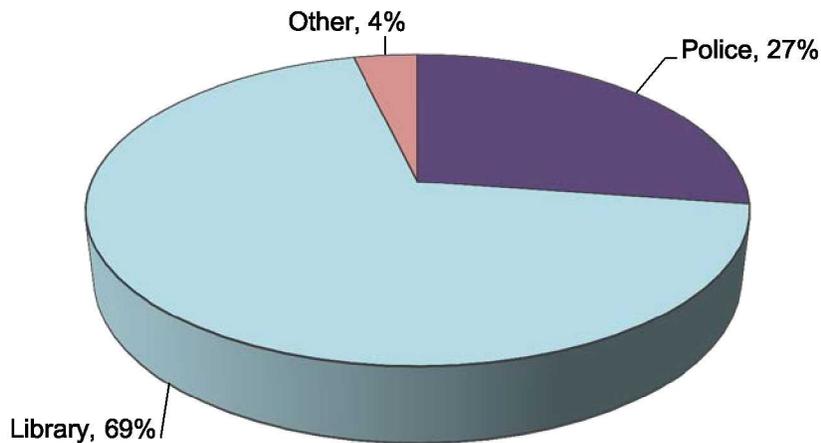
Department: Finance

Division: Debt Service

Major Programs	2013-14 Actuals*	2014-15 Adopted	2015-16 Budget	Budget Change
Debt Service	\$ 9,698,628	2,505,934	2,504,475	\$ (1,459)
Total Expenditures and Financing Uses	<u>\$ 9,698,628</u>	<u>\$ 2,505,934</u>	<u>\$ 2,504,475</u>	<u>\$ (1,459)</u>
Total Financing Resources	\$ -	\$ -	\$ -	\$ -

*Refunding of 2002 COPS shown as an expense of \$7,195,376 in 2013-14.

Breakdown of the General Fund Outstanding Debt By Function



Summary of General Fund Outstanding Debt by Source

	Outstanding as of June 30, 2015	Issue Date	Final Maturity	Interest Rates
2010 Lease Agreement (Refunding of 1997 COPS)	\$ 6,715,000	7/13/2010	8/1/2022	3.65
2013 Refunding COPS Unamortized Premium/Discount	16,955,000 909,472	3/28/2013	2/1/2032	2.00-3.75
TOTAL PRINCIPAL	<u>\$ 24,579,472</u>			

Division: Budget and Treasury**Program: 2010 Lease (Refunding 1997 COPS)**

Number: 431/3394

Program Mission: Refunding of the City's 1997 Certificates of Participation ("COPS") to reduce interest expense. The 1997 COPS were issued for the Police Administration building.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Debt Retirement	\$ 800,000	\$ 826,000	\$ 860,000	\$ 34,000
Interest Expense	297,147	267,709	237,250	(30,459)
Bond Cost Expense	490	3,500	3,500	-
Total Expenditures	<u>\$ 1,097,637</u>	<u>\$ 1,097,209</u>	<u>\$ 1,100,750</u>	<u>\$ 3,541</u>

Division: Budget and Treasury**Program: 2013 COPS (Refunding 2002A)**

Number: 431/3395

Program Mission: Refunding of the City's 2002A Certificates of Participation ("COPS") to reduce interest expense. The 2002A COPS were issued for the Central Park Library building.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Debt Retirement	\$ 835,000	\$ 750,000	\$ 760,000	\$ 10,000
Interest Expense	566,799	656,725	641,725	(15,000)
Bond Cost Expense	3,265	2,000	2,000	-
Total Expenditures	<u>\$ 1,405,064</u>	<u>\$ 1,408,725</u>	<u>\$ 1,403,725</u>	<u>\$ (5,000)</u>

Division: Budget and Treasury**Program: 2002 Certificates of Participation (COPS)**

Number: 441/3391

Program Mission: Issue the 2002A Certificates of Participation for the Central Park Library building.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Debt Retirement	\$ -	\$ -	\$ -	\$ -
Interest Expense	-	-	-	-
Bond Cost Expense	551	-	-	-
Total Expenditures	\$ 551	\$ -	\$ -	\$ -

Division: Budget and Treasury**Program: 2002 Refunding COPS**

Number: 441/3392

Program Mission: Refunding of the City's 2002 Certificates of Participation ("COPS") to reduce interest expense. The 2002 COPS were issued for the Central Park Library building.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Debt Retirement	\$6,885,000	\$ -	\$ -	\$ -
Interest Expense	309,825	-	-	-
Bond Cost Expense	551	-	-	-
Total Expenditures	\$ 7,195,376	\$ -	\$ -	\$ -

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City of Santa Clara

The Center of What's Possible

Parks and Recreation

Parks and Playgrounds

Recreation

**Special Recreation Programs –
Senior Nutrition Program**

Cemetery



Parks & Recreation Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Parks & Playgrounds	\$ 7,961,452	\$ 8,712,204	\$ 8,956,348
Recreation	5,262,119	5,596,832	6,083,489
Special Recreation Programs	162,338	146,596	155,448
Cemetery	892,154	851,186	894,803
Total Department Expenditures	\$ 14,278,063	\$ 15,306,818	\$ 16,090,088
Total Full Time Positions	82.00	82.75	82.75
Total Department Revenue	\$ 2,965,950	\$ 2,971,579	\$ 3,022,898

Department Mission

Provide a wide variety of leisure programs and services to the community, including beautiful, well-maintained parks, athletic facilities, and popular recreation programs and services available to all. Provide affordable cemetery services at the historic Mission City Memorial Park.

Department Overview

The Parks and Recreation Department is responsible for managing the City's parks and recreational activities as well as the operations of the City-owned cemeteries. In addition to the primary responsibility for programming and maintaining the various parks and recreation facilities, the Department works cooperatively with public agencies (schools, churches, youth agencies, service clubs, etc.) in coordinating all leisure services within the City.

The Department offers a wide variety of leisure programs and activities throughout the year. Department programs are advertised three times a year in the Activity Guide that is mailed to all City of Santa Clara residents and available on-line. Several program areas are designed to meet the recreation needs of participants of all ages: Youth Activity Center, Senior Center, Community Recreation Center, Recreation Facilities, Aquatics, Sports, Teen Activities and Special Events, such as the annual Easter Egg Hunt, Silicon Valley BBQ Championships, the July 4th All-City Picnic, the International Swim Meet, the Art and Wine Festival and the Halloween Party.

The Department strives to provide the public with beautiful and well-maintained facilities and parks. The park land is dedicated to passive, active and specialized permitted uses. The grounds are on a year-round schedule of litter control, facility maintenance, vegetation, tree and turf care.

Mission City Memorial Park, the City's active cemetery, is a well laid out and beautifully maintained facility. The staff are professional and caring. In time of need, customers can choose from a selection of graves, crypts, and niches for interments. Presently the cemetery is providing service in pre-purchased properties and developing new facilities as Cemetery Master Plan projects are funded and completed.

Parks & Recreation Department (continued)

Resource Level Changes

No changes to benefited staffing levels.

Divisions and Programs

Parks Administration

- ◆ Park Maintenance
- ◆ Pool Maintenance
- ◆ Buildings Maintenance
- ◆ Parks Operations

Special Recreation Programs

- ◆ Senior Nutrition Program

Cemetery

- ◆ Maintenance of Grounds
- ◆ Maintenance of Buildings
- ◆ Cemetery Operations

Recreation

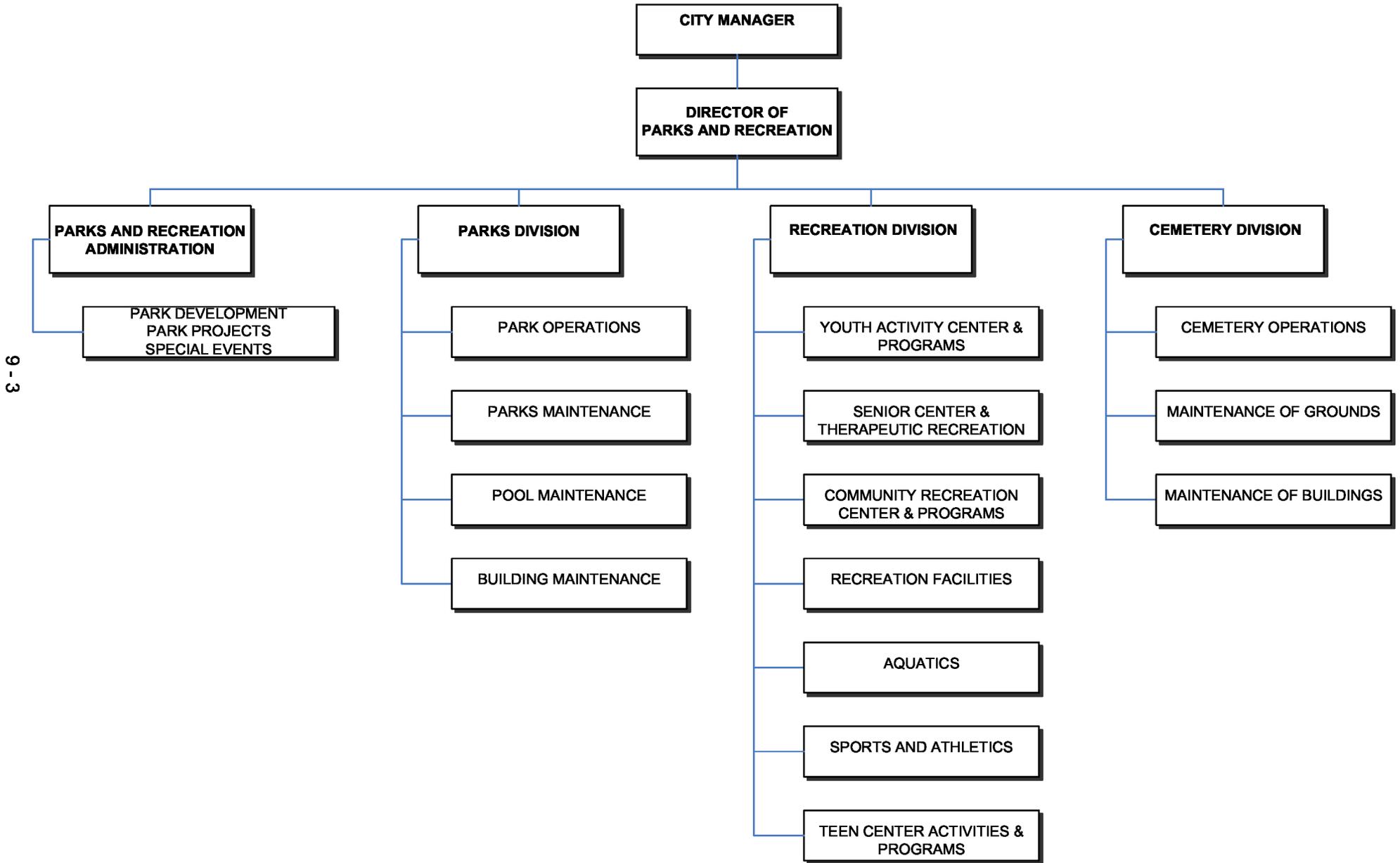
- ◆ Parks and Recreation Administration
- ◆ Youth and Teen Programs
- ◆ Senior Programs
- ◆ Cultural and Performing Arts
- ◆ Recreation Facilities
- ◆ Aquatics
- ◆ Sports
- ◆ Special Events (includes Parks Div. support)

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

PARKS AND RECREATION DEPARTMENT



Parks & Recreation Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Parks & Recreation - Fund 001					
Uncl	Parks and Recreation Director	1.00	1.00	\$ 177,432	\$ 180,684
Uncl	Deputy Parks & Recreation Director	1.00	1.00	141,012	143,604
Uncl	Recreation Manager	1.00	1.00	136,620	139,128
Uncl	Park Maintenance and Operations Supervisor	1.00	1.00	107,544	109,512
Uncl	Parks Construction, Maintenance, and Repair Supervisor	1.00	1.00	114,696	114,697
G29	Park Maintenance Crafts Worker	2.00	2.00	157,140	176,471
G23	Grounds Maintenance Worker III	8.00	8.00	575,040	624,321
G21	Grounds Maintenance Worker II *	17.00	16.00	1,039,788	1,040,190
G19	Grounds Maintenance Worker I *	18.00	18.00	1,127,076	1,242,605
A33	Park Foreperson	3.00	3.00	293,878	300,322
A32	Recreation Supervisor	8.00	8.00	758,288	771,227
A27	Senior Center Coordinator *	0.82	1.00	73,828	65,436
A27	Recreation Coordinator-Therapeutic	1.00	1.00	85,452	87,092
A27	Recreation Coordinator	4.00	4.00	348,108	349,808
A27	Health & Wellness Coordinator	0.75	0.75	52,812	49,448
A22	Office Specialist III	3.00	3.00	220,075	219,816
A18	Office Specialist II *	6.00	6.00	352,140	343,785
A16	Staff Aide I	-	1.00	-	53,712
	Premium			23,070	49,820
	Stipend			144,028	36,911
	Salary & Wages-Regular	76.57	76.75	5,928,027	6,098,589
	Salary & Wages-As Needed			1,472,203	1,711,930
	Salary & Wages-Overtime/Vacation Relief			18,000	18,000
	Total Parks & Recreation	76.57	76.75	\$ 7,418,230	\$ 7,828,519

Parks & Recreation Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Recreation Program Operations - Fund 111					
A27	Senior Center Coordinator *	0.18	-	\$ 16,096	\$ 24,576
	Premium			-	-
	Stipend			402	-
	Salary & Wages-Regular	0.18	-	16,498	24,576
	Salary & Wages-As Needed			15,717	14,990
	Salary & Wages-Overtime/Vacation Relief			-	-
	Total Recreation Program Operations - Fund 111	0.18	-	\$ 32,215	\$ 39,566
Cemetery - Fund 093					
Uncl	Cemetery Operations Superintendent	1.00	1.00	\$ 104,904	\$ 93,060
G23	Cemetery Worker III	1.00	1.00	73,224	81,510
G21	Cemetery Worker II	2.00	2.00	126,924	141,286
G19	Cemetery Worker I	1.00	1.00	66,480	74,003
A23	Cemetery Services Clerk *	1.00	1.00	-	-
	Premium			940	4,664
	Stipend			9,289	1,163
	Salary & Wages-Regular	6.00	6.00	381,761	395,685
	Salary & Wages-As Needed			-	-
	Salary & Wages-Overtime/Vacation Relief			-	-
	Total Cemetery	6.00	6.00	\$ 381,761	\$ 395,685
	Department Total	82.75	82.75	\$ 7,832,206	\$ 8,263,770

* The Department has a total of (5.0) positions in Frozen/Unfunded status which lower actual available staffing.

Department: Parks & Recreation

Division: Parks & Playgrounds

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Park Maintenance	\$ 5,253,282	\$ 6,141,198	\$ 6,249,169	\$ 107,971
Pool Maintenance	1,049,000	1,046,223	1,100,975	54,752
Building Maintenance	858,030	965,223	1,031,143	65,920
Park Operations	801,139	559,560	575,061	15,501
Total Expenditures	<u>\$ 7,961,452</u>	<u>\$ 8,712,204</u>	<u>\$ 8,956,348</u>	<u>\$ 244,144</u>
Full Time Positions	53.00	52.67	51.67	(1.00)
Total Direct Revenue	\$ 1,429	\$ -	\$ 49,000	\$ 49,000

Division Mission

Preserve Santa Clara's parks, open space, community centers, sports venues, and neighborhood park buildings for the public to enjoy.

Division Highlights

- Completed Bracher Park rehabilitation, including basketball court, playground, BBQ and a fitness cluster.
- Upgraded and maintained landscaping at 10 water well sites.
- Planted over 150 trees in 15 parks.

Division: Parks & Playgrounds

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Park Maintenance (1132)				
Deputy Director of Parks & Recreation	-	0.15	0.15	-
Park Maintenance & Operations Supervisor	1.00	0.98	0.98	-
Parks Construction & Repair Supervisor	0.50	0.50	0.50	-
Park Maintenance Crafts Worker	1.30	1.20	1.20	-
Grounds Maintenance Worker III	5.50	5.50	5.50	-
Grounds Maintenance Worker II	14.50	15.24	14.24	(1.00)
Grounds Maintenance Worker I	13.75	13.63	13.63	-
Park Foreman/Forewoman	1.74	1.82	1.82	-
Subtotal	38.29	39.02	38.02	(1.00)
Pool Maintenance (1133)				
Deputy Director of Parks & Recreation	-	0.10	0.10	-
Parks Construction & Repair Supervisor	0.25	0.25	0.25	-
Park Maintenance Crafts Worker	-	0.08	0.08	-
Grounds Maintenance Worker III	1.75	1.75	1.75	-
Grounds Maintenance Worker II	1.50	1.25	1.25	-
Grounds Maintenance Worker I	0.25	0.44	0.44	-
Park Foreman/Forewoman	0.83	0.73	0.73	-
Subtotal	4.58	4.60	4.60	-
Building Maintenance (1134)				
Deputy Director of Parks & Recreation	-	0.10	0.10	-
Parks Construction & Repair Supervisor	0.25	0.24	0.24	-
Park Maintenance Crafts Worker	0.70	0.70	0.70	-
Park Foreman/Forewoman	0.43	0.42	0.42	-
Grounds Maintenance Worker III	0.75	0.75	0.75	-
Grounds Maintenance Worker II	-	0.44	0.44	-
Grounds Maintenance Worker I	4.00	3.92	3.92	-
Subtotal	6.13	6.57	6.57	-
Park Operations (1135)				
Parks and Recreation Director	1.00	0.85	0.85	-
Deputy Director of Parks & Recreation	1.00	0.64	0.64	-
Grounds Maintenance Worker II	1.00	-	-	-
Office Specialist II	1.00	0.99	0.99	-
Subtotal	4.00	2.48	2.48	-
Total Division Positions	53.00	52.67	51.67	(1.00)

Division: Parks & Playgrounds**Program: Park Maintenance**

001/1132

Program Mission: Maintain the City's Central Park (45.04 acres), 25 neighborhood parks (122.67 acres), 5 mini parks (2.59 acres), public open space (41.71 acres), recreation facilities (14.86 acres excludes SCG&TC/BMX), and joint use facilities (47.52); including playgrounds, restrooms, picnic areas, turf, trees, vegetation, athletic fields, sports venues at defined levels of service that promotes the use of clean, safe and attractive facilities.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 2,478,998	\$ 2,846,963	\$ 2,862,874	\$ 15,911
Benefits	1,265,728	1,630,227	1,555,688	(74,539)
Other Operating Expenditures	1,135,254	1,061,638	1,175,608	113,970
Interfund Services	373,302	602,370	654,999	52,629
Total Expenditures	\$ 5,253,282	\$ 6,141,198	\$ 6,249,169	\$ 107,971
Full Time Positions	38.29	39.02	38.02	(1.00)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Park acre/FTE maintenance staff 274.39/38.0	7.22		7.19	7.21
2. Cost per acre maintained.	\$ 20,502		\$ 21,573	\$ 22,775

Division: Park & Playgrounds**Program: Pool Maintenance**

001/1133

Program Mission: Maintain eleven (11) clean, safe, attractive municipal swimming pools and support facilities at five sites (International Swim Center, Mary Gomez, Warburton, Montague, Senior Center).

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 337,733	\$ 388,667	\$ 394,286	\$ 5,619
Benefits	168,557	200,014	195,111	(4,903)
Other Operating Expenditures	472,231	440,070	489,570	49,500
Interfund Services	70,480	17,472	22,009	4,537
Total Expenditures	\$ 1,049,000	\$ 1,046,223	\$ 1,100,975	\$ 54,752
Full Time Positions	4.58	4.60	4.60	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Clean locker rooms, showers, and pool decks daily when facility is in use.	100%		100%	100%
2. Monitor water temperature and water chemical balance a minimum of two times per day, when facility is in use.	100%		100%	100%
3. Vacuum pools a minimum of one time per week.	52		52	52

Division: Parks & Playgrounds**Program: Building Maintenance**

001/1134

Program Mission: Maintain and support use of clean, safe, fully functional, attractive community center, senior center, youth activity center, teen center, and neighborhood park buildings. (261,280 sq ft)

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 379,808	\$ 484,885	\$ 523,236	\$ 38,351
Benefits	196,519	239,082	249,569	10,487
Other Operating Expenditures	214,642	220,210	232,090	11,880
Interfund Services	67,062	21,046	26,248	5,202
Total Expenditures	<u>\$ 858,030</u>	<u>\$ 965,223</u>	<u>\$ 1,031,143</u>	<u>\$ 65,920</u>
Full Time Positions	6.13	6.57	6.57	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of graffiti removed within two business days.	100%		100%	100%
2. Cost per square foot of building maintained.	\$ 15.00		\$ 3.75	\$ 3.75

Division: Parks & Playgrounds**Program: Park Operations**

001/1135

Program Mission: Provide administrative direction, updated information, training, and technical support for division staff, public and contract operators of facilities. Plan for future parks & facility needs.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 485,513	\$ 320,263	\$ 322,115	\$ 1,852
Benefits	209,406	149,022	153,450	4,428
Other Operating Expenditures	40,679	66,260	71,705	5,445
Interfund Services	65,541	24,015	27,791	3,776
Total Expenditures	<u>\$ 801,139</u>	<u>\$ 559,560</u>	<u>\$ 575,061</u>	<u>\$ 15,501</u>
Full Time Positions	4.00	2.48	2.48	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Sustain Park System and supervise thirty-four municipal park sites and facilities daily.	100%		100%	100%
2. Provide training and certifications for all employees to increase productivity and enhance effectiveness.	100%		100%	100%

Department: Parks & Recreation

Division: Recreation

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Recreation Operations	\$ 194,544	\$ 344,279	733,811	\$ 389,532
Youth Activity Center	786,026	777,978	872,191	94,213
Senior Center	1,301,810	1,362,495	1,297,192	(65,303)
Community Recreation Center	1,767,074	1,604,177	1,615,309	11,132
Recreation Facilities	31,724	101,812	102,513	701
Aquatics	311,002	342,720	347,372	4,652
Adult Sports	191,569	204,523	206,535	2,012
Teen Center	642,959	583,942	591,342	7,400
CW Special Events	35,412	274,906	317,225	42,319
Total Expenditures	<u>\$ 5,262,119</u>	<u>\$ 5,596,832</u>	<u>6,083,489</u>	<u>\$ 486,657</u>
Full Time Positions	23.00	23.90	25.08	1.18
Total Direct Revenue	\$ 2,348,933	\$ 2,278,833	<u>\$ 2,272,300</u>	\$ (6,533)

Division Mission

Provide recreation opportunities for all residents of Santa Clara at the Community Recreation Center, Youth Activity Center, Senior Center, Teen Center, Youth Soccer Park, City parks and athletic facilities, and City pools. Host a variety of special events during the year.

Division Highlights

- The Aquatics Program will offer a variety of summer swim lessons for all ages and year round access to lap swimming for adults and seniors at the International Swim Center and Senior Center.
- The Sports and Facilities Programs will offer competitive basketball and softball leagues for adults; coordinate use permits for the Youth Soccer Park and SCUSD fields; assist with Jr. Giants program at the Youth Activity Center.
- The Cultural and Performing Arts Program will provide a fine arts camp during the summer and several Junior Theatre and dance performance programs during the year.
- The Teen Center will offer age appropriate special events and after school drop in programs for Santa Clara teens.
- The Community Recreation center will provide a variety of fitness classes for adults, and enrichment programs for preschool aged children.
- The Recreation Division will coordinate city-wide special events: the Easter Egg Hunt, the Dance Recital the All City Picnic, the 34rd Annual Art and Wine Festival, and the Halloween Party and Silicon Valley BBQ Championships, Holiday Tree Lighting, and Super 50 Events
- The Senior Center will continue to offer a variety of programs for residents over 50 years of age and the disabled population at the Senior Center.
- Provide a therapeutic recreation program with fitness and enrichment opportunities for special needs population.

Division: Recreation

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Recreation Operations (1142)				
Parks and Recreation Director	-	0.13	0.13	-
Recreation Manager	-	0.55	0.55	-
Recreation Coordinator	-	-	0.99	0.99
Staff Aide II	-	-	1.00	1.00
Office Specialist III	-	0.50	0.95	0.45
Office Specialist II	1.00	0.99	0.99	-
Subtotal	1.00	2.17	4.61	2.44
Youth Activity Center & Programs (1143)				
Recreation Manager	-	0.05	0.05	-
Recreation Supervisor	1.00	0.95	0.95	-
Recreation Coordinator	1.00	0.99	0.99	-
Office Specialist III	1.00	0.99	0.99	-
Subtotal	3.00	2.98	2.98	-
Senior Center & Therapeutic Programs (1144)				
Recreation Manager	-	0.05	0.05	-
Recreation Supervisor	2.00	1.98	1.98	-
Senior Center Coordinator	1.00	0.77	0.95	0.18
Recreation Coordinator	-	0.70	0.70	-
Recreation Coordinator - Therapeutics	1.00	0.99	-	(0.99)
Health & Wellness Coordinator	-	0.75	0.75	-
Office Specialist III	1.00	0.45	-	(0.45)
Office Specialist II	2.00	1.98	1.00	(0.98)
Subtotal	7.00	7.67	5.43	(2.24)
Community Recreation Center (1145)				
Recreation Superintendent	-	-	-	-
Recreation Manager	1.00	0.10	0.10	-
Recreation Supervisor	2.00	1.98	1.98	-
Recreation Coordinator	1.00	0.97	0.97	-
Office Specialist III	1.00	0.99	0.99	-
Office Specialist II	1.00	0.55	1.53	0.98
Subtotal	6.00	4.59	5.57	0.98
Recreation Facilities (1146)				
Recreation Manager	-	0.05	0.05	-
Office Specialist II	-	0.40	0.40	-
Subtotal	-	0.45	0.45	-
Aquatics (1147)				
Recreation Manager	-	0.05	0.05	-
Recreation Supervisor	1.00	0.99	0.99	-
Subtotal	1.00	1.04	1.04	-
Sports & Athletics (1148)				
Recreation Manager	-	0.05	0.05	-
Recreation Supervisor	1.00	0.95	0.95	-
Subtotal	1.00	1.00	1.00	-

Division: Recreation

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Teen Center & Programs (1149)				
Recreation Manager	-	0.05	0.05	-
Recreation Supervisor	1.00	0.99	0.99	-
Recreation Coordinator	2.00	1.24	1.24	-
Office Specialist II	1.00	0.99	0.99	-
Subtotal	4.00	3.27	3.27	-
Special Events (1171)				
Parks and Recreation Director	-	0.02	0.02	-
Deputy Director of Parks & Recreation	-	0.01	0.01	-
Recreation Manager	-	0.05	0.05	-
Park Maint. & Operations Supervisor	-	0.02	0.02	-
Parks Const, Mtc & Repair Supervisor	-	0.01	0.01	-
Park Maintenance Craftworker	-	0.02	0.02	-
Grounds Maintenance Worker II	-	0.07	0.08	0.01
Grounds Maintenance Worker I	-	0.01	0.01	-
Park Foreperson	-	0.03	0.03	-
Recreation Supervisor	-	0.16	0.16	-
Recreation Coordinator	-	0.11	0.10	(0.01)
Senior Center Coordinator	-	0.05	0.05	-
Office Specialist III	-	0.07	0.07	-
Office Specialist II	-	0.10	0.10	-
Subtotal	-	0.73	0.73	-
Total Division Positions	23.00	23.90	25.08	1.18

Division: Recreation**Program: Recreation Operations**

001/1142

Program Mission: Provide administrative and technical support for all program and activity personnel. Handle all Department employment responsibilities including: hiring, terminations, payroll, and benefits. Responsible for the smooth transfer of information between divisions and programs. Accounting center for all Department financial transactions, and the Department liaison between all other City departments and the City Manager.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 74,778	\$ 206,954	\$ 449,318	\$ 242,364
Benefits	37,595	100,939	245,293	144,354
Other Operating Expenditures	63,912	32,475	32,475	-
Interfund Services	18,260	3,911	6,725	2,814
Total Expenditures	<u>\$ 194,544</u>	<u>\$ 344,279</u>	<u>\$ 733,811</u>	<u>\$ 389,532</u>
Full Time Positions	1.00	2.17	4.61	2.44
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Timely response to public requests for information.	100%		100%	100%

Division: Recreation**Program: Youth Activity Center**

001/1143

Program Mission: Offer recreation activities for Santa Clara youth including classes, programs, open gym for children of all ages, after school activities to meet the needs of elementary and middle school students, and a wide variety of summer camps and activity classes when school is not in session.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 461,364	\$ 475,179	\$ 565,329	\$ 90,150
Benefits	132,572	141,447	141,935	488
Other Operating Expenditures	173,620	147,203	147,203	-
Interfund Services	18,470	14,149	17,724	3,575
Total Expenditures	<u>\$ 786,026</u>	<u>\$ 777,978</u>	<u>\$ 872,191</u>	<u>\$ 94,213</u>
Full Time Positions	3.00	2.98	2.98	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of After School Open Gym/Special Activities participants.	32,274		34,000	32,000
2. Number of Summer Sports Camp participants.	1,014		800	800

Division: Recreation**Program: Senior Center**

001/1144

Program Mission: Provide the main source of information, leisure, and socialization for Santa Clara senior citizens, and provide a year-around program to meet the common interests and needs of seniors.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 965,105	\$ 951,333	\$ 927,004	\$ (24,329)
Benefits	196,308	296,062	247,923	(48,139)
Other Operating Expenditures	97,887	88,826	88,826	-
Interfund Services	42,510	26,274	33,438	7,164
Total Expenditures	\$ 1,301,810	\$ 1,362,495	\$ 1,297,192	\$ (65,303)
Full Time Positions	7.00	7.67	5.43	(2.24)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of senior trip and tour participants.	1,575		2,750	2,200
2. Average monthly Health & Wellness part.	325		300	395
3. Average monthly Fitness attendance.	6,458		7,500	6,600
4. Senior Center Registration Cards Issued.	5,778		5,750	5,800

Division: Recreation**Program: Community Recreation Center**

001/1145

Program Mission: Coordinate recreation and leisure services for the City of Santa Clara including classes and activities for residents of all ages, facility use and reservations.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 744,843	\$ 756,539	\$ 756,325	\$ (214)
Benefits	210,741	217,142	223,254	6,112
Other Operating Expenditures	774,820	604,511	604,511	-
Interfund Services	36,670	25,985	31,219	5,234
Total Expenditures	\$ 1,767,074	\$ 1,604,177	\$ 1,615,309	\$ 11,132
Full Time Positions	6.00	4.59	5.57	0.98

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of recreation class participants.	9,941		9,500	10,000
2. Net income from the Art and Wine Festival available for charitable purposes.	\$ 60,000		\$ 50,000	\$ 55,000

Division: Recreation**Program: Recreation Facilities**

001/1146

Program Mission: Provide facility use permits for youth, adult and community activities, make reservations and insure the proper use of each facility. Continue coordination of field use between the City and the Santa Clara Unified School District and Mission College.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 29,289	\$ 81,488	\$ 81,833	\$ 345
Benefits	585	19,324	19,679	355
Other Operating Expenditures	-	1,000	1,000	-
Interfund Services	1,850	-	-	-
Total Expenditures	\$ 31,724	\$ 101,812	\$ 102,513	\$ 701
Full Time Positions	-	0.45	0.45	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Annual Santa Clara Youth Sports groups field permits.	18		15	20
2. Ability to accommodate field use requests for returning resident soccer and softball adult user groups.	100%		85%	90%

Division: Recreation**Program: Aquatics**

001/1147

Program Mission: Provide swimming facilities for the health and enjoyment of all residents, instructional lessons and recreation swimming for children, adults, seniors and the disabled and support community competitive swim team training and competitions throughout the year.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 249,832	\$ 279,978	\$ 281,777	\$ 1,799
Benefits	48,671	54,899	55,882	983
Other Operating Expenditures	259	2,556	2,556	-
Interfund Services	12,240	5,287	7,157	1,870
Total Expenditures	\$ 311,002	\$ 342,720	\$ 347,372	\$ 4,652
Full Time Positions	1.00	1.04	1.04	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of summer swim lesson classes provided.	293		224	200
2. Number of summer swim lesson participants.	1,684		1,200	1,000

Division: Recreation**Program: Sports**

001/1148

Program Mission: Provide recreational sports programs and well-officiated competitive team sports for adults in Santa Clara, and seasonal league play for the sports of softball and basketball.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 120,461	\$ 124,763	\$ 124,418	\$ (345)
Benefits	46,575	43,500	44,941	1,441
Other Operating Expenditures	19,263	27,463	27,463	-
Interfund Services	5,270	8,797	9,713	916
Total Expenditures	\$ 191,569	\$ 204,523	\$ 206,535	\$ 2,012
Full Time Positions	1.00	1.00	1.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of registered adult softball teams.	69		40	41
2. Number of registered adult basketball teams.	22		40	23

Division: Recreation**Program: Teen Center**

001/1149

Program Mission: Provide a safe and enjoyable place for senior high school teenagers to socialize, take classes, participate in special events, and enroll in programs.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 406,903	\$ 395,816	\$ 394,211	\$ (1,605)
Benefits	170,707	147,799	153,266	5,467
Other Operating Expenditures	46,318	21,901	21,901	-
Interfund Services	19,030	18,426	21,963	3,537
Total Expenditures	\$ 642,959	\$ 583,942	\$ 591,342	\$ 7,400
Full Time Positions	4.00	3.27	3.27	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of hours Teen Center open per week for drop-in activities.	22		22	22
2. Number of special events for teens per year.	9		12	10

Division: Recreation

Program: Special Events

001/1171

Program Mission: To provide Citywide Special Events for community enjoyment, particularly City sponsored holidays and Civic traditions, such as: Annual Art & Wine Festival, July 4th All City Picnic; SVBBQ Championships; Holiday Tree Lighting; Egg Hunt; among others.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 8,477	\$ 105,402	\$ 145,792	\$ 40,390
Benefits	-	33,772	35,701	1,929
Other Operating Expenditures	26,935	135,732	135,732	-
Total Expenditures	\$ 35,412	\$ 274,906	\$ 317,225	\$ 42,319
Full Time Positions	-	0.73	0.73	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1 Net income from the Art and Wine Festival available for charitable purposes.	\$ 60,000		\$ 50,000	\$ 55,000
2. Increase annual attendance & sponsor participation.	NA		150,000	150,000

Department: Parks & Recreation

Division: Senior Nutrition Program

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget *	Budget Change
Special Recreation Programs	\$ 162,338	\$ 146,596	\$ 155,448	\$ 8,852
Total Expenditures	<u>\$ 162,338</u>	<u>\$ 146,596</u>	<u>\$ 155,448</u>	<u>\$ 8,852</u>
Full Time Positions	-	0.18	-	(0.18)
Total Direct Revenue	\$ 136,655	\$ 146,596	\$ 155,448	\$ 8,852

Division Mission

To provide a congregate meals program to improve senior health and ability to live independently.

Division Highlights

- Offer a Monday through Friday senior nutrition program.
- Encourage participation in water exercise and fitness activities and other opportunities at the Senior Center.
- Offer access to information about senior issues and current events.

* Due to the timing of the collection of fees and associated expenditures, and the ongoing nature of the operations, appropriations do not lapse at fiscal year end. The current year appropriations represent the Santa Clara County approved appropriations for the Santa Clara site.

Division: Senior Nutrition Program

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Senior Nutrition Program				
Recreation Coordinator	-	0.18	-	(0.18)
Total Division Positions	-	0.18	-	(0.18)

Division: Senior Nutrition Program

Program: Senior Nutrition

111/1112

Program Mission: Support recreation programs with supplies funded by participant fees.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 59,442	\$ 32,215	\$ 39,566	\$ 7,351
Benefits	1,623	8,375	-	(8,375)
Other Operating Expenditures	101,273	106,006	115,882	9,876
Total Expenditures	\$ 162,338	\$ 146,596	\$ 155,448	\$ 8,852
Full Time Positions	-	0.18	-	(0.18)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Average number of daily participants in the Senior Nutrition Program.	83		81	81
2. Total number of unduplicated participants in the Senior Nutrition Program, annually.	401		575	575
3. Total Annual Meals Served.	20,534		20,088	20,088

Department: Parks & Recreation

Division: Cemetery

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Maintenance of Grounds	\$ 542,814	\$ 571,894	\$ 621,250	\$ 49,356
Maintenance of Buildings	85,435	44,137	46,759	2,622
Cemetery Operations	263,905	235,155	226,793	(8,362)
Total Expenditures	<u>\$ 892,154</u>	<u>\$ 851,186</u>	<u>\$ 894,803</u>	<u>\$ 43,617</u>
Full Time Positions	6.00	6.00	6.00	-
Total Direct Revenue	\$ 478,933	\$ 546,150	\$ 546,150	\$ -

Division Mission

Provide burial and cemetery services in a well maintained customer oriented atmosphere.

Division Highlights

- Continue refinement of our burial practices and customer relations.
- Continue preparation for future installation of new burial sites in the Willow Bend area.
- Continue maintenance of heritage trees.

Division: Cemetery

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Maintenance of Grounds (1162)				
Cemetery Worker III	0.90	0.90	0.90	-
Cemetery Worker II	1.80	1.80	1.80	-
Cemetery Worker I	1.00	1.00	1.00	-
Subtotal	<u>3.70</u>	<u>3.70</u>	<u>3.70</u>	<u>-</u>
Maintenance of Buildings (1163)				
Cemetery Worker III	0.10	0.10	0.10	-
Cemetery Worker II	0.20	0.20	0.20	-
Subtotal	<u>0.30</u>	<u>0.30</u>	<u>0.30</u>	<u>-</u>
Cemetery Operations (1164)				
Cemetery Operations Superintendent	1.00	1.00	1.00	-
Cemetery Services Clerk	1.00	1.00	1.00	-
Subtotal	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>
Total Division Positions	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>-</u>

Division: Cemetery**Program: Maintenance of Grounds**

093/1162

Program Mission: Provide burial and customer services in a well maintained, park-like setting.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 218,883	\$ 253,719	\$ 274,530	\$ 20,811
Benefits	117,770	155,372	156,180	808
Other Operating Expenditures	109,394	103,354	109,568	6,214
Interfund Services	96,767	59,449	80,973	21,524
Total Expenditures	\$ 542,814	\$ 571,894	\$ 621,250	\$ 49,356
Full Time Positions	3.70	3.70	3.70	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Mow and trim turf areas once a week.	45		45	45
2. Prepare and complete all burials daily.	100%		100%	100%
3. Prune needed trees annually for safety.	100%		100%	100%
4. Cost per acre maintained. (22.6 ac.)	\$ 21,494		\$ 20,438	\$ 27,489

Division: Cemetery**Program: Maintenance of Buildings**

093/1163

Program Mission: Maintain cemetery buildings in a clean and proper manner in keeping with City standards.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 14,339	\$ 20,515	\$ 22,280	\$ 1,765
Benefits	8,721	12,578	12,671	93
Other Operating Expenditures	61,465	10,465	11,107	642
Interfund Services	910	579	702	123
Total Expenditures	\$ 85,435	\$ 44,137	\$ 46,759	\$ 2,622
Full Time Positions	0.30	0.30	0.30	-

Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Clean and maintain all buildings daily.	100%		100%	100%
2. Cost per square foot maintained.	\$ 4.62		\$ 3.01	\$ 3.02

Division: Cemetery**Program: Cemetery Operations**

093/1164

Program Mission: Provide exemplary cemetery services and maintain excellent customer relations on behalf of the City.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 141,633	\$ 107,527	\$ 98,876	\$ (8,651)
Benefits	54,159	56,865	53,315	(3,550)
Other Operating Expenditures	2,956	3,725	7,085	3,360
Interfund Services	65,157	67,038	67,517	479
Total Expenditures	\$ 263,905	\$ 235,155	\$ 226,793	\$ (8,362)
Full Time Positions	2.00	2.00	2.00	-

Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Cemetery existing capacity remaining (est.).	1%		1%	1%
2. Development of In-ground Spaces.	0		25	0
3. Development of Niche Bank Spaces.	192		50	0



City of Santa Clara

The Center of What's Possible

Library

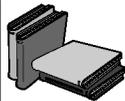
Administration

Youth & Extension Services

Adult Services

Collection Services

Support Services



Library Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Administration	\$ 396,367	\$ 541,702	\$ 570,244
Youth & Extension Services	1,582,403	2,564,960	2,972,749
Adult Services	3,206,958	3,108,467	3,349,358
Collection Services	531,075	804,532	711,217
Support Services	1,234,232	1,250,577	1,345,502
Total Department Expenditures	\$ 6,951,035	\$ 8,270,238	\$ 8,949,069
Total Full Time Positions	42.00	46.50	47.00
Total Department Revenue	\$ 211,992	\$ 212,800	\$ 212,800

Department Mission

Provide relevant educational and recreational information, in both new and traditional formats, to our diverse community through free and equal access to ideas, customer-centered services, and the use of current technology.

Department Overview

During these challenging times, the Library Department has positioned itself as a dynamic provider of educational and recreational information to the Santa Clara community. The 2013-2014 fiscal year saw 844,248 visitors check out 2.4 million items at the Central Park Library, Mission Library Family Reading Center, and Northside Branch which opened in August 2014. The 2014-2015 fiscal year to date shows we had 556,291 visitors. This is 56,000 more visitors than last year at this time.

Library collections and services reflect the diverse, changing needs and interests of Silicon Valley. Books and audiobooks now are offered through the library in digital, as well as traditional formats. Free computer classes taught by Library staff teach citizens how to use emerging technologies to better their professional and personal lives. An extensive genealogy and local history section attracts researchers nationwide. Multiple weekly storytimes draw capacity crowds, and introduce early literacy skills, while promoting the joy of reading to children and their families. Electronic databases are available through the Library's website 24/7, and allow citizens to do research, learn a new language, or receive homework help online free of charge. Partnerships with other local agencies allow the Library to maximize its community impact.

The Library has responded to the changing economic climate with new programs to meet community needs. In 2014, the Library received a State grant for our Getting Started program which reaches out to our newest citizens and provides them with the resources and skills to better adapt to their new community.

Mission Library Family Reading Center is home to Read Santa Clara, the Library's adult literacy program. Adults wishing to improve their reading and writing skills can receive free, confidential tutoring from a literacy volunteer.

Staff continually seek innovative ways to deliver exemplary customer service, streamlined and cost-efficient workflows. The library strives to provide a welcoming and accessible environment for our richly diverse community.

Library Department (continued)

Resource Level Changes

The Department added a new half-time Library Page, unfroze two half-time Library Assistant positions, unfroze a half-time Librarian II position, and unfroze a three-quarter time Librarian II position. These positions will support restoring hours at the Central Park and Mission Libraries.

Divisions and Programs

Administration

- ◆ Administration

Collection Services

- ◆ Technical Services
- ◆ Collection Management

Youth & Extension Services

- ◆ Youth Services
- ◆ Young Adult
- ◆ Mission Library
- ◆ Extension Services
- ◆ Northside Branch Library

Support Services

- ◆ Facilities
- ◆ Technology

Adult Services

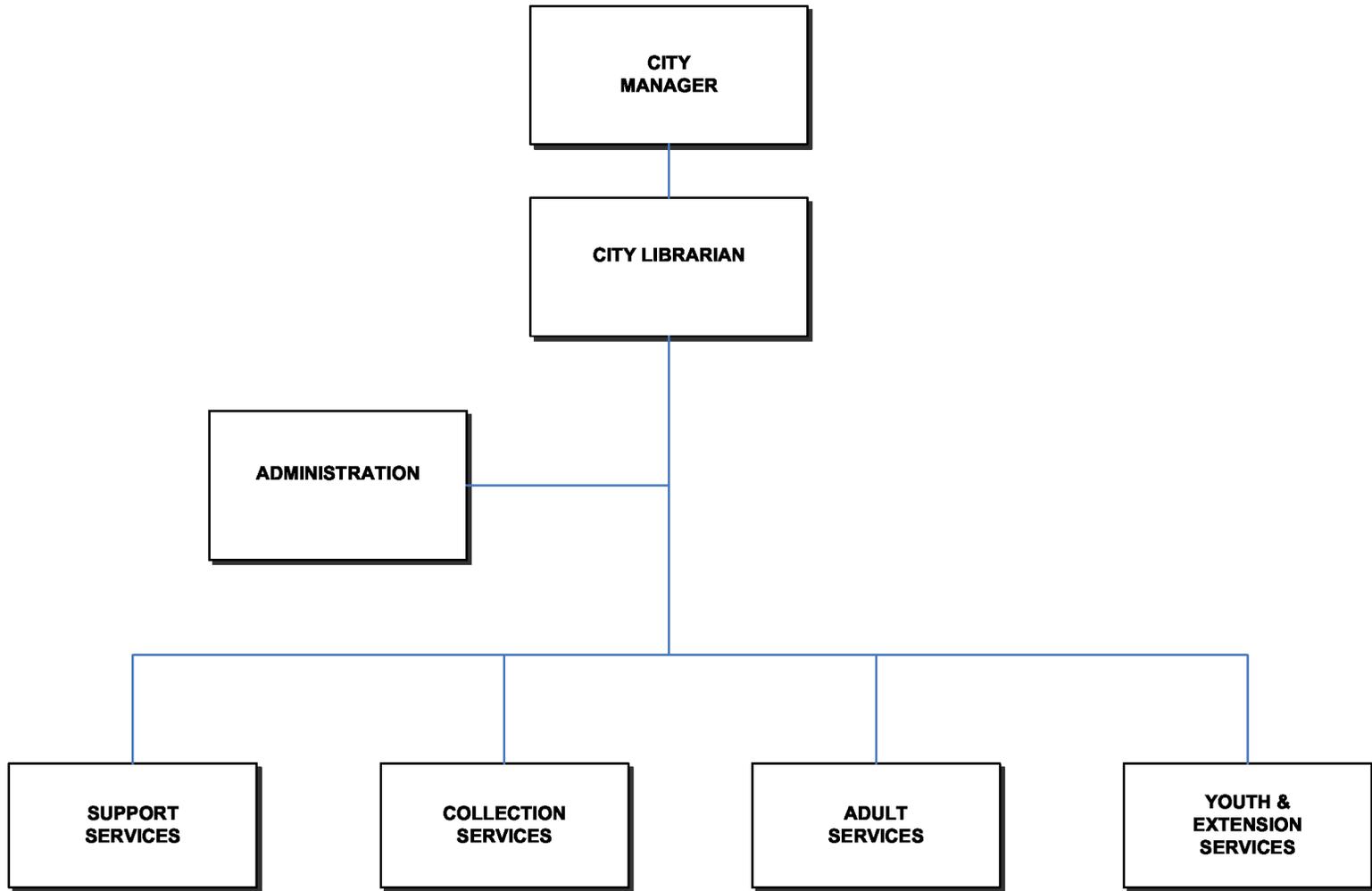
- ◆ Reference and Adult Collections
- ◆ Periodicals
- ◆ Local History
- ◆ Circulation

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

LIBRARY DEPARTMENT



Library Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Uncl	City Librarian	1.00	1.00	\$ 174,120	\$ 177,312
Uncl	Assistant City Librarian	1.00	1.00	139,296	141,852
Uncl	Library Division Manager - Youth & Extension Services	1.00	-	108,828	-
Uncl	Library Division Manager - Support Services	1.00	1.00	114,300	131,115
Uncl	Library Division Manager* - Collection Services	1.00	1.00	-	-
A34	Library Program Coordinator - Youth Services/Local History	2.00	1.00	213,502	106,920
A34	Library Program Coordinator	1.00	1.00	91,968	88,161
A34	Library Program Coordinator - Reference	1.00	1.00	83,340	90,006
A34	Library Program Coordinator - Cataloging	1.00	1.00	87,159	91,851
A34	Library Program Coordinator - Technology	1.00	1.00	104,064	104,352
A30	Librarian I/II	9.00	11.00	719,593	962,292
A28	Library Circulation Supervisor	1.00	1.00	88,829	91,300
A28	Literacy Program Supervisor	1.00	1.00	89,760	90,012
A25	Senior Library Assistant*	5.00	5.00	303,024	332,944
A25	Library Technology Assistant	1.00	1.00	82,704	83,568
A20	Library Assistant I/II	15.50	15.50	1,004,699	1,031,780
A20	Literacy Student/Tutor Coordinator	1.00	1.00	73,980	75,744
A18	Office Specialist II*	0.50	0.50	-	-
A15	Library Material Mender/Processor	1.00	1.00	67,116	67,296
A12	Literacy Advocate	0.50	0.50	29,586	29,670
A00	Library Page	-	0.50	-	18,222
	Premium			15,150	33,103
	Stipend			89,401	46,430
	Salary & Wages-Regular	46.50	47.00	3,680,419	3,793,930
	Salary & Wages-As Needed			894,033	894,033
	Salary & Wages-Overtime/Vacation Relief			22,121	16,496
	Total	46.50	47.00	\$ 4,596,573	\$ 4,704,458

* The Department has a total of (2.5) positions in Frozen/Unfunded status which lower actual available staffing.

Department: Library

Division: Administration

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Administration	\$ 396,367	\$ 541,702	\$ 570,244	\$ 28,542
Total Expenditures	<u>\$ 396,367</u>	<u>\$ 541,702</u>	<u>\$ 570,244</u>	<u>\$ 28,542</u>
Full Time Positions	3.00	3.00	3.00	-
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Plan, direct, organize, and manage the activities of the Library Department for the educational and recreation benefit of the Santa Clara Community; provide staff support for the Department's central and administrative services.

- Promote implementation of technology upgrades and enhancements to provide responsive, patron-centric service to the Santa Clara community.
- Collaborate with departments city-wide to implement programs that support the City Council Principles and Priorities.
- For the new Northside Branch Library:
 - o Monitor the final phase of the construction and close the punch list.
 - o Assure that new furniture, shelving, and equipment is ordered and installed per budget and schedule.
 - o Provide for the Grand Opening celebrations.
 - o Assure appropriate staffing levels, numbers and skills for the operation of the library.
 - o Establish new policies and procedures for all public services in the library.

Division: Administration

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Administration				
City Librarian	1.00	1.00	1.00	-
Assistant City Librarian	0.50	0.50	0.50	-
Senior Library Assistant	1.00	1.00	1.00	-
Office Specialist II	0.50	0.50	0.50	-
Subtotal	3.00	3.00	3.00	-
Total Division Positions	3.00	3.00	3.00	-

Division: Administration**Program: Administration****Number: 001/1221**

Program Mission: Manage the Library Department activities and provide clerical support for central services, such as payroll records, purchase order issuance, reports, and other administrative functions.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 258,896	\$ 337,635	\$ 350,543	\$ 12,908
Benefits	95,536	153,858	165,431	11,573
Other Operating Expenditures	28,851	31,510	31,515	5
Interfund Services	13,084	18,699	22,755	4,056
Total Expenditures	\$ 396,367	\$ 541,702	\$ 570,244	\$ 28,542
Full Time Positions	3.00	3.00	3.00	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of hours Library facilities are open to the public annually	4,028		4,000	4,000
2. Number of patron visits to existing Library facilities annually	840,627		850,000	850,000

Department: Library

Division: Youth & Extension Services

Major Programs	2013-14 Actual	2014-15 Adopted	2015-16 Budget	Budget Change
Youth Services	\$ 803,256	\$ 797,370	\$ 803,716	\$ 6,346
Young Adult	100,612	104,410	100,183	(4,227)
Mission Library	535,625	587,629	587,161	(468)
Extension Services	41,000	146,812	142,042	(4,770)
Northside Branch Library	101,911	928,739	1,339,647	410,908
Total Expenditures	<u>\$ 1,582,403</u>	<u>\$ 2,564,960</u>	<u>\$ 2,972,749</u>	<u>\$ 407,789</u>
Full Time Positions	11.25	15.75	19.25	3.50
Total Direct Revenue	\$ 1,663	\$ -	\$ -	\$ -

Division Mission

Provide relevant materials, programming, and services to children, young adults, and their families and caregivers for the informational, cultural, educational, and entertainment interest of Library users; provide the Santa Clara community with opportunities to serve the City and the Library through volunteer activities.

Division Highlights

- Deliver tutoring services to English-speaking adults with limited literacy skills, targeting adults who need stronger literacy skills for employment.
- Recognize and honor the cultures of our diverse community through programming and collection development.
- Provide engaging, meaningful volunteer opportunities for populations such as teens, seniors, and adults with special needs.
- Publicize the Library's resources, services, and programs to elementary, middle, and high schools within the City of Santa Clara, and position the Library as a community educational partner.
- Support the role of parents as their child's first and most important teacher through collections, programs, and resources targeted to children age 0 to 5.

Division: Youth & Extension Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Youth Services				
Library Division Manager - Youth & Extension Svcs	0.50	0.50	-	(0.50)
Library Program Coordinator-Youth	1.00	1.00	1.00	-
Librarian I/II	2.44	2.44	2.00	(0.44)
Library Assistant I/II	0.56	0.56	0.50	(0.06)
Subtotal	4.50	4.50	3.50	(1.00)
Young Adult				
Library Division Manager - Youth & Extension Svcs	0.10	0.10	-	(0.10)
Librarian I/II	0.56	0.50	0.60	0.10
Subtotal	0.66	0.60	0.60	-
Mission Library				
Library Division Manager - Youth & Extension Svcs	0.30	0.30	-	(0.30)
Librarian I/II	-	-	0.30	0.30
Library Assistant I/II	1.00	1.00	1.00	-
Literacy Program Supervisor	1.00	1.00	1.00	-
Literacy Student/Tutor Coordinator	1.00	1.00	1.00	-
Literacy Advocate	0.50	0.50	0.50	-
Subtotal	3.80	3.80	3.80	-
Extension Services				
Library Division Manager - Youth & Extension Svcs	0.10	0.10	-	(0.10)
Librarian I/II	-	-	0.10	0.10
Library Program Coordinator - Outreach Services	-	-	-	-
Senior Library Assistant	1.00	1.00	1.00	-
Library Assistant I/II	1.19	1.25	1.25	-
Subtotal	2.29	2.35	2.35	-
Northside Branch Library				
Library Program Coordinator	-	1.00	1.00	-
Librarian II	-	1.00	2.00	1.00
Library Assistant I/II	-	2.50	5.50	3.00
Library Page	-	-	0.50	0.50
	-	4.50	9.00	4.50
Total Division Positions	11.25	15.75	19.25	3.50

Division: Youth & Extension Services**Program: Youth Services**

Number: 001/1231

Program Mission: Introduce children to the joys of reading and to the language and literature of childhood; supply the information resources young people need for success in school and for their personal interests and pursuits.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 462,561	\$ 487,389	\$ 486,428	\$ (961)
Benefits	149,312	165,117	168,640	3,523
Other Operating Expenditures	170,099	136,250	136,250	-
Interfund Services	21,284	8,614	12,398	3,784
Total Expenditures	\$ 803,256	\$ 797,370	\$ 803,716	\$ 6,346
Full Time Positions	4.50	4.50	3.50	(1.00)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of programs for children and parents offered	209		250	250
2. Number of reference and reader's advisory questions answered annually	41,709		35,000	35,000
3. Number of participants registered in Summer Reading Club	2,902		2,800	2,800
4. Number of children and adults attending programs	26,139		30,000	30,000

Division: Youth & Extension Services**Program: Young Adult**

Number: 001/1232

Program Mission: Provide popular, relevant materials, programs, and services to the middle school and high school students of the Santa Clara community at Central Library, Mission Branch.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 48,276	\$ 61,127	\$ 56,578	\$ (4,549)
Benefits	23,333	29,657	29,268	(389)
Other Operating Expenditures	24,549	12,000	12,000	-
Interfund Services	4,454	1,626	2,337	711
Total Expenditures	\$ 100,612	\$ 104,410	\$ 100,183	\$ (4,227)
Full Time Positions	0.66	0.60	0.60	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of Young Adult programs offered	49		20	20
2. Number of Young Adult items circulated	71,480		75,000	75,000
3. Number of participants in the Teen Summer Reading Program	940		800	800

Division: Youth & Extension Services**Program: Mission Library**

Number: 001/1233

Program Mission: Provide programs, services, and collections of materials for the informational, cultural, educational, technical, and entertainment interests of the Santa Clara community at the Mission Branch, as well as provide free basic literacy instruction to English-speaking adults in the City of Santa Clara.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 315,671	\$ 351,717	\$ 335,066	\$ (16,651)
Benefits	136,160	162,081	162,523	442
Other Operating Expenditures	67,690	65,600	77,700	12,100
Interfund Services	16,104	8,231	11,872	3,641
Total Expenditures	\$ 535,625	\$ 587,629	\$ 587,161	\$ (468)
Full Time Positions	3.80	3.80	3.80	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of items circulated	23,527		26,000	26,000
2. Number of programs for children and parents	19		11	11
3. Number of participants registered in Summer Reading Club	95		200	200
4. Number of matched literacy pairs	67		75	75
5. Number of children and adults attending programs	823		400	400

Division: Youth & Extension Services**Program: Extension Services**

Number: 001/1234

Program Mission: Provide programs, services, and collections of materials for the informational, cultural, educational, technical, and entertainment interest of the community at Santa Clara schools, senior facilities, and neighborhood locations through outreach and volunteer services.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 19,223	\$ 90,536	\$ 87,508	\$ (3,028)
Benefits	15,220	53,169	51,073	(2,096)
Other Operating Expenditures	193	700	-	(700)
Interfund Services	6,364	2,407	3,461	1,054
Total Expenditures	\$ 41,000	\$ 146,812	\$ 142,042	\$ (4,770)
Full Time Positions	2.29	2.35	2.35	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of homebound patrons served each month	18		20	20
2. Number of programs for adults	11		11	11
3. Number of volunteer hours	16,035		15,000	15,000

Division: Youth & Extension Services

Program: Northside Branch Library

Number: 001/1235

Program Mission: Provide programs, services and collections of materials for the informational, cultural, educational and entertainment interest of the Santa Clara community north of Bayshore.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget*	Budget Change
Salaries	\$ 1,040	\$ 407,695	\$ 646,652	\$ 238,957
Benefits	12,404	180,772	339,516	158,744
Other Operating Expenditures	88,467	322,570	333,775	11,205
Interfund Services	-	17,702	19,704	2,002
Total Expenditures	\$ 101,911	\$ 928,739	\$ 1,339,647	\$ 410,908
Full Time Positions	-	4.50	9.00	4.50

Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget*
1. Number of items circulated	NA		250,000	250,000
2. Number of programs for children and/or adults	NA		150	150
3. Number of children and/or adults attending programs	NA		3,500	3,500
4. Number of participants registered in the Summer Reading Program	NA		1,000	1,000

* Due to Redevelopment Agency dissolution, the Northside Branch Library did not open in 2013-14 as planned. The 2014-15 budget and performance measures reflect a full year of operation.

Department: Library**Division: Adult Services**

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Reference and Adult Collections	\$ 1,284,655	\$ 1,119,461	\$ 1,432,815	\$ 313,354
Adult Collections	22,122	-	-	-
Periodicals	206,432	190,474	192,944	2,470
Local History	201,664	169,406	153,499	(15,907)
Circulation	1,492,085	1,629,126	1,570,100	(59,026)
Total Expenditures	<u>\$ 3,206,958</u>	<u>\$ 3,108,467</u>	<u>\$ 3,349,358</u>	<u>\$ 240,891</u>
Full Time Positions	17.75	17.75	16.75	(1.00)
Total Direct Revenue	\$ 210,330	\$ 212,800	\$ 212,800	\$ -

Division Mission

Provide information and readers advisory services through effective reference and information delivery systems; select, evaluate, and deselect Library materials for adults, including books, periodicals, audio-visual materials, and materials in electronic formats; provide special programs, collections, and services, such as the genealogy collection; provide services in support of the borrowing and return of materials by Library patrons.

Division Highlights

- Work with members of the community to build a digital library of our historic photographs.
- Evaluate methods of collecting reference statistics in order to better inform our staff training and services to the public.
- Offer new and returning popular, informative, and cultural programming for the community, including an ESL conversation club.
- Teach Internet classes to educate the public and promote awareness of resources, including job search and emerging technologies, such as Twitter, LinkedIn, and Facebook.
- Cultivate community partnerships through presenting joint classes, programs, book discussions, and workshops, both at the Library and offsite.
- Present e-book classes and workshops, teaching how to use the variety of devices and how to access digital books for reading and listening.
- Evaluate the adult collections for currency and relevance, enabling some shifting of the collection to provide more study space for patrons.
- Encourage creativity and promote the arts with in our community by transforming a portion of our space into an artists studio with materials, resources and programming dedicated encourage and foster local artists to teach and hone their craft.

Division: Adult Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Reference and Adult Collections				
Library Program Coordinator-Reference	1.00	1.00	1.00	-
Librarian I/II	4.50	4.50	4.50	-
Subtotal	5.50	5.50	5.50	-
Periodicals				
Senior Library Assistant	1.00	1.00	1.00	-
Subtotal	1.00	1.00	1.00	-
Local History				
Librarian II	1.00	1.00	1.00	-
Subtotal	1.00	1.00	1.00	-
Circulation				
Library Circulation Supervisor	1.00	1.00	1.00	-
Senior Library Assistant	1.00	1.00	2.00	1.00
Library Assistant I/II	8.25	8.25	6.25	(2.00)
Subtotal	10.25	10.25	9.25	(1.00)
Total Division Positions	17.75	17.75	16.75	(1.00)

Division: Adult Services**Program: Reference and Adult Collections**

Number: 001/1241

Program Mission: Provide and manage information and reference services for a culturally diverse community, in person, by phone and electronically. Select circulating and reference materials in a variety of formats to provide a balanced collection that reflects diverse viewpoints; provide access to all materials without restriction.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 579,897	\$ 601,341	\$ 594,011	\$ (7,330)
Benefits	219,832	255,992	266,861	10,869
Other Operating Expenditures	456,447	247,765	551,600	303,835
Interfund Services	28,480	14,363	20,343	5,980
Total Expenditures	<u>\$ 1,284,655</u>	<u>\$ 1,119,461</u>	<u>\$ 1,432,815</u>	<u>\$ 313,354</u>

Full Time Positions	5.50	5.50	5.50	-
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Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of reference and reader's advisory questions answered annually	112,348		75,000	80,000
2. Number of programs offered to adults	233		90	100
3. Total attendance at programs offered to adults	7,418		4,000	4,000

Division: Adult Services**Program: Periodicals**

Number: 001/1243

Program Mission: Provide access to the periodicals collection by arranging, retrieving, shelving, and maintaining the Library's periodicals so that Library patrons may use these resources as easily as possible.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 111,582	\$ 109,824	\$ 109,540	\$ (284)
Benefits	41,275	43,581	45,349	1,768
Other Operating Expenditures	47,199	34,793	34,793	-
Interfund Services	6,376	2,276	3,262	986
Total Expenditures	<u>\$ 206,432</u>	<u>\$ 190,474</u>	<u>\$ 192,944</u>	<u>\$ 2,470</u>

Full Time Positions	1.00	1.00	1.00	-
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Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of periodicals checked in and processed monthly	751		2,000	2,000
2. Number of requests for Service resolved by Periodicals staff monthly	845		1,400	1,400

Division: Adult Services**Program: Local History**

Number: 001/1244

Program Mission: Collect, preserve, organize, and provide access to Santa Clara City historical materials for the purpose of providing the community with local history research opportunities and fostering civic pride by sharing the City's colorful heritage.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 146,721	\$ 109,556	\$ 95,855	\$ (13,701)
Benefits	45,733	51,973	49,294	(2,679)
Other Operating Expenditures	2,784	4,965	4,165	(800)
Interfund Services	6,426	2,912	4,185	1,273
Total Expenditures	\$ 201,664	\$ 169,406	\$ 153,499	\$ (15,907)
Full Time Positions	1.00	1.00	1.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of programs presented/sponsored annually	33		20	20
2. Number of displays developed annually	7		5	5
3. Research inquiries answered annually	3,496		3,000	3,000

Division: Adult Services**Program: Circulation**

Number: 001/1245

Program Mission: Provide and manage procedures for the circulation of Library materials with an emphasis on customer-centered services, including circulation of materials, reserves, patron registration, shelf maintenance, and collection of fines and fees. Provide and manage general patron advisory, referral, and assistance services.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,083,150	\$ 1,160,663	\$ 1,109,602	\$ (51,061)
Benefits	336,992	414,613	396,635	(17,978)
Other Operating Expenditures	23,948	33,500	34,500	1,000
Interfund Services	47,995	20,350	29,363	9,013
Total Expenditures	\$ 1,492,085	\$ 1,629,126	\$ 1,570,100	\$ (59,026)
Full Time Positions	10.25	10.25	9.25	(1.00)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of items circulated annually	2,311,103		2,400,000	2,400,000
2. Number of patrons registered annually	12,874		14,000	14,000

Department: Library

Division: Collection Services

Major Programs	2013-14 Actual	2014-15 Adopted	2015-16 Budget	Budget Change
Technical Services	\$ 515,343	\$ 590,982	\$ 595,454	\$ 4,472
Collection Management	15,732	213,550	115,763	(97,787)
Total Expenditures	<u>\$ 531,075</u>	<u>\$ 804,532</u>	<u>\$ 711,217</u>	<u>\$ (93,315)</u>
Full Time Positions	7.00	7.00	5.00	(2.00)
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Select, acquire, process, and organize a balanced collection of materials which reflect diverse points of view in a variety of formats, ensuring access without restriction; expand access to materials through resource sharing; promote use of collections via displays, programs, and the Library website; monitor timely expenditure of the Library materials budget.

Division Highlights

- Implement cost-savings benefits by purchasing pre-processed Library materials (DVD's purchased, cataloged and processed).
- Continue to expand the e-book collection.
- Explore ways to facilitate the ordering process for grant materials.

Division: Collection Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Technical Services				
Library Program Coordinator-Cataloging	1.00	1.00	1.00	-
Librarian I/II	0.50	0.50	0.50	-
Library Assistant I/II	1.50	1.50	1.00	(0.50)
Library Material Mender/Processor	1.00	1.00	1.00	-
Subtotal	4.00	4.00	3.50	(0.50)
Collection Management				
Assistant City Librarian	0.50	0.50	0.50	-
Library Division Manager - Collection Svcs	1.00	1.00	1.00	-
Senior Library Assistant	1.00	1.00	-	(1.00)
Library Assistant I/II	0.50	0.50	-	(0.50)
Subtotal	3.00	3.00	1.50	(1.50)
Total Division Positions	7.00	7.00	5.00	(2.00)

Division: Collection Services**Program: Technical Services**

Number:001/1251

Program Mission: Manage the acquisition, cataloging, processing and repair of all types of library materials and the organization of these materials into collections for the use of library customers.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 280,938	\$ 361,933	\$ 359,247	\$ (2,686)
Benefits	125,755	144,531	148,397	3,866
Other Operating Expenditures	91,335	76,800	77,000	200
Interfund Services	17,315	7,718	10,810	3,092
Total Expenditures	\$ 515,343	\$ 590,982	\$ 595,454	\$ 4,472
Full Time Positions	4.00	4.00	3.50	(0.50)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of items added to the collection each month.	7,815 *		2,500	2,500

* 2013-14 actual number increased due to opening of Northside Branch Library.

Division: Collection Services**Program: Collection Management**

Number: 001/1254

Formally Program 1242 in Adult Services Division

Program Mission: Provide balanced collections reflecting diverse points of view in a variety of formats, ensuring access without restriction due to age, gender, culture, educational background, religion, or physical ability; monitor timely expenditure of the Library materials budget over the course of the fiscal year.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,476	\$ 140,183	\$ 75,471	\$ (64,712)
Benefits	6,371	70,897	36,254	(34,643)
Other Operating Expenditures	2,450	200	-	(200)
Interfund Services	5,435	2,270	4,038	1,768
Total Expenditures	\$ 15,732	\$ 213,550	\$ 115,763	\$ (97,787)
Full Time Positions	3.00	3.00	1.50	(1.50)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Books held per capita	2.98		3.00	3.00
2. Total items per capita	3.39		3.40	3.40
3. Library materials expenditures per capita	\$ 4.15		\$ 3.80	\$ 3.80

Department: Library

Division: Support Services

Major Programs	2013-14 Actual	2014-15 Adopted	2015-16 Budget	Budget Change
Facilities	\$ 760,562	\$ 736,034	\$ 826,090	\$ 90,056
Technology	473,670	514,543	519,412	4,869
Total Expenditures	<u>\$ 1,234,232</u>	<u>1,250,577</u>	<u>\$ 1,345,502</u>	<u>\$ 94,925</u>
Full Time Positions	3.00	3.00	3.00	-
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Manage Library facilities which are safe, accessible, and functional for all Library visitors; manage operations and systems which support Library services; provide access to Library collections, electronic resources, and information sources beyond the Library by utilizing current technology for the benefit of the community and the delivery of customer-centered services.

Division Highlights

- Implement Square register to accept credit card payments at the front desk.
- Setup Central Technologic system to page staff when jams occur off hours.
- Setup all workstation, printers, laptop and printer and the new Northside Library branch.
- Setup Welcome email for new patrons who just signed up for a Library card.
- Setup patron registration to allow patrons to only opt out of enotify boosting the Library enotify subscribers.
- Setup fitbits and bikelocks to be able to be checked out.
- Setup the Northside staff ipads to assist patrons looking for items.
- Upgrade Audio Visual equipment in both Central Library program rooms.
- Assist in the implantation of popular Library databases of Zinio, Freegal and Indieflix
- Implement Dust free server boxes for Library Technologic systems to protect them from outages.

Division: Support Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Facilities				
Library Division Manager - Support Svcs	1.00	1.00	1.00	-
Subtotal	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>-</u>
Technology				
Library Program Coordinator-Technology	1.00	1.00	1.00	-
Library Technology Assistant	1.00	1.00	1.00	-
Subtotal	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>
Total Division Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>-</u>

Division: Support Services**Program: Facilities**

Number: 001/1271

Program Mission: Manage Library facilities which are safe, accessible, and functional for all Library visitors, and provide for modifications and improvements which are responsive to the service needs of Library customers.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 127,491	\$ 130,419	\$ 152,571	\$ 22,152
Benefits	56,804	59,732	66,753	7,021
Other Operating Expenditures	569,001	542,768	602,297	59,529
Interfund Services	7,265	3,115	4,469	1,354
Total Expenditures	<u>\$ 760,562</u>	<u>\$ 736,034</u>	<u>\$ 826,090</u>	<u>\$ 90,056</u>
Full Time Positions	1.00	1.00	1.00	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of safety inspections made annually	12		12	12
2. Percent of facility issues resolved within 48 hours of report	99%		99%	99%

Division: Support Services**Program: Technology**

Number: 001/1272

Program Mission: Plan for, establish, and manage the Library's electronic utilities, systems, and services, including upgrades, improvements, and innovations.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 223,737	\$ 246,555	\$ 245,386	\$ (1,169)
Benefits	89,457	94,243	98,056	3,813
Other Operating Expenditures	148,675	168,695	168,695	-
Interfund Services	11,801	5,050	7,275	2,225
Total Expenditures	<u>473,670</u>	<u>\$ 514,543</u>	<u>\$ 519,412</u>	<u>\$ 4,869</u>
Full Time Positions	2.00	2.00	2.00	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of problem reports responded to within 24 hours of receipt	100%	100%	100%	100%
2. Number of tickets/requests for services resolved by Technology Staff	2,370		1,000	1,000
3. Number of tickets/request for services resolved by Technology Aides	18,622		12,000	12,000
4. Number of Library public computer users	126,597		108,000	108,000
5. Number of Public laptop users	145,966		70,000	70,000



City of Santa Clara

The Center of What's Possible

Planning and Inspection

Planning
Building Inspection



Planning and Inspection Department

Department Summary	2013-14* Actuals	2014-15* Adopted	2015-16 Budget
Planning	\$ 2,199,603	\$ 2,769,658	\$ 2,453,325
Building Inspection	4,169,716	4,327,775	5,248,986
Total Department Expenditures	\$ 6,369,319	\$ 7,097,433	\$ 7,702,311
Total Full Time Positions	34.00	38.00	42.00
Total Department Revenue	\$ 9,208,665	\$ 7,727,000	\$ 9,168,000

Department Mission

Plan for and review the development and maintenance of the privately owned, physical environment of the City.

Department Overview

The Department's primary purpose is to ensure that the construction and use of private property conforms to the standards of the City and State. The Department acts as an advisor to the City's decision-makers in this area and carries out the policies of the City Council. Santa Clara's policies and standards are contained in the General Plan, Zoning Ordinance and California Building Code. Plans for new structures are reviewed and inspections of construction are made to verify the safety and basic quality of work.

Enhancement of the development permit process continues as a primary objective of the Department with a focus on making the permitting system accessible on the Internet and more useful to all City departments dealing with infrastructure and development.

The Department will continue to provide responsive customer service within a challenging financial environment. The Department is anticipating an increase in planning and permitting activity as the economy continues to grow.

* Figures represent the move of the Housing and Community Services Division from the Planning and Inspection Department to the City Manager's Office in 2015-16. Fiscal Year 2013-14 and 2014-15 figures have been restated in this document.

Planning and Inspection Department (continued)

Resource Level Changes

The Department added a Senior Plans Examiner, a Plans Examiner and a Senior Inspector position to enhance response and efficiency in plan check and inspection services. In addition, a new Staff Analyst position was added to assist with data collection and analysis. The majority of the funding for these positions will be from the Building Inspection Reserve and revenues. These additions to resource staffing levels were offset by the transfer of six positions from the Housing and Community Development Division to the City Manager's Office.

Divisions and Programs

Planning

- ◆ Current Planning
- ◆ Advanced Planning
- ◆ Planning Services
- ◆ Enforcement Services

Building Inspection

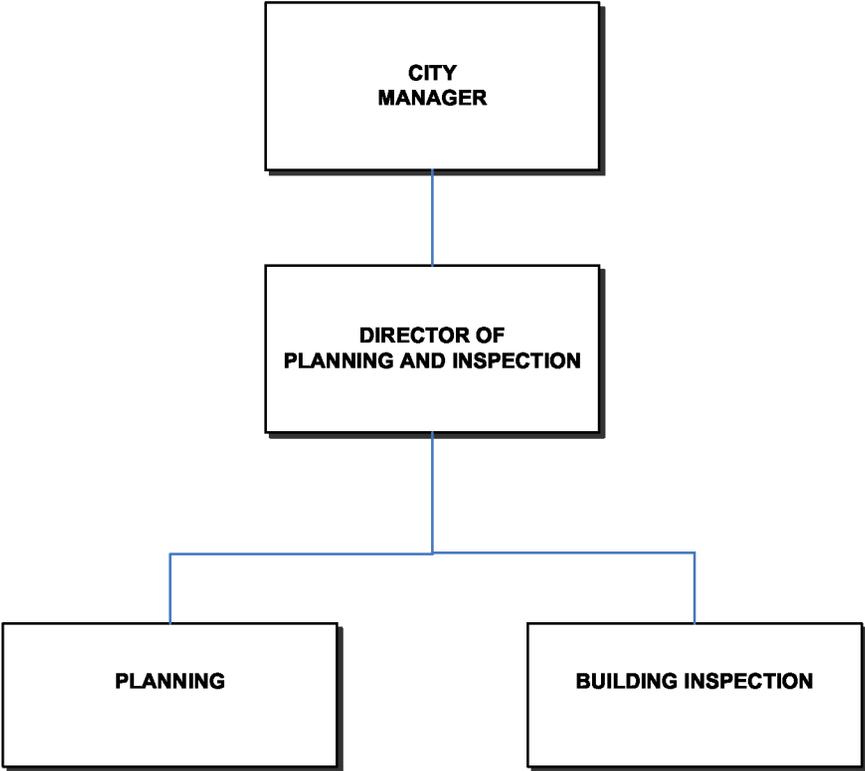
- ◆ Permit Services
- ◆ Field Inspection
- ◆ Housing Inspection

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

* Reflects the move of the Housing and Community Services Division from the Planning and Inspection Department to the City Manager's Office in 2015-16.

CITY OF SANTA CLARA
PLANNING AND INSPECTION DEPARTMENT



Planning and Inspection Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15* Adopted	2015-16 Budget	2014-15* Adopted	2015-16 Budget
General (001) Fund					
Uncl	Director of Planning and Inspection	1.00	1.00	\$ 196,091	\$ 199,692
Uncl	Building Official	1.00	1.00	168,204	177,660
Uncl	City Planner	1.00	1.00	136,631	139,140
Uncl	Permit Center Manager	1.00	1.00	147,552	157,776
Uncl	Principal Planner	1.00	1.00	116,160	118,284
Uncl	Inspection Manager	1.00	1.00	129,623	132,000
Uncl	Development Review Officer	1.00	1.00	129,265	131,640
A41	Senior Plans Examiner	1.00	2.00	114,516	219,180
A39	Senior Inspector - Electrical	1.00	1.00	114,516	114,828
A39	Senior Inspector - Building	1.00	1.00	114,516	114,828
A39	Senior Inspector	-	1.00	-	99,228
A39	Plans Examiner	3.00	4.00	331,848	434,382
A37	Combination Inspector	8.00	8.00	818,544	817,412
A36	Associate Planner	4.00	5.00	426,742	529,944
A32	Code Enforcement Officer	-	1.00	-	79,560
A32	Staff Analyst	-	1.00	-	79,560
A31	Assistant Planner II	1.00	-	94,200	-
A27	Senior Permit Technician	1.00	1.00	76,754	80,640
A24	Office Specialist IV	1.00	1.00	79,345	79,560
A23	Permit Technician	2.00	2.00	172,979	144,726
A23	Code Enforcement Technician	2.00	1.00	141,456	64,020
A22	Office Specialist III	1.00	1.00	71,936	75,744
A19	Customer Service Representative-Permit Center	1.00	1.00	59,478	62,710
A18	Office Specialist II **	4.00	4.00	207,984	257,279
	Premium			9,860	59,549
	Stipend			96,207	53,872
	Salary & Wages-Regular	38.00	42.00	3,954,407	4,423,214
	Salary & Wages-As Needed			311,522	411,522
	DEPARTMENT TOTAL	38.00	42.00	\$ 4,265,929	\$ 4,834,736

* Figures represent the move of the Housing and Community Services Division from the Planning and Inspection Department to the City Manager's Office in 2015-16. Fiscal Year 2014-15 figures have been restated in this document.

** The Department has (1) position in Frozen/Unfunded status which lowers actual available staffing.

Department: Planning & Inspection

Division: Planning

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Current Planning	\$ 907,312	\$ 1,091,384	\$ 963,962	\$ (127,422)
Advanced Planning	481,577	423,805	601,621	177,816
Planning Services	454,753	467,722	500,712	32,990
Enforcement Services	355,961	786,747	387,030	(399,717)
Total Expenditures	<u>\$ 2,199,603</u>	<u>\$ 2,769,658</u>	<u>\$ 2,453,325</u>	<u>\$ (316,333)</u>
Full Time Positions	13.00	14.00	13.50	(0.50)
Total Direct Revenue	\$ 653,356	\$ 400,000	\$ 550,000	\$ 150,000

Division Mission

Plan for and review the development and maintenance of the privately and publically owned, physical environment of the City.

Division Highlights

- Review the ongoing construction and completion of approved development projects.
- Continue streamlining the development permit process through new technologies (new permit system, GIS, SharePoint) and the Internet.
- Continue implementation of the City's affordable housing projects.
- Support planning and implementation for revitalization of the City's economic development efforts.
- Update the City's Zoning Code.
- Continue work with VTA on planning for transit services.
- Provide support for CEQA/NEPA review of City and Redevelopment Agency Capital projects, affordable housing and other public projects.
- Support the City's historic preservation efforts.
- Provide code enforcement that responds to community concerns and supports zoning code regulations.
- Completion of annual update to the City's Climate Action Plan.
- Work with consultants to prepare area plans for Lawrence Station Area, Tasman East Area, Downtown and the El Camino Real Precise Plan.
- Review Proposals and plans for Superbowl 50 facilities.

Division: Planning**Summary of Regular Positions by Program**

	2013-14 Budget	2014-15 Budget	2015-16 Budget	Budget Change
Current Planning				
Director of Planning and Inspection	0.40	0.40	0.35	(0.05)
City Planner	0.40	0.40	0.40	-
Development Review Officer	0.20	0.20	0.30	0.10
Principal Planner	1.00	1.00	0.10	(0.90)
Associate Planner	1.20	1.60	2.00	0.40
Staff Analyst	-	-	0.20	0.20
Assistant Planner II	1.00	0.50	-	(0.50)
Office Specialist IV	0.40	0.40	0.40	-
Office Specialist II	1.00	1.00	1.00	-
Subtotal	5.60	5.50	4.75	(0.75)
Advanced Planning				
Director of Planning and Inspection	0.20	0.20	0.15	(0.05)
City Planner	0.20	0.20	0.20	-
Development Review Officer	0.20	0.20	0.10	(0.10)
Principal Planner	-	-	0.90	0.90
Staff Analyst	-	-	0.20	0.20
Associate Planner	0.60	1.00	1.25	0.25
Assistant Planner II	0.40	0.20	-	(0.20)
Office Specialist IV	0.20	0.20	0.20	-
Office Specialist II	0.40	0.40	0.40	-
Subtotal	2.20	2.40	3.40	1.00
Planning Services				
Director of Planning and Inspection	0.20	0.20	0.15	(0.05)
City Planner	0.20	0.20	0.20	-
Development Review Officer	0.40	0.40	0.40	-
Associate Planner	0.90	1.20	1.50	0.30
Staff Analyst	-	-	0.20	0.20
Assistant Planner II	0.40	0.20	-	(0.20)
Office Specialist IV	0.20	0.20	0.20	-
Office Specialist II	0.40	0.40	0.40	-
Subtotal	2.70	2.80	3.05	0.25
Enforcement Services				
Director of Planning and Inspection	0.20	0.20	0.15	(0.05)
City Planner	0.20	0.20	0.20	-
Development Review Officer	0.20	0.20	0.20	-
Associate Planner	0.30	0.20	0.25	0.05
Code Enforcement Officer	-	-	1.00	1.00
Associate Planner	1.00	2.00	-	(2.00)
Assistant Planner II	-	-	0.10	0.10
Code Enforcement Technician	0.20	0.10	-	(0.10)
Staff Analyst	0.20	0.20	0.20	-
Assistant Planner II	0.20	0.20	0.20	-
Subtotal	2.50	3.30	2.30	(1.00)
Total Division Positions	13.00	14.00	13.50	(0.50)

Division: Planning**Program: Current Planning**

Number: 001/5522

Program Mission: Maintain and improve the development review process in cooperation with customers, other City departments and outside agencies, conduct environmental and land use review and support the activities of the Planning Commission and the City Council.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 513,714	\$ 724,768	\$ 633,340	\$ (91,428)
Benefits	224,844	294,779	259,174	(35,605)
Other Operating Expenditures	135,448	50,157	44,691	(5,466)
Interfund Services	33,307	21,680	26,757	5,077
Total Expenditures	<u>\$ 907,312</u>	<u>\$ 1,091,384</u>	<u>\$ 963,962</u>	<u>\$ (127,422)</u>
Full Time Positions	5.60	5.50	4.75	(0.75)
Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of items forwarded to the Planning Commission.	55		85	85
2. Process applications to the Planning Commission within an average of 6 weeks of application deemed complete and environmental review	95%		90%	90%

Division: Planning**Program: Advanced Planning**

Number: 001/5523

Program Mission: Maintain and update the General Plan, monitor its implementation, prepare related policy plans and respond to mandated State and Federal legislation.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 267,228	\$ 270,658	\$ 383,985	\$ 113,327
Benefits	121,982	128,382	191,704	63,322
Other Operating Expenditures	81,106	14,646	14,646	-
Interfund Services	11,260	10,119	11,286	1,167
Total Expenditures	<u>\$ 481,577</u>	<u>\$ 423,805</u>	<u>\$ 601,621</u>	<u>\$ 177,816</u>
Interfund Services				
Full Time Positions	2.20	2.40	3.40	1.00
Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Provide an annual report to the Planning Commission and City Council on the	1		1	1
2. Number of planning related Agenda Reports sent to City Council	N/A		N/A	20

Division: Planning**Program: Planning Services****Number: 001/5524**

Program Mission: Provide public information, support architectural review and building permit activities, and advise the Historical and Landmark Commission, the Planning Commission and the City Council on historic preservation and CEQA matters.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 302,589	\$ 308,024	\$ 323,983	\$ 15,959
Benefits	138,905	147,526	162,507	14,981
Other Operating Expenditures	-	1,123	1,723	600
Interfund Services	13,260	11,049	12,499	1,450
Total Expenditures	\$ 454,753	\$ 467,722	\$ 500,712	\$ 32,990
Full Time Positions	2.70	2.80	3.05	0.25

Performance Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of items forwarded to the Historical and Landmarks Commission	N/A		N/A	60
2. Process applications to the Historical and Landmarks Commission within 8 weeks of application deemed complete and environmental review.	90%		90%	90%
3. Number of Planning Permit inquires.	9,500		9,100	10,000

Division: Planning**Program: Enforcement Services****Number: 001/5525**

Program Mission: Provide land use tracting, reporting and regulatory enforcement to ensure that residential, commercial, and industrial properties are maintained in accordance with the applicable regulations of the Zoning Ordinance and the Municipal Code for land use and acceptable property standards.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 235,742	\$ 302,096	\$ 234,720	\$ (67,376)
Benefits	110,688	153,491	118,854	(34,638)
Other Operating Expenditures	-	302,100	2,100	(300,000)
Interfund Services	9,530	9,060	11,357	2,297
Capital Outlay	-	20,000	20,000	-
Total Expenditures	\$ 355,961	\$ 786,747	\$ 387,030	\$ (399,717)
Full Time Positions	2.50	3.30	2.30	(1.00)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of complaints.	450		575	700
2. Percent of complaints responded to within 5 business days.	90%		90%	95%
3. Percent of complaints resolved within 30 business days.	90%		80%	90%

Department: Planning & Inspection

Division: Building Inspection

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Permit Services	\$ 2,372,299	\$ 2,159,182	\$ 2,642,117	\$ 482,935
Field Inspection	1,644,567	1,992,325	2,493,254	500,929
Housing Inspection	152,851	176,268	113,615	(62,653)
Total Expenditures	<u>\$ 4,169,716</u>	<u>\$ 4,327,775</u>	<u>\$ 5,248,986</u>	<u>\$ 921,211</u>
Full Time Positions	21.00	24.00	28.50	4.50
Total Direct Revenue	\$ 8,555,309	\$ 7,327,000	\$ 8,618,000	\$ 1,291,000

Division Mission

Regulate and control the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures in order to safeguard life, health, property and public welfare.

Division Highlights

- Provide efficient and customer-friendly services at the Permit Center and inspection services (next business day inspection service).
- Implement a City-wide basemap with up-to-date parcel, zoning, and address information shared by other departments.
- Continue to use document imaging to include all historical addresses assigned to utilities and document to the permit tracking system to enhance our service.
- Streamline permit services by providing on-line inspection request, on-line permit applications, and on-line plan check.
- Complete research and begin implementation of replacement of existing permit tracking system with a more flexible, user-friendly system that has the capability to include all current functions and real-time inspections.
- Enforce the New California Building Code.

Division: Building Inspection

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Permit Services				
Director of Planning and Inspection	-	-	0.10	0.10
Building Official	0.50	0.50	0.50	-
Permit Center Manager	0.95	0.95	0.90	(0.05)
Inspection Manager	0.30	0.30	0.10	(0.20)
Senior Plans Examiner	0.95	0.95	2.00	1.05
Senior Inspector (Mech/Plumbing)	0.05	0.05	0.10	0.05
Senior Inspector (Electrical)	0.30	0.30	0.10	(0.20)
Plans Examiner	1.95	2.95	4.00	1.05
Combination Inspector	0.45	0.45	-	(0.45)
Staff Analyst	-	-	0.15	0.15
Senior Permit Technician	1.00	1.00	1.00	-
Permit Technician	2.00	2.00	2.00	-
Office Specialist III	0.40	0.40	0.50	0.10
Customer Service Representative-Permit Center	1.00	1.00	1.00	-
Office Specialist II	1.30	1.30	1.20	(0.10)
Subtotal	11.15	12.15	13.65	1.50
Field Inspection				
Director of Planning and Inspection	-	-	0.10	0.10
Building Official	0.45	0.45	0.45	-
Permit Center Manager	0.05	0.05	0.10	0.05
Inspection Manager	0.60	0.60	0.80	0.20
Senior Plans Examiner	0.05	0.05	-	(0.05)
Senior Inspector (Mech/Plumbing)	0.90	0.90	0.90	-
Senior Inspector (Electrical)	0.70	0.70	0.90	0.20
Senior Inspector	-	-	1.00	1.00
Plans Examiner	0.05	0.05	-	(0.05)
Combination Inspector	5.00	7.00	8.00	1.00
Staff Analyst	-	-	0.15	0.15
Office Specialist III	0.50	0.50	0.50	-
Office Specialist II	0.50	0.50	0.80	0.30
Code Enforcement Technician	-	-	0.50	0.50
Subtotal	8.80	10.80	14.20	3.40
Housing Inspection				
Building Official	0.05	0.05	0.05	-
Inspection Manager	0.10	0.10	0.10	-
Senior Inspector	0.05	0.05	-	(0.05)
Combination Inspector	0.55	0.55	-	(0.55)
Office Specialist III	0.10	0.10	-	(0.10)
Code Enforcement Technician	0.20	0.20	-	(0.20)
Subtotal	1.05	1.05	0.65	(0.40)
Total Division Positions	21.00	24.00	28.50	4.50

Division: Building Inspection**Program: Permit Services****Number: 001/5532**

Program Mission: Ensure compliance with minimum code standards to safeguard life, health, property and public welfare, by regulating and controlling the design and construction of all buildings and structures.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,199,679	\$ 1,420,527	\$ 1,728,513	\$ 307,986
Benefits	514,217	581,155	702,553	121,398
Other Operating Expenditures	613,522	115,965	130,481	14,516
Interfund Services	44,880	41,535	50,570	9,035
Capital Outlay	-	-	30,000	30,000
Total Expenditures	\$ 2,372,299	\$ 2,159,182	\$ 2,642,117	\$ 482,935
Full Time Positions	11.15	12.15	13.65	1.50
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of express plan checks performed within 2 working days.	100%		95%	95%
2. Percent of short cycle plan checks performed within ten business days.	81.1%		90%	85%
3. Percent of regular cycle plan checks performed within 30 calendar days.	86.3%		85%	85%
4. Percent of service provided to all Permit Center customers within 20 minutes of their arrival.	74.1%		90%	80%

Division: Building Inspection**Program: Field Inspection****Number: 001/5533**

Program Mission: Through inspection, ensure compliance with minimum code standards for construction, occupancy and maintenance of all buildings and structures.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,085,987	\$ 1,158,288	\$ 1,510,323	\$ 352,035
Benefits	428,901	552,345	755,136	202,791
Other Operating Expenditures	48,772	118,240	67,291	(50,949)
Interfund Services	80,907	103,452	100,504	(2,948)
Capital Outlay	-	60,000	60,000	-
Total Expenditures	\$ 1,644,567	\$ 1,992,325	\$ 2,493,254	\$ 503,877
Full Time Positions	8.80	10.80	14.20	3.40
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of code complaints responded to within 2 working days.	76.3%		90%	80%
2. Percent of inspections performed the next working day.	91.4%		90%	90%

Division: Building Inspection**Program: Housing Inspection****Number: 001/5534**

Program Mission: Promote environmentally sound rental housing by administering and enforcing compliance with Municipal and State codes pertaining to housing, health and safety.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 99,176	\$ 101,568	\$ 55,873	\$ (45,695)
Benefits	45,956	48,934	29,729	(19,205)
Other Operating Expenditures	-	21,938	23,000	1,062
Interfund Services	7,719	3,828	5,013	1,185
Total Expenditures	152,851	\$ 176,268	\$ 113,615	\$ (62,653)
Full Time Positions	1.05	1.05	0.65	(0.40)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of multi-family rental housing complexes inspected per month.	0.00%		1%	1%
2. Percent of housing code complaints responded to within two business days.	NA		90%	90%

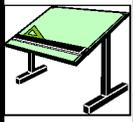


City of Santa Clara

The Center of What's Possible

Public Works

Engineering
Maintenance



Public Works Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Engineering	\$ 5,479,865	\$ 6,387,625	\$ 7,068,277
Building Maintenance	1,730,000	1,954,643	1,923,582
Streets	28,363,946	30,109,499	32,185,127
Automotive Services	6,624,441	7,665,110	9,494,178
Total Department Expenditures	<u>\$ 42,198,252</u>	<u>\$ 46,116,877</u>	<u>\$ 50,671,165</u>
Total Full Time Positions	126.50	127.50	129.50
Total Department Revenue	\$ 31,910,538	\$ 30,279,656	\$ 35,639,528

Department Mission

The Public Works Department is dedicated to provide the highest quality public works services to the residents of Santa Clara, the development community, and our customers in a responsible and efficient manner.

Department Overview

The Public Works Department is made up of two groups: Engineering and Maintenance. The Engineering group has four Divisions: Land and Property Development, Design, Field Services, and Traffic. The Maintenance group has two Divisions: Building Maintenance and Street and Automotive Services. Street and Automotive Services consists of Street and Traffic, Parkways and Boulevards, Solid Waste and Storm Drain and Automotive Services. The Department is responsible for designing and maintaining Citywide public infrastructures, buildings and facilities, and landscaping; maintaining the City fleet; and providing/managing various City programs/services such as solid waste/recycling/hazardous materials collection, street sweeping, annual clean-up campaign, illegal dumping/signs and graffiti removal, citywide beautification, etc. The Department is also responsible for coordinating and providing managing support to Hyatt Regency, Techmart, Convention Center Complex Maintenance District, and Franklin Square Complex.

Public Works (continued)

Resource Level Changes

The Department added two new Grounds Maintenance Worker I positions to keep pace with the maintenance of streets and curbs and one Staff Aide position was transferred from the Solid Waste Enterprise Fund in order to consolidate the Urban Runoff Pollution Prevention program in the General Fund. In addition, one Principal and one Senior Engineer position was unfrozen in order to meet the growing level of development activity. These position will be funded by fees collected in the Encroachment Permits processing.

Groups, Divisions and Programs

Engineering

Support Services

- ◆ Division Administration
- ◆ Development Support
- ◆ Capital Improvement Projects

Land and Property Development

- ◆ Division Administration
- ◆ Development Support & Review

Design

- ◆ Division Administration
- ◆ Development Support
- ◆ Capital Improvement Projects

Field Services

- ◆ Division Administration
- ◆ Development Support
- ◆ Capital Improvement Projects Inspection

Traffic Engineering

- ◆ Division Administration
- ◆ Development Support
- ◆ Capital Improvement Projects
- ◆ Traffic Signal Management
- ◆ Traffic Striping & Signing

Maintenance

Building Maintenance

- ◆ Maintenance/Repair
- ◆ Janitorial
- ◆ Convention Center Maintenance District

Maintenance (continued)

Street & Traffic Maintenance

- ◆ Street Maintenance
- ◆ Curb, Gutter & Sidewalk Maintenance
- ◆ Clean-Up Campaign
- ◆ Utility Trenching Pavement Restoration
- ◆ Leaf Vacuuming
- ◆ Striping and Signing
- ◆ Downtown Parking District

Parkways & Boulevards

- ◆ Landscape Maintenance
- ◆ Street Tree Program
- ◆ Clean-Up Campaign

Solid Waste

- ◆ Garbage Collection & Disposal
- ◆ Clean Green
- ◆ Clean-Up Campaign
- ◆ Residential Recycling
- ◆ Street Sweeping
- ◆ Household Hazardous Waste
- ◆ Nuisance Abatement
- ◆ Urban Run-off Pollution Prevention

Storm Drain

- ◆ Storm Maintenance
- ◆ Pump Station Maintenance
- ◆ Clean-Up Campaign
- ◆ Urban Runoff Pollution Prevention Program

Automotive Services

- ◆ Automotive Maintenance/Repair/Fuel/Parts
- ◆ Equipment Replacement/Disposal

Public Works (continued)

2014-15 Department Accomplishments

Engineering

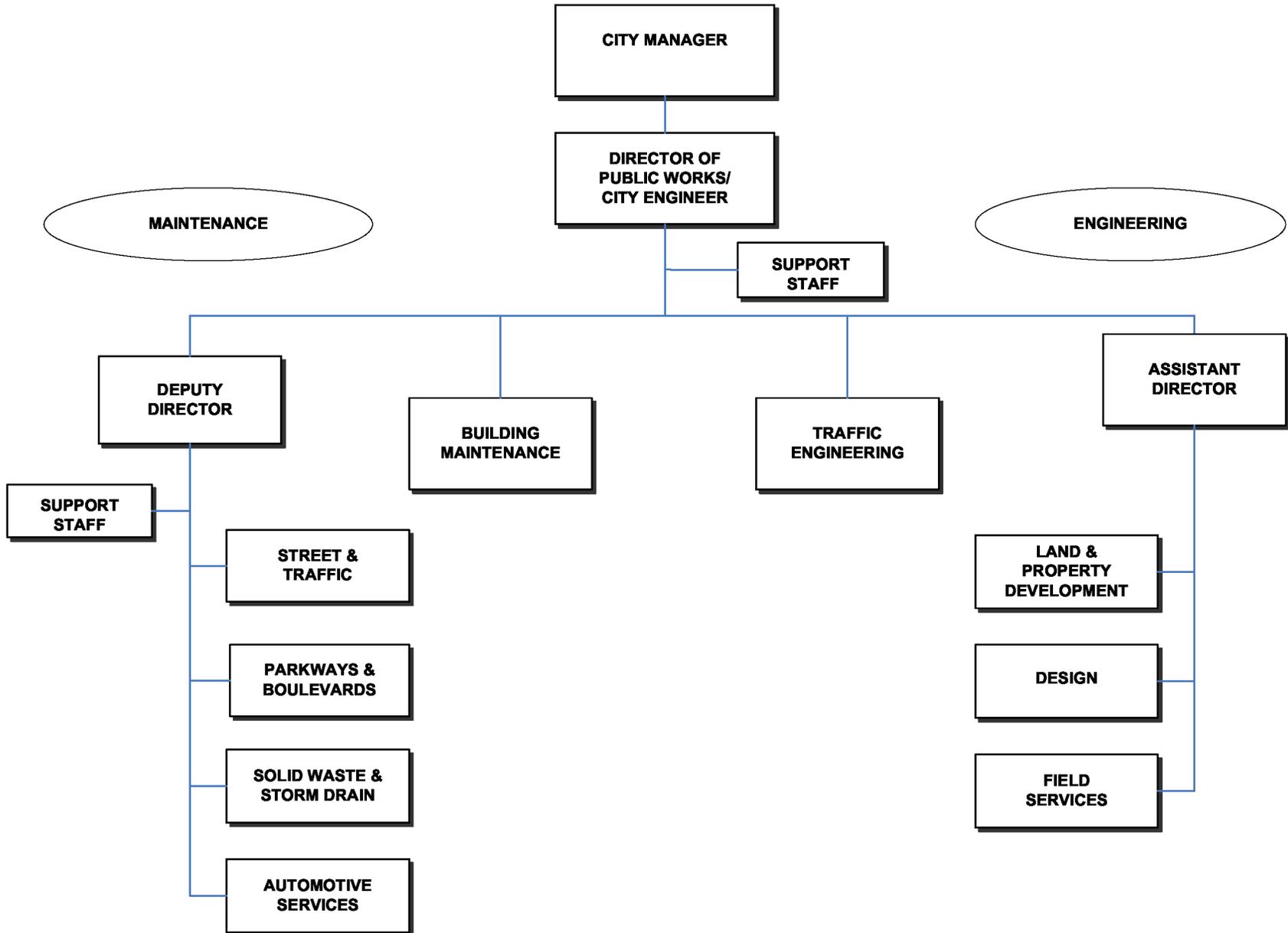
- To be updated with publication of the Adopted Budget.

Maintenance

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

PUBLIC WORKS DEPARTMENT



Public Works (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Engineering, General - Fund 001					
Uncl	Director of Public Works	1.00	0.75	\$ 231,803	\$ 177,039
Uncl	Asst Dir of Public Works/City Engineer	1.00	1.00	165,648	168,684
Uncl	Traffic Engineer	1.00	1.00	158,963	161,880
Uncl	Principal Engineer	3.00	3.00	334,679	487,500
E41	Senior Engineer (Civil)	8.00	8.00	826,192	970,121
E38	Traffic Operations Engineer	1.00	1.00	119,963	124,008
E34	Associate Engineer	8.00	8.00	819,701	849,268
A34	Chief of Party	1.00	1.00	83,340	103,920
A34	Materials Testing Technician	1.00	1.00	104,064	105,208
A33	Public Works Inspector*	4.00	4.00	281,790	291,716
A32	Principal Engineering Aide	1.00	1.00	101,484	101,760
A28	Senior Engineering Aide*	4.00	4.00	181,728	164,532
A24	Office Specialist IV	1.00	1.00	81,225	76,640
A23	Account Clerk II	1.00	1.00	77,617	77,832
A18	Office Specialist II*	2.00	2.50	70,415	105,912
Salary & Wages-Regular		38.00	38.25	3,638,612	3,966,020
Building Maintenance, General - Fund 001					
Uncl	Building Maintenance Manager	0.90	0.90	106,985	114,394
G29	Mechanical Maintenance Worker-Building	2.00	2.00	156,610	174,040
G26	Building Maintenance Worker	5.00	5.00	396,672	431,103
G19	Utility Worker	1.00	1.00	68,064	75,766
A31	Building Maintenance Foreperson	1.00	1.00	98,952	86,412
A31	Mechanical Maintenance Foreperson	1.00	1.00	80,257	93,766
A18	Office Specialist II	0.50	-	35,208	-
Salary & Wages-Regular		11.40	10.90	942,748	975,481
Street, General - Fund 001					
Uncl	Public Works Director	-	0.25	-	59,013
Uncl	Superintendent of Street and Solid Waste	1.00	1.00	137,964	121,044
Uncl	Landscape Superintendent/City Arborist	1.00	1.00	118,872	121,044
G29	Street Maintenance Worker IV*	5.00	5.00	336,082	374,114
G27	Equipment Operator	2.00	2.00	167,124	166,472
G26	Senior Tree Trimmer	2.00	2.00	161,088	179,316
G23	Street Maintenance Worker III*	15.00	15.00	823,553	914,741
G23	Grounds Maintenance Worker III	3.00	3.00	226,524	253,877
G21	Grounds Maintenance Worker II	2.50	2.50	176,312	198,450
G21	Street Maintenance Worker I/II	6.00	6.00	376,941	409,249
G19	Grounds Maintenance Worker I	8.00	10.00	509,424	690,894
E36	Construction Project Engineer*	1.00	1.00	-	-
A37	Landscape Foreman / Forewoman	2.00	2.00	224,788	229,656

Public Works (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
A35	Street Maintenance Foreperson*	1.00	1.00	-	-
A31	Traffic Foreman / Forewoman	1.00	1.00	98,952	99,228
A28	Time and Material Clerk	0.75	0.75	66,411	67,509
A26	Staff Aide II - Environmental Programs	-	1.00	-	70,922
A23	Code Enforcement Technician	2.00	2.00	141,456	141,852
A22	Office Specialist III	0.50	0.50	39,670	39,780
A18	Office Specialist II	1.00	1.00	59,220	56,556
	Salary & Wages-Regular	<u>54.75</u>	<u>58.00</u>	<u>3,664,381</u>	<u>4,193,715</u>
	Premium			57,150	124,859
	Stipend			<u>206,141</u>	<u>64,668</u>
	General Fund Salary & Wages-Regular	104.15	107.15	8,509,032	9,324,743
	Salary & Wages-Overtime/Vacation Relief			<u>124,890</u>	<u>445,312</u>
	Total	<u>104.15</u>	<u>107.15</u>	<u>8,633,922</u>	<u>9,770,055</u>

Public Works (continued)

POSITION AND SALARY DETAIL

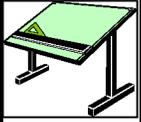
Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Street, Solid Waste - Fund 096					
Uncl	Deputy Public Works Director	1.00	1.00	147,263	149,964
Uncl	Superintendent of Street and Solid Waste	-	-	-	-
G28	Street Sweeper Operator	3.00	3.00	255,744	285,817
A35	Solid Waste Foreman/Forewoman	1.00	1.00	109,152	109,452
A28	Time & Material Clerk	0.25	0.25	22,137	22,503
A26	Staff Aide II - Environmental Programs	1.00	-	68,784	-
A26	Staff Aide II - Public Works/Recycling	1.00	1.00	81,658	83,568
A22	Office Specialist III	0.50	0.50	39,672	39,780
	Premium			4,690	13,405
	Stipend			18,108	5,066
	Salary & Wages-Regular	7.75	6.75	747,208	709,555
	Salary & Wages-Overtime/Vacation Relief			24,633	29,633
	Total	7.75	6.75	771,841	739,188
Street, Downtown Parking District - Fund 025					
G21	Grounds Maintenance Worker II	0.50	0.50	35,096	39,773
	Stipend			877	-
	Salary & Wages-Regular	0.50	0.50	35,973	39,773
	Total	0.50	0.50	35,973	39,773

Public Works (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Street, Convention Center Maintenance District - Fund 026					
Uncl	Building Maintenance Manager	0.10	0.10	11,887	12,710
Uncl	Deputy Public Works Director	-	-	-	-
	Premium			-	636
	Stipend			297	159
	Salary & Wages-Regular	0.10	0.10	12,184	13,505
	Total	0.10	0.10	12,184	13,505
Street, Automotive Services - Fund 053					
Uncl	Fleet Manager	1.00	1.00	115,296	117,408
A30	Automotive Foreman/Forewoman	2.00	2.00	192,912	193,440
G28	Automotive Technician III	7.00	7.00	598,056	666,485
A24	Auto Services Coordinator	1.00	1.00	83,340	83,568
A23	Fleet Assistant	1.00	1.00	79,840	81,576
A19	Account Clerk I*	1.00	1.00	-	-
A19	Materials Handler/Auto Parts Technician	1.00	1.00	72,108	72,312
A15	Automotive Services Utility Worker	1.00	1.00	63,840	52,512
	Premium			920	7,789
	Stipend			30,135	7,510
	Salary & Wages-Regular	15.00	15.00	1,236,447	1,282,600
	Salary & Wages-Overtime/Vacation Relief			500	500
	Total	15.00	15.00	1,236,947	1,283,101
	Department Total	127.50	129.50	\$ 10,690,867	\$ 11,845,622

* The Department has a total of (11.0) positions in Frozen/Unfunded status which lowers actual available staffing.



Engineering

Engineering Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Support Services	\$ 607,593	\$ 967,455	\$ 975,034
Design	1,179,738	1,566,841	1,607,565
Land & Property Development	1,043,776	1,002,270	1,397,140
Field Services	1,212,512	1,353,184	1,414,628
Traffic	1,436,257	1,497,875	1,673,910
Total Engineering Expenditures	\$ 5,479,875	\$ 6,387,625	\$ 7,068,277
Total Full Time Positions	38.00	38.00	38.25
Total Engineering Revenue	\$ 2,980,757	\$ 1,770,550	\$ 2,968,726

Engineering Mission

To serve our customers and the community through efficient delivery of projects and services.

Engineering Overview

Engineering, managed through four Divisions, plans, designs and provides construction management for public infrastructure projects such as storm drains, sanitary sewers, roads, traffic signals, bicycle and pedestrian facilities, and public buildings. It facilitates private residential, commercial, and industrial developments by providing plan review functions, processing of easements and encroachment permits for work in the public rights-of-way. It also coordinates projects and programs with local, state, and federal agencies. All of the above work is supported by surveying and materials testing functions, signage and pavement striping and markings in the public right-of-way for the safe flow of vehicular and pedestrian traffic, and cleanup of contaminated soils and groundwater for City projects and programs.

Department: Public Works-Engineering

Division: Engineering - Support Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Division Administration	\$ 370,663	\$ 322,434	\$ 326,432	\$ 3,998
Development Support	105,427	291,199	290,596	(603)
Capital Improvement Projects	131,503	353,822	358,005	4,183
Total Expenditures	<u>\$ 607,593</u>	<u>\$ 967,455</u>	<u>\$ 975,033</u>	<u>\$ 7,578</u>
Full Time Positions	6.00	6.00	6.25	0.25
Total Direct Revenue	\$ 1,762	\$ -	\$ 1,000,000	\$ 1,000,000

Division Mission

Provide Administrative Support Services which meet the needs of the division, departments, and community.

Division Highlights

- Provide management oversight of all Department activities, represent the department at the City Council meetings, and represent the City at various agency meetings.
- Provide an efficient and cost effective Department operating budget and public works capital improvement budget.
- Provide management and assistance in the development and delivery of various Capital Improvement Projects.

Division: Engineering - Support Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Division Administration				
Director of Public Works	0.33	0.33	0.25	(0.08)
Director of Public Works/City Engineer	-	-	-	-
City Engineer	0.33	0.33	0.33	-
Office Specialist IV	0.33	0.33	0.33	-
Account Clerk II	0.30	0.30	0.30	-
Office Specialist II	0.66	0.66	0.83	0.17
Subtotal	<u>1.95</u>	<u>1.95</u>	<u>2.04</u>	<u>0.09</u>
Development Support				
Director of Public Works	0.34	0.34	0.25	(0.09)
Director of Public Works/City Engineer	-	-	-	-
City Engineer	0.33	0.33	0.33	-
Office Specialist IV	0.33	0.33	0.33	-
Account Clerk II	0.10	0.10	0.10	-
Office Specialist II	0.66	0.66	0.83	0.17
Subtotal	<u>1.76</u>	<u>1.76</u>	<u>1.84</u>	<u>0.08</u>
Capital Improvement Projects				
Director of Public Works	0.33	0.33	0.25	(0.08)
Director of Public Works/City Engineer	-	-	-	-
City Engineer	0.34	0.34	0.34	-
Office Specialist IV	0.34	0.34	0.34	-
Account Clerk II	0.60	0.60	0.60	-
Office Specialist II	0.68	0.68	0.84	0.16
Subtotal	<u>2.29</u>	<u>2.29</u>	<u>2.37</u>	<u>0.08</u>
Total Division Positions	<u>6.00</u>	<u>6.00</u>	<u>6.25</u>	<u>0.25</u>

Division: Engineering - Support Services**Program: Administration****Number: 001/4411**

Program Mission: Provide efficient administration of the Public Works department through efficient handling of department tasks and accounting services. Provide support to departmental staff, the public, outside agencies and other City departments, and chair the Americans With Disabilities Act Committee.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 295,012	\$ 210,627	\$ 207,912	\$ (2,715)
Benefits	66,738	95,394	100,407	5,013
Other Operating Expenditures	1,783	9,233	9,603	370
Interfund Services	7,130	7,180	8,510	1,330
Total Expenditures	\$ 370,663	\$ 322,434	\$ 326,432	\$ 3,998
Full Time Positions	1.95	1.95	2.04	0.09

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of Agenda reports completed on time.	88%		90%	90%
2. Percent of Agenda reports completed satisfactorily.	83%		90%	90%
3. Percent of City Manager assignment requests responded within time requested.	90%		90%	90%
4. Percent of customers surveyed that are very satisfied.	NA		90%	90%

Division: Support Services**Program: Development Support****Number: 001/4412**

Program Mission: Provide management support to other staff during the review of proposed private developments by staff, and provide the public with quick and accurate response to requests for information.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 39,072	\$ 196,736	\$ 191,396	\$ (5,340)
Benefits	59,846	87,767	91,273	3,506
Other Operating Expenditures	-	-	-	-
Interfund Services	6,510	6,696	7,927	1,231
Total Expenditures	\$ 105,427	\$ 291,199	\$ 290,596	\$ (603)
Full Time Positions	1.76	1.76	1.84	0.08

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program's performance measures are covered under Program 4411.				

Division: Support Services**Program: Capital Improvement Projects****Number: 001/4413**

Program Mission: Provide management oversight, planning, retention of consultant services, and project management and administration for various capital improvement projects, and to provide budget and accounting support.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 44,175	\$ 236,716	\$ 233,765	\$ (2,951)
Benefits	79,187	108,987	114,639	5,652
Other Operating Expenditures	-	-	-	-
Interfund Services	8,140	8,119	9,602	1,483
Total Expenditures	\$ 131,503	\$ 353,822	\$ 358,005	\$ 4,183
Full Time Positions	2.29	2.29	2.37	0.08

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program's performance measures are covered under Program 4411.				

Department: Public Works-Engineering**Division: Engineering - Design**

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Division Administration	\$ 434,355	\$ 379,124	\$ 388,270	\$ 9,146
Development Support	76,047	151,445	155,515	4,070
Capital Improvement Projects	669,336	1,036,272	1,063,780	27,508
Total Expenditures	\$ 1,179,738	\$ 1,566,841	\$ 1,607,565	\$ 40,724
Full Time Positions	9.00	9.00	9.00	-
Total Direct Revenue	\$ 788,201	\$ -	\$ 55,000	\$ 55,000

Division Mission

To serve our customers and the community through efficient and effective delivery of Capital Improvement Projects and encourage professional development and fulfillment of the Staff.

Division Highlights

- ❑ Provide effective Capital Improvement Project administration and development for projects including Graham Lane Neighborhood Street Improvements Project, Annual Street Pavement Rehabilitation Project, Great America Parkway/Mission College Boulevard Intersection Improvements, Northside and Rabello Sanitary Sewer Pump Station Emergency Bypass Connection Project, Sanitary Sewer Master Plan Study, Storm Drain Master Plan Study, and various other sanitary sewer system, storm drain system, bridge, and roadway improvement projects.
- ❑ Continue to work with the Federal Emergency Management Agency (Community Rating System) to maintain the City's current Class 8 rating. This provides a reduction in flood insurance premiums for those property owners with flood insurance in the City of Santa Clara.
- ❑ Continue to provide property owners with the information needed to properly submit a Federal Emergency Management Agency (FEMA) Elevation Certificate, Letter of Map Amendment, or Letter of Map Revision to obtain the appropriate flood insurance premium rate reduction.
- ❑ Enhance the effectiveness and efficiency of the Design Division through ongoing training of staff on various City design procedures and by developing newer procedures to streamline the process.

Division: Engineering - Design

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Division Administration				
Principal Engineer	0.30	0.30	0.30	-
Senior Engineer (Civil)	0.80	0.80	0.80	-
Associate Engineer	0.60	0.60	0.60	-
Senior Engineering Aide	0.30	0.30	0.30	-
Subtotal	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>
Development Support				
Principal Engineer	0.10	0.10	0.10	-
Senior Engineer (Civil)	0.40	0.40	0.40	-
Associate Engineer	0.30	0.30	0.30	-
Senior Engineering Aide	0.10	0.10	0.10	-
Subtotal	<u>0.90</u>	<u>0.90</u>	<u>0.90</u>	<u>-</u>
Capital Improvement Projects				
Senior Engineer (Civil)				
Principal Engineer	0.60	0.60	0.60	-
Senior Engineer (Civil)	2.80	2.80	2.80	-
Associate Engineer	2.10	2.10	2.10	-
Senior Engineering Aide	0.60	0.60	0.60	-
Subtotal	<u>6.10</u>	<u>6.10</u>	<u>6.10</u>	<u>-</u>
Total Division Positions	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>-</u>

Division: Engineering - Design**Program: Administration****Number: 001/4441***Program Mission: To effectively and efficiently administer/manage the functions of the Division.*

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 292,142	\$ 234,652	\$ 240,162	\$ 5,510
Benefits	90,807	108,508	109,753	1,245
Other Operating Expenditures	40,153	28,128	29,000	872
Interfund Services	11,253	7,836	9,355	1,519
Total Expenditures	\$ 434,355	\$ 379,124	\$ 388,270	\$ 9,146
Full Time Positions	2.00	2.00	2.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program's performance measures are covered under Program 4443.				

Division: Design**Program: Development Support****Number: 001/4442***Program Mission: To provide engineering support for proposed private developments according to City standards.*

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 31,344	\$ 100,219	\$ 103,243	\$ 3,024
Benefits	40,503	47,628	48,086	458
Interfund Services	4,200	3,598	4,186	588
Total Expenditures	\$ 76,047	\$ 151,445	\$ 155,515	\$ 4,070
Full Time Positions	0.90	0.90	0.90	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program's performance measures are covered under Program 4443.				

Division: Design**Program: Capital Improvement Projects****Number: 001/4443**

Program Mission: To maintain or enhance the quality of life for the community through the effective and efficient design and management of Capital Improvement Projects that meet or exceed the Project Goals.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 364,371	\$ 685,968	\$ 716,186	\$ 30,218
Benefits	276,215	325,718	328,691	2,973
Interfund Services	28,750	24,586	18,903	(5,683)
Total Expenditures	669,336	\$1,036,272	\$ 1,063,780	\$ 27,508
Full Time Positions	6.10	6.10	6.10	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of Capital Improvement Projects designed within budget.	100%		80%	80%
2. Percent of Capital Improvement Projects designed within approved schedule.	100%		80%	80%

Department: Public Works-Engineering

Division: Engineering - Land & Property Development

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Division Administration	\$ 116,239	\$ 83,838	\$ 204,769	\$ 120,931
Development Support	927,537	918,432	1,192,372	273,940
Total Expenditures	\$ 1,043,776	\$ 1,002,270	\$ 1,397,141	\$ 394,871
Full Time Positions	8.00	8.00	8.00	-
Total Direct Revenue	\$ 453,441	\$ 435,539	\$ 300,708	\$ (134,831)

Division Mission

To serve our customers and the community by providing effective and efficient services during project development and public improvement design phases.

Division Highlights

- Facilitate development projects, such as Monticello Village Project at Monroe St. and French St., Santa Clara Technology Campus at Augustine Dr./Scott Blvd. and Bowers Ave., and Data Centers at various locations through effective and efficient processing of site reviews, subdivision maps, property title documents, public improvement plan checks, and development fee collections.

- Continue to be significantly involved in the development of various public projects, such as the Centennial Gateway at Tasman Drive and Centennial Blvd. and City Place proposed to be developed on the existing City's golf course.

- Develop new procedures to streamline processes and use new technology to facilitate current procedures.

Division: Engineering - Land & Property Development

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Division Administration				
Principal Engineer	0.40	0.40	0.40	-
Senior Engineer (Civil)	0.35	0.35	0.35	-
Associate Engineer	0.15	0.15	0.15	-
Senior Engineering Aide	0.05	0.05	0.05	-
Principal Engineering Aide	0.05	0.05	0.05	-
Subtotal	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>-</u>
Development Support				
Principal Engineer	0.60	0.60	0.60	-
Senior Engineer (Civil)	1.65	1.65	1.65	-
Associate Engineer	2.85	2.85	2.85	-
Principal Engineering Aide	0.95	0.95	0.95	-
Senior Engineering Aide	0.95	0.95	0.95	-
Subtotal	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>-</u>
Total Division Positions	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>-</u>

Division: Engineering - Land & Property Development

Program: Division Administration

Number: 001/4451

Program Mission: To effectively and efficiently administer/manage the functions of the Division.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 87,145	\$ 48,237	\$ 130,849	\$ 82,612
Benefits	23,230	24,775	62,650	37,875
Other Operating Expenditures	1,044	9,103	9,256	153
Interfund Services	4,820	1,723	2,014	291
Total Expenditures	\$ 116,239	\$ 83,838	\$ 204,769	\$ 120,931
Full Time Positions	1.00	1.00	1.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program's performance measures are covered under Program 4452.				

Division: Land & Property Development

Program: Development Support & Review

Number: 001/4452

Program Mission: To provide effective and efficient encroachment permit, site review, easement acquisition, development fee, subdivision map, and agreement services during the project development and public improvement design phases.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 574,968	\$ 601,367	\$ 785,740	\$ 184,373
Benefits	323,019	296,301	382,178	85,877
Interfund Services	29,550	20,764	24,454	3,690
Total Expenditures	927,537	\$ 918,432	\$1,192,372	\$ 273,940
Full Time Positions	7.00	7.00	7.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of subdivision maps first submittals reviewed within 15 business days.	33%		75%	75%
2. Percent of subdivision maps subsequent submittals reviewed within 10 business days	43%		75%	75%
3. Percent of Title documents drafted within 10 business days.	87%		75%	85%
4. Percent of private development plans reviewed on first review within 20 business days.	46%		75%	75%
5. Percent of private development plans reviewed on subsequent reviews within 15 business days.	71%		75%	75%

Department: Public Works-Engineering

Division: Engineering - Field Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Division Administration	\$ 182,945	\$ 177,366	\$ 202,539	\$ 25,173
Development Support	382,371	465,963	484,689	18,726
Capital Improvement Project Inspection	647,197	709,855	727,401	17,546
Total Expenditures	<u>\$ 1,212,512</u>	<u>\$ 1,353,184</u>	<u>\$ 1,414,629</u>	<u>\$ 61,445</u>
Full Time Positions	9.00	9.00	9.00	-
Total Direct Revenue	\$ 1,682,129	\$ 828,500	\$ 912,190	\$ 83,690

Division Mission

To serve our clients and the community through effective and efficient construction inspection, materials testing, surveying, and administration services of public improvement projects.

Division Highlights

- Provide effective construction inspection, materials testing, surveying and administration services for Capital Improvement Projects, such as the Substandard Streets Improvements Project, various sanitary sewer replacement projects, various traffic signal interconnect and coordination projects, and annual curb ramp projects.
- Provide effective construction inspection, materials testing, surveying, and administration services for private development that involves the City's infrastructure, such as the Creekside Vista Condominiums at 2585 El Camino Real, the Santa Clara Technology Campus at Bowers Avenue and Augustine Drive, the senior housing project at 2525 El Camino Real, the Lawson Lane Office Campus at 2200 Lawson Lane, the 222-unit residential project at 45 Buckingham Drive, and a large variety of private permits for improvement throughout the City.

Division: Engineering - Field Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Division Administration				
Principal Engineer	0.30	0.30	0.30	-
Senior Engineer (Civil)	0.10	0.10	0.10	-
Chief of Party	0.20	0.20	0.20	-
Subtotal	0.60	0.60	0.60	-
Development Support				
Principal Engineer	0.30	0.30	0.30	-
Senior Engineer (Civil)	0.40	0.40	0.40	-
Chief of Party	0.40	0.40	0.40	-
Materials Testing Technician	0.40	0.40	0.40	-
Public Works Inspector	1.00	1.00	1.00	-
Senior Engineering Aide	0.50	0.50	0.50	-
Subtotal	3.00	3.00	3.00	-
Capital Improvement Projects Inspection				
Principal Engineer	0.40	0.40	0.40	-
Senior Engineer (Civil)	0.50	0.50	0.50	-
Chief of Party	0.40	0.40	0.40	-
Materials Testing Technician	0.60	0.60	0.60	-
Public Works Inspector	3.00	3.00	3.00	-
Senior Engineering Aide	0.50	0.50	0.50	-
Subtotal	5.40	5.40	5.40	-
Total Division Positions	9.00	9.00	9.00	-

Division: Engineering - Field Services**Program: Division Administration**

Number: 001/4461

Program Mission: To effectively and efficiently administer/manage the functions of the Division.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 110,673	\$ 79,405	\$ 86,866	\$ 7,461
Benefits	22,032	35,663	39,916	4,253
Other Operating Expenditures	5,110	26,474	26,810	336
Interfund Services	45,130	35,824	48,947	13,123
Total Expenditures	\$ 182,945	\$ 177,366	\$ 202,539	\$ 25,173

Full Time Positions	0.60	0.60	0.60	-
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Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of complaints responded to within one business day.	81%		90%	90%
2. Number of construction activity complaints.	26		50	50

Division: Field Services**Program: Development Support**

Number: 001/4462

Program Mission: To provide effective and efficient inspection and materials testing services for private development construction that involves the City's infrastructure.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 266,670	\$ 309,662	\$ 317,151	\$ 7,489
Benefits	103,021	147,281	156,274	8,993
Interfund Services	12,680	9,020	11,264	2,244
Total Expenditures	\$ 382,371	\$ 465,963	\$ 484,689	\$ 18,726

Full Time Positions	3.00	3.00	3.00	-
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Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of inspection requests responded to within one business day.	99%		95%	95%

Division: Field Services**Program: Capital Improvement Projects Inspection**

Number: 001/4463

Program Mission: To maintain or enhance the quality of life for the community through effective and efficient administration, inspection, surveying, and materials testing of Capital Improvement Projects.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 453,732	\$ 469,428	\$ 474,436	\$ 5,008
Benefits	174,206	226,092	235,273	9,181
Other Operating Expenditures	89	-	-	-
Interfund Services	19,170	14,335	17,692	3,357
Total Expenditures	<u>\$ 647,197</u>	<u>\$ 709,855</u>	<u>\$ 727,401</u>	<u>\$ 17,546</u>
Full Time Positions	5.40	5.40	5.40	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of Capital Improvement projects that reached substantial completion within the construction contract time.	NA		75%	75%
2. Percent of Capital Improvement Projects completed within approved budget.	NA		100%	100%
3. Percent of customers rating services as satisfactory.	NA		100%	100%
4. Percent of Capital Improvement Projects completed with Change Orders under 5% of construction cost.	NA		75%	75%

Department: Public Works-Engineering

Division: Engineering - Traffic

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Division Administration	\$ 397,097	\$ 195,551	\$ 207,897	\$ 12,346
Development Support	261,750	225,642	237,384	11,742
Capital Improvement Projects	178,734	257,666	265,970	8,304
Traffic Signal Management	583,880	773,955	916,095	142,140
Traffic Striping and Signing	14,796	45,061	46,563	1,502
Total Expenditures	\$ 1,436,257	\$ 1,497,875	\$ 1,673,909	\$ 176,034
Full Time Positions	6.00	6.00	6.00	-
Total Direct Revenue	\$ 55,224	\$ 506,511	\$ 700,828	\$ 194,317

Division Mission

Provide safe and efficient movement of pedestrian, bicycle and vehicular traffic.

Division Highlights

- Increase safety for pedestrians and bicyclists through implementation of new or improved facilities such as bike lanes and intersection improvements.
- Enhance safety and reduce delays for all users of the City roadway system through implementation and installation of new innovative technologies.
- Review, design and install traffic signals, traffic signal modifications, and other traffic related infrastructure improvements as needed to maintain level of service and safety.
- Maintain and upgrade traffic and parking facilities in an efficient and timely manner.
- Apply for and process transportation grants to augment the City's finances for improving traffic, pedestrian, and bicycle-related infrastructure.
- Improve efficiency and productivity of Traffic Division through continued training on new technology and cross-training of job duties and skills.
- Coordination and operation of transportation system for safe and efficient travel before and after Stadium events.

Division: Engineering - Traffic

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Division Administration				
Traffic Engineer	0.15	0.15	0.15	-
Senior Engineer (Civil)	0.35	0.35	0.35	-
Traffic Operations Engineer	0.05	-	-	-
Civil Engineer	0.40	0.40	0.40	-
Senior Engineering Aide	0.60	0.60	0.60	-
Subtotal	<u>1.55</u>	<u>1.50</u>	<u>1.50</u>	<u>-</u>
Development Support				
Traffic Engineer	0.60	0.60	0.60	-
Senior Engineer (Civil)	0.30	0.30	0.30	-
Traffic Operations Engineer	0.05	-	-	-
Civil Engineer	0.20	0.20	0.20	-
Senior Engineering Aide	0.20	0.20	0.20	-
Subtotal	<u>1.35</u>	<u>1.30</u>	<u>1.30</u>	<u>-</u>
Capital Improvement Projects				
Traffic Engineer	0.10	0.10	0.10	-
Senior Engineer (Civil)	0.25	0.25	0.25	-
Civil Engineer	0.90	0.90	0.90	-
Traffic Operations Engineer	0.30	0.30	0.30	-
Senior Engineering Aide	0.10	0.10	0.10	-
Subtotal	<u>1.65</u>	<u>1.65</u>	<u>1.65</u>	<u>-</u>
Traffic Signal Management				
Traffic Engineer	0.10	0.10	0.10	-
Traffic Operations Engineer	0.55	0.65	0.65	-
Senior Engineer (Civil)	0.05	0.05	0.05	-
Civil Engineer	0.40	0.40	0.40	-
Subtotal	<u>1.10</u>	<u>1.20</u>	<u>1.20</u>	<u>-</u>

Division: Traffic (Continued)

Summary of Regular Positions by Program (Continued)

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Traffic Signing & Striping				
Traffic Engineer	0.05	0.05	0.05	-
Traffic Operations Engineer	0.05	0.05	0.05	-
Senior Engineer (Civil)	0.05	0.05	0.05	-
Associate Engineer	0.10	0.10	0.10	-
Senior Engineering Aide	0.10	0.10	0.10	-
Subtotal	<u>0.35</u>	<u>0.35</u>	<u>0.35</u>	<u>-</u>
Total Division Positions	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>-</u>

Division: Engineering - Traffic**Program: Division Administration****Number: 001/4431**

Program Mission: Process service requests, provide information, issue special (over-size/weight) transportation permits, process parking restrictions resolutions, and apply for and process transportation-related grants.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 180,672	\$ 101,530	\$ 106,892	\$ 5,362
Benefits	68,411	51,746	51,072	(674)
Other Operating Expenditures	135,978	26,646	35,243	8,597
Interfund Services	12,036	15,629	14,690	(939)
Total Expenditures	\$ 397,097	\$ 195,551	\$ 207,897	\$ 12,346
Full Time Positions	1.55	1.50	1.50	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of grants applied for or being processed.	4		6	5
2. Number of special transportation permits issued.	492		375	550
3. Number of citizen/customer requested studies completed.	157		120	65

Division: Traffic**Program: Development Support****Number: 001/4432**

Program Mission: Review traffic and parking studies, development plans, and traffic control plans.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 231,414	\$ 149,934	\$ 158,287	\$ 8,353
Benefits	24,016	70,308	72,815	2,507
Interfund Services	6,320	5,400	6,282	882
Total Expenditures	\$ 261,750	\$ 225,642	\$ 237,384	\$ 11,742
Full Time Positions	1.35	1.30	1.30	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of preliminary site and development plans for Project Clearance and Subdivision Committee reviewed.	106		95	95
2. Number of encroachment permits, Capital Improvement Projects, and traffic control plans reviewed.	189		150	150

Division: Traffic**Program: Capital Improvement Projects**

Number: 001/4433

Program Mission: Design and manage Consultants of traffic signal, interconnection, bicycle, and pedestrian facilities improvement projects. Provide construction administration support.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 141,253	\$ 168,035	\$ 174,791	\$ 6,756
Benefits	31,460	83,831	84,330	499
Interfund Services	6,020	5,800	6,849	1,049
Total Expenditures	<u>\$ 178,734</u>	<u>\$ 257,666</u>	<u>\$ 265,970</u>	<u>\$ 8,304</u>
Full Time Positions	1.65	1.65	1.65	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of traffic projects under design.	7		5	5
2. Number of projects under construction requiring Traffic Division support.	3		7	7

Division: Traffic**Program: Traffic Signal Management**

Number: 001/4434

Program Mission: Time and coordinate traffic signals.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 42,718	\$ 210,601	\$ 342,002	\$ 131,401
Benefits	40,063	68,936	68,696	(240)
Other Operating Expenditures	498,399	490,000	500,000	10,000
Interfund Services	2,700	4,418	5,397	979
Total Expenditures	<u>\$ 583,880</u>	<u>\$ 773,955</u>	<u>\$ 916,095</u>	<u>\$ 142,140</u>
Full Time Positions	1.10	1.20	1.20	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of timing, coordination, detection, equipment, or other signal management requests responded to.	233		190	240

Division: Traffic**Program: Traffic Striping and Signing****Number: 001/4435**

Program Mission: Review and prepare signing and striping plans and create work orders for Street Department Signing and Striping Crew.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 7,429	\$ 29,478	\$ 30,788	\$ 1,310
Benefits	6,234	14,566	14,574	8
Other Operating Expenditures	93	-	-	-
Interfund Services	1,040	1,017	1,201	184
Total Expenditures	\$ 14,796	\$ 45,061	\$ 46,563	\$ 1,502
Full Time Positions	0.35	0.35	0.35	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of work orders created for Street Department action.	68		75	75



Building Maintenance

Division Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Building Maintenance	\$ 1,730,000	\$ 1,954,643	\$ 1,923,582
Total Division Expenditures	<u>\$ 1,730,000</u>	<u>\$ 1,954,643</u>	<u>\$ 1,923,582</u>
Total Full Time Positions	11.50	11.40	10.90
Total Division Revenue	\$ 5,000	\$ -	\$ -

Building Maintenance Mission

Perform cost effective repair and maintenance procedures which will ensure that City-owned buildings remain safe, attractive and energy efficient in the service of the citizens and employees of the City of Santa Clara.

Building Maintenance Overview

The Building Maintenance Division is responsible for repair and maintenance of approximately 700,000 square feet of City-owned buildings. The Division provides janitorial services to most City buildings using contracted services.

Department: Public Works

Division: Maintenance - Building Maintenance

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Maintenance/Repair	\$ 1,432,519	\$ 1,654,035	\$ 1,620,689	\$ (33,346)
Janitorial	297,482	300,608	302,893	2,285
Total Expenditures	<u>\$ 1,730,000</u>	<u>\$ 1,954,643</u>	<u>\$ 1,923,582</u>	<u>\$ (31,061)</u>
Full Time Positions	11.50	11.40	10.90	(0.50)
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Perform cost effective repair and maintenance procedures which will ensure that City-owned buildings remain safe, attractive and energy efficient in the service of the citizens and employees of the City of Santa Clara.

Division Highlights

- Continued lighting retrofit projects to reduce energy consumption.
- Continue roof replacement /refurbishment projects.

Division: Maintenance - Building Maintenance

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Maintenance/Repair				
Building Maintenance Manager	0.80	0.72	0.72	-
Building Maintenance Foreperson	0.70	0.70	0.70	-
Mechanical Maintenance Foreperson	1.00	1.00	1.00	-
Mechanical Maintenance Worker (Building)	2.00	2.00	2.00	-
Building Maintenance Worker	4.50	4.50	4.50	-
Utility Worker	0.90	0.90	0.90	-
Office Specialist II	0.40	0.40	-	(0.40)
Subtotal	<u>10.30</u>	<u>10.22</u>	<u>9.82</u>	<u>(0.40)</u>
 Janitorial				
Building Maintenance Manager	0.20	0.18	0.18	-
Building Maintenance Foreperson	0.30	0.30	0.30	-
Building Maintenance Worker	0.50	0.50	0.50	-
Utility Worker	0.10	0.10	0.10	-
Custodian	-	-	-	-
Office Specialist II	0.10	0.10	-	(0.10)
Subtotal	<u>1.20</u>	<u>1.18</u>	<u>1.08</u>	<u>(0.10)</u>
 Total Division Positions	<u>11.50</u>	<u>11.40</u>	<u>10.90</u>	<u>(0.50)</u>

Division: Maintenance - Building Maintenance**Program: Maintenance/Repair**

Number: 001/2222

Program Mission: Perform cost effective repair and maintenance procedures which will ensure that City-owned buildings remain safe, attractive and energy efficient in the service of citizens and employees of the City of Santa Clara.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 796,303	\$ 873,975	\$ 896,930	\$ 22,955
Benefits	407,641	477,448	474,996	(2,452)
Other Operating Expenditures	137,784	122,026	122,107	81
Interfund Services	86,463	130,586	126,655	(3,931)
Capital Outlay	4,328	50,000	-	(50,000)
Total Expenditures	<u>\$ 1,432,519</u>	<u>\$ 1,654,035</u>	<u>\$ 1,620,689</u>	<u>\$ (33,346)</u>
Full Time Positions	10.30	10.22	9.82	(0.40)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of all requests for service responded to within four business days.	100%		95%	95%

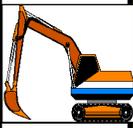
Division: Building Maintenance**Program: Janitorial**

Number: 001/2223

Program Mission: Maintain City-owned buildings in a clean and attractive manner using efficient cost effective methods. Perform cost effective janitorial services that will maintain City-owned buildings in a clean and healthful environment.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 116,445	\$ 108,304	\$ 102,336	\$ (5,968)
Benefits	52,786	56,110	53,266	(2,844)
Other Operating Expenditures	107,830	129,916	140,081	10,165
Interfund Services	20,420	6,278	7,210	932
Total Expenditures	<u>\$ 297,482</u>	<u>\$ 300,608</u>	<u>\$ 302,893</u>	<u>\$ 2,285</u>
Full Time Positions	1.20	1.18	1.08	(0.10)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Clean all the rest rooms in all major buildings daily.	100%		95%	95%



Street

Street Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Street Maintenance	\$ 2,451,290	\$ 2,794,893	\$ 2,590,084
Traffic Maintenance	737,489	1,035,826	1,401,462
Storm Drain	1,109,615	1,251,005	1,442,611
Parkways & Boulevards	3,645,478	4,165,871	4,677,674
Solid Waste	19,045,210	19,325,972	20,570,770
Downtown Parking District	134,019	191,846	163,008
Convention Center Maintenance District	1,240,846	1,344,086	1,339,519
Total Street Expenditures	\$ 28,363,946	\$ 30,109,499	\$ 32,185,127
Total Full Time Positions	61.00	63.10	65.35
Total Street Revenue	\$ 22,041,815	\$ 21,693,603	\$ 23,301,240

Street Mission

Maintain City streets and sidewalks to lengthen service life, improve rideability and enhance public safety. Fabricate, install and maintain traffic signs, striping, curb markings, pavement messages, and other traffic related facilities. Maintain maximum efficiency of storm drain collection and pumping facilities. Maintain comprehensive system for the periodic collection, removal and disposal of all refuse from all premises within the City including solid waste collection, recycling, hazardous waste collection and street sweeping. Maintain healthy and safe City trees by providing trimming, removal and replacement services. Maintain median landscaping and landscaping of various City-owned properties. Minimize nuisances caused by graffiti, illegal signs, and code violations. Minimize storm water pollution.

Street Overview

Maintain high efficiency and quality while conducting street repair and maintenance. Timely response to and identification of areas with poor curb and gutter drainage and sidewalk tripping hazards.

Fabricate, install, and maintain quality traffic signs, striping, curb markings, pavement messages, and other traffic related facilities in the public right-of-way for the safe flow of vehicular and pedestrian traffic.

Continue landscape of City buildings and other Citywide landscaped areas. Install landscaping and irrigation improvements at various Citywide right-of-way properties.

Administer contracted collection of garbage and clean green materials. Administer contracted residential curbside recycling collection. Street sweeping in residential neighborhoods, with the goal of sweeping at least once every two weeks. Provide nuisance abatement task of regulation enforcement, illegal sign removal, and graffiti abatement.

Coordinate and maintain Franklin Square complex improvements.

Coordinate and manage Hyatt Regency, Techmart, and Convention Complex Maintenance District. Evaluate and provide input into projects which have decreased the overflow parking options for the Convention Center Complex events.

Provide review and input any new capital improvement programs, or private development programs.

Department: Public Works-Street

Division: Maintenance - Street Maintenance

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Street Maintenance	\$ 1,655,307	\$ 1,703,438	\$ 2,590,084	\$ 886,646
Curb, Gutter & Sidewalk Maintenance	135,874	444,959	-	(444,959)
Clean-Up Campaign	218,827	134,241	-	(134,241)
Utility Trenching Pavement Restoration	240,537	222,164	-	(222,164)
Leaf Vacuuming	200,744	290,091	-	(290,091)
Total Expenditures	<u>\$ 2,451,290</u>	<u>\$ 2,794,893</u>	<u>\$ 2,590,084</u>	<u>\$ (204,809)</u>
Full Time Positions	20.10	20.10	19.30	(0.80)
Total Direct Revenue	\$ 741,994	\$ 441,000	\$ 781,000	\$ 340,000

Division Mission

Maintain and repair in a timely and cost efficient manner City streets, sidewalks and public parking lots to assure adequate and safe conditions in the public traveled way.

Division Highlights

- Repair potholes and address other roadway hazards in a timely fashion.
- Repair utility line pavement trench cuts in the roadway.
- Repair damaged concrete cur, gutter, and sidewalks.
- Implement the City's graffiti abatement program.

Division: Maintenance - Street Maintenance

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Street Maintenance				
Director of Public Works/City Engineer	-	-	0.10	0.10
Superintendent of Street and Solid Waste	0.25	0.25	0.75	0.50
Equipment Operator	1.00	1.00	2.00	1.00
Street Maintenance Worker IV	1.50	1.50	3.00	1.50
Street Maintenance Worker III	4.50	4.50	8.00	3.50
Street Maintenance Worker I/II	1.50	1.50	3.00	1.50
Construction Project Engineer	0.50	0.50	1.00	0.50
Street Maintenance Foreperson	0.50	0.50	1.00	0.50
Time & Material Clerk	0.20	0.20	0.35	0.15
Office Specialist III	0.10	0.10	0.10	-
Subtotal	10.05	10.05	19.30	9.25
Curb Gutter & Sidewalk Maintenance				
Superintendent of Street and Solid Waste	0.20	0.20	-	(0.20)
Street Maintenance Worker IV	0.60	0.60	-	(0.60)
Equipment Operator	0.40	0.40	-	(0.40)
Street Maintenance Worker III	1.80	1.80	-	(1.80)
Street Maintenance Worker I/II	0.60	0.60	-	(0.60)
Construction Project Engineer	0.50	0.50	-	(0.50)
Street Maintenance Foreperson	0.20	0.20	-	(0.20)
Time & Material Clerk	0.05	0.05	-	(0.05)
Subtotal	4.35	4.35	-	(4.35)
Annual Clean-Up Campaign				
Equipment Operator	0.14	0.14	-	(0.14)
Street Maintenance Worker IV	0.21	0.21	-	(0.21)
Street Maintenance Worker III	0.63	0.63	-	(0.63)
Street Maintenance Worker I/II	0.21	0.21	-	(0.21)
Street Maintenance Foreperson	0.07	0.07	-	(0.07)
Subtotal	1.26	1.26	-	(1.26)
Utility Trenching & Pavement Rest.				
Superintendent of Street and Solid Waste	0.20	0.20	-	(0.20)
Street Maintenance Worker IV	0.24	0.24	-	(0.24)
Equipment Operator	0.16	0.16	-	(0.16)
Street Maintenance Worker III	0.72	0.72	-	(0.72)
Street Maintenance Worker I/II	0.24	0.24	-	(0.24)
Street Maintenance Foreperson	0.08	0.08	-	(0.08)
Time & Material Clerk	0.05	0.05	-	(0.05)
Subtotal	1.69	1.69	-	(1.69)

Division: Street Maintenance (Continued)

Summary of Regular Positions by Program (Continued)

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Leaf Vacuuming				
Equipment Operator	0.30	0.30	-	(0.30)
Street Maintenance Worker IV	0.45	0.45	-	(0.45)
Street Maintenance Worker III	1.35	1.35	-	(1.35)
Street Maintenance Worker I/II	0.45	0.45	-	(0.45)
Street Maintenance Foreperson	0.15	0.15	-	(0.15)
Time & Material Clerk	0.05	0.05	-	(0.05)
Subtotal	<u>2.75</u>	<u>2.75</u>	<u>-</u>	<u>(2.75)</u>
Total Division Positions	<u>20.10</u>	<u>20.10</u>	<u>19.30</u>	<u>(0.80)</u>

Division: Maintenance - Street Maintenance**Program: Street Maintenance**

Number : 001/2911

Program Mission: Maintain and repair City street and public right-of-ways to efficient levels of pavement condition to provide safe and smooth passage to City residents and travelers.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 809,432	\$ 608,740	\$1,154,505	\$ 545,765
Benefits	308,484	352,613	613,965	261,352
Other Operating Expenditures	251,856	290,316	389,411	99,095
Interfund Services	285,534	451,769	432,203	(19,566)
Total Expenditures	<u>\$ 1,655,307</u>	<u>\$ 1,703,438</u>	<u>\$ 2,590,084</u>	<u>\$ 886,646</u>
Full Time Positions	10.05	10.05	19.30 \$ 12.30	9.25
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of pothole repair requests responded to within three business days, except during Clean-Up Campaign.	85%		95%	95%
2. Percent of sidewalk tripping complaints inspected within three (3) work days.	95%		98%	95%
3. Percent of pedestrian tripping hazards repaired within thirty (30) days of notification.	98%		98%	90%
4. Percent of minor utility trench repairs completed within thirty (30) days after notification and release.	85%		95%	90%
5. Percent of graffiti vandalism incidents removed from private property within three (3) business days.	NA		100%	100%

Division: Street Maintenance**Program: Curb, Gutter & Sidewalk Maintenance**

Number: 001/2912

Program Mission: Maintain City sidewalks, remove drainage problems and remove pedestrian tripping hazards from the City right-of-ways.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 42,329	\$ 242,477	-	\$ (242,477)
Benefits	56,593	143,150	-	(143,150)
Other Operating Expenditures	-	38,337	-	(38,337)
Interfund Services	36,952	20,995	-	(20,995)
Total Expenditures	<u>\$ 135,874</u>	<u>\$ 444,959</u>	<u>-</u>	<u>\$ (444,959)</u>
Full Time Positions	4.35	4.35	-	(4.35)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
The performance and workload measures for this program have been incorporated into the				

Division: Street Maintenance**Program: Clean-Up Campaign**

Number: 001/2913

Program Mission: Supply manpower and equipment to assist with the Solid Waste Division's Annual Clean-Up Campaign.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 114,075	\$ 83,650	-	\$ (83,650)
Benefits	58,590	44,232	-	(44,232)
Interfund Services	46,162	6,359	-	(6,359)
Total Expenditures	<u>\$ 218,827</u>	<u>\$ 134,241</u>	-	<u>\$ (134,241)</u>
Full Time Positions	1.26	1.26	-	(1.26)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program has no reportable performance measures.				

Division: Street Maintenance**Program: Utility Trenching Pavement Restoration**

Number: 001/2914

Program Mission: Construct permanent street pavement repairs to utility trenches for the City's Electric, Water, and Sewer Utilities.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 116,310	\$ 123,868	-	\$ (123,868)
Benefits	78,521	66,209	-	(66,209)
Other Operating Expenditures	-	21,992	-	(21,992)
Interfund Services	45,706	10,095	-	(10,095)
Total Expenditures	<u>\$ 240,537</u>	<u>\$ 222,164</u>	-	<u>\$ (222,164)</u>
Full Time Positions	1.69	1.69	-	(1.69)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
The performance and workload measures for this program have been incorporated into the Street Maintenance program (001/2911).				

Division: Street Maintenance**Program: Leaf Vacuuming****Number: 001/2915**

Program Mission: Collect and remove the bulk loading of leaf fall in the months of October, November and December in coordination with the City's street sweeping program.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 73,486	\$ 161,781	-	\$ (161,781)
Benefits	62,096	96,703	-	(96,703)
Other Operating Expenditures	-	3,145	-	(3,145)
Interfund Services	65,162	28,462	-	(28,462)
Total Expenditures	\$ 200,744	\$ 290,091	-	\$ (290,091)
Full Time Positions	2.75	2.75	-	(2.75)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program has no reportable performance measures.				

Department: Public Works-Street

Division: Maintenance - Traffic Maintenance

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Traffic Striping and Signing	\$ 737,489	\$ 1,035,826	\$ 1,401,462	\$ 365,636
Total Expenditures	\$ 737,489	\$ 1,035,826	\$ 1,401,462	\$ 365,636
Full Time Positions	7.25	7.25	8.15	0.90
Total Direct Revenue	\$ 57,294	\$ 80,000	\$ 212,000	\$ 132,000

Division Mission

Fabricate, install and maintain traffic signs, striping, curb markings, pavement messages and other traffic related facilities to meet applicable safety standards for visibility and retroreflectivity.

Division Highlights

- Install and maintain "no parking" signage for Levi's Stadium events in surrounding neighborhoods and commercial areas.
- Repair and replace traffic signage and pavement markings and messages to ensure safe travel by motorists, bicyclists, and pedestrians.

Division: Maintenance - Traffic Maintenance

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Traffic Striping & Signing				
Director of Public Works/City Engineer	-	0.00	0.05	0.05
Superintendent of Street & Solid Waste	0.15	0.15	0.00	(0.15)
Street Maintenance Worker IV	1.00	1.00	1.00	-
Street Maintenance Worker III	4.00	4.00	5.00	1.00
Street Maintenance Worker I/II	1.00	1.00	1.00	-
Traffic Foreman/Forewoman	1.00	1.00	1.00	-
Office Specialist III	0.10	0.10	0.10	-
Total Division Positions	<u>7.25</u>	<u>7.25</u>	<u>8.15</u>	<u>0.90</u>

Division: Maintenance - Traffic Maintenance

Program: Traffic Striping and Signing

Number: 001/2971

Program Mission: Fabricate and install traffic signs, striping, curb markings, painted messages and other traffic related facilities.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 389,214	\$ 478,042	\$ 751,736	\$ 273,694
Benefits	183,036	277,374	363,877	86,503
Other Operating Expenditures	92,475	160,764	162,000	1,236
Interfund Services	72,763	119,646	123,850	4,204
Total Expenditures	\$ 737,489	\$ 1,035,826	\$ 1,401,462	\$ 365,636
Full Time Positions	7.25	7.25	8.15	0.90
Performance and Workload Measures				
	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percentage of traffic signs repaired or replaced within three (3) working days.	NA		98%	98%

Department: Public Works-Street

Division: Maintenance - Storm Drain

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Storm Maintenance	\$ 505,072	\$ 531,346	\$ 911,212	\$ 379,866
Pump Station Maintenance	313,541	335,290	-	(335,290)
Clean-up Campaign	40,290	50,445	-	(50,445)
Urban Runoff Pollution Prevention Program	250,712	333,924	531,399	197,475
Total Expenditures	<u>\$ 1,109,615</u>	<u>\$ 1,251,005</u>	<u>\$ 1,442,611</u>	<u>\$ 191,606</u>
Full Time Positions	6.35	7.35	8.55	1.20
Total Direct Revenue	\$ 316,524	\$ 299,000	\$ 250,000	\$ (49,000)

Division Mission

Maintain, repair, and keep in operational condition the storm drain collection and pump station facilities to assure the rapid removal of storm water runoff to minimize inundation and protect the City residents. Assist in the prevention of release of identified pollutants through the storm drain system.

Division Highlights

- Install and maintain full-trash capture devices to achieve no visual impact from trash by 2022.
- Implement an "Adopt-a-Spot" community based beautification program.
- Increase efficiency of the storm drain collection system by routinely cleaning laterals, catch basins, and pump station wet wells.

Division: Maintenance - Storm Drain

Summary of Regular Positions by Program

	<u>2013-14</u> <u>Budget</u>	<u>2014-15</u> <u>Budget</u>	<u>2015-16</u> <u>Budget</u>	<u>Budget</u> <u>Change</u>
Storm System Maintenance				
Superintendent of Street and Solid Waste	0.05	0.05	0.25	0.20
Street Maintenance Worker IV	0.60	0.60	1.00	0.40
Street Maintenance Worker III	1.20	1.20	1.00	(0.20)
Street Maintenance Worker I/II	1.20	1.20	2.00	0.80
Time & Material Clerk	0.10	0.10	0.10	-
Office Specialist III	0.10	0.10	0.10	-
Subtotal	3.25	3.25	4.45	1.20
Storm Pump Station Maintenance				
Superintendent of Street and Solid Waste	0.05	0.05	-	(0.05)
Street Maintenance Worker IV	0.23	0.23	-	(0.23)
Street Maintenance Worker III	0.46	0.46	-	(0.46)
Street Maintenance Worker I/II	0.46	0.46	-	(0.46)
Subtotal	1.20	1.20	-	(1.20)
Annual Clean-Up Campaign				
Street Maintenance Worker IV	0.07	0.07	-	(0.07)
Street Maintenance Worker III	0.14	0.14	-	(0.14)
Street Maintenance Worker I/II	0.14	0.14	-	(0.14)
Code Enforcement Technician	0.07	0.07	-	(0.07)
Subtotal	0.42	0.42	-	(0.42)
Urban Runoff Pollution Prevention Program				
Director of Public Works/City Engineer	-	-	0.10	0.10
Superintendent of Street and Solid Waste	0.05	0.05	-	(0.05)
Street Maintenance Worker IV	0.10	0.10	-	(0.10)
Street Maintenance Worker III	0.20	0.20	1.00	0.80
Street Maintenance Worker I/II	0.20	0.20	-	(0.20)
Staff Aide II - Environmental Programs	-	-	1.00	1.00
Code Enforcement Technician	0.93	1.93	2.00	0.07
Subtotal	1.48	2.48	4.10	1.62
Total Division Positions	6.35	7.35	8.55	1.20

Division: Maintenance - Storm Drain**Program: Storm Maintenance****Number: 001/2921**

Program Mission: Maintain and operate the City's storm water collection system. Facilitate the rapid removal of storm runoff to protect areas draining to City property from flooding emergencies.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 299,728	\$ 241,000	\$ 362,070	\$ 121,070
Benefits	129,181	138,381	194,390	56,009
Other Operating Expenditures	24,530	40,280	231,887	191,607
Interfund Services	51,633	111,685	122,865	11,180
Total Expenditures	\$ 505,072	\$ 531,346	\$ 911,212	\$ 379,866
Full Time Positions	3.25	3.25	4.45	1.20

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of catch basin inlets cleaned	100%		100%	100%
2. Percent of pump station wet wells cleaned	52%		70%	70%
3. Percent of storm drain outfalls visually	100%		100%	100%

Division: Storm Drain**Program: Pump Station Maintenance****Number: 001/2922**

Program Mission: Work in collaboration with Engineering and Water/Sewer Departments to maintain the City's storm pump stations for the protection of areas of draining to city right of way/property and private.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 124,705	\$ 87,758	\$ -	\$ (87,758)
Benefits	52,445	51,614	-	(51,614)
Other Operating Expenditures	132,754	187,849	-	(187,849)
Interfund Services	3,638	8,069	-	(8,069)
Total Expenditures	\$ 313,541	\$ 335,290	\$ -	\$(335,290)
Full Time Positions	1.20	1.20	-	(1.20)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
The performance and workload measures for this program have been incorporated into the Storm Maintenance Program (001/2912).				

Division: Storm Drain**Program: Clean-up Campaign****Number: 001/2923**

Program Mission: Supply manpower and equipment to assist with the Solid Waste Division's Annual Clean-Up Campaign.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 25,300	\$ 30,126	\$ -	\$ (30,126)
Benefits	12,104	17,568	-	(17,568)
Interfund Services	2,886	2,751	-	(2,751)
Total Expenditures	\$ 40,290	\$ 50,445	\$ -	\$ (50,445)
Full Time Positions	0.42	0.42	-	(0.42)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program has no reportable performance measures.				

Division: Storm Drain**Program: Urban Runoff Pollution Prevention****Number: 001/2924**

Program Mission: Comply with the provisions of the California Regional Water Quality Control Board Municipal Regional Storm Water National Pollution Discharge Elimination System (NPDES) Storm Water Discharge Permit.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 129,498	\$ 182,693	\$ 325,798	\$ 143,105
Benefits	92,023	100,944	176,762	75,818
Other Operating Expenditures	1,363	6,755	13,285	6,530.00
Interfund Services	27,828	16,532	15,554	(978)
Capital Outlay	-	27,000	-	(27,000)
Total Expenditures	\$ 250,712	\$ 333,924	\$ 531,399	\$ 197,475
Full Time Positions	1.48	2.48	4.10	1.62

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of industrial/commercial facilities re-inspected within ten business days following a notice of violation.	100%		100%	100%
2. Percent of active construction sites over one acre inspected once a month during the wet season.	100%		100%	100%
3. Administration and on-time submittal of all program required reports and reporting	100%		100%	100%

Department: Public Works-Street

Division: Maintenance - Parkways & Boulevards

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Landscape Maintenance	\$ 2,494,284	\$ 2,873,979	\$ 3,688,574	\$ 814,595
Street Tree Program	1,055,119	1,027,281	989,100	(38,181)
Clean-up Campaign	5,610	29,818	-	(29,818)
Tasman Parking Structure	90,465	234,793	-	(234,793)
Total Expenditures	<u>\$ 3,645,478</u>	<u>\$ 4,165,871</u>	<u>\$ 4,677,674</u>	<u>\$ 746,596</u>
Full Time Positions	19.95	20.05	22.00	1.95
Total Direct Revenue	\$ 157,263	\$ 85,000	\$ 205,000	\$ 120,000

Parkways & Boulevards Mission

Maintain City street trees and median landscaping; repair and install various City-owned property landscaping assuring a safe Citywide tree canopy and greenery which enhances public health, energy conservation, aesthetics and property value.

Parkways & Boulevards Highlights

- Provide care for over 11,000 City owned street trees at various locations throughout the City.
- Maintain landscape areas in medians and parkstrips throughout the City.
- Maintain the San Tomas Aquino Creek Trail.
- Maintain the Harris-Lass House, Headen-Inman House, Jamison-Brown House and Berryessa Adobe landscapes.

Division: Maintenance - Parkways & Boulevards

Summary of Regular Positions by Program

	2013-14 Budget	2014-15 Budget	2015-16 Budget	Budget Change
Landscape Maintenance				
Deputy Director of Public Works - Maintenance	0.45	-	-	-
Landscape Superintendent/City Arborist	-	0.50	0.50	-
Grounds Maintenance Worker III	2.94	2.94	3.00	0.06
Grounds Maintenance Worker II	2.46	2.46	2.50	0.04
Grounds Maintenance Worker I	7.84	7.84	10.00	2.16
Landscape Foreman/Forewoman	1.00	1.00	1.00	-
Time & Material Clerk	0.20	0.20	0.20	-
Office Specialist III	0.10	0.10	0.10	-
Office Specialist II	0.50	0.50	0.50	-
Subtotal	15.49	15.54	17.80	2.26
Street Tree Program				
Deputy Director of Public Works - Maintenance	0.45	-	-	-
Landscape Superintendent/City Arborist	-	0.50	0.50	-
Senior Tree Trimmer	2.00	2.00	2.00	-
Landscape Foreman/Forewoman	1.00	1.00	1.00	-
Time & Material Clerk	0.10	0.10	0.10	-
Office Specialist III	0.10	0.10	0.10	-
Office Specialist II	0.50	0.50	0.50	-
Subtotal	4.15	4.20	4.20	-
Annual Clean-Up Campaign				
Grounds Maintenance Worker III	-	0.06	-	(0.06)
Grounds Maintenance Worker II	0.16	0.04	-	(0.04)
Grounds Maintenance Worker I	-	0.16	-	(0.16)
Subtotal	0.16	0.26	-	(0.26)
Tasman Parking Structure				
Asst. Director of Streets & Auto. Svcs./City Arborist	-	-	-	-
Superintendent of Street and Solid Waste	0.05	0.05	-	(0.05)
Grounds Maintenance Worker III	0.06	-	-	-
Grounds Maintenance Worker II	0.04	-	-	-
Subtotal	0.15	0.05	-	(0.05)
Total Division Positions	19.95	20.05	22.00	1.95

Division: Maintenance - Parkways & Boulevards

Program: Landscape Maintenance

Number: 001/2951

Program Mission: Provide high quality maintenance on all median and right-of-way landscaping enhancing energy conservation aesthetics and property value; provide assistance on City events.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$1,142,019	\$1,164,410	\$1,463,583	\$ 299,173
Benefits	547,540	671,308	773,903	102,595
Other Operating Expenditures	569,865	687,610	964,512	276,902
Interfund Services	234,860	350,651	486,575	135,924
Capital Outlay	-	-	-	-
Total Expenditures	\$2,494,284	\$2,873,979	\$3,688,574	\$ 814,595

Full Time Positions	15.49	15.54	17.80	2.26
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Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Remove graffiti from public property within one working day once notified and properly documented.	NA		95%	95%
2. Respond to public trash container complaints within two (2) business days, following notification.	NA		100%	100%
3. Keep the Tasman Parking Garage open and operational all year long	100%		100%	100%

Division: Parkways & Boulevards

Program: Street Tree Program

Number: 001/2952

Program Mission: Reduce backlog of citizen requests and provide high quality tree care service that assures a safe Citywide urban forest; promote proper tree care education to the public and a sense of stewardship.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 297,971	\$ 389,451	\$ 412,633	\$ 23,182
Benefits	152,727	202,385	211,889	9,504
Other Operating Expenditures	420,361	291,025	328,301	37,276
Interfund Services	184,060	144,420	36,277	(108,143)
Total Expenditures	\$1,055,119	\$1,027,281	\$ 989,100	\$ (38,181)

Full Time Positions	4.15	4.20	4.20	-
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Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of citizen requested inspections completed within 30 days.	100%		100%	100%
2. Maintain "Tree City USA" certification.	Yes		Yes	Yes

Division: Parkways & Boulevards**Program: Clean-up Campaign****Number: 001/2953***Program Mission: Provide assistance / support in annual Citywide Clean-up Campaign.*

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,886	\$ 17,982	\$ -	\$ (17,982)
Benefits	2,344	10,928	-	(10,928)
Interfund Services	1,380	908	-	(908)
Total Expenditures	\$ 5,610	\$ 29,818	\$ -	\$ (29,818)
Full Time Positions	0.16	0.26	-	(0.26)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
This program has no reportable performance measures.				

Division: Parkways & Boulevards**Program: Tasman Drive Parking Structure****Number: 001/2954***Program Mission: Maintain Tasman Drive Parking Structure*

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 26,049	\$ 7,070	\$ -	\$ (7,070)
Benefits	406	3,372	-	(3,372)
Other Operating Expenditures	46,720	205,400	-	(205,400)
Interfund Services	17,290	18,951	-	(18,951)
Total Expenditures	\$ 90,465	\$ 234,793	\$ -	\$ (234,793)
Full Time Positions	0.15	0.05	-	(0.05)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
The performance and workload measures for this program have been incorporated into the Landscape Maintenance Programs (001/2951).				

Department: Public Works-Street

Division: Maintenance - Solid Waste

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Garbage Collection & Disposal	\$ 12,997,810	\$ 12,935,413	\$ 14,066,944	\$ 1,131,531
Clean Green	2,197,103	2,273,842	2,316,882	43,040
Clean-up Campaign	1,478,186	1,655,421	1,680,978	25,557
Residential Recycling	1,544,026	1,568,146	1,591,394	23,248
Street Sweeping	697,937	714,506	806,630	92,124
Household Hazardous Waste	53,121	105,144	107,942	2,798
Nuisance Abatement	75,943	62,300	-	(62,300)
Urban Runoff Pollution Prevention	1,083	11,200	-	(11,200)
Total Expenditures	\$ 19,045,210	\$ 19,325,972	\$ 20,570,770	\$ 1,244,798
Full Time Positions	6.75	7.75	6.75	(1.00)
Total Direct Revenue	\$ 20,046,870	\$ 19,983,000	\$ 21,098,409	\$ 1,115,409

Solid Waste Mission

Collect solid waste set out Citywide for disposal and recycling, and remove unwanted debris from City streets to facilitate proper sanitation and aesthetics.

Solid Waste Highlights

- Ensure the adequate collection of solid waste services at residential and commercial properties.
- Provide street sweeping services on residential and commercial streets.
- Implement the annual Clean-Up Campaign.
- Provide convenient household hazardous waste drop-off services by utilizing the Countywide Household Hazardous Waste Program.

Division: Maintenance - Solid Waste

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Garbage Collection				
Deputy Director Public Works	-	0.35	0.40	0.05
Superintendent of Street and Solid Waste	0.35	-	-	-
Solid Waste Foreman/Forewoman	0.20	0.20	0.30	0.10
Time & Material Clerk	0.05	-	-	-
Staff Aide II - Environmental Programs	-	1.00	-	(1.00)
Office Specialist III	0.25	0.25	0.25	-
Subtotal	0.85	1.80	0.95	(0.85)
Clean Green				
Deputy Director of Public Works	-	0.10	0.10	-
Superintendent of Street and Solid Waste	0.05	-	-	-
Solid Waste Foreman/Forewoman	0.08	0.20	0.30	0.10
Time & Material Clerk	0.05	0.05	-	(0.05)
Subtotal	0.18	0.35	0.40	0.05
Annual Clean-Up Campaign				
Deputy Director of Public Works	-	0.15	0.15	-
Superintendent of Street and Solid Waste	0.15	-	-	-
Street Sweeper Operator	0.21	0.30	0.30	-
Solid Waste Foreman/Forewoman	0.07	0.05	0.05	-
Office Specialist III	0.05	-	-	-
Time & Material Clerk	0.10	0.10	0.10	-
Subtotal	0.58	0.60	0.60	-
Recycling				
Deputy Director of Public Works	-	0.10	0.10	-
Superintendent of Street and Solid Waste	0.10	-	-	-
Staff Aide II - Public Works/Recycling	1.00	1.00	1.00	-
Office Specialist III	0.15	0.25	0.25	-
Subtotal	1.25	1.35	1.35	-
Street Sweeping				
Deputy Director Public Works	-	0.05	0.05	-
Superintendent of Street and Solid Waste	0.05	-	-	-
Street Sweeper Operator	2.79	2.70	2.70	-
Solid Waste Foreman/Forewoman	0.35	0.25	0.35	0.10
Time & Material Clerk	0.05	0.05	0.15	0.10
Subtotal	3.24	3.05	3.25	0.20
Hazardous Waste				
Office Specialist III	0.05	-	-	-
Deputy Director of Public Works	-	0.20	0.20	-
Superintendent of Street and Solid Waste	0.20	-	-	-
Subtotal	0.25	0.20	0.20	-

Division: Maintenance - Solid Waste**Summary of Regular Positions by Program**

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Nuisance Abatement				
Deputy Director of Public Works	-	0.05	-	(0.05)
Superintendent of Street and Solid Waste	0.05	-	-	-
Solid Waste Foreman/Forewoman	0.30	0.30	-	(0.30)
Subtotal	<u>0.35</u>	<u>0.35</u>	<u>-</u>	<u>(0.35)</u>
Urban Runoff Pollution Prevention				
Deputy Director of Public Works	-	0.05	-	(0.05)
Superintendent of Street and Solid Waste	0.05	-	-	-
Subtotal	<u>0.05</u>	<u>0.05</u>	<u>-</u>	<u>(0.05)</u>
Total Division Positions	6.75	7.75	6.75	(1.00)

Division: Maintenance - Solid Waste**Program: Garbage Collection & Disposal**

Number: 096/2931

Program Mission: Administer the residential garbage collection contract, non-exclusive franchise (industrial) hauling contracts and proper disposal of City refuse.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 84,644	\$ 166,043	\$ 117,119	\$ (48,924)
Benefits	40,630	83,683	57,001	(26,682)
Other Operating Expenditures	215,452	29,770	297,840	268,070
Resource and Production Costs	11,367,553	11,329,000	12,190,000	861,000
Interfund Services	724,420	756,917	799,984	43,067
Contribution In-lieu of Taxes	565,111	570,000	605,000	35,000
Total Expenditures	\$ 12,997,810	\$ 12,935,413	\$ 14,066,944	\$ 1,131,531
Full Time Positions	0.85	1.80	0.95	(0.85)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Ensure that garbage collection contractor services all of regularly scheduled collection routes.	100%		100%	100%
2. Respond and resolve complaints of missed collection within one (1) working day of initial contact.	100%		100%	100%
3. Administer landfill disposal contract to ensure that all of the refuse collected is processed and disposed of properly.	100%		100%	100%

Division: Solid Waste**Program: Clean Green**

Number: 096/2932

Program Mission: Administer the weekly collection and processing of compostable materials set out at curbside by residents.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 26,966	\$ 38,999	\$ 49,180	\$ 10,181
Benefits	19,441	18,533	23,853	5,320
Other Operating Expenditures	1,567	48	-	(48)
Resource and Production Costs	2,125,916	2,213,000	2,241,000	28,000
Interfund Services	23,213	3,262	2,849	(413)
Total Expenditures	\$ 2,197,103	\$ 2,273,842	\$ 2,316,882	\$ 43,040
Full Time Positions	0.18	0.35	0.40	0.05
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Ensure that Clean Green Green collection contractor services all of regularly scheduled collection routes.	100%		100%	100%
2. Respond and resolve complaints of missed collection within one (1) working day of initial contact.	100%		100%	100%

Division: Solid Waste**Program: Clean-up Campaign**

Number: 096/2933

Program Mission: Administer the City's Annual Clean-Up Campaign providing residents the opportunity to dispose of unwanted bulky items and other debris not usually included in weekly garbage or clean green collection.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 68,037	\$ 77,754	\$ 81,367	\$ 3,613
Benefits	25,677	32,379	33,629	1,250
Other Operating Expenditures	913,818	949,045	954,045	5,000
Resource and Production Costs	466,993	595,000	610,000	15,000
Interfund Services	3,660	1,243	1,938	695
Total Expenditures	\$ 1,478,186	\$ 1,655,421	\$ 1,680,978	\$ 25,557
Full Time Positions	0.58	0.60	0.60	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Complete annual Clean-Up Campaign within a four week (20 day) time frame.	100%		100%	100%

Division: Solid Waste**Program: Residential Recycling**

Number: 096/2934

Program Mission: Administer, expand, and encourage source reduction and recycling opportunities for residents and businesses to divert solid wastes from landfilling.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 136,762	\$ 119,125	\$ 120,685	\$ 1,560
Benefits	46,994	60,110	63,476	3,366
Other Operating Expenditures	4,416	1,917	1,917	-
Resource and Production Costs	1,350,936	1,385,000	1,402,000	17,000
Interfund Services	4,920	1,994	3,316	1,322
Total Expenditures	\$ 1,544,026	\$ 1,568,146	\$ 1,591,394	\$ 23,248
Full Time Positions	1.25	1.35	1.35	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Ensure that recycling collection contractor services all of regularly scheduled collection routes.	100%		100%	100%
2. Respond and resolve complaints of missed collection within one (1) working day of initial contact.	100%		100%	100%

Division: Solid Waste**Program: Street Sweeping**

Number: 096/2935

Program Mission: Sweep City residential streets on a regular basis (at least once every two weeks), and sweep industrial streets at least once every eight working days, and remove accumulated debris and leaves from the gutterline.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 288,803	\$ 291,072	\$ 338,970	\$ 47,898
Benefits	144,814	151,249	167,363	16,114
Other Operating Expenditures	25,094	31,180	21,255	(9,925)
Interfund Services	239,226	241,005	279,042	38,037
Total Expenditures	\$ 697,937	\$ 714,506	\$ 806,630	\$ 92,124
Full Time Positions	3.24	3.05	3.25	0.20
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of sweeping complaints resolved within one (1) work day.	100%		100%	100%
2. Percent of residential streets swept on a bi-weekly basis.	99%		95%	95%

Division: Solid Waste**Program: Household Hazardous Waste**

Number: 096/2936

Program Mission: Administer the disposal of hazardous wastes generated from residential households and City departments.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 29,386	\$ 30,189	\$ 31,867	\$ 1,678
Benefits	2,808	14,029	14,822	793
Other Operating Expenditures	9,616	60,251	60,251	-
Resource and Production Costs	10,181	-	-	-
Interfund Services	1,130	675	1,001	326
Total Expenditures	\$ 53,121	\$ 105,144	\$ 107,942	\$ 2,798
Full Time Positions	0.25	0.20	0.20	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Corporation Yard hazardous waste sheds serviced on a quarterly basis.	100%		100%	100%

Division: Solid Waste**Program: Nuisance Abatement**

Number: 096/2937

Program Mission: Administer the illegal sign removal program, graffiti abatement program, and various other nuisance abatement programs on an as-needed basis.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 56,143	\$ 41,112	\$ -	\$ (41,112)
Benefits	15,647	19,288	-	(19,288)
Other Operating Expenditures	2,533	1,064	-	(1,064)
Interfund Services	1,620	836	-	(836)
Total Expenditures	\$ 75,943	\$ 62,300	\$ -	\$ (62,300)
Full Time Positions	0.35	0.35	-	(0.35)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
The performance and workload measures for this program have been incorporated in the Street Maintenance Program (001/2911).				

Division: Solid Waste**Program: Urban Runoff Pollution Prevention**

Number: 096/2938

Program Mission: Comply with the California Regional Water Quality Control Board Municipal Regional Storm Water National Pollution Discharge Elimination System (NPDES) Storm Water Discharge Permit

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 136	\$ 7,547	\$ -	\$ (7,547)
Benefits	668	3,507	-	(3,507)
Interfund Services	280	146	-	(146)
Total Expenditures	\$ 1,083	\$ 11,200	\$ -	\$ (11,200)
Full Time Positions	0.05	0.05	-	(0.05)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
The performance and workload measures for this program have been incorporated into the Urban Runoff Pollution Prevention Program (001/2924).				

Department: Public Works-Street

Division: Maintenance - Downtown Parking District

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Downtown Parking District	\$ 134,019	\$ 191,846	\$ 163,008	\$ (28,838)
Total Expenditures	<u>\$ 134,019</u>	<u>\$ 191,846</u>	<u>\$ 163,008</u>	<u>\$ (28,838)</u>
Full Time Positions	0.50	0.50	0.50	-
Total Direct Revenue	\$ 11,913	\$ 14,200	\$ 14,200	\$ -

Downtown Parking District Mission

Provide maintenance on all landscaping and exterior amenities with minimum impact to daily merchant operations while enhancing property value.

Downtown Parking District Highlights

- Prepare and implement maintenance of all exterior landscape and hardscape areas.
- Implement repairs on arbors and concrete planter facilities.

Division: Maintenance - Downtown Parking District

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Franklin Mall				
Grounds Maintenance Worker I	-	-	-	-
Grounds Maintenance Worker II	0.50	0.50	0.50	-
Subtotal	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>-</u>
Total Division Positions	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>-</u>

Division: Maintenance - Downtown Parking District

Program: Downtown Parking District

Number: 025/2941

Program Mission: Provide high quality maintenance on all landscaping, roadways, sidewalks, fountains and exterior amenities with minimum impact to daily merchant operations while enhancing property value.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 18,974	\$ 35,973	\$ 39,773	\$ 3,800
Benefits	19,956	21,571	22,101	530
Other Operating Expenditures	74,709	99,384	99,920	536
Resource and Production Costs	-	-	-	-
Interfund Services	1,410	1,297	1,214	(83)
Capital Outlay	18,970	33,621	-	(33,621)
Total Expenditures	\$ 134,019	\$ 191,846	\$ 163,008	\$ (28,838)
Full Time Positions	0.50	0.50	0.50	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Inspect and evaluate the sweeping contractors performance at the site every Wednesday, and provide contractor with City's monthly report.	100%		100%	100%

Department: Public Works-Street

Division: Maintenance - Convention Center Maintenance District

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Convention Center Maintenance District	\$ 1,240,846	\$ 1,344,086	\$ 1,339,519	\$ (4,567)
Total Expenditures	<u>\$ 1,240,846</u>	<u>\$ 1,344,086</u>	<u>\$ 1,339,519</u>	<u>\$ (4,567)</u>
Full Time Positions	0.10	0.10	0.10	-
Total Direct Revenue	\$ 709,958	\$ 791,403	\$ 740,631	\$ (50,772)

Convention Center Maintenance District Mission

Provide maintenance on all landscaping and exterior amenities to assure a safe environment while enhancing aesthetics and property value.

Convention Center Maintenance District Highlights

- Repair and/or replace damaged and deteriorated equipment, signs, and landscaping.
- Replace failing concrete sidewalk, curb and gutter.
- Repaint electroliers on all surface parking lots, service roads, and pedestrian bridges
- Repaint railings and repair railing footings in the garage and pedestrian bridges
- Continue to improve landscaping in the Complex

Division: Maintenance - Convention Center Maintenance District

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Convention Center Maintenance District				
Asst. Director of Streets & Auto. Svcs./City Arborist	-	-	-	-
Building Maintenance Manager	-	0.10	0.10	-
Deputy Director of Public Works - Maintenance	0.10	-	-	-
Subtotal	<u>0.10</u>	<u>0.10</u>	<u>0.10</u>	<u>-</u>
Total Division Positions	<u>0.10</u>	<u>0.10</u>	<u>0.10</u>	<u>-</u>

Division: Maintenance - Convention Center Maintenance District

Program: Convention Center Maintenance District

Number: 026/2961

Program Mission: Provide high quality maintenance on all landscaping, roadways, sidewalks, garage structure and exterior amenities with minimum impact to daily events/operations while enhancing aesthetics, public safety and property value.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 9,580	\$ 12,184	\$ 13,505	\$ 1,321
Benefits	8,038	5,840	6,626	786
Other Operating Expenditures	1,168,392	1,266,739	1,256,837	(9,902)
Interfund Services	54,835	59,323	62,552	3,229
Total Expenditures	\$ 1,240,846	\$ 1,344,086	\$ 1,339,519	\$ (4,567)
Full Time Positions	0.10	0.10	0.10	-
Performance and Workload Measures				
	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percentage of complaints from the Santa Clara Convention Center, Hyatt Regency, Equity Office, and the public within three working days.	NA		98%	98%



Automotive Services

Automotive Services Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Automotive Services	\$ 3,965,283	\$ 4,204,110	\$ 4,352,778
Equipment Pool Revolving	2,659,158	3,461,000	5,141,400
Total Automotive Services Expenditures	<u>\$ 6,624,441</u>	<u>\$ 7,665,110</u>	<u>\$ 9,494,178</u>
Total Full Time Positions	15.00	15.00	15.00
Total Automotive Services Revenue	\$ 6,882,966	\$ 6,815,503	<u>\$ 6,927,352</u>

Automotive Services Mission

To promote and maintain the highest standards of personal and professional conduct among all involved with Automotive Services.

Automotive Services Overview

Provide support for the diverse fleet operations to ensure safe, efficient, and cost effective maintenance, repair, fueling, and replacement of City-owned vehicles and equipment.

Division: Maintenance - Automotive Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Maintenance/Repairs	\$ 3,965,283	\$ 4,204,110	\$ 4,352,778	\$ 148,668
Total Expenditures	<u>\$ 3,965,283</u>	<u>\$ 4,204,110</u>	<u>\$ 4,352,778</u>	<u>\$ 148,668</u>
Full Time Positions	15.00	15.00	15.00	-
Total Direct Revenue	\$ 4,166,689	\$ 4,164,713	\$ 4,228,162	\$ 63,449

Division Mission

Ensure safe, efficient, and cost effective maintenance, repair, and fueling of City owned vehicles and equipment.

Division Highlights

- Maintain regulatory compliance with City, County, State, and Government regulations at all fuels sites, dispensing Unleaded, Diesel, and Propane fuels.
- Complete California Highway Patrol (CHP) BIT Program Administrative Review Inspection without violations.
- Ongoing evaluation of Preventive Maintenance (PM) program.

Division: Maintenance - Automotive Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Maintenance/Repairs				
Fleet Manager	1.00	1.00	1.00	-
Automotive Superintendent	-	-	-	-
Automotive Technician III	7.00	7.00	7.00	-
Automotive Foreman/Forewoman	2.00	2.00	2.00	-
Auto Services Coordinator	1.00	1.00	1.00	-
Fleet Assistant	1.00	1.00	1.00	-
Account Clerk I	1.00	1.00	1.00	-
Materials Handler/Auto Parts Technician Clerk II	1.00	1.00	1.00	-
Automotive Services Utility Worker	1.00	1.00	1.00	-
Subtotal	15.00	15.00	15.00	-
Total Division Positions	15.00	15.00	15.00	-

Division: Maintenance - Automotive Services

Program: Maintenance / Repairs

Number: 053/2123

Program Mission: Optimize safety, cost, and availability of vehicles and equipment through established preventative maintenance and repair programs.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,213,468	\$ 1,236,947	\$ 1,283,101	\$ 46,154
Benefits	606,663	658,793	677,406	18,613
Other Operating Expenditures	2,006,658	2,158,345	2,208,345	50,000
Interfund Services	138,494	150,025	183,926	33,901
Capital Outlay	-	-	-	-
Total Expenditures	\$ 3,965,283	\$ 4,204,110	\$ 4,352,778	\$ 148,668
Full Time Positions	15.00	15.00	15.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Compliance with Department of California Highway Patrol (CHP) Biennial Inspection of Terminals (BIT) program.	100%		100%	100%
2. Percentage of Preventive Maintenance (PM) completed within two weeks of due date.	70%		85%	90%

Division: Maintenance - Equipment Pool Revolving

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Equipment Pool Revolving	\$ 2,659,158	\$ 3,461,000	\$ 5,141,400	\$ 1,680,400
Total Expenditures	<u>\$ 2,659,158</u>	<u>\$ 3,461,000</u>	<u>\$ 5,141,400</u>	<u>\$ 1,680,400</u>
Full Time Positions	-	-	-	-
Total Direct Revenue	\$ 2,716,276	\$ 2,650,790	\$ 2,699,190	\$ 48,400

Equipment Pool Mission

Establish sustainable equipment replacement program based on equipment class usage and determine most cost effective point of replacement.

Equipment Pool Highlights

- Evaluate fleet vehicles up for replacement and collaborate with using departments on right sizing their equipment.
- Continue to evaluate replacement vehicles with Hybrid/Flex fueled vehicles as applicable.
- Research alternative fueled equipment in Heavy Duty and Off Road equipment applications.

Division: Maintenance - Equipment Pool Revolving

Program: Equipment Pool Revolving

Number: 050/2111

Program Mission: To collaborate with using departments on the procurement, up fit, and disposal of all vehicles and equipment within the City.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Capital Outlay	\$ 2,659,158	\$ 3,461,000	\$ 5,141,400	\$ 1,680,400
Total Expenditures	<u>\$ 2,659,158</u>	<u>\$ 3,461,000</u>	<u>\$ 5,141,400</u>	<u>\$ 1,680,400</u>
Full Time Positions	-	-	-	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Procure equipment and vehicles identified for replacement during fiscal year.	60%		90%	90%
2. Collaborate with using departments on replacement equipment and vehicles before each purchase.	100%		100%	100%
3. Evaluate Alternative fuel options before purchasing new equipment.	NA		100%	100%



City of Santa Clara

The Center of What's Possible

Police

Field Operations

Investigations

Administrative Services



Police Department

Department Summary	2013-14 Actual	2014-15 Adopted	2015-16 Budget
Field Operations	\$ 24,096,873	\$ 25,043,092	\$ 28,941,060
Investigations	10,076,244	14,742,811	19,358,361
Administrative Services	11,200,159	12,984,706	14,174,295
Technical Services - Operation	479,070	-	-
Communications Equipment Acquisition	1,071,520	235,279	235,279
Total Department Expenditures	\$ 46,923,867	\$ 53,005,888	\$ 62,708,994
Total Full Time Positions	222.00	219.00	222.00
Total Department Revenue	\$ 3,236,639	\$ 6,403,320	\$ 10,167,679

Department Mission Statement

The mission of the Santa Clara Police Department is to always provide quality police service to the public. Working together, and in partnership with the community, we will identify and resolve problems utilizing all available resources. We will perform this service professionally and with integrity.

Department Overview

The Police Department provides law enforcement and other policing services to the City of Santa Clara around the clock. The Police Department handles about 60,000 "events" per year, whether they are calls for service or contacts initiated by officers in the field. The department is divided into three divisions.

The Field Operations Division is comprised of the "first responders" to the vast majority of calls for service and is made up of patrol teams, a motorcycle traffic unit, reserve police officers, community service officers, and the Special Response Team. The Field Operations Division is also responsible for many other services including the Field Training Program, crime scene evidence collection, parking control, and abandoned vehicle abatement. Additionally, the Temporary Holding Facility (THF) and the Jail Service Officers (JSO) are assigned to this Division.

The Investigations Division is responsible for the majority of follow-up investigations, particularly for major crimes. Detectives are assigned by type of crime, including: homicide, robbery, domestic violence, assault, theft, juvenile crimes, burglary, narcotics and financial crimes. The Investigations Division keeps track of and continues to pursue "cold cases". The Investigations Division also has a Forensic Coordinator and a Crime Analyst. The Records Unit is also part of the Investigations Division.

The Administrative Services Division is comprised of many sub-units and functions, including: Neighborhood Watch, Business Watch, Crime Prevention, Permits, School Resource Officers, DARE, Crossing Guards, Safety Patrol, Evidence, Training and PAL, and Professional Standards (Internal Affairs, Personnel and Recruiting). Administrative Services Division also includes the 9-1-1 Communications Dispatch Unit. The Dispatch Unit provides all emergency and routine Police, Fire, and medical dispatching throughout the city. The Nuisance Suppression Unit and the Rivermark Substation personnel are assigned to this division.

The Police Department is committed to providing a high level of service to our residents and businesses; working in partnership with them to face the challenges that arise in our community.

Police Department (continued)

Resource Level Changes

The Department added two new Police Officer positions and one Community Service Officer, and three Police Sergeants positions were unfrozen in order to support increased patrol on streets and service needs of residents.

Divisions and Programs

Field Operations

- ◆ General Patrol
- ◆ Traffic
- ◆ Special Operations/Temporary Holding Facility
- ◆ Reserves

Administrative Services

- ◆ Department Support
- ◆ Community Services/Nuisance
Suppression Unit
- ◆ Dispatch
- ◆ Professional Standards
- ◆ Training
- ◆ Evidence
- ◆ PAL

Investigations

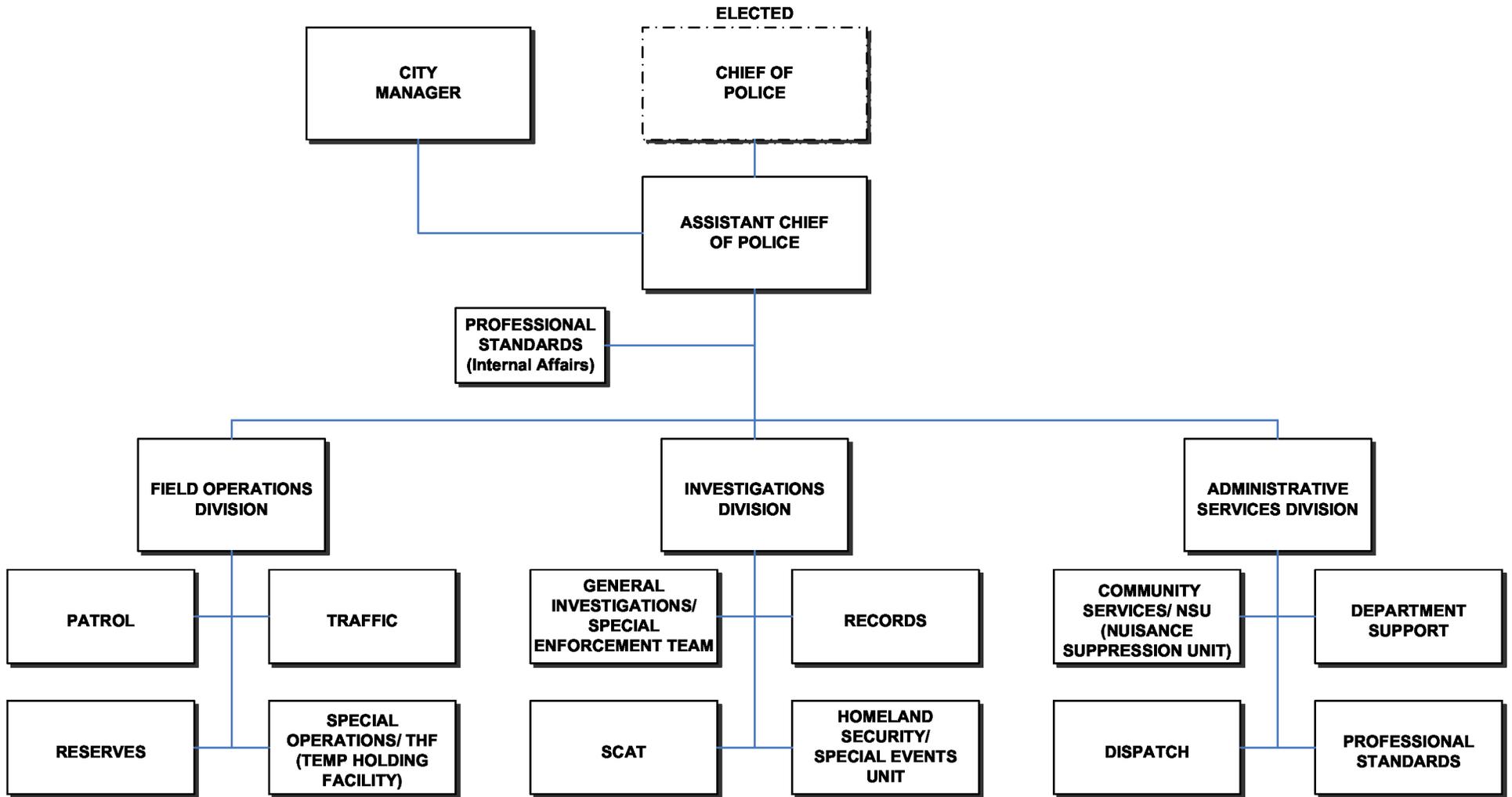
- ◆ General Investigations/Special Enforcement Team
- ◆ Specialized Crimes Action Team (SCAT)
- ◆ Records
- ◆ Homeland Security/Special Events
- ◆ Communications Equipment Acquisition

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

POLICE DEPARTMENT



Police Department

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Police - Fund 001					
Uncl	Police Chief	1.00	1.00	\$ 223,200	\$ 248,484
Uncl	Assistant Police Chief	1.00	1.00	202,440	230,785
Uncl	Police Captain	3.00	3.00	607,320	659,710
Uncl	Communications Operations Manager	1.00	1.00	129,540	123,228
Uncl	Management Analyst	1.00	1.00	113,628	115,716
B43	Police Lieutenant	8.00	8.00	1,370,474	1,466,694
B37	Police Sergeant	31.00	31.00	4,109,172	4,867,092
B31	Police Officer	103.00	105.00	12,743,138	13,984,182
H34	Senior Communications Dispatcher	3.00	3.00	336,941	360,693
H31	Communications Dispatcher III	3.00	3.00	303,417	326,833
H28	Communications Dispatcher I/II	13.00	13.00	1,171,787	1,250,747
H26	Police Records Supervisor*	4.00	4.00	272,787	293,831
H22	Jail Service Officer	5.00	5.00	413,330	440,113
H22	Police Records Specialist I/II*	14.00	14.00	957,444	1,017,637
H22	Community Service Officer I/II*	16.00	17.00	1,114,841	1,288,788
A34	Forensic Coordinator	1.00	1.00	101,484	101,760
A34	Police Records Manager	1.00	1.00	101,484	105,504
A32	Crime Analyst*	2.00	1.00	87,507	-
A32	Staff Analyst I	-	1.00	-	92,220
A24	Office Specialist IV	1.00	1.00	79,328	79,560
A22	Office Specialist III	3.00	3.00	226,551	229,944
A18	Office Specialist II	3.00	3.00	183,216	169,668
A32	Communications Technician I/II	1.00	1.00	96,456	96,720
	Premium			421,950	559,018
	Stipend			27,979	14,937
	Salary & Wages-Regular	219.00	222.00	25,395,414	28,123,864
	Salary & Wages-As Needed			1,755,292	2,481,292
	Salary & Wages-Overtime/Vacation Relief			3,314,000	4,715,000
	Salary & Wages-Holiday			911,131	994,706
	Department Total	219.00	222.00	\$ 31,375,837	\$ 36,314,862

* The Department has a total of (6) positions in Frozen/Unfunded status which lower actual available staffing.

Department: Police

Division: Field Operations

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
General Patrol	\$ 19,489,321	\$ 20,394,475	\$ 23,247,689	\$ 2,853,214
Traffic	2,854,440	2,981,084	3,024,310	43,226
Special Operations	1,357,177	1,279,321	1,387,133	107,812
Reserves	395,935	388,212	391,929	3,717
Animal Control	-	-	890,000	890,000
Total Expenditures	<u>\$ 24,096,873</u>	<u>\$ 25,043,092</u>	<u>\$ 28,941,060</u>	<u>\$ 3,007,968</u>
Full Time Positions	117.00	113.00	118.00	5.00
Total Direct Revenue	\$ 1,843,102	\$ 1,275,700	\$ 1,347,600	\$ 71,900

Division Mission

*Provide immediate police services to the citizens of our city.
We are the first responders to all emergencies 24 hours a day.
Protect and serve with honesty, fairness, professionalism and integrity.
Maintain a community atmosphere that will provide our citizens with a quality of life
that will enable them to enjoy our community to the fullest.*

Division Highlights

- The Traffic Enforcement Unit will continue to monitor traffic violations and enforce laws at identified problem areas and intersections. Emphasis will be placed on pedestrian safety.
- Field Operations personnel will continue to identify, track, and curtail gang activity in the city.
- Field Operations personnel will continue to address alcohol and disturbance violations caused by residents and others visiting the Santa Clara University area.
- The Field Training program will continue to train all newly hired officers this coming year.
- Field Operations personnel will continue to address laptop computer and GPS thefts by frequent patrols and educating the public.
- Members of our Reserve Unit will continue to volunteer thousands of hours in service to the community.
- Field Operations Personnel will manage and maintain two (2) Temporary Holding Facilities (PD and Stadium) in accordance with all State and Federal regulations.
- Field Operations Personnel will maintain a well trained Bicycle Patrol Unit that provides essential services to stadium operations.

Division: Field Operations

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
General Patrol				
Police Captain	1.00	1.00	1.00	-
Police Lieutenant	3.50	3.50	3.55	0.05
Police Sergeant	13.00	13.00	12.00	(1.00)
Police Officer	67.00	68.00	74.00	6.00
Office Specialist III	1.00	1.00	1.00	-
Community Service Officer I/II	6.00	4.00	5.00	1.00
Subtotal	91.50	90.50	96.55	6.05
Traffic				
Police Lieutenant	0.50	0.50	0.45	(0.05)
Police Sergeant	2.00	1.00	2.00	1.00
Police Officer	11.00	10.00	8.00	(2.00)
Community Service Officer I	-	-	-	-
Community Service Officer I/II	2.00	2.00	2.00	-
Office Specialist II	1.00	1.00	1.00	-
Subtotal	16.50	14.50	13.45	(1.05)
Special Operations				
Police Lieutenant	0.50	0.50	0.50	-
Police Sergeant	3.00	1.00	1.00	-
Police Officer	5.00	-	-	-
Jail Service Officers	-	5.00	5.00	-
Community Service Officer I/II	-	1.00	1.00	-
Subtotal	8.50	7.50	7.50	-
Reserves				
Police Lieutenant	0.50	0.50	0.50	-
Subtotal	0.50	0.50	0.50	-
Total Division Positions	117.00	113.00	118.00	5.00

Division: Field Operations**Program: General Patrol**

Number: 001/7722

Program Mission: Be the immediate responders to any emergency or other problem perceived by the community as needing police attention, any time of the day or night. Resolve the problem as quickly as possible, with fairness, professionalism and integrity, utilizing all available resources.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 12,760,465	\$ 13,037,970	\$ 14,627,998	\$ 1,590,028
Benefits	5,999,785	6,492,156	7,592,566	1,100,410
Other Operating Expenditures	86,214	81,100	81,475	375
Interfund Services	642,857	783,249	935,650	152,401
Capital Outlay	-	-	10,000	10,000
Total Expenditures	\$ 19,489,321	\$ 20,394,475	\$ 23,247,689	\$ 2,853,214

Full Time Positions	91.50	90.50	96.55	6.05
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Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Average response time to priority one Calls For Service (CFS).	4:37 min.		3:35 min.	4:19 min.
2. Ratio of CFS to officer self-initiated events.	3:1		3:1	3:1
3. Arrests by beat officers.	3,963		4,300	4,500
4. Citations by beat officers.	2,550		4,500	4,500
5. Warrant arrests by beat officers	1,163		1,000	1,000

Division: Field Operations**Program: Traffic**

Number: 001/7723

Program Mission: Provide the citizens of our community a safe environment for traveling upon our streets, safe pedestrian movement, and the abatement of abandoned vehicles.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,841,585	\$ 1,883,520	\$ 1,870,833	\$ (12,687)
Benefits	898,500	960,555	993,545	32,990
Other Operating Expenditures	30,225	38,150	38,538	388
Interfund Services	84,130	98,859	121,393	22,534
Total Expenditures	\$ 2,854,440	\$ 2,981,084	\$ 3,024,310	\$ 43,226

Full Time Positions	16.50	14.50	13.45	(1.05)
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Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of moving violation and equipment violation citations.	NA		NA	8,500
3. Parking citations issued.	8,693		16,000	16,000
4. Response to radar projects to citizen concerns.	58		12	12
5. Abandoned vehicles abated within 7 days.	2,934		2,600	2,600

Division: Field Operations**Program: Special Operations/Temporary Holding Facility**

Number: 001/7724

Program Mission: Provide officers who are specially trained in teams to handle a wide variety of extraordinary and sometimes life-threatening incidents encountered in our community. These teams are the extra layer of protection that the men and women of the Field Operations Division provide in addition to normal patrol resources.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 849,344	\$ 776,887	\$ 833,719	\$ 56,832
Benefits	431,708	418,835	459,773	40,938
Other Operating Expenditures	27,785	31,550	32,275	725
Interfund Services	48,340	52,049	61,365	9,316
Total Expenditures	\$ 1,357,177	\$ 1,279,321	\$ 1,387,133	\$ 107,812
Full Time Positions	8.50	7.50	7.50	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Pass annual State and Federal facility inspections.	NA		100%	100%

Division: Field Operations**Program: Reserves**

Number 001/7725

Program Mission: Provide appropriately trained staff to supplement the police department so it may accomplish its goals and respond to emergency situations.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 282,591	\$ 278,211	\$ 280,037	\$ 1,826
Benefits	45,700	47,721	48,480	759
Other Operating Expenditures	56,244	57,100	57,100	-
Interfund Services	11,400	5,180	6,312	1,132
Total Expenditures	\$ 395,935	\$ 388,212	\$ 391,929	\$ 3,717
Full Time Positions	0.50	0.50	0.50	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Ratio of paid to unpaid hours.	1:3.25		1:4.25	3:2
2. Hours of continuing professional training hours per officer.	64		32	40
3. Number of arrests.	74		88	56
4. Number of citations.	1,456		1,200	1,500
5. Number of contacts with registered sex offenders.	145		175	120

Division: Field Operations

Program: Animal Control

Number: 001/7726

Program Mission:

Provide the cities of Santa Clara, Campbell, Monte Sereno and Mountain View with the care of sick, injured, lost, and abandoned companion animals, animal cruelty investigations, enforcement of animal laws, education and outreach programs, volunteer and foster programs. This program is conducted as part of the City's participation in the regional operations of the Silicon Valley Animal Control Shelter.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-
Other Operating Expenditures	-	-	890,000	890,000
Interfund Services	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ 890,000	\$ 890,000
Full Time Positions	-	-	-	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Attend meetings with the Silicon Valley Animal Control Authority (SVACA) and participating cities concerning Animal Control Services.	6		6	6
2. Number of SVACA Control Officer animal responses.	4,071		8,000	6,000

* This is a new program for the Department moved from the City Manager's Office.

Department: Police

Division: Investigations

Major Programs	2013-14 Actual	2014-15 Adopted	2015-16 Budget	Budget Change
General Investigations/Special Enforcement Team	\$ 5,509,057	\$ 6,305,309	\$ 6,234,393	\$ (70,916)
SCAT	1,147,940	1,597,739	1,313,846	(283,893)
Records	3,229,180	2,720,131	2,956,264	236,133
Homeland Security/Special Events	190,067	4,119,632	8,853,858	4,734,226
Total Expenditures	<u>\$ 10,076,244</u>	<u>\$ 14,742,811</u>	<u>\$ 19,358,361</u>	<u>\$ 4,615,550</u>
Full Time Positions	53.00	57.00	54.50	(2.50)
Total Direct Revenue	\$ 294,854	\$ 4,715,300	\$ 8,427,800	\$ 3,712,500

Division Mission

The Investigations Division will receive reports of crimes that have occurred in our community and will conduct follow-up investigations, utilizing statements, physical evidence, crime analysis and deductive reasoning to identify perpetrators of crime.

The SCAT unit will continue to operate as an undercover unit dedicated to the suppression of narcotics and vice in our community. The subpoenas unit will ensure that subpoenas for trial witness be promptly delivered.

The Records/Warrants Unit will keep accurate records and provide timely service to the public.

The Homeland Security/Special Events unit will provide a safe environment for all special events in Santa Clara.

Division Highlights

- We will use crime analysis to appropriately respond to crime trends.
- We will continue our efforts to resolve prosecutable violent cold cases after a thorough analysis of information and evidence already gathered.
- We will continue to aggressively track and monitor registered sexual offenders.
- We will continue to fulfill Public Records Act requests in a timely manner.
- We will proactively investigate internet crimes against children.
- We will continue to combat residential and commercial burglaries with aggressive follow up, the apprehension of offenders, and suppression efforts.
- We will thoroughly investigate all violent crimes that occur within the City.
- The Special Enforcement Team (SET) will proactively investigate and seek out criminals resulting in a high volume of prosecutable cases.
- The Homeland Security/Special Events Unit will continue to provide a safe environment for guests attending events within the City including Levis' Stadium culminating with a successful effort in Super Bowl 50.

Division: Investigations

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
General Investigations				
Police Captain	1.00	1.00	0.75	(0.25)
Police Lieutenant	1.00	1.00	1.25	0.25
Police Sergeant	7.00	7.00	7.75	0.75
Police Officer	7.00	11.00	10.00	(1.00)
Office Specialist III	1.00	1.00	1.00	-
Community Service Officer I/II	1.00	1.00	1.00	-
Forensic Coordinator	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	-
Office Specialist II	1.00	1.00	-	(1.00)
Subtotal	21.00	25.00	23.75	(1.25)
SCAT				
Police Sergeant	1.00	1.00	1.00	-
Police Officer	5.00	6.00	4.00	(2.00)
Subtotal	6.00	7.00	5.00	(2.00)
RECORDS				
Police Sergeant	1.00	-	-	-
Police Records Manager	1.00	1.00	1.00	-
Police Records Supervisor	4.00	4.00	4.00	-
Police Records Specialist I/II	14.00	14.00	14.00	-
Community Service Officer I/II	1.00	1.00	1.00	-
Jail Service Officer	5.00	-	-	-
Subtotal	26.00	20.00	20.00	-
Homeland Security/Special Events				
Police Captain	-	-	0.25	0.25
Police Lieutenant	-	1.00	0.75	(0.25)
Police Sergeant	-	3.00	2.25	(0.75)
Police Officer	-	1.00	1.50	0.50
Office Specialist II	-	-	1.00	1.00
Subtotal	-	5.00	5.75	0.75
Total Division Positions	53.00	57.00	54.50	(2.50)

Division: Investigations**Program: General Investigations/Special Enforcement Team****Number: 001/7732**

Program Mission: Working together and in partnership with the Community, provide a full array of criminal investigative services in an effort to better the quality of life in the City.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 3,498,584	\$ 3,897,505	\$ 3,619,165	\$ (278,340)
Benefits	1,632,349	1,938,798	1,838,204	(100,594)
Other Operating Expenditures	260,005	326,699	358,081	31,382
Interfund Services	118,118	142,307	418,943	276,636
Total Expenditures	\$ 5,509,057	\$ 6,305,309	\$ 6,234,393	\$ (70,916)
Full Time Positions	21.00	25.00	23.75	(1.25)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of cases solved through investigation.	NA		NA	94%
2. Number of non-traffic cases submitted to the District Attorney's Office for filing.	2,745		2,500	2,500

Division: Investigations**Program: Specialized Crimes Action Team (SCAT)****Number: 001/7733**

Program Mission: Reduce narcotics and vice activities in the City of Santa Clara through criminal investigation and prosecution; conduct surveillances and other undercover operations as needed.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 760,631	\$ 1,053,006	\$ 855,378	\$ (197,628)
Benefits	354,542	503,183	405,041	(98,142)
Other Operating Expenditures	997	2,125	2,125	-
Interfund Services	31,770	39,425	51,301	11,876
Total Expenditures	\$ 1,147,940	\$ 1,597,739	\$ 1,313,846	\$ (283,893)
Full Time Positions	6.00	7.00	5.00	(2.00)

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of SCAT initiated cases submitted to the District Attorney's Office for filing.	73		100	100

Division: Investigations**Program: Records**

Number: 001/7734

Program Mission: Provide records support for the department, front counter assistance to citizens, and develop more efficient information exchange and retrieval within the department.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,960,439	\$ 1,492,395	\$ 1,630,114	\$ 137,719
Benefits	1,063,379	844,672	924,891	80,219
Other Operating Expenditures	127,842	270,737	270,925	188
Interfund Services	77,520	112,327	130,334	18,007
Total Expenditures	<u>\$ 3,229,180</u>	<u>\$ 2,720,131</u>	<u>\$ 2,956,264</u>	<u>\$ 236,133</u>
Full Time Positions	26.00	20.00	20.00	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of all requests for police reports by allied agencies or the public processed within three days.	95%		95%	95%

Division: Investigations**Program: Homeland Security/Special Events**

Number: 001/7735

Program Mission: To manage, staff, and oversee the police protection for city-wide special events, includes events at Levi's Stadium, and to ensure a safe environment for all.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 150,378	\$ 2,903,629	\$ 5,735,695	\$ 2,832,066
Benefits	39,690	116,003	450,598	334,595
Other Operating Expenditures	-	1,100,000	2,600,000	1,500,000
Interfund Services	-	-	67,565	67,565
Total Expenditures	<u>\$ 190,067</u>	<u>\$ 4,119,632</u>	<u>\$ 8,853,858</u>	<u>\$ 4,734,226</u>
Full Time Positions	-	5.00	5.75	0.75
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of managed pre-planned events.	NA		35	35

Note: This was a new program in 2014-15 which provides a safe environment for all Special Events that occur Santa Clara.

Department: Police**Division: Administrative Services**

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Administrative Services	\$ 1,306,396	\$ 1,644,807	\$ 1,984,183	\$ 339,376
Professional Standards	1,094,422	813,366	1,203,271	389,905
Department Support	2,698,829	3,506,405	3,223,891	(282,514)
Community Services	2,521,525	2,723,149	3,193,177	470,028
9-1-1 Dispatch	3,578,985	4,296,979	4,569,772	272,793
Total Expenditures	<u>\$ 11,200,159</u>	<u>\$ 12,984,706</u>	<u>\$ 14,174,295</u>	<u>\$ 1,189,588</u>
Full Time Positions	48.00	49.00	49.50	0.50
Total Direct Revenue	\$ 217,951	\$ 266,600	\$ 157,000	\$ (109,600)

Division Mission

Provides support for the operational divisions of the Police Department, including Records Management Services; recruits and hires Police Officers and support staff; organizes in-service training for officers and civilian employees; and Internal Affairs. This support also includes community-oriented policing in the form of a pro-active Crime Prevention Unit and school services programs.

Division Highlights

- In FY 2015-16 the Professional Standards Unit (PSU) will continue to recruit and hire highly qualified and motivated people to serve the Santa Clara community. PSU works closely with the City's Human Resources Department to ensure Santa Clara recruits, hires, and retains quality individuals. PSU is responsible for hiring police officers, dispatchers, records specialists, jail service officers, community service officers, the support staff for the entire department, and the newly created Per Diem Police Officer for Special Events.
- In FY 2015-16 the Police Department will continue its emphasis on in-service training. The department strives to surpass minimum training standards as set forth by the State of California and other regulatory agencies. The department is fortunate to have many subject-matter experts in-house who deliver up to date, comprehensive training to their peers. The department will continue to host and seek local training that benefits our employees.
- One of the most successful programs in the department continues in FY 2015-16. Drug Abuse Resistance Education (D.A.R.E.) enters its 18th year. This highly acclaimed program teaches children strategic skills for decision making, dealing with peer pressure and bullying. Our three D.A.R.E. officers currently teach all of the 5th grade students in over 20 schools, both public and private, in the city. We also have conducted D.A.R.E. refresher training in our middle schools. The department will also continue with our "Every 15 Minutes" program in our high schools. This program educates students about the dangers of driving under the influence of alcohol.
- Another successful program in the department that continues in FY 2015-16 is the Santa Clara Police Athletic League. PAL currently has nine different programs with over 2,500 participating youth. The programs include BMX, Bowling, Boxing, Deep Sea Fishing, Explorers, Judo, Soccer, Softball, and Wrestling. PAL also provides two Community Outreach Projects made possible with the help of volunteers and charitable contributions: The "Back to School Backpack" project that reaches 700 local school children, and the Christmas "Shop With A PAL" project in which 50 middle school and high school students participate.

Division: Administrative Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Administrative Services				
Police Chief	1.00	1.00	1.00	-
Assistant Police Chief	1.00	1.00	1.00	-
Police Captain	1.00	1.00	1.00	-
Crime Analyst	1.00	-	-	-
Staff Analyst I	-	1.00	1.00	-
Office Specialist IV	1.00	1.00	1.00	-
Office Specialist III	1.00	1.00	1.00	-
Office Specialist II	-	1.00	-	(1.00)
Subtotal	6.00	7.00	6.00	(1.00)
Professional Standards				
Police Sergeant	3.00	2.00	2.00	-
Police Officer	2.00	-	1.50	1.50
Office Specialist II	1.00	-	-	-
Subtotal	6.00	2.00	3.50	1.50
Department Support				
Police Sergeant	-	1.00	1.00	-
Police Officer	-	1.00	-	(1.00)
Community Service Officer I/II	2.00	2.00	2.00	-
Police Records Specialist II	-	-	1.00	1.00
Subtotal	2.00	4.00	4.00	-
Community Services				
Police Lieutenant	1.00	1.00	1.00	-
Police Sergeant	1.00	2.00	2.00	-
Police Officer	6.00	6.00	6.00	-
Community Service Officer I/II	4.00	5.00	5.00	-
Subtotal	12.00	14.00	14.00	-

Division: Administrative Services (continued)

Summary of Regular Positions by Program (continued)

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Dispatch				
Communications Operations Manager	1.00	1.00	1.00	-
Communications Technical Services Manager	-	-	-	-
Management Analyst	1.00	1.00	1.00	-
Police Lieutenant	1.00	-	-	-
Senior Communications Dispatcher	3.00	3.00	3.00	-
Communications Dispatcher III	3.00	3.00	3.00	-
Communications Dispatcher I/II	13.00	13.00	13.00	-
Communications Technician I/II	-	1.00	1.00	-
Subtotal	<u>22.00</u>	<u>22.00</u>	<u>22.00</u>	<u>-</u>
Total Division Positions	<u>48.00</u>	<u>49.00</u>	<u>49.50</u>	<u>0.50</u>

Division: Administrative Services**Program: Administrative Services**

Number: 001/7742

Program Mission: Provide the administrative and clerical support for the Police Department and ensure that the philosophy of Community Oriented Policing and Problem Solving is maintained.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 719,623	\$ 923,583	\$ 987,644	\$ 64,061
Benefits	368,058	407,404	517,996	110,592
Other Operating Expenditures	181,483	240,952	254,851	13,899
Interfund Services	37,232	72,868	223,692	150,824
Total Expenditures	<u>\$ 1,306,396</u>	<u>\$ 1,644,807</u>	<u>\$ 1,984,183</u>	<u>\$ 339,376</u>
Full Time Positions	6.00	7.00	6.00	(1.00)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Identify two grant funding opportunities.	17		2	2

Division: Administrative Services**Program: Professional Standards**

Number: 001/7744

Program Mission: Manage the personnel functions within the Police Department to include recruiting and hiring, training, and Internal Affairs.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 535,683	\$ 348,766	\$ 574,713	\$ 225,947
Benefits	299,058	169,034	304,262	135,228
Other Operating Expenditures	226,692	249,543	274,543	25,000
Interfund Services	32,990	46,023	49,753	3,730
Total Expenditures	\$ 1,094,422	\$ 813,366	\$ 1,203,271	\$ 389,905
Full Time Positions	6.00	2.00	3.50	1.50
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Respond to all recruiting inquiries within 72 hours.	100%		100%	100%
2. Complete 100% of all Internal Affairs investigations within the time constraints prescribed by the MOU.	100%		100%	100%

Division: Administrative Support**Program: Department Support**

Number: 001/7745

Program Mission: Support the department's total enforcement effort using effective crime analysis and evidence management, and oversee the purchase and accountability of all department supplies and equipment.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 161,469	\$ 343,578	\$ 443,773	\$ 100,195
Benefits	93,480	181,517	244,896	63,379
Other Operating Expenditures	860,342	1,156,172	1,164,154	7,982
Interfund Services	1,583,538	1,825,138	1,371,068	(454,070)
Total Expenditures	\$ 2,698,829	\$ 3,506,405	\$ 3,223,891	\$ (282,514)
Full Time Positions	2.00	4.00	4.00	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of accuracy related to the documentation, storage, and disposition of firearms, drug, and money cases.	100%		100%	100%

Note: A portion of this program has been consolidated into the Records and Temporary Holding Facility (7734) program in the Investigations Division

Division: Administrative Services**Program: Community Services/Nuisance Suppression Unit**

Number: 001/7746

Program Mission: To provide the non-emergency community outreach and education function of the Police Department, including D.A.R.E. in the Schools.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,673,794	\$1,794,197	\$2,071,993	\$ 277,796
Benefits	746,066	806,102	979,346	173,244
Other Operating Expenditures	34,366	37,834	38,059	225
Interfund Services	67,300	85,016	103,780	18,764
Total Expenditures	\$ 2,521,525	\$ 2,723,149	\$ 3,193,177	\$ 470,028
Full Time Positions	12.00	14.00	14.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Provide Crime Prevention presentations during the fiscal year.	123		100	100
2. Conduct Code Red training sessions.	15		25	25
3. Number of continuing issues classified as Nuisance Suppression Unit investigations.	260		260	260
4. Number of Administrative Citations issued around Santa Clara University zone.	125		300	300
5. Number of quality of life/nuisance associated citations and arrests by NSU	NA		NA	208
6. Number of nuisance violation notices delivered	NA		NA	75

Division: Administrative Services**Program: Dispatch**

Number: 001/7747

Program Mission: Ensure efficient staffing to receive, process, and document all 9-1-1 calls, other emergency calls and routine phone calls requesting emergency and non-emergency assistance from the Police and Fire Departments 365 days a year.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 2,193,917	\$2,642,590	\$2,783,801	\$ 141,211
Benefits	969,769	1,229,893	1,331,379	101,486
Other Operating Expenditures	274,664	305,640	306,141	501
Interfund Services	140,636	118,856	148,451	29,595
Total Expenditures	\$ 3,578,985	\$ 4,296,979	\$ 4,569,772	\$ 272,793
Full Time Positions	22.00	22.00	22.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of life-threatening medical calls for service dispatched within 60 seconds.	75%		83%	85%
2. Percent of 9-1-1 calls answered within 10 seconds.	93%		94%	95%

Department: Police

Division: Technical Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Technical Services Operation	\$ 479,070	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ 479,070</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Full Time Positions	4.00	-	-	-
Total Direct Revenue	\$ 735,013	\$ -	\$ -	\$ -

Division Mission

Develop, administer and maintain communication system equipment in support of City services.

Division Highlights

- Division function was turned over to the Information Technology Department in 2014-15.

Division: Technical Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
*Technical Services Operation				
Communications Technical Services Manager	1.00	-	-	-
Communications Technician I/II	<u>3.00</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	4.00	-	-	-
Total Division Positions	<u>4.00</u>	<u>-</u>	<u>-</u>	<u>-</u>

*Moved to the General Fund Program 7747.

Division: Technical Services**Program: Technical Services Operation**

Number: 047/7771

Program Mission: Plan, design, engineer, install and maintain the radio, telephone, sound, intercom, alarm video, and data communications systems equipment in support of City departments and the delivery of City services.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 262,561	\$ -	\$ -	\$ -
Benefits	117,973	-	-	-
Other Operating Expenditures	71,698	-	-	-
Interfund Services	26,839	-	-	-
Total Expenditures	\$ 479,070	\$ -	\$ -	\$ -
Full Time Positions	4.00	-	-	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of non-functioning, non-critical, radio equipment being repaired within one (1) week of receiving necessary parts.	92%		NA	NA
2. Percent of non-public safety communication equipment adds, moves, and changes being performed within two (2) weeks of receiving necessary equipment.	84%		NA	NA
3. Percent of budgeted equipment acquisitions accomplished	100%		NA	NA

Department: Police

Division: Communications Equipment Acquisition

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Communications Equipment Acquisition	\$ 1,071,520	\$ 235,279	\$ 235,279	\$ -
Total Expenditures	<u>\$ 1,071,520</u>	<u>\$ 235,279</u>	<u>\$ 235,279</u>	<u>\$ -</u>
Full Time Positions	-	-	-	-
Total Direct Revenue	\$ 145,720	\$ 145,720	\$ 235,279	\$ 89,559

Division Mission

Replace amortized electronic equipment within the City.

Division Highlights

- Provide continued funding for communications equipment replacement as necessary.

Division: Communications Equipment Acquisition

Program: Communications Equipment Acquisition

Number: 048/7781

Program Mission: Replace all aging and economically not-feasible-to-repair amortized electronic equipment for the City.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Capital Outlay	\$ 1,071,520	\$ 235,279	\$ 235,279	\$ -
Total Expenditures	\$ 1,071,520	\$ 235,279	\$ 235,279	\$ -
Full Time Positions	-	-	-	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of budgeted equipment acquisitions accomplished.	100%		100%	100%



City of Santa Clara

The Center of What's Possible

Fire

Protection

Fire Prevention/
Hazardous Materials

Training

Emergency Medical Services



Fire Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Protection	\$ 28,797,346	\$ 31,069,893	\$ 33,052,387
Fire Prevention/Hazardous Materials	2,052,964	3,012,764	3,201,917
Training	628,892	1,369,587	1,767,169
Hazardous Materials	698,843	-	-
Emergency Medical Services	910,507	370,442	619,798
Total Department Expenditures	\$ 33,088,552	\$ 35,822,686	\$ 38,641,271
Total Full Time Positions	179.50	179.50	179.50
Total Department Revenue	\$ 2,681,939	\$ 2,316,350	\$ 2,666,950

Department Mission

It is the mission of the Santa Clara Fire Department to protect and enhance the quality of life of the people we serve. We will provide caring, customer-oriented service to protect life, property and the environment through education, prevention, emergency preparedness and emergency response.

Department Overview

The Fire Department responds with highly trained and equipped personnel to emergency scenes, maintaining a City-wide response time of less than 5:30 minutes to 90% of all high level emergency calls. Response time is measured from the time of dispatch to the time of arrival at a call. During non-emergency periods, the focus is on fire prevention through public education and inspections.

In fiscal year 2015-16, the Fire Department will focus on preparation for Super Bowl 50 and related events. This will be done through developing an Incident Action Plan to provide all-risk hazard abatement, developing and participating in large scale regional drills, Emergency Medical Services planning, code enforcement, plan review and ensuring regulatory compliance for temporary structures for the Super Bowl game and related activities.

The Emergency Medical Services Division (EMS) will also participate in the County-wide implementation of software that will give the Fire Department more accurate data regarding operational and clinical care delivery and contract compliance.

In addition to hosting Federally sponsored training for the Super Bowl game and other large scale events, the Training Division will be working to develop a foundation of State and Federal in-house instructors with the goal of delivering mandated training to all personnel, including regional operations.

Fire Department (continued)

Resource Level Changes

The Department unfroze one Battalion Chief and one Deputy Marshal position in order to better manage resources and meet the needs for services.

Divisions and Programs

Protection

- ◆ Administration
- ◆ Emergency Response

Training

- ◆ Training

Fire Prevention/Hazardous Materials

- ◆ Code Enforcement/Public Education
- ◆ Hazardous Materials

Emergency Medical Services

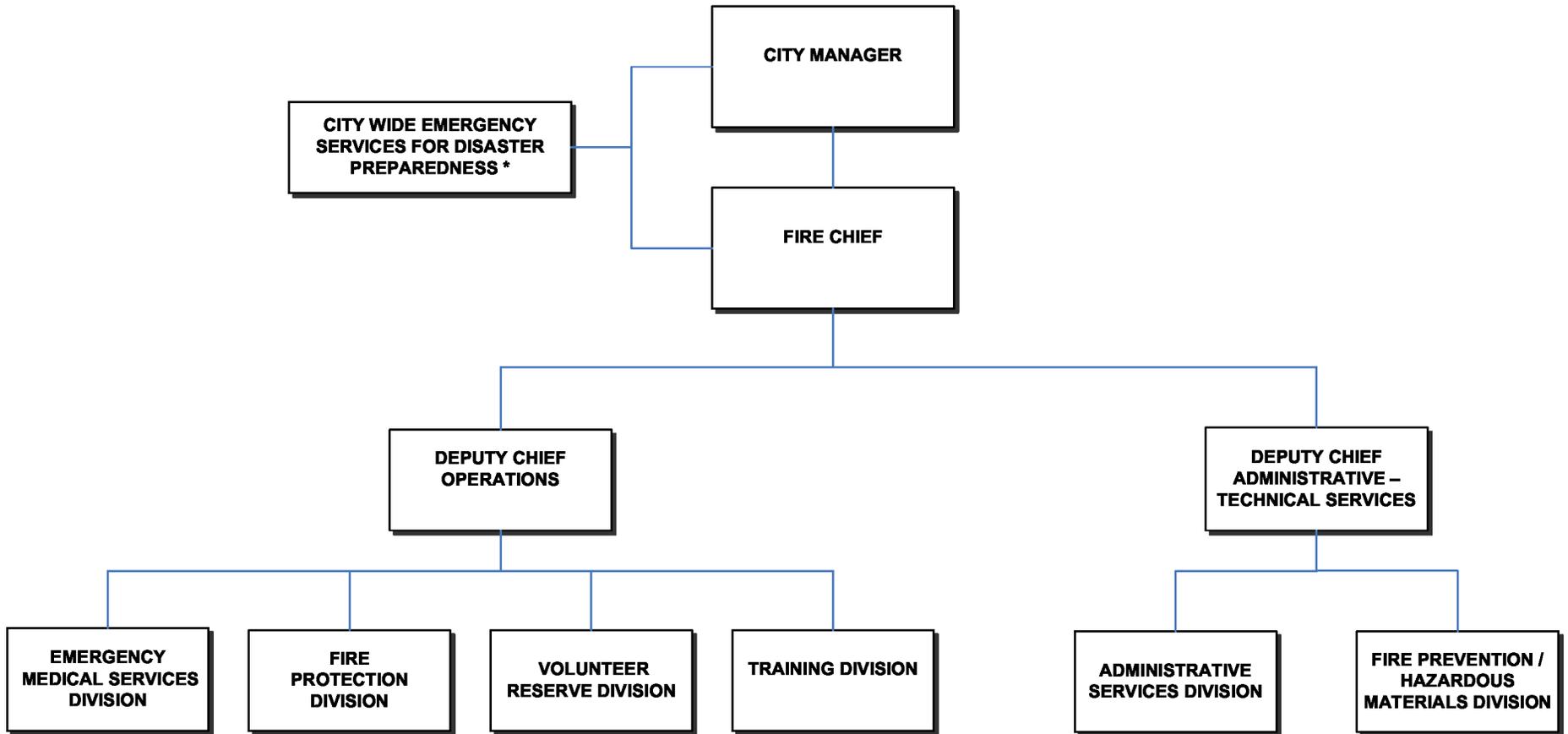
- ◆ Paramedic Services

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

FIRE DEPARTMENT



*Function reports directly to City Manager/Director of Emergency Services

Fire Department

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	Salary			
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Uncl	Fire Chief	1.00	1.00	\$ 226,020	\$ 226,020
Uncl	Deputy Fire Chief	2.00	2.00	389,328	395,064
Uncl	Battalion Chief	2.00	2.00	186,828	336,168
Uncl	Battalion Chief 24 Hours	3.00	3.00	529,056	520,536
Uncl	Fire Marshal	1.00	1.00	194,820	166,320
Uncl	Assistant Fire Marshal	1.00	1.00	147,024	146,880
Uncl	Emergency Services Coordinator	1.00	1.00	140,004	103,872
C40	Deputy Fire Marshal/Hazardous Materials*	4.00	4.00	443,724	400,607
C38	Deputy Fire Marshal	5.00	5.00	576,851	719,884
C1-41	Assistant Training Officer*	3.00	3.00	258,480	271,673
C41	Fire Captain-Training	2.00	-	253,992	-
C1-38	Fire Captain*	37.00	39.00	5,242,103	5,692,034
C1-33	Driver Engineer*	48.00	48.00	4,797,832	5,002,240
C1-30	Firefighter I/II*	58.00	58.00	5,532,806	5,958,488
H35	Fire Prevention Specialist	2.00	2.00	222,048	237,560
A30	Senior Staff Aide	1.00	1.00	96,456	96,720
A25	Fire Plan Draftsperson	1.00	1.00	81,348	81,576
A24	Staff Aide I	2.00	2.00	143,594	150,760
A24	Office Specialist IV	1.00	1.00	73,911	77,808
A18	Office Specialist II	4.00	4.00	269,400	247,673
A12	Office Assistant	0.50	0.50	30,354	30,890
	Premium			596,690	844,317
	Stipend			20,878	9,866
	Salary & Wages - Regular	179.50	179.50	20,453,547	21,716,957
	Salary Attrition and VTO			-	-
	Salary & Wages-As Needed			97,600	119,600
	Salary & Wages-Overtime/Vacation Relief			639,000	1,001,800
	Salary & Wages-Holiday Pay			859,941	923,911
	Total	179.50	179.50	\$ 22,050,088	\$ 23,762,267

* The Department has a total of (22) positions in Frozen/Unfunded status which lower actual available staffing.

Department: Fire

Division: Protection

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Administration	\$ 1,683,616	\$ 2,233,561	\$ 2,653,503	\$ 419,942
Emergency Response	27,113,731	28,836,332	30,398,884	1,562,552
Total Expenditures	<u>\$ 28,797,346</u>	<u>\$ 31,069,893</u>	<u>\$ 33,052,387</u>	<u>\$ 1,982,494</u>
Full Time Positions	153.50	155.50	154.50	(1.00)
Total Direct Revenue	\$ 87,053	\$ 307,500	\$ 604,300	\$ 296,800

Division Mission

Provide highly trained and well-equipped personnel who can identify hazards and take action to mitigate or reduce them; respond to alarms that include fire, natural disasters, hazardous materials emergencies, and medical emergencies; and provide service that is occasionally needed by a citizen for a request which may be unique and unusual.

Division Highlights

- Develop an Incident Action Plan for Super Bowl 50 that will provide all-risk hazard abatement.
- Participate in a large scale, multi-disciplinary, multi-jurisdictional and regional drill in preparation for Super Bowl 50.

Division: Protection

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Administration				
Fire Chief	1.00	1.00	1.00	-
Deputy Fire Chief	2.00	2.00	2.00	-
Emergency Services Coordinator	-	1.00	1.00	-
Fire Plan Draftsperson	1.00	1.00	1.00	-
Senior Staff Aide	1.00	1.00	1.00	-
Office Specialist IV	1.00	1.00	1.00	-
Office Specialist II	2.00	2.00	2.00	-
Office Assistant	0.50	0.50	0.50	-
Subtotal	8.50	9.50	9.50	-
Emergency Response				
Battalion Chief	3.00	3.00	3.00	-
Fire Captain	36.00	37.00	36.00	(1.00)
Driver/Engineer	48.00	48.00	48.00	-
Firefighter I/II	58.00	58.00	58.00	-
Subtotal	145.00	146.00	145.00	(1.00)
Total Division Positions	153.50	155.50	154.50	(1.00)

Division: Protection**Program: Administration**

Number: 001/7821

Program Mission: Provide management, organization, and administrative/clerical support for the various divisions of the Fire Department actively engaged in the protection of life and property. This is accomplished through fiscally responsible budgeting and purchasing; coordination with other City departments and outside agencies for the maintenance of buildings, grounds, apparatus, and equipment; processing of payroll, personnel actions, and other required reports; providing clerical and administrative support; and forecasting and planning for future departmental needs.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 890,923	\$ 1,200,954	\$ 1,672,173	\$ 471,219
Benefits	376,793	591,957	616,182	24,225
Other Operating Expenditures	321,611	284,644	301,894	17,250
Interfund Services	94,288	156,006	63,254	(92,752)
Total Expenditures	<u>\$ 1,683,616</u>	<u>\$ 2,233,561</u>	<u>\$ 2,653,503</u>	<u>\$ 419,942</u>
Full Time Positions	8.50	9.50	9.50	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of hours contributed by Volunteer/Reserve Division.	8,381		7,000	10,000
2. Number of fire responses.	187		180	140
3. Number of emergency medical responses.	4,437		4,200	4,200
4. Number of non-emergency medical responses.	1,675		1,500	1,500
5. Number of hazardous materials responses.	26		20	20

Division: Protection**Program: Emergency Response**

Number: 001/7822

Program Mission: Provide quality emergency response to the citizens of Santa Clara at the most reasonable cost possible.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 17,249,920	\$ 18,070,324	\$ 18,779,389	\$ 709,065
Benefits	7,565,021	8,756,885	9,614,632	857,747
Other Operating Expenditures	381,614	280,100	320,700	40,600
Interfund Services	1,905,295	1,697,223	1,635,262	(61,961)
Capital Outlay	11,881	31,800	48,900	17,100
Total Expenditures	\$ 27,113,731	\$ 28,836,332	\$ 30,398,884	\$ 1,562,552
Full Time Positions	145.00	146.00	145.00	(1.00)
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Response time in 90% of all high level emergency medical calls.	5:52 min.		5:30 min.	5:30 min.
2. Response time in 90% of all high level emergency fire calls.	5:05 min.		5:30 min.	5:30 min.
3. Number of emergency responses.	5,785		5,500	5,500
4. Number of non-emergency responses.	2,552		2,000	2,200
5. Percent of total alarms categorized as false.	10.4%		10.0%	10.0%

Note: Response time is measured from time of dispatch to time of arrival.

Department: Fire

Division: Fire Prevention/Hazardous Materials

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Code Enforcement/Public Education	\$ 1,820,259	\$ 1,871,909	\$ 2,126,865	\$ 254,956
Hazardous Materials	232,705	1,140,855	1,075,052	(65,803)
Total Expenditures	<u>\$ 2,052,964</u>	<u>\$ 3,012,764</u>	<u>\$ 3,201,917</u>	<u>\$ 189,153</u>
Full Time Positions	10.00	15.00	15.00	-
Total Direct Revenue	\$ 1,958,689	\$ 1,668,850	\$ 1,722,650	\$ 53,800

Division Mission

Delivering public education programs dealing with fire and life safety information; enforce all applicable codes regarding the safe storage, use, and handling of hazardous materials; investigate the cause and origin of fires and hazardous materials releases and perform fire and life safety inspections in select occupancies.

Provide a plan review service that assures the incorporation of all appropriate life safety standards, as well code compliance, in all regulated, new construction in the City. Supervise and coordinate some 10,000 fire and life safety inspections annually. Inspect all commercial occupancies at least once a year and residential occupancies upon request. Correct more than 5,000 code violations annually.

Division Highlights

- Through efforts in plan review and code enforcement, prepare Levi's Stadium for temporary structures and ensure regulatory compliance for the Super Bowl game and related activities.
- In cooperation with the Santa Clara County Fire Marshals, complete review and amendment process for the 2015 International Fire Code for adoption by the City in the Fall of 2016.

Division: Fire Prevention/Hazardous Materials

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Code Enforcement/Public Education				
Fire Marshal	1.00	1.00	1.00	-
Deputy Fire Marshal	5.00	5.00	5.00	-
Fire Prevention Specialist	2.00	2.00	2.00	-
Office Specialist II	1.00	1.00	1.00	-
Subtotal	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>-</u>
Hazardous Materials				
Assistant Fire Marshal	-	1.00	1.00	-
Deputy Fire Marshal - Hazardous Materials	1.00	4.00	4.00	-
Staff Aide I	-	1.00	1.00	-
Subtotal	<u>1.00</u>	<u>6.00</u>	<u>6.00</u>	<u>-</u>
Total Division Positions	<u>10.00</u>	<u>15.00</u>	<u>15.00</u>	<u>-</u>

Division: Fire Prevention/Hazardous Materials

Program: Code Enforcement/Public Education

Number: 001/7832

Program Mission: Enforce all applicable fire, life safety, hazardous materials, and non-point source regulations in the most accurate and efficient manner possible. Continue public education to reduce the potential loss of life and property during emergencies such as fire and earthquakes.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 1,173,808	\$1,195,152	\$1,342,592	\$ 147,440
Benefits	485,276	557,544	660,790	103,246
Other Operating Expenditures	50,402	12,900	12,800	(100)
Interfund Services	110,773	106,313	110,683	4,370
Total Expenditures	\$ 1,820,259	\$ 1,871,909	\$ 2,126,865	\$ 254,956
Full Time Positions	9.00	9.00	9.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of inspections performed by the Fire Prevention Bureau.	3,111		3,000	3,200
2. Number of inspections performed by the Protection Division.	3,295		3,000	3,200
3. Number of citizens complaints.	10		10	8
4. Number of community participants in fire and safety training and education programs.	2,430		2,000	2,500
5. Number of public safety presentations/meetings.	21		15	12
6. Number of permit inspections.	1,935		1,800	1,800
7. Number of new business license inspections.	641		800	250
8. Number of plans reviewed.	1,390		1,200	1,500
9. Percent of multi-family occupancies inspected.	68.2%		50.0%	50.0%
10. Number of fires investigated.	22		20	12

Division: Fire Prevention/Hazardous Materials**Program: Hazardous Materials**

Number: 001/7833

Program Mission: Provide professional and competent investigation services when requested in the areas of fire cause and origin, hazardous material accidents or releases, and other criminal matters that are under the authority of the Fire Marshal.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 151,294	\$ 673,560	\$ 646,951	\$ (26,609)
Benefits	67,837	360,639	346,127	(14,512)
Other Operating Expenditures	649	1,000	1,700	700
Interfund Services	12,926	105,656	80,274	(25,382)
Total Expenditures	<u>\$ 232,705</u>	<u>\$ 1,140,855</u>	<u>\$ 1,075,052</u>	<u>\$ (65,803)</u>
Full Time Positions	1.00	6.00	6.00	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of hazardous materials incidents investigated.	1		2	3
2. Number of hazardous materials emergency responses.	4		2	8
3. Number of hazardous materials inspections.	443		200	400

Hazardous Materials Division merged with the Prevention Division in FY 2014-15.

Department: Fire

Division: Training

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Training	\$ 628,892	\$ 1,369,587	\$ 1,767,169	\$ 397,582
Total Expenditures	<u>\$ 628,892</u>	<u>\$ 1,369,587</u>	<u>\$ 1,767,169</u>	<u>\$ 397,582</u>
Full Time Positions	8.00	7.00	8.00	1.00
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Division Mission

Deliver quality education and training in the area of public safety to the members of the Santa Clara Fire Department and to the employees of the City of Santa Clara.

Division Highlights

- Develop and implement local and regional response / mitigation drills focused on Levi's Stadium 50th Super Bowl events.
- Develop foundation of State and Federal in-house instructors with the goal of delivering mandated training to all personnel, including regional operations.

Division: Training**Summary of Regular Positions by Program**

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Training				
Battalion Chief	1.00	1.00	1.00	-
Assistant Training Officer	3.00	3.00	3.00	-
Fire Captain - Training	3.00	2.00	-	(2.00)
Fire Captain	-	-	3.00	3.00
Office Specialist II	1.00	1.00	1.00	-
Subtotal	<u>8.00</u>	<u>7.00</u>	<u>8.00</u>	<u>1.00</u>
Total Division Positions	<u>8.00</u>	<u>7.00</u>	<u>8.00</u>	<u>1.00</u>

Division: Training**Program: Training**

Number: 001/7841

Program Mission: Conduct training evolutions in the areas of firefighting, hazardous materials, emergency medical response, and rescue operations. Provide public safety training to other City departments.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 353,875	\$ 815,634	\$1,048,864	\$ 233,230
Benefits	134,849	431,761	540,160	108,399
Other Operating Expenditures	78,958	57,940	101,700	43,760
Interfund Services	61,210	64,252	69,145	4,893
Capital Outlay	-	-	7,300	7,300
Total Expenditures	\$ 628,892	\$ 1,369,587	\$ 1,767,169	\$ 397,582
Full Time Positions	8.00	7.00	8.00	1.00
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of fire prevention training hours.	620		500	500
2. Number of hazardous materials training hours.	813		500	500
3. Number of emergency medical services training hours.	1,499		1,400	1,500
4. Number of rescue training hours.	1,096		1,000	1,200
5. All other training hours.	6,842		7,000	5,500

Department: Fire

Division: Hazardous Materials

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Hazardous Materials Code Enforcement	\$ 698,843	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ 698,843</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Full Time Positions	6.00	-	-	-
Total Direct Revenue	\$ 267,370	\$ -	\$ -	\$ -

Division Mission

Provide technical consultation to the Fire Department, the City, residents, and the business community by providing guidance on construction, process installation, and the safe use and handling of hazardous materials. Provide technical assistance and consultation at the scene of hazardous materials emergencies to mitigate potentially dangerous situations.

Division Highlights

The Hazardous Materials Division merged with the Prevention Division in FY 2014-15.

Division: Hazardous Materials

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Hazardous Materials Code Enforcement				
Hazardous Materials Administrator	1.00	-	-	-
Hazardous Materials Specialist	4.00	-	-	-
Office Specialist II	1.00	-	-	-
Subtotal	<u>6.00</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Division Positions	<u>6.00</u>	<u>-</u>	<u>-</u>	<u>-</u>

Division: Hazardous Materials

Program: Hazardous Materials Code Enforcement

Number: 001/7851

Program Mission: Provide technical consultation to the Fire Department, the City, residents, and the business community by providing guidance on construction, process installation, and the safe use and handling of hazardous materials.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 386,179	\$ -	\$ -	\$ -
Benefits	176,359	-	-	-
Other Operating Expenditures	1,203	-	-	-
Interfund Services	135,102	-	-	-
Total Expenditures	\$ 698,843	\$ -	\$ -	\$ -
Full Time Positions	6.00	-	-	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of Hazardous Materials emergency responses.	NA	NA	NA	NA
2. Number of business inspections.	NA	NA	NA	NA

* Hazardous Materials Division merged with the Prevention Division in F 2014-15.

Department: Fire

Division: Emergency Medical Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Paramedic Services	\$ 910,507	\$ 370,442	\$ 619,798	\$ 249,356
Total Expenditures	<u>\$ 910,507</u>	<u>\$ 370,442</u>	<u>\$ 619,798</u>	<u>\$ 249,356</u>
Full Time Positions	2.00	2.00	2.00	-
Total Direct Revenue	\$ 368,828	\$ 340,000	\$ 340,000	\$ -

Division Mission

Deliver quality emergency medical services to citizens and visitors of Santa Clara. This is presently delivered through staffing of ten fire stations with EMT-D personnel, and staffing of four fire stations strategically located throughout the City with EMT-P personnel.

Division Highlights

- Participate in and develop as needed, preparatory training and EMS planning for Super Bowl 50, to be held in Santa Clara in 2016.
- Participate in the County-wide implementation of First Watch, a data management "dashboard", which will give the Fire Department accurate data regarding operational and clinical care delivery and contract compliance.
- Participate in the implementation of the "Elite Platform" version of the bedside patient data entry system, and provide system enhancement guidance to the Santa Clara County EMS Agency.

Division: Emergency Medical Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Paramedic Services				
Battalion Chief	1.00	1.00	1.00	-
Staff Aide I	1.00	1.00	1.00	-
Subtotal	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>
Total Division Positions	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>

Division: Emergency Medical Services

Program: Paramedic Services

Number: 001/7861

Program Mission: Deliver quality Basic Life Support (BLS) and Advanced Life Support (ALS) emergency medical services to our citizens and to those who work in and visit the City of Santa Clara.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 601,508	\$ 94,464	\$ 272,298	\$ 177,834
Benefits	39,427	44,583	131,548	86,965
Other Operating Expenditures	145,300	150,800	169,500	18,700
Interfund Services	124,272	80,595	46,451	(34,144)
Total Expenditures	\$ 910,507	\$ 370,442	\$ 619,798	\$ 249,356
Full Time Positions	2.00	2.00	2.00	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Response time in 90% of all high level emergency medical calls.	5:52 min.		5:30 min.	5:30 min.

Note: Response time is measured from time of dispatch to time of arrival.

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City of Santa Clara

The Center of What's Possible

Electric Utility

Administrative Services

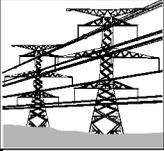
Planning and Strategic Services:

Customer Service/Marketing

Planning and Strategic Services:

Resource Management

Operations



Electric Utility Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Administrative Services	\$ 298,448,544	\$ 291,975,318	\$ 304,215,217
Planning and Strategic Services			
- Customer Service/Marketing	10,399,644	14,193,911	14,753,894
- Resource Management	52,477,082	12,092,190	13,277,407
Operations			
- Energy Distribution and Generation	25,888,924	27,422,381	29,672,082
Total Department Expenditures and Financing Uses	<u>\$ 387,214,194</u>	<u>\$ 345,683,800</u>	<u>\$ 361,918,601</u>
Total Full Time Positions	142.00	156.00	166.00
Total Department Revenue and Financing Resources	\$ 346,888,959	\$ 343,419,030	\$ 384,365,265

Department Mission

Be a progressive, service-oriented utility, offering reliable, competitively priced energy services for the benefit of the City of Santa Clara and its customers.

Department Overview

Silicon Valley Power provides electric power to over 53,000 City customers. The City has more than 1,768 industrial accounts that comprise more than 88% of the City's load and approximately 87% of customer service revenues. The Electric Department has a staff of 166 employees who provide such diverse services as operating, maintaining and dispatching electric service, engineering, system planning, administrative and financial management, marketing, customer services, power trading, outdoor Wi-Fi services and dark fiber leasing services, all of which work together to make Silicon Valley Power successful for the City and its citizens.

The Electric Utility's Mission Statement reaffirms the basic values that have guided the City's electric utility for many years. While the business environment has changed, and continues to do so, the Utility's dedication to its traditional values remains paramount.

The goals of Silicon Valley Power are:

- Maintain a continuous focus on customer service.
- Provide economic value to the City of Santa Clara and its customers, by maintaining low residential rates and offering competitive market rates for all customer classes.
- Manage debt and resources to achieve and maintain a competitive position.
- Be a strategically-driven organization with a focus on our performance as an energy services supplier.
- Operate Silicon Valley Power in a safe, reliable, efficient and environmentally responsible manner.
- Enhance value to our customers through the delivery of new products and services.
- Manage Silicon Valley Power's participation in its Joint Powers Agencies to achieve the City's goals.
- Develop flexibility to respond to changing business environments.
- Achieve quality communications with all stakeholders.

Electric Utility Department (continued)

Resource Level Changes

The Department added ten positions in order to keep pace with demand for service and maintenance of aging infrastructure. The positions added include: Electric Program Manager, Senior Electric Utility Engineer, Principal Engineering Aide, Senior Energy Systems Analyst, Electrician, Electric Utility Engineer, Resource Analyst II, Energy Conservation Specialist, Electric Utility Programmer/Analyst, and an Assistant City Manager/Chief Operating Officer.

Divisions and Programs

Administrative Services

- ◆ Administrative Services

Planning and Strategic Services

Customer Service & Marketing

- ◆ Customer Service & Marketing
- ◆ Market Analysis and Pricing
- ◆ Public Benefits Program

Resource Management

- ◆ Resource Management
- ◆ Power and Fuel Supply
- ◆ Power Trading & Settlements
- ◆ Joint Action Coordination
- ◆ Market Risk Management
- ◆ Project Debt Management

Communication & Network Infrastructure

- ◆ SVP Fiber Leasing Services
- ◆ System Support

Operations

Generation

- ◆ Generation Engineering
- ◆ Generation Operations

Energy Distribution

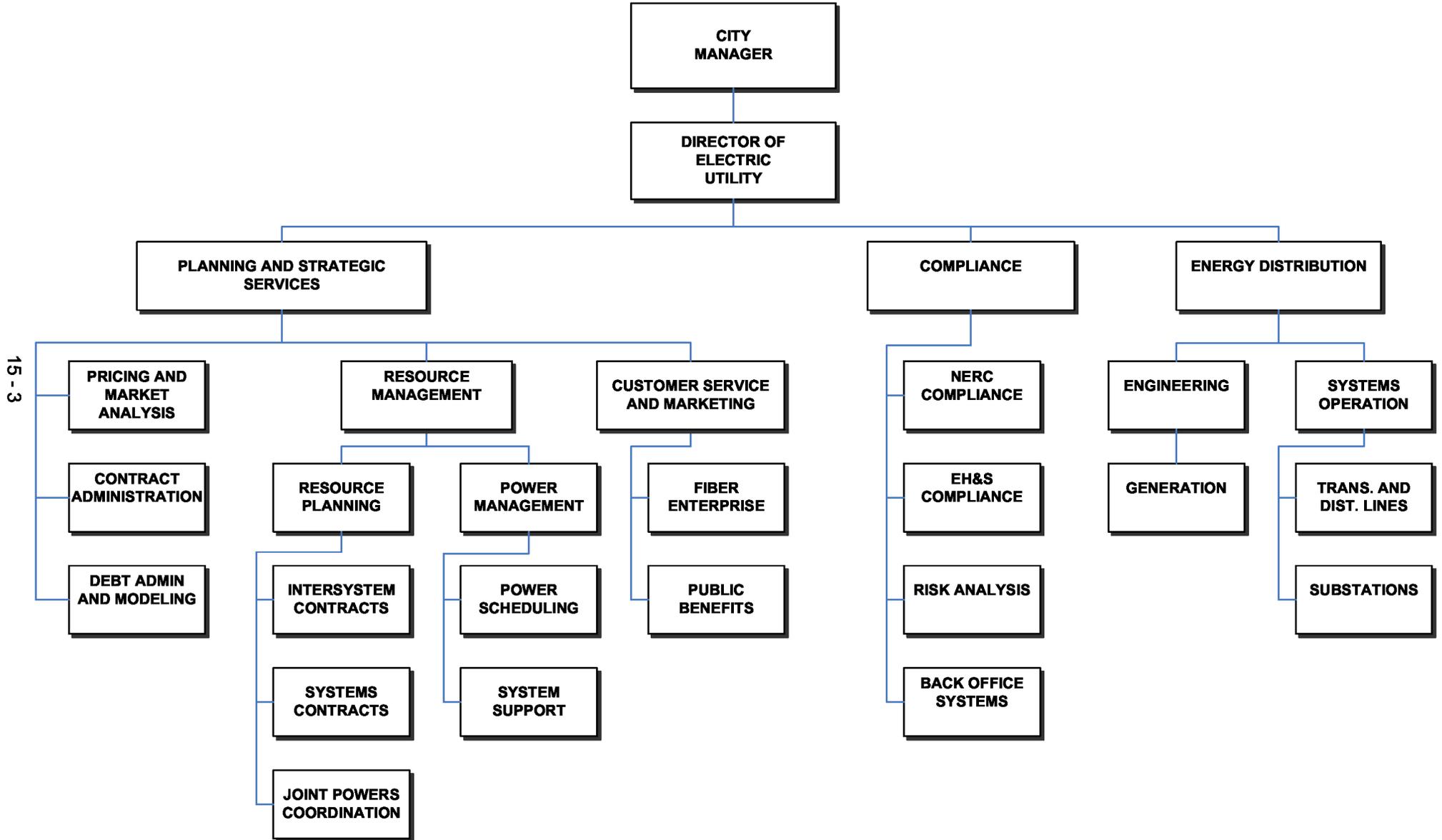
- ◆ Electrical Engineering
- ◆ Power System Control
- ◆ Field Administration
- ◆ Metering
- ◆ Substation/Municipal Services
- ◆ Transmission and Distribution

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

ELECTRIC UTILITY



Electric Utility Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Electric Operating (091) Fund					
Uncl	Director of Electric Utility	1.00	1.00	\$ 215,232	\$ 219,180
Uncl	Asst. City Manager/COO	-	1.00	-	228,624
Uncl	Asst. Dir. of Electric Utility-Planning & Strat.	1.00	1.00	169,512	181,248
Uncl	Asst. Dir. of Electric Utility-Energy Dist.	1.00	1.00	169,512	172,620
Uncl	Senior Electric Division Manager	3.00	3.00	501,444	543,492
Uncl	Senior Elec. Div. Mgr-Mrt. Anal. & Pricing	1.00	1.00	163,536	166,536
Uncl	Electric Division Manager	9.00	9.00	1,374,480	1,414,968
Uncl	Electric Div. Manager-Customer Services	1.00	1.00	160,416	152,940
Uncl	Electric Program Manager - Maintenance and Project Planning	-	1.00	-	162,804
Uncl	Electric Program Manager	1.00	1.00	123,900	126,168
Uncl	Compliance Manager	1.00	1.00	105,384	107,316
Uncl	Power Trader	3.00	3.00	481,944	472,776
Uncl	Senior Power Analyst	1.00	1.00	122,940	125,196
Uncl	Senior Power System Scheduler Trader	1.00	1.00	134,508	136,980
Uncl	Power System Scheduler/Trader	6.00	6.00	728,568	741,948
Uncl	Principal Utility Information Systems Manager	1.00	1.00	126,372	160,308
Uncl	Risk Control Analyst	1.00	1.00	128,100	130,452
E46	Senior Electric Utility Engineer	9.00	9.00	1,226,418	1,274,213
E46	Senior Electric Utility Engineer - Distribution Planning	1.00	1.00	114,852	118,044
E46	Senior Electric Utility Engineer - Fiber	1.00	1.00	114,852	166,533
E46	Senior Electric Utility Engineer - Trasmision Operations Planning	-	1.00	-	143,388
E42	Electric Utility Engineer	2.00	3.00	227,233	375,426
D2-22	Electric Maintenance Worker	2.00	2.00	182,724	188,208
D2-22	Electric Utility Equipment Operator	1.00	1.00	90,149	94,092
D2-22	Equipment Operator	1.00	1.00	73,356	78,124
D2-22	Utility Locator	1.00	1.00	73,356	75,564
D2-20	Electric Utility Helper/Driver	4.00	4.00	278,832	302,916
D1-40	Senior Electric & Water System Operator	1.00	1.00	153,660	158,280
D1-38	Senior Electrician Technician	2.00	2.00	242,828	289,445
D1-38	Senior Electric Utility Generation Tech	5.00	5.00	650,787	693,758
D1-38	Senior Instrument and Control Technician	1.00	1.00	107,832	107,680
D1-38	Electric Crew Foreperson	4.00	3.00	542,269	430,822
D1-37	Underground Crew Leader	-	1.00	-	137,888
D1-38	Cable Splicer Leader	1.00	1.00	133,318	138,816
D1-38	Senior Electric Meter Technician	1.00	1.00	133,626	141,080
D1-37	Electric & Water System Operator	5.00	5.00	693,710	714,696
D1-35	Troubleshooter	2.00	2.00	236,424	268,583
D1-35	Utility Electrician Technician	4.00	4.00	500,141	493,797
D1-35	Electric Utility Generation Technician	9.00	9.00	1,108,202	1,097,680
D1-35	Principal Electrical Estimator	1.00	1.00	125,220	131,397
D1-34	Service Coordinator-Inspector	1.00	1.00	132,202	138,816
D1-34	Service Coordinator-Fiber	2.00	2.00	195,768	217,080
D1-33	Electric Utility Programmer/Analyst	-	1.00	-	99,228
D1-32	Electrician	6.00	7.00	672,202	816,367
D1-32	Journey Lineworker	12.00	12.00	1,374,264	1,390,974
D1-32	Electric Meter Technician	3.00	3.00	302,748	356,052
D1-32	Fiber Splicing Technician	1.00	1.00	93,276	96,072
D1-31	Senior Electrical Estimator	4.00	4.00	408,720	444,470
A43	Senior Energy Systems Analyst	2.00	2.00	239,927	237,528
A43	Senior Resource Analyst	1.00	1.00	105,312	104,352
A43	Senior Energy Systems Analyst	-	1.00	-	126,732
A43	Electric Utility Network Administrator	1.00	1.00	126,384	126,732
A39	Senior Key Customer Representative	1.00	1.00	93,126	98,037

Electric Utility Department (continued)

POSITION AND SALARY DETAIL (Continued)

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
Electric Operating (091) Fund (continued)					
A38	Senior Business Analyst	1.00	1.00	113,790	116,979
A35	Resource Analyst II	1.00	2.00	148,680	206,142
A35	Business Analyst- Fiber	1.00	1.00	104,064	104,352
A35	Key Customer Representative	2.00	2.00	211,334	213,840
A35	Project Manager	1.00	1.00	85,452	85,692
A33	Power Contract Specialist	1.00	1.00	98,952	99,228
A33	Electric Utility Programmer/Analyst	1.00	1.00	87,552	93,345
A32	Principal Engineering Aide	-	1.00	-	96,720
A28	Senior Engineering Aide	2.00	2.00	183,936	184,440
A26	Staff Aide II	2.00	2.00	156,336	170,692
A25	Account Clerk III	1.00	1.00	85,452	85,692
A25	Power Account Clerk III	1.00	1.00	81,348	83,402
A24	Office Specialist IV	1.00	1.00	83,340	83,568
A23	Account Clerk II	2.00	2.00	153,456	154,668
A23	Senior Materials Handler	1.00	1.00	77,616	77,832
A22	Office Specialist III	2.00	2.00	159,062	159,120
A21	Engineering Aide (Fiber)	1.00	1.00	60,708	60,876
A21	Engineering Aide (Electric)	3.00	3.00	212,311	216,171
A19	Power Account Clerk I	1.00	1.00	70,416	72,170
A19	Account Clerk I	1.00	1.00	72,108	72,312
A18	Office Specialist II	3.00	3.00	199,407	202,941
	Premium			138,010	410,547
	Stipend			236,827	136,268
	Salary & Wages-Regular	153.00	162.00	18,279,723	20,303,423
	Salary & Wages-As Needed			130,000	145,000
	Salary & Wages-Overtime/Vacation Relief			760,820	1,290,000
	Furlough			-	-
	Subtotal Electric Operating Fund	153.00	162.00	19,170,543	21,738,423
Electric Public Benefit (191) Fund*					
Uncl	Electric Program Manager	1.00	1.00	131,160	133,561
A35	Business Analyst-Public Benefits	1.00	1.00	106,620	106,920
A28	Energy Conservation Coordinator	1.00	1.00	87,552	87,792
A21	Energy Conservation Specialist	-	1.00	-	68,676
	Premium			-	6,678
	Stipend			8,134	4,962
	Salary & Wages-Regular	3.00	4.00	333,466	408,588
	Salary & Wages-As Needed			20,000	20,000
	Subtotal Electric Public Benefit Fund	3.00	4.00	353,466	428,588
	Total Electric Fund	156.00	166.00	\$ 19,524,009	\$ 22,167,012

Department: Electric Utility

Division: Administrative Services

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Administrative Services	\$ 298,448,544	\$ 291,975,318	\$ 304,215,217	\$ 12,239,899
Total Expenditures	<u>\$ 298,448,544</u>	<u>\$ 291,975,318</u>	<u>\$ 304,215,217</u>	<u>\$ 12,239,899</u>
Full Time Positions	3.00	4.00	8.00	4.00
Total Direct Revenue and Financing Resources	334,435,905.13	\$ 334,108,846	\$ 373,330,548	\$ 39,221,702

Division Mission

Plan, develop, coordinate and support the administrative activities of the department.

Division Highlights

- Develop plans utilizing the issues in the Strategic Plan to achieve strategic goals and objectives.
 - Assign priorities and apply resources.
 - Establish performance measures.

- Secure required organizational resources.
 - Identify all resource requirements and incorporate into proposed annual budget.
 - Develop and promote the meeting of human resources needs and staff retention.
 - Develop appropriate contracts and allocation of resources.

- Develop staff training and growth opportunities.
 - Determine, implement, review and provide resources for staff training and skill development.
 - Provide all staff with time and resources for involvement and growth to achieve department goals.
 - Develop staff understanding of departmental goals and objectives and empower individuals with the responsibility and authority to accomplish these goals.

- Enhance the use of technology to meet increasing information demands of Silicon Valley Power.

- Maintain regulatory and legislative compliance and system security.

Division: Administrative Services

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Administrative Services				
Director of Electric Utility	1.00	1.00	1.00	-
Asst. City Manager/Chief Operating Officer	-	-	1.00	1.00
Senior Electric Division Manager	-	1.00	1.00	-
Electric Division Manager	-	-	1.00	1.00
Compliance Manager	-	-	1.00	1.00
Senior Electric Utility Engineer - Fiber	-	-	1.00	1.00
Staff Aide II	-	-	1.00	1.00
Office Specialist IV	1.00	1.00	1.00	-
Office Specialist II	1.00	1.00	-	(1.00)
Subtotal	<u>3.00</u>	<u>4.00</u>	<u>8.00</u>	<u>4.00</u>
Total Division Positions	<u>3.00</u>	<u>4.00</u>	<u>8.00</u>	<u>4.00</u>

Division: Administrative Services**Program: Administrative Services**

Number: 091/191/491 132

Program Mission: Provide clerical support, budget development, monitoring of department work plans and special projects, minimize processing time while maximizing the quality of support services.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 501,858	\$ 548,629	\$ 1,297,358	\$ 748,729
Benefits	199,381.10	243,369.0	583,099	339,730
Other Operating Expenditures	3,488,289	2,398,500	434,000	(1,964,500)
Resource & Production	177,965,670	246,586,004	256,840,049	10,254,045
Interfund Services	9,278,822	9,707,971	10,274,792	566,821
Contribution In-lieu of Taxes	16,591,452	17,468,451	19,218,263	1,749,812
Debt Service	90,423,071	15,022,394	15,567,657	545,263
Total Expenditures	<u>\$ 298,448,544</u>	<u>\$ 291,975,318</u>	<u>\$ 304,215,217</u>	<u>\$ 12,239,899</u>
Full Time Positions	3.00	4.00	8.00	4.00

Service Level Changes

Support for all Utility administrative and general services if provided by the Administrative Services Division.

Performance and Workload Meas	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Administrative and general expenses per retail customer (excludes wholesale trading expenses).	\$ 566.00		\$ 500.00	\$ 500.00

Department: Electric Utility

Division: Planning and Strategic Services: Customer Service and Marketing

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Customer Service & Marketing	\$ 10,399,644	\$ 14,193,911	\$ 14,753,894	\$ 559,983
Total Expenditures	\$ 10,399,644	\$ 14,193,911	\$ 14,753,894	\$ 559,983
Full Time Positions	16.00	17.00	16.00	(1.00)
Total Direct Revenue	\$ 11,903,555	\$ 9,310,184	\$ 11,034,717	\$ 1,724,533

Customer Service and Marketing Division Mission

Planning and Strategic Services oversees Customer Service and Marketing and Resource Management. The mission of the Customer Service and Marketing Division is to retain and attract electric utility customers to the Santa Clara electric system by enhancing the value of our utility to the City and all stakeholders and by pursuing cost effective debt management options, supporting environmental improvement programs, leveraging fiber optic assets and implementing a sound marketing and communication strategy to accomplish the utility's goals.

Division Highlights

- Sharp customer focus:
 - Actively seek understanding of electric customers' valuation of energy service needs and empower staff to directly meet customers' needs through the development of additional service offerings.
- Foster environmental stewardship as a business and community priority.
- Enhance the use of technology to meet increasing information demands of Silicon Valley Power.
 - Develop and manage a fiber optic system to support the goals for operation of the Utility and to provide additional telecommunication services to benefit the businesses and citizens of Santa Clara.
 - Use advanced metering technology to provide customers with greater access to usage information and to provide better outage isolation and management of distribution assets.
 - Invest in customer-facing information technologies as necessary to respond to rapidly changing demands brought by social media, mobile platforms and other evolving IT options
- Review and amend the marketing plan as necessary to meet the needs of a dynamic market place.
- Deliver high quality energy efficiency and renewable energy programs. Achieve goals for implementation levels and customer satisfaction. Report on progress to appropriate state agencies.
- Retain and attract electric utility customers through enhanced customer service, marketing, market analysis and pricing strategies.
- Support the communication, information, and program development needs of other divisions and departments of the City to increase customer service, satisfaction, and retention.
- Provide communication services to support and maintain SVP Fiber Enterprise in a reliable, secure, and consistent manner in order to:
 1. Develop and improve the SVP Fiber Leasing business model
 2. Manage efficient use of SVP infrastructure and assets to enhance customer value and services
 3. Retain and attract commercial customers to Santa Clara
 4. Sustain Electric Substation communications and reliability
 5. Support city government networking and communicating needs

Division: Customer Service & Marketing

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Customer Service & Marketing				
<i>Electric Operating (091) Fund</i>				
Assistant Director of Electric Utility - Planning & Strategic Services	1.00	1.00	1.00	-
Electric Division Manager	1.00	1.00	1.00	-
Senior Electric Division Manager - Customer Services	1.00	1.00	1.00	-
Electric Program Manager - Fiber/Business Planning	1.00	1.00	1.00	-
Senior Electric Division Manager - Mkt. Analysis and Pricin	1.00	1.00	1.00	-
Senior Key Customer Representative	1.00	1.00	1.00	-
Senior Business Analyst	1.00	1.00	1.00	-
Business Analyst-Fiber	1.00	1.00	1.00	-
Key Customer Representative	2.00	2.00	1.00	(1.00)
Electric Utility Programmer/Analyst	-	1.00	-	(1.00)
Staff Aide II	1.00	1.00	1.00	-
Office Specialist III	1.00	1.00	1.00	-
Office Specialist II	1.00	1.00	1.00	-
Subtotal Electric Operating (091) Fund	13.00	14.00	12.00	(2.00)
<i>Electric Public Benefit (191) Fund</i>				
Electric Program Manager - Public Benefits	1.00	1.00	1.00	-
Business Analyst-Public Benefits	1.00	1.00	1.00	-
Energy Conservation Coordinator	1.00	1.00	1.00	-
Energy Conservation Specialist	-	-	1.00	1.00
Subtotal Electric Public Benefit (191) Fund	3.00	3.00	4.00	1.00
Total Division Positions	16.00	17.00	16.00	(1.00)

Division: Planning and Strategic Services**Program: Customer Service & Marketing**

Number: 091/191 131

Program Mission: Provide highly reliable power to our customer owners at low stable rates by focusing on superior customer service, by actively pursuing cost and revenue efficiencies and by developing and marketing mutually beneficial programs. Achieve superior customer service and value by listening and responding to customers in a manner that fosters trust and loyalty.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 2,059,454	\$ 2,027,122	\$ 1,989,849	\$ (37,273)
Benefits	850,206	943,426	949,332	5,906
Other Operating Expenditures	7,328,824	11,072,983	11,651,156	578,173
Interfund Services	161,160	147,880	158,557	10,677
Capital Outlay	-	2,500	5,000	2,500
Total Expenditures	\$ 10,399,644	\$ 14,193,911	\$ 14,753,894	\$ 559,983
Full Time Positions	16.00	17.00	16.00	(1.00)

Performance and Workload Measure	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Percent of sales under contract.	49.4%		35.0%	35.0%
2. Percent of customers enrolled in Santa Clara Green Program.	7.6%		10.0%	10.0%
3. Annual net GWh's saved through energy efficiency programs.*	12.38 GWh		24.3 GWh	23.0 GWh
4. Cumulative total GWh enrolled in Santa Clara Green Program.	133 GWh		120 GWh	125 GWh
5. Annual SVP Fiber Leasing Services gross revenue	\$2.25 Million		\$2.1 Million	\$2.3 Million

*Annual Net GWh saved through energy efficiency programs.

Department: Electric Utility

Division: Planning and Strategic Services: Resource Management

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Resource Management	\$ 52,477,082	\$12,092,190	\$ 13,277,407	\$ 1,185,217
Total Expenditures	<u>\$ 52,477,082</u>	<u>\$12,092,190</u>	<u>\$ 13,277,407</u>	<u>\$ 1,185,217</u>
Full Time Positions	30.00	28.00	34.00	6.00
Total Direct Revenue	\$ -	\$ -	\$ -	\$ -

Resource Management Division Mission

Manage the adequacy and cost of the Electric Utility's fuel and electric resources in a competitive market.

Division Highlights

- Assure adequate generation resources for reliable, economically-competitive service to all SVP customers.
- Explore new generation and transmission resources to service growing sales and to reduce SVP's risks and average costs.
- Explore and procure renewable or low-carbon generating resources.
- Procure cost-competitive fuel resources for all SVP-owned power production.
- Optimize value of assets through power trading and scheduling.
- Interface with the California Independent System Operator and the regional reliability councils.
- Provide tracking, analysis and recommendations related to State and federal legislation and regulatory proceedings.
- Work with Joint Power Agencies to enhance value of joint projects and services.
- Manage outstanding debt and annual debt service. Optimize the use of low cost variable rate debt.
- Work through Joint Powers Agency to reduce debt. Optimize the use of cash, including the Cost Reduction Fund to manage debt.
- Provide analysis and advice regarding the appropriate level and use of Cost Reduction Fund amounts.
- Manage and maintain utility's technology systems and connected communication systems with the Bulk Electric Grid.

Program: Resource Management

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Resource Management				
Senior Electric Division Manager	1.00	1.00	1.00	-
Electric Division Manager	3.00	3.00	3.00	-
Electric Division Manager - Risk Analysis	-	-	-	-
Power Analyst	-	-	-	-
Power Trader	3.00	2.00	3.00	1.00
Power Contract Specialist	1.00	1.00	1.00	-
Risk Control Analyst	1.00	1.00	1.00	-
Senior Power Analyst	1.00	1.00	1.00	-
Sr. Power System Scheduler/Trader	1.00	1.00	1.00	-
Power System Scheduler/Trader	6.00	6.00	6.00	-
Senior Electric Utility Engineer	1.00	1.00	1.00	-
Account Clerk III	1.00	1.00	1.00	-
Account Clerk II	1.00	2.00	2.00	-
Account Clerk I	1.00	1.00	-	(1.00)
Power Account Clerk III	1.00	1.00	1.00	-
Power Account Clerk I	1.00	1.00	1.00	-
Electric Utility Programmer Analyst	1.00	-	2.00	2.00
Principal Utility Information Systems Manager	1.00	1.00	1.00	-
Project Manager	1.00	1.00	1.00	-
Senior Energy Systems Analyst	1.00	1.00	2.00	1.00
Resource Analyst II	1.00	1.00	2.00	1.00
Senior Resource Analyst	1.00	-	1.00	1.00
Electric Utility Network Administrator	1.00	1.00	1.00	-
Key Customer Representative	-	-	1.00	1.00
Subtotal	30.00	28.00	34.00	6.00
Total Division Positions	30.00	28.00	34.00	6.00

Division: Planning and Strategic Services

Program: Resource Management

Number: 091/135

Program Mission: Manage the Electric Utility's resources in a competitive market, and evaluate long-term viability of its resources in the market.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 3,258,170	\$ 3,590,945	\$ 4,417,076	\$ 826,131
Benefits	1,548,484	1,663,079	2,078,057	414,978
Other Operating Expenditures	6,240,006	6,569,993	6,491,815	(78,178)
Resource & Production	41,158,892	-	-	-
Interfund Services	271,530	262,673	284,959	22,286
Capital Outlay	-	5,500	5,500	-
Total Expenditures	\$ 52,477,082	\$ 12,092,190	\$ 13,277,407	\$ 1,185,217
Full Time Positions	30.00	28.00	34.00	6.00

Performance and Workload Measu	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Cost stabilization contribution from wholesale transactions.	\$ -		\$ 6,400,000	\$ 6,700,000

Department: Electric Utility

Division: Operations

<u>Major Programs</u>	<u>2013-14 Actuals</u>	<u>2014-15 Adopted</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Energy Distribution and Generation	\$ 25,888,924	\$ 27,422,381	\$ 29,672,082	\$ 2,249,701
Total Expenditures	<u>\$ 25,888,924</u>	<u>\$ 27,422,381</u>	<u>\$ 29,672,082</u>	<u>\$ 2,249,701</u>
Full Time Positions	93.00	107.00	108.00	1.00
Total Direct Revenue	549,499	\$ -	\$ -	\$ -

Division Mission

Provide safe and reliable energy to the City of Santa Clara and its customers

Division Highlights

- Maintain continuous effort to improve reliability
 - o Track duration and number of electric outages
 - o Target areas for improvement
 - o Implement plan to improve reliability
 - o Perform scheduled maintenance and inspections

- Strengthen the electric distribution infrastructure
 - o Identify aging equipment
 - o Research, design and develop plans to replace equipment
 - o Replace equipment and optimize the capacity to provide energy

- Continue to build and improve the knowledge base of the Electric distribution workforce
 - o Review and develop operating and safety procedures
 - o Ensure compliance with outside regulatory agencies
 - o Train employees to enhance job skills and leadership ability

Division: Operations

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Energy Distribution and Generation				
Assistant Director of Electric Utility				
- Energy Distribution	1.00	1.00	1.00	-
Cable Splicer Leader	1.00	1.00	1.00	-
Compliance Manager	1.00	1.00	-	(1.00)
Electric Division Manager	5.00	5.00	4.00	(1.00)
Electric Maintenance Worker	2.00	2.00	2.00	-
Electric Meter Technician	2.00	3.00	3.00	-
Electric Program Manager	-	-	1.00	1.00
Electric Utility Engineer	2.00	2.00	3.00	1.00
Electric Utility Equipment Operator	1.00	1.00	2.00	1.00
Electric Utility Generation Technician	9.00	9.00	9.00	-
Electric Utility Helper/Driver	-	4.00	4.00	-
Electric & Water System Operator	5.00	5.00	5.00	-
Engineering Aide Electrical	3.00	3.00	3.00	-
Engineering Aide Fiber	-	1.00	1.00	-
Equipment Operator	-	1.00	1.00	-
Fiber Splicing Tech	-	1.00	1.00	-
Electric Crew Foreperson	4.00	4.00	3.00	(1.00)
Underground Crew Leader	-	-	1.00	1.00
Journey Lineworker	12.00	12	12.00	-
Office Specialist III	1.00	1.00	1.00	-
Office Specialist II	1.00	1.00	2.00	1.00
Principal Electrical Estimator	2.00	1.00	1.00	-
Principal Engineering Aide	-	-	1.00	1.00
Senior Electric Division Manager	2.00	1.00	-	(1.00)
Senior Electric Utility Engineer	8.00	7.00	6.00	(1.00)
Senior Electric Utility Engineer - Distribution Planning	1.00	3.00	3.00	-
Senior Electric Utility Engineer - Transmission Operations Plan	-	-	1.00	1.00
Senior Electric Utility Generation Technician	5.00	5.00	5.00	-
Senior Electrical Estimator	1.00	4.00	4.00	-
Senior Electric & Water System Operator	1.00	1.00	1.00	-
Senior Energy System Analyst	1.00	1.00	1.00	-
Senior Engineering Aide	2.00	2.00	2.00	-
Senior Electric Meter Technician	1.00	1.00	1.00	-
Senior Electrician Technician	2.00	2.00	2.00	-
Service Coordinator - Inspector	1.00	1.00	1.00	-
Service Coordinator - Fiber	-	2.00	2.00	-
Staff Aide II	1.00	1.00	-	(1.00)
Account Clerk I	1.00	1.00	1.00	-
Troubleshooter	2.00	2.00	2.00	-
Electrician	6.00	6.00	7.00	1.00
Materials Handler	-	-	-	-
Utility Electrician Technician	4.00	4	4.00	-
Senior Instrument and Control Technician	1.00	1.00	1.00	-
Senior Materials Handler	1.00	1.00	1.00	-
Senior Resource Analyst s/b in Resources	-	1.00	-	(1.00)
Utility Locator	-	1.00	1.00	-
Subtotal	93.00	107.00	108.00	1.00
Total Division Positions	93.00	107.00	108.00	1.00

Division: Operations

Program: Energy Distribution and Generation

Number: 091/136/37

Program Mission: Operate the energy distribution system in a safe, reliable, efficient and environmentally responsible manner for the benefit of the City of Santa Clara and its customers.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 11,187,916	\$ 13,327,433	\$ 14,462,729	\$ 1,135,296
Benefits	4,631,182	5,915,549	6,305,718	390,169
Other Operating Expenditures	6,215,994	6,860,000	7,363,325	503,325
Resource & Production	2,713,379	-	-	-
Interfund Services	951,740	833,395	975,895	142,500
Capital Outlay	188,713	486,004	564,416	78,412
Total Expenditures	\$ 25,888,924	\$ 27,422,381	\$ 29,672,082	\$ 2,249,701
Full Time Positions	93.00	107.00	108.00	1.00

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Average System Availability Index (ASAI). Percent of time power is available to each customer.	99.99%		99.99%	99.99%
2. System Average Interruption Duration Index (SAIDI). Average outage duration for each customer served.	52.63 minutes		60 minutes	60 minutes
3. OSHA reportable injuries: All Electric Dept. employees.	5		0	0

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City of Santa Clara

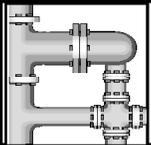
The Center of What's Possible

Water and Sewer Utilities

Water Utility

Water Recycling

Sewer Utility



Water & Sewer Utilities Department

Department Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Water Engineering	\$ 2,138,056	\$ 2,808,907	\$ 2,844,847
Water Construction, Maintenance & Operations	25,047,500	29,360,373	34,257,566
Sewer	16,480,446	19,881,269	26,213,422
Solar Construction & Maintenance	222,021	243,173	229,352
Recycled Water Construction & Maintenance	1,939,912	2,613,501	4,010,854
Total Department Expenditures	\$ 45,827,936	\$ 54,907,223	\$ 67,556,040
Total Full Time Positions	61.00	65.00	70.00
Total Department Revenue	\$ 66,270,880	\$ 70,562,975	\$ 87,428,875

Department Mission

Provide customers with a dependable supply of safe, healthful and potable water; collect, treat and dispose of their wastewater in an efficient, cost effective and environmentally sound manner.

Department Overview

The Department of Water and Sewer Utilities is a utility enterprise which provides planning, design, construction, maintenance and operation of the City's water distribution system. In 2014, the utilities produced and distributed 7.6 billion gallons of water to approximately 25,500 service connections. This is a 7% decrease from 2013 water production. Of the total water supply, 60% is obtained from the City's own wells; 25% is treated water purchased from two wholesale potable water agencies; and 15% is from recycled water delivered through the South Bay Water Recycling system, which is a jointly-owned regional recycled water system. The Department constructs, operates and maintains the recycled water system within the Santa Clara City limits. This recycled water system distributes highly treated wastewater for non-potable use.

The Department also operates and maintains a sanitary sewage collection system which collects and conveys wastewater to the jointly-owned San Jose-Santa Clara Regional Wastewater Facility for treatment and disposal.

In addition, the Department operates one of the country's few municipal solar energy utilities, providing solar energy systems to customers for swimming pool and domestic hot water heating on a fee for service basis.

The Department of Water and Sewer Utilities provides for the design, construction, distribution, metering, quality monitoring and system maintenance for both potable and recycled water. Solar heating systems are designed, installed and maintained for city and private facilities. The Sewer Utility operates and maintains sewer collection system and sewer pump stations. The Sewer Utility assists the Street Department in the operation and maintenance of the Storm pump stations.

The focus for the Department during 2015-16 will be to continue to improve water quality and water supply reliability and to expand the use of recycled water for non potable uses.

Water & Sewer Utilities Department (continued)

Resource Level Changes

The Department added five positions in order to keep pace with demand for service and maintenance of aging infrastructure. The positions added were one Facilities Technician and four Water & Sewer Operators.

Divisions and Programs

Water Operating (092) Fund:

Water Engineering

- ◆ Administration/Design Engineering
- ◆ Water Quality
- ◆ Water Resources

Solar Construction & Maintenance

- ◆ Solar System Construction
- ◆ Solar System Maintenance

Water Construction, Maintenance & Operations

- ◆ Water System Maintenance
- ◆ Water System Construction
- ◆ Water System Operations

Sewer Operating (094) Fund:

Sewer

- ◆ Sewer System Administration
- ◆ Sewer System Maintenance
- ◆ Sewer Operations
- ◆ S.J./Santa Clara Water Pollution Control Plant
- ◆ Storm Pump Maintenance

Recycled Water Operating (097) Fund:

Recycled Water Construction & Maintenance

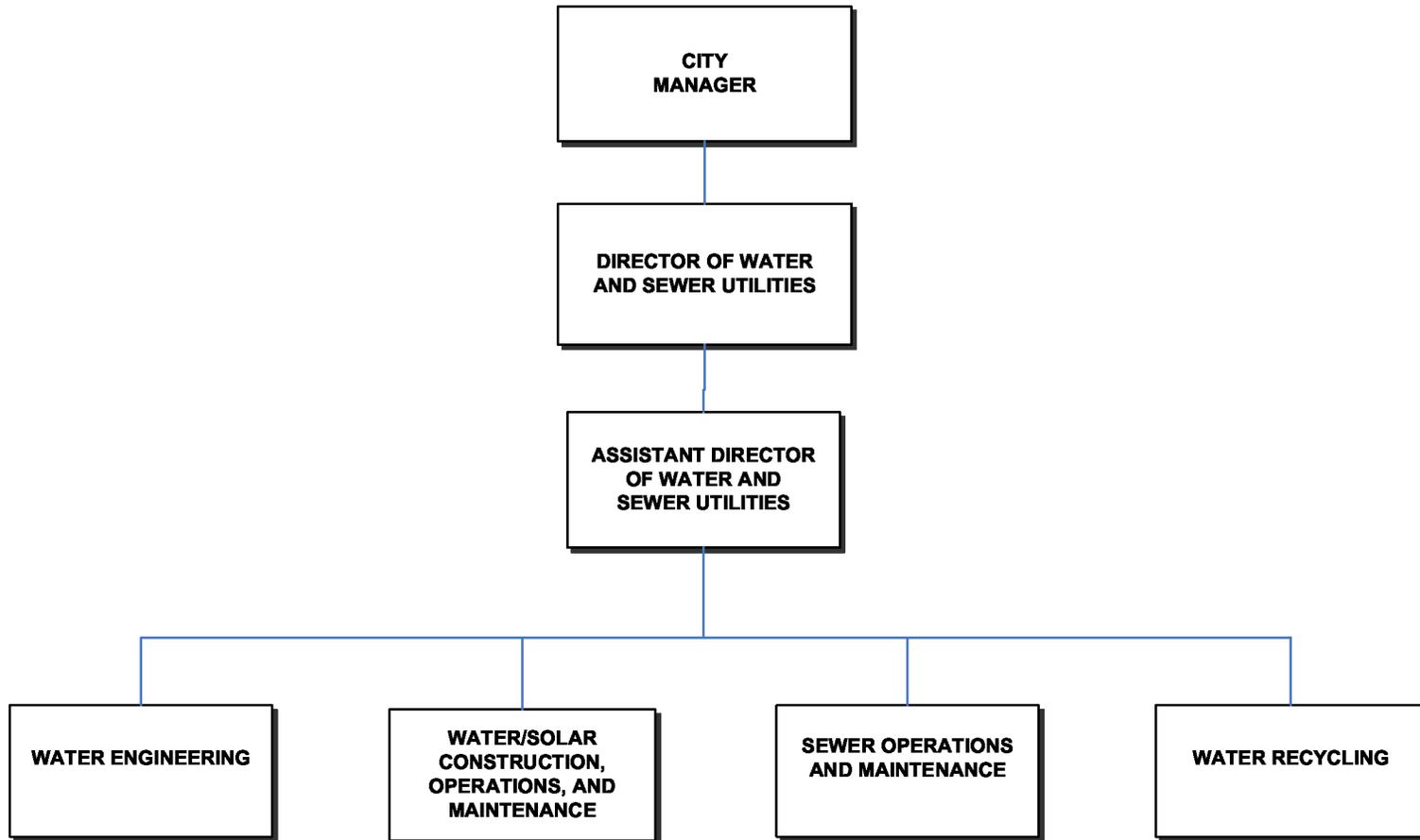
- ◆ Recycled Water System Maintenance, City
- ◆ South Bay Water Recycling System Maintenance

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

CITY OF SANTA CLARA

WATER AND SEWER UTILITIES



Water & Sewer Utilities Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
<u>Water Utility - Fund 092</u>					
Uncl	* Director of Water and Sewer Utilities	0.60	0.60	\$ 115,610	\$ 117,727
Uncl	Assistant Director of Water & Sewer Utilities	0.65	0.65	96,642	98,413
Uncl	Principal Engineer-Water	0.50	0.50	75,102	73,362
Uncl	Water & Sewer Superintendent	0.75	0.75	102,933	104,823
Uncl	Assistant Water & Sewer Superintendent	0.60	0.60	73,922	75,276
Uncl	Compliance Manager	0.60	0.60	63,230	64,390
Uncl	Utility Business Systems Manager	0.50	0.50	73,274	62,526
Uncl	Management Analyst	0.50	0.50	47,502	46,800
A34	Water Resource Planner	1.00	1.00	86,465	83,568
G27	Pump Maintenance Technician - Solar	1.00	1.00	82,222	91,902
G27	Pump Maintenance Technician - Water	1.00	1.00	72,662	84,782
G27	Equipment Operator	4.00	4.00	334,248	358,801
G27	Facilities Technician	1.00	1.00	84,564	94,133
G27	Water Service Technician I/II	5.75	5.75	451,049	506,002
G23	Water & Sewer Maintenance Worker I/II	11.70	11.70	788,503	812,583
E41	Senior Water Utility Engineer	0.90	0.90	91,530	94,079
E34	Water Utility Engineer	1.80	1.80	187,639	192,845
A38	Assistant Water Superintendent	1.80	1.80	189,792	193,086
A35	Utility Crew Supervisor	2.00	2.00	189,352	207,002
A35	Utility Crew Supervisor/Water	3.00	3.00	315,608	320,724
A35	Maintenance Systems Specialist	0.50	0.50	49,456	42,846
A28	Senior Engineering Aide	2.00	2.00	165,948	166,404
A23	Code Enforcement Technician	0.15	0.15	10,254	10,815
A24	Office Specialist IV	0.60	0.60	47,705	48,946
A18	Office Specialist II	1.00	1.00	70,416	70,608
A35	Water and Sewer System Operator	-	2.00	-	171,384
A35	Facilities Inspection Supervisor	-	1.00	-	85,692
	Premium			36,610	60,317
	Stipend			96,641	29,141
	Salary & Wages-Regular	43.90	46.90	3,998,879	4,368,975
	Salary & Wages-As Needed			98,350	88,350
	Salary & Wages-Overtime/Vacation Relief			73,660	80,000
	Separation Payouts			100,000	100,000
	Total	43.90	46.90	4,270,889	4,637,325

* 40% allocated to Sewer Utility

Water & Sewer Utilities Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
<u>Sewer Utility - Fund 094</u>					
Uncl	* Director of Water & Sewer Utilities	0.40	0.40	77,073	78,485
Uncl	Assistant Director Water & Sewer Utilities	0.35	0.35	52,038	52,991
Uncl	Principal Engineer-Water & Sewer	0.40	0.40	60,082	58,690
Uncl	Compliance Manager	0.40	0.40	42,154	42,926
Uncl	Water & Sewer Superintendent	0.25	0.25	34,311	34,941
Uncl	Assistant Water & Sewer Superintendent	0.40	0.40	49,282	50,184
Uncl	Utility Business Systems Manager	0.40	0.40	58,619	50,021
Uncl	Management Analyst	0.50	0.50	47,502	46,800
G27	Pump Maintenance Technician - Sewer	1.00	1.00	66,480	89,658
G27	Equipment Operator	1.00	1.00	66,480	82,173
G27	Facilities Technician	0.80	0.80	53,184	49,929
G27	Sewer Inspection Technician	2.00	2.00	132,960	164,395
G23	Water & Sewer Maintenance Worker I/II	5.00	5.00	347,099	363,877
A38	Assistant Sanitary Sewer Superintendent	1.00	1.00	100,074	105,630
A35	Utility Crew Supervisor	2.00	2.00	194,604	209,107
A35	Maintenance System Specialist	0.50	0.50	49,456	42,846
A23	Code Enforcement Technician	0.10	0.10	6,836	7,210
A24	Office Specialist IV	0.40	0.40	31,804	32,630
A19	Office Records Specialist	1.00	1.00	73,980	74,184
A35	Water and Sewer System Operator	-	2.00	-	171,384
	Premium			13,230	13,225
	Stipend			38,603	24,119
	Salary & Wages-Regular	17.90	19.90	1,595,851	1,845,406
	Salary & Wages-As Needed			17,000	17,000
	Salary & Wages-Overtime/Vacation Relief			61,500	61,500
	Separation Payouts			75,000	150,000
	Total	17.90	19.90	1,749,351	2,073,906

* 60% allocated to Water Utility

Water & Sewer Utilities Department (continued)

POSITION AND SALARY DETAIL

Schedule/ Range	Position Title	No. of Positions		Salary	
		2014-15 Adopted	2015-16 Budget	2014-15 Adopted	2015-16 Budget
<u>Recycled Water - Fund 097</u>					
Uncl	Principal Engineer-Water & Sewer	0.10	0.10	15,020	14,672
Uncl	Utility Business Systems Manager	0.10	0.10	14,655	12,505
G27	Facilities Technician	0.20	0.20	13,296	12,482
G27	Water Service Technician I/II	0.25	0.25	19,185	22,414
G23	Water & Sewer Maintenance Worker I/II	0.30	0.30	17,865	20,061
E41	Senior Water Utility Engineer	0.10	0.10	10,170	10,453
E34	Water Utility Engineer	0.20	0.20	20,849	21,427
A38	Asst. Water Superintendent	0.20	0.20	22,923	22,402
A23	Code Enforcement Technician	0.75	0.75	51,271	54,074
Uncl	Management Analyst	1.00	1.00	92,250	97,500
	Premium			-	6,234
	Stipend			6,937	2,913
	Salary & Wages-Regular	3.20	3.20	284,421	297,138
	Salary & Wages-As Needed			-	-
	Salary & Wages-Overtime/Vacation Relief			1,995	1,995
	Total	3.20	3.20	286,416	299,133
	Department Total	65.00	70.00	\$ 6,306,656	\$ 7,010,364

Department: Water & Sewer Utilities

Division: Water Engineering

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Administration/Design Engineering	\$ 1,774,854	\$ 2,326,899	\$ 2,376,280	\$ 49,381
Water Quality	258,276	273,722	262,266	(11,456)
Water Resources	104,925	208,286	206,301	(1,985)
Total Expenditures	<u>\$ 2,138,056</u>	<u>\$ 2,808,907</u>	<u>\$ 2,844,847</u>	<u>\$ 35,940</u>
Full Time Positions	11.10	11.00	11.00	-
Total Direct Revenue	\$ 31,058,691	\$ 34,157,000	\$ 37,924,000	\$ 3,767,000

Division Mission

Provide a dependable supply of safe, healthful and potable water, sufficient for present and future; and to manage the Water Utility in the most efficient manner.

Division Highlights

- Continue to improve seismic safety of water utility system.
- Enhance the use of technology to optimize the computerized maintenance management system.
- Construct improvements to Santa Clara Valley Water District Turnout.
- Replace the water system Supervisory Control And Data Acquisition System for improved efficiency.
- Undertake engineering studies of the condition and reliability of water system assets.
- Construct a new 2 million gallon potable water storage tank and booster pump station to improve reliability.

Division: Water Engineering

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Administration/Design Engineering (1411)				
Director of Water & Sewer Utilities	0.55	0.55	0.55	-
Assistant Director of Water & Sewer Utilities	0.60	0.60	0.60	-
Assistant Water & Sewer Superintendent	0.60	0.60	0.60	-
Principal Engineer - Water & Sewer	0.90	0.50	0.50	-
Utility Business Systems Manager	-	0.50	0.50	-
Management Analyst	-	0.50	0.50	-
Water Resource Planner	0.80	-	-	-
Senior Water Utility Engineer	0.90	0.90	0.90	-
Water Utility Engineer	1.80	1.80	1.80	-
Time & Material Clerk	-	-	-	-
Senior Engineering Aide	2.00	2.00	2.00	-
Office Specialist IV	0.60	0.60	0.60	-
Office Specialist II	1.00	1.00	1.00	-
Maintenance Systems Specialist	0.25	0.25	0.25	-
Water and Sewer System Operator	-	-	-	-
Subtotal	10.00	9.80	9.80	-
Water Quality (1412)				
Assistant Director of Water & Sewer Utilities	0.05	0.05	0.05	-
Water & Sewer Superintendent	-	0.25	-	(0.25)
Compliance Manager	0.30	0.30	0.30	-
Water Resource Planner	-	-	0.25	0.25
Water Treatment Technician	-	-	-	-
Subtotal	0.35	0.60	0.60	-
Water Resources (1413)				
Director of Water & Sewer Utilities	0.05	0.05	0.05	-
Water & Sewer Superintendent	0.25	0.25	0.25	-
Compliance Manager	0.30	0.30	0.30	-
Code Enforcement Technician	0.15	-	-	-
Subtotal	0.75	0.60	0.60	-
Total Division Positions	11.10	11.00	11.00	-

Division: Water Engineering**Program: Administration/Design Engineering**

Number: 092/1411

Program Mission: Provide professional administrative and engineering support for the Water Utility and manage water projects in an efficient, cost-effective and environmentally-sound manner.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 875,673	\$ 1,300,304	\$ 1,297,922	\$ (2,382)
Benefits	421,108	544,756	552,511	7,755
Other Operating Expenditures	197,502	218,656	241,431	22,775
Interfund Services	280,571	263,183	284,416	21,233
Total Expenditures	<u>\$ 1,774,854</u>	<u>\$ 2,326,899</u>	<u>\$ 2,376,280</u>	<u>\$ 49,381</u>
Full Time Positions	10.00	9.80	9.80	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of plans reviewed.	439		220	220
2. Complete review of plans by the required due dates.	83%		90%	90%

Division: Water Engineering**Program: Water Quality**

Number: 092/1412

Program Mission: Ensure the City's potable water supply continues to meet federal and State drinking water quality standards.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 105,893	\$ 62,181	\$ 63,403	\$ 1,222
Benefits	26,924	31,644	32,625	981
Other Operating Expenditures	95,234	153,060	137,500	(15,560)
Interfund Services	30,226	26,837	28,737	1,900
Total Expenditures	<u>\$ 258,276</u>	<u>\$ 273,722</u>	<u>\$ 262,266</u>	<u>\$ (11,456)</u>
Full Time Positions	0.35	0.60	0.60	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Create and publish the Annual Consumer Confidence Report in accordance with the California Safe Drinking Water Act requirement.	1		1	1
2. Number of water quality samples processed.	3,617		3,000	3,000

Division: Water Engineering

Program: Water Resources

Number: 092/1413

Program Mission: Promote water conservation and use of alternative water supplies in accordance with best management practices.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 53,426	\$ 150,459	\$ 145,087	\$ (5,372)
Benefits	36,266	39,872	41,004	1,132
Other Operating Expenditures	384	3,760	5,400	1,640
Interfund Services	14,849	14,195	14,810	615
Total Expenditures	\$ 104,925	\$ 208,286	\$ 206,301	\$ (1,985)
Full Time Positions	0.75	0.60	0.60	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Promote water conservation at public events.	6		4	4

Department: Water & Sewer Utilities

Division: Water Construction, Maintenance & Operations

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Water System Maintenance	\$ 1,343,177	\$ 1,701,698	\$ 1,711,903	\$ 10,205
Water System Construction	1,474,195	2,359,732	2,604,670	244,938
Water System Operations	22,230,128	25,298,943	29,940,992	4,642,049
Total Expenditures	<u>\$ 25,047,500</u>	<u>\$ 29,360,373</u>	<u>\$ 34,257,566</u>	<u>\$ 4,897,192</u>
Full Time Positions	30.50	31.40	34.40	3.00
Total Direct Revenue	\$ 95,682	\$ 500,000	\$ 500,000	\$ -

Division Mission

Operate the Water Utility in the most efficient manner and to assure that the customers' needs are met.

Division Highlights

- Increase reliability of the water system through replacement of obsolete mains and appurtenances.
- Two water wells will be rehabilitated to continue to provide reliable water service.
- Test and repair or replace 1,000 meters to ensure accurate customer billing.

Division: Water Construction, Maintenance & Operations

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Water System Maintenance (1422)				
Water & Sewer Superintendent	0.25	0.25	0.25	-
Water Service Technician I/II	5.75	5.75	5.75	-
Utility Crew Supervisor	1.00	1.00	1.00	-
Maintenance Systems Specialist	0.25	0.25	0.25	-
Subtotal	<u>7.25</u>	<u>7.25</u>	<u>7.25</u>	<u>-</u>
Water System Construction (1423)				
Water & Sewer Superintendent	0.25	0.25	0.25	-
Equipment Operator	2.00	2.00	2.00	-
Facilities Technician	1.00	1.00	1.00	-
Water & Sewer Maintenance Worker I/II	6.70	6.70	6.70	-
Assistant Water Superintendent	1.00	1.00	1.00	-
Utility Crew Supervisor/Water	2.00	2.00	2.00	-
Code Enforcement Technician	-	0.15	0.15	-
Facilities Inspection Supervisor	-	-	1.00	1.00
Subtotal	<u>12.95</u>	<u>13.10</u>	<u>14.10</u>	<u>1.00</u>
Water System Operations (1424)				
Pump Maintenance Technician - Solar	0.50	0.50	0.50	-
Pump Maintenance Technician - Water	1.00	1.00	1.00	-
Equipment Operator	2.00	2.00	2.00	-
Water Resource Planner	-	0.75	0.75	-
Water & Sewer Maintenance Worker I/II	4.00	4.00	4.00	-
Assistant Water Superintendent	0.80	0.80	0.80	-
Utility Crew Supervisor	1.00	1.00	1.00	-
Utility Crew Supervisor/Water	1.00	1.00	1.00	-
Water and Sewer System Operator	-	-	2.00	2.00
Subtotal	<u>10.30</u>	<u>11.05</u>	<u>13.05</u>	<u>2.00</u>
Total Division Positions	<u>30.50</u>	<u>31.40</u>	<u>34.40</u>	<u>3.00</u>

Division: Water Construction, Maintenance and Operations

Program: Water System Maintenance

Number: 092/1422

Program Mission: Maintain City's water system for the most efficient operation and provide prompt and courteous response to service requests.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 578,142	\$ 635,699	\$ 677,891	\$ 42,192
Benefits	291,654	345,910	357,084	11,174
Other Operating Expenditures	207,209	420,610	442,400	21,790
Interfund Services	266,172	299,479	234,528	(64,951)
Total Expenditures	\$ 1,343,177	\$ 1,701,698	\$ 1,711,903	\$ 10,205
Full Time Positions	7.25	7.25	7.25	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Maintain an industrial standard for unaccounted water of 5% or less.	≤5%		<5%	<5%
2. Number of responses to customer service requests.	1,541		1,600	1,600
3. Respond to customer service requests within 30 minutes of receipt of calls (excluding scheduled appointments and after hours call back requests).	91%		80%	80%
4. Number of backflow prevention devices tested.	2,875		2,000	2,000
5. Number of meters changed for routine, repair and testing.	1,141		800	800
6. Number of main break repairs/broken valve replacements performed.	103		95	95

Division: Water Construction, Maintenance and Operations

Program: Water System Construction

Number: 092/1423

Program Mission: Provide a dependable, efficient and safe construction operation to ensure that the customers' needs are met.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 473,604	\$ 1,082,324	\$ 1,209,193	\$ 126,869
Benefits	524,461	599,133	651,942	52,809
Other Operating Expenditures	31,038	42,280	51,350	9,070
Interfund Services	445,092	635,995	692,185	56,190
Total Expenditures	\$ 1,474,195	\$ 2,359,732	\$ 2,604,670	\$ 244,938
Full Time Positions	12.95	13.10	14.10	1.00

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of lineal feet of water mains installed.	5,597		7,500	7,500
2. Number of new service installations.	100		50	50
3. Number of underground utility locates performed.	3,764		2,000	2,000

Division: Water Construction, Maintenance and Operations

Program: Water System Operations

Number: 092/1424

Program Mission: Provide for the efficient, reliable and safe operation of the City's water distribution system.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 848,266	\$ 916,464	\$ 1,130,261	\$ 213,797
Benefits	439,426	502,354	605,679	103,325
Other Operating Expenditures	2,473,205	2,000,270	2,040,350	40,080
Resource and Production Costs	16,873,593	20,167,000	24,330,500	4,163,500
Interfund Services	1,595,638	1,712,855	1,834,202	121,347
Total Expenditures	\$ 22,230,128	\$ 25,298,943	\$ 29,940,992	\$ 4,642,049
Full Time Positions	10.30	11.05	13.05	2.00

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Perform routine maintenance on City fire hydrants.	715		750	750
2. Number of production meters read and recorded.	768		800	800
3. Number of mainline water valves tested and exercised.	1,704		800	800

Department: Water & Sewer Utilities

Division: Sewer

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Sewer System Administration	\$ 2,015,172	\$ 2,269,259	\$ 2,385,498	\$ 116,239
Sewer System Maintenance	1,511,198	1,883,876	1,875,161	(8,715)
Sewer Operations	497,637	648,443	1,069,136	420,693
S.J./S.C. Water Pollution Control Plant	12,372,680	13,821,629	19,610,832	5,789,203
Storm Pump Maintenance	83,759	118,062	132,796	14,734
Sewer Debt Service	-	1,140,000	1,140,000	-
Total Expenditures	\$ 16,480,446	\$ 19,881,269	\$ 26,213,422	\$ 6,332,154
Full Time Positions	15.60	17.90	19.90	2.00
Total Direct Revenue	\$ 32,017,247	\$ 32,763,975	\$ 44,546,875	\$ 11,782,900

Division Mission

Collect, treat and dispose of wastewater in an efficient, cost effective and environmentally safe manner. Provide for efficient maintenance of storm water pump stations.

Division Highlights

- Additional property line clean-outs will be installed for access to maintain residential sewer laterals.
- Clean and maintain 350,000 feet of sewer mains this year.
- Maintain seven sanitary and twenty-one storm water pump stations to insure reliable service.
- Assist the industrial waste inspectors from the WPCP in some investigations of City industries.
- Implement Sanitary Sewer Management Plan as submitted to the State and Regional Water Quality Control Board regulations.

Division: Sewer

Summary of Regular Positions by Program

	<u>2013-14</u> <u>Budget</u>	<u>2014-15</u> <u>Budget</u>	<u>2015-16</u> <u>Budget</u>	<u>Budget</u> <u>Change</u>
Sewer System Administration (1511)				
Director Water & Sewer Utilities	0.30	0.30	0.30	-
Assistant Director Water & Sewer Utilities	0.30	0.30	0.30	-
Principal Engineer-Water & Sewer	-	0.40	0.40	-
Code Enforcement Technician	0.10	0.10	0.10	-
Water & Sewer Superintendent	0.25	0.25	0.25	-
Assistant Water & Sewer Superintendent	0.40	0.40	0.40	-
Compliance Manager	0.10	0.10	0.10	-
Senior Project Engineer	1.00	-	-	-
Utility Business Systems Manager	-	0.40	0.40	-
Management Analyst	-	0.50	0.50	-
Assistant Sanitary Sewer Superintendent	0.10	0.10	0.10	-
Maintenance Systems Specialist	0.25	0.25	0.25	-
Office Records Specialist	-	-	-	-
Office Specialist IV	0.40	0.40	0.40	-
Subtotal	3.20	3.50	3.50	-
Sewer System Maintenance (1512)				
Compliance Manager	0.15	0.15	0.15	-
Equipment Operator	1.00	1.00	1.00	-
Facilities Technician	0.80	0.80	0.80	-
Water & Sewer Maintenance Worker I/II	5.50	4.60	4.60	-
Sewer Inspection Technician	-	2.00	2.00	-
Assistant Sanitary Sewer Superintendent	0.40	0.40	0.40	-
Utility Crew Supervisor	1.70	1.70	1.70	-
Office Records Specialist	-	0.90	0.90	-
Subtotal	9.55	11.55	11.55	-
Sewer Operations (1514)				
Assistant Director Water & Sewer Utilities	0.05	0.05	0.05	-
Compliance Manager	0.15	0.15	0.15	-
Pump Maintenance Technician - Sewer	0.50	0.50	0.50	-
Water & Sewer Maintenance Worker I/II	0.30	0.30	0.20	(0.10)
Assistant Sanitary Sewer Superintendent	0.40	0.40	0.40	-
Utility Crew Supervisor	0.20	0.20	0.20	-
Office Records Specialist	-	-	0.10	0.10
Maintenance Systems Specialist	0.25	0.25	0.25	-
Water and Sewer System Operator	-	-	2.00	2.00
Subtotal	1.85	1.85	3.85	2.00

Division: Sewer**Summary of Regular Positions by Program**

	<u>2013-14</u> <u>Budget</u>	<u>2014-15</u> <u>Budget</u>	<u>2015-16</u> <u>Budget</u>	<u>Budget</u> <u>Change</u>
San Jose/Santa Clara Water Pollution Control Plant (1515)				
Director Water and Sewer Utilities	0.10	0.10	0.10	-
Subtotal	0.10	0.10	0.10	-
Storm Pump Maintenance (1516)				
Pump Maintenance Technician - Sewer	0.50	0.50	0.50	-
Water & Sewer Maintenance Worker I/II	0.20	0.20	0.20	-
Assistant Sanitary Sewer Superintendent	0.10	0.10	0.10	-
Utility Crew Supervisor	0.10	0.10	0.10	-
Subtotal	0.90	0.90	0.90	-
Total Division Positions	15.60	17.90	19.90	2.00

Division: Sewer**Program: Sewer System Administration****Number: 094/1511**

Program Mission: Provide oversight of and administrative support for the safe, efficient and reliable collection treatment and disposal of sanitary sewer flows, and the efficient and reliable operation of sewer pumping stations.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 349,449	\$ 539,751	\$ 617,759	\$ 78,008
Benefits	140,133	212,304	220,089	7,785
Other Operating Expenditures	1,378,983	1,419,620	1,444,187	24,567
Interfund Services	146,606	97,584	103,463	5,879
Total Expenditures	\$ 2,015,172	\$ 2,269,259	\$ 2,385,498	\$ 116,239
Full Time Positions	3.20	3.50	3.50	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Prepare annual Sewer Revenue Program (as required for federal program and WPCP cost distribution) by due dates each year.	2		2	2
2. Prepare monthly status reports and Treatment Plant Advisory Committee (TPAC) agenda reports.	12		12	12

Division: Sewer**Program: Sewer System Maintenance****Number: 094/1512**

Program Mission: Provide for the safe, efficient and reliable collection of sanitary sewer flows through the maintenance of all sewer mains and the public right-of-way portion of all customer laterals.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 895,351	\$ 940,380	\$ 992,293	\$ 51,913
Benefits	347,758	497,531	516,992	19,461
Other Operating Expenditures	74,645	186,640	212,530	25,890
Interfund Services	193,444	259,325	153,347	(105,978)
Total Expenditures	\$ 1,511,198	\$ 1,883,876	\$ 1,875,161	\$ (8,715)
Full Time Positions	9.55	11.55	11.55	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of feet of mainlined jetted.	125,692		350,000	350,000
2. Percentage of sanitary sewer overflows reported to the State CIQWS database within the time frame required by regulations.	100%		100%	100%
3. Number of reportable sewer spills.	7		<3	<3

Division: Sewer**Program: Sewer Operations**

Number: 094/1514

Program Mission: Provide for the efficient, reliable and safe operation of all sewer pumps, generators and pump stations.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 202,082	\$ 179,063	\$ 361,416	\$ 182,353
Benefits	67,682	88,249	184,569	96,320
Other Operating Expenditures	31,088	82,750	88,930	6,180
Resource and Productions Costs	75,466	123,750	123,750	-
Interfund Services	121,320	174,631	310,471	135,840
Total Expenditures	\$ 497,637	\$ 648,443	\$ 1,069,136	\$ 420,693
Full Time Positions	1.85	1.85	3.85	2.00
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of pump and metering stations inspections performed.	396		396	396
2. Provide all preventative and routine maintenance as specified in operations and maintenance manuals.	100%		100%	100%

Division: Sewer**Program: San Jose/Santa Clara Water Pollution Control Plant**

Number: 094/1515

Program Mission: Provide support for the Joint Powers Authority and the City of San Jose as administering agency for the San Jose/Santa Clara Water Pollution Control Plant which provides the treatment and disposal of the City's sewage.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 20,183	\$ 19,750	\$ 20,848	\$ 1,098
Benefits	7,799	8,185	8,796	611
Resource and Production Costs	11,567,495	12,976,658	18,712,700	5,736,042
Interfund Services	777,203	817,036	868,488	51,452
Total Expenditures	\$ 12,372,680	\$ 13,821,629	\$ 19,610,832	\$ 5,789,203
Full Time Positions	0.10	0.10	0.10	-
Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Support TPAC members to represent the City in matters relating to the WPCP at monthly meetings.	12		12	12
2. Provide sufficient funding for all WPCP approved projects.	75%		100%	100%

Division: Sewer**Program: Storm Pump Maintenance****Number: 094/1516**

Program Mission: Provide for the efficient, reliable and safe operation of all storm water pumps, generators and pump stations.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 52,055	\$ 70,407	\$ 81,591	\$ 11,184
Benefits	24,365	38,873	42,185	3,312
Other Operating Expenditures	-	-	-	-
Interfund Services	7,340	8,782	9,020	238
Total Expenditures	\$ 83,759	\$ 118,062	\$ 132,796	\$ 14,734
Full Time Positions	0.90	0.90	0.90	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of storm pump stations inspected.	408		408	408
2. Provide all preventative and routine maintenance as specified in operations and maintenance manuals.	100%		100%	100%
3. Coordinate annual load test for generators.	2		10	10

Division: Sewer**Program: Debt Service****Number: 494/1519**

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Debt Service	\$ -	\$ 1,140,000	\$ 1,140,000	\$ -
Total Expenditures	\$ -	\$ 1,140,000	\$ 1,140,000	\$ -

Department: Water & Sewer Utilities

Division: Solar Construction & Maintenance

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Solar System Maintenance	\$ 222,021	\$ 243,173	\$ 229,352	\$ (13,821)
Total Expenditures	<u>\$ 222,021</u>	<u>\$ 243,173</u>	<u>229,352</u>	<u>\$ (13,821)</u>
Full Time Positions	1.50	1.50	1.50	-
Total Direct Revenue	\$ (1,080)	\$ 133,000	\$ 133,000	\$ -

Division Mission

Provide installation and maintenance of solar heating systems for commercial, residential and pool water heating.

Division Highlights

- Maintain more than 210 swimming pool systems.
- Maintain 13 domestic solar hot water systems.

Division: Solar Construction & Maintenance

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Solar System Maintenance (1532)				
Pump Maintenance Technician - Solar	0.50	0.50	0.50	-
Water & Sewer Maintenance Worker I/II	1.00	1.00	1.00	-
Subtotal	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>-</u>
Total Division Positions	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>-</u>

Division: Solar Construction and Maintenance

Program: Solar System Maintenance

Number: 092/1532

Program Mission: Provide for maintenance of solar heating systems for commercial, residential and pool water heating.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 110,958	\$ 123,458	\$ 113,570	\$ (9,888)
Benefits	67,259	69,966	64,162	(5,804)
Other Operating Expenditures	7,927	16,250	16,250	-
Interfund Services	35,877	33,499	35,370	1,871
Total Expenditures	\$ 222,021	\$ 243,173	\$ 229,352	\$ (13,821)
Full Time Positions	1.50	1.50	1.50	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of systems provided with semi-annual winterization service.	121		110	55
2. Number of removal and reinstallation requests.	24		12	6

Department: Water & Sewer Utilities

Division: Recycled Water Construction & Maintenance

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Recycled Water System Maintenance, City	\$ 1,739,905	\$ 2,319,748	3,708,647	\$ 1,388,899
South Bay Water Recycling System Maintenance	200,007	293,753	302,207	8,454
Total Expenditures	\$ 1,939,912	\$ 2,613,501	4,010,854	\$ 1,388,899
Full Time Positions	2.30	3.20	3.20	-
Total Direct Revenue	\$ 3,100,340	\$ 3,009,000	\$ 4,325,000	\$ 1,316,000

Division Mission

Provide for the safe, efficient and reliable distribution of a high quality recycled water product which meets all requirements of State regulations and local codes.

Division Highlights

- Design and construction of new recycled water pipelines by City forces.
- Provide connection of water services for landscape irrigation of commercial and industrial sites, City parks and school fields.
- Contract management for construction of new South Bay Recycled Water pipelines.
- Coordinate planning efforts for the future expansions of recycled water systems in the County.
- Coordinate and compile semiannual site inspections required by state.

Division: Recycled Water Construction & Management

Summary of Regular Positions by Program

	<u>2013-14 Budget</u>	<u>2014-15 Budget</u>	<u>2015-16 Budget</u>	<u>Budget Change</u>
Recycled Water System Maintenance, City (1522)				
Water Service Technician I/II	0.25	0.25	0.25	-
Management Analyst	-	1.00	1.00	-
Utility Business Systems Manager	-	0.10	0.10	-
Water Resource Planner	0.20	-	-	-
Subtotal	0.45	1.35	1.35	-
South Bay Water Recycling System Maintenance (1525)				
Principal Engineer-Water	0.10	0.10	0.10	-
Facilities Technician	0.20	0.20	0.20	-
Water & Sewer Maintenance Worker I/II	0.30	0.30	0.30	-
Senior Water Utility Engineer	0.10	0.10	0.10	-
Water Utility Engineer	0.20	0.20	0.20	-
Assistant Water Superintendent - Maintenance	0.20	0.20	0.20	-
Code Enforcement Technician	0.75	0.75	0.75	-
Subtotal	1.85	1.85	1.85	-
Total Division Positions	2.30	3.20	3.20	-

Division: Recycled Water Construction and Maintenance

Program: Recycled Water System Maintenance, City

Number: 097/1522

Program Mission: Provide safe, efficient maintenance of City owned facilities and customer services in support of the recycled water system.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 6,741	\$ 129,242	\$ 139,295	\$ 10,053
Benefits	11,783	67,447	73,522	6,075
Other Operating Expenditures	150,121	143,800	210,900	67,100
Resource and Production Costs	1,495,718	1,900,000	3,200,000	1,300,000
Interfund Services	75,543	79,259	84,930	5,671
Total Expenditures	\$ 1,739,905	\$ 2,319,748	\$ 3,708,647	\$ 1,388,899
Full Time Positions	0.45	1.35	1.35	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of recycled water meters greater than 2" tested annually.	2		18	18

Division: Recycled Water Construction and Maintenance

Program: South Bay Water Recycling System Maintenance

Number: 097/1525

Program Mission: Provide for the operation and maintenance of the South Bay Water Recycling pipelines as required in Agreement for Services and in the operations and maintenance manuals.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Salaries	\$ 100,977	\$ 157,174	\$ 159,838	\$ 2,664
Benefits	66,232	83,035	84,664	1,629
Other Operating Expenditures	10,325	34,750	35,900	1,150
Interfund Services	22,473	18,794	21,805	3,011
Total Expenditures	\$ 200,007	\$ 293,753	\$ 302,207	\$ 8,454
Full Time Positions	1.85	1.85	1.85	-

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Provide all O & M services as required in Agreement for Services.	100%		100%	100%



City of Santa Clara

The Center of What's Possible

HUD Programs

Community Development Block
Grant Allocation
Home Program

Housing and Community Services Programs

COMMUNITY DEVELOPMENT BLOCK GRANT Fiscal Year 2015-16

Financing Sources:

Revenue:

Community Development Block Grant (CDBG) Entitlement	\$	883,585
Reallocated CDBG Program Income		-

Total:	\$	883,585
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Appropriations:

1. CDBG Administration (20% of entitlement) 562-5510	\$	171,684
2. Public Services -(see table below) 562-5510		153,927
3. Removal of Barriers to the Physically Challenged 562-5551		200,000
4. Neighborhood Conservation and Improvement Program 562-5552		157,974
5. El Camino Economic Development 562-NEW		200,000

Total:	\$	883,585
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Public Services Table

CDBG (1)

Bill Wilson Center		\$57,700
Long Term Care Ombudsman		6,100
Senior Nutrition		22,000
YWCA Services for Battered Women		7,500
Senior Adult Legal Services		4,800
Senior Adult Day Care		4,000
Heart of the Valley		8,300
Saint Justin Community Ministry		11,100
Healthier Kids Foundation		14,240
Next Door Solutions		13,187
Silicon Valley Independent Living		5,000
	\$	153,927

(1) Includes 15% of the 2015-16 entitlement and CDBG reallocated program income from prior years. Allowable reimbursement for program administration and public services is limited to 35% of entitlement for CDBG.

Housing and Community Services Programs (continued)

HOME INVESTMENT PARTNERSHIP ACT PROGRAM

Fiscal Year 2015-16

Financing Sources:

Revenue:

Home Program Entitlement Grant	\$	302,238
Transfer from HOME Unallocated Balance		-
Total:	\$	302,238

Appropriations:

1. HOME Administration (10% of entitlement) 562-5910	\$	28,344
2. Project Sentinel Fair Housing Services 562-5910		18,798
3. Neighborhood Conservation and Improvement Program 562-5552		255,096
Total:	\$	302,238

Summary of CDBG & HOME Administration services provided by the General Fund:

HOME (10% of entitlement)	\$	28,344
CDBG (20% of the entitlement)		171,684
Services provided by the General Fund	\$	200,028



City of Santa Clara

The Center of What's Possible

Housing Authority

SANTA CLARA HOUSING AUTHORITY BUDGET

Fiscal Year 2015-16

Housing Authority Functions and Activities

The Santa Clara Housing Authority (Housing Authority) was established through a City Council Resolution in February 2011. Based upon approval by the City, Redevelopment Agency (Agency), and Housing Authority, all funding and administration required to carry-out the activities of the Agency's Housing Program Funds were assigned and committed to the Housing Authority on March 8, 2011.

Effective February 1, 2012, all California redevelopment agencies were dissolved by the State of California's Dissolution Act. The City serves as the Successor Agency of the Redevelopment Agency of the City of Santa Clara (Successor Agency). Related to the Agency's dissolution, the Housing Due Diligence Review by the California Department of Finance was completed and settled in 2013-14. Therefore, the projects remaining in Housing Program Funds 910 and 915 were closed in 2013-14, which is detailed in the Capital Improvement Project (CIP) budget book.

Since the establishment of the Housing Program Funds in 1990, appropriations of over \$159.1 million have been used to improve or preserve affordable housing in the City. These funds have assisted over 3,239 housing units for low- and moderate-income households.

The Housing Authority budget is in Housing Program Fund 564, and new appropriations in 2015-16 assist with administrative and monitoring activities related to assets on the approved Housing Asset Transfer list and for providing case management to the chronically homeless.

HOUSING AUTHORITY BUDGET

Fiscal Year 2015-16

	<u>Housing Funds</u>
Estimated Revenues:	
Housing Program Income	\$ 496,708
Total Estimated Revenues	<u>\$ 496,708</u>
Appropriations:	
Capital Projects:	
Housing Authority Administration(1)	\$ 496,708
Total 2014-15 Appropriations	<u>496,708</u>
Reserves:	
Future Housing Projects or Administration	-
Total 2014-15 Appropriations and Reserves	<u>\$ 496,708</u>

(1) The Housing Authority's appropriations are also shown in the Capital Improvement Project Budget book in Fund 564.



City of Santa Clara

The Center of What's Possible

Successor Agency

**CITY OF SANTA CLARA
SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY BUDGET**

Fiscal Year 2015-16

Successor Agency Functions and Activities

The Redevelopment Agency of the City of Santa Clara (Agency) was created through a City Council Ordinance in 1957. It was legally and technically a State agency existing under the Community Redevelopment Law of the State of California. The Agency existed as a public body, separate and distinct from the City, and was activated for the purpose of redevelopment of blighted areas in the community, identified by appropriate proceedings set forth in the Community Redevelopment Law. The Santa Clara City Council served as the Agency Board of Directors and the City Manager served as Executive Director. Santa Clara had two redevelopment project areas - the Bayshore North Project and the University Project.

Effective February 1, 2012, all California redevelopment agencies, including the Redevelopment Agency of the City of Santa Clara, were dissolved by the State of California's Dissolution Act. The City serves as the Successor Agency of the Redevelopment Agency of the City of Santa Clara (Successor Agency). The Successor Agency plays a key role in the day-to-day activities assuring that the obligations of the former Agency are properly paid, and that the former Agency's assets and properties are disposed of in an appropriate manner. An Oversight Board of seven representatives selected largely by the County and various local taxing entities oversees the Successor Agency. The Successor Agency's Redevelopment Obligation Retirement Fund (RORF) pays the former Agency's debt obligations from assets of the former Agency and funds received from the County's Redevelopment Property Tax Trust Fund.

The RORF's appropriations for fiscal year 2015-16 total \$67.5 million of which \$21.3 million is for debt service, \$7.3 million is for the Convention Center, and \$38.9 million is for defeasance of unspent bond proceeds. The Administrative Cost Allowance of \$833 thousand has been estimated based on the legal maximum rate of 3%, and the actual Allowance collected will be provided to the General Fund where the actual expenditures take place.

**SUCCESSOR AGENCY OF THE
REDEVELOPMENT AGENCY BUDGET**

Fiscal Year 2015-16

		<u>Redevelopment Obligation</u>	
		<u>Retirement Fund</u>	
Estimated Revenues:			
Redevelopment Property Tax Trust Fund	\$	833,168	
Lease Revenue		21,747,009	
Convention Center - Operations		6,025,248	
Defease/Redeem Unspent Bond Proceeds:			
2011 Tax Allocation Bonds		26,700,000	
1999 Tax Allocation Bonds		12,200,000	
Total Estimated Revenues	\$	67,505,425	
Appropriations:			
Debt Service:			
1999 Tax Allocation Bonds Series A	\$	1,708,863	
1999 Tax Allocation Bonds Series B		4,347,869	
2003 Tax Allocation Bonds		6,122,750	
2011 Tax Allocation Bonds		2,080,613	
Miscellaneous Debt Costs		14,100	
Contribution to Stadium Authority		6,209,333	*
Promissory Note		N/A	**
Loan Agreement		N/A	**
Administrative Cost Allowance		833,168	
Convention Center:			
Operations		6,559,833	
Maintenance District Assessment		602,424	
Property Insurance		126,472	
Defease/Redeem Unspent Bond Proceeds:			
2011 Tax Allocation Bonds		26,700,000	
1999 Tax Allocation Bonds		12,200,000	
Total 2015-16 Appropriations	\$	67,505,425	

* Per 2011 Cooperation and Predevelopment Funding Agreement, as modified by First Amendment.

** Promissory Note and Loan Agreement - AB 1484 allows these notes to be reentered with approval of the Oversight Board and after Department of Finance issuance of finding of completion.



City of Santa Clara

The Center of What's Possible

Sports and Open Space Authority

**CITY OF SANTA CLARA
SPORTS AND OPEN SPACE AUTHORITY BUDGET**

Fiscal Year 2015-16

Sports and Open Space Authority Functions and Activities

The Sports and Open Space Authority of the City of Santa Clara (Authority) was created by the City Council in 1974 to establish a separate entity to acquire and develop open space within the City of Santa Clara. The validity of the Authority and its legal existence was established in 1975 by final judgment of the Santa Clara County Superior Court. Since its creation, the Authority has been involved in a number of successful projects for, and on behalf of, the City. These projects include the following: the Santa Clara Golf and Tennis Club developed by the Authority on City-owned land and operated under a management agreement with a private company; a private restaurant facility at the Golf and Tennis Club leased to a private operator; and the lease of Authority property (a portion of the former Fairway Glen Golf Course) to a private developer for the development of apartment complexes. In 1997-98, the City Council set aside approximately 40 acres of the former golf course site to be preserved and maintained as open space, and in 1999 the Authority approved the sale of 4.3 acres of the former golf course property to the City's Redevelopment Agency to be disposed of as a site for development of affordable housing.

Each of these projects provides ongoing revenue, recreational and/or housing opportunities, in addition to employment and diversification of land uses in the City.

Golf and Tennis Club Fund

The projected Golf and Tennis Club revenues of approximately \$3.1 million and expenditures of approximately \$2.0 million are based on an annual budget prepared by the club managers. The net income generated from the operation of the facility is transferred to the SOSA Fund on a monthly basis. Under the terms of an agreement between the City and the Authority, net revenues received by the Authority from the operation of the club are transferred to the City as a payment for the use of the land. The projected land use payment to the City for 2015-16 is approximately \$1.1 million.

SOSA Fund

The Authority's budgeted revenues for fiscal year 2015-16 does not include estimated payments of \$505 thousand from the lease of Authority property to a private developer; this revenue source is not currently available as it is subject to a preliminary injunction related to the dissolution of the RDA. The property provides 252 units of multi-family rental housing. The Authority also receives rental income from the lease of a restaurant located at the Golf and Tennis Club site. It is estimated that this facility will generate approximately \$70 thousand in rental income for the Authority in the 2015-16 fiscal year. \$127 thousand is budgeted for the Authority's legal, consulting, and administrative expense.

In 1985, the City and the Authority adopted joint resolutions stating that it was the intent of both bodies that all net revenue received from the use of the Fairway Glen site be transferred to the City at least until such time as the City is reimbursed for debt issued by the City to refund SOSA debt obligations. In January 1999, the City and the Authority confirmed the intent of the 1985 resolutions. The Authority's 2015-16 budget projects a repayment of \$1.0 million to the City of Santa Clara General Fund.

SPORTS AND OPEN SPACE AUTHORITY BUDGET

Fiscal Year 2015-16

	Golf Course Fund	SOSA Administration	SOSA Capital Projects	Total
Estimated Revenues:				
Loan from General Contingency Reserve	\$ -	\$ -	\$ -	\$ -
Revenue from Use of City Land (Golf Course)	-	1,074,125	-	1,074,125
Rent Revenue (David's Restaurant)	-	70,000	-	70,000
Lease Revenue (Fairway Glen Developments)	-	-	-	-
Interest	-	600	-	600
Golf Course Revenue (1)	3,108,446	-	-	3,108,446
Total Estimated Revenues	\$ 3,108,446	\$ 1,144,725	\$ -	\$ 4,253,171
 Appropriations:				
Golf Course Expenditures (1)	\$ 2,034,321	\$ -	\$ -	\$ 2,034,321
Legal, Consulting and Administrative	-	126,667	-	126,667
Capital Projects (2)	-	-	-	-
Transfer Revenue from Use of City Land	1,074,125	-	-	1,074,125
Operating Transfer to City	-	1,018,058	-	1,018,058
Total 2015-16 Appropriations	\$ 3,108,446	\$ 1,144,725	\$ -	\$ 4,253,171

(1) Santa Clara Golf and Tennis Club revenues are shown net of Cost of Sales; and appropriations include operating and capital outlay expenses.

(2) These amounts are also shown in the Capital Improvement Project Budget book in Fund 840.



City of Santa Clara

The Center of What's Possible

Stadium Authority

SANTA CLARA STADIUM AUTHORITY BUDGET

Fiscal Year 2015-16 (April 1, 2015 through March 31, 2016)

Stadium Authority Functions and Activities

On June 2, 2009, the City Council approved a Term Sheet between the City of Santa Clara (City), the Redevelopment Agency of the City of Santa Clara (Agency), and the 49er Stadium Company, LLC for the construction and operation of an NFL stadium in the Bayshore North Redevelopment Area. A special election was held on June 8, 2010, to allow Santa Clara voters to have the opportunity to decide whether a stadium should be built under the conditions negotiated in the Term Sheet. Measure J, the Santa Clara Stadium Taxpayer Protection and Economic Progress Act, was approved by 58.2% of voters on June 8, 2010.

The City and Agency entered into a Joint Exercise of Powers Agreement (JPA agreement) in February 2011 creating the Santa Clara Stadium Authority. The JPA agreement was amended in May 2011 to add the Bayshore North Project Enhancement Authority (Enhancement Authority). The JPA agreement set basic ground rules for the Stadium Authority's operation. These ground rules provide a means of accomplishing the cooperation and coordination between the entities, which is necessary to provide for the development and operation of the proposed stadium, and ensures that the stadium serves the goals of both the City and the Agency. The Stadium Authority is structured so that neither the City, Enhancement Authority nor the Agency will be liable for the debts or obligations of the Stadium Authority. On June 28, 2011, the Governor signed into law Assembly Bill No. X1 26 (ABX1 26) which called for the dissolution of Redevelopment Agencies throughout the State. As a result, on February 1, 2012, all California Redevelopment Agencies were dissolved. The Successor Agency of the City of Santa Clara then assumed the obligations of the Agency under the JPA agreement.

On December 13, 2011, the Stadium Authority executed the Disposition and Development Agreement (DDA) that led to a series of follow-up agreements in March 2012. These approved agreements included the Ground and Stadium Lease, Design-Build Agreement with Turner/Devcon, Parking Rights Agreement, Non-Relocation Agreement, Credit Agreement, Final Financing Plan and Development Budget.

On May 9, 2013 the Stadium Authority executed a 20-year Naming Rights Agreement with Levi Strauss & Co. Under the terms of the agreement the name of the Stadium will be "Levi's Stadium". In return, Levi Strauss & Co. will make annual payments to the Stadium Authority starting at \$5.7 million per year and increasing 3% annually for the term of the agreement.

In early 2013, the Stadium Authority and Forty Niners SC Stadium Company (StadCo) began preparing to refinance the Levi's Stadium project to replace the existing construction financing with permanent financing. On June 11, 2013 the Stadium Authority approved the permanent financing documents. This new permanent financing also resulted in amendments to the following agreements: Ground Lease, Stadium Lease, and Non-Relocation Agreement. The final development budget for the Stadium project is \$1.273 billion which includes \$1.186 billion in development costs and \$87 million in financing costs. The development budget includes \$258 million in tenant improvement and other costs that will be paid directly by StadCo.

Levi's Stadium reached substantial completion on July 31, 2014 and thereafter began operations. In its first operating fiscal year there were a number of NFL games and Non-NFL events held in Levi's Stadium. The closeout of construction carried through the first fiscal year of operation with the final closeout expected sometime within the current fiscal year.

STADIUM AUTHORITY BUDGET

Fiscal Year 2015-16

	Operating	Capital Projects ⁽¹⁾	Debt Service
Beginning Balances	\$ 13,654,000	\$ 2,700,000	\$ 8,115,000
Estimated Revenues:			
Ticket Surcharge	8,366,000	-	-
SBL Proceeds	30,596,000	-	-
SBL Resale Proceeds	500,000	-	-
Net Revenue from Non-NFL Events	5,000,000	-	-
Naming Rights Revenue	6,000,883	-	-
Sponsorship Revenue (STR)	541,414	-	-
Rent Revenue	24,500,000	-	-
Senior/Youth Fee Revenue	239,000	-	-
Fanwalk Brick Revenue	112,600	-	-
Non-NFL Ticket Surcharge	2,194,000	-	-
Contribution from Successor Agency	-	-	6,209,333
Contribution from Community Facilities District	-	-	2,709,160
Transfers	(54,563,000)	3,090,000	51,473,000
Total Beginning Balances, Estimated Revenues, and Operating Transfers	\$ 37,140,897	\$ 5,790,000	\$ 68,506,493
Appropriations:			
Stadium Manager Operating Expenditures	\$ 6,446,000	\$ -	\$ -
SBL Sales and Service	1,574,000	-	-
Insurance	2,626,996	-	-
Senior/Youth Program Fees	239,000	-	-
Other Expenditures	3,020,089	-	-
Ground Rent	215,000	-	-
Performance Rent	2,410,000	-	-
Discretionary Fund Expense	670,000	-	-
Capital Expenditures	-	3,000,000	-
Agency Advance Debt Service	-	-	6,209,333
CFD Advance Debt Service	-	-	2,709,160
Term A & B Debt Service	-	-	45,046,000
StadCo Subordinated Loan Debt Service	-	-	6,427,000
Total 2015-16 Appropriations	\$ 17,201,085	\$ 3,000,000	\$ 60,391,493
Reserves:			
O&M Reserve	\$ 9,639,812	\$ -	\$ -
Operating Reserve	10,300,000	-	-
Capital Expenditure Reserve	-	2,790,000	-
Debt Service Reserve	-	-	8,115,000
Total 2015-16 Reserves	\$ 19,939,812	\$ 2,790,000	\$ 8,115,000
Total 2015-16 Appropriations and Reserves	\$ 37,140,897	\$ 5,790,000	\$ 68,506,493

⁽¹⁾ The Stadium Authority Capital Projects Fund has prior year appropriations, which are shown in the Capital Improvement Project Budget book in Fund 875.



City of Santa Clara

The Center of What's Possible

Santa Clara Convention Center Convention-Visitors Bureau



Santa Clara Convention Center

Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Convention Center	\$ 6,106,561	\$ 6,358,831	\$ 6,559,833
Total Expenditures	<u>\$ 6,106,561</u>	<u>\$ 6,358,831</u>	<u>\$ 6,559,833</u>
Total Direct Revenue	\$ 7,254,188	\$ 6,751,000	\$ 6,025,248

Department Mission

To provide a full service, largely self-supporting, Convention Center that will enhance the image of Santa Clara and the level of revenues from sales and transient occupancy taxes and provide a Convention and Visitor's Bureau to market the Convention Center and other City attractions to potential visitors throughout the world.

Department Overview

The Convention Center will continue to serve conventions and trade shows booked by the Convention/Visitor's Bureau and to book and serve "fill-in" type business of other types including public shows, meetings and banquets.

Indirect Revenue and Other Resources (1)	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Ballroom Lease	\$ 300,780	\$ -	\$ -
Hotel Lease Payments	1,594,019	-	-
Beginning Balance	-	-	-
Total Indirect Revenue	<u>\$ 1,894,799</u>	<u>\$ -</u>	<u>\$ -</u>

Other Costs (2)	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Convention Marketing & Sales	\$ 958,877	\$ 952,539	\$ 954,000
Maintenance District	604,555	603,455	598,888
Debt Service	2,910,499	-	-
Total Other Costs	<u>\$ 4,473,931</u>	<u>\$ 1,555,994</u>	<u>\$ 1,552,888</u>

(1) Indirect revenue includes revenue received by the City in prior year's (beginning balance) and estimated to be received in the General Fund during the current budget year that is used to support the Convention Center operations. These revenue sources are not currently available as they are subject to a preliminary injunction related to the dissolution of the RDA.

(2) Other City costs associated with the Convention Center include a portion of the Convention/Visitor Bureau's Marketing division which is included in that budget, the Convention Center area Maintenance District which is included in the City's Special Revenue Funds, and a portion of the debt service paid by the Successor Agency. (As of June 1, 2014, the debt was paid off.)

Santa Clara Convention Center (continued)

Resource Level Changes

Staff is provided via a management agreement with the Santa Clara Chamber of Commerce.

Divisions and Programs

Convention Center

- ◆ Convention Center

FY2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

Department: Santa Clara Convention Center

Division: Convention Center

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Center Operations	\$ 6,644,286	\$ 6,358,831	\$ 6,559,833	\$ 201,002
Total Expenditures	<u>\$ 6,644,286</u>	<u>\$ 6,358,831</u>	<u>\$ 6,559,833</u>	<u>\$ 201,002</u>
Total Direct Revenue	\$ 7,254,188	\$ 6,751,000	\$ 6,025,248	\$ (725,752)

Division Mission

To provide a venue for successful conventions, trade shows and other events which result in new economic activity in the community and/or which enhance direct revenue to the Center.

Division Capital Improvement Highlights

- The Center received no Capital Improvement Project funding for 2015-16.

Division: Convention Center**Program: Convention Center****Number: 860/8014**

Program Mission: To provide services which support a safe, clean, well maintained and secure building environment in order to achieve a high level of customer satisfaction.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Other Operating Expenditures	\$ 6,644,286	\$ 6,358,831	\$ 6,559,833	\$ 201,002
Total Expenditures	<u>\$ 6,644,286</u>	<u>\$ 6,358,831</u>	<u>\$ 6,559,833</u>	<u>\$ 201,002</u>

Note: Convention Center provides 38.00 Full Time Positions for Operations.

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Number of conventions and trade shows.	79		79	82
2. Number of public shows, meetings and banquets.	427		410	430
3. Percent of operating costs recovered by revenue.	119.0%		106%	92%



Convention-Visitors Bureau

Summary	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Convention-Visitors Bureau	\$ 1,598,128	\$ 1,587,565	\$ 1,590,000
Total Expenditures	\$ 1,598,128	\$ 1,587,565	\$ 1,590,000

Direct Revenue and Other Resources (1)	2013-14 Actuals	2014-15 Adopted	2015-16 Budget
Total Direct Revenue	\$ 45,065	\$ 45,975	\$ 48,414
Beginning Balance	3,413	20,064	20,060
City contractual payments	1,521,526	1,521,526	1,521,526
Total Direct Revenue and Other Resources	\$ 1,570,004	\$ 1,587,565	\$ 1,590,000

(1) City contractual payments to support the work of the Convention-Visitors Bureau are appropriated in the General Administration budget. The total budget for the Convention-Visitors Bureau is presented for additional information regarding this activity. The Convention Marketing & Sales program includes marketing and sales for the City's Convention Center (see Convention Center budget presentation).

Department Mission

Market and sell the City of Santa Clara as an overnight destination for the economic benefit of the community.

Department Vision

Leading the way in service, sustainability and innovation as a destination for leisure, business, sports and conference travelers.

Department Overview

The Convention-Visitors Bureau (CVB) is the official destination marketing agency for the City of Santa Clara. It markets the City as a tourist destination by promoting California's Great America, the Intel Museum, Mission Santa Clara and other attractions in the City and in the region. The CVB also markets and sells Santa Clara as a convention, meeting and trade show destination, focusing on the more than 3,800 hotel rooms in the City, and books meetings in Santa Clara's 302,000 square foot Convention Center.

Convention-Visitors Bureau (continued)

Resource Level Changes

There is no increase in the CVB contribution from the City of Santa Clara.

Divisions and Programs

Convention-Visitors Bureau

- ◆ Convention Marketing & Sales
- ◆ Convention Services
- ◆ Visitor Marketing and Communications

2014-15 Department Accomplishments

- To be updated with publication of the Adopted Budget.

Department: Convention-Visitors Bureau

Division: Convention-Visitors Bureau

Major Programs	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Convention Marketing & Sales	\$ 958,877	\$ 952,539	\$ 954,000	\$ 1,461
Convention Services	143,831	142,881	143,100	219
Visitor Marketing and Communications	495,420	492,145	492,900	755
Total Expenditures	<u>\$ 1,598,128</u>	<u>\$ 1,587,565</u>	<u>\$ 1,590,000</u>	<u>\$ 2,435</u>
Total Direct Revenue	\$ 45,065	\$ 45,975	\$ 48,414	\$ 2,439

Division Mission

Market and sell the City of Santa Clara as an overnight destination for the economic benefit of the community.

Division Vision

Leading the way in service, sustainability and innovation as a destination for leisure, business, sports and conference travelers.

Division Highlights

- Book conventions, meetings and trade shows with a continued emphasis on those that generate the most revenue for the Convention Center, hotel community and City of Santa Clara.
- Focus our efforts on the national, regional, state and local markets to fill the Convention Center and hotels in the short and long-term.
- Increase holiday need period bookings with special focus on last two weeks of December, Easter, Passover, Mother's Day and Halloween.
- Increase weekend and summer room night bookings to fill hotel shoulder periods.
- Increase revenue on CVB website through online hotel reservations, and coverage on media releases using PR Newswire and other sources.
- Visitor marketing continues to target the student and family travel market through partnerships with California's Great America and the hotel community.
- Providing excellent services to all definite groups, coordinate site inspections and meet with hotel service managers on a quarterly basis.
- Continue to develop the Tourism Improvement District sales and marketing efforts.
- Generate greater awareness for Santa Clara, using websites, Social Media, mobile phone Apps, and other e-marketing programs.

Division: Convention-Visitors Bureau**Program: Convention Marketing & Sales**

Number: 001/1042

Program Mission: Market and sell the City of Santa Clara as an overnight destination for the economic benefit of the community.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Other Operating Expenditures	\$ 958,877	\$ 952,539	\$ 954,000	\$ 1,461
Total Expenditures	<u>958,877</u>	<u>\$ 952,539</u>	<u>954,000</u>	<u>\$ 1,461</u>

Note: The Convention Marketing & Sales program includes marketing and selling space at the City's Convention Center. This program provides 7.0 Full-Time Positions and 3.0 Full-Time Shared Positions for operations.

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Total number of hotel room nights booked.	71,480		60,000	60,000
2. Number of groups booked.	131		90	90
3. Average number of hotel room nights per booking.	546		655	655
4. Number of attendees.	256,923		135,000	135,000
5. Average number of attendees per booking.	1,961		1,500	1,500
6. Sales leads sent to hotels.	420		250	250
7. Number of site inspections conducted by the Bureau.	76		50	50

Division: Convention-Visitors Bureau

Program: Convention Services

Number: 001/1042

Program Mission: Provide convention registration, housing and general services to all groups who request the service.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Other Operating Expenditures	\$ 143,831	\$ 142,881	\$ 143,100	\$ 219
Total Expenditures	<u>\$ 143,831</u>	<u>\$ 142,881</u>	<u>\$ 143,100</u>	<u>\$ 219</u>

Note: The Convention Services program provides 2.0 Full-Time Positions.

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Make contact with all convention groups booked for the next twelve months.	100%		100%	100%
2. Coordinate housing of groups with outside housing company.	100%		100%	100%
3. Attend more than 10 Convention Center Pre-cons.	100%		100%	100%
4. Provide off-site venue opportunities and assistance to all definite clients booked in our City if required.	100%		100%	100%
5. Meet with hotel service managers on a quarterly basis.	100%		100%	100%
6. Coordinate and attend 10 definite group site inspections.	100%		100%	100%

Division: Convention-Visitors Bureau

Program: Visitor Marketing and Communications

Number: 001/1042

Program Mission: Increase the number of room nights occupied in Santa Clara hotels and increase the number of visitors to local attractions.

Note: Media releases and other CVB communications are managed by this department.

Category	2013-14 Actuals	2014-15 Adopted	2015-16 Budget	Budget Change
Other Operating Expenditures	\$ 495,420	\$ 492,145	\$ 492,900	\$ 755
Total Expenditures	\$ 495,420	\$ 492,145	\$ 492,900	\$ 755

Note: The Visitor Marketing and Communications program provides 3.0 Full-Time Positions for operations.

Performance and Workload Measures	2013-14 Actuals	2014-15 Actuals	2014-15 Adopted	2015-16 Budget
1. Increase santaclara.org user sessions vs. previous year.	NA		100%	100%
2. Increase Visit Santa Clara social media engagement vs. previous year.	NA		100%	100%
3. Track online hotel bookings.	NA		100%	100%
4. Track and increase Visit Santa Clara App downloads.	NA		100%	100%
5. Complete transition of santaclara.org to Responsive Web Design.	NA		100%	NA
6. Develop growth opportunities for Santa Clara Sports Group (SCSG)	NA		100%	100%
7. Provide communications content for WrestleMania Host Committee.	NA		100%	NA
8. Provide communications content for S.F. Super Bowl Host Committee.	NA		100%	100%
9. Generate positive media via hospitality-related media releases.	NA		100%	100%
10. Host travel writer familiarization trip.	NA		100%	100%



City of Santa Clara

The Center of What's Possible

Capital Improvement Project Budget Fiscal Year 2015-16

Proposed

May 2015

**CITY OF SANTA CLARA
CAPITAL IMPROVEMENT PROJECT BUDGET
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May 19, 2015

Honorable Mayor and City Council
City of Santa Clara
Santa Clara, CA 95050

Members of the City Council:

CAPITAL IMPROVEMENT BUDGET OVERVIEW

The 2015-16 Proposed Capital Improvement Project (CIP) budget has a total budget of \$75.7 million in new project appropriations, an increase of \$7.4 million or 10.8% from the 2014-15 Adopted CIP Budget of \$68.3 million. Of the total new project appropriations, \$72.2 million is requested for City projects and \$3.5 million is requested for Authority projects. The following is a brief summary of the changes in funding from the 2014-15 Adopted CIP by fund type:

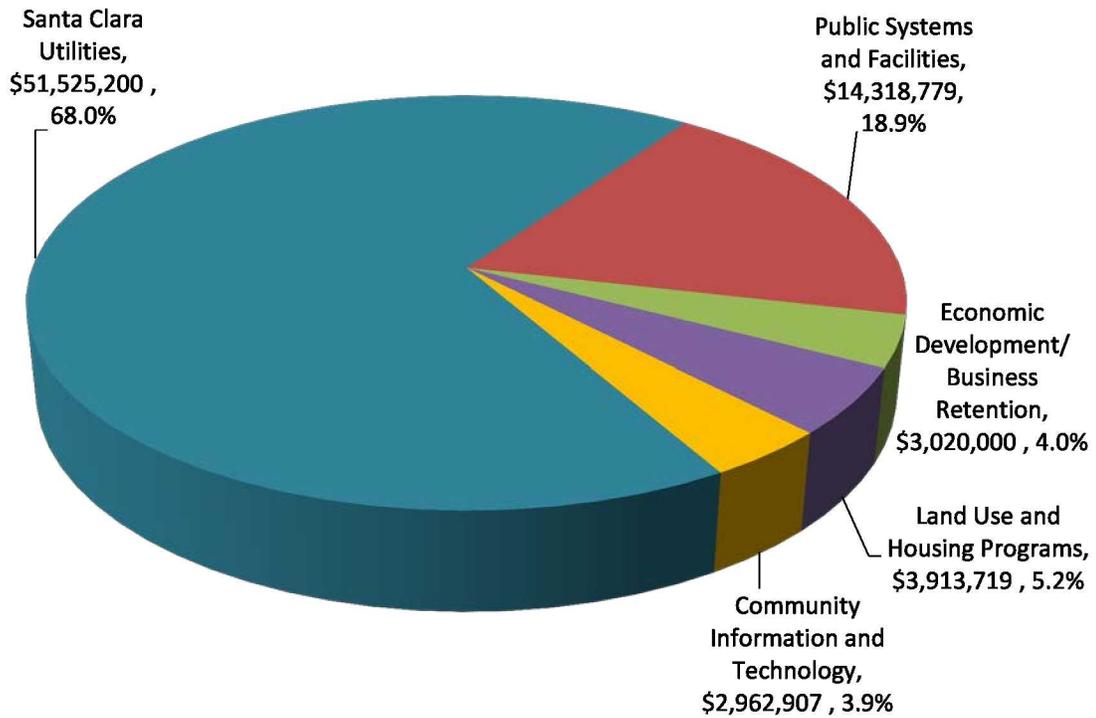
- Streets and Highways Funds decreased \$0.6 million or 16.7%. The majority of the decrease was in traffic mitigation projects and reflects the result of not funding any new projects in 2015-16, where in the 2014-15, two new projects were funded. For next fiscal year, the City will focus on completing currently funded projects before adding new projects to the budget.
- General Government Funds increased \$10.3 million or 136.2%. The majority of the increase reflects funding of \$7.7 million for Parks and Recreation and Library projects, including \$5.6 million for youth soccer fields, and \$2.2 million for remodeling projects at the City's three libraries. These projects are funded by developer contributions and previously allocated monies from the City's Land Sale Reserve.
- Enterprise Funds decreased \$0.3 million or 0.6%. The majority of the decrease is related to reduced funding of Electric Utility projects totaling \$5.2 million which is offset by an increase in Sewer Utility funding of \$5.3 million; with the net difference in Water and Solid Waste capital project funding. The decrease in Electric Utility capital funding is primarily due to the completion of the Mission and Kenneth Substations. The increase in Sewer Utility funding is due to significant funding requests for the San Jose/Santa Clara Regional Wastewater Facility.
- Authority Funding decreased \$2.0 million or 36.5%. The majority of the decrease is due to the completion of Levi's Stadium, which held its first events in August 2014. The capital projects related to Levi's Stadium are funded by the Stadium Authority which is a separate legal entity from the City of Santa Clara.

CITY MANAGER’S BUDGET MESSAGE (Continued)

The following table and chart displays the fiscal year 2015-16 CIP Budget appropriations by major capital theme compared to last year:

Two-year CIP Appropriations by Theme

	2014-15		2015-16	
	Amount	%	Amount	%
Santa Clara Utilities	\$ 46,702,826	68.3	\$ 51,525,200	68.0
Public Systems and Facilities	11,178,124	16.4	14,318,779	18.9
Economic Development/ Business Retention	5,300,000	7.8	3,020,000	4.0
Land Use and Housing Programs	2,889,536	4.2	3,913,719	5.2
Community Information and Technology	2,264,060	3.3	2,962,907	3.9
Total	\$ 68,334,546	100.0	\$ 75,740,605	100.0



CITY MANAGER'S BUDGET MESSAGE (Continued)

BACKGROUND

The City Council held goal setting sessions on February 23, 2015 and March 9, 2015 and confirmed the continuation of the following five goals for the 2015-2017 two-year period and identified strategic objectives under each goal which were subsequently approved at the April 7, 2015 City Council meeting:

- Promote and enhance economic and housing development
- Ensure fiscal responsibility
- Enhance community sports and recreation assets
- Deliver and enhance high quality efficient services and infrastructure
- Balance the emerging economic opportunities with the needs of our community

The City Manager, with the assistance of City departments, prepares and presents quarterly status reports on strategic plan objectives.

The Proposed Capital Improvement Project Budget (CIP) for fiscal year 2015-16 was developed with consideration of the City's mission, vision statement, two-year goals, current economic conditions, limited financing resources, and Council focus on economic development priorities. Although the City's revenues have rebounded from the Great Recession lows, rising costs and the loss of lease revenues from the Redevelopment Agency Dissolution Act have limited the resources available for capital improvement projects. As a result, several measures have been put in place to balance the capital project needs and the funds available.

In December 2014, the City Manager's Office issued guidelines for 2015-16 capital project budget development including the following:

- With limited exception, the focus for this year's CIP budget process will continue to be on completing projects that are already approved.
- New or enhanced project requests will only be considered if the projects:
 - are mandatory (e.g., address a critical safety hazard, address an increasingly serious maintenance issue, are required by State or Federal law, etc.),
 - are substantially funded by other funding sources (e.g., gas tax, grants, utility charges, etc.), or
 - result in lower operating costs at least equal to the project costs over a minimal payback period.
- Future year projects identified in the 2014-15 CIP should be pushed out one year if possible and outside funding should be sought (e.g., grants).
- New future year project requests will be considered based on project needs as described in the Justification section of the description page and any dedicated funding sources expected to be available.
- If at all possible, avoid project requests that will result in additional operating costs or require additional staffing.
- Review all existing funded projects and determine if they can be closed or if any funding can be freed up to be reallocated to other projects.

CITY MANAGER'S BUDGET MESSAGE (Continued)

On January 13, 2015, Council reviewed and adopted Budget Principles for 2015-16. The Principles most related to CIP Budget development include:

- The City's Code of Ethics and Values, especially being Fiscally Responsible, Communicative, and Service-Oriented, will be used as a guide for decisions.
- Pursue economic development objectives and strategies to foster new public and private investment within Santa Clara, and to create employment opportunities.
- The perception of funding actions, as well as the fiscal impact, will be considered before expenditures are made.

The complete Budget Principles for 2015-16 can be viewed in the Additional Information section of this document.

The CIP budget preparation and review process consisted of four primary steps:

- Departments submitted proposed projects based on the budget guidelines and Finance Department staff reviewed the submittals to ensure that they were accurate, complete and met the guidelines for budget submission.
- Departments presented their proposed projects to a budget review team made up of the City Manager, Director of Finance/Assistant City Manager, and Assistant Director of Finance.
- The Departments of Public Works (DPW) and Information Technology (IT) completed an independent review and prioritization of the proposed projects. This review helped prioritize capital needs to ensure that limited available resources are used most effectively and provided an opportunity for the City to view capital investments from a Citywide perspective and identify potential opportunities to leverage funds across departments. DPW reviewed projects and ranked them based on their direct impact on the health and safety of the general public, their necessity to maintain service levels and existing facilities, and continuing contractual obligations. IT reviewed projects on these measures and, additionally, identified business, financial and technical opportunities for increased revenues or reductions in costs that may result, recognizing that technology can be an enabler for the City in the performance of its business objectives. IT projects were evaluated for their effect on employee productivity and efficiency as well as the positive or negative impact to services for residents and businesses.
- All input was considered and projects were recommended to be funded in the 2015-16 CIP budget based on the City Council's goals given the limited resources available.

The Capital Projects Reserve was established with a minimum target balance of \$5.0 million to fund General Fund projects. The Capital Projects Reserve has a projected beginning balance of \$7.6 million for 2015-16. Initial requests for 2015-16 totaled \$5.5 million. The requests were reduced to \$2.2 million during the budget review process. Also, as part of the budget review process, department heads and project managers conducted a thorough review of all projects looking to close out completed projects and reduce project budgets for existing projects, if possible. As a result of this diligent review process, the ending 2015-16 balance in the Capital Projects Reserve is expected to be approximately \$5.8 million (additional monies may be transferred to reserves as a part of the 2014-15 year-end process).

On April 8, 2015, the Planning Commission reviewed the CIP Budget and adopted a resolution of the City of Santa Clara Fiscal Year 2015-16 Capital Improvement Program Budget General Plan Conformity Findings. The resolution in its entirety can be viewed in the Additional Information section of this document.

CITY MANAGER'S BUDGET MESSAGE (Continued)

MAJOR CAPITAL PROJECT THEMES

Capital projects have been categorized into the following five major capital project themes, which are also consistent with the City Council's goals. It should be noted that some projects could be classified under more than one theme. In these cases, the projects have been included under the theme where similar projects have been classified.

1. **Santa Clara Utilities:** Projects that will provide the ongoing utility resources to the City's business and residential customers for electric, water, sewer and solid waste systems and facilities.
2. **Public Systems and Facilities:** Projects that provide for the necessary capital maintenance, renewal, or replacement of existing City systems and facilities.
3. **Economic Development and Business Retention:** Projects that will help promote and retain economic stability and development.
4. **Land Use and Housing Programs:** Projects that meet the objectives of protecting the integrity of the City's residential neighborhoods, increasing housing opportunities for residents and employees in the City, providing high quality affordable housing and helping to preserve neighborhood character.
5. **Community Information and Technology:** Projects that will help provide the framework for increasing community awareness and access to information, technological devices and tools that will improve City staff effectiveness in providing customer services to the community and enhancement of records management systems.

SANTA CLARA UTILITIES

Electric Utility, Fund 591

The fiscal year 2015-16 Electric CIP budget totals \$24,995,000, and represents a decrease of 13.0% from last year's Electric CIP budget of \$28,722,240. The budget includes the remainder of the funding for the installation of the Phase Shifting Transformer at the Northern Receiving Station and major engine overhaul and repair to electric generation facilities owned by the City of Santa Clara. The proposed budget will continue to expand the capacity of the system to meet customer needs, enhance reliability, and maintain the current high level of service. These investments are for the benefit of meeting the energy needs of existing customers and those of new and expanding businesses in the City of Santa Clara.

Ongoing System Improvement

In fiscal year 2015-16, ongoing electric system improvements account for 55.5% of the Electric CIP budget. Funding is provided for \$6.7 million in "work order" accounts for connecting new electric and fiber customers, along with projects for improving and replacing infrastructure. The major engine overhaul project is being funded at \$5.0 million to cover overhauls of the six gas turbines. These overhauls are required approximately every three years on each operating engine and cost from \$500 to \$750 thousand for the smaller engines and from \$2.5 to \$5.0 million for the larger engines.

CITY MANAGER'S BUDGET MESSAGE (Continued)

Substation Construction

In fiscal year 2015-16, substation construction accounts for 24.4% of the Electric CIP budget. The substation construction program includes \$0.6 million for the Esperance Substation, \$0.5 million for the Brokaw Substation and \$0.5 million for the Northern Receiving Station. This funding will help to rebuild and expand these stations in order to serve new load. An additional \$4.5 million of funding is added to the Phase Shifting Transformer project at Northern Receiving Station. This project will reduce the cost of transmission charges that Silicon Valley Power (SVP) pays to the California Independent System Operator (CAISO). Funding is also included for projects that update control devices (protective relays) and install equipment which will reduce the impact of electrical short circuits or "faults".

Technology Projects

In fiscal year 2015-16, technology projects account for 20.1% of the Electric CIP budget. The department is proposing to add funding to a number of technology projects including \$0.5 million for the expansion of the fiber optic system, \$0.3 million for a distributed antenna system development, and \$3.5 million for the installation of an advanced meter infrastructure for customer metering. Technology projects also include a number of projects to update and maintain current major software systems for security, power scheduling and administration. Other projects update operational technology to improve operations.

Water Utility, Fund 592

Work Order projects provide annual appropriations to provide improvements such as refurbishment at the Utility Center and at well and pump stations; the replacement of obsolete pumps; and the installation of water mains, hydrants and services in new developments. A total of approximately \$3.0 million is included in the fiscal year 2015-16 Water CIP budget for ongoing system maintenance and improvements to the City's water utility system as well as new projects. Projects include \$620,000 for maintaining wells and pumps, \$420,000 to construct water services for new developments, \$250,000 for the Seismic Retrofit for Storage Tanks project, \$175,000 for replacement and restoration of the water distribution system, \$100,000 for the Northside Tank Site improvements projects for increased safety, reliability and water quality, and \$100,000 for the maintenance of grounds and buildings. New projects include \$800,000 for water storage tank rehabilitation, \$300,000 for an Asset Management Program and \$80,000 for water storage tank rehabilitation.

Recycled Water Utility, Fund 597

The fiscal year 2015-16 Recycled Water CIP budget includes funding of two projects totaling \$200,000. Funding of \$150,000 is included for the design of additional recycled water main extensions to City parks to facilitate conversion of irrigation from potable to recycled water and \$50,000 will fund the ongoing Recycled Water Mains and Services project that provides recycled water service to new and existing developments to supplement potable water supplies.

Sewer Utility, Fund 594

The fiscal year 2015-16 Sanitary Sewer CIP budget totals \$20.6 million and includes sewer system improvements and ongoing system maintenance. Projects include \$17.4 million for the San Jose/Santa Clara Regional Wastewater Facility, \$0.9 million for sanitary sewer conveyance capacity improvements, \$1.4 million to perform condition assessment of the sanitary sewer system to identify sewer rehabilitation/replacement needs and design and construction of the identified deficiencies in the condition assessment to provide reliable service, \$0.3 million to improve sewer pump stations, \$0.3 million to replace the Supervisory Control and Data Acquisition (SCADA) system, and \$0.3 million for the sewer utility asset management system, lift station improvements and miscellaneous sewer improvements.

CITY MANAGER'S BUDGET MESSAGE (Continued)

Solid Waste Utility, Fund 596

The All Purpose Landfill was closed by the City in 1993 and State regulations require that the closed landfill be monitored for air and groundwater quality for at least 30 years after closure. The City has budgeted \$1.2 million in fiscal year 2015-16 to perform necessary post-closure maintenance and monitoring and to replace the landfill gas flare.

The State also requires that municipalities provide a pledge of revenue each year to address monitoring, data collection, report preparation, and repairs to side slopes, cover, monitoring wells, and the landfill gas collection system. The City is required to pledge \$600,000 on an ongoing basis for Financial Assurance. The Solid Waste CIP budget serves to maintain regulatory compliance of the landfill and to meet the required pledge of revenue.

PUBLIC SYSTEMS AND FACILITIES

During the preparation of the fiscal year 2015-16 CIP Budget, staff assessed the condition of existing City systems and facilities and evaluated the availability of funding to provide for the necessary capital maintenance, renewal, or replacement of existing systems and facilities. The following major projects are included within this category:

Special Gas Tax Fund, Fund 521

Special Gas Tax Funds are provided for the ongoing street, curb, gutter, sidewalk, and traffic signal infrastructure maintenance programs. The revenues are received from the State under the Street and Highway Code Sections 2105, 2107, 2103, and 2106.

Parks and Recreation Projects, Fund 532

The fiscal year 2015-16 Parks and Recreation CIP budget totals \$7,705,900 and provides funding for various ongoing major maintenance (work order), park rehabilitation and new facility projects. A significant portion of the funding allocated to this year's projects came from \$3.0 million in one-time developer contributions. The projects include, but are not limited to replacement of the synthetic turf at Youth Soccer Park Field #2 (\$640,000); engineering and construction documents for the new International Swim Center/International Swimming Hall of Fame/Community Recreation Center ("ISC-CRC") (\$500,900); Senior Center Auditorium roof and electrical refurbishment (\$410,000); Carli Park Playground renovation (\$275,000); Henry Schmidt Park tennis court lighting replacement (\$165,000); Townsend/Washington/Elmer Johnson facility improvements (\$200,000); completion of the Bracer Park rehabilitation; and various park building roof replacements (\$160,000). A major, high priority project remains the design and construction of additional, not replacement, youth soccer and athletic facilities (\$5,000,000 previously allocated from the Land Sale Reserve). While site identification, community outreach and feasibility studies are ongoing, the site(s) for new fields and facilities have not been determined.

In 2014-15, Chapter 17.35 Park and Recreational Land was added to the City Code (pursuant to Ordinance No. 1928, the State of California's Quemo Act and Mitigation Fee Act). New housing projects are now reviewed and monitored by the Parks and Recreation Department for compliance with its provisions, including dedication of new public parkland, credit for eligible private recreation amenities and/or fee payments in-lieu of land dedication. It is anticipated that this new source of significant funding will address projects on the unfunded priority list, including: ongoing playground renovation/replacements (Homeridge Park, Machado Park, etc.); Central Park Arbor replacement; CRC playground replacement; Monroe and San Tomas new park site; Montague Park building replacement; Park Service Center replacement; new ISC-CRC; Reed Street Dog Park restroom and parking lot; Fairway Glen Park restroom; Fuller Street sport court addition; Live Oak Park turf renovation; Skate Park addition; Central Park ball field and sports renovations; needed pool renovations at Mary Gomez, Warburton, and Montague; new Nature Education Facility at Elista; and acquisition and development of neighborhood and community parks, recreation facilities, and open space to meet new resident population demands;

CITY MANAGER'S BUDGET MESSAGE (Continued)

including an estimated additional 30 acres for sports and 60 acres for neighborhood parks (Nexus Study 2014). As funding becomes available, it will be allocated for eligible projects on the priority list.

Traffic Mitigation, Fund 525

The fiscal year 2015-16 Traffic Mitigation CIP budget totals \$0.8 million for Citywide traffic signal improvements and enhancements.

Streets and Highways, Fund 533

The fiscal year 2015-16 Streets and Highways CIP budget totals \$662,220, including \$600,000 in Vehicle Registration Fees for traffic signal improvements and \$62,220 in Bridge District Assessment funds for Citywide bridge improvements.

Storm Drains, Fund 535

The fiscal year 2015-16 Storm Drains CIP budget totals \$725,000 for storm drain miscellaneous improvements, pump motor and control replacement, drain outfall reconstruction, retention basin remediation, and the Urban Runoff Pollution Prevention Program (URPPP).

Fire Projects, Fund 536

The fiscal year 2015-16 Fire CIP budget totals \$306,000 and includes replacement of obsolete firefighting equipment and clothing, replacement of emergency generators, installation of an exhaust removal system and the addition of Automated External Defibrillators (AED's). The Fire Department provides training for over 450 employees throughout the City in the proper procedures of Cardiopulmonary Resuscitation (CPR) and in the use of AEDs. The combination of both CPR and AED skills allows trained City employees to take immediate action in an attempt to prevent the loss of life in a heart attack victim. The City has 29 AED machines located at various facilities throughout the City. The fiscal year 2015-16 Fire CIP budget includes funding for seven additional AEDs.

Library Department, Fund 537

Ongoing maintenance is necessary for the function, safety and appearance of library facilities. The fiscal year 2015-16 Library CIP budget totals \$2,175,336 and includes the Central Park Library Refurbishment project for the replacement of meeting room and Technology Center tables and chairs and upgrading the lights in the Art Walk to LED light fixtures; the Automated Library System, Phase IV project for upgrading specialized library software and server replacement; the Mission Branch Library Refurbishment project to remodel the branch; and the Northside Branch Library Refurbishment project to install shades and for LEED (Leadership in Energy and Environmental Design) Silver Certification.

Public Buildings – Other, Fund 538

The fiscal year 2015-16 Public Buildings CIP budget totals \$350,000 and provides for various capital repairs and modifications to public buildings such as Warburton Swim Center parking lot rehabilitation (\$50,000), monitoring wells project (\$50,000), repairs to City buildings (\$100,000) and historic buildings (\$40,000), Triton Museum repairs and modifications (\$35,000) and Police building parking lot improvements (\$75,000).

ECONOMIC DEVELOPMENT AND BUSINESS RETENTION

The major project funded in this capital project theme includes the \$3.0 million for capital improvements at Levi's Stadium. The Levi's Stadium funding is further described in the Stadium Authority section of this message. In addition, several projects categorized in the Santa Clara Utilities theme provide economic development and business retention benefits. As electric load grows, commercial vacancies fill, dark fiber lease revenues increase, and new businesses expand or locate in Santa Clara. Businesses and high technology companies are drawn to Santa Clara and Silicon Valley Power due to low electric rates, high reliability and strong customer service support programs.

CITY MANAGER'S BUDGET MESSAGE (Continued)

LAND USE AND HOUSING PROGRAMS

Projects placed in this project theme meet the objectives of protecting the integrity of the City's residential neighborhoods, increasing housing opportunities for residents and employees in the City, providing high quality affordable housing, and preserving the character of Santa Clara's neighborhoods. Housing stock growth, including affordable housing, also supports economic development.

General Government, Fund 539

Funding of \$2,129,909 is included for General Plan updates and creating specific plans for Downtown Focus Area, Tasman East, El Camino Real and Lawrence Station.

Housing and Community Services - Housing and Urban Development (HUD) Programs, Fund 562

This Fund presents Housing and Community Services (HUD) activities and projects administered by the Housing & Community Services Division. The Community Development Block Grant (CDBG) allocation for 2015-16 is \$883,585 and the HOME Program allocation is \$302,238. These funding sources will provide funding for two ongoing and one new City-administered projects; \$413,070 for the Neighborhood Conservation & Improvement Program, \$200,000 for the Removal of Barriers Program and \$200,000 for the new El Camino Economic Development project. The remaining funds of \$372,753 are used for the administrative costs for the Housing Division in the General Fund.

City Affordable Housing Fund, Fund 565

This Fund includes in-lieu fee payments received from new affordable housing projects with an inclusionary housing requirement. Funding in the amount of \$301,279 is recommended to assist with annual administration of programs that address the objective of the City Consolidated Plan and Housing Element, including funding for non-profit public services and housing service agencies that address the needs of low to moderate income people as well as a new affordable housing project.

COMMUNITY INFORMATION AND TECHNOLOGY

Projects included in this project theme help provide the framework for increasing community awareness through expanded use of technology. The focus in this project theme is the implementation of established technological devices and tools that will improve City staff effectiveness in providing customer services to the community and enhancement of records management systems.

General Government, Fund 539

Total funding of \$3.0 million in fiscal year 2015-16 is proposed for the projects discussed in the following sections.

- ***IT Infrastructure.*** Included in the budget is \$425,000 to renew IT service contracts and replace servers and network equipment for system expansions and redundancy, \$248,455 for the software license Enterprise Agreement, and \$150,000 for desktop replacements and upgrading the oldest of our staff computers. These projects will improve reliability, productivity and lower overall support efforts and will help ensure the stability and performance of the City's IT systems while delivering mission critical services. Also budgeted is \$50,000 to upgrade the Web Content Management System to cater to mobile devices along with other City website improvements. The City has budgeted \$976,952 to replace the public safety analog radio system with a digital radio system as part of a county-wide communication system and \$100,000 to upgrade the Automotive Services' fuel management and fuel monitoring applications.
- ***Utility Management Information System (UMIS).*** Funding of \$362,500 provides for critical system maintenance and high priority modifications to ensure timely and accurate meter reading, utility turn on/off, billing, collections, and excellent customer service to more than 59,000 utility accounts. UMIS

CITY MANAGER'S BUDGET MESSAGE (Continued)

represents the hardware, software and integration for customer information, automated phone service, web service and meeting mandatory reporting requirements.

- *Geospatial Information System (GIS)*. Significant progress was made on the City's GIS in fiscal year 2014-15. This momentum will continue with the funding of \$650,000 in fiscal year 2015-16. The scheduled improvements include process improvements, Citywide integration and citizen engagement. The GIS Enterprise System distributes geospatial data and functionality throughout the City while leveraging and integrating the functions and data offered by other technologies. The GIS Enterprise System streamlines engineering, permitting and inspection processes; improves land management and asset utilization of public services; and engages the community by increasing shared information.

HOUSING AUTHORITY

Housing Authority Program Income, Fund 564

The Santa Clara Housing Authority (Housing Authority) was established through a City Council Resolution in February 2011. All funding and administration required to carry out the housing programs were assigned to the Housing Authority. Although there are currently no new revenue sources to support the housing programs, the City is allowed to use program income (loan repayments from housing loans made prior to the RDA dissolution in February 2012) to cover the cost of program administration and monitoring and case management for the chronically homeless. Funding in the amount of \$496,708 is recommended in fiscal year 2015-16 for appropriation to assist with administrative and monitoring activities related to assets on the approved Housing Asset Transfer list and for providing case management to the chronically homeless.

STADIUM AUTHORITY

On June 2, 2009, the City Council approved a Term Sheet between the City of Santa Clara, the Redevelopment Agency (RDA), and the Forty Niners SC Stadium Company LLC (StadCo) for construction and operation of an NFL stadium. Measure J, passed by the voters in June 2010, authorized the City to move forward with the development of the Stadium subject to certain binding requirements to safeguard the City's General Fund and Enterprise Funds. The City Council and RDA adopted Resolutions No. 11-7825 and No. 11-6 respectively at their February 22, 2011 meetings to approve a Joint Exercise of Powers Agreement (JPA) establishing the Santa Clara Stadium Authority. On May 24, 2011, the City Council passed Ordinance No. 1887 establishing the Bayshore North Project Enhancement Authority (BNPEA) and on June 28, 2011, the BNPEA was added as a party to the JPA. The Stadium Authority exists as a public body, separate and distinct from the City, and is established to provide for development and operation of Levi's Stadium. It is structured so that the City will not be liable for debts or obligations of the Authority.

Levi's Stadium construction was substantially complete in July 2014 and the first events were held in August 2014. The Stadium project was fully funded without impacts to the City's General or Enterprise Funds except the relocation of the Tasman Substation which was near the end of its useful life. Ongoing capital improvements of \$3.0 million are funded through transfers of Stadium Authority operating revenues to the Stadium Authority CIP Fund.

CITY MANAGER’S BUDGET MESSAGE (Continued)

APPROPRIATIONS BY FUND GROUP

The appropriations for capital projects are further summarized by fund group. These groupings are broad categories of types of funded capital improvement projects and their corresponding funding sources. For a listing of the funds included in each of the following groups see the Summaries section of this document.

1. Streets and Highways Funds. These projects include all street resurfacing, major roadway improvements and related expenditures. A significant funding source is the Gas Tax monies received from the State of California from the tax on gasoline.
2. General Government Funds. These projects include repairs and modifications to public buildings and facilities, with the majority of projects funded by the Capital Projects Reserve or Federal Housing and Urban Development (HUD) grant funds.
3. Enterprise Funds. These are capital projects in the City's electric, water, sewer, solid waste, and cemetery utilities and are funded from the revenues of these funds.
4. Authority Funds. These include capital projects for the Sports and Open Space Authority, housing administration and monitoring for the Housing Authority, and capital improvements to Levi’s Stadium for the Stadium Authority.

A table of the 2015-16 CIP Budget appropriations by fund group compared to last year follows:

<u>Fund Group</u>	<u>2014-15 Appropriation</u>	<u>2015-16 Appropriation</u>	<u>% Change</u>
Streets and Highways	\$ 3,441,124	\$ 2,866,543	(16.7)
General Government	7,555,007	17,842,154	136.2
Enterprise	51,827,826	51,535,200	(0.6)
Subtotal City	62,823,957	72,243,897	15.0
Authorities	5,510,589	3,496,708	(36.5)
Total	\$ 68,334,546	\$ 75,740,605	10.8

CITY MANAGER’S BUDGET MESSAGE (Continued)

CARRY FORWARD APPROPRIATIONS

The appropriations for most capital projects do not lapse at year end and are reflected below as “2015-16 Carry Forward Appropriations” for informational purposes. These unspent appropriations carry forward into the next fiscal year and continue to be available. The chart below details the amount of prior year appropriations expected to be carried forward into 2015-16, by fund type.

<u>Fund Group</u>	Prior Year		2015-16		2015-16
	<u>Appropriation</u>	<u>Expenditures</u>	<u>Carry Forward Appropriations</u>	<u>2015-16 Appropriation</u>	<u>Total Available Appropriation</u>
Streets and Highways	\$ 47,756,825	\$ 24,455,410	\$ 23,301,415	\$ 2,866,543	\$ 26,167,958
General Government	68,639,529	57,455,416	11,184,113	17,842,154	29,026,267
Enterprise	265,675,535	167,733,145	97,942,390	51,535,200	149,477,590
Subtotal City	382,071,889	249,643,971	132,427,918	72,243,897	204,671,815
Authorities	1,261,161,730	888,235,049	372,926,681	3,496,708	376,423,389
Total	\$ 1,643,233,619	\$ 1,137,879,020	\$ 505,354,599	\$ 75,740,605	\$ 581,095,204

TYPES OF CAPITAL PROJECTS

The City has three types of capital projects: distinct, ongoing and work orders.

- Distinct project -- Has a defined scope with unspent appropriations carrying forward from year to year. Examples include a new intersection project or a bridge replacement project.
- Ongoing project – Funding for these projects is needed indefinitely with unspent appropriations carrying forward. Annual Street Maintenance is an example of an ongoing project.
- Work Orders -- Similar to ongoing projects, but the unencumbered appropriations lapse at year-end. Miscellaneous Park Improvements is an example of a work order project.

CITY MANAGER’S BUDGET MESSAGE (Continued)

REVENUE SOURCES

A careful review of projects already approved but not yet completed was conducted to determine possible financing reductions that could be made available for funding new projects or projects requiring additional funding for planned phases. Completed projects with remaining balances have been closed and the monies returned to the appropriate beginning balance account. By carefully reviewing the projects and determining available financing sources, new revenue requirements were reduced.

A table of fiscal year 2015-16 revenue and financing sources by budget category compared to last year’s revenue sources for all City and Authority funds follows:

Revenue/Financing Sources	2014-15	2015-16	% Change
Beginning Balances/Transfers	\$ 4,201,890	\$ 3,432,909	(18.3)
Capital Reserves	3,813,992	11,503,146	201.6
Charges for Current Services	39,701,826	38,723,200	(2.5)
Intergovernmental Revenue	3,608,973	1,785,823	(50.5)
Other Revenue/Financing Sources	11,497,276	16,444,179	43.0
Subtotal City	62,823,957	71,889,257	14.4
Stadium Authority	5,300,000	3,354,640	(36.7)
Housing Program Receipts	210,589	496,708	135.9
Subtotal Authorities	5,510,589	3,851,348	(30.1)
Total CIP	\$ 68,334,546	\$ 75,740,605	10.8

Resources supporting the 2015-16 CIP Budget include \$71.9 million for City projects and \$3.9 million for Authority projects. Resources supporting City projects include \$38.7 million from charges for current services; \$16.4 million from developer/improvement fees and debt financing; \$14.9 million from beginning balances, fund reserves, and transfers from other funds; and \$1.8 million from intergovernmental revenues. The beginning balances shown in the schedule represent revenues received in prior years that were not spent on projects or operations and are now available for new projects.

There are three reasons that such beginning balance resources become available:

- Revenue collections came in greater than anticipated (e.g., additional gas tax monies).
- The revenue was anticipated but was set aside for future capital improvements. This is typically the case for the Enterprise Fund beginning balances.
- Projects cost less than anticipated and when the project is completed, the money becomes available for other projects.

The Capital Projects Reserve is funded by General Fund operating savings, and/or surpluses in prior years. These funds are the result of one or a combination of the following:

- Unanticipated revenue from general government revenues such as sales tax or interest earnings on General Fund balances.
- Unspent appropriations (when available) from annually budgeted programs.
- Project cost savings on projects funded with monies from the Capital Projects Reserve.

CITY MANAGER'S BUDGET MESSAGE (Continued)

Charges for current services include revenues from electric, water, sewer, and storm drain services that fund capital maintenance of and improvement to the systems that are used to provide these services.

Intergovernmental revenue includes grants and joint project contributions from other agencies for projects to be completed within the City. These include funding for streets and highways programs and Housing and Urban Development (HUD) program funding (see description of HUD programs under the Land Use and Housing Programs on page X).

Other revenue/financing sources includes developer and/or improvement fees, donations used to fund City projects, and various debt instruments.

OPERATING COST IMPACTS

The cost of a new facility does not end when the construction is completed. Assets need to be maintained and these costs will need to be included in future operating budget requests. Ongoing costs may include additional staff, new vehicles, equipment or additional materials, supplies and services. Staff has attempted to identify any new or incremental costs that will impact future operating budgets and these costs are included with the information provided on individual projects. It is estimated that as major new facilities are completed (e.g., the Northside Branch Library and the International Swim Center), future operating budgets will need to be increased to cover the General Fund cost of operating and maintaining these facilities.

SUMMARY

The 2015-16 Proposed Capital Improvement Project Budget provides the necessary funding to implement projects consistent with the CIP Budget themes as set forth by the City Council's priorities. The City continues to work on enhancing the budget documents to help the public understand the budget. As part of this continuing enhancement process, staff submitted the 2014-15 CIP Budget to the California Society of Municipal Finance Officers (CSMFO) for consideration in their budgeting awards program. As a result, the CSMFO presented the City with an Excellence in Budgeting Award. Recipients of this award must exceed a threshold level based on specific rating criteria designed by CSMFO and on additional criteria of comprehensiveness and quality of the budget document. This is the nineteenth time the City has received this statewide award.

Respectfully submitted,



Julio J. Fuentes
City Manager



Gary Ameling
Director of Finance/
Assistant City Manager

**ROSTER OF COUNCIL AND COMMISSION MEMBERS
FY 2015-16**

CITY COUNCIL

Mayor	Jamie L. Matthews
Councilmember	Dominic J. Caserta
Councilmember	Debi Davis
Councilmember	Lisa M. Gillmor
Councilmember	Patrick Kolstad
Councilmember	Jerry Marsalli
Councilmember	Teresa O'Neill

BOARD OF LIBRARY TRUSTEES

Ashish Mangla, Elizabeth A. "Betsy" Megas,
Barbara E. Vance, Kathleen "Kathy" Watanabe,
Peter Yoon

CIVIL SERVICE COMMISSION

Mario Bouza, Brian Doyle, Andrew Kristalyn,
Fran Palacio, Pat Staffelbach

CULTURAL COMMISSION

Loretta Beavers, Fatima Fagundes, Eversley Forte,
Estella Ross Lockwood, Kent Neal, Kathleen Ryan,
Carolyn Schuk, Barbara Stahl

HISTORICAL & LANDMARKS COMMISSION

Stephen Estes, Michael Hyams, Brian Johns,
Robert W. Luckinbill, Regina "Jeannie" Mahan,
Gerald "Jerry" McKee, J.L. "Spike" Standifer

HOUSING REHABILITATION LOAN COMMITTEE

Councilmember Teresa O'Neill, Carmen Pascual,
Bianca Placencia, Ken Wright

PARKS AND RECREATION COMMISSION

Charles "Chuck" Blair, George Guerra, Andrew
Knaack, Roseann Alderete LaCoursiere,
Michael E. O'Halloran, Tino Silva, Kevan Michael
Walke

PLANNING COMMISSION

Raj Chahal, Ian Champeny, Deborah Costa, Yuki
Ikezi, Steve Kelly, Keith Stattenfield, Joe Sweeney

SENIOR ADVISORY COMMISSION

Wanda Buck, Dwight Collins, ArLyne Diamond,
Ph.D., Barbara A. "Bobbi" Estrada, Frank E.
Kadlecek, Samuel Orme, Alice Pivacek

YOUTH COMMISSION

Samia Abbasi, Ajaipal Chahal, Karla Cisneros, Devleena
Das, Sarisha Kurup, Vyvy Nguyen, Tamara Pantic, Sheryl
Ratnam, Andrew Rauschhuber, Alyssa Riley, Tara Singh,
Michelle Vo, Shana Vu, Ryan Winter, Ashley Wong

As of April 15, 2015

**CITY OF SANTA CLARA
EXECUTIVE MANAGEMENT TEAM
FY 2015-16**

CITY MANAGER
Julio J. Fuentes

CITY CLERK/CITY AUDITOR
Rod Diridon, Jr.

ASSISTANT CITY MANAGER
Sheila Tucker

CITY ATTORNEY
Richard E. Nosky, Jr.

ASSISTANT CITY MANAGER
Vacant

CHIEF OF POLICE
Michael J. Sellers

**ECONOMIC DEVELOPMENT OFFICER/
ASSISTANT CITY MANAGER**
Ruth Shikada

FIRE CHIEF
William Kelly

**DIRECTOR OF FINANCE/
ASSISTANT CITY MANAGER**
Gary Ameling

DIRECTOR OF ELECTRIC UTILITY
John Roukema

**CHIEF OPERATING OFFICER - UTILITIES/
ASSISTANT CITY MANAGER**
Alan Kurotori

DIRECTOR OF WATER & SEWER UTILITIES
Christopher de Groot

DEPUTY CITY MANAGER
Tamera Haas

DIRECTOR OF INFORMATION TECHNOLOGY/CIO
Gaurav Garg

DIRECTOR OF PUBLIC WORKS
Rajeev Batra

CITY LIBRARIAN
Hilary Keith

DIRECTOR OF PLANNING & INSPECTION
Kevin Riley

DIRECTOR OF PARKS & RECREATION
James Teixeira

DIRECTOR OF HUMAN RESOURCES
Elizabeth Brown

California Society of Municipal Finance Officers

Certificate of Award

***Excellence
Fiscal Year 2014-2015***

Presented to the

City of Santa Clara

For meeting the criteria established to achieve the Capital Budgeting Excellence Award.

February 8, 2015

Pamela Arends-King

***Pamela Arends-King
CSMFO President***

Michael Gomez

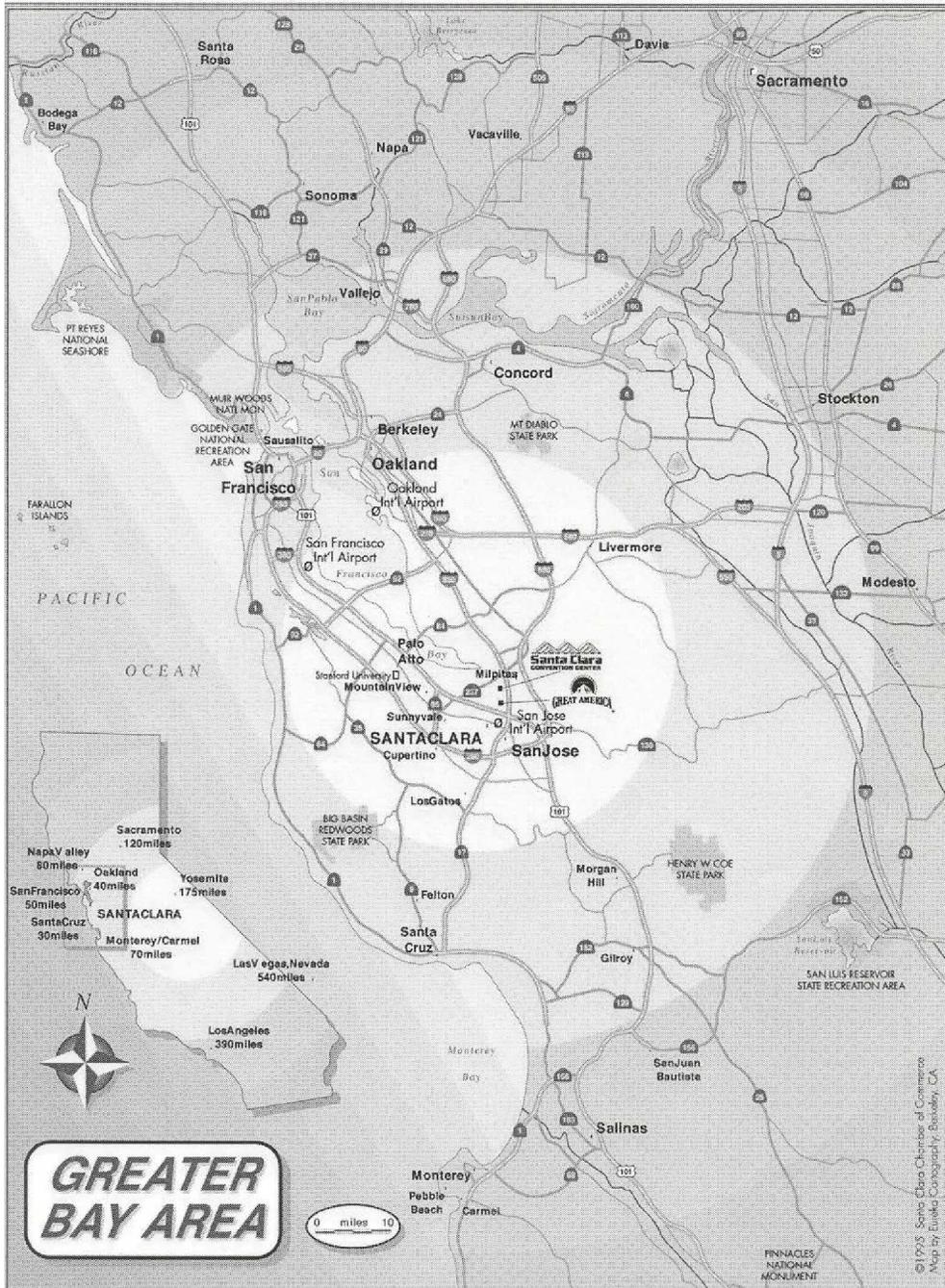
***Michael Gomez, Chair
Professional Standards and
Recognition Committee***



Dedicated Excellence in Municipal Financial Reporting

CITY PROFILE

The City of Santa Clara, also known as the Mission City, is a charter city incorporated in 1852 under the laws of the State of California. The City is located in the County of Santa Clara, California, approximately 45 miles southeast of San Francisco and three miles north of downtown San Jose. It is situated in the northern part of the County and occupies approximately 19.2 square miles. The City's population of 120,973 accounts for 6.40% of the total County population. Santa Clara is headquarters to many of the nation's leading telecommunications, electronics, computer and semiconductor firms.



2015-16 Budget Calendar

December 8	City Manager's Capital Improvement Project meeting with Department Directors
December 9	Budget Kickoff meeting for capital improvement budget held by Finance with departments
January 16	CIP budgets due to Finance
January 19 – February 6	IT Project Review meetings with departments
January 20	City Manager's operating budget meeting with Department Directors
January 21	Budget Kickoff meeting for operating budget held by Finance with departments
January 21	Five-Year Financial Plan kickoff
February 4 – February 27	Review of CIP budget submissions with City Manager. CIP project prioritization with City Manager
February 12	Operating budget and Municipal Fee Schedule submissions due to Finance
March 2 – March 20	Review operating budget submissions with City Manager
March 6	Five-Year Financial Plan submissions due to Finance
March 10	Approval of CDBG/HOME program funding allocations
April 8	Planning Commission meeting to review proposed CIP projects for consistency with General Plan
April 21	Public hearing for adoption of municipal fee schedule with City Council
May 19	Study session review of proposed Operating budget and proposed Capital Improvement Project budget with City Council
June 16	Public hearing and adoption of proposed Operating budget and Capital Improvement Project budget by City Council

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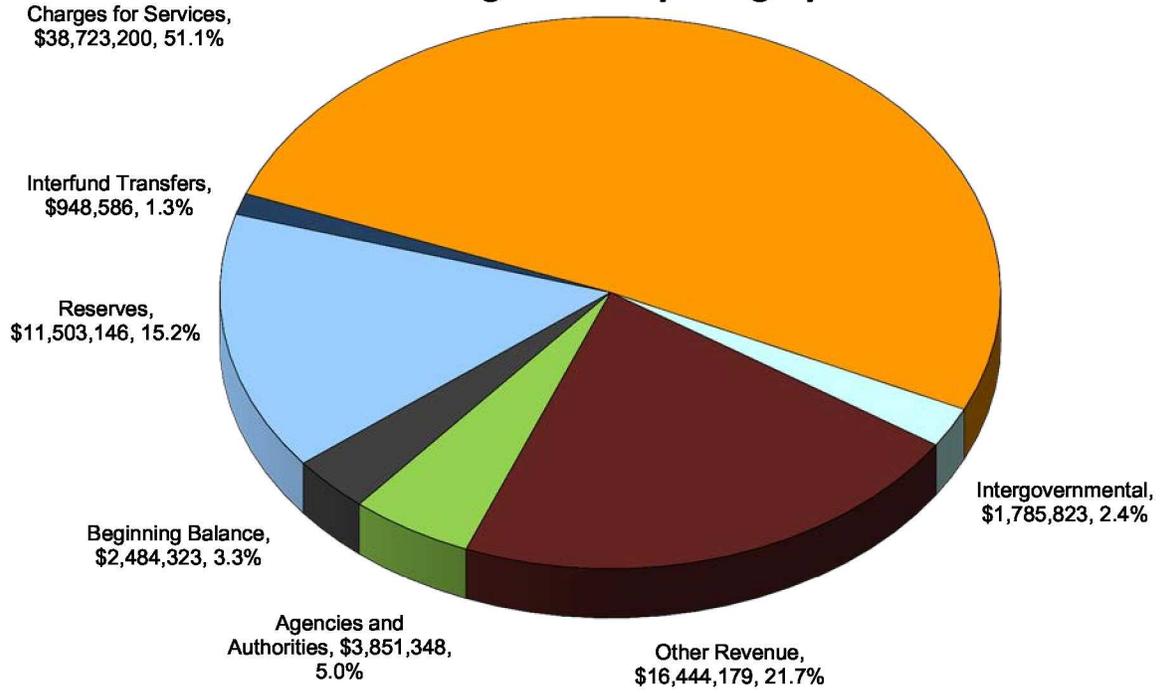
City of Santa Clara

The Center of What's Possible

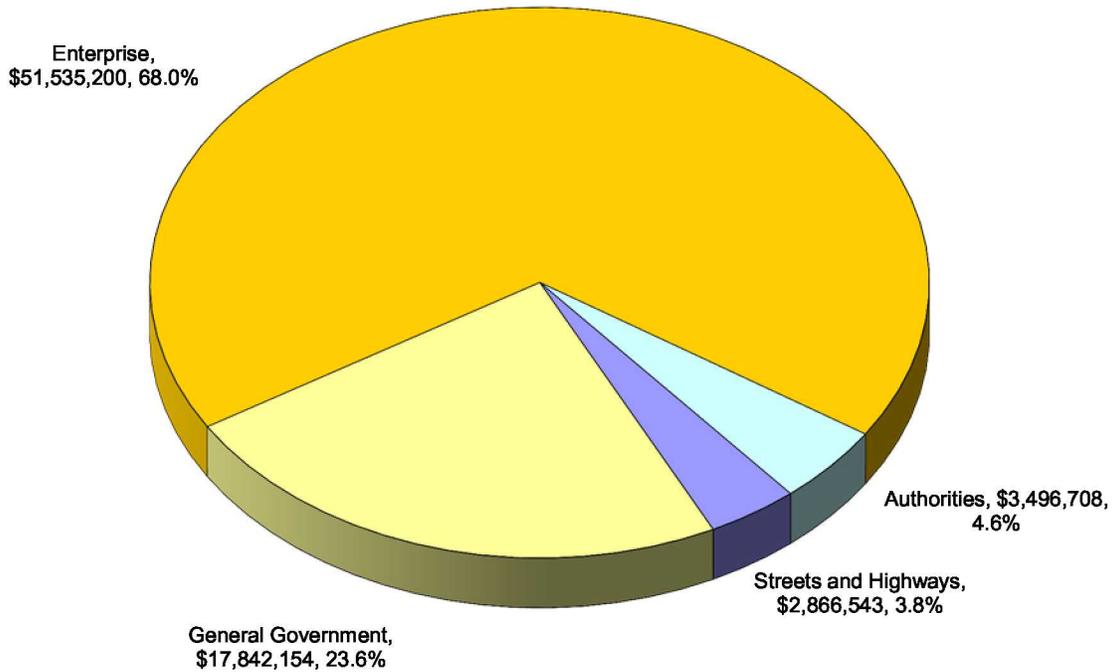
Summaries

**City and Authorities
Fiscal Year 2015-16
\$75,740,605**

Financing Sources by Category



Appropriations by Category



REVENUE AND TRANSFERS TWO-YEAR COMPARISON

Fund Type	2014-15	2015-16	Increase/ (Decrease)
Streets and Highways Funds:			
521 - Special Gas Tax	\$ 1,539,322	\$ 2,000,000	\$ 460,678
525 - Traffic Mitigation	596,802	787,500	190,698
531 - Street Beautification	-	20,000	20,000
533 - Streets and Highways	640,000	662,220	22,220
Subtotal	2,776,124	3,469,720	693,596
General Government Funds:			
532 - Parks and Recreation	480,000	7,180,000	6,700,000
535 - Storm Drains	1,177,000	1,171,000	(6,000)
536 - Fire Department	230,000	753,000	523,000
537 - Library	200,000	2,175,336	1,975,336
538 - Public Buildings	175,000	385,000	210,000
539 - General Government - Other	2,489,060	4,992,816	2,503,756
562 - Housing and Community Services (HUD)	1,129,515	1,185,823	56,308
565 - City Affordable Housing Fund	123,502	271,279	147,777
Subtotal	6,004,077	18,114,254	12,110,177
Enterprise Funds:			
534 - Street Lighting	3,050,000	1,575,000	(1,475,000)
591 - Electric Utility	29,040,000	24,995,000	(4,045,000)
592 - Water Utility	4,132,000	2,985,000	(1,147,000)
597 - Recycled Water	150,000	50,000	(100,000)
594 - Sewer Utility	15,268,586	20,557,200	5,288,614
596 - Solid Waste	420,000	1,213,000	793,000
593 - Cemetery	85,000	10,000	(75,000)
Subtotal	52,145,586	51,385,200	(760,386)
TOTAL - ALL CITY FUNDS	\$ 60,925,787	\$ 72,969,174	\$ 12,043,387
Authority Funds:			
564 - Housing Authority	\$ 210,589	\$ 496,708	\$ 286,119
875 - Stadium Authority	5,300,000	3,000,000	(2,300,000)
TOTAL - ALL AUTHORITY FUNDS	\$ 5,510,589	\$ 3,496,708	\$ (2,013,881)
TOTAL - ALL FUNDS	\$ 66,436,376	\$ 76,465,882	\$ 10,029,506

FINANCING SOURCES

Revenue Source	Prior Years*	2015-16	Total
Beginning Balance	\$ 22,712,179	\$ 2,484,323	\$ 25,196,502
Fund Reserves:			
Capital Projects Reserve	34,146,763	2,205,681	36,352,444
Land Sale Reserve	7,325,000	7,175,336	14,500,336
Electric Cost Reduction Fund	14,260,332	-	14,260,332
Bridge District Assessment	435,424	62,220	497,644
Building Inspection Reserve	5,774,214	2,059,909	7,834,123
Subtotal	61,941,733	11,503,146	73,444,879
Transfers To (From) Other Funds:			
From Internal Service Funds	35,284	109,319	144,603
From Utility Enterprise Funds	12,463,973	839,267	13,303,240
Subtotal	12,499,257	948,586	13,447,843
Charges for Current Services:			
Customer Services Charges	160,882,345	36,873,200	197,755,545
Sanitary Conveyance Fees	4,125,274	980,000	5,105,274
Sewer Capacity Connection Charges	5,180,000	520,000	5,700,000
Sewer Outlet/Lot/Model Fees	3,420,445	-	3,420,445
Storm Drain Lot Fees	794,127	-	794,127
Fiber Lease	-	300,000	300,000
Solar Fees	440,196	40,000	480,196
Other	19,715	10,000	29,715
Subtotal	174,862,102	38,723,200	213,585,302
Intergovernmental Revenue:			
CA Library Services Act	368,499	-	368,499
Transportation Grants	1,891,000	-	1,891,000
Traffic Congestion Relief	3,056,527	-	3,056,527
Environment Grants	3,684,515	-	3,684,515
Property Tax Increment	5,600	-	5,600
Gas Tax	10,670,897	-	10,670,897
Vehicle Registration Fees	2,202,800	600,000	2,802,800
CDBG and HOME Program Grants	8,935,183	1,185,823	10,121,006
Other Local Agencies	1,145,438	-	1,145,438
Subtotal	31,960,459	1,785,823	33,746,282
Other Revenue/Financing Sources:			
Rents and Royalties	64,000	17,000	81,000
CDBG and HOME Reallocated Income	1,641,166	-	1,641,166
Traffic Mitigation	10,194,030	-	10,194,030
Assessment Bonds	3,377,822	-	3,377,822
Quimby/Mitigation Fee Act	-	525,900	525,900
Developer Fees / Improvement Fees	26,933,178	6,951,279	33,884,457
Debt Financing/Bond Proceeds	35,800,000	8,500,000	44,300,000
Misc. Revenue	85,963	450,000	535,963
Subtotal	78,096,159	16,444,179	94,540,338
TOTAL - ALL CITY FUNDS	\$ 382,071,889	\$ 71,889,257	\$ 453,961,146
Stadium Authority Operating Fund	\$ 5,300,000	\$ 3,354,640	\$ 8,654,640
Housing Program Receipts	528,703	496,708	1,025,411
Loan - General Contingency - Agency	461,916	-	461,916
Authority Bank Loan	376,000,000	-	376,000,000
StadCo Advances	303,871,111	-	303,871,111
Construction Period Revenue	312,000,000	-	312,000,000
Tenant Improvement Costs (paid by StadCo)	263,000,000	-	263,000,000
TOTAL - ALL AUTHORITY FUNDS	\$ 1,261,161,730	\$ 3,851,348	\$ 1,265,013,078
TOTAL - ALL FUNDS	\$ 1,643,233,619	\$ 75,740,605	\$ 1,718,974,224

*Amount represents cumulative budget totals since project inception.

2015-16 CIP BUDGET SUMMARY BY FUND TYPE

Fund Type	Prior Years*	2015-16	Total Appropriations
Streets and Highways Funds:			
521 - Special Gas Tax	\$ 10,250,914	\$ 1,396,823	\$ 11,647,737
525 - Traffic Mitigation	18,980,931	787,500	19,768,431
531 - Street Beautification	1,770,000	20,000	1,790,000
533 - Streets and Highways	16,754,980	662,220	17,417,200
Subtotal	47,756,825	2,866,543	50,623,368
General Government Funds:			
532 - Parks and Recreation	3,656,328	7,705,900	11,362,228
535 - Storm Drains	6,453,381	725,000	7,178,381
536 - Fire Department	1,947,174	306,000	2,253,174
537 - Library	1,870,048	2,175,336	4,045,384
538 - Public Buildings	5,373,325	350,000	5,723,325
539 - General Government - Other	38,374,287	5,092,816	43,467,103
562 - Housing and Community Services (HUD)	10,576,349	1,185,823	11,762,172
565 - City Affordable Housing Fund	388,637	301,279	689,916
Subtotal	68,639,529	17,842,154	86,481,683
Enterprise Funds:			
534 - Street Lighting	7,786,114	1,575,000	9,361,114
591 - Electric Utility	147,054,394	24,995,000	172,049,394
592 - Water Utility	17,709,380	2,985,000	20,694,380
597 - Recycled Water	1,210,000	200,000	1,410,000
594 - Sewer Utility	85,898,879	20,557,200	106,456,079
596 - Solid Waste	5,906,000	1,213,000	7,119,000
593 - Cemetery	110,768	10,000	120,768
Subtotal	265,675,535	51,535,200	317,210,735
TOTAL - ALL CITY FUNDS	\$ 382,071,889	\$ 72,243,897	\$ 454,315,786
Authority Funds:			
564 - Housing Authority	\$ 528,703	\$ 496,708	\$ 1,025,411
840 - Sports and Open Space Authority	461,916	-	461,916
875 - Stadium Authority	1,260,171,111	3,000,000	1,263,171,111
TOTAL - ALL AUTHORITY FUNDS	\$ 1,261,161,730	\$ 3,496,708	\$ 1,264,658,438
TOTAL - ALL FUNDS	\$ 1,643,233,619	\$ 75,740,605	\$ 1,718,974,224

*Amount represents cumulative budget totals since project inception.

2015-16 CIP BUDGET SUMMARY BY FUND GROUP

Fund Group	Prior Years*	2015-16	Total Appropriations
Special Revenue Funds:			
521 - Special Gas Tax	\$ 10,250,914	\$ 1,396,823	\$ 11,647,737
562 - Housing and Community Services (HUD)	10,576,349	1,185,823	11,762,172
565 - City Affordable Housing Fund	388,637	301,279	689,916
Subtotal	21,215,900	2,883,925	24,099,825
Capital Project Funds:			
525 - Traffic Mitigation	18,980,931	787,500	19,768,431
531 - Street Beautification	1,770,000	20,000	1,790,000
533 - Streets and Highways	16,754,980	662,220	17,417,200
532 - Parks and Recreation	3,656,328	7,705,900	11,362,228
535 - Storm Drains	6,453,381	725,000	7,178,381
536 - Fire Department	1,947,174	306,000	2,253,174
537 - Library	1,870,048	2,175,336	4,045,384
538 - Public Buildings	5,373,325	350,000	5,723,325
539 - General Government - Other	38,374,287	5,092,816	43,467,103
Subtotal	95,180,454	17,824,772	113,005,226
Enterprise Funds:			
534 - Street Lighting	7,786,114	1,575,000	9,361,114
591 - Electric Utility	147,054,394	24,995,000	172,049,394
592 - Water Utility	17,709,380	2,985,000	20,694,380
597 - Recycled Water	1,210,000	200,000	1,410,000
594 - Sewer Utility	85,898,879	20,557,200	106,456,079
596 - Solid Waste	5,906,000	1,213,000	7,119,000
593 - Cemetery	110,768	10,000	120,768
Subtotal	265,675,535	51,535,200	317,210,735
TOTAL - ALL CITY FUNDS	\$ 382,071,889	\$ 72,243,897	\$ 454,315,786
Authority Funds:			
564 - Housing Authority	\$ 528,703	\$ 496,708	\$ 1,025,411
840 - Sports and Open Space Authority	461,916	-	461,916
875 - Stadium Authority	1,260,171,111	3,000,000	1,263,171,111
TOTAL - ALL AUTHORITY FUNDS	\$ 1,261,161,730	\$ 3,496,708	\$ 1,264,658,438
TOTAL - ALL FUNDS	\$ 1,643,233,619	\$ 75,740,605	\$ 1,718,974,224

*Amount represents cumulative budget totals since project inception.

2015-16 CIP BUDGET TWO-YEAR COMPARISON

Fund Type	2014-15	2015-16	Increase (Decrease)
Streets and Highways Funds:			
521 - Special Gas Tax (2105)	\$ 414,322	\$ 371,823	\$ (42,499)
522 - Special Gas Tax (2107)	625,000	725,000	100,000
523 - Special Gas Tax (2103)	300,000	-	(300,000)
524 - Collier Transportation Act (2106)	300,000	300,000	-
525 - Traffic Mitigation	1,096,802	787,500	(309,302)
531 - Street Beautification	-	20,000	20,000
533 - Streets and Highways	705,000	662,220	(42,780)
Subtotal	3,441,124	2,866,543	(574,581)
General Government Funds:			
532 - Parks and Recreation	480,000	7,705,900	7,225,900
535 - Storm Drain	1,177,000	725,000	(452,000)
536 - Fire Department	230,000	306,000	76,000
537 - Library	200,000	2,175,336	1,975,336
538 - Public Buildings	175,000	350,000	175,000
539 - General Government - Other	2,489,060	5,092,816	2,603,756
562 - Housing and Community Services (HUD)	2,680,445	1,185,823	(1,494,622)
565 - City Affordable Housing Fund	123,502	301,279	177,777
Subtotal	7,555,007	17,842,154	10,287,147
Enterprise Funds:			
534 - Street Lighting	3,050,000	1,575,000	(1,475,000)
591 - Electric Utility	28,722,240	24,995,000	(3,727,240)
592 - Water Utility	4,132,000	2,985,000	(1,147,000)
597 - Recycled Water	150,000	200,000	50,000
594 - Sewer Utility	15,268,586	20,557,200	5,288,614
596 - Solid Waste	420,000	1,213,000	793,000
593 - Cemetery	85,000	10,000	(75,000)
Subtotal	51,827,826	51,535,200	(292,626)
TOTAL - ALL CITY FUNDS	\$ 62,823,957	\$ 72,243,897	\$ 9,419,940
Authority Funds:			
564 - Housing Authority	\$ 210,589	\$ 496,708	\$ 286,119
840 - Sports and Open Space Authority	-	-	-
875 - Stadium Authority	5,300,000	3,000,000	(2,300,000)
TOTAL - ALL AUTHORITY FUNDS	\$ 5,510,589	\$ 3,496,708	\$ (2,013,881)
TOTAL - ALL FUNDS	\$ 68,334,546	\$ 75,740,605	\$ 7,406,059

**2015-16 PROPOSED CIP
LISTING BY PROJECT THEME**

Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations**	Page #
Community Information and Technology							
Broadband Community System General Government Network (GGNET)	539	6003	1921	Info Tech	-	790,000	9-3
Telephone System Upgrades	539	6053	1941	Info Tech	75,000	1,275,000	9-4
Administration Document Imaging Systems	539	6062	2312	City Clerk	-	295,000	9-5
Institutional Telecommunications Networks	539	6072	1921	Info Tech	100,000	918,000	9-6
Permit Information System, Phase II	539	6075	5522	Planning	-	2,302,701	9-6
Planning and Inspection Document Imaging	539	6093	5532	Planning	-	851,500	9-7
Utility Management Information System (UMIS) Enhancements	539	6103	3332	Finance	362,500	10,362,823	9-7
CAD System Server Replacement/Maintenance	539	6118	7747	Police	-	1,445,000	9-8
IT Disaster Protection Enhancements	539	6119	1921	Info Tech	-	400,000	9-8
FHRMS Update Project	539	6501	3322	Finance	-	3,048,212	9-9
Telecomm Infrastructure Replacement	539	6504	1921	Info Tech	-	330,000	9-10
Replace Network Equipment	539	6505	1921	Info Tech	100,000	1,275,000	9-10
DIVCA Implementation	539	6506	1941	Info Tech	-	246,427	9-11
Computer Replacement Program	539	6513	1921	Info Tech	150,000	1,725,000	9-11
Consolidate and Upgrade Servers	539	6514	1921	Info Tech	-	1,500,000	9-12
Data Center Enhancements	539	6516	1921	Info Tech	-	540,000	9-12
Software Upgrade Licenses	539	6517	1921	Info Tech	248,455	1,533,543	9-13
Web Content Management System	539	6521	1912	Info Tech	50,000	340,000	9-14
Intranet Collaboration Suite Implementation	539	6532	1912	Info Tech	-	58,000	9-15
GIS Enterprise System (Geospatial Information System)	539	6534	1921	Info Tech	650,000	1,625,000	9-16
Volunteer Management System	539	6015	2521	Human Resources	-	25,000	9-19
Automotive Services IT Upgrades	539	6542*	2123	Auto Services	100,000	100,000	9-22
Digital Radio System Infrastructure	539	6543*	7722	Police	976,952	976,952	9-20
IT Services Contract Renewal	539	6546*	1921	Info Tech	150,000	150,000	9-21
Community Information and Technology					\$ 2,962,907	\$ 32,113,158	

Economic Development and Business Retention

Street Tree Planting	531	8039	2951	Street & Auto	20,000	210,000	3-3
Public Right-of-Way Landscaping Improvement	531	8040	2951	Street & Auto	-	1,580,000	3-3
Golf Course Drainage Restoration	840	9532	8013	Parks and Rec	-	461,916	18-6
Levi's Stadium	875	4912	1012	City Manager	-	1,259,871,111	18-10
Levi's Stadium Capital Improvements	875	4913	1012	City Manager	3,000,000	3,300,000	18-11
Economic Dev. and Business Retention					\$ 3,020,000	\$ 1,265,423,027	

Land Use and Housing Programs

Municipal Transit Demand Management (TDM) Program	539	6102	5532	Planning	-	10,000	9-19
General Plan Update	539	6520	5523	Planning	110,000	2,801,000	9-14
Housing element Update 2014	539	6535	5532	Planning	-	184,000	9-17
Precise Plan for El Camino Real	539	6536	5532	Planning	485,909	965,909	9-17
Specific Plan for Lawrence Station	539	6537	5532	Planning	134,000	827,114	9-18
Specific Plan for Tasman East	539	6544*	5532	Planning	750,000	750,000	9-20
Specific Plan for the Downtown Focus Area	539	6545*	5532	Planning	650,000	650,000	9-21
CDBG Administration	562	5510	5544	City Manager	325,611	1,278,999	10-3
Neighborhood Conservation and Improvement Program NCIP	562	5552	5543	City Manager	413,070	6,112,110	10-4

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**2015-16 PROPOSED CIP
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Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations**	Page #
City Hall Complex ADA Compliance Study and Enhancements	562	5559	5544	Planning	-	300,000	10-5
Liberty Tower Domestic Water Pump Replacement	562	5561	5544	City Manager	-	67,500	10-6
HOME Administration	562	5910	5544	City Manager	47,142	245,525	10-3
Homeless Tenant-Based Rental Assistance	562	5935	5544	City Manager	-	150,000	10-5
Fire Station 6 Housing Project	562	5938	5544	City Manager	-	1,437,036	10-6
El Camino Economic Development	562	5562*	5544	City Manager	200,000	200,000	10-7
City Housing Administration	565	5210	5544	City Manager	301,279	689,916	10-11
Housing Administration and Grants to Non-Profit Housing Service Providers	564	5410	5545	City Manager	496,708	1,025,411	18-3
Land Use and Housing Programs Subtotal					\$ 3,913,719	\$ 17,694,520	

Public Systems and Facilities

Santa Clara Valley Transportation Authority - Congestion Management Program	521	3401	4433	Public Works	221,823	221,823	2-3
Annual Street Maintenance and Rehabilitation Program	521	3422	4443	Public Works	150,000	900,000	2-3
Replacement of Underground Traffic Signal Infrastructure	521	3423	4433	Public Works	-	111,640	2-4
El Camino Real In-Pavement Crosswalk	521	3424	4433	Public Works	-	400,000	2-4
Traffic Signal Modification - El Camino-Lafayette	522	1409	4433	Public Works	-	80,000	2-5
Neighborhood Traffic Calming	522	1462	4433	Public Works	150,000	1,232,252	2-5
LED Traffic Signal Replacements	522	1464	4433	Public Works	200,000	800,000	2-6
Traffic Signal Controller Replacement	522	1467	4433	Public Works	75,000	710,211	2-6
Annual Street Maintenance and Rehabilitation Program	522	1468	4443	Public Works	300,000	2,408,089	2-7
Miscellaneous Street Rehabilitation	523	1515	4443	Public Works	-	900,000	2-8
Substandard Street Improvements	523	1516	4443	Public Works	-	1,500,000	2-8
Annual Street Maintenance and Rehabilitation Program	524	1650	4443	Public Works	300,000	1,733,722	2-9
Calabazas Creek Bridge Replacement	524	1652	4443	Public Works	-	650,000	2-9
Great America Parkway-Bus Turnout	525	2616	4433	Public Works	-	225,000	2-13
Improvements-Great America Parkway	525	2621	4443	Public Works	-	2,601,000	2-13
Coleman Avenue Widening	525	2624	4433	Public Works	-	190,000	2-14
Traffic Signal Modification and Highway 101 Off-ramp Widening at Great America Parkway	525	2628	4433	Public Works	-	390,000	2-14
Mission College Blvd. and Gap Intersection Improvement	525	2630	4443	Public Works	-	5,256,086	2-15
Industrial Sidewalk Program	525	2631	4443	Public Works	-	189,579	2-15
San Tomas Expressway at Saratoga Avenue - Intersection Improvements Phase "B"	525	2637	4443	Public Works	-	677,985	2-16
Lawrence Expressway at Monroe Street.- Intersection Improvement Phase "B"	525	2638	4433	Public Works	-	300,000	2-16
Traffic Signal Modification - San Tomas Expressway at Homestead Road Phase "B"	525	2639	4433	Public Works	-	548,470	2-17
Traffic Signal - Lafayette Street at Great America Way	525	2640	4433	Public Works	-	150,000	2-17
Traffic Studies and Signal Needs Assessment/Upgrade	525	2649	4433	Public Works	-	400,000	2-18
Travel Demand Model Development & Maintenance - Phase "B"	525	2653	4433	Public Works	-	150,000	2-18

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**2015-16 PROPOSED CIP
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Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations**	Page #
Intersection Improvements - El Camino Real at San Tomas Expressway - Phase "B"	525	2658	4433	Public Works	-	2,016,588	2-19
Intersection Improvements - ECR at Lafayette Street - Phase "B"	525	2660	4433	Public Works	-	1,250,000	2-19
Pedestrian and Bicycle Enhancement Facilities 2005/06 - 2009/10	525	2662	4433	Public Works	-	1,198,678	2-20
Central Control Traffic Signal Upgrade	525	2665	4433	Public Works	200,000	875,649	2-20
Traffic Signal - Monroe Street and Chromite Drive	525	2666	4433	Public Works	-	50,000	2-21
Install Sidewalks on San Tomas Expressway	525	2667	4433	Public Works	-	105,000	2-21
Traffic Pre-Emptors	525	2668	4433	Public Works	-	845,259	2-22
Traffic Signal Enhancements	525	2669	4433	Public Works	100,000	500,000	2-22
Pedestrian and Bicycle Enhancement Facilities	525	2670	4433	Public Works	200,000	751,637	2-23
Master Plan for Expanding Creeks Trails	525	2671	4433	Public Works	-	110,000	2-23
Traffic Monitoring at Various Locations - Phase "C"	525	2672	4433	Public Works	37,500	187,500	2-24
Traffic Management Center Construction - Phase "C"	525	2673	4433	Public Works	250,000	300,000	2-24
Peppertree Neighborhood Traffic Calming Study	525	2674	4433	Public Works	-	100,000	2-25
Saratoga Creek Bicycle and Pedestrian Bridge	525	2675	4433	Public Works	-	400,000	2-25
River Oaks Bicycle/Pedestrian Bridge Project	533	1314	4443	Public Works	-	649,000	2-29
Bridge Maintenance Program	533	1325	4443	Public Works	62,220	497,644	2-29
Development Extensions	533	1326	4443	Public Works	-	754,092	2-30
South of Forest Neighborhood Street Improvements	533	1333	4443	Public Works	-	5,624,717	2-30
Traffic Signal Timing and Interconnect Project	533	1355	4433	Public Works	-	1,635,999	2-31
Annual Street Maintenance and Rehabilitation Program	533	1356	4443	Public Works	200,000	600,000	2-31
Traffic Signal Controller Upgrade - Phase "C"	533	1357	4433	Public Works	400,000	1,152,500	2-32
Bicycle & Pedestrian Improvements 2013-15 TDA	533	1359	4433	Public Works	-	35,754	2-32
Lafayette Street Traffic Signal Timing and Interconnect	533	1362	4433	Public Works	-	1,913,500	2-33
Lafayette at Lewis Signal ITS	533	1364	4433	Public Works	-	149,000	2-33
Lafayette at Agnew Signal ITS	533	1365	4433	Public Works	-	122,000	2-34
Mission College Blvd. Signal Timing	533	1366	4433	Public Works	-	315,000	2-34
Stevens Creek Blvd. Signal Timing	533	1368	4433	Public Works	-	513,000	2-35
Scott Blvd. Bicycle Lanes	533	1369	4433	Public Works	-	196,000	2-35
Pedestrian Bicycle Access to Central Park	533	1370	4433	Public Works	-	198,194	2-36
Santa Clara Various Streets and Roads Presevation Project	533	1371	4433	Public Works	-	2,140,000	2-36
Graham Lane Neighborhood Street Improvements	533	1372	4443	Public Works	-	265,000	2-37
Materials and Lab Testing for Street Maintenance and Rehabilitations Projects	533	1373	4463	Public Works	-	100,000	2-37
Stevens Creek Boulevard Bus Priority Project	533	1374	4433	Public Works	-	66,800	2-38
Saratoga Avenue Signal Timing and Interconnect Project	533	1375	4433	Public Works	-	489,000	2-38

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**2015-16 PROPOSED CIP
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Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations**	Page #
Miscellaneous Park Improvements	532	3001	1132	Parks & Rec	150,000	150,000	4-4
Community Recreation Center Refurbishment	532	3002	1145	Parks & Rec	25,000	25,000	4-4
Tennis & Sports Court Resurfacing	532	3003	1132	Parks & Rec	165,000	165,000	4-5
Youth Activity Center Refurbishment	532	3004	1143	Parks & Rec	25,000	25,000	4-5
Senior Center Refurbishment	532	3005	1144	Parks & Rec	410,000	410,000	4-6
Teen Center Refurbishment	532	3006	1149	Parks & Rec	-	-	4-6
Mission City Center for Performing Arts Maintenance	532	3007	1134	Parks & Rec	50,000	50,000	4-7
Townsend Field, Washington BallPark, Elmer Johnson Field Maintenance	532	3008	1132	Parks & Rec	200,000	200,000	4-7
Tree Inventory, Replacement & Habitat Restoration	532	3009	1132	Parks & Rec	25,000	25,000	4-3
Park Building Roof & Structure Rehabilitation & Replacement	532	3010	1134	Parks & Rec	160,000	160,000	4-3
International Swim Center Pool Replacement	532	3172	1133	Parks & Rec	500,900	1,901,000	4-8
Misc. Swim Pool Improvements Phase VI	532	3176	1133	Parks & Rec	30,000	161,228	4-8
Youth Soccer Fields & Athletic Facilities	532	3177	1132	Parks & Rec	5,000,000	7,000,000	4-9
Playground Construction	532	3178	1132	Parks & Rec	275,000	400,000	4-9
Ulistac Natural Area	532	3179*	1132	Parks & Rec	25,000	25,000	4-10
Youth Soccer Park Field #2 Replacement	532	3180*	1132	Parks & Rec	640,000	640,000	4-10
Park Impact Fees (Quimby, MFA, Developer) Monitoring Project	532	3181*	1132	Parks & Rec	25,000	25,000	4-11
Pump Station Rehabilitation	535	1811	2922	Public Works	-	830,000	5-3
Development Extensions	535	1830	4443	Public Works	50,000	83,473	5-3
Miscellaneous Storm Drain Improvements	535	1831	4443	Public Works	50,000	821,028	5-4
Storm Drain System Improvements	535	1834	4443	Public Works	-	440,374	5-4
Storm Drain Outfall Reconstruction Program	535	1835	2921	Public Works	-	973,000	5-5
Storm Water Retention Basin Remediation	535	1837	2921	Public Works	-	955,000	5-5
Storm Pump Motor and Control Replacement	535	1838	2922	Public Works	250,000	1,040,317	5-6
Urban Runoff Pollution Prevention Program (URPPP)	535	1839	2924	Public Works	375,000	1,604,689	5-6
Kiely Blvd.-Saratoga Creek Storm Drain Outfall Relocation	535	1840	4443	Public Works	-	145,500	5-7
Laurelwood Pump Station Rehabilitation	535	1841	4443	Public Works	-	285,000	5-7
Automatic External Defibrillators (AED's) for City Facilities	536	4080	7861	Fire	16,000	278,600	6-3
Protective Equipment Replacement	536	4084	7822	Fire	100,000	1,134,010	6-3
Emergency Operations Center Communications Systems Upgrade	536	4085	7821	Fire	-	145,829	6-4
Emergency Operations Center Capital Refurbishment	536	4086	7821	Fire	-	50,000	6-4
EMS System First Responder Projects	536	4088	7861	Fire	-	74,735	6-5
Defibrillator/Monitor Replacement	536	4089	7861	Fire	-	380,000	6-5
Fire Station 9 Exhaust System	536	4091*	7822	Fire	90,000	90,000	6-6
Fire Station Generator Replacements	536	4092*	7822	Fire	100,000	100,000	6-6
Automated Library System, Phase IV	537	5042	1221	Library	59,500	626,160	7-3
Central Park Library Refurbishment	537	5043	1221	Library	102,000	1,405,388	7-3
Remodel of Mission Branch Library	537	5044*	1221	Library	1,893,836	1,893,836	7-4
Northside Shades	537	5045*	1221	Library	120,000	120,000	7-4

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**2015-16 PROPOSED CIP
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Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations**	Page #
City Building Needs Study	538	6047	2222	Public Works	-	84,489	8-3
Civic Center Building Renovation	538	6049	4443	Public Works	-	318,038	8-3
Street Corporation Yard Renovation	538	6054	2951	Public Works	-	1,022,000	8-4
Council Chamber Remodel	538	6078	4443	Public Works	-	198,458	8-4
Cafeteria Upgrade	538	6085	4443	Public Works	-	140,000	8-5
Public Building Parking Lot Improvements	538	6123	2911	Public Works	50,000	250,000	8-5
City Hall HVAC Renovation	538	6132	4443	Public Works	-	793,000	8-6
Overflow-Tank Replacement	538	6134	2222	Public Works	-	431,313	8-6
Historic Buildings-Improvement to Grounds	538	6136	2951	Public Works	-	80,631	8-7
Monitoring Wells Project	538	6137	4443	Public Works	50,000	571,572	8-7
Repairs-Modifications to City Buildings	538	6138	2222	Public Works	100,000	785,000	8-8
Repair to Historic Buildings	538	6139	2222	Public Works	40,000	331,492	8-8
Triton Museum Repair and Modifications	538	6140	2222	Public Works	35,000	287,332	8-9
Central Park Sports Complex Parking Lot Rehabilitation	538	6141	2911	Public Works	-	355,000	8-9
Police Building Parking Lot Improvements	538	6143*	7747	Police	75,000	75,000	8-10
Northside Branch Library	539	6539	4443	Library	-	5,165,922	9-18
Removal of Barriers to the Physically Challenged	562	5551	5544	Planning	200,000	1,971,002	10-4
Repurchase Cemetery Property	593	3622	1162	Parks & Rec	10,000	65,768	17-3
Cremation Niche Bank Project	593	3626	1162	Parks & Rec	-	55,000	17-3
Public Systems and Facilities Subtotal					\$ 14,318,779	\$ 86,653,552	

Santa Clara Utilities

Miscellaneous Street Lighting	534	2871	1361	Electric	50,000	438,081	11-3
New Development Street Lighting	534	2872	1361	Electric	50,000	448,033	11-3
El Camino Real Street Lighting Improvement	534	2873	1361	Electric	-	4,000,000	11-4
LED Street Lighting Retrofit	534	2874	1361	Electric	200,000	3,200,000	11-4
Great America Street Light Replacement Project	534	2875*	1361	Electric	1,275,000	1,275,000	11-5
Fiber Optic Network Work Orders	591	2004	1317	Electric	700,000	700,000	12-3
New Business Estimate Work	591	2005	1361	Electric	3,000,000	3,000,000	12-3
Distribution Capital Maintenance and Betterments	591	2006	1376	Electric	2,000,000	2,000,000	12-4
Transmission Capital Maintenance and Betterments	591	2007	1361	Electric	250,000	250,000	12-4
Substation Capital Maintenance & Betterments	591	2008	1372	Electric	500,000	500,000	12-5
Building and Grounds	591	2010	1378	Electric	250,000	250,000	12-5
Generation Capital Maintenance and Betterments	591	2119	1377	Electric	500,000	6,401,548	12-8
Transmission System Reinforcements	591	2124	1361	Electric	150,000	3,834,439	12-10
Major Engine Overhaul and Repair	591	2127	1377	Electric	5,000,000	20,727,373	12-11
Utility Communications Infrastructure Betterments	591	2406	1313	Electric	50,000	450,000	12-16
Bucks Creek Relicensing	591	2407	1356	Electric	500,000	1,508,294	12-16
Electric Planning and Strategic Services Building and Grounds	591	2408	1356	Electric	25,000	125,000	12-17
SCADA EMS	591	2415*	1362	Electric	475,000	475,000	12-19
Black Butte Afterbay Erosion Remediation	591	2416*	1361	Electric	175,000	175,000	12-20
Outage Management/Comm Prog	591	2417*	1313	Electric	300,000	300,000	12-21
Serra Substation Re-Build	591	2104	1361	Electric	-	13,973,912	12-6
De La Cruz Junction Substation 60kV	591	2116	1361	Electric	-	12,496,657	12-8

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Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations**	Page #
Install Fairview Substation	591	2403	1361	Electric	-	19,803,230	12-14
Install Phase Shifting Transformer at NRS	591	2404	1361	Electric	4,500,000	27,167,337	12-15
Substation Protective Relay	591	2409	1361	Electric	-	450,000	12-17
Replace NRS 115/60kV Transformers	591	2410	1361	Electric	500,000	650,000	12-18
Esperanca Substation	591	2418*	1361	Electric	600,000	600,000	12-20
Brokaw Substation Expansion	591	2419*	1361	Electric	500,000	500,000	12-21
System Short Circuit Fault Duty Reduction	591	2106	1361	Electric	-	4,471,040	12-6
SCADA System II Phase II	591	2108	1362	Electric	-	500,000	12-7
Implementation of Advanced Metering Infrastructure (AMI)	591	2111	1313	Electric	3,500,000	28,271,674	12-7
Power Scheduling	591	2122	1351	Electric	110,000	3,343,446	12-9
Customer Service Program Development	591	2123	1313	Electric	50,000	867,464	12-9
Public Benefits Program	591	2125	1312	Electric	-	1,215,133	12-10
Green Building Feasibility Study	591	2126	1351	Electric	-	200,000	12-11
Backup Control Center	591	2385	1362	Electric	-	550,000	12-12
PC Lifecycle Replacement	591	2387	1351	Electric	110,000	722,002	12-12
Electric Cyber Security	591	2390	1351	Electric	300,000	3,230,231	12-13
Operations and Planning Technology	591	2395	1361	Electric	200,000	5,570,737	12-13
Clean Energy and Carbon Reduction	591	2398	1356	Electric	-	1,461,075	12-14
Fiber Expansion	591	2405	1317	Electric	500,000	2,683,802	12-15
Control Center Transmission Outage Application Suite (TOA)	591	2411	1362	Electric	-	375,000	12-18
Distributed Antenna System Development	591	2413	1317	Electric	250,000	2,250,000	12-19
Buildings and Grounds	592	7005	1423	Water & Sewer	100,000	100,000	13-3
Services and Development Improvements	592	7006	1423	Water & Sewer	420,000	420,000	13-3
Wells and Pumps	592	7008	1423	Water & Sewer	620,000	620,000	13-4
Seismic Retrofit for Storage Tanks	592	7045	1423	Water & Sewer	250,000	3,939,610	13-4
Solar Pool Heating	592	7052	1423	Water & Sewer	20,000	330,238	13-5
Domestic Hot Water Heating	592	7053	1423	Water & Sewer	20,000	208,659	13-5
Distribution System Replacement/Restoration	592	7054	1423	Water & Sewer	175,000	11,366,695	13-6
Northside Tank Site Improvements	592	7055	1423	Water & Sewer	100,000	2,000,000	13-6
Office Rehabilitation	592	7056	1423	Water & Sewer	50,000	479,178	13-7
Asset Management Program	592	7057*	1411	Water & Sewer	300,000	300,000	13-7
SCADA Replacement and Process Improvements	592	7058*	1423	Water & Sewer	50,000	50,000	13-8
New and Replacement Wells	592	7059*	1423	Water & Sewer	800,000	800,000	13-8
Tank Rehabilitation	592	7060*	1423	Water & Sewer	80,000	80,000	13-9
Recycled Water System Mains and Services	597	7505	1523	Water & Sewer	50,000	350,000	14-3
Central Park Pond Recycled Water Retrofit	597	7506	1523	Water & Sewer	-	910,000	14-3
Retrofit of City Parks with Recycled Water	597	7507*	1523	Water & Sewer	150,000	150,000	14-4
Miscellaneous Sewer Improvements	594	1904	4443	Public Works	100,000	1,700,000	15-3
Lift Station Equipment Replacement	594	1906	1514	Water & Sewer	50,000	1,473,348	15-3
Development Extensions	594	1907	4443	Public Works	50,000	220,445	15-4
S.J./S.C. Regional Wastewater Facility	594	1908	1515	Water & Sewer	17,442,200	60,968,012	15-4
Sanitary Sewer Capacity Improvements	594	1909	4443	Public Works	930,000	10,555,274	15-5
Sanitary Sewer Hydraulic Modeling Support Project	594	1910	4443	Public Works	10,000	485,000	15-5
Sanitary Sewer System Condition Assessment Study	594	1911	4443	Public Works	375,000	2,875,000	15-6

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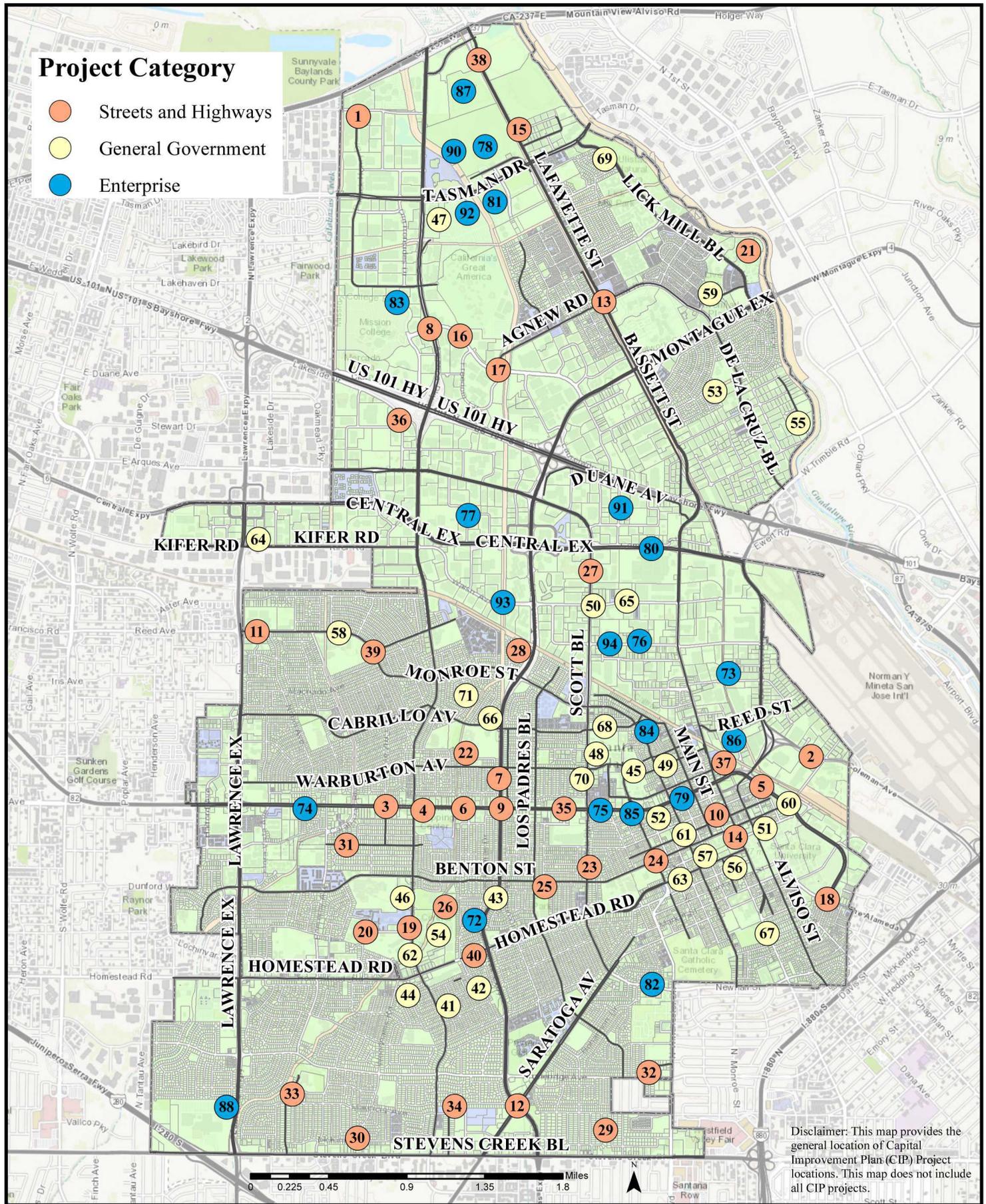
**2015-16 PROPOSED CIP
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Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations**	Page #
Sanitary Sewer System Improvements	594	1912	4443	Public Works	1,000,000	8,500,000	15-6
Sanitary Sewer Pump Station Improvements	594	1913	4443	Public Works	250,000	2,569,000	15-7
SCADA Replacement	594	1914	1514	Water & Sewer	250,000	1,600,000	15-7
Sewer Asset Management System	594	1915	1514	Water & Sewer	100,000	760,000	15-8
Walsh Avenue @ San Tomas Aquino Creek Sanitary Sewer Siphon	594	1916	4443	Public Works	-	750,000	15-8
Trimble Road Trunk Sanitary Sewer	594	1917	4443	Public Works	-	14,000,000	15-9
Sanitary Landfill Development-Post Closure	596	6109	2931	Street & Auto	1,213,000	7,119,000	16-3
Santa Clara Utilities Subtotal					\$ 51,525,200	\$ 317,089,967	
Grand Total					\$ 75,740,605	\$ 1,718,974,224	

* Represents new project in fiscal year 2015-16.

**Amount represents cumulative appropriations since project inception, including 2015-16.

City of Santa Clara 2015-16 Capital Improvement Plan



Disclaimer: This map provides the general location of Capital Improvement Plan (CIP) Project locations. This map does not include all CIP projects.

City of Santa Clara 2015-16 Capital Improvement Plan

Street and Roads Projects

1. Calabazas Creek Bridge Replacement
2. Coleman Avenue Widening
3. El Camino Real In-Pavement Warning Lights Crosswalk at Alpine Avenue
4. El Camino Real In-Pavement Warning Lights Crosswalk at Buchanan Street
5. El Camino Real In-Pavement Warning Lights Crosswalk at Harrison Street
6. El Camino Real In-Pavement Warning Lights Crosswalk at Morse Lane
7. Graham Lane Neighborhood Street Improvements
8. Improvements on Great America Parkway
9. Intersection Improvements Phase B: El Camino Real and San Tomas Expressway
10. Intersection Improvements Phase B: El Camino Real at Lafayette Street
11. Intersection Improvements Phase B: Lawrence Expressway at Monroe Street
12. Intersection Improvements Phase B: San Tomas Expressway and Saratoga Avenue
13. Lafayette Street Traffic Timing and Interconnect at Agnew Road
14. Lafayette Street Traffic Timing and Interconnect at Lewis Street
15. Lafayette Street Traffic Timing and Interconnect from Calle de Luna to Reed Street
16. Mission College Boulevard and Great America Parkway Intersection Improvements
17. Mission College Boulevard Traffic Signal Timing and Interconnect
18. Parking Improvements on The Alameda
19. Pedestrian and Bicycle Access to Central Park
20. Pepper Tree Neighborhood Traffic Calming Study
21. River Oaks Bicycle and Pedestrian Bridge
22. San Tomas Aquino Creek Spur Trail
23. Santa Clara Streets and Roads Preservation: Benton Street
24. Santa Clara Streets and Roads Preservation: Lincoln Street
25. Santa Clara Streets and Roads Preservation: Los Padres Boulevard
26. Saratoga Creek Bicycle and Pedestrian Bridge
27. Scott Boulevard Bicycle Lane
28. Sidewalk Installation on San Tomas Expressway
29. South of Forest Neighborhood Street Improvements
30. Stevens Creek Boulevard Traffic Signal Timing and Interconnect
31. Substandard Street Improvements: El Sobrante Street and Via Dondera
32. Substandard Street Improvements: Jill Avenue and Woodland Avenue
33. Substandard Street Improvements: Rodonovan Court
34. Substandard Street Improvements: Serena Way
35. Traffic Signal Interconnect and Timing: El Camino Real
36. Traffic Signal Modification and Highway 101 Off-Ramp Widening
37. Traffic Signal Modification: El Camino Real at Lafayette Street
38. Traffic Signal Modification: Lafayette Street at Great America Way
39. Traffic Signal Modification: Monroe Street and Chromite Drive
40. Traffic Signal Modification: San Tomas Expressway and Homestead Road

General Government Projects

41. Automated Library System Phase IV
42. Central Park Library Refurbishment
43. Central Park Pond Refurbishment
44. Central Park Sports Complex Parking Lot Rehabilitation
45. Civic Center Building Relocation
46. Community Recreation Center Refurbishment
47. Convention Center Repairs and Upgrades
48. Council Chamber Remodel
49. Data Center Enhancements
50. Emergency Operations Center Communication Systems Upgrade
51. EMS System First Responder Projects
52. FHRMS Update Project
53. Fire Station 6 Housing Project
54. International Swim Center: New Swim Pavilion and Existing Pool Replacement
55. Laurelwood Pump Station Rehabilitation
56. Liberty Tower Domestic Water Pump Replacement
57. Liberty Tower Pipe Refining Project
58. Mission City Center for Performing Arts Maintenance
59. Northside Branch Library
60. Police Building Improvements
61. Santa Clara Senior Center ADA Improvements
62. Saratoga Creek Storm Drain Outfall Relocation
63. Senior Center Refurbishment
64. Specific Plan for Lawrence Station
65. Street Corporation Yard Renovation
66. Teen Center Refurbishment
67. Townsend Field and Elmer Johnson Field Maintenance
68. Triton Museum Repair and Modifications
69. Ulistac Natural Area
70. Utility Management Information System Enhancements
71. Youth Activity Center Refurbishment

Enterprise Projects

72. Central Park Pond Recycle Water Retrofit
73. De La Cruz Junction Substation 60kV
74. El Camino Real Street Lighting Improvement
75. Electric Planning and Strategic Services Building and Grounds
76. Electric Yard Buildings and Grounds
77. Fairview Substation
78. Golf Course Drainage Restoration
79. Green Building Feasibility Study
80. Kenneth Substation
81. Levi's Stadium
82. Mission City Memorial Park: Cemetery Projects
83. Mission Substation
84. Office Rehabilitation
85. Power Scheduling
86. Reed Street Property for Future Utility Use
87. Sanitary Landfill Development: Post Closure
88. Sierra Substation Rebuild
89. SJ/SC Regional Wastewater Facility
90. Slurry Seal Parking Lot
91. Substation Critical Equipment Storage Building
92. Tasman Relocation and New Substation Facilities
93. Walsh Avenue at San Tomas Aquinos Creek Sanitary Sewer Siphon
94. Water Utility Asset Management System

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City of Santa Clara

The Center of What's Possible

Streets and Highways

SPECIAL GAS TAX - FUND 521*

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years**	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 10,250,914	\$ 1,396,823	\$ 1,754,587	\$ 1,712,623	\$ 1,770,940	\$ 1,729,548	\$ 1,788,457	\$ 20,403,892

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Fund Balance:								
Gas Tax- Fund Balance (2103)	\$ 2,400,000	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 3,900,000
Gas Tax- Fund Balance (2105)	1,261,640	371,823	429,587	387,623	445,940	404,548	463,457	3,764,618
Gas Tax- Fund Balance (2106)	2,083,722	300,000	300,000	300,000	300,000	300,000	300,000	3,883,722
Gas Tax- Fund Balance (2107)	4,505,552	725,000	725,000	725,000	725,000	725,000	725,000	8,855,552
Subtotal:	\$ 10,250,914	\$ 1,396,823	\$ 1,754,587	\$ 1,712,623	\$ 1,770,940	\$ 1,729,548	\$ 1,788,457	\$ 20,403,892
To Be Funded:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Financing Sources:	\$ 10,250,914	\$ 1,396,823	\$ 1,754,587	\$ 1,712,623	\$ 1,770,940	\$ 1,729,548	\$ 1,788,457	\$ 20,403,892

* Gas Tax Funds 521, 522, 523, and 524 have been combined into Fund 521.

**Amount represents cumulative budget totals since project inception.

SPECIAL GAS TAX - FUND 521*

PROJECT SUMMARY

Project Type**	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available Appropriation
Distinct	1409	Traffic Signal Modification - El Camino-Lafayette Neighborhood Traffic	\$ 80,000	\$ 1,060	\$ 78,940	\$ -	\$ 78,940
Ongoing	1462	Calming	1,082,252	457,560	624,692	150,000	774,692
Ongoing	1464	LED Traffic Signal Replacements	600,000	593,308	6,692	200,000	206,692
Ongoing	1467	Traffic Signal Controller Replacement	635,211	412,950	222,261	75,000	297,261
Ongoing	1468	Annual Street Maintenance and Rehabilitation Program	2,108,089	645,215	1,462,874	300,000	1,762,874
Ongoing	1515	Miscellaneous Street Rehabilitation	900,000	700,000	200,000	-	200,000
Distinct	1516	Substandard Street Improvements	1,500,000	35,564	1,464,436	-	1,464,436
Ongoing	1650	Annual Street Maintenance and Rehabilitation Program	1,433,722	804,906	628,816	300,000	928,816
Distinct	1652	Calabazas Creek Bridge Replacement	650,000	593,217	56,783	-	56,783
Ongoing	3422	Annual Street Maintenance and Rehabilitation Program	750,000	750,000	-	150,000	150,000
Ongoing	3423	Replacement of Underground Traffic Signal Infrastructure	111,640	89,668	21,972	-	21,972
Work Order	3401	Santa Clara Valley Transportation Authority - Congestion Management Program	-	-	-	221,823	221,823
Distinct	3424	El Camino Real In-Pavement Warning Lights Crosswalk	400,000	50,000	350,000	-	350,000
Total			\$ 10,250,914	\$ 5,133,450	\$ 5,117,464	\$ 1,396,823	\$ 6,514,287

* Gas Tax Funds 521, 522, 523, and 524 have been combined into Fund 521.

**Work Order project appropriations lapse at the end of each fiscal year.

SPECIAL GAS TAX - FUND 521

Project ID/Name: 3401 **Santa Clara Valley Transportation Authority - Congestion Management Program**
Project Type: Work Order **Estimated Expenditure through 2014-15** NA
Program: 4433 **Estimated Carry Forward into 2015-16** NA
Theme: Public Systems and Facilities **Total Available Appropriation 2015-16** \$ 221,823
Location: Citywide
Description: Congestion Management Program (CMP)
Justification: Valley Transportation Authority (VTA) projects for traffic congestion relief. (Mandated member agency fee). Fees increase 3.5% each year.
Duration: Q1 2016 to Q4 2016
Status: Program underway.
Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	COMPLETED	\$ 221,823	\$ 229,587	\$ 237,623	\$ 245,940	\$ 254,548	\$ 263,457	\$ 1,452,978
Total		-	\$ 221,823	\$ 229,587	\$ 237,623	\$ 245,940	\$ 254,548	\$ 263,457	\$ 1,452,978
Financing Sources									
Fund Balance (2105)	80010	-	\$ 221,823	\$ 229,587	\$ 237,623	\$ 245,940	\$ 254,548	\$ 263,457	\$ 1,452,978
Total		-	\$ 221,823	\$ 229,587	\$ 237,623	\$ 245,940	\$ 254,548	\$ 263,457	\$ 1,452,978
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL WORK ORDERS			\$ 221,823	\$ 229,587	\$ 237,623	\$ 245,940	\$ 254,548	\$ 263,457	\$ 1,452,978

Project ID/Name: 3422 **Annual Street Maintenance and Rehabilitation Program**
Project Type: Ongoing **Estimated Expenditure through 2014-15** \$ 750,000
Program: 4443 **Estimated Carry Forward into 2015-16** \$ -
Theme: Public Systems and Facilities **Total Available Appropriation 2015-16** \$ 150,000
Location: Various locations
Description: Resurface streets with asphalt concrete or slurry seal. Remove and replace failed concrete and asphalt concrete pavement, curbs, gutters, sidewalks, driveway approaches, and misc. storm drain improvements. Refresh and/or replace worn-out and destroyed traffic striping, markings, signage and inertial barriers. Also, provide local matching funds for State and Federal funded projects.
Justification: Damaged concrete and asphalt concrete pavement, curbs, gutters, sidewalks, driveway approaches, storm drain improvements, traffic striping, markings, signage and inertial barriers create hazards for both motorist and pedestrians, which may become a liability for the City. Prompt repair will remove possible liability, enhance riding quality, provide safe route for pedestrians, and restore positive drainage. Resurfacing and rehabilitation will extend streets' useful life and enhance riding quality.
Duration: Q1 2012 to Ongoing
Status: Design and construction are as-needed and ongoing
Department/Contact: Public Works/Falguni Amin

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 75,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 165,000
Construction	80300	600,000	120,000	120,000	120,000	120,000	120,000	120,000	1,320,000
Contingency	80400	75,000	15,000	15,000	15,000	15,000	15,000	15,000	165,000
Total		\$ 750,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,650,000
Financing Sources									
Fund Balance (2105)	80010	\$ 750,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,650,000
Total		\$ 750,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,650,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SPECIAL GAS TAX - FUND 521

Project ID/Name: 3423 **Replacement of Underground Traffic Signal Infrastructure**

Project Type: Ongoing **Estimated Expenditure through 2014-15** \$ 89,668

Program: 4433 **Estimated Carry Forward into 2015-16** \$ 21,972

Theme: Public Systems and Facilities **Total Available Appropriation 2015-16** \$ 21,972

Location: Various signalized intersections

Description: Replacement of underground conduits, pullboxes and other traffic signal substructures that have become unmaintainable or unusable due to age, corrosion, mechanical/environmental damage, or over-capacity.

Justification: Project will proactively replace underground infrastructure that has become unusable prior to failure, thereby reducing delays and inconveniences to public and costs for emergency repairs.

Duration: Q1 2011 to Ongoing

Status: Design and construction are as-needed and ongoing.

Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total	
Construction	80300	\$ 111,640	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 261,640
Total		\$ 111,640	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 261,640
Financing Sources									
Fund Balance (2105)	80010	\$ 111,640	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 261,640
Total		\$ 111,640	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 261,640
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

Project ID/Name: 3424 **El Camino Real In-Pavement Warning Lights Crosswalk**

Project Type: Distinct **Estimated Expenditure through 2014-15** \$ 50,000

Program: 4433 **Estimated Carry Forward into 2015-16** \$ 350,000

Theme: Public Systems and Facilities **Total Available Appropriation 2015-16** \$ 350,000

Location: El Camino Real at Harrison Street, Alpine Avenue, Buchanan Drive, and Morse Lane.

Description: Installation of pedestrian activated in-pavement warning light systems at unsignalized crosswalks.

Justification: Unsignalized crosswalks on high vehicular traffic and wide El Camino Real (ECR) are difficult for pedestrians to cross. The in-pavement warning lights with flashing beacons on poles on both sides of the street will alert drivers and help pedestrians cross ECR.

Duration: Q1 2015 to Q4 2016

Status: Consultant selection underway. Design to start in Spring 2015.

Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Total		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Financing Sources								
Fund Balance (2105)	80010	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Total		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

SPECIAL GAS TAX - FUND 521

Project ID/Name: 1409 **Traffic Signal Modification - El Camino-Lafayette**

Project Type: Distinct **Estimated Expenditure through 2014-15** \$ 1,060

Program: 4433 **Estimated Carry Forward into 2015-16** \$ 78,940

Theme: Public Systems and Facilities **Total Available Appropriation 2015-16** \$ 78,940

Location: El Camino Real @ Lafayette St.

Description: Modify existing traffic signal to provide double left turn movement in southbound direction along Lafayette Street.

Justification: To encourage southbound Lafayette St. traffic to use El Camino Real and to provide adequate lane storage for left turns.

Duration: Q1 1999 to Q4 2016

Status: Design to start Fall 2017.

Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300 \$ 72,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,500
Contingency	80400 3,500	-	-	-	-	-	-	3,500
Force Account	87010 4,000	-	-	-	-	-	-	4,000
Total	\$ 80,000	\$ -	\$ 80,000					
Financing Sources								
Fund Balance (2107)	80010 \$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Total	\$ 80,000	\$ -	\$ 80,000					
Impact on Operating Budget		\$ -						

Project ID/Name: 1462 **Neighborhood Traffic Calming**

Project Type: Ongoing **Estimated Expenditure through 2014-15** \$ 457,560

Program: 4433 **Estimated Carry Forward into 2015-16** \$ 624,692

Theme: Public Systems and Facilities **Total Available Appropriation 2015-16** \$ 774,692

Location: Various locations

Description: Study and installation of various traffic calming devices to reduce traffic volumes and speeds on impacted residential streets.

Justification: Neighborhood concerns regarding excess volumes and speed warrant installation of traffic calming devices.

Duration: Q1 2008 to Ongoing

Status: Study, design and construction are as-needed and ongoing.

Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100 \$ 133,718	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 193,718
Construction	80300 798,534	120,000	120,000	120,000	120,000	120,000	120,000	1,518,534
Contingency	80400 53,910	10,000	10,000	10,000	10,000	10,000	10,000	113,910
Force Account	87010 96,090	10,000	10,000	10,000	10,000	10,000	10,000	156,090
Total	\$ 1,082,252	\$ 150,000	\$ 1,982,252					
Financing Sources								
Fund Balance (2107)	80010 \$ 1,082,252	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,982,252
Total	\$ 1,082,252	\$ 150,000	\$ 1,982,252					
Impact on Operating Budget		\$ -						

SPECIAL GAS TAX - FUND 521

Project ID/Name: 1515 **Miscellaneous Street Rehabilitation**

Project Type: Ongoing

Program: 4443

Theme: Public Systems and Facilities

Location: Various locations

Description: Miscellaneous street rehabilitation projects not large enough to warrant individual project number. Also, to provide local match funds for state and federal-funded projects.

Justification: Damaged streets create hazards for both motorist and pedestrians, which may become a liability for the City. Promptly repair will remove possible liability, enhance riding quality, and restore positive drainage. Rehabilitation will extend streets' useful life.

Duration: Q1 2013 to Ongoing

Status: Design and construction are as-needed and ongoing.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 700,000
Estimated Carry Forward into 2015-16	\$ 200,000
Total Available Appropriation 2015-16	\$ 200,000

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100 \$ 60,000	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 160,000
Construction	80300 30,000	-	10,000	10,000	10,000	10,000	10,000	80,000
Contingency	80400 810,000	-	270,000	270,000	270,000	270,000	270,000	2,160,000
Total	\$ 900,000	\$ -	\$ 300,000	\$ 2,400,000				
Financing Sources								
Fund Balance (2103)	80010 \$ 900,000	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 2,400,000
Total	\$ 900,000	\$ -	\$ 300,000	\$ 2,400,000				
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1516 **Standard Street Improvements**

Project Type: Distinct

Program: 4443

Theme: Public Systems and Facilities

Location: Jill Avenue, Rodonovan Drive, Serena Way, Woodland Avenue, El Sobrante Street and Via Dondera

Description: Remove and replace sidewalk, driveways, curb, and gutter. Reconstruct streets, including AC overlay, slurry seal, or pavement structure replacement, and related infrastructure such as catch basins, manholes, and valve/monument boxes. Install ADA curb ramps.

Justification: Area was annexed into City similar to South of Forest Neighborhood with existing improvements not meeting City standards. Street upgrade to City standards will improve drainage and increase safety of pedestrians and vehicular traffic.

Duration: Q3 2016 to Q1 2017

Status: Design to start January 2016.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 35,564
Estimated Carry Forward into 2015-16	\$ 1,464,436
Total Available Appropriation 2015-16	\$ 1,464,436

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100 \$ 162,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162,000
Construction	80300 900,000	-	-	-	-	-	-	900,000
Contingency	80400 180,000	-	-	-	-	-	-	180,000
Force Account	87010 258,000	-	-	-	-	-	-	258,000
Total	\$ 1,500,000	\$ -	\$ 1,500,000					
Financing Sources								
Fund Balance (2103)	80010 \$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Total	\$ 1,500,000	\$ -	\$ 1,500,000					
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SPECIAL GAS TAX - FUND 521

Project ID/Name: 1650 **Annual Street Maintenance and Rehabilitation Program**

Project Type: Ongoing

Program: 4443

Theme: Public Systems and Facilities

Location: Various locations

Description: Resurface existing streets with asphalt concrete or slurry seal. Remove and replace failed concrete and asphalt concrete pavement, curbs, gutters, sidewalks, driveway approaches, and miscellaneous storm drain improvements. Refresh and/or replace worn-out and destroyed traffic striping, markings, signage and inertial barriers. Also, provide local matching funds for State and Federal funded projects.

Justification: Damaged concrete and asphalt concrete pavement, curbs, gutters, sidewalks, driveway approaches, storm drain improvements, traffic striping, markings, signage and inertial barriers create hazards for both motorist and pedestrians, which may become a liability for the City. Prompt repair will remove possible liability, enhance riding quality, provide safe route for pedestrians, and restore positive drainage. Resurfacing and rehabilitation will extend streets' useful life and enhance riding quality.

Duration: Q1 2012 to Ongoing

Status: Design and construction are as-needed and ongoing.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 804,906
Estimated Carry Forward into 2015-16	\$ 628,816
Total Available Appropriation 2015-16	\$ 928,816

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 1,405,327	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 3,205,327
Contingency	80400	2,046	-	-	-	-	-	-	2,046
Force Account	87010	26,349	-	-	-	-	-	-	26,349
Total		\$ 1,433,722	\$ 300,000	\$ 3,233,722					
Financing Sources									
Fund Balance (2106)	80010	\$ 1,433,722	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 3,233,722
Total		\$ 1,433,722	\$ 300,000	\$ 3,233,722					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1652 **Calabazas Creek Bridge Replacement**

Project Type: Distinct

Program: 4443

Theme: Public Systems and Facilities

Location: Old Mountain View - Alviso Rd. at Calabazas Creek

Description: Develop plan to replace existing bridge over Calabazas Creek to remediate structural deficiencies. This is a joint project between the City of Sunnyvale and City of Santa Clara with Sunnyvale overseeing the project. Funding is for Santa Clara's portion of grant matching funds.

Justification: The bridge is classified as structurally-deficient by the State Department of Transportation (Caltrans) in its periodic department maintenance and investigations report as of September 2006.

Duration: Q1 2013 to Q4 2016

Status: Cooperative agreement between both cities complete. Design Phase underway.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 593,217
Estimated Carry Forward into 2015-16	\$ 56,783
Total Available Appropriation 2015-16	\$ 56,783

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 564,142	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 564,142
Contingency	80400	8,245	-	-	-	-	-	-	8,245
Force Account	87010	77,613	-	-	-	-	-	-	77,613
Total		\$ 650,000	\$ -	\$ 650,000					
Financing Sources									
Fund Balance (2106)	80010	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000
Total		\$ 650,000	\$ -	\$ 650,000					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

SPECIAL GAS TAX - FUND 521

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to Funding Source
522	C	1469	Public Works	Parking Improvements on The Alameda (Mission St. - Hilmar St.)	Gas Tax & Capital Projects Reserve	\$ 137,328
TOTAL						<u>\$ 137,328</u>

TRAFFIC MITIGATION - FUND 525

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 18,980,931	\$ 787,500	\$ 1,137,500	\$ 1,187,500	\$ 687,500	\$ 687,500	\$ 687,500	\$ 24,155,931

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Traffic Mitigation Fees	\$ 10,194,030	\$ -	\$ 100,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 10,794,030
Developer Contribution	3,945,222	-	-	-	-	-	-	3,945,222
Subtotal:	\$ 14,139,252	\$ -	\$ 100,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 14,739,252
Fund Balance:								
Assessment Bonds	\$ 3,377,822	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,377,822
TM Fund Balance	1,463,857	787,500	1,037,500	687,500	687,500	687,500	687,500	6,038,857
Subtotal:	\$ 4,841,679	\$ 787,500	\$ 1,037,500	\$ 687,500	\$ 687,500	\$ 687,500	\$ 687,500	\$ 9,416,679
To Be Funded:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Financing Sources:	\$ 18,980,931	\$ 787,500	\$ 1,137,500	\$ 1,187,500	\$ 687,500	\$ 687,500	\$ 687,500	\$ 24,155,931

FUTURE PROJECTS

Estimated Costs for Future Projects in Concept:	\$ 430,000	\$ 780,000	\$ 1,357,500	\$ 837,500	\$ 837,500	\$ 4,242,500
Financing Sources to be Funded:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* Amount represents cumulative budget totals since project inception.

TRAFFIC MITIGATION - FUND 525

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available Appropriation
Distinct	2616	Great America Parkway-Bus Turnout	225,000	8,596	216,404	-	216,404
Distinct	2621	Improvements-Great America Parkway	2,601,000	762,137	1,838,863	-	1,838,863
Distinct	2624	Coleman Avenue Widening Traffic Signal Modification and Highway 101 Off-ramp Widening at Great America Parkway	190,000	203	189,797	-	189,797
Distinct	2628	Mission College Blvd. and Gap	390,000	3,590	386,410	-	386,410
Distinct	2630	Intersection Improvement	5,256,086	593,292	4,662,794	-	4,662,794
Ongoing	2631	Industrial Sidewalk Program San Tomas Expressway at Saratoga Avenue - Intersection Improvements	189,579	64,174	125,405	-	125,405
Distinct	2637	Phase "B" Lawrence Expressway at Monroe Street.-	677,985	528,227	149,758	-	149,758
Distinct	2638	Intersection Improvement Phase "B" Traffic Signal Modification - San Tomas Expressway at Homestead Road Phase "B"	300,000	12,500	287,500	-	287,500
Distinct	2639	Traffic Signal - Lafayette Street at Great America Way	548,470	48,090	500,380	-	500,380
Distinct	2640	Traffic Studies and Signal Needs	150,000	22,321	127,679	-	127,679
Ongoing	2649	Assessment/Upgrade Travel Demand Model Development &	400,000	275,356	124,644	-	124,644
Distinct	2653	Maintenance - Phase "B" Intersection Improvements - El Camino Real at San Tomas Expressway - Phase "B"	150,000	22,225	127,775	-	127,775
Distinct	2658	Intersection Improvements - ECR at Lafayette Street - Phase "B"	2,016,588	1,411,027	605,561	-	605,561
Distinct	2660	Pedestrian and Bicycle Enhancement Facilities 2005/06 - 2009/10	1,250,000	3,590	1,246,410	-	1,246,410
Distinct	2662	Central Control Traffic Signal Upgrade	1,198,678	1,192,149	6,529	-	6,529
Ongoing	2665	Traffic Signal - Monroe Street and Chromite Drive	675,649	278,845	396,804	200,000	596,804
Distinct	2666	Install Sidewalks on San Tomas Expressway	50,000	-	50,000	-	50,000
Distinct	2667	Traffic Pre-Emptors	105,000	72,640	32,360	-	32,360
Ongoing	2668	Traffic Signal Enhancements Pedestrian and Bicycle Enhancement	845,259	573,921	271,338	-	271,338
Ongoing	2669	Facilities	400,000	220,772	179,228	100,000	279,228
Ongoing	2670	Master Plan for Expanding Creeks Trails Traffic Monitoring at Various Locations - Phase "C"	551,637	8,191	543,446	200,000	743,446
Distinct	2671	Traffic Management Center Construction - Phase "C"	110,000	50,000	60,000	-	60,000
Distinct	2672	Peppertree Neighborhood Traffic Calming Study	150,000	99,017	50,983	37,500	88,483
Distinct	2673	Saratoga Creek Bicycle and Pedestrian Bridge	50,000	-	50,000	250,000	300,000
Distinct	2674		100,000	-	100,000	-	100,000
Distinct	2675		400,000	-	400,000	-	400,000
Fund Total			18,980,931	6,250,864	12,730,067	787,500	13,517,567

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2616 **Great America Parkway - Bus Turnout**

Project Type: Distinct

Program: 4433

Theme: Public Systems and Facilities

Location: Great America Parkway - various locations.

Description: Install bus turnouts along Great America Parkway.

Justification: Remove transit buses from the flow of traffic, increases capacity and improves safety.

Duration: Q1 2011 to Q2 2016

Status: Last remaining bus turnout to be constructed with MCB/GAP Triple Left Turn Project.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 8,596
Estimated Carry Forward into 2015-16	\$ 216,404
Total Available Appropriation 2015-16	\$ 216,404

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,000
Construction	80300	137,000	-	-	-	-	-	-	137,000
Contingency	80400	19,000	-	-	-	-	-	-	19,000
Right-of-way	80200	50,000	-	-	-	-	-	-	50,000
Force Account	87010	18,000	-	-	-	-	-	-	18,000
Total		\$ 225,000	\$ -	225,000					
Financing Sources									
Assessment Bonds	80020	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	135,000
Traffic Mitigation	59000	90,000	-	-	-	-	-	-	90,000
Total		\$ 225,000	\$ -	225,000					
Impact on Operating Budget			\$ -	-					

Project ID/Name: 2621 **Improvements - Great America Parkway**

Project Type: Distinct

Program: 4443

Theme: Public Systems and Facilities

Location: Great America Pkwy. @ Mission College Blvd.

Description: Acquire right-of-way and construct a third left turn lane on westbound Mission College Blvd. to southbound Great America Pkwy. Add a southbound through lane on Great America Pkwy. Construct a third left turn lane on northbound Great America Pkwy. to westbound Mission College Blvd. (Refer to 525-2616 and 525-2630).

Justification: Add left turn and through lanes to accommodate the increase in vehicle volumes and to improve traffic flow for signals along Great America Pkwy.

Duration: Q1 2007 to Q2 2016

Status: Phase I between Marriott Hotel driveway and Montague Expressway completed; Phase II design underway.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 762,137
Estimated Carry Forward into 2015-16	\$ 1,838,863
Total Available Appropriation 2015-16	\$ 1,838,863

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 206,664	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	206,664
Construction	80300	1,263,867	-	-	-	-	-	-	1,263,867
Contingency	80400	92,052	-	-	-	-	-	-	92,052
Right-of-way	80200	825,000	-	-	-	-	-	-	825,000
Force Account	87010	213,417	-	-	-	-	-	-	213,417
Total		\$ 2,601,000	\$ -	2,601,000					
Financing Sources									
Assessment Bonds	80020	\$ 1,560,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,560,600
Traffic Mitigation	59000	1,040,400	-	-	-	-	-	-	1,040,400
Total		\$ 2,601,000	\$ -	2,601,000					
Impact on Operating Budget			\$ -	-					

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2624 **Coleman Avenue Widening**

Project Type: Distinct

Program: 4433

Theme: Public Systems and Facilities

Location: Coleman Ave. southeast of Brokaw Rd.

Description: Widen the west side of Coleman Ave. to the City limits.

Justification: Widen from two travel lanes to three lanes to improve traffic flow.

Duration: Q1 2007 to TBD

Status: Project pending development of FMC site and BART project.

Department/Contact: Public Works/Dennis Ng

Estimated Expenditure through 2014-15	\$ 203
Estimated Carry Forward into 2015-16	\$ 189,797
Total Available Appropriation 2015-16	\$ 189,797

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000
Contingency 80400	10,000	-	-	-	-	-	-	10,000
Force Account 87010	10,000	-	-	-	-	-	-	10,000
Total	\$ 190,000	\$ -	\$ 190,000					
Financing Sources								
Assessment Bonds 80020	\$ 114,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 114,000
Traffic Mitigation 59000	\$ 74,332	-	-	-	-	-	-	74,332
Developer Contribution	1,668	-	-	-	-	-	-	1,668
Total	\$ 190,000	\$ -	\$ 190,000					
Impact on Operating Budget		\$ -						

Project ID/Name: 2628 **Traffic Signal Modification and Highway 101 Off-Ramp Widening at the Great America Parkway**

Project Type: Distinct

Program: 4433

Theme: Public Systems and Facilities

Location: Bayshore Highway 101 and Great America Parkway.

Description: Widening of the southbound and northbound Highway 101 off-ramps to Great America Parkway.

Justification: To provide additional left turn lanes to increase capacity and reduce congestion on the off-ramps from Highway 101.

Duration: Q1 2012 to Q4 2019

Status: Design to begin FY 2016-17.

Department/Contact: Public Works/Dennis Ng

Estimated Expenditure through 2014-15	\$ 3,590
Estimated Carry Forward into 2015-16	\$ 386,410
Total Available Appropriation 2015-16	\$ 386,410

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 3,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,590
Construction 80300	321,410	-	-	-	-	-	-	321,410
Contingency 80400	40,000	-	-	-	-	-	-	40,000
Force Account 87010	25,000	-	-	-	-	-	-	25,000
Total	\$ 390,000	\$ -	\$ 390,000					
Financing Sources								
Assessment Bonds 80020	\$ 234,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 234,000
Traffic Mitigation 59000	156,000	-	-	-	-	-	-	156,000
Total	\$ 390,000	\$ -	\$ 390,000					
Impact on Operating Budget		\$ -						

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2630 Mission College Blvd. and GAP Intersection Improvement

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 593,292
Program: 4443	Estimated Carry Forward into 2015-16	\$ 4,662,794
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 4,662,794

Location: Mission College Blvd. from Great America Pkwy. to Marriott Hotel driveway.
Description: Acquire right-of-way and construct a right-turn lane westbound Mission College Blvd. to northbound Great America Parkway and reduce traffic congestion by increasing left-turn pocket length at various intersections on Mission College Blvd. (Refer to 525-2616 and 525-2621).

Justification: Improve traffic flow and reduce congestion. Increased traffic demand warrants the additional travel lanes.

Duration: Q1 2005 to Q2 2016

Status: Phase I between Marriott Hotel driveway and Montague Expressway completed; Phase II design underway.

Department/Contact: Public Works/Falguni Amin

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 153,860	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,860
Construction	80300	2,694,832	-	-	-	-	-	-	2,694,832
Contingency	80400	207,394	-	-	-	-	-	-	207,394
Right-of-way	80200	2,000,000	-	-	-	-	-	-	2,000,000
Force Account	87010	200,000	-	-	-	-	-	-	200,000
Total		\$ 5,256,086	\$ -	\$ 5,256,086					
Financing Sources									
Traffic Mitigation	59000	\$ 2,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200,000
Developer Fees	59000	3,056,086	-	-	-	-	-	-	3,056,086
Total		\$ 5,256,086	\$ -	\$ 5,256,086					
Impact on Operating Budget			\$ -						

Project ID/Name: 2631 Industrial Sidewalk Program

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 64,174
Program: 4443	Estimated Carry Forward into 2015-16	\$ 125,405
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 125,405

Location: Various locations.
Description: Install sidewalks in the industrial areas.
Justification: Provide a pathway for pedestrian traffic as a result of an increase of pedestrian traffic within the industrial areas. Promote use of transit.

Duration: Q1 1999 to Ongoing

Status: On hold pending funding availability.

Department/Contact: Public Works/Falguni Amin

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 154,936	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,936
Contingency	80400	24,643	-	-	-	-	-	-	24,643
Force Account	87010	10,000	-	-	-	-	-	-	10,000
Total		\$ 189,579	\$ -	\$ 189,579					
Financing Sources									
Assessment Bonds	80020	\$ 113,747	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,747
Traffic Mitigation	59000	75,832	-	-	-	-	-	-	75,832
Total		\$ 189,579	\$ -	\$ 189,579					
Impact on Operating Budget			\$ -						

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2637 **San Tomas Expressway at Saratoga Avenue - Intersection Improvements Phase "B"**
Project Type: Distinct

Estimated Expenditure through 2014-15	\$ 528,227
Estimated Carry Forward into 2015-16	\$ 149,758
Total Available Appropriation 2015-16	\$ 149,758

Program: 4433
Theme: Public Systems and Facilities
Location: San Tomas Expressway @ Saratoga Ave.
Description: Add double left turn lanes on Saratoga Ave.
Justification: Increase in left turn traffic warrants the installation of double left turn lanes on Saratoga Ave.
Duration: Q4 2007 to Q4 2016
Status: Design started Spring 2007, by County staff. Construction completed. In close-out process.
Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 74,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,090
Construction	80300	533,895	-	-	-	-	-	-	533,895
Contingency	80400	35,000	-	-	-	-	-	-	35,000
Force Account	87010	35,000	-	-	-	-	-	-	35,000
Total		\$ 677,985	\$ -	\$ 677,985					
Financing Sources									
Traffic Mitigation	59000	\$ 677,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 677,985
Total		\$ 677,985	\$ -	\$ 677,985					
Impact on Operating Budget			\$ -						

Project ID/Name: 2638 **Lawrence Expressway at Monroe Street - Intersection Improvement Phase "B"**
Project Type: Distinct

Estimated Expenditure through 2014-15	\$ 12,500
Estimated Carry Forward into 2015-16	\$ 287,500
Total Available Appropriation 2015-16	\$ 287,500

Program: 4433
Theme: Public Systems and Facilities
Location: Lawrence Exp. @ Monroe St.
Description: Widen the northeast corner of the intersection to provide an additional westbound travel lane.
Justification: To improve traffic flow and reduce delay to motorists.
Duration: Q2 2011 to Q4 2019
Status: Construction to start Summer 2015, dependent on coordination with County staff and Irvine Company's development project on northeast corner.
Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500
Construction	80300	247,500	-	-	-	-	-	-	247,500
Contingency	80400	20,000	-	-	-	-	-	-	20,000
Force Account	87010	20,000	-	-	-	-	-	-	20,000
Total		\$ 300,000	\$ -	\$ 300,000					
Financing Sources									
Traffic Mitigation	59000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Total		\$ 300,000	\$ -	\$ 300,000					
Impact on Operating Budget			\$ -						

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2639 **Traffic Signal Modification - San Tomas Expressway at Homestead Road Phase "B"**
Project Type: Distinct

Estimated Expenditure through 2014-15	\$ 48,090
Estimated Carry Forward into 2015-16	\$ 500,380
Total Available Appropriation 2015-16	\$ 500,380

Program: 4433
Theme: Public Systems and Facilities
Location: San Tomas Expressway @ Homestead Rd.
Description: Add an additional eastbound left turn lane on Homestead Rd.
Justification: To improve traffic flow and reduce left turn congestion.
Duration: Q4 2008 to Q4 2018
Status: Design started Spring 2007 by County staff. Construction in Summer 2015, in conjunction with Expressway widening.
Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 48,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,090
Construction 80300	400,380	-	-	-	-	-	-	400,380
Contingency 80400	50,000	-	-	-	-	-	-	50,000
Force Account 87010	50,000	-	-	-	-	-	-	50,000
Total	\$ 548,470	\$ -	\$ 548,470					
Financing Sources								
Traffic Mitigation 59000	\$ 494,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 494,000
Developer 59000	54,470	-	-	-	-	-	-	54,470
Contribution								
Total	\$ 548,470	\$ -	\$ 548,470					
Impact on Operating Budget		\$ -						

Project ID/Name: 2640 **Traffic Signal - Lafayette Street at Great America Way**
Project Type: Distinct

Estimated Expenditure through 2014-15	\$ 22,321
Estimated Carry Forward into 2015-16	\$ 127,679
Total Available Appropriation 2015-16	\$ 127,679

Program: 4433
Theme: Public Systems and Facilities
Location: Lafayette Street @ Great America Way
Description: Traffic signal and highway lighting installation.
Justification: Increase in vehicular traffic is expected to warrant the installation of a traffic signal.
Duration: Q1 2007 to Q4 2018
Status: Design complete. Construction to start pending development on Irvine and related parcels.
Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction 80300	110,000	-	-	500,000	-	-	-	610,000
Contingency 80400	10,000	-	-	-	-	-	-	10,000
Force Account 87010	10,000	-	-	-	-	-	-	10,000
Total	\$ 150,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 650,000
Financing Sources								
Traffic Mitigation 59000	\$ 60,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 560,000
Assessment Bonds 80020	90,000	-	-	-	-	-	-	90,000
Total	\$ 150,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 650,000
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2649 **Traffic Studies and Signal Needs Assessment/Upgrade**

Project Type: Ongoing

Estimated Expenditure through 2014-15	\$ 275,356
Estimated Carry Forward into 2015-16	\$ 124,644
Total Available Appropriation 2015-16	\$ 124,644

Program: 4433

Theme: Public Systems and Facilities

Location: Various locations throughout the City.

Description: Perform traffic studies and needs assessment/upgrade of existing traffic signal system.

Justification: Traffic studies may be required at various locations. The existing traffic signal equipment are reaching their capacity and design life. Study may be required prior to upgrade.

Duration: Q1 2007 to Ongoing

Status: Project in various stages of design/construction.

Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500
Construction	80300	240,568	-	100,000	-	-	-	-	340,568
Contingency	80400	39,529	-	-	-	-	-	-	39,529
Force Account	87010	107,403	-	-	-	-	-	-	107,403
Total		\$ 400,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Financing Sources									
Traffic Mitigation	59000	\$ 220,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 320,000
Assessment Bonds	80020	180,000	-	-	-	-	-	-	180,000
Total		\$ 400,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2653 **Travel Demand Model Development and Maintenance - Phase "B"**

Project Type: Distinct

Estimated Expenditure through 2014-15	\$ 22,225
Estimated Carry Forward into 2015-16	\$ 127,775
Total Available Appropriation 2015-16	\$ 127,775

Program: 4433

Theme: Public Systems and Facilities

Location: Various locations.

Description: Develop and maintain a travel demand and traffic forecasting model for City street system.

Justification: A model will accurately identify short-term and long-term transportation needs of the City street system.

Duration: Q1 2007 to Q4 2019

Status: VTA County-wide model update complete. Citywide model complete, pending training for staff.

Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 139,030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,030
Construction	80300	1,624	-	-	-	-	-	-	1,624
Contingency	80400	9,346	-	-	-	-	-	-	9,346
Total		\$ 150,000	\$ -	\$ 150,000					
Financing Sources									
Traffic Mitigation	59000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total		\$ 150,000	\$ -	\$ 150,000					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2658 Intersection Improvements - El Camino Real at San Tomas Expressway - Phase "B"

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 1,411,027
Program:	4433	Estimated Carry Forward into 2015-16	\$ 605,561
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 605,561
Location:	El Camino Real at San Tomas Expressway		
Description:	Add double left turn lanes on El Camino Real and other level of service improvements.		
Justification:	Increase in left turn traffic warrants the installation of double left turn lanes on El Camino Real.		
Duration:	Q1 2007 to Q4 2019		
Status:	Design started by County staff.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 3,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,590
Construction 80300	1,612,998	-	-	-	-	-	-	1,612,998
Contingency 80400	40,000	-	-	-	-	-	-	40,000
Right-of-Way 80200	320,000	-	-	-	-	-	-	320,000
Force Account 87010	40,000	-	-	-	-	-	-	40,000
Total	\$2,016,588	\$ -	\$ 2,016,588					
Financing Sources								
Traffic Mitigation 59000	\$ 1,683,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,683,590
Developer Contribut 59000	\$ 332,998	-	-	-	-	-	-	332,998
Total	\$2,016,588	\$ -	\$ 2,016,588					
Impact on Operating Budget		\$ -						

Project ID/Name: 2660 Intersection Improvements - ECR at Lafayette Street - Phase "B"

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 3,590
Program:	4433	Estimated Carry Forward into 2015-16	\$ 1,246,410
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 1,246,410
Location:	El Camino Real at Lafayette Street		
Description:	Add second eastbound left turn lane on El Camino Real and other level of service improvements.		
Justification:	Increase in left turn traffic is expected to warrant the installation of double left turn lanes on El Camino Real. Project requires acquisition of right-of-way.		
Duration:	Q1 2007 to Q4 2019		
Status:	Design to start Fall 2016.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 3,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,590
Construction 80300	796,410	-	-	-	-	-	-	796,410
Contingency 80400	125,000	-	-	-	-	-	-	125,000
Right-of-Way 80200	200,000	-	-	-	-	-	-	200,000
Force Account 87010	125,000	-	-	-	-	-	-	125,000
Total	\$1,250,000	\$ -	\$ 1,250,000					
Financing Sources								
Traffic Mitigation 59000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
Total	\$1,250,000	\$ -	\$ 1,250,000					
Impact on Operating Budget		\$ -						

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2662 **Pedestrian and Bicycle Enhancement Facilities 2005-06 - 2009-10**

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 1,192,149
Program: 4433	Estimated Carry Forward into 2015-16	\$ 6,529
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 6,529

Location: Various locations
Description: Construct sidewalks and bicycle facilities.
Justification: To provide safe pathways for pedestrians and bicyclists and to promote the use of transit.
Duration: Q1 2006 to Q4 2016
Status: Project in various stages of construction.
Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 442,358	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,358
Construction 80300	563,851	-	-	-	-	-	-	563,851
Contingency 80400	10,041	-	-	-	-	-	-	10,041
Equipment 80500	12,990	-	-	-	-	-	-	12,990
Force Account 87010	169,438	-	-	-	-	-	-	169,438
Total	\$ 1,198,678	\$ -	\$ 1,198,678					
Financing Sources								
Traffic Mitigation 59000	\$ 609,287	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 609,287
Assessment Bonds 80020	589,391	-	-	-	-	-	-	589,391
Total	\$ 1,198,678	\$ -	\$ 1,198,678					
Impact on Operating Budget		\$ -						

Project ID/Name: 2665 **Central Control Traffic Signal Upgrade**

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 278,845
Program: 4433	Estimated Carry Forward into 2015-16	\$ 396,804
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 596,804

Location: Various locations
Description: Upgrade existing traffic signal interconnect system.
Justification: To provide surveillance and coordination in order to improve traffic progression and reduce congestion and air pollution.
Duration: Q1 2009 to Ongoing
Status: Design underway.
Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	\$ 572,757	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 1,592,757
Contingency 80400	72,892	15,000	15,000	15,000	15,000	15,000	15,000	162,892
Force Account-Lab 87010	30,000	15,000	15,000	15,000	15,000	15,000	15,000	120,000
Total	\$ 675,649	\$ 200,000	\$ 1,875,649					
Financing Sources								
Fund Balance 80019	\$ 401,720	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,601,720
Assessment Bonds 80020	273,929	-	-	-	-	-	-	273,929
Total	\$ 675,649	\$ 200,000	\$ 1,875,649					
To be Funded		\$ -						
Impact on Operating Budget		\$ -						

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2666 Traffic Signal - Monroe Street and Chromite Drive

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ -
Program:	4433	Estimated Carry Forward into 2015-16	\$ 50,000
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 50,000

Location: Monroe Street & Chromite Drive
Description: Install traffic signal at the intersection of Monroe Street and Chromite Drive
Justification: Traffic signal will benefit vehicular and pedestrian traffic generated by Wilcox High School.
Duration: Q1 2017 to Q4 2020
Status: Design rescheduled to start Summer 2016.
Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	80300	-	-	350,000	-	-	-	-	350,000
Total		\$ 50,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Traffic Mitigation	59000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Fund Balance	80019	-	-	350,000	-	-	-	-	350,000
Total		\$ 50,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Impact on Operating Budget		\$ -							
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Project ID/Name: 2667 Install Sidewalks on San Tomas Expressway

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 72,640
Program:	4433	Estimated Carry Forward into 2015-16	\$ 32,360
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 32,360

Location: San Tomas Expressway between Homestead Road and Scott Blvd.
Description: Install sidewalks on west side of San Tomas Expressway on two phases: Phase I, between Homestead Rd. and Cabrillo Ave., and Phase II, between Central Expressway and Scott Blvd. City to provide local matching funds in joint effort with the County.
Justification: Expressway currently restricts pedestrians for most of this segment. Installing sidewalks will allow restrictions to be removed.
Duration: Q1 2013 to Q4 2017
Status: Design started with County staff. Phase I's Monroe-El Camino Real Section completed; El-Camino Real-Homestead Section underway.
Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,000
Total		\$ 105,000	\$ -	\$ 105,000					

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Traffic Mitigation	59000	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Fund Balance	80019	33,000	-	-	-	-	-	-	33,000
Total		\$ 105,000	\$ -	\$ 105,000					

Impact on Operating Budget		\$ -							
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TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2668 **Traffic Pre-Emptors**

Project Type: Ongoing

Program: 4433

Theme: Public Systems and Facilities

Location: Strategic traffic intersections throughout the City.

Description: Continue to design and install traffic signal pre-emptors at various strategic intersections throughout the City.

Justification: Pre-emptors decrease response time and enhance the safety of emergency vehicles moving through traffic.

Duration: Q1 2009 to Ongoing

Status: Various design/construction phases underway.

Department/Contact: Public Works/Dennis Ng

Estimated Expenditure through 2014-15	\$ 573,921
Estimated Carry Forward into 2015-16	\$ 271,338
Total Available Appropriation 2015-16	\$ 271,338

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 151,338	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 301,338
Construction 80300	693,040	-	120,000	120,000	120,000	120,000	120,000	1,293,040
Force Account 87010	881	-	-	-	-	-	-	881
Total	\$ 845,259	\$ -	\$ 150,000	\$ 1,595,259				

Financing Sources	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Traffic Mitigation 59000	\$ 308,104	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,104
Fund Balance 80019	450,000	-	150,000	150,000	150,000	150,000	150,000	1,200,000
Assessment Bonds 59900	87,155	-	-	-	-	-	-	87,155
Total	\$ 845,259	\$ -	\$ 150,000	\$ 1,595,259				

To be Funded \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 2669 **Traffic Signal Enhancements**

Project Type: Ongoing

Program: 4433

Theme: Public Systems and Facilities

Location: Various locations

Description: Traffic signalization and enhancements throughout the City, including new signals and improvements to Central Control signal system.

Justification: Install new signals and video detection to provide enhanced detection and coordination in order to improve traffic progression, reduce congestion, and air pollution.

Duration: Q1 2011 to Ongoing

Status: Project in various stages of design and construction.

Department/Contact: Public Works/Dennis Ng

Estimated Expenditure through 2014-15	\$ 220,772
Estimated Carry Forward into 2015-16	\$ 179,228
Total Available Appropriation 2015-16	\$ 279,228

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	\$ 342,134	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 882,134
Contingency 80400	25,534	5,000	5,000	5,000	5,000	5,000	5,000	55,534
Force Account 87010	32,332	5,000	5,000	5,000	5,000	5,000	5,000	62,332
Total	\$ 400,000	\$ 100,000	\$ 1,000,000					

Financing Sources	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Traffic Mitigation 59000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Fund Balance 80019	200,000	100,000	100,000	100,000	100,000	100,000	100,000	800,000
Total	\$ 400,000	\$ 100,000	\$ 1,000,000					

To be Funded \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2670 Pedestrian and Bicycle Enhancement Facilities

Project Type:	Ongoing	Estimated Expenditure through 2014-15	\$ 8,191
Program:	4433	Estimated Carry Forward into 2015-16	\$ 543,446
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 743,446
Location:	Various locations		
Description:	Construct sidewalks and bicycle facilities.		
Justification:	To provide safe pathways for pedestrians and bicyclists and to promote the use of transit.		
Duration:	Q1 2011 to Ongoing		
Status:	Project in various stages of design and construction.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 2,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250
Construction 80300	414,387	170,000	170,000	170,000	170,000	170,000	170,000	1,434,387
Contingency 80400	67,500	15,000	15,000	15,000	15,000	15,000	15,000	157,500
Force Account 87010	67,500	5,000	15,000	15,000	15,000	15,000	15,000	147,500
Force Account 87020	-	10,000	-	-	-	-	-	10,000
Total	\$ 551,637	\$200,000	\$ 200,000	\$ 1,751,637				
Financing Sources								
Traffic Mitigation 59000	\$ 335,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 335,000
Fund Balance 80019	216,637	200,000	200,000	200,000	200,000	200,000	200,000	1,416,637
Total	\$ 551,637	\$200,000	\$ 200,000	\$ 1,751,637				
To be Funded		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2671 Master Plan For Expanding Creeks Trails

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 50,000
Program:	4433	Estimated Carry Forward into 2015-16	\$ 60,000
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 60,000
Location:	Along Calabazas Creek, Saratoga Creek, and Hetch-Hetchy Right-of-way		
Description:	Develop Master Plan for construction of bicycle and/or pedestrian trails along Calabazas Creek, Saratoga Creek, and Hetch-Hetchy Right-of-way.		
Justification:	Per Council Principles and Priorities, dated September 29, 2009, Master Plan extending existing bicycle/pedestrian trails from San Tomas Aquino Creek and Guadalupe River to Calabazas Creek, Saratoga Creek, and Hetch-Hetchy Right-of-way.		
Duration:	Q1 2014 to Q4 2016		
Status:	Scope and RFP in 2015. Master Plan to be completed in Fall 2016.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Force Account 87010	10,000	-	-	-	-	-	-	10,000
Total	\$ 110,000	\$ -	\$ 110,000					
Financing Sources								
Traffic Mitigation 59000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Total	\$ 110,000	\$ -	\$ 110,000					
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2672 Traffic Monitoring at Various Locations - Phase "C"

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 99,017
Program: 4433	Estimated Carry Forward into 2015-16	\$ 50,983
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 88,483

Location: Various locations Citywide
Description: Installation of video cameras for traffic monitoring and operations at 30 locations. Approximately four (4) locations per year.

Justification: Project will allow staff to remotely monitor and adjust traffic signal operation while monitoring effect on traffic. Staff will be able to proactively look for and verify congestion or incident.

Duration: Q1 2012 to Q4 2021

Status: Design started Summer 2013. Camera vendor and management system selected.

Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 150,000	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 375,000
Total		\$ 150,000	\$ 37,500	\$ 375,000					

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Traffic Mitigation	59000	\$ 37,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,500
Fund Balance	80019	112,500	37,500	37,500	37,500	37,500	37,500	37,500	337,500
Total		\$ 150,000	\$ 37,500	\$ 375,000					

To be Funded align="right">\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget align="right">\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 2673 Traffic Management Center Construction - Phase "C"

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ -
Program: 4433	Estimated Carry Forward into 2015-16	\$ 50,000
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 300,000

Location: City Hall
Description: Remodel/Relocation of Traffic Management Center (TMC) at City Hall for better coordination, management, and operation of traffic signals.

Justification: Existing Traffic Operation Room is old, cramped, and inefficient. New TMC will provide adequate space for working staff and future expansion, up-to-date PCs and software to run equipment in the field, and coordination of Traffic Signals between City and various Agencies.

Duration: Q1 2013 to Q4 2016

Status: Design to start Spring 2015.

Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	80300	-	240,000	-	-	-	-	-	240,000
Contingency	80400	-	10,000	-	-	-	-	-	10,000
Total		\$ 50,000	\$ 250,000	\$ -	\$ 300,000				

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Fund Balance	80019	\$ 50,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Total		\$ 50,000	\$ 250,000	\$ -	\$ 300,000				

Impact on Operating Budget align="right">\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

TRAFFIC MITIGATION - FUND 525

Project ID/Name: 2674 Peppertree Neighborhood Traffic Calming Study

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ -
Program:	4433	Estimated Carry Forward into 2015-16	\$ 100,000
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 100,000
Location:	Kaiser Drive/Pepper Tree Neighborhood		
Description:	Traffic calming study to determine residential developments impacts on existing residential neighborhood streets.		
Justification:	Traffic calming study is required as part of EIR, Conditions of Approval, and DA for the Gallery Residential Development.		
Duration:	Q3 2014 to Q4 2020		
Status:	Base line information to be gathered prior to occupancy.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100 \$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Construction	80300 55,000	-	-	-	-	-	-	55,000
Force Account	87010 10,000	-	-	-	-	-	-	10,000
Total	\$ 100,000	\$ -	\$ 100,000					
Financing Sources								
Developer	59000 \$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Contribution								
Total	\$ 100,000	\$ -	\$ 100,000					
Impact on Operating Budget		\$ -						

Project ID/Name: 2675 Saratoga Creek Bicycle and Pedestrian Bridge

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ -
Program:	4433	Estimated Carry Forward into 2015-16	\$ 400,000
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 400,000
Location:	Saratoga Creek at the Gallery Development		
Description:	Construction of bicycle and pedestrian bridge and related improvements to connect the residential developments and Central Park to Homeridge Park.		
Justification:	The Gallery Development has been required to contribute \$400K toward improvements per the Developments' Condition of Approval and Agreement.		
Duration:	Q3 2014 to Q4 2019		
Status:	Study completed. Design underway.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300 \$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Force Account	87010 50,000	-	-	-	-	-	-	50,000
Total	\$ 400,000	\$ -	\$ 400,000					
Financing Sources								
Developer	59000 \$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Contribution								
Total	\$ 400,000	\$ -	\$ 400,000					
To be Funded		\$ -						
Impact on Operating Budget		\$ -						

TRAFFIC MITIGATION - FUND 525

Future Projects - No Funding in Current Budget

Project Title:	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1. Interconnect of US 101 Ramp Signal	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000
2. Monroe St./San Tomas Expwy. Traffic Signal Improvement - Phase "C"	-	260,000	-	-	-	260,000
3. Scott Blvd./San Tomas Expwy. Traffic Signal Improvement - Phase "C"	260,000	-	-	-	-	260,000
4. Homestead Rd./Lawrence Expressway. Traffic Signal Improvement - Phase "C"	-	-	520,000	-	-	520,000
5. Benton St./Lawrence Expwy. Traffic Signal Improvement - Phase "C"	-	520,000	-	-	-	520,000
6. Restriction of Access Points on Lawrence Expressway - Phase "C"	-	-	300,000	-	-	300,000
7. Traff. Sig. Controller Upgrade-Phase "C"	-	-	537,500	537,500	537,500	1,612,500
8. City-wide Sidewalk Installation Program	-	-	-	300,000	300,000	600,000
Total	\$ 430,000	\$ 780,000	\$ 1,357,500	\$ 837,500	\$ 837,500	\$ 4,242,500
Future Funding:						
Developer Contribution	\$ 430,000	\$ 780,000	\$ 1,357,500	\$ 537,500	\$ 537,500	\$ 3,642,500
Traffic Mitigation Fee	-	-	-	300,000	300,000	600,000
Total	\$ 430,000	\$ 780,000	\$ 1,357,500	\$ 837,500	\$ 837,500	\$ 4,242,500
Net to be Funded:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Descriptions:

1. Interconnection of traffic signals at US 101/Great America Parkway and US 101/Bower Avenue with adjacent traffic signals.
2. Provide additional right-turn lane from westbound Monroe Street to northbound San Tomas Expressway.
3. Provide additional right-turn lane from westbound Scott Boulevard to northbound San Tomas Expressway.
4. Provide additional eastbound through lane on Homestead Road at Lawrence Expressway.
5. Provide additional left-turn lane from westbound Benton Street to southbound Lawrence Expressway.
6. Close median at Lochinvar and right-turn in & out access to Desoto, Golden State, Granada, Lillick, Buckley, and St. Lawrence/Lawrence Station on-ramp at Lawrence Expressway.
7. City-wide traffic signal controller upgrade from Traconex 39D controllers to state-of-the-art Naztec controllers.
8. Installation of new sidewalks to mitigate traffic impacts from developments throughout the City. Promote use of transit and alternate mode of transportation.

STREETS AND HIGHWAYS - FUND 533

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 16,754,980	\$ 662,220	\$ 690,000	\$ 20,867,200				

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Transportation Development Act	\$ 35,754	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,754
Developer Contribution	1,901,286	-	50,000	50,000	50,000	50,000	50,000	2,151,286
Transportation Fund for Clean Air	3,684,515	-	-	-	-	-	-	3,684,515
Traffic Congestion Relief Fund	2,197,026	-	-	-	-	-	-	2,197,026
Vehicle Registration Fee (VTA)	2,202,800	600,000	600,000	600,000	600,000	600,000	600,000	5,802,800
Grants- STP	1,891,000	-	-	-	-	-	-	1,891,000
Subtotal:	\$ 11,912,381	\$ 600,000	\$ 650,000	\$ 15,762,381				
Transfer of Funds:								
Water (092)	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Gas Tax 2105 (521)	38,360	-	-	-	-	-	-	38,360
Gas Tax 2107 (522)	381,623	-	-	-	-	-	-	381,623
Traffic Mitigation (525)	859,501	-	-	-	-	-	-	859,501
Bridge District Assessment (463)	435,424	62,220	40,000	40,000	40,000	40,000	40,000	697,644
Subtotal:	\$ 1,834,908	\$ 62,220	\$ 40,000	\$ 2,097,128				
Fund Balance:								
Proposition 1B	\$ 3,007,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,007,691
Subtotal:	\$ 3,007,691	\$ -	\$ 3,007,691					
To Be Funded:			\$ -					
Total Financing Sources:	\$ 16,754,980	\$ 662,220	\$ 690,000	\$ 20,867,200				

* Amount represents cumulative budget totals since project inception.

STREETS AND HIGHWAYS - FUND 533

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16	2015-16	2015-16
					Carry Forward Appropriations	2015-16 Appropriation	Total Available Appropriation
Distinct	1314	River Oaks Bicycle/Pedestrian Bridge Project	\$ 649,000	\$ 600,000	\$ 49,000	\$ -	\$ 49,000
Ongoing	1325	Bridge Maintenance Program	435,424	2,078	433,346	62,220	495,566
Ongoing	1326	Development Extensions South of Forest Neighborhood Street	754,092	29,873	724,219	-	724,219
Distinct	1333	Improvements	5,624,717	5,521,736	102,981	-	102,981
Distinct	1355	Traffic Signal Timing and Interconnect Project	1,635,999	1,230,511	405,488	-	405,488
Ongoing	1356	Annual Street Maintenance and Rehabilitation Program	400,000	400,000	-	200,000	200,000
Ongoing	1357	Traffic Signal Controller Upgrade - Phase "C"	752,500	291,694	460,806	400,000	860,806
Distinct	1359	Bicycle & Pedestrian Improvements 2013-15 TDA	35,754	34,451	1,303	-	1,303
Distinct	1362	Lafayette Street Traffic Signal Timing and Interconnect	1,913,500	1,875,271	38,229	-	38,229
Distinct	1364	Lafayette Street-Lewis Street Traffic Signal ITS	149,000	76,627	72,373	-	72,373
Distinct	1365	Lafayette Street-Agnew Road Traffic Signal ITS	122,000	59,808	62,192	-	62,192
Distinct	1366	Mission College Boulevard Signal Timing and Interconnect	315,000	93,663.00	221,337	-	221,337
Distinct	1368	Stevens Creek Boulevard Traffic Signal Timing and Interconnect	513,000	121,287.00	391,713	-	391,713
Distinct	1369	Scott Boulevard Bicycle Lanes	196,000	50,000	146,000	-	146,000
Distinct	1370	Pedestrian and Bicycle Access to Central Park	198,194	198,194	-	-	-
Distinct	1371	Santa Clara Various Streets and Roads Graham Lane Neighborhood Street	2,140,000	1,706,427	433,573	-	433,573
Distinct	1372	Improvements Materials and Lab Testing for Street	265,000	65,000	200,000	-	200,000
Ongoing	1373	Maintenance and Rehabilitations Projects	100,000	55,000	45,000	-	45,000
Distinct	1374	Stevens Creek Boulevard Bus Priority Project Saratoga Avenue Signal Timing and	66,800	-	66,800	-	66,800
Distinct	1375	Interconnect Project	489,000	-	489,000	-	489,000
Fund Total			\$ 16,754,980	\$ 12,411,620	\$ 4,343,360	\$ 662,220	\$ 5,005,580

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1314 River Oaks Bicycle/Pedestrian Bridge Project

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$	600,000
Program:	4443	Estimated Carry Forward into 2015-16	\$	49,000
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$	49,000
Location:	Guadalupe River at River Oaks Parkway			
Description:	Bridge study, design and construction.			
Justification:	Bridge will connect the Rivermark Trail System to the River Oaks light rail station on North First Street in San Jose. This connection will provide a critically needed link between jobs and housing from the new Rivermark development.			
Duration:	Q1 2003 - Q4 2016			
Status:	Construction completed; additional work might be needed pending Mansion Grove Apartment improvements.			
Department/Contact	Public Works/Falguni Amin			

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 649,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 649,000
	Total	\$ 649,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 649,000
Financing Sources									
Developer Fees	59000	\$ 649,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 649,000
	Total	\$ 649,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 649,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1325 Bridge Maintenance Program

Project Type:	Ongoing	Estimated Expenditure through 2014-15	\$	2,078
Program:	4443	Estimated Carry Forward into 2015-16	\$	433,346
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$	495,566
Location:	Various bridges throughout the city.			
Description:	Repair deterioration and/or damage to bridges as need arises and/or as noted in the Caltrans reports.			
Justification:	Maintenance of bridges will extend their useful life.			
Duration:	Q1 2007 - Ongoing			
Status:	Bridges repair as-needed and ongoing.			
Department/Contact	Public Works/Falguni Amin			

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 434,106	\$ 62,220	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 696,326
Force Account	87010	1,318	-	-	-	-	-	-	1,318
	Total	\$ 435,424	\$ 62,220	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 697,644
Financing Sources									
Bridge District	59920	\$ 435,424	\$ 62,220	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 697,644
Assessment									
	Total	\$ 435,424	\$ 62,220	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 697,644
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1326 **Development Extensions**
Project Type: Ongoing
Program: 4443
Theme: Public Systems and Facilities
Location: Not site specific
Description: Credit developers for constructing street pavement and landscape median.
Justification: Chapter 17.15 (Development Ordinance) provides for the payment of credits to developers.
Duration: Q1 2007 - Ongoing
Status: Credit to various developers for street improvements in progress.
Department/Contact: Public Works/Gustavo Gomez

Estimated Expenditure through 2014-15	\$ 29,873
Estimated Carry Forward into 2015-16	\$ 724,219
Total Available Appropriation 2015-16	\$ 724,219

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 754,092	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 1,004,092
Total		\$ 754,092	\$ -	\$ 50,000	\$ 1,004,092				
Financing Sources									
Developer Fees	59000	\$ 754,092	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 1,004,092
Total		\$ 754,092	\$ -	\$ 50,000	\$ 1,004,092				

To be Funded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1333 **South of Forest Neighborhood Street Improvements**

Project Type: Distinct
Program: 4443
Theme: Public Systems and Facilities
Location: Area between Forest Ave., N. Winchester Blvd., Stevens Creek Blvd., & San Tomas Expressway
Description: Construct new sidewalk, driveway approaches, curb & gutter, and reconstruct streets and related infrastructure.
Justification: Area was annexed into City with existing improvements not meeting City standards. Street upgrade to City standards will improve drainage and increase safety of pedestrians and vehicular traffic.
Duration: Q1 2009 - Q4 2016
Status: Construction completed. Hold open for final accounting and claims.
Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 5,521,736
Estimated Carry Forward into 2015-16	\$ 102,981
Total Available Appropriation 2015-16	\$ 102,981

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 648,106	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 648,106
Construction	80300	4,112,764	-	-	-	-	-	-	4,112,764
Contingency	80400	325,917	-	-	-	-	-	-	325,917
Force Account	87010	537,930	-	-	-	-	-	-	537,930
Total		\$ 5,624,717	\$ -	\$ 5,624,717					
Financing Sources									
Developer Fees	59000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Grants - TCRF*	55400	2,197,026	-	-	-	-	-	-	2,197,026
Proposition 1B	55401	3,007,691	-	-	-	-	-	-	3,007,691
Transfer From	59900	120,000	-	-	-	-	-	-	120,000
Water Fund									
Total		\$ 5,624,717	\$ -	\$ 5,624,717					

To be Funded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* Traffic Congestion Relief Fund

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1355 Traffic Signal Timing and Interconnect Project

Project Type: Distinct
Program: 4433
Theme: Public Systems and Facilities
Location: El Camino Real from San Tomas Expressway to Lafayette Blvd., Scott Blvd. from Central Expressway to El Camino Real and De La Cruz Blvd. from Central Expressway to Brokaw Road.
Description: Install traffic signal interconnect, upgrade traffic signal controller equipment, and implement traffic signal coordination timing plans.
Justification: Project will reduce delays and improve travel times on corridors and allow for remote monitoring of traffic signals.
Duration: Q4 2010 - Q4 2016
Status: Construction completed. Hold open for final accounting.
Department/Contact: Public Works/Dennis Ng

Estimated Expenditure through 2014-15	\$ 1,230,511
Estimated Carry Forward into 2015-16	\$ 405,488
Total Available Appropriation 2015-16	\$ 405,488

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 1,577,284	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,577,284
Contingency	80400	24,017	-	-	-	-	-	-	24,017
Force Account	87010	34,698	-	-	-	-	-	-	34,698
Total		\$ 1,635,999	\$ -	\$ 1,635,999					
Financing Sources									
TFCA Grant*	55580	\$ 1,168,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,168,128
Transfer from	59900	467,871	-	-	-	-	-	-	467,871
Traffic Mitigation (525) Fund									
Total		\$ 1,635,999	\$ -	\$ 1,635,999					
Impact on Operating Budget			\$ -						

* Transportation Fund for Clean Air

Project ID/Name: 1356 Annual Street Maintenance and Rehabilitation Program

Project Type: Ongoing
Program: 4443
Theme: Public Systems and Facilities
Location: Various locations
Description: Resurface existing streets with asphalt concrete or slurry seal. Remove and replace failed concrete and asphalt concrete pavement, curbs, gutters, sidewalks, driveway approaches, and miscellaneous storm drain improvements. Refresh and/or replace worn-out and destroyed traffic striping, markings, signage and inertial barriers. Also, provide local matching funds for State and Federal funded projects. (Refer to 521-3422, 522-1468, Damaged concrete and asphalt concrete pavement, curbs, gutters, sidewalks, driveway approaches, storm drain improvements, traffic striping, markings, signage and inertial barriers create hazards for both motorist and pedestrians, which may become a liability for the City. Prompt repair will remove possible liability, enhance riding quality, provide safe route for pedestrians, and restore positive drainage. Resurfacing and rehabilitation will extend streets' useful life and enhance riding quality.
Duration: Q1 2013 - Ongoing
Status: Design and construction are as-needed and ongoing.
Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 400,000
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 200,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 80,000
Construction	80300	360,000	180,000	180,000	180,000	180,000	180,000	180,000	1,440,000
Contingency	80400	14,761	10,000	10,000	10,000	10,000	10,000	10,000	74,761
Force Account	87010	5,239	-	-	-	-	-	-	5,239
Total		\$ 400,000	\$ 200,000	\$ 1,600,000					
Financing Sources									
Vehicle	55100	\$ 400,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,600,000
Registration Fee*									
Total		\$ 400,000	\$ 200,000	\$ 1,600,000					
Impact on Operating Budget			\$ -						

* Senate Bill 83; funneled through VTA

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1357 Traffic Signal Controller Upgrade - Phase "C"

Project Type: Ongoing
Program: 4433
Theme: Public Systems and Facilities
Location: Various locations
Description: Citywide traffic signal controller upgrade from Traconex 39D controllers to state-of-the-art Naztec controllers.
Justification: Existing Traconex controllers are obsolete and have no technical support. Their replacement controllers with Naztec software will allow advanced functionality, communications, and improved coordination/monitoring.
Duration: Q1 2013 - Ongoing
Status: Design as-needed and ongoing replacement.
Department/Contact: Public Works/Dennis Ng

Estimated Expenditure through 2014-15	\$ 291,694
Estimated Carry Forward into 2015-16	\$ 460,806
Total Available Appropriation 2015-16	\$ 860,806

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 90,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 270,000
Construction 80300	632,500	360,000	360,000	360,000	360,000	360,000	360,000	2,792,500
Contingency 80400	30,000	10,000	10,000	10,000	10,000	10,000	10,000	90,000
Total	\$ 752,500	\$ 400,000	\$ 3,152,500					
Financing Sources								
Vehicle 55100	\$ 752,500	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 3,152,500
Registration Fee*								
Total	\$ 752,500	\$ 400,000	\$ 3,152,500					
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* Senate Bill 83; funneled through VTA

Project ID/Name: 1359 Bicycle & Pedestrian Improvements 2013-15 TDA

Project Type: Distinct
Program: 4433
Theme: Public Systems and Facilities
Location: Various locations
Description: Installation of various bicycle and pedestrian facilities.
Justification: Provide bicycle and pedestrian enhancements.
Duration: Q1 2014 - Q4 2016
Status: Design and Construction as needed.
Department/Contact: Public Works/Dennis Ng

Estimated Expenditure through 2014-15	\$ 34,451
Estimated Carry Forward into 2015-16	\$ 1,303
Total Available Appropriation 2015-16	\$ 1,303

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	\$ 34,119	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,119
Contingency 80400	1,635	-	-	-	-	-	-	1,635
Total	\$ 35,754	\$ -	\$ 35,754					
Financing Sources								
TDA Grant	\$ 35,754	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,754
Total	\$ 35,754	\$ -	\$ 35,754					
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1362 Lafayette Street Traffic Signal Timing and Interconnect

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 1,875,271
Program:	4433	Estimated Carry Forward into 2015-16	\$ 38,229
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 38,229
Location:	Lafayette Street, from Calle De Luna to Reed Street		
Description:	Install traffic signal interconnect, upgrade traffic signal controller equipment, and implement traffic signal coordination timing plans.		
Justification:	Improvement of traffic signal infrastructure and coordination will reduce delays and improve travel times for vehicles and transit on the corridor, reduce vehicle emissions, and allow for remote monitoring of traffic signals.		
Duration:	Q3 2013 - Q4 2016		
Status:	Construction started and to be completed by Summer 2015.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 83,278	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,278
Construction	80300	1,821,187	-	-	-	-	-	-	1,821,187
Contingency	80400	3,319	-	-	-	-	-	-	3,319
Force Account	87010	5,716	-	-	-	-	-	-	5,716
Total		\$ 1,913,500	\$ -	\$ 1,913,500					
Financing Sources									
TFC Grant	55580	\$ 1,344,237	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,344,237
Gas Tax (2105)	55350	38,360	-	-	-	-	-	-	38,360
Gas Tax (2107)	55300	132,623	-	-	-	-	-	-	132,623
Traffic Mitigation	59000	298,280	-	-	-	-	-	-	298,280
Veh Reg Fee	55100	100,000	-	-	-	-	-	-	100,000
Total		\$ 1,913,500	\$ -	\$ 1,913,500					
Impact on Operating Budget			\$ -						

Project ID/Name: 1364 Lafayette Street-Lewis Street Traffic Signal ITS

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 76,627
Program:	4433	Estimated Carry Forward into 2015-16	\$ 72,373
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 72,373
Location:	Lafayette Street at Lewis Street		
Description:	Traffic Signal Cabinet and Controller replacement and installation of Fire Preemption, In-Road Lighting, Dynamic Message Sign, and Audible Pedestrian Signals.		
Justification:	Upgrades/improvements will allow for improved coordination/operation of traffic signal, allow real-time communication/operation of signal equipment, ties in with City's reversible lane on Lafayette Street, provide additional signal operation information to the public, and assist hearing impaired pedestrians in crossing.		
Duration:	Q1 2014 - Q4 2016		
Status:	Equipment procurement underway.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 149,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,000
Total		\$ 149,000	\$ -	\$ 149,000					
Financing Sources									
VRF - ITS*	55580	\$ 149,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,000
Total		\$ 149,000	\$ -	\$ 149,000					
Impact on Operating Budget			\$ -						

* Senate Bill 83; funneled through VTA

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1365 Lafayette Street-Agnew Road Traffic Signal ITS

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 59,808
Program: 4433	Estimated Carry Forward into 2015-16	\$ 62,192
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 62,192

Location: Lafayette Street at Agnew Road
Description: Traffic Signal Cabinet and Controller replacement; Video detection upgrade; installation of Travel-Time capability (with second component installed at Lafayette St./Aldo Ave. intersection), Video Bicycle Detection, Surveillance Camera; and implementation of Ethernet communications.

Justification: Upgrades/improvements will allow for improved coordination/operation of traffic signal, coordination with adjacent agencies, access/modification of timing on regional extent in emergencies or incidents; and allow for real-time operation/timing adjustment and information sharing to the general public.

Duration: Q1 2014 - Q4 2016

Status: Equipment procurement underway.

Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,000
Total		\$ 122,000	\$ -	\$ 122,000					
Financing Sources									
VRF - ITS*	55580	\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,000
Total		\$ 122,000	\$ -	\$ 122,000					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* Senate Bill 83; funneled through VTA

Project ID/Name: 1366 Mission College Boulevard Traffic Signal Timing and Interconnect

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 93,663
Program: 4433	Estimated Carry Forward into 2015-16	\$ 221,337
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 221,337

Location: Mission College Boulevard from Mission College Turn-About to Montague Expressway.
Description: Install traffic signal interconnect, upgrade traffic signal controller equipment, and implement traffic signal coordination timing plans for seven existing traffic signals.

Justification: Improvement of traffic signal infrastructure and coordination will reduce delays and improve travel times for vehicles and transit on the corridor, reduce vehicle emissions, and allow for remote monitoring of traffic signals.

Duration: Q2 2014 - Q2 2016

Status: Construction started Spring 2015 and to be completed by Fall 2015.

Department/Contact: Public Works/Dennis Ng

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 315,000
Total		\$ 315,000	\$ -	\$ 315,000					
Financing Sources									
TFCA Grant	55580	\$ 220,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,500
Veh Reg Fee	55100	94,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	94,500
Total		\$ 315,000	\$ -	\$ 315,000					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1368 Stevens Creek Boulevard Traffic Signal Timing and Interconnect

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$	121,287
Program:	4433	Estimated Carry Forward into 2015-16	\$	391,713
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$	391,713
Location:	Stevens Creek Boulevard from Stern Avenue to Woodhams Roads.			
Description:	Install traffic signal interconnect, upgrade traffic signal controller equipment, and implement traffic signal coordination timing plans for eight existing traffic signals.			
Justification:	Improvement of traffic signal infrastructure and coordination will reduce delays and improve travel times for vehicles and transit on the corridor, reduce vehicle emissions, and allow for remote monitoring of traffic signals.			
Duration:	Q2 2014 - Q2 2016			
Status:	Construction started Spring 2015 and to be completed by Fall 2015.			
Department/Contact:	Public Works/Dennis Ng			

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 513,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,000
Total		\$ 513,000	\$ -	\$ 513,000					
Financing Sources									
TFC Grant	55580	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000
Veh Reg Fee	55100	153,000	-	-	-	-	-	-	153,000
Total		\$ 513,000	\$ -	\$ 513,000					
Impact on Operating Budget			\$ -						

Project ID/Name: 1369 Scott Boulevard Bicycle Lanes

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$	50,000
Program:	4433	Estimated Carry Forward into 2015-16	\$	146,000
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$	146,000
Location:	Scott Boulevard from Central Expressway to Monroe Street.			
Description:	Installation of Class II bicycle lane.			
Justification:	Improve connectivity for adjacent existing bicycle lanes in the surrounding areas.			
Duration:	Q2 2014 - Q2 2016			
Status:	Design started Spring 2015 and to be completed by 2015.			
Department/Contact:	Public Works/Dennis Ng			

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 196,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,000
Total		\$ 196,000	\$ -	\$ 196,000					
Financing Sources									
TFC Grant	55580	\$ 102,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,650
Traffic Mitigation	59000	93,350	-	-	-	-	-	-	93,350
Total		\$ 196,000	\$ -	\$ 196,000					
Impact on Operating Budget			\$ -						

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1370 Pedestrian and Bicycle Access to Central Park

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 198,194
Program:	4433	Estimated Carry Forward into 2015-16	\$ -
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ -
Location:	1 mile radius of Central Park: 909 Kiely Boulevard.		
Description:	Review, study, and development of concept plans for pedestrian and bicycle access to Central Park to include underpass/overpass crossing at Kiely Blvd and a bridge south of Homestead Rd. on the Saratoga Creek Trail.		
Justification:	Per Council Principles and Priorities, dated September 29, 2009, City to provide pedestrian/bicycle facilities and amenities, ADA access, improvements and enhancements of signage and safety to encourage non-motorized travel to and about Central Park.		
Duration:	Q3 2014 - Q4 2016		
Status:	Preliminary study done. Concept design and environmental documentations phase underway.		
Department/Contact:	Public Works/Dennis Ng		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 94,069	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,069
Construction	80300	104,125	-	-	-	-	-	104,125
Total		\$ 198,194	\$ -	\$ 198,194				
Financing Sources								
Developer Fees		\$ 198,194	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198,194
Total		\$ 198,194	\$ -	\$ 198,194				
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1371 Santa Clara Various Streets and Roads Preservation Project

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 1,706,427
Program:	4433	Estimated Carry Forward into 2015-16	\$ 433,573
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 433,573
Location:	Benton St. (Kiely Blvd.-Blackfield Dr.), Los Padres Blvd. (El Camino Real-Benton		
Description:	Rehabilitation of Benton St., Los Padres Blvd., and Lincoln St. roadways, which includes asphalt concrete (AC) overlay, pavement reconstruction and AC failure repairs with pavement reinforcing grids. Scope of work also		
Justification:	Damaged streets create hazards for both motorists and pedestrians, which may become a City liability. Roadway improvements will eliminate possible liability, enhance riding quality and thereby reducing emissions, provide safe route for pedestrians, and extend useful life of streets.		
Duration:	Q4 2014 - Q2 2016		
Status:	Project completed. Hold open for federal grant reimbursement and final accounting.		
Department/Contact:	Public Works/Falguni Amin		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 2,140,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,140,000
Total		\$ 2,140,000	\$ -	\$ 2,140,000				
Financing Sources								
Grants STP	55580	\$ 1,891,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,891,000
Gas Tax (2107)	55300	249,000	-	-	-	-	-	249,000
Total		\$ 2,140,000	\$ -	\$ 2,140,000				
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

STREETS AND HIGHWAYS - FUND 533

Project ID/Name: 1372 Graham Lane Neighborhood Street Improvements

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 65,000
Program:	4443	Estimated Carry Forward into 2015-16	\$ 200,000
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 200,000
Location:	Fajó PI, Thompson PI, Arguello PI, Bray PI & Graham Ln (south of Warburton)		
Description:	Reconstruction of asphalt concrete pavement, sidewalks, curbs, gutters, driveways, ADA curb ramps, signing, striping, storm drain system and affected infrastructures.		
Justification:	The streets are in substandard conditions. The street improvements will remove possible liability, improve accessing quality for pedestrians and vehicle traffic, and restore positive drainage.		
Duration:	Q1 2017 - Q4 2018		
Status:	Design phase completed. Construction to start Fall 2015.		
Department/Contact:	Public Works/Falguni Amin		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Force Account	87010	65,000	-	-	-	-	-	-	65,000
Total		\$ 265,000	\$ -	\$ 265,000					
Financing Sources									
Vehicle	55100	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 265,000
Registration Fee*									
Total		\$ 265,000	\$ -	\$ 265,000					
To be Funded			\$ -	-					

* Senate Bill 83; funneled through VTA

Project ID/Name: 1373 Materials and Lab Testing for Street Maintenance and Rehabilitations Projects

Project Type:	Ongoing	Estimated Expenditure through 2014-15	\$ 55,000
Program:	4463	Estimated Carry Forward into 2015-16	\$ 45,000
Theme:	Public System and Facilities	Total Available Appropriation 2015-16	\$ 45,000
Location:	Citywide		
Description:	Materials and Lab Testing of all CIP projects related to public works infrastructures, including traffic signal improvements projects, streets improvements projects, and encroachment permits.		
Justification:	Provide funding for Materials and Lab Testing and Survey Crew equipment and/or Consultants to conduct testing for various projects and to supplement City's Laboratory and Survey Crew and to provide any special required testing to ensure compliance with Project Specifications and Federal Funded projects.		
Duration:	Q1 2015 - Ongoing		
Status:	Ongoing with all street improvements requiring quality testing and certifications.		
Department/Contact:	Public Works/Jim Parissenti		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total		\$ 100,000	\$ -	\$ 100,000					
Financing Sources									
Vehicle	55100	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Registration Fee*									
Total		\$ 100,000	\$ -	\$ 100,000					
To be Funded			\$ -	-					

* Senate Bill 83; funneled through VTA

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

STREETS AND HIGHWAYS - FUND 533

Fiscal Year: 2015-16

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
533	C	1347	Public Works	San Tomas Aquino Creek Spur Trail Project	Misc. Grant Funding	\$ -
533	C	1353	Public Works	Santa Clara Vehicle Emissions Reductions Based in Schools (VERBS)	Grant-CMAQ	-
TOTAL						<u>\$ -</u>

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City of Santa Clara

The Center of What's Possible

Street Beautification

STREET BEAUTIFICATION - FUND 531
FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 1,770,000	\$ 20,000	\$ 50,000	\$ 2,040,000				

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Damage Recoveries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Other Funds:								
Electric Customer Service Charges	\$ 190,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,000
Water and Sewer Utilities								
Water Conservation Fund	250,000	-	-	-	-	-	-	250,000
Transfer from Other Funds	\$ 440,000	\$ 20,000	\$ -	\$ 460,000				
Fund Balance:								
Capital Projects Reserve	\$ 1,330,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,330,000
To Be Funded:			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Total Financing Sources:	\$ 1,770,000	\$ 20,000	\$ 50,000	\$ 2,040,000				

* Amount represents cumulative budget totals since project inception.

STREET BEAUTIFICATION - FUND 531

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available Appropriation
Ongoing	8039	Street Tree Planting	\$ 190,000	\$ 179,476	\$ 10,524	\$ 20,000	\$ 30,524
Ongoing	8040	Public Right-of-Way Landscaping Improvement	1,580,000	480,000	1,100,000	-	1,100,000
Total			\$ 1,770,000	\$ 659,476	\$ 1,110,524	\$ 20,000	\$ 1,130,524

STREET BEAUTIFICATION - FUND 531

Project ID/Name: 8039 **Street Tree Planting**

Project Type: Ongoing

Program: 2951

Theme: Econ Development & Business Retention

Location: Various locations throughout the City.

Description: Ongoing street tree program requires the replacement of trees to enhance the appearance and environment of the City through the American Public Power Association Tree Program. City's electric utility will provide funds.

Justification: Ongoing street tree program requires the purchase of replacement trees to enhance the appearance and environment of the City and the value of affected properties.

Duration: Q3 2008 to Ongoing

Status: Ongoing installation of replacement street trees.

Department/Contact: Street & Auto/Dave Staub

Estimated Expenditure through 2014-15	\$ 179,476
Estimated Carry Forward into 2015-16	\$ 10,524
Total Available Appropriation 2015-16	\$ 30,524

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 190,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 310,000
Total		\$ 190,000	\$ 20,000	\$ 310,000					
Financing Sources									
Electric Fund	59900	\$ 190,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,000
Total		\$ 190,000	\$ 20,000	\$ -	\$ 210,000				
To Be Funded			\$ 20,000	\$ 100,000					
Impact on Operating Budget			\$ -						

Project ID/Name: 8040 **Public Right-of-Way Landscaping Improvement**

Project Type: Ongoing

Program: 2951

Theme: Econ Development & Business Retention

Location: Various locations throughout the City.

Description: Installation of landscape, irrigation, and surface treatments to various median islands, parking strips and other areas within the public right-of-way.

Justification: Beautify areas of the City to enhance the image of the community.

Duration: Q3 2010 to Ongoing

Status: Design and award of contracts for beautification of the El Camino on-ramps and off-ramps at Lawrence Expressway initiated in FY 14-15. Construction is ongoing.

Department/Contact: Street & Auto/Dave Staub

Estimated Expenditure through 2014-15	\$ 480,000
Estimated Carry Forward into 2015-16	\$ 1,100,000
Total Available Appropriation 2015-16	\$ 1,100,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 15,674	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,674
Construction	80300	1,564,326	-	30,000	30,000	30,000	30,000	30,000	1,714,326
Total		\$ 1,580,000	\$ -	\$ 30,000	\$ 1,730,000				
Financing Sources									
Water and Sewer Fund	80300	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Capital Project Reserve	59900	1,330,000	-	-	-	-	-	-	1,330,000
Total		\$ 1,580,000	\$ -	\$ 1,580,000					
To be Funded			\$ 30,000	\$ 150,000					
Impact on Operating Budget			\$ -						

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City of Santa Clara

The Center of What's Possible

Parks and Recreation

PARKS AND RECREATION - FUND 532

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 3,656,328	\$ 7,605,900	\$ 18,010,000	\$ 20,010,000	\$ 35,010,000	\$ 13,010,000	\$ 450,000	\$ 97,752,228

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Quimby (2015ff)	\$ -	\$ 275,000	\$ 2,525,000	\$ 2,525,000	\$ 2,525,000	\$ 525,000	\$ 25,000	\$ 8,400,000
Mitigation Fee Act	-	250,900	9,250,000	15,250,000	30,250,000	10,250,000	250,000	65,500,900
Developer Contributions	-	995,000	85,000	240,000	85,000	190,000	50,000	1,645,000
Donations	11,228	-	2,000,000	2,000,000	2,000,000	2,000,000	-	8,011,228
Subtotal:	\$ 11,228	\$ 1,520,900	\$ 13,860,000	\$ 20,015,000	\$ 34,860,000	\$ 12,965,000	\$ 325,000	\$ 83,557,128
Transfer of Funds:								
Land Sale Reserve	\$ 2,000,000	\$ 5,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
Capital Projects Reserve	1,645,100	-	-	-	-	-	-	1,645,100
Subtotal:	\$ 3,645,100	\$ 5,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 11,645,100
To Be Funded:			\$ 1,085,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 25,000	\$ 1,365,000
Total Financing Sources:	\$ 3,656,328	\$ 6,520,900	\$ 17,945,000	\$ 20,100,000	\$ 34,945,000	\$ 13,050,000	\$ 350,000	\$ 96,567,228

* Amount represents cumulative budget totals since project inception.

FUTURE PROJECTS

Estimated Costs for Future Projects:	\$ 12,562,500	\$ 28,375,000	\$ 40,786,750	\$ 127,558,250	\$ 163,135,000	\$ 372,417,500
Financing Sources: To be Funded:	\$ 12,562,500	\$ 28,375,000	\$ 40,786,750	\$ 127,558,250	\$ 163,135,000	\$ 372,417,500

PARKS AND RECREATION - FUND 532

PROJECT SUMMARY

Project Type**	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16	2015-16	2015-16
					Carry Forward Appropriations	2015-16 Appropriation	Total Available Appropriation
Work Order	3001	Miscellaneous Park Improvements Community Recreation Center	\$ NA	\$ NA	\$ NA	\$ 150,000	\$ 150,000
Work Order	3002	Refurbishment	NA	NA	NA	25,000	25,000
Work Order	3003	Tennis & Sports Court Resurfacing	NA	NA	NA	165,000	165,000
Work Order	3004	Youth Activity Center Refurbishment	NA	NA	NA	25,000	25,000
Work Order	3005	Senior Center Refurbishment	NA	NA	NA	410,000	410,000
Work Order	3006	Teen Center Refurbishment	NA	NA	NA	-	-
Work Order	3007	Mission City Center for Performing Arts Maintenance	NA	NA	NA	50,000	50,000
Work Order	3008	Townsend Field, Washington BallPark, Elmer Johnson Field Maintenance Tree Inventory, Replacement &	NA	NA	NA	200,000	200,000
Work Order	3009	Habitat Restoration	NA	NA	NA	25,000	25,000
Work Order	3010	Park Building Roof & Structure Rehabilitation & Replacement	NA	NA	NA	160,000	160,000
Distinct	3172	International Swim Center Pool Replacement	1,400,100	1,400,100	-	500,900	500,900
Ongoing	3176	Misc. Swim Pool Improvements Phase VI	131,228	34,816	96,412	30,000	126,412
Ongoing	3177	Youth Soccer Fields & Athletic Facilities	2,000,000	765,500	1,234,500	5,000,000	6,234,500
Distinct	3178	Playground Construction	125,000	125,000	-	275,000	275,000
Ongoing	3179*	Ulistac Natural Area Youth Soccer Park Field #2	NA	NA	NA	25,000	25,000
Distinct	3180*	Replacement	NA	NA	NA	640,000	640,000
Ongoing	3181*	Park Impact Fees (Quimby, MFA, Developer) Monitoring Project	NA	NA	NA	25,000	25,000
Total			\$ 3,656,328	\$ 2,325,416	\$ 1,330,912	\$ 7,705,900	\$ 9,036,812

* Represents new project in fiscal year 2015-16.

**Work Order project appropriations lapse at the end of each fiscal year.

PARKS AND RECREATION - FUND 532

Project ID/Name: 3001 **Miscellaneous Park Improvements**

Project Type: Work Order

Program: 1132

Theme: Public Systems and Facilities

Location: Various parks throughout the park system.

Description: Refurbishment, reconstruction preventative maintenance of park playgrounds, pathways, parking lots, signs, picnic areas, irrigation systems, restrooms, windows and building exteriors, sports turf, lighting, HVAC, electrical systems, roofs, security systems and related facilities.

Justification: To replace and/or upgrade equipment and facilities which are worn and require replacement or do not meet current code and safety requirements; and to install additional equipment to enhance safety, quality and variety of park amenities.

Duration: Q1 2015 to Ongoing

Status: Planning and construction on annual basis.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 150,000

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	COMPLETED	\$ 125,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 875,000
Force Account 87010	-	25,000	25,000	25,000	25,000	25,000	25,000	150,000
Total	-	\$ 150,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 1,025,000
Financing Sources								
Fund Balance- 80019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Developer Fees	-	-	-	-	-	-	-	-
Developer 59000	-	-	-	-	-	-	-	-
Contributions	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total	-	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
To be Funded		\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 875,000
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 3002 **Community Recreation Center Refurbishment**

Project Type: Work Order

Program: 1145

Theme: Public Systems and Facilities

Location: Community Recreation Center (CRC), 969 Kiely Blvd.

Description: Major maintenance of the Community Recreation Center facilities (1975, partial ren. 2004)). Includes: stage resurfacing, activity room repair, replacement floor covering/tile, roof repairs, painting, HVAC, electrical and Building Code upgrades.

Justification: The CRC building is heavily used. Ongoing maintenance expenditures are necessary to maintain function, safety and appearance.

Duration: Q1 2015 to Ongoing

Status: Planning and construction on annual basis.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 25,000

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	COMPLETED	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Total	-	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Financing Sources								
Fund Balance- 80019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Developer Fees	-	-	-	-	-	-	-	-
Developer 59000	-	-	-	-	-	-	-	-
Contributions	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total	-	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
To be Funded		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION - FUND 532

Project ID/Name: 3003 Tennis and Sports Court Resurfacing and Lighting

Project Type: Work Order

Program: 1132

Theme: Public Systems and Facilities

Location: Tennis and sports courts - various parks.

Description: Resurfacing the playing surface of 27 tennis courts, 16 basketball full courts and 3 half-courts on a 5-7 year cycle. Rebuild foundation in cases of deterioration and root damage. Address lighting upgrades when necessary.

Justification: Court surfaces deteriorate with age and amount of use. Court resurfacing and/or replacement is necessary for safety and playability. Light system replacement Carmichael Park (2017). Montague & Mary Gomez (2018).

Duration: Q1 2015 to Ongoing

Status: Planning and construction on annual basis.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 165,000

Construction	80300	COMPLETED	\$ 150,000	\$ 50,000	\$ 80,000	\$ 50,000	\$ 80,000	\$ 50,000	\$ 460,000
Engineering	80100	-	15,000	5,000	15,000	5,000	15,000	5,000	60,000
Total			\$ 165,000	\$ 55,000	\$ 95,000	\$ 55,000	\$ 95,000	\$ 55,000	\$ 520,000
Financing Sources									
Fund Balance-Developer Fees	80019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Developer Contributions	59000	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Total			\$ 165,000	\$ -	\$ 165,000				
To be Funded				\$ 55,000	\$ 95,000	\$ 55,000	\$ 95,000	\$ 55,000	\$ 355,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 3004 Youth Activity Center Refurbishment

Project Type: Work Order

Program: 1143

Theme: Public Systems and Facilities

Location: Youth Activity Center, 2450 Cabrillo Ave.

Description: Major maintenance of the Youth Activity Center building (1990), includes floor resurfacing, painting, doors, mechanical systems floor coverings, Building Code upgrades, etc.. Gym & Carpeting improvements 2015-16.

Justification: The Youth Activity Center building is heavily used. Ongoing maintenance is necessary for safety, function and usability. City Agreement with SCUSD 1987-2022, with 5-year extensions possible thereafter.

Duration: Q1 2015 to Ongoing

Status: Planning and construction on annual basis.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 25,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 75,000
Total			\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 75,000
Financing Sources									
Developer Contributions	59000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total		\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
To be Funded				\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 50,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION - FUND 532

Project ID/Name: 3005 Senior Center Refurbishment
Project Type: Work Order
Program: 1144
Theme: Public Systems and Facilities
Location: Senior Citizens Center, 1303 Fremont St.
Description: Major maintenance of the Senior Center (1972, ren. 2007) includes floor refinishing/repair, roof repairs, building code upgrades, HVAC, boiler, and maintenance/replacement of mechanical and fitness equipment. Does not include pool equipment, activity equipment <\$5K. FY2015-16 replace 1 fitness machine, auditorium roof and lighting (termite damage).
Justification: Senior Center has over 15,000 users/month. Major Work orders support necessary maintenance & repairs for safety & function.
Duration: Q1 2015 to Ongoing
Status: FY2015-16: replace 1 fitness machine; preliminary planning, engineering and construction of auditorium roof and lighting.
Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 410,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 350,000	\$ 25,000	\$ 30,000	\$ 35,000	\$ 40,000	\$ 45,000	\$ 525,000
Engineering	80100	-	50,000	-	-	-	-	-	50,000
Equipment	80500	-	10,000	10,000	10,000	10,000	10,000	10,000	60,000
Total		\$ -	\$ 410,000	\$ 35,000	\$ 40,000	\$ 45,000	\$ 50,000	\$ 55,000	\$ 635,000
Financing Sources									
Developer	59000								
Contributions		\$ -	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 410,000
Total		\$ -	\$ 410,000	\$ -	\$ 410,000				
To be Funded				\$ 35,000	\$ 40,000	\$ 45,000	\$ 50,000	\$ 55,000	\$ 225,000
Impact on Operating Budget				\$ -					

Project ID/Name: 3006 Teen Center Refurbishment
Project Type: Work Order
Program: 1149
Theme: Public Systems and Facilities
Location: Teen Center - 2446 Cabrillo Ave.
Description: Major maintenance of the Teen Center building (2003), includes floor coverings, window coverings, building and mechanical maintenance, roof repair, furniture and equipment replacement.
Justification: The Teen Center is heavily used. Ongoing maintenance is necessary for function and appearance of the facility.
Duration: Q1 2013 to Ongoing
Status: Planning and construct on alternate year basis.
Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ -

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 75,000
Total		\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 75,000
Financing Sources									
Developer	59000								
Contributions		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects	59900								
Reserve		-	-	-	-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To be Funded				\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 75,000
Impact on Operating Budget				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION - FUND 532

Project ID/Name: 3007 Mission City Center for Performing Arts Maintenance

Project Type: Work Order

Program: 1134

Theme: Public Systems & Facilities

Location: 3250 Monroe Street, Wilcox High School Campus

Description: Annual City 33% share of the capital maintenance costs and annual support for MCCPA (2005) includes interior/exterior repairs, painting, mechanical systems, roof, code compliance, personnel.

Justification: City obligated by contract with SCUSD (2006-2046) to pay for maintenance due to City and community access and use.

Duration: Q1 2015 to Ongoing

Status: Planning, construction, projects, operations and maintenance billed annually by contract.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 50,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
	Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financing Sources									
Developer	59000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Contributions		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 3008 Townsend Field, Washington Ball Park, Elmer Johnson Field Maintenance

Project Type: Work Order

Program: 1132

Theme: Public Systems & Facilities

Location: 250 Washington Street, Buchser Middle School Campus

Description: Maintenance costs of the football, baseball and softball fields & support structures at Buchser Middle School Campus are a contractual obligation between City and SCUSD since 1999 and includes buildings and grounds, turf, irrigation & hardscape repairs, painting, electrical, mechanical systems, roof, stands, code compliance.

Justification: The sports complex is heavily used by District, City and community groups. Ongoing maintenance of the aging infrastructure is necessary for safety, function and usability.

Duration: Q1 2015 to Ongoing

Status: City completes repairs on annual basis. ADA restroom improvements needed.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 200,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 195,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 215,000
Equipment	80500	-	5,000	-	5,000	-	5,000	-	15,000
Force Account	87010	-	-	-	85,000	-	85,000	-	170,000
	Total		\$ 200,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 400,000
Financing Sources									
Developer	59000		\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Contributions		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total		\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
To be Funded			\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 200,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION - FUND 532

Project ID/Name: 3009 Tree Inventory, Replacement & Habitat Restoration

Project Type: Work Order

Program: 1132

Theme: Public Systems & Facilities

Location: All City Parks & Open Space

Description: System-wide tree inventory & habitat restoration program to effectively monitor the location, species, age, condition, maintenance status and to fund replacement/restoration of trees and vegetation in City parks, open space & trails. Promotes environmental stewardship & care of over 30,000 park trees & associated landscape.

Justification: Enhance maintenance effectiveness. Replace trees due to safety issues, age, disease/pests, storm damage. Replant to improve degraded ecosystems, restore habitat, provide shade, enhance public appreciation of parks.

Duration: Q1 2015 to Ongoing

Status: Identify and plant 100 trees annually.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 25,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 145,000
Equipment	80500	-	5,000	-	5,000	-	5,000	-	15,000
Total			\$ 25,000	\$ 25,000	\$ 30,000	\$ 25,000	\$ 30,000	\$ 25,000	\$ 160,000
Financing Sources									
Developer	59000								
Contributions		-	25,000	-	-	-	-	-	25,000
Total			\$ 25,000	\$ -	\$ 25,000				
To be Funded				\$ 25,000	\$ 30,000	\$ 25,000	\$ 30,000	\$ 25,000	\$ 135,000
Impact on Operating Budget			\$ -						

Project ID/Name: 3010 Park Building Roof & Structure Rehabilitation & Replacement

Project Type: Work Order

Program: 1134

Theme: Public Systems & Facilities

Location: Park Buildings and Restroom Facilities

Description: The Parks Division maintains several Park Buildings (Gymnastics Center, Agnew, Bowers, Henry Schmidt, Lick Mill, Machado, Maywood, Montague, Westwood Oaks), and various restroom buildings. This project allows the City to periodically rehabilitate building structures, roof, electrical and fixtures for public use. Bowers 2015-16.

Justification: Building structures, roofs and fixtures have limited life expectancy, deteriorate over time and periodically require replacement. The buildings are reserved by the general public and recover a small percentage of cost.

Duration: Q1 2015 to Ongoing

Status: Bowers 2015-16.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 160,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	COMPLETED	\$ 25,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 40,000
Construction	80300	-	125,000	25,000	60,000	25,000	25,000	-	260,000
Force Account	87010	-	5,000	5,000	5,000	5,000	5,000	-	25,000
Contingencies	80400	-	5,000	5,000	5,000	5,000	5,000	-	25,000
Total			\$ 160,000	\$ 35,000	\$ 85,000	\$ 35,000	\$ 35,000	\$ -	\$ 350,000
Financing Sources									
Developer	59000								
Contributions		\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000
Total			\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000
To be Funded				\$ 35,000	\$ 85,000	\$ 35,000	\$ 35,000	\$ -	\$ 190,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL WORK ORDERS: \$ 1,210,000 \$ 425,000 \$ 625,000 \$ 435,000 \$ 585,000 \$ 410,000 \$ 3,690,000

PARKS AND RECREATION - FUND 532

Project ID/Name: 3172 **New International Swim Center & Community Recreation Center & Parking & ISHOF**
Project Type: Distinct
Program: 1133
Theme: Public Systems and Facilities
Location: International Swim Center - 2625 Patricia Drive
Description: Design & construct new International Swim Pavilion, Community Recreation Center, Additional Central Park Parking & ISHOF.
Justification: Existing facility is over 45 years old. Replacement will meet Health Department standards & competitive event needs.
Duration: Q1 2015 to Q4 2020
Status: Council Goal FY2013-14 explore alternative concepts, business models, funding options and public opinion. FY 2014-15 refine plans & concepts, community outreach, ISHOF agreement. FY2015-16 initiate capital campaign; propose facility Business Plan & funding strategies; develop construction documents & bid project. Construction costs to be right-sized to funding.
Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	\$ 1,400,100
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 500,900

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 1,386,600	\$ 500,900	\$ 14,500,000	\$ -	\$ -	\$ -	\$ -	\$ 16,387,500
Construction 80300	13,500	-	19,500,000	34,500,000	12,500,000	-	-	66,513,500
Total	\$ 1,400,100	\$ 500,900	\$ 14,500,000	\$ 19,500,000	\$ 34,500,000	\$ 12,500,000	\$ -	\$ 82,901,000
Financing Sources								
Quimby Fees 59000	\$ -	\$ 250,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 500,000	\$ -	\$ 8,250,000
MFA Fees 59000	-	250,900	9,000,000	15,000,000	30,000,000	10,000,000	-	64,250,900
Sponsorship/Donations 59000	-	-	2,000,000	2,000,000	2,000,000	2,000,000	-	8,000,000
Capital Projects Reserve 59900	1,400,100	-	-	-	-	-	-	1,400,100
Total	\$ 1,400,100	\$ 500,900	\$ 13,500,000	\$ 19,500,000	\$ 34,500,000	\$ 12,500,000	\$ -	\$ 81,901,000
To be Funded			\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,500,000	\$ 4,500,000

Project ID/Name: 3176 **Miscellaneous Swim Pool Improvements - Phase VI**
Project Type: Ongoing
Program: 1133
Theme: Public Systems & Facilities
Location: Swim Centers: ISC, Warburton, Mary Gomez, Montague, Senior Center Pools.
Description: Major maintenance of swim pool deck & plaster, mechanical equipment and support facilities to extend facility life and satisfy permit requirements. This is the sixth, five-year funding cycle. Past projects included ADA pool lifts, VGBA drain separation/intake covers, deck repairs, dive structures. Projects planned/completed annually.
Justification: Aging pool facilities require annual repairs and maintenance to meet current user needs, building code upgrades, and Health & Safety Code requirements. The projects are in addition to Swim Club and Dive Club donations.
Duration: Q1 2013 to Q4 2019
Status: Planning & implementing annually based on critical needs.
Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	\$ 34,816
Estimated Carry Forward into 2015-16	\$ 96,412
Total Available Appropriation 2015-16	\$ 126,412

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	\$ 111,228	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 336,228
Contingencies 80400	20,000	5,000	10,000	10,000	10,000	10,000	-	65,000
Total	\$ 131,228	\$ 30,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ 401,228
Financing Sources								
Developer Contributions 59000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Capital Projects Reserve 59900	120,000	-	-	-	-	-	-	120,000
Donations 59650	11,228	-	-	-	-	-	-	11,228
Total	\$ 131,228	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,228
To be Funded			\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ 240,000
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION - FUND 532

Project ID/Name: 3177 Additional Youth Soccer Fields & Athletic Facilities

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 765,500
Program: 1132	Estimated Carry Forward into 2015-16	\$ 1,234,500
Theme: Public Systems & Facilities	Total Available Appropriation 2015-16	\$ 6,234,500

Location: Various
Description: The project addresses the Council goal to "Enhance Community Sports and Recreational Assets" to provide additional youth sports facilities to host practices, games and tournaments based on the athletic needs assessment. Site specific issues will be addressed through the community input and design processes.

Justification: The next phase of work includes planning, engineering, design, construction cost estimating and bidding for particular locations as they are identified and selected. Construction funding will be requested as sites are selected. Community Outreach & Design & Engineering on first site 2015-16.

Duration: Q3 2014 to Q4 2017

Status: Current Project

Department/Contact: Parks & Rec/James Teixeira

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 2,000,000	\$ 5,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
Total		\$ 2,000,000	\$ 5,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
Financing Sources									
Land Sale	59900	\$ 2,000,000	\$ 5,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
Reserves									
Total		\$ 2,000,000	\$ 5,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 3178 New Playground Construction, Renovation & Accessibility Improvements

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 125,000
Program: 1132	Estimated Carry Forward into 2015-16	\$ -
Theme: Public Systems & Facilities	Total Available Appropriation 2015-16	\$ 275,000

Location: Various Parks: Agnew, Bowers, Bracher, Henry Schmidt, Homeridge, Jenny Strand, Maywood, Machado, Montague, Rotary, Steve Carl, Warburton, Westwood Oaks, Other.

Description: Complete design and construction of two, age appropriate, accessible playgrounds at each park site in conformance with ADA 2010 Standards, CA State law, CPSC guidelines.

Justification: Installation of new playgrounds and amenities at both existing and new sites will meet the needs of increased population/new development, a diversity of demand and new legal requirements. Bracher 2013-14. Carl, Homeridge (2015-16), Machado (2016).

Duration: Q3 2014 to Ongoing

Status: Planning and design of first two playgrounds for FY2014-15.

Department/Contact: Parks & Rec/James Teixeira

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 17,500	\$ 25,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 217,500
Construction	80300	87,500	200,000	175,000	175,000	175,000	175,000	175,000	1,162,500
Contingencies	80400	12,500	25,000	25,000	25,000	25,000	25,000	25,000	162,500
Force Account	87010	7,500	25,000	15,000	15,000	15,000	15,000	15,000	107,500
Total		\$ 125,000	\$ 275,000	\$ 250,000	\$ 1,650,000				
Financing Sources									
Developer	59000	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Contributions									
MFA Fees	59900	-	-	250,000	250,000	250,000	250,000	250,000	1,250,000
Capital Projects	59900	125,000	-	-	-	-	-	-	125,000
Reserve									
Total		\$ 125,000	\$ 275,000	\$ 250,000	\$ 1,650,000				
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION - FUND 532

Project ID/Name: 3179 Ulistac Natural Area

Project Type: Ongoing

Program: 1132

Theme: Public Systems & Facilities

Location: Ulistac Natural Area (UNA), 4901 Lick Mill Blvd.

Description: UNA site projects including preservation, interpretation, trail construction, irrigation, site clean-up and native plant restoration.

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 25,000

Justification: Will provide open space and natural area facilities for use by City residents.

Duration: Q1 2015 to Ongoing

Status: Various annual maintenance tasks. Habitat Restoration. Removal of Non-native species.

Department/Contact: Parks & Rec/James Teixeira

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Force Account	87010	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Total		\$ -	\$ 25,000	\$ 150,000					
Financing Sources									
Developer	59000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Contributions									
Total		\$ -	\$ 25,000	\$ 150,000					
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 3180 Youth Soccer Park Field #2 Replacement

Project Type: Distinct

Program: 1132

Theme: Public Systems & Facilities

Location: Youth Soccer Park Field #2 -Stars & Stripes Blvd.

Description: Youth Soccer Park, dedicated in 2005, has three full-size lighted soccer fields: one synthetic FieldTurf (Field 2 = 2.35 acres) and two Tifway II natural bermuda grass/sand (Fields 1 & 3 = 4.42 acres).

Justification: Provides additional years of service and intense play for tournaments, practices and special soccer events for over 2,500 youth.

Duration: Q1 2015 to Q4 2016

Status: Planning.

Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 640,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Construction	80300	\$ -	600,000	\$ -	\$ -	\$ -	\$ -	\$ -	600,000
Force Account	87010	\$ -	5,000	\$ -	\$ -	\$ -	\$ -	\$ -	5,000
Total		\$ -	\$ 640,000	\$ -	\$ 640,000				
Financing Sources									
Developer	59000	\$ -	\$ 640,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 640,000
Contributions									
Total		\$ -	\$ 640,000	\$ -	\$ 640,000				
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION - FUND 532

Project ID/Name: 3181 **Park Impact Fees (Quimby, MFA, Developer) Monitoring Project**
Project Type: Ongoing
Program: 1132
Theme: Public Systems & Facilities
Location: Parks & Recreation Administration.
Description: Chapter 17.35 of the City Code adopted by Ordinance #1928 in July 2014 and supported by California Quimby Act and Mitigation Fee Act established parkland dedication and/or Fees due in lieu of dedication. Up to 2% of fees are set aside for program
Justification: To allow for proper implementation, accounting and use of program funds generated according to the legal requirements of Quimby Act, Mitigation Fee Act, general accounting and appraisal practices.
Duration: Q3 2014 to Ongoing
Status: Nexus Study and land valuation activities conducted FY2014-15. New residential housing projectproposals applications reviewed by
Department/Contact: Parks & Rec/James Teixeira

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 25,000

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Force Account	87010	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
Engineering	80100	-	20,000	20,000	20,000	20,000	20,000	120,000
Total		<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 150,000</u>				
Financing Sources								
Quimby	59900	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
Total		<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 150,000</u>				
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION - FUND 532

Future Projects - No Funding in Current Budget

Project Title:	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1. Central Park Arbor Playground Replacement	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
2. CRC Playground Replacement	-	125,000	-	-	-	125,000
3. Monroe & San Tomas Park	250,000	750,000	150,000	-	-	1,150,000
4. Montague Park Building Replacement	375,000	2,500,000	-	-	-	2,875,000
5. Park Service Center Upgrade & Restroom ADA	-	-	51,750	358,250	-	410,000
6. New Community Recreation Center (See ISC CRC Project)	-	-	-	-	-	-
7. Reed Street Dog Park-Phase II	-	-	45,000	250,000	-	295,000
8. Fairway Glen Park-Phase II Restroom	-	-	45,000	250,000	-	295,000
9. Fuller Street Park-Phase II Sport Court	-	-	45,000	250,000	-	295,000
10. Live Oak Park Sport Turf Renovation	-	-	50,000	475,000	-	525,000
11. Memorial Cross Park Adobe Wall Renovation	-	-	-	-	100,000	100,000
12. Skate Park-Phase II	-	-	-	25,000	285,000	310,000
13. Central Park Ballfield Rehab, Stands, Tennis Facility Upgrac	-	-	400,000	950,000	-	1,350,000
14. Mary Gomez Pool Renovation	-	-	-	175,000	1,125,000	1,300,000
15. Warburton Pool Renovation	-	-	-	100,000	750,000	850,000
16. Montague Swim Center Renovation	-	-	-	100,000	750,000	850,000
17. Ullstac Nature Education Facility	-	-	-	125,000	1,125,000	1,250,000
18. Youth Sports Complex (Land Acquisition & Construction)	1,000,000	5,000,000	10,000,000	50,000,000	59,000,000	125,000,000
19. New Parkland Acquisition	10,000,000	20,000,000	30,000,000	74,500,000	100,000,000	234,500,000
20. Retrofit of City Parks with Recycled Water	437,500	-	-	-	-	437,500
Total	\$ 12,562,500	\$ 28,375,000	\$ 40,786,750	\$ 127,558,250	\$ 163,135,000	\$ 372,417,500
Future Funding:	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net to be Funded:	\$ 12,562,500	\$ 28,375,000	\$ 40,786,750	\$ 127,558,250	\$ 163,135,000	\$ 372,417,500

Unfunded Future Project Descriptions:

- Central Park Arbor Playground redesign & expansion, renovation & equipment replacement for accessibility & safety.
- Replacement of CRC Playground for preschool
- Monroe & San Tomas Park: restrooms, parking, playground, community garden & other.
- Montague Park Building Expansion & Replacement
- Remodel existing Park Service Center bathrooms and construction of employee locker and shower facilities to provide ADA accessible
- CRC (1975) Expansion & Replacement including Gym addition, new activity spaces, Theater and Auditorium spaces to serve growing population needs, provide indoor multipurpose/gym, community activity rooms for health & wellness programs, youth recreation programs, cam, contractual classes, and special events.
- Dog Park Phase I included construction of the dog park. Phase II includes paving the gravel parking lot and restroom building.
- Fairway Glen: Phase I included construction of the park and landscaping, original playground, picnic area, and tennis courts. Phase II to include installation of a restroom building.
- Fuller Street Park: Phase I included construction of the park and landscaping, original playground, picnic area, and restroom building. Phase II to include design and construction of Sport Courts on South side.
- Live Oak Park: Field is used for sports practices, pick up games and by the adjoining Don Callejon School for physical education. Redesign and construction of a multi sports game/practice field.
- Mission/Memorial Cross Park: Repair & reinforce existing adobe perimeter walls at park; make modifications to bring park into compliance.
- Cabrillo Skate Park: Construction expansion of Skate Park facility and amenities.
- Central Park Ballfield and Tennis Center & Trail Renovation & Enhancement: Replace Central Park Ballfields, Stands, Restrooms, Tennis building. Creek Trail & Way finding enhancements.
- Renovation of Mary Gomez Park Swimming Pool facility (pool, decks, mechanical room, lobby/locker/shower building, stands, lighting) and associated community facilities (parking, tennis courts) to support expanded year round access, improved functionality, and community uses.
- Renovation of Warburton Swimming Pool facility (pool, decks, mechanical room, lobby/locker/shower building, lighting) and associated parking to support expanded year round access and programming.
- Renovation of Montague Swim Center facility (pool, decks, mechanical room, lobby/locker/shower building, lighting) and associated parking to support expanded year round access and programming.
- Construction of interpretive center with restrooms, instructional space, native plant nursery, permeable off street parking and renovated informational panels.
- Youth Sports Complex: Needs Assessment (2014) indicates 30 acres (land acquisition) and Sports Facilities construction to meet the increased demands. 4 Soccer Fields, 1 Baseball field, Lacrosse/Cricket pitch, Gymnasium, 10 Tennis courts, BMX & Emerging X-sports. Estimate assumptions \$3.5m/acre x 30 acres + \$20 million in facilities.
- New Parkland Acquisition for community and neighborhood parks per General Plan goal (Nexus Study 2014). Parkland dedication and related recreation. 67-85 acres of neighborhood & community parks; community park minimum size 15 acres (goal 45-50 acres). Estimate assumptions \$3.5x67acres=\$234.5m.
- Complete design and construction of two recycled water retrofit projects.

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

PARKS AND RECREATION - FUND 532

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
532	C	3170	Parks & Rec	Central Park Pond Refurbishment	Capital Projects Reserve	\$ -
532	C	3140	Parks & Rec	Ulistac Natural Area	Various	-
TOTAL						\$ -

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City of Santa Clara

The Center of What's Possible

Storm Drains

STORM DRAINS - FUND 535

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects:	\$ 6,453,381	\$ 725,000	\$10,005,000	\$3,075,000	\$4,400,000	\$3,150,000	\$2,850,000	\$30,658,381

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Storm Drain Lot Fees	\$ 794,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 794,127
Customer Service Fees	532,039	375,000	-	-	-	-	-	907,039
Subtotal:	\$ 1,326,166	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,701,166
Transfer from Other Funds:								
Sewer Utility Capital Projects Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Inspection Reserve	4,438,765	350,000	-	-	-	-	-	4,788,765
Subtotal:	\$ 4,438,765	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,788,765
Fund Balance:								
Fund Balance - Storm Drain Outlet Charge Developer's Contribution	\$ 542,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 542,950
Subtotal:	\$ 688,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 688,450
To be Funded:			\$10,005,000	\$3,075,000	\$4,400,000	\$3,150,000	\$2,850,000	\$23,480,000
Total Financing Sources:	\$ 6,453,381	\$ 725,000	\$10,005,000	\$3,075,000	\$4,400,000	\$3,150,000	\$2,850,000	\$30,658,381

* Amount represents cumulative budget totals since project inception.

STORM DRAINS - FUND 535

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year	Prior Year	2015-16	2015-16	2015-16
			Appropriations	Expenditures	Carry Forward Appropriations	Appropriation	Available Appropriation
Ongoing	1811	Pump Station Rehabilitation	\$ 830,000	\$ 746,217	\$ 83,783	\$ -	\$ 83,783
Ongoing	1830	Development Extensions	33,473	-	33,473	50,000	83,473
Ongoing	1831	Miscellaneous Storm Drain Improvements	771,028	667,463	103,565	50,000	153,565
Ongoing	1834	Storm Drain System Improvements	440,374	393,828	46,546	-	46,546
Ongoing	1835	Storm Drain Outfall Reconstruction Program	973,000	870,043	102,957	-	102,957
Distinct	1837	Storm Water Retention Basin Remediation	955,000	283,800	671,200	-	671,200
Ongoing	1838	Storm Pump Motor and Control Replacement Urban Runoff Pollution Prevention Program	790,317	790,317	-	250,000	250,000
Ongoing	1839	(URPPP) Kiely Blvd.-Saratoga Creek Storm Drain Outfall	1,229,689	1,185,165	44,524	375,000	419,524
Distinct	1840	Relocation	145,500	20,000	125,500	-	125,500
Distinct	1841	Laurelwood Pump Station Rehabilitation	285,000	-	285,000	-	285,000
Total			\$ 6,453,381	\$ 4,956,832	\$ 1,496,549	\$ 725,000	\$ 2,221,549

STORM DRAINS - FUND 535

Project ID/Name: 1811 **Pump Station Rehabilitation**
Project Type: Ongoing
Program: 2922
Theme: Public Systems and Facilities
Location: Various pump station locations.
Description: Rehabilitation of pump station facilities and buildings, including painting, site improvements, roof rehabilitations, generator repairs and load tests, minor facility modifications, and OSHA safety compliance.
Justification: Required to maintain the control houses for the existing storm pump stations in proper repair.
Duration: Q1 2011 to Ongoing
Status: Generator load tests done annually and pump station modifications for OSHA safety are in process.
Department/Contact: Public Works/Dave Staub

Estimated Expenditure through 2014-15	\$ 746,217
Estimated Carry Forward into 2015-16	\$ 83,783
Total Available Appropriation 2015-16	\$ 83,783

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 21,460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,460
Construction	80300	\$ 808,540	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 1,058,540
Total		\$ 830,000	\$ -	\$ 50,000	\$ 1,080,000				
Financing Sources									
Capital Projects	59900	\$ 470,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 470,000
Reserve									
Customer Service Charge	56100	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000
Total		\$ 830,000	\$ -	\$ 830,000					
To be Funded			\$ 50,000	\$ 250,000					
Impact on Operating Budget			\$ -						

Project ID/Name: 1830 **Development Extensions**
Project Type: Ongoing
Program: 4443
Theme: Public Systems and Facilities
Location: At various locations of new development.
Description: Provides funds to pay developer's credits for public storm drain facilities.
Justification: Chapter 17.15 (Development Ordinance) provides for the payment of credits to developers.
Duration: Q1 2007 to Ongoing
Status: Credits to various developers for constructing storm drain facilities in progress.
Department/Contact: Public Works/Gustavo Gomez

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ 33,473
Total Available Appropriation 2015-16	\$ 83,473

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 33,473	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 283,473
Total		\$ 33,473	\$ 50,000	\$ -	\$ 283,473				
Financing Sources									
Capital Projects	59900	\$ 33,473	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,473
Reserve									
Total		\$ 33,473	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,473
To be Funded			\$ 50,000	\$ -	\$ 200,000				
Impact on Operating Budget			\$ -	\$ -	\$ -				

STORM DRAINS - FUND 535

Project ID/Name: 1831 **Miscellaneous Storm Drain Improvements**

Project Type: Ongoing

Program: 4443

Theme: Public Systems and Facilities

Location: Citywide

Description: Construction of storm drain system facilities to solve minor problems.

Justification: Unforeseen drainage problems arise due to settlement, reconstruction, development or other activities. A fund to correct these problems expedites the solution.

Duration: Q1 2007 to Ongoing

Status: Design/Construct as needed.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 667,463
Estimated Carry Forward into 2015-16	\$ 103,565
Total Available Appropriation 2015-16	\$ 153,565

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 33,710	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,710
Construction	80300	716,189	50,000	50,000	50,000	50,000	50,000	-	966,189
Contingencies	80400	8,593	-	-	-	-	-	-	8,593
Force Account	87010	12,536	-	-	-	-	-	-	12,536
Total		\$ 771,028	\$ 50,000	\$ -	\$ 1,021,028				
Financing Sources									
Capital Projects Reserve	59900	\$ 478,078	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 528,078
Fund Balance - Storm Drain Outlet Charge	80064	292,950	-	-	-	-	-	-	292,950
Total		\$ 771,028	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 821,028
To be Funded			\$ 50,000	\$ -	\$ 200,000				
Impact on Operating Budget			\$ -	\$ -	\$ -				

Project ID/Name: 1834 **Storm Drain System Improvements**

Project Type: Ongoing

Program: 4443

Theme: Public Systems and Facilities

Location: Citywide

Description: Preparation of master plan, plan, design and construct storm drain system improvements.

Justification: City's storm drain system needs a system capacity assessment to identify existing and future deficiencies. A prioritized list of capital improvement projects to address deficiencies will be developed in the master plan.

Duration: Q1 2010 to Ongoing

Status: Consultant selection for Master Plan underway.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 393,828
Estimated Carry Forward into 2015-16	\$ 46,546
Total Available Appropriation 2015-16	\$ 46,546

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 36,247	\$ -	\$ 400,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,236,247
Construction	80300	367,937	-	3,200,000	1,600,000	1,600,000	1,600,000	1,600,000	9,967,937
Contingencies	80400	9,358	-	400,000	200,000	200,000	200,000	200,000	1,209,358
Force Account	87010	26,832	-	-	-	-	-	-	26,832
Total		\$ 440,374	\$ -	\$ 4,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 12,440,374
Financing Sources									
SD Outlet Charge	56290	\$ 434,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 434,127
Capital Projects Reserve	59900	6,247	-	-	-	-	-	-	6,247
Total		\$ 440,374	\$ -	\$ 440,374					
To be Funded			\$ 4,000,000	\$ 2,000,000	\$ 12,000,000				
Impact on Operating Budget			\$ -						

STORM DRAINS - FUND 535

Project ID/Name: 1835 Storm Drain Outfall Reconstruction Program

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 870,043
Program: 2921	Estimated Carry Forward into 2015-16	\$ 102,957
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 102,957

Location: Various storm drain lift stations

Description: Reconstruction of failing storm drain outfall structures and erosion repair in waterways caused by storm drain outfall discharges.

Justification: Storm drain outfalls are video inspected every five years to stay in compliance with Army Corps of Engineers requirements. Repairs to damaged outfalls and erosion to creek banks minimize the risk of outfall structure failure and related flood damage.

Duration: Q1 2011 to Ongoing

Status: Santa Clara Valley Water District completed the Lake Santa Clara outfall repair project in 2014. Outfalls to Guadalupe River that penetrate levy banks were video inspected in 2014. Repairs to outfalls identified during inspection will occur in summer of 2015.

Department/Contact: Public Works/Dave Staub

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 646
Construction	80300	972,354	-	50,000	50,000	50,000	275,000	50,000	1,447,354
Total		\$ 973,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 275,000	\$ 50,000	\$ 1,448,000

Financing Sources

Fund Balance - Storm Drain Outlet Charge	80064	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Capital Projects Reserve	59900	723,000	-	-	-	-	-	-	723,000
Total		\$ 973,000	\$ -	\$ 973,000					

To be Funded \$ 50,000 \$ 50,000 \$ 50,000 \$ 275,000 \$ 50,000 \$ 475,000

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 1837 Storm Water Retention Basin Remediation

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 283,800
Program: 2921	Estimated Carry Forward into 2015-16	\$ 671,200
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 671,200

Location: Eastside and Westside storm water retention basins.

Description: Remove silt and install biotreatment devices at stormwater retention basins.

Justification: Maintain retention basin storage capacity and remove heavy metals and other contaminants from the water to reduce pollution flowing into the Bay and improve local wildlife habitat.

Duration: Q3 2010 to Q4 2019

Status: Plans and specifications and environmental clearance documents to desilt the Westside Retention Basin to be completed in FY 15-16. Additional funding will need to be secured in FY 16-17 with desilting project. Plans to begin desilting Eastside Retention to begin in FY 17-18.

Department/Contact: Public Works/Dave Staub

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 4,395	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,395
Construction	80300	948,374	-	1,300,000	200,000	1,500,000	-	-	3,948,374
Contingencies	80400	2,231	-	-	-	-	-	-	2,231
Total		\$ 955,000	\$ -	\$ 1,300,000	\$ 200,000	\$ 1,500,000	\$ -	\$ -	\$ 3,955,000

Financing Sources

Capital Projects Reserve	59900	\$ 955,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 955,000
Total		\$ 955,000	\$ -	\$ 955,000					

To be Funded \$ 1,300,000 \$ 200,000 \$ 1,500,000 \$ - \$ - \$ 3,000,000

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

STORM DRAINS - FUND 535

Project ID/Name: 1838 **Storm Pump Motor and Control Replacement**

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 790,317
Program: 2922	Estimated Carry Forward into 2015-16	\$ -
Theme: Public Systems & Facilities	Total Available Appropriation 2015-16	\$ 250,000

Location: Various Locations throughout the City

Description: Replacement and repair of pumps, motors, motor controls, telemetry, valves, and instrumentation at stormwater pumpstations.

Justification: Replacement and repairs to pumps and motor controls are necessary to keep storm pumpstations operational to minimize the chance of flooding during large storm events.

Duration: Q3 2011 to Ongoing

Status: Replacements and repairs done on an ongoing basis as needed. Contracts in place to perform annual annual inspection and maintenance on storm pumps.

Department/Contact: Public Works/Dave Staub

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 789,664	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,289,664
Force Account	87010	653	-	-	-	-	-	-	653
Total		\$ 790,317	\$ 250,000	\$ 2,290,317					
Financing Sources									
Capital Projects	59900	\$ 790,317	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,040,317
Reserve									
Total		\$ 790,317	\$ 250,000	\$ -	\$ 1,040,317				
To be Funded			\$ 250,000	\$ 1,250,000					
Impact on Operating Budget			\$ -						

Project ID/Name: 1839 **Urban Runoff Pollution Prevention Program (URPPP)**

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 1,185,165
Program: 2924	Estimated Carry Forward into 2015-16	\$ 44,524
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 419,524

Location: Citywide

Description: Covers all facets of complying with the State Municipal Regional Permit (MRP) for stormwater discharges, including SCVURPPP administration, permit costs, data collection, monitoring, reporting, trash load reduction implementation, and new development (C.3).

Justification: State mandated MRP requires covered public agencies to perform specific tasks with regard to stormwater discharges to the San Francisco Bay.

Duration: Q1 2011 to Ongoing

Status: New MRP term is expected to begin July 1, 2015. Mandated program elements performed as required. Installation of full trash capture devices in Trash Management Areas 2, 3, and 4 were completed in FY 14/15.

Department/Contact: Public Works/Dave Staub

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 12,202	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,202
Construction	80300	1,140,261	375,000	400,000	425,000	450,000	475,000	500,000	3,765,261
Contingencies	80400	53,571	-	-	-	-	-	-	53,571
Force Account	87010	23,655	-	-	-	-	-	-	23,655
Total		\$ 1,229,689	\$ 375,000	\$ 400,000	\$ 425,000	\$ 450,000	\$ 475,000	\$ 500,000	\$ 3,854,689
Financing Sources									
Customer Service	56010	\$ 532,039	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 907,039
Charge									
Capital Projects	59900	697,650	-	-	-	-	-	-	697,650
Reserve									
Total		\$ 1,229,689	\$ 375,000	\$ -	\$ 1,604,689				
To be Funded			\$ 400,000	\$ 425,000	\$ 450,000	\$ 475,000	\$ 500,000	\$ 2,250,000	
Impact on Operating Budget			\$ -	\$ -					

STORM DRAINS - FUND 535

Project ID/Name: 1840 **Kiely Blvd.-Saratoga Creek Storm Drain Outfall Relocation**

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 20,000
Program: 4443	Estimated Carry Forward into 2015-16	\$ 125,500
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 125,500

Location: North side of Saratoga Creek, west of Kiely Blvd.

Description: Develop plan to relocate storm drain outfall on north side of Saratoga Creek, west of Kiely Blvd., in association with the construction of the creek trail under crossing at Kiely Blvd.

Justification: Storm drain outfall conflicts with the proposed creek trail under-crossing and will need to be relocated with the creek trail project.

Duration: Q1 2013 to Q4 2016

Status: Design/Construction is pending on the Creek Trail project.

Department/Contact: Public Works/Falguni Amin

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 145,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,500
Total		<u>\$ 145,500</u>	<u>\$ -</u>	<u>\$ 145,500</u>					
Financing Sources									
Fund Balance - Developer Contribution	80019	\$ 145,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,500
Total		<u>\$ 145,500</u>	<u>\$ -</u>	<u>\$ 145,500</u>					
Impact on Operating Budget			<u>\$ -</u>						

Project ID/Name: 1841 **Laurelwood Pump Station Rehabilitation**

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ -
Program: 4443	Estimated Carry Forward into 2015-16	\$ 285,000
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 285,000

Location: Corner of Laurelwood Road and Victor Street

Description: Upgrade pumps, motors, motor control center, electric generator, wetwell and transfer switch.

Justification: Increase the pump station's pumping capacity to provide adequate storm protection. Increase the pump station's storage capacity to provide for a more efficient pumping operation.

Duration: Q1 2016 to Q4 2017

Status: Design to start Fall 2015 awaiting for Storm Drain Master Plan outcome.

Department/Contact: Public Works/Falguni Amin

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Construction	80300	-	-	3,600,000	-	-	-	-	3,600,000
Contingencies	80400	-	-	225,000	-	-	-	-	225,000
Force Account	87010	60,000	-	30,000	-	-	-	-	90,000
Total		<u>\$ 285,000</u>	<u>\$ -</u>	<u>\$ 3,855,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,140,000</u>
Financing Sources									
Capital Projects Reserve	59900	\$ 285,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 285,000
Total		<u>\$ 285,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 285,000</u>
To be Funded			<u>\$ 3,855,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,855,000</u>
Impact on Operating Budget			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

STORM DRAINS - FUND 535

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
535	C	1836	Public Works/Street	Artesian Well Abandonment	Capital Projects Reserve	\$ -
TOTAL						<u><u>\$ -</u></u>



City of Santa Clara

The Center of What's Possible

Fire Department

FIRE DEPARTMENT - FUND 536

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 1,947,174	\$ 306,000	\$ 215,000	630,000	\$ 565,000	\$ 160,000	\$ -	\$ 3,823,174

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Fire Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EMP Grant	27,829	-	-	-	-	-	-	27,829
Misc. Revenue from Other Agencies	51,000	-	-	-	-	-	-	51,000
Donations	74,735	-	-	-	-	-	-	74,735
Subtotal:	\$ 153,564	\$ -	\$ -	\$ 153,564				
Transfer from Other Funds:								
Capital Projects Reserve	\$ 1,793,610	\$ 306,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,099,610
To be Funded:			\$ 215,000	\$ 630,000	\$ 565,000	\$ 160,000	\$ -	\$ 1,570,000
Total Financing Sources:	\$ 1,947,174	\$ 306,000	\$ 215,000	\$ 630,000	\$ 565,000	\$ 160,000	\$ -	\$ 3,823,174

* Amount represents cumulative budget totals since project inception.

FIRE DEPARTMENT - FUND 536

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available Appropriation
Ongoing	4080	Automatic External Defibrillators (AED's) for City Facilities	\$ 262,600	\$ 262,600	\$ -	\$ 16,000	\$ 16,000
Ongoing	4084	Protective Equipment Replacement Emergency Operations Center Communications	1,034,010	1,034,010	-	100,000	100,000
Distinct	4085	Systems Upgrade Emergency Operations Center Capital	145,829	87,724	58,105	-	58,105
Distinct	4086	Refurbishment	50,000	19,486	30,514	-	30,514
Ongoing	4088	EMS System First Responder Projects	74,735	40,000	34,735	-	34,735
Distinct	4089	Defibrillator/Monitor Replacement	380,000	377,851	2,149	-	2,149
Distinct	4091*	Fire Station 9 Exhaust System	NA	NA	NA	90,000	90,000
Distinct	4092*	Fire Station Generator Replacements	NA	NA	NA	100,000	100,000
Total			\$ 1,947,174	\$ 1,821,671	\$ 125,503	\$ 306,000	\$ 431,503

*Represents new project in fiscal year 2015-16.

FIRE DEPARTMENT - FUND 536

Project ID/Name: 4080 Automatic External Defibrillators (AEDs) for City Facilities

Project Type: Ongoing

Program: 7861

Theme: Public Systems and Facilities

Location: Various City facilities.

Description: AEDs are placed in various City facilities and personnel are trained and annually re-certified on the operation of these defibrillators.

Justification: This program, recommended by the Citizen's Advisory Committee, significantly increases the chance of citizens and employees at or near these City facilities of surviving a heart attack.

Duration: Q1 2001 to Ongoing

Status: Program expanded to include quarterly CPR classes for 48 residents at no charge. AEDs to be purchased in FY 15/16 for seven additional City facilities.

Department/Contact: Fire/Dave Rose

Estimated Expenditure through 2014-15	\$ 262,600
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 16,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 5,242	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,242
Contingencies	80400	97,595	-	-	-	-	-	-	97,595
Equipment	80500	125,053	16,000	-	-	-	-	-	141,053
Force Account	87010	34,710	-	-	-	-	-	-	34,710
Total		\$ 262,600	\$ 16,000	\$ -	\$ 278,600				
Financing Sources									
Capital Projects	59900	\$ 211,600	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 227,600
Reserve									
Donations		51,000	-	-	-	-	-	-	51,000
Total		\$ 262,600	\$ 16,000	\$ -	\$ 278,600				
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 4084 Protective Equipment Replacement

Project Type: Ongoing

Program: 7822

Theme: Public Systems and Facilities

Location: Fire Station 9, 3011 Corvin Drive

Description: Ongoing replacement of unsafe protective firefighting equipment, such as protective clothing ("turnouts") and breathing apparatus assemblies and air bottles.

Justification: Approximately 50 sets of protective firefighting gear must be replaced annually to ensure the safety of all full-time and Volunteer/Reserve Firefighters; breathing apparatus assemblies and air bottles must also be replaced on an as-needed basis.

Duration: Q3 2008 to Ongoing

Status: 40 sets of protective firefighting gear are expected to need replacement this fiscal year.

Department/Contact: Fire/Katy Ryan

Estimated Expenditure through 2014-15	\$ 1,034,010
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 100,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Contingencies	80400	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Equipment	80500	1,019,010	100,000	105,000	520,000	525,000	120,000	-	2,389,010
Total		\$ 1,034,010	\$ 100,000	\$ 105,000	\$ 520,000	\$ 525,000	\$ 120,000	\$ -	\$ 2,404,010
Financing Sources									
Capital Projects	59900	\$ 1,034,010	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,134,010
Reserve									
Total		\$ 1,034,010	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,134,010
To be Funded			\$ 105,000	\$ 520,000	\$ 525,000	\$ 120,000	\$ -	\$ -	\$ 1,270,000
Impact on Operating Budget			\$ -	\$ -	\$ -				

FIRE DEPARTMENT - FUND 536

Project ID/Name: 4085 Emergency Operations Center Communications System Upgrade

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 87,724
Program: 7821	Estimated Carry Forward into 2015-16	\$ 58,105
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 58,105

Location: Emergency Operations Center, 1990 Walsh Ave.

Description: Communications systems upgrade for the Emergency Operations Center (EOC) to improve connectivity and reliability.

Justification: The City's EOC is in need of communications systems upgrades in order to bring the internal and external connectivity up to modern standards and improve the reliability in case of a disaster activation.

Duration: Q3 2009 to Q2 2016

Status: Remaining funds will be used to modernize the EOC and make it a regionally compatible information intelligence center as well as an adjunct computer training lab.

Department/Contact: Fire/William Kelly

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Contingencies	80400	\$ 34,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,500
Equipment	80500	111,329	-	-	-	-	-	-	111,329
Total		\$ 145,829	\$ -	\$ 145,829					

Financing Sources

Capital Projects	59900	\$ 118,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,000
Reserve									
Grant - EMP	55580	27,829	-	-	-	-	-	-	27,829
Total		\$ 145,829	\$ -	\$ 145,829					

To be Funded \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 4086 Emergency Operations Center Capital Refurbishment

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 19,486
Program: 7821	Estimated Carry Forward into 2015-16	\$ 30,514
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 30,514

Location: Emergency Operations Center, 1990 Walsh Ave.

Description: Modifications are necessary to expand the space which houses the Emergency Operations Center into the adjacent space which formerly housed the emergency dispatchers. This will include setting up a classroom / conference room which will also be used by the Police Department.

Justification: Facility vacated after long time use as 911 dispatch center. Modifications are needed to make it more useful as an Emergency Operations Center.

Duration: Q3 2011 to Q2 2016

Status: Furniture and other equipment to be purchased and fire alarm system replaced in FY 15/16.

Department/Contact: Fire/William Kelly

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 49,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,220
Contingencies	80400	780	-	-	-	-	-	-	780
Total		\$ 50,000	\$ -	\$ 50,000					

Financing Sources

Capital Projects	59900	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Reserve									
Total		\$ 50,000	\$ -	\$ 50,000					

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

FIRE DEPARTMENT - FUND 536

Project ID/Name: 4088 **EMS System First Responder Projects**

Project Type: Ongoing

Program: 7861

Theme: Public Systems and Facilities

Location: 777 Benton St.

Description: Santa Clara County Emergency Medical Services (EMS) Agency transferred funds to the City for the development of a Comprehensive EMS Patient Care Data System. Funding for additional EMS projects may be transferred in the future.

Estimated Expenditure through 2014-15	\$ 40,000
Estimated Carry Forward into 2015-16	\$ 34,735
Total Available Appropriation 2015-16	\$ 34,735

Justification: All EMS agencies in Santa Clara County will be participating in the development of a county-wide Comprehensive EMS Patient Care Data System and funding is provided by County EMS.

Duration: Q3 2013 to Ongoing

Status: Technology projects to benefit the Santa Clara County EMS system are ongoing.

Department/Contact: Fire/Dave Rose

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Equipment	80500	\$ 74,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,735
Total		<u>\$ 74,735</u>	<u>\$ -</u>	<u>\$ 74,735</u>					
Financing Sources									
Misc. Revenue from other Agencies	55500	\$ 74,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,735
Total		<u>\$ 74,735</u>	<u>\$ -</u>	<u>\$ 74,735</u>					
Impact on Operating Budget			<u>\$ -</u>						

Project ID/Name: 4089 **Defibrillator/Monitor Replacement**

Project Type: Ongoing

Program: 7861

Theme: Public Systems and Facilities

Location: Fire Apparatus

Description: Replacement of defibrillator/monitors carried on Fire apparatus and additional equipment purchased to expand Advanced Life Support (ALS) capabilities.

Estimated Expenditure through 2014-15	\$ 380,000
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ -

Justification: Defibrillator/Monitors are 5 years past industry standard replacement and do not meet County standard of care due to lack of mandated features. Grant applications denied for three consecutive years. Additional ALS equipment needed to improve cardiac emergency response capabilities.

Duration: Q3 2013 to Q2 2016

Status: Replacement defibrillators purchased. Additional units to expand ALS capabilities to be purchased in FY 15/16.

Department/Contact: Fire/Dave Rose

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Equipment	80500	\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,000
Total		<u>\$ 380,000</u>	<u>\$ -</u>	<u>\$ 380,000</u>					
Financing Sources									
Capital Projects Reserve	59900	\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,000
Total		<u>\$ 380,000</u>	<u>\$ -</u>	<u>\$ 380,000</u>					
Impact on Operating Budget			<u>\$ -</u>						

FIRE DEPARTMENT - FUND 536

Project ID/Name: 4091 Fire Station 9 Exhaust System

Project Type: Distinct

Program: 7822

Theme: Public Systems and Facilities

Location: 3011 Corvin Drive

Description: Installation of an exhaust removal system at Fire Station 9 that will remove diesel particulates and several other chemicals that pose a health hazard. In addition to two emergency response apparatus, Station 9 houses most of the reserve apparatus. This system would filter all vehicles in the building.

Justification: The current exhaust filtering system on front line apparatus does not filter all harmful gases and the reserve apparatus do not have any exhaust filtering. This is a hazard to employees and guests.

Duration: Q1 2016 to Q2 2016

Status: It is anticipated that this project will be completed in FY 15/16.

Department/Contact: Fire/Katy Ryan

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 90,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Total		\$ -	\$ 90,000	\$ -	\$ 90,000				
Financing Sources									
Capital Projects	59990	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Reserve									
Total		\$ -	\$ 90,000	\$ -	\$ 90,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 4092 Fire Station Generator Replacements

Project Type: Distinct

Program: 7822

Theme: Public Systems and Facilities

Location: Various Fire Stations

Description: Replacement of emergency generators for Fire Stations 9, 8 and 5, all of which are at least 33 years old and exceed life expectancy by 5 - 10 years. These generators are necessary to perform critical emergency response operations in the event of a power outage.

Justification: Maintenance costs have increased substantially in the last few years, parts are hard to find and the reliability of the generators is a concern.

Duration: Q3 2015 to Q2 2018

Status: Station 9's generator to be replaced in FY 15/16.

Department/Contact: Fire/Katy Ryan

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 100,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ -	\$ 100,000	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ 240,000
Total		\$ -	\$ 100,000	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ 240,000
Financing Sources									
Capital Projects	59990	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Reserve									
Total		\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
To be Funded				\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ 140,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

FIRE DEPARTMENT - FUND 536

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Estimated Amount to be Returned to the Funding Source
536	C	4087	Fire	Hazmat Electronic Reporting Upgrade	\$ -
TOTAL					\$ -

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City of Santa Clara

The Center of What's Possible

Library Department

LIBRARY - FUND 537

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 1,870,048	\$ 2,175,336	\$ 200,300	\$ 151,700	\$ 58,700	\$ 9,900	\$ 9,900	\$ 4,475,884

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Transfer from Other Funds:								
Capital Projects Reserve	\$ 1,163,694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,163,694
Land Sale Reserve	325,000	2,175,336	-	-	-	-	-	2,500,336
California Library Services Act	368,499	-	-	-	-	-	-	368,499
Public Library Fund Program	12,855	-	-	-	-	-	-	12,855
Subtotal:	\$ 1,870,048	\$ 2,175,336	\$ -	\$ 4,045,384				

To Be Funded: \$ 200,300 \$ 151,700 \$ 58,700 \$ 9,900 \$ 9,900 \$ 430,500

Total Financing Sources: \$ 1,870,048 \$ 2,175,336 \$ 200,300 \$ 151,700 \$ 58,700 \$ 9,900 \$ 9,900 \$ 4,475,884

* Amount represents cumulative budget totals since project inception.

FUTURE PROJECTS

Estimated Costs for Future Projects in Concept:	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,000</u>				
Financing Sources: To be Funded:	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,000</u>				

LIBRARY - FUND 537

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16	2015-16	2015-16
					Carry Forward Appropriations	Appropriation	Total Available
Distinct	5042	Automated Library System, Phase IV	\$ 566,660	\$ 566,660	\$ -	\$ 59,500	\$ 59,500
Ongoing	5043	Central Park Library Refurbishment	1,303,388	1,203,388	100,000	102,000	202,000
Distinct	5045*	Northside Library Shades	NA	NA	NA	120,000	120,000
Distinct	5044*	Remodel of Mission Branch Library	NA	NA	NA	1,893,836	1,893,836
Total			\$ 1,870,048	\$ 1,770,048	\$ 100,000	\$ 2,175,336	\$ 2,275,336

*Represents new project in fiscal year 2015-16.

LIBRARY - FUND 537

Project ID/Name: 5042 **Automated Library System, Phase IV**
Project Type: Distinct
Program: 1221
Theme: Public Systems and Facilities
Location: Central Park Library, 2635 Homestead Road
Description: Microsoft license upgrades & Enterprise License, server replacement, replacement of public workstations, ILS Migration
Justification: Microsoft upgrades required every 3 years. Server replacement due to normal wear and tear. Replacement of public workstations due to normal wear and tear.
Duration: Q1 2016 to Q4 2021
Status: MicroSoft license will be re-newed and the CPL server will be replaced in FY 2015-16.
Department/Contact: Library/Hilary Keith

Expenditure through 2014-15	\$ 566,660
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 59,500

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Contingency	80400	\$ 32,270	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,270
Equipment	80500	534,390	59,500	65,300	91,700	58,700	9,900	9,900	829,390
Total		\$ 566,660	\$ 59,500	\$ 65,300	\$ 91,700	\$ 58,700	\$ 9,900	\$ 9,900	\$ 861,660
Financing Sources									
Capital Projects	59900	\$ 185,306	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,306
Reserve									
Land Sale Reserve	59900	-	59,500	-	-	-	-	-	59,500
Ca. Library Svc. Act	59900	368,499	-	-	-	-	-	-	368,499
Public Library Fund	59900	12,855	-	-	-	-	-	-	12,855
Total		\$ 566,660	\$ 59,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 626,160

To Be Funded	\$ 65,300	\$ 91,700	\$ 58,700	\$ 9,900	\$ 9,900	\$ 235,500
Impact on Operating Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 5043 **Central Park Library Refurbishment**
Project Type: Ongoing
Program: 1221
Theme: Public Systems and Facilities
Location: Central Park Library, 2635 Homestead Road
Description: Funds required demo and build out of Digital Media lab on 2nd floor. Replace meeting room tables and chairs. Replace Technology Center chairs. Resurface public tables and study carrels on first and second floor. Separate HVAC unit for TL and Youth Services office. Resurface tables and study carrels on first and second floor. Replace carpet.
Justification: To replace and/or upgrade equipment and facility due to heavy usage. Ongoing maintenance is necessary for function, safety and appearance of the Central Park Library.
Duration: Q4 2015 to Q4 2021
Status: None of these projects are currently in progress.
Department/Contact: Library/Hilary Keith

Expenditure through 2014-15	\$ 1,203,388
Estimated Carry Forward into 2015-16	\$ 100,000
Total Available Appropriation 2015-16	\$ 202,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 9,139	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,139
Contingency	80400	10,000	-	-	-	-	-	-	10,000
Equipment	80500	1,284,249	102,000	135,000	60,000	-	-	-	1,581,249
Total		\$ 1,303,388	\$ 102,000	\$ 135,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 1,600,388
Financing Sources									
Capital Projects	59900	\$ 978,388	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 978,388
Reserve									
Land Sale Reserve	59900	325,000	102,000	-	-	-	-	-	427,000
Total		\$ 1,303,388	\$ 102,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,405,388

To Be Funded	\$ 135,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 195,000
Impact on Operating Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

LIBRARY - FUND 537

Project ID/Name: 5045 **Installation of Shades at North Side of Building**
Project Type: Distinct Expenditure through 2014-15 NA
Program: 1221 Estimated Carry Forward into 2015-16 NA
Theme: Public Systems and Facilities Total Available Appropriation 2015-16 \$ 120,000
Location: Northside
Description: Installation of shades at North side of Building
Justification: Shades - glare is making it difficult for staff and patrons to view material on monitor screens. Steinberg assistance with LEED certification @\$100K is also included in the 2015-16 figure.
Duration: Q1 2016 to Q2 2016
Status: New
Department/Contact: Library/Hilary Keith

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Equipment	80500	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Total		\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Financing Sources								
Land Sale Reserve	59900	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Total		\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
To Be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 5044 **Remodel of Mission Branch Library**
Project Type: Distinct Expenditure through 2014-15 NA
Program: 1221 Estimated Carry Forward into 2015-16 NA
Theme: Public Systems and Facilities Total Available Appropriation 2015-16 \$ 1,893,836
Location: Mission
Description: Mission branch library remodel
Justification: The Mission Branch Library is turning 60 this year, and has had no upgrades to the interior or exterior of the building for over 14 years. We plan to leave the exterior shell intact and to gut the inside completely, provided the funds allow a project of this extent. Through space planning we can utilize the square footage more effectively. Our patrons demand more group study rooms and updated amenities. The Library needs new carpet, furnishing and fixtures & update the restrooms. Again, the extent of this project will be contingent upon the amount of funds available.
Duration: Q3 2016 to Q2 2017
Status: New
Department/Contact: Library/Hilary Keith

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Equipment	80500	\$ -	\$ 1,893,836	\$ -	\$ -	\$ -	\$ -	\$ 1,893,836
Total		\$ -	\$ 1,893,836	\$ -	\$ -	\$ -	\$ -	\$ 1,893,836
Financing Sources								
Land Sale Reserve	59900	\$ -	\$ 1,893,836	\$ -	\$ -	\$ -	\$ -	\$ 1,893,836
Total		\$ -	\$ 1,893,836	\$ -	\$ -	\$ -	\$ -	\$ 1,893,836
To Be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Future Projects - No Funding in Current Budget

Project Title:	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Light Replacement in Ceiling at Central Park Library	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Total	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Net to be Funded:	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Project Descriptions:



City of Santa Clara

The Center of What's Possible

Public Buildings

PUBLIC BUILDINGS - FUND 538

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	<u>\$ 5,373,325</u>	<u>\$ 350,000</u>	<u>\$ 13,265,000</u>	<u>\$ 2,755,000</u>	<u>\$ 505,000</u>	<u>\$ 405,000</u>	<u>\$ 380,000</u>	<u>\$ 23,033,325</u>

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Transfer from Other Funds:								
Building Inspection Reserve	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Capital Projects Reserve	5,318,325	350,000	-	-	-	-	-	5,668,325
Subtotal:	<u>\$ 5,373,325</u>	<u>\$ 350,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,723,325</u>
To Be Funded:			<u>\$ 13,265,000</u>	<u>\$ 2,755,000</u>	<u>\$ 505,000</u>	<u>\$ 405,000</u>	<u>\$ 380,000</u>	<u>\$ 17,310,000</u>
Total Financing Sources:	<u>\$ 5,373,325</u>	<u>\$ 350,000</u>	<u>\$ 13,265,000</u>	<u>\$ 2,755,000</u>	<u>\$ 505,000</u>	<u>\$ 405,000</u>	<u>\$ 380,000</u>	<u>\$ 23,033,325</u>

* Amount represents cumulative budget totals since project inception.

PUBLIC BUILDINGS - FUND 538

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16	2015-16	2015-16
					Carry Forward Appropriations	2015-16 Appropriation	Total Available Appropriation
Ongoing	6047	City Building Needs Study	\$ 84,489	\$ 83,839	\$ 650	\$ -	\$ 650
Distinct	6049	Civic Center Building Renovation	318,038	318,038	-	-	-
Ongoing	6054	Street Corporation Yard Renovation	1,022,000	1,002,000	20,000	-	20,000
Distinct	6078	Council Chamber Remodel	198,458	198,458	-	-	-
Distinct	6085	Cafeteria Upgrade	140,000	124,215	15,785	-	15,785
Ongoing	6123	Public Building Parking Lot Improvements	200,000	105,447	94,553	50,000	144,553
Distinct	6132	City Hall HVAC Renovation	793,000	685,155	107,845	-	107,845
Ongoing	6134	Overfill-Tank Replacement	431,313	260,310	171,003	-	171,003
Ongoing	6136	Historic Buildings-Improvement to Grounds	80,631	55,631	25,000	-	25,000
Ongoing	6137	Monitoring Wells Project	521,572	429,053	92,519	50,000	142,519
Ongoing	6138	Repairs-Modifications to City Buildings	685,000	685,000	-	100,000	100,000
Ongoing	6139	Repair to Historic Buildings	291,492	243,492	48,000	40,000	88,000
Ongoing	6140	Triton Museum Repair and Modifications	252,332	252,332	-	35,000	35,000
		Central Park Sports Complex Parking Lot					
Distinct	6141	Rehabilitation	355,000	3,412	351,588	-	351,588
Distinct	6143*	Police Building Parking Lot Improvements	NA	NA	NA	75,000	75,000
Total			\$ 5,373,325	\$ 4,446,382	\$ 926,943	\$ 350,000	\$ 1,276,943

*Represents new project in fiscal year 2015-16.

PUBLIC BUILDINGS - FUND 538

Project ID/Name: 6047 **City Building Needs Study**

Project Type: Ongoing

Program: 2222

Theme: Public Systems and Facilities

Location: Various public buildings throughout City.

Description: Perform site investigations of public buildings and develop plan for maintenance, rehabilitation and replacement.

Justification: City building survey needed to develop building maintenance program and long-term planning.

Duration: Q1 2012 to Ongoing

Status: Hold open for site investigations as needs arise.

Department/Contact: Public Works/Ken Winland

Estimated Expenditure through 2014-15	\$ 83,839
Estimated Carry Forward into 2015-16	\$ 650
Total Available Appropriation 2015-16	\$ 650

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 36,338	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 86,338
Construction 80300	46,567	-	-	-	-	-	-	46,567
Force Account 87010	1,584	-	-	-	-	-	-	1,584
Total	\$ 84,489	\$ -	\$ 10,000	\$ 134,489				

Financing Sources	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Capital Projects 59900	\$ 84,489	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,489
Reserve								
Total	\$ 84,489	\$ -	\$ 84,489					

To be Funded \$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000 \$ 50,000

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 6049 **Civic Center Building Renovation**

Project Type: Distinct

Program: 4443

Theme: Public Systems and Facilities

Location: Civic Center.

Description: Renovation to former Police Building and portions of City Hall.

Justification: Civic Center buildings require upgrade and expansion of electrical, HVAC system, communication/data systems, structural and refurbishment of 45+ year old buildings.

Duration: Q1 1999 to TBD

Status: Design to start pending funding availability.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 318,038
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ -

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 3,381	\$ -	\$ 640,000	\$ 225,000	\$ -	\$ -	\$ -	\$ 868,381
Construction 80300	314,657	-	4,731,000	1,801,000	-	-	-	6,846,657
Contingencies 80400	-	-	394,000	124,000	-	-	-	518,000
Force Account 87010	-	-	235,000	50,000	-	-	-	285,000
Total	\$ 318,038	\$ -	\$ 6,000,000	\$ 2,200,000	\$ -	\$ -	\$ -	\$ 8,518,038

Financing Sources	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Capital Projects 59900	\$ 318,038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318,038
Reserve								
Total	\$ 318,038	\$ -	\$ 318,038					

To be Funded \$ 6,000,000 \$ 2,200,000 \$ - \$ - \$ - \$ 8,200,000

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

PUBLIC BUILDINGS - FUND 538

Project ID/Name: 6054 **Street Corporation Yard Renovation**

Project Type: Ongoing

Program: 2951

Theme: Public Systems and Facilities

Location: Street Corporation Yard, 1700 Walsh Ave.

Description: Upgrades to Street Corporation Yard to maintain Cal-OSHA and other regulatory agency compliance and replace outdated infrastructures.

Justification: Renovations needed to Corporation Yard facilities necessary to maintain compliance and to replace critical infrastructure needs.

Duration: Q3 2011 to Ongoing

Status: Security system was updated and debris bunker drainage line was connected to the sanitary sewer in FY 14-15.

Department/Contact: Public Works/Dave Staub

Estimated Expenditure through 2014-15	\$ 1,002,000
Estimated Carry Forward into 2015-16	\$ 20,000
Total Available Appropriation 2015-16	\$ 20,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Construction	80300	933,683	-	50,000	50,000	-	-	-	1,033,683
Contingencies	80400	7,277	-	-	-	-	-	-	7,277
Equipment	80500	56,759	-	-	-	-	-	-	56,759
Force Account	87010	14,281	-	-	-	-	-	-	14,281
Total		\$ 1,022,000	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 1,122,000
Financing Sources									
Capital Projects	59900	\$ 1,022,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,022,000
Reserve			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 1,022,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,022,000
To be Funded				\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 6078 **Council Chamber Remodel**

Project Type: Distinct

Program: 4443

Theme: Public Systems and Facilities

Location: City Hall Council Chambers.

Description: Upgrade the layout appearance and equipment in the Council Chambers.

Justification: Several upgrades in appearance and audio/visual equipment have been made in the past, but the basic configuration of the Chambers has been unchanged since it was built. This project will modify the Chambers to meet the present needs and regulations.

Duration: Q1 2003 to TBD

Status: Project currently on hold.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 198,458
Estimated Carry Forward into 2015-16	\$ 0
Total Available Appropriation 2015-16	\$ 0

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 88,153	\$ -	\$ 620,000	\$ -	\$ -	\$ -	\$ -	\$ 708,153
Construction	80300	70,736	-	3,800,000	-	-	-	-	3,870,736
Contingencies	80400	10,000	-	380,000	-	-	-	-	390,000
Equipment	80500	28,569	-	-	-	-	-	-	28,569
Force Account	87010	1,000	-	-	-	-	-	-	1,000
Total		\$ 198,458	\$ -	\$ 4,800,000	\$ -	\$ -	\$ -	\$ -	\$ 4,998,458
Financing Sources									
Capital Projects	59900	\$ 198,458	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198,458
Reserve			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 198,458	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198,458
To be Funded				\$ 4,800,000	\$ -	\$ -	\$ -	\$ -	\$ 4,800,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PUBLIC BUILDINGS - FUND 538

Project ID/Name: 6085 Cafeteria Upgrade

Project Type: Distinct

Program: 4443

Theme: Public Systems and Facilities

Location: City Hall Cafeteria and East Wing, Lower Level Restrooms

Description: Upgrade equipment and configuration of food preparation area of cafeteria. Upgrade East Wing downstairs restrooms to meet ADA standards.

Justification: Cafeteria equipment was installed in 1964. There has been no replacement or upgrade of equipment during that time. Equipment is aging and the layout doesn't meet current needs. Upgrades will trigger ADA work in restrooms.

Duration: Q1 2003 to TBD

Status: Project currently on hold.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 124,215
Estimated Carry Forward into 2015-16	\$ 15,785
Total Available Appropriation 2015-16	\$ 15,785

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 114,737	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 234,737
Construction	80300	756	-	1,150,000	-	-	-	-	1,150,756
Contingencies	80400	13,061	-	140,000	-	-	-	-	153,061
Equipment	80500	10,248	-	-	-	-	-	-	10,248
Force Account	87010	1,198	-	-	-	-	-	-	1,198
Total		\$ 140,000	\$ -	\$ 1,410,000	\$ -	\$ -	\$ -	\$ -	\$ 1,550,000
Financing Sources									
Capital Projects	59900	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Reserve									
Total		\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000
To be Funded			\$ 1,410,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,410,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 6123 Public Building Parking Lot Improvements

Project Type: Ongoing

Program: 2911

Theme: Public Systems and Facilities

Location: Various public building locations throughout the City.

Description: Removal and replacement of failed asphalt, drainage improvements, surface seal, and associated striping at parking lots located at various public buildings throughout the City.

Justification: Numerous public building parking lots require preventative maintenance to avoid/lessen total reconstruction in the future. Timely maintenance will reduce overall expense, increase quality of vehicular and pedestrian traffic and improve aesthetics.

Duration: Q3 2012 to Ongoing

Status: Rehabilitation of the Warburton Swim Center parking lot is planned in the Summer of 2015.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 105,447
Estimated Carry Forward into 2015-16	\$ 94,553
Total Available Appropriation 2015-16	\$ 144,553

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 198,675	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 498,675
Force Account	87010	1,325	-	-	-	-	-	-	1,325
Total		\$ 200,000	\$ 50,000	\$ 500,000					
Financing Sources									
Capital Projects	59900	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Reserve									
Total		\$ 200,000	\$ 50,000	\$ -	\$ 250,000				
To be Funded			\$ 50,000	\$ 250,000					
Impact on Operating Budget			\$ -						

PUBLIC BUILDINGS - FUND 538

Project ID/Name: 6132 City Hall HVAC Renovation

Project Type: Distinct

Program: 4443

Theme: Public Systems and Facilities

Location: City Hall, East Wing Building - Basement

Description: Replace/rehabilitate the chiller, boiler, air handling system, and control system in a systematic order.

Justification: HVAC system in the City Hall is aged, deteriorating, and has parts that can no longer be obtained. New technology can provide a much more energy efficient HVAC system, which will provide a reliable HVAC for City Hall for years to come.

Duration: Q1 2006 to Q4 2019

Status: Phase I completed. Phase II on hold.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 685,155
Estimated Carry Forward into 2015-16	\$ 107,845
Total Available Appropriation 2015-16	\$ 107,845

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 75,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 115,000
Construction 80300	714,735	-	560,000	100,000	100,000	-	-	1,474,735
Force Account 87010	3,265	-	-	-	-	-	-	3,265
Total	\$ 793,000	\$ -	\$ 600,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 1,593,000

Financing Sources	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Capital Projects 59900	\$ 793,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 793,000
Reserve								
Total	\$ 793,000	\$ -	\$ 793,000					

To be Funded \$ 600,000 \$ 100,000 \$ 100,000 \$ - \$ - \$ - \$ 800,000

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 6134 Overfill-Tank Replacement

Project Type: Ongoing

Program: 2222

Theme: Public Systems and Facilities

Location: Existing known and unknown underground/aboveground fuel storage tanks at various locations.

Description: Remove/replace/repair existing City-owned fuel tanks. Update and monitor fueling sites to meet regulatory requirements.

Justification: Upgrade fueling sites to comply with Federal, State and Local regulations.

Duration: Q1 2006 to Ongoing

Status: All fuel sites are routinely inspected and updated as necessary.

Department/Contact: Public Works/Chris Fazzi

Estimated Expenditure through 2014-15	\$ 260,310
Estimated Carry Forward into 2015-16	\$ 171,003
Total Available Appropriation 2015-16	\$ 171,003

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 85,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,445
Construction 80300	289,642	-	20,000	20,000	20,000	20,000	20,000	389,642
Contingencies 80400	56,226	-	-	-	-	-	-	56,226
Total	\$ 431,313	\$ -	\$ 20,000	\$ 531,313				

Financing Sources	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Capital Projects 59900	\$ 431,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 431,313
Reserve								
Total	\$ 431,313	\$ -	\$ 431,313					

To be Funded \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 100,000

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

PUBLIC BUILDINGS - FUND 538

Project ID/Name: 6136 Historic Buildings - Ground Improvements

Project Type:	Ongoing	Estimated Expenditure through 2014-15	\$ 55,631
Program:	2951	Estimated Carry Forward into 2015-16	\$ 25,000
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 25,000
Location:	Various City-owned historic properties.		
Description:	Miscellaneous renovations, improvements, and repairs to property and exterior grounds adjacent to City-owned historic buildings.		
Justification:	Renovation and improvements to maintain and upgrade grounds and property for lease and public use. Ongoing commitment.		
Duration:	Q4 2005 to Ongoing		
Status:	Harris-Lass orchard development completed in FY 14-15.		
Department/Contact:	Public Works/Dave Staub		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 80,631	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ 180,631
	Total	\$ 80,631	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ 180,631
Financing Sources									
Capital Projects	59900	\$ 80,631	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,631
Reserve									
	Total	\$ 80,631	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,631
To be Funded			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 100,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 6137 Monitoring Wells Project

Project Type:	Ongoing	Estimated Expenditure through 2014-15	\$ 429,053
Program:	4463	Estimated Carry Forward into 2015-16	\$ 92,519
Theme:	Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 142,519
Location:	Miscellaneous City-owned locations		
Description:	Mitigate soil contamination.		
Justification:	To remove hazardous material from soil and groundwater in compliance with environmental law.		
Duration:	Q1 2010 to Ongoing		
Status:	Ongoing.		
Department/Contact:	Public Works/Jim Parissenti		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000
Construction	80300	482,850	50,000	25,000	25,000	25,000	25,000	25,000	657,850
Contingencies	80400	6,722	-	-	-	-	-	-	6,722
Force Account	87010	15,000	-	-	-	-	-	-	15,000
	Total	\$ 521,572	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 696,572
Financing Sources									
Capital Projects	59900	\$ 521,572	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 571,572
Reserve									
	Total	\$ 521,572	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 571,572
To be Funded			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PUBLIC BUILDINGS - FUND 538

Project ID/Name: 6138 Repairs-Modifications to City Buildings

Project Type: Ongoing
Program: 2222
Theme: Public Systems and Facilities
Location: Various City buildings
Description: Repair, replace or upgrade building components, including tenant improvements and general maintenance.
Justification: To maintain the appearance and operating efficiency of City buildings, including miscellaneous tenant improvements and maintain rental properties managed by the City Manager's Office.
Duration: Q1 2011 to Ongoing
Status: Sub-projects in various states of planning and execution.
Department/Contact: Public Works/Ken Winland

Estimated Expenditure through 2014-15	\$ 685,000
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 100,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 75,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 120,000
Construction	80300	575,000	82,500	182,500	182,500	182,500	182,500	182,500	1,570,000
Contingencies	80400	31,601	10,000	10,000	10,000	10,000	10,000	10,000	91,601
Force Account	87010	3,399	-	-	-	-	-	-	3,399
Total		\$ 685,000	\$ 100,000	\$ 200,000	\$ 1,785,000				
Financing Sources									
Capital Projects	59900	\$ 630,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 730,000
Reserve									
Building Inspection	59900	55,000	-	-	-	-	-	-	55,000
Reserve									
Total		\$ 685,000	\$ 100,000	\$ -	\$ 785,000				
To be Funded			\$ 200,000	\$ 1,000,000					
Impact on Operating Budget			\$ -						

Project ID/Name: 6139 Historic Buildings - Building Repairs

Project Type: Ongoing
Program: 2222
Theme: Public Systems and Facilities
Location: City-owned historic buildings
Description: Capital repairs or modifications to City-owned historic buildings.
Justification: To preserve the integrity and appearance of historic buildings.
Duration: Q1 2011 to Ongoing
Status: Sub-projects in various stages of planning and execution.
Department/Contact: Public Works/Ken Winland

Estimated Expenditure through 2014-15	\$ 243,492
Estimated Carry Forward into 2015-16	\$ 48,000
Total Available Appropriation 2015-16	\$ 88,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 254,492	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 494,492
Contingencies	80400	37,000	-	-	-	-	-	-	37,000
Total		\$ 291,492	\$ 40,000	\$ 531,492					
Financing Sources									
Capital Projects	59900	\$ 291,492	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 331,492
Reserve									
Total		\$ 291,492	\$ 40,000	\$ -	\$ 331,492				
To be Funded			\$ 40,000	\$ 200,000					
Impact on Operating Budget			\$ -						

PUBLIC BUILDINGS - FUND 538

Project ID/Name: 6140 Triton Museum Repair and Modifications

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 252,332
Program: 2222	Estimated Carry Forward into 2015-16	\$ -
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 35,000

Location: Triton Museum of Art, 1505 Warburton Ave.
Description: Repair, replace or upgrade building components.
Justification: Various projects to maintain the appearance and operating efficiency of the facility.
Duration: Q1 2011 to Ongoing
Status: Sub-projects in various stages of planning and execution.
Department/Contact: Public Works/Ken Winland

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	\$ 232,332	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 412,332
Contingencies 80400	20,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Total	\$ 252,332	\$ 35,000	\$ 462,332					
Financing Sources								
Capital Projects 59900	\$ 252,332	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 287,332
Reserve								
Total	\$ 252,332	\$ 35,000	\$ -	\$ 287,332				
To be Funded		\$ 35,000	\$ 175,000					
Impact on Operating Budget		\$ -						

Project ID/Name: 6141 Central Park Sports Complex Parking Lot Rehabilitation

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 3,412
Program: 2911	Estimated Carry Forward into 2015-16	\$ 351,588
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 351,588

Location: Lawn Bowling Green, George F. Haines International Swim Center, Fatjo Sports Center, and Santa Clara Tennis Center
Description: Removal and replacement of failed asphalt, modification of sidewalk and driveways, and associated striping at the parking lot fronting Lawn Bowling Green, George F. Haines International Swim Center, Fatjo Sports Center, and Santa Clara Tennis Center. (Refer to 562-5551)
Justification: Rehabilitation of aging parking lot and to improve accessibility for the physically-challenged from the parking lot to the various facilities.
Duration: Q1 2016 to Q2 2016
Status: Rehabilitation of the Central Park Sports Complex parking lot is planned in the Fall of 2015.
Department/Contact: Public Works/Falguni Amin

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Construction 80300	316,588	-	-	-	-	-	-	316,588
Contingencies 80400	1,400	-	-	-	-	-	-	1,400
Force Account 87010	2,012	-	-	-	-	-	-	2,012
Total	\$ 355,000	\$ -	\$ 355,000					
Financing Sources								
Capital Projects 59940	\$ 355,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 355,000
Reserve								
Total	\$ 355,000	\$ -	\$ 355,000					
Impact on Operating Budget		\$ -						

PUBLIC BUILDINGS - FUND 538

Project ID/Name: 6143 Police Building Parking Lot Improvements

Project Type: Distinct

Program: 7747

Theme: Public

Location: 601 El Camino Real

Description: Removal and replacement of damaged asphalt, surface seal, and add required stripping for the parking lot at the Police Department.

Justification: The Police Department's parking lot requires preventative maintenance to avoid excessive damage from weather and vehicle traffic.

Duration: Q3 2015 to Ongoing

Status: New project

Department/Contact: Police/Steve Buress

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 75,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Total		\$ -	\$ 75,000	\$ -	\$ 75,000				
Financing Sources									
Capital Projects	59940	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Reserve									
Total		\$ -	\$ 75,000	\$ -	\$ 75,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

PUBLIC BUILDINGS - FUND 538

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount Returned to Funding Source
538	C	6059	Public Works	City In-House Recycling Drop-Off	Capital Projects Reserve	\$ -
538	C	6142	Public Works	Senior Center Emergency Standby Generator	Capital Projects Reserve	11,102
538	C	6121	Police	Police Building Betterments	Capital Projects Reserve	-
TOTAL						<u>\$ 11,102</u>

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City of Santa Clara

The Center of What's Possible

General Government - Other

GENERAL GOVERNMENT - OTHER - FUND 539

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 38,374,287	\$ 5,092,816	\$ 7,118,767	\$ 2,372,312	\$ 1,364,000	\$ 894,000	\$ 594,000	\$ 55,810,182

FINANCING SOURCES

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
TCI Cash Grant	\$ 618,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 618,000
Misc. Grants	400,000	450,000	-	-	-	-	-	850,000
Subtotal:	\$ 1,018,000	\$ 450,000	\$ -	\$ 1,468,000				

Transfers From Other Funds:

Electric Customer Service Charges	\$ 9,582,888	\$ 561,405	\$ 1,470,680	\$ 606,280	\$ 340,017	\$ 340,017	\$ 295,200	\$ 13,196,487
Water Customer Service Charges	1,030,921	144,705	144,274	79,942	41,869	41,869	34,117	1,517,697
RDA Tax Increment Funds	5,600	-	-	-	-	-	-	5,600
Sewer Customer. Service Charges	645,284	87,927	80,799	38,373	21,424	21,424	17,548	912,779
Solid Waste Customer Service Charges	644,880	25,230	84,829	39,851	25,504	25,504	24,535	870,333
Recycled Water Service Charges	-	-	-	-	-	-	-	-
Auto Services	35,284	109,319	106,124	6,707	3,391	3,391	-	264,216
Capital Projects Reserve	13,562,216	1,199,681	511,265	491,349	21,985	1,985	1,500	15,789,981
Land Sale Reserve	5,000,000	-	-	-	-	-	-	5,000,000
Stadium	-	354,640	-	-	-	-	-	354,640
Building Inspection Reserve	5,719,214	2,059,909	310,000	10,000	10,000	10,000	10,000	8,129,123
Subtotal:	\$ 36,226,287	\$ 4,542,816	\$ 2,707,971	\$ 1,272,502	\$ 464,190	\$ 444,190	\$ 382,900	\$ 46,040,856

Fund Balance:

Fund Balance - Developer Fees	\$ 600,000	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 1,000,000
Communications Equipment Acquisition Funds	530,000	-	-	-	-	-	-	530,000
Subtotal:	\$ 1,130,000	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 1,530,000

To be Funded:

\$ 4,310,796 \$ 899,810 \$ 899,810 \$ 449,810 \$ 211,100 \$ 6,771,326

Total Financing Sources:	\$ 38,374,287	\$ 5,092,816	\$ 7,118,767	\$ 2,372,312	\$ 1,364,000	\$ 894,000	\$ 594,000	\$ 55,810,182
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* Amount represents cumulative budget totals since project inception.

GENERAL GOVERNMENT - OTHER - FUND 539

PROJECT SUMMARY

Project Type**	Project ID	Project Title	Prior Year	Prior Year	2015-16	2015-16	2015-16
			Appropriations	Expenditures	Carry Forward Appropriations	Appropriation	Total Available Appropriation
Workorder	6018	Convention Center Repairs and Upgrades	\$ NA	\$ NA	\$ NA	\$ -	\$ -
Ongoing	6003	Broadband Community System General Government Network (GGNET)	790,000	682,394	107,606	-	107,606
Distinct	6053	Telephone System Upgrades	1,200,000	1,194,773	5,227	75,000	80,227
Distinct	6062	Administration Document Imaging Systems	295,000	255,491	39,509	-	39,509
Ongoing	6072	Institutional Telecommunications Networks	818,000	709,174	108,826	100,000	208,826
Distinct	6075	Permit Information System, Phase II	2,302,701	1,265,724	1,036,977	-	1,036,977
Distinct	6093	Planning and Inspection Document Imaging	851,500	665,869	185,631	-	185,631
Ongoing	6103	Utility Management Information System (UMIS) Enhancements	10,000,323	9,400,323	600,000	362,500	962,500
Ongoing	6118	CAD System Server Replacement/Maintenance	1,445,000	1,394,958	50,042	-	50,042
Ongoing	6119	IT Disaster Protection Enhancements	400,000	391,888	8,112	-	8,112
Ongoing	6501	FHRMS Update Project	3,048,212	2,798,212	250,000	-	250,000
Distinct	6504	Telecomm Infrastructure Replacement	330,000	273,817	56,183	-	56,183
Ongoing	6505	Replace Network Equipment	1,175,000	1,032,011	142,989	100,000	242,989
Distinct	6506	DIVCA Implementation	246,427	218,436	27,991	-	27,991
Ongoing	6513	Computer Replacement Program	1,575,000	1,480,584	94,416	150,000	244,416
Ongoing	6514	Consolidate and Upgrade Servers	1,500,000	1,458,984	41,016	-	41,016
Distinct	6516	Data Center Enhancements	540,000	496,037	43,963	-	43,963
Ongoing	6517	Software Upgrade Licenses	1,285,088	1,219,216	65,872	248,455	314,327
Distinct	6520	General Plan Update	2,691,000	2,623,837	67,163	110,000	177,163
Ongoing	6521	Web Content Management System	290,000	250,296	39,704	50,000	89,704
Distinct	6532	Intranet Collaboration Suite Implementation	58,000	32,625	25,375	-	25,375
Ongoing	6534	GIS Enterprise System (Geospatial Information System)	975,000	914,101	60,899	650,000	710,899
Distinct	6535	Housing element Update 2014	184,000	128,663	55,337	-	55,337
Distinct	6536	Precise Plan for El Camino Real	480,000	-	480,000	485,909	965,909
Distinct	6537	Specific Plan for Lawrence Station	693,114	213,114	480,000	134,000	614,000
Distinct	6539	Northside Branch Library	5,165,922	2,765,922	2,400,000	-	2,400,000
Distinct	6102	Municipal Transit Demand Management (TDM) Program	10,000	-	10,000	-	10,000
Distinct	6015	Volunteer Management System	25,000	-	25,000	-	25,000
Distinct	6542*	Automotive Services IT Upgrades	NA	NA	NA	100,000	100,000
Distinct	6543*	Digital Radio System Infrastructure	NA	NA	NA	976,952	976,952
Distinct	6544*	Specific Plan for Tasman East	NA	NA	NA	750,000	750,000
Distinct	6545*	Specific Plan for the Downtown Focus Area	NA	NA	NA	650,000	650,000
Distinct	6546*	IT Services Contract Renewal	NA	NA	NA	150,000	150,000
Total			\$ 38,374,287	\$ 31,866,449	\$ 6,507,838	\$ 5,092,816	\$ 11,600,654

*Represents new project in fiscal year 2015-16.

**Work Order project appropriations lapse at the end of each fiscal year.

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6003 **Broadband Community System General Government Network (GGNET)**

Estimated Expenditure through 2014-15	\$ 682,394
Estimated Carry Forward into 2015-16	\$ 107,606
Total Available Appropriation 2015-16	\$ 107,606

Project Type: Ongoing

Program: 1921

Theme: Community Information and Technology

Location: Citywide.

Description: Design, construct and reconfigure the existing General Government network to allow all City facilities to be interconnected in a reliable and fault-tolerant manner.

Justification: The City's network backbone provides access to all City computers and mission critical applications that deliver core City services. Its design has a single point of failure. This project will reuse the existing General Government network to mitigate this risk.

Duration: Q1 2008 to Q1 2019

Status: Dual redundant runs into the new stadium from City Hall and EOC were completed by SVP as was the redundant link from the Northside Library to EOC. Additional fibers were provided between City Hall data center and the PD Dispatch Data Center in preparation for data center redundancy. The new Fire Station museum behind Fire Station 2 was also connected by fiber to the city network to provide both Wi-Fi and Network connectivity to this site.

Department/Contact: Info Tech/Gaurav Garg

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100 \$ 94,159	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,159
Construction	80300 610,000	-	-	-	-	-	-	610,000
Contingencies	80400 55,189	-	-	-	-	-	-	55,189
Equipment	80500 25,652	-	100,000	-	-	-	-	125,652
Force Account	87010 5,000	-	-	-	-	-	-	5,000
Total	\$ 790,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 890,000
Financing Sources								
Capital Projects	59900 \$ 390,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390,000
Reserve								
Fund Balance -	80019 400,000	-	100,000	-	-	-	-	500,000
Developer Fees								
Total	\$ 790,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 890,000

To be Funded \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6053 Telephone System Upgrades
Project Type: Distinct
Program: 1941
Theme: Community Information and Technology
Location: Citywide
Description: This project adds the capability for the network to provide telephone service, know as Voice-over-IP (VoIP). Key goal is to replace aging telephony applications and provide functionality such as Integrated Voice Response and Auto Call Distribution along with dial tone.

Estimated Expenditure through 2014-15	\$ 1,194,773
Estimated Carry Forward into 2015-16	\$ 5,227
Total Available Appropriation 2015-16	\$ 80,227

Justification: The current Centrex phone service provides basic telephony services to City employees and is increasingly expensive to utilize. The cost for the services is operational in nature and ongoing. This project would use our internal network and fiber infrastructure to provide telephony services at a reduced operational cost.

Duration: Q1 2007 to Q1 2016

Status: The Citywide cutover to the new system is fully underway to move to the VoIP system. Over FY2015/16, Phase 3 of the project including survivability and analog conversions will be completed.

Department/Contact: Info Tech/Vonna Gissler

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 58,837	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,837
Construction	80300	24,967	-	-	-	-	-	-	24,967
Equipment	80500	1,116,196	75,000	-	-	-	-	-	1,191,196
Total		\$ 1,200,000	\$ 75,000	\$ -	\$ 1,275,000				

Financing Sources

Capital Projects Reserve	59900	\$ 1,092,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,167,000
Electric Customer Service charges	59900	45,000	-	-	-	-	-	-	45,000
Water Customer Service charges	59900	22,500	-	-	-	-	-	-	22,500
Sewer Customer Service charges	59900	22,500	-	-	-	-	-	-	22,500
Solid Waste Customer Service Charges	59900	4,500	-	-	-	-	-	-	4,500
CPR for Cemetery	59900	4,500	-	-	-	-	-	-	4,500
Auto Customer Service Charges	59900	9,000	-	-	-	-	-	-	9,000
Total		\$ 1,200,000	\$ 75,000	\$ -	\$ 1,275,000				

To be Funded \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6062 Document Imaging/ Agenda Management System

Project Type: Distinct

Program: 2312

Theme: Community Information and Technology

Location: City Clerk's Office

Location: Citywide records management program that includes implementing the policies, procedures, and technology to support Citywide use of document imaging (SIRE solution). Upgrade, support and maintain Hyland Software Inc for support of Clerk's office, agenda management, retention of city files, council video feeds and website information access.

Estimated Expenditure through 2014-15	\$ 255,491
Estimated Carry Forward into 2015-16	\$ 39,509
Total Available Appropriation 2015-16	\$ 39,509

Justification: City Files Management Program includes the promotion of program compliance for records retention including the development of document imaging, file and conversion standards. The Sire Document Management, Council Agenda and Video streaming system are critical citizen facing tools for the City business which require periodic upgrade, enhancement or replacement. Supports council priorities for public outreach and information. Includes engineering for migration and supported solution for records management, records retention, streaming video, agenda, minutes, workflow, mobile application, open government and voting.

Duration: Q1 2003 to Q4 2019

Status: Staff training will continue and include streamlining records management and retention, moving towards electronic access and retrieval for internal and external customers. Staff will work to provide a Citywide Document Imaging Policy and Procedures, which will ensure compliance with California law and provide a mechanism to ensure document imaging projects are approved, supportable long term, and indexing for each records series is appropriate and performed consistently over time. Continued support and roll-out of the Agenda To Go module - mobile agenda review for internal users, including Council. Review of the Agenda process - implementing workflow and business process improvements.

Department/Contact: City Clerk/R. Diridon

Appropriations		<u>Prior Years</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Total</u>
Engineering	80100	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	80300	160,000	-	-	-	-	-	-	160,000
Contingencies	80400	3,000	-	-	-	-	-	-	3,000
Equipment	80500	82,000	-	20,000	-	20,000	-	-	122,000
Total		\$ 295,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 335,000
Financing Sources									
Capital Projects	59900	\$ 295,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 335,000
Reserve									
Total		\$ 295,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 335,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6072 Institutional Telecommunications Networks

Project Type: Ongoing

Program: 1921

Theme: Community Information and Technology

Location: Citywide

Description: Maintenance of a fiber backbone to support a City of Santa Clara Video Institutional Network (INET) which connects 22 City facility sites and 6 Santa Clara Unified School District sites.

Justification: While the fiber backbone is sound, the interface equipment installed at both ends has been breaking down over time. Replace the INET system and components with newer digital technology. The new system will provide operational efficiencies and reduce the risk of system failure.

Duration: Q3 2005 to Q4 2017

Status: A design was created for addressing aging audio visual equipment in the Council Chambers along with conducting an acoustic assessment. Remediation and implementation is to follow.

Department/Contact: Info Tech/Gaurav Garg

Estimated Expenditure through 2014-15	\$ 709,174
Estimated Carry Forward into 2015-16	\$ 108,826
Total Available Appropriation 2015-16	\$ 208,826

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 287,049	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 287,049
Construction 80300	121,513	-	-	-	-	-	-	121,513
Equipment 80500	409,438	100,000	-	200,000	-	-	-	709,438
Total	\$ 818,000	\$ 100,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 1,118,000

Financing Sources	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
TCl Cash Grant 55500	\$ 618,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 618,000
Fund Balance - 80019	200,000	100,000	-	200,000	-	-	-	500,000
Developer Fees								
Total	\$ 818,000	\$ 100,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 1,118,000

To be Funded \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 6075 Permit Information System, Phase III

Project Type: Distinct

Program: 5532

Theme: Community Information and Technology

Location: Citywide

Description: Computer based tracking system to automate Planning, Inspection and Engineering permits, allow other departments and the public to access information on the City network or the Internet.

Justification: Improve permit streamlining and coordination for both staff and applicants, provide online information for applicants.

Duration: Q3 2011 to Q4 2018

Status: In the process of replacing permit software. Examining replacement products for existing permit tracking system and inspector field modules to improve efficiency.

Department/Contact: Planning & Inspection/Sharon Goei

Estimated Expenditure through 2014-15	\$ 1,265,724
Estimated Carry Forward into 2015-16	\$ 1,036,977
Total Available Appropriation 2015-16	\$ 1,036,977

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 1,622,123	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 1,922,123
Contingencies 80400	8,384	-	-	-	-	-	-	8,384
Equipment 80500	460,010	-	-	-	-	-	-	460,010
Force Account 87010	212,184	-	-	-	-	-	-	212,184
Total	\$ 2,302,701	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 2,602,701

Financing Sources	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Capital Projects 59900	\$ 456,901	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 456,901
Reserve								
Building Inspection Reserve 59900	1,845,800	-	300,000	-	-	-	-	2,145,800
Total	\$ 2,302,701	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 2,602,701

To be Funded \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6093 **Planning and Inspection Document Imaging**
Project Type: Distinct
Program: 5532
Theme: Community Information and Technology
Location: Citywide.
Description: Convert paper and microfiche documents to digital format, acquire necessary hardware and software for retrieval.
Justification: Reduce storage and improve ease of retrieval by staff and the public.
Duration: Q3 2011 to Q4 2016
Status: Server and software acquired.
Department/Contact: Planning & Inspection/Sharon Goei

Estimated Expenditure through 2014-15	\$ 665,869
Estimated Carry Forward into 2015-16	\$ 185,631
Total Available Appropriation 2015-16	\$ 185,631

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 257,951	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,951
Equipment	80500	25,652	-	-	-	-	-	-	25,652
Force Account	87010	567,897	-	-	-	-	-	-	567,897
Total		\$ 851,500	\$ -	\$ 851,500					

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Building Inspection Reserve	59900	\$ 851,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 851,500
Total		\$ 851,500	\$ -	\$ 851,500					

To be Funded \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 6103 **Utility Management Information System (UMIS) Enhancements**

Project Type: Ongoing
Program: 3332
Theme: Community Information and Technology
Location: 1500 Warburton Ave. - City Hall
Description: Critical system maintenance and high priority modification to ensure timely and accurate billing, collections and excellent customer service to 59,000+ utility accounts. UMIS represents the hardware, software and integration for customer information, automated phone service, web service and meeting mandatory reporting requirements.

Estimated Expenditure through 2014-15	\$ 9,400,323
Estimated Carry Forward into 2015-16	\$ 600,000
Total Available Appropriation 2015-16	\$ 962,500

Justification: To address the growing volume of utility accounts and to meet customer expectations. To remain competitive and customer friendly in the utility market sector and to ensure continued billing and collections for \$350 million in retail utility revenues.

Duration: Q3 2001 to Ongoing
Status: Successful upgrade of the Meter Reading and Utility Bill software programs. Significant progress made on the implementation of a customer service self service web portal and implementation of a new voice over IP phone system that will replace the current contact center telephony system.

Department/Contact: Finance/Michelle Eglesia

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 8,086,410	\$ 357,500	\$ 1,521,000	\$ 495,000	\$ 289,000	\$ 289,000	\$ 289,000	\$ 11,326,910
Construction	80300	5,000	-	-	-	-	-	-	5,000
Contingencies	80400	54,999	5,000	5,000	5,000	5,000	5,000	5,000	84,999
Equipment	80500	1,299,008	-	-	-	-	-	-	1,299,008
Force Account	87010	554,906	-	-	-	-	-	-	554,906
Total		\$ 10,000,323	\$ 362,500	\$ 1,526,000	\$ 500,000	\$ 294,000	\$ 294,000	\$ 294,000	\$ 13,270,823

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Electric Customer Service Charges	59900	\$ 8,500,310	\$ 308,125	\$ 1,297,100	\$ 425,000	\$ 249,900	\$ 249,900	249,900	\$ 11,280,235
Water Customer Service Charges	59900	622,872	23,200	97,664	32,000	18,817	18,817	18,817	832,187
Sewer Customer Service Charges	59900	411,286	15,225	64,092	21,000	12,348	12,348	12,348	548,647
Solid Waste Customer Service Charges	59900	465,855	15,950	67,144	22,000	12,935	12,935	12,935	609,754
Total		\$ 10,000,323	\$ 362,500	\$ 1,526,000	\$ 500,000	\$ 294,000	\$ 294,000	\$ 294,000	\$ 13,270,823

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6118 CAD System Server Replacement/Maintenance

Project Type: Ongoing

Program: 7747

Theme: Community Information and Technology

Location: Public Safety Communications Center

Description: Replacement and upgrade of the CAD workstations and associated software, supporting the Computer - Aided Dispatch (CAD) System.

Justification: CAD system upgrades required to keep current with CAD version releases and provide new capabilities for the end user.

Duration: Q4 2008 to Q4 2019

Status: Update: Police Dept. requests NO additional funding in FY15-16. The Dispatch Center relies on a CAD system to deploy public safety resources. The Records Unit relies on RMS to track reports and records. These systems are aging and are not fully integrated. We would like to spend approx. \$50,000 to hire a consultant to identify our CAD/RMS needs. Preliminary estimates for implementation and replacement of a CAD/RMS system are approximately \$3,000,000 (FY16-17).

Department/Contact: Police/Steve Bures

Estimated Expenditure through 2014-15	\$ 1,394,958
Estimated Carry Forward into 2015-16	\$ 50,042
Total Available Appropriation 2015-16	\$ 50,042

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 645,544	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,645,544
Construction	80300	28,189	-	-	-	-	-	-	28,189
Equipment	80500	771,267	-	-	-	-	-	-	771,267
Total		\$ 1,445,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,445,000
Financing Sources									
Capital Projects	59900	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,020,000
Reserve									
Communications	59900	425,000	-	-	-	-	-	-	425,000
Equipment									
Acquisition Funds									
Total		\$ 1,445,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,445,000
Impact on Operating Budget			\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000

Project ID/Name: 6119 IT Disaster Protection Enhancements

Project Type: Ongoing

Program: 1921

Theme: Community Information and Technology

Location: Citywide

Description: Develop and deploy critical server redundancy solution; Develop & deploy emergency backup network solution; Upgrade and maintain equipment.

Justification: To provide the City adequate disaster recovery capability for its IT systems.

Duration: Q3 2005 to Q4 2016

Status: Data replication and back up enhancements to ensure better data protection and recovery are to be implemented in the coming year.

Department/Contact: Info Tech/Gaurav Garg

Estimated Expenditure through 2014-15	\$ 391,888
Estimated Carry Forward into 2015-16	\$ 8,112
Total Available Appropriation 2015-16	\$ 8,112

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 74,002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,002
Construction	80300	218,825	-	-	-	-	-	-	218,825
Contingencies	80400	1,386	-	-	-	-	-	-	1,386
Equipment	80500	86,746	-	-	-	-	-	-	86,746
Force Account	87010	19,041	-	-	-	-	-	-	19,041
Total		\$ 400,000	\$ -	\$ 400,000					
Financing Sources									
Capital Projects	59900	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Reserve									
Total		\$ 400,000	\$ -	\$ 400,000					
Impact on Operating Budget			\$ -						

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6501 FHRMS Update Project
Project Type: Ongoing
Program: 3322
Theme: Community Information and Technology
Location: City Hall
Description: Upgrade the various FHRMS business applications as needed to maintain vendor support for software and hardware.

Estimated Expenditure through 2014-15	\$ 2,798,212
Estimated Carry Forward into 2015-16	\$ 250,000
Total Available Appropriation 2015-16	\$ 250,000

Justification: Various system upgrades to be completed; most significant of which is the PeopleSoft systems (HR/Payroll and Financials) which must be upgraded as the current version will no longer be supported by Oracle. Remaining smaller systems provide support for the city's cashing and business license.

Duration: Q1 2005 to Ongoing

Status: The Hyperion Planning budget preparation system was replaced with Questica and implemented for the 2015-16 budget preparation. Additional planned enhancements to Questica will be completed in the 3rd quarter of 2015 utilizing carry forward balances from the project. CORE OneStep Cashiering upgrade/enhancement for departmental deposits to be started in 2015 including receipt printer replacement. HdL Prime Business License upgrade was completed in 2014. Additional improvements completed for the PeopleSoft systems - ACH payment processing with electronic remittances, management of employee training and certification, and other business process improvements. Funding for these will utilize carry forward balances.

Department/Contact: Finance/Gary Ameling

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 2,727,689	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 3,727,689
Equipment	80500	133,965	-	-	-	-	-	-	133,965
Force Account	87010	186,558	-	-	-	-	-	-	186,558
Total		\$ 3,048,212	\$ -	\$ 200,000	\$ 4,048,212				

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Capital Projects Reserve	59900	\$1,780,412	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,780,412
Building Inspection Reserve	59900	113,800	\$ -	10,000	10,000	10,000	10,000	10,000	163,800
Electric Customer Service Charges	59900	656,800	\$ -	45,300	45,300	45,300	45,300	45,300	883,300
Water Customer Service Charges	59900	224,200	\$ -	15,300	15,300	15,300	15,300	15,300	300,700
Sewer Customer Service Charges	59900	76,300	\$ -	5,200	5,200	5,200	5,200	5,200	102,300
Solid Waste Customer Service Charges	59900	169,900	\$ -	11,600	11,600	11,600	11,600	11,600	227,900
CPR for Cemetery	59920	17,600	\$ -	1,500	1,500	1,500	1,500	1,500	25,100
Capital Projects Reserve	59900	3,600	\$ -	-	-	-	-	-	3,600
RDA Tax	59900	5,600	-	-	-	-	-	-	5,600
Total		\$ 3,048,212	\$ -	\$ 88,900	\$ 3,492,712				

To be Funded	\$ 111,100	\$ 111,100	\$ 111,100	\$ 111,100	\$ 111,100	\$ 111,100	\$ 555,500
Impact on Operating Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6504 Telecomm Infrastructure Enhancements

Project Type: Distinct

Program: 1921

Theme: Community Information and Technology

Location: Various throughout the City.

Description: Replacement of the aging telecommunications wiring and cabling infrastructure in all City facilities.

Justification: The telecommunications wiring and cabling infrastructure in most of our City facilities is aging and in need of regular repair, and unable to support new telecommunications standards (i.e. high speed data transmission, etc.). This project will provide for a multi-year approach to the regular replacement of that infrastructure.

Duration: Q4 2005 to Q4 2017

Status: Work actively is occurring on the cabling remediation for the VoIP deployment project where non-standard cabling is in place. Additional fiber was run between core switches in the City Hall complex to provide redundancy in the case of a data center or a network outage within the data center.

Department/Contact: Info Tech/Vonna Gissler

Estimated Expenditure through 2014-15	\$ 273,817
Estimated Carry Forward into 2015-16	\$ 56,183
Total Available Appropriation 2015-16	\$ 56,183

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 36,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,720
Construction	80300	170,279	-	-	-	-	-	-	170,279
Equipment	80500	123,001	-	-	-	-	-	-	123,001
Total		\$ 330,000	\$ -	\$ 330,000					
Financing Sources									
Capital Projects	59900	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Reserve									
Communications	59900	105,000	-	-	-	-	-	-	105,000
Equipment									
Acquisition Funds									
Total		\$ 330,000	\$ -	\$ 330,000					
To be Funded			\$ -						
Impact on Operating Budget			\$ -						

Project ID/Name: 6505 Replace Network Equipment

Project Type: Ongoing

Program: 1921

Theme: Community Information and Technology

Location: Citywide

Description: Replace outdated network hardware to allow a more fault-tolerant and redundant solution in support of mission critical voice, video and data needs.

Justification: Standard best practices such as fault tolerance and enterprise management are critical in support of life and property and revenue based systems. These features are critical as the network in transition to Citywide connectivity including Police and Fire departments.

Duration: Q1 2008 to Q4 2017

Status: The network infrastructure continues to be enhanced with fault tolerance and hardening to ensure mission critical applications are supported. Aging equipment is being replaced and enhanced, which includes the wireless infrastructure, firewalls and core network. New facilities such as the Northside library and stadium are now fully integrated with the City network. A secondary internet access point will be implemented for increased up time and connectivity with the internet.

Department/Contact: Info Tech/Gaurav Garg

Estimated Expenditure through 2014-15	\$ 1,032,011
Estimated Carry Forward into 2015-16	\$ 142,989
Total Available Appropriation 2015-16	\$ 242,989

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Equipment	80500	\$ 1,175,000	\$ 100,000	\$ 477,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,152,000
Total		\$ 1,175,000	\$ 100,000	\$ 477,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,152,000
Financing Sources									
Capital Projects	59900	\$ 1,175,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,275,000
Reserve									
Total		\$ 1,175,000	\$ 100,000	\$ -	\$ 1,275,000				
To be Funded			\$ 477,000	\$ 100,000	\$ 877,000				
Impact on Operating Budget			\$ -						

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6506 **DIVCA Implementation**
Project Type: Distinct
Program: 1921
Theme: Community Information and Technology
Location: Citywide
Description: City staff oversight of state cable franchisees.
Justification: State legislation requires City staff and outside consultants to frequently monitor and regularly audit state cable franchisee payments to preserve current funding streams and ensure compliance with customer service standards.
Duration: Q3 2005 to Q4 2017
Status: Quarterly franchisee payments and periodic customer service performance standards and audits are reviewed by City staff and outside legal and industry consultants.
Department/Contact: Info Tech/Vonna Gissler

Estimated Expenditure through 2014-15	\$ 218,436
Estimated Carry Forward into 2015-16	\$ 27,991
Total Available Appropriation 2015-16	\$ 27,991

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 246,427	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 271,427
Total		\$ 246,427	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 271,427
Financing Sources									
Capital Projects Reserve	59900	\$ 246,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,427
Total		\$ 246,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,427
To be Funded			\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 6513 **Computer Replacement Program**
Project Type: Ongoing
Program: 1921
Theme: Community Information and Technology
Location: Citywide
Description: Replacement of older and obsolete desktop and laptop computers. Approximately 1000 desktop computers are installed throughout the City and fall under this project. This includes all Library staff computers.
Justification: Desktop computers used throughout the City are replaced every four to five years to insure computers are compatible with current software and stay reliable.
Duration: Q1 2006 to Ongoing
Status: During FY14/15, the City wide Win7 rollout was completed. In FY 15/16 we will be replacing obsolete monitors, laptops and desktops. Obsolete printers are to be replaced with more efficient models and select conference rooms are to be upgraded with current projection systems.
Department/Contact: Info Tech/Christopher Jackson

Estimated Expenditure through 2014-15	\$ 1,480,584
Estimated Carry Forward into 2015-16	\$ 94,416
Total Available Appropriation 2015-16	\$ 244,416

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 12,060	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,060
Equipment	80500	1,562,940	150,000	250,000	250,000	250,000	-	-	2,462,940
Total		\$ 1,575,000	\$ 150,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 2,475,000
Financing Sources									
Capital Projects Reserve	59900	\$ 1,530,200	\$ 137,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,667,420
Water Customer Service charges	59900	17,575	3,195	-	-	-	-	-	20,770
Sewer Customer Service charges	59900	11,550	3,195	-	-	-	-	-	14,745
Auto Services	59900	11,550	3,195	-	-	-	-	-	14,745
Solid Waste	59900	2,475	3,195	-	-	-	-	-	5,670
Customer Service charges									
Capital Projects Reserve for Cemetery	59900	1,650	-	-	-	-	-	-	1,650
Total		\$ 1,575,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,725,000
To be Funded			\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 750,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6514 **Consolidate and Upgrade Servers**
Project Type: Ongoing
Program: 1921
Theme: Community Information and Technology
Location: Citywide
Description: Consolidate, upgrade and replace City application and infrastructure servers. Upgrade equipment in City Hall Data Center.

Estimated Expenditure through 2014-15	\$ 1,458,984
Estimated Carry Forward into 2015-16	\$ 41,016
Total Available Appropriation 2015-16	\$ 41,016

Justification: Servers should be replaced every four to five years due to the anticipated serviceable life of the equipment. Going forward, this project will also focus on server virtualization, consolidation, storage, and back-up equipment which will decrease the number of servers housed in the Data Center while improving performance and reliability.

Duration: Q1 2006 to Ongoing
Status: Dramatic reduction in physical servers has resulted in over a million \$ cost savings over past few years. The City continues to follow this strategy to virtualize systems and consolidated storage resulting in equipment and operational cost savings while improving reliability. A high availability Metro Stretch Cluster was implemented between the City Hall and Police Dept. Data Centers to provide the ability to fail over. Storage continues to grow and has been added to both datacenters to support workloads. The upcoming roadmap involves replacing these servers to add capacity to keep up with the growing demand.

Department/Contact: Info Tech/Gaurav Garg

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 118,474	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,474
Equipment	80500	1,381,526	-	200,000	200,000	200,000	-	-	1,981,526
Total		\$ 1,500,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 2,100,000
Financing Sources									
Capital Projects Reserve	59900	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Total		\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

To be Funded \$ 200,000 \$ 200,000 \$ 200,000 \$ - \$ - \$ 600,000

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 6516 **Data Center Enhancements**
Project Type: Distinct
Program: 1921
Theme: Community Information and Technology
Location: City Hall Data Center
Description: This project will fund critical enhancements to the Data Center, including structured premise cabling, airflow and cooling improvements, and structural improvements to ensure system reliability, system security, and staff safety.

Estimated Expenditure through 2014-15	\$ 496,037
Estimated Carry Forward into 2015-16	\$ 43,963
Total Available Appropriation 2015-16	\$ 43,963

Justification: The Data Center houses servers that hold data that is critical to operations or confidentiality. The existing structure has several physical security vulnerabilities that this project would address. Also, improvements would address potential safety and system manageability issues.

Duration: Q1 2006 to Q4 2016
Status: Further data center remediation was performed including under floor and ceiling water detection and ceiling water detection and computer room air conditioning unit balancing. Additional cameras were installed outside of the data center to monitor critical equipment. Single points of risk are to be addressed in the coming year.

Department/Contact: Info Tech/Gaurav Garg

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 121,967	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121,967
Construction	80300	110,000	-	-	-	-	-	-	110,000
Equipment	80500	307,732	-	-	-	-	-	-	307,732
Force Account	87010	301	-	-	-	-	-	-	301
Total		\$ 540,000	\$ -	\$ 540,000					
Financing Sources									
Capital Projects Reserve	59900	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540,000
Total		\$ 540,000	\$ -	\$ 540,000					

To be Funded \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6517 **Software Upgrade Licenses**
Project Type: Ongoing
Program: 1921
Theme: Community Information and Technology
Location: Citywide
Description: Purchase Microsoft software licenses to remain in compliance. This will allow the City to use server & desktop applications, and have support for the Microsoft environment.
Justification: Enterprise License Agreements with Microsoft allowed for City desktop systems to remain current with Operating System and Office application versions. The licenses allow the City to upgrade operating systems, client access and Office applications moving forward.
Duration: Q1 2007 to Q4 2020
Status: The City's current three year Microsoft Enterprise Agreement ends in April 2015. This funding is for our renewed three year Microsoft Enterprise Agreement Microsoft Office 365, Enterprise Client Access Licenses, and Server Licenses.

Estimated Expenditure through 2014-15	\$ 1,219,216
Estimated Carry Forward into 2015-16	\$ 65,872
Total Available Appropriation 2015-16	\$ 314,327

Department/Contact: Info Tech/Christopher Jackson

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 937,658	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 937,658
Equipment	80500	347,430	248,455	248,455	300,000	300,000	300,000	-	1,744,340
Total		\$ 1,285,088	\$ 248,455	\$ 248,455	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 2,681,998
Financing Sources									
Capital Projects Reserve	59900	\$ 1,043,571	\$ 197,696	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,241,267
Electric Customer Service charges	59900	180,778	37,117	37,117	44,817	44,817	44,817	-	389,463
Water Customer Service charges	59900	31,274	6,420	6,420	7,752	7,752	7,752	-	67,370
Sewer Customer Service charges	59900	11,148	3,210	3,210	3,876	3,876	3,876	-	29,196
Solid Waste Customer Service charges	59900	2,150	803	803	969	969	969	-	6,663
Capital Projects Reserve for Cemetery	59920	1,433	401	401	485	485	485	-	3,690
Auto Services	59900	14,734	2,808	2,808	3,391	3,391	3,391	-	30,523
Total		\$ 1,285,088	\$ 248,455	\$ 50,759	\$ 61,290	\$ 61,290	\$ 61,290	\$ -	\$ 1,768,172
To be Funded			\$ 197,696	\$ 238,710	\$ 238,710	\$ 238,710	\$ -	\$ -	\$ 913,826
Impact on Operating Budget			\$ -	\$ -	\$ -				

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6520 **General Plan Update**

Project Type: Distinct

Program: 5523

Theme: Land Use and Housing Programs

Location: Citywide

Description: A comprehensive update of the City's General Plan and Zoning Code.

Justification: The City adopted the current General Plan in 2010. According to the General Plan (Action 1.7.2), the Zoning Code is required to be updated following the General Plan adoption. The remaining project budget and additional funds are intended to cover this update.

Duration: Q1 2014 to Q2 2016

Status: Zoning Code update underway to implement adopted General Plan.

Department/Contact: Planning/Steve Lynch

Estimated Expenditure through 2014-15	\$ 2,623,837
Estimated Carry Forward into 2015-16	\$ 67,163
Total Available Appropriation 2015-16	\$ 177,163

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 2,535,614	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,535,614
Force Account Labr	87010	155,386	110,000	-	-	-	-	-	265,386
Total		\$ 2,691,000	\$ 110,000	\$ -	\$ 2,801,000				

Financing Sources			2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Capital Projects	59900	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Reserve									
Building Inspection Reserve	59900	1,491,000	110,000	-	-	-	-	-	1,601,000
Total		\$ 2,691,000	\$ 110,000	\$ -	\$ 2,801,000				

To be Funded \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 6521 **Web Content Management System**

Project Type: Ongoing

Program: 1912

Theme: Community Information and Technology

Location: Citywide

Description: Enhancements to the City's web site resulting in consistency, branding, ease of search and improved navigation.

Justification: Continuing to build on the current Content Management Project will provide improved functionality on the City's web site for residents; further enhance the site to allow visitors access to services and information within the City.

Duration: Q1 2007 to Q4 2016

Status: During 2014-15, the IT Department enhanced the current web sites by working with departments to remove dated and unused web content and updating the site's menu structure and organization. The transition of the current server based web site to a cloud provided web service is also being pursued. The Capital Budget for 2015-16 envisions a complete design and content refresh. The project also envisions enhancing the City's service request app for additional departments.

Department/Contact: Info Tech/Gaurav Garg

Estimated Expenditure through 2014-15	\$ 250,296
Estimated Carry Forward into 2015-16	\$ 39,704
Total Available Appropriation 2015-16	\$ 89,704

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 268,736	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 368,736
Equipment	80500	21,264	-	-	-	-	-	-	21,264
Total		\$ 290,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 390,000

Financing Sources			2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Capital Projects	59900	\$ 290,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,000
Reserve									
Total		\$ 290,000	\$ 50,000	\$ -	\$ 340,000				

To be Funded \$ 50,000 \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6532 Intranet Collaboration Suite Implementation

Project Type: Distinct

Program: 1912

Theme: Community Information and Technology

Location: Citywide

Description: The intranet is built upon Microsoft Share Point Server and is a collaborative hub with relevant modules for document management, site search, and portal services. This strategy builds on the Microsoft Exchange migration providing a unified portal for Internal Citywide and Departmental content and collaboration.

Justification: This Intranet Collaboration Suite takes another step forward and created an environment that is conducive to information sharing and knowledge building. This will enhance the City's ability to serve its residents by enhancing internal communication and making information easier to access.

Duration: Q1 2009 to Q4 2016

Status: The Intranet, built upon SharePoint, continues to be developed. An assessment of the Intranet is underway and will identify opportunities to streamline processes and collaborate more effectively.

Department/Contact: Info Tech/Gaurav Garg

Estimated Expenditure through 2014-15	\$	32,625
Estimated Carry Forward into 2015-16	\$	25,375
Total Available Appropriation 2015-16	\$	25,375

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 42,625	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,625
Equipment	80500	15,375	-	-	-	-	-	-	15,375
Total		\$ 58,000	\$ -	\$ 58,000					
Financing Sources									
Capital Projects Reserve	59900	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,000
Total		\$ 58,000	\$ -	\$ 58,000					
To be Funded			\$ -						
Impact on Operating Budget			\$ -						

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6534 GIS Enterprise System (Geospatial Information System)

Project Type: Ongoing

Program: 1921

Theme: Community Information and Technology

Location: Citywide

Description:

Investment in GIS technologies - hardware, software, design architecture - to build a Citywide GIS Enterprise system. The goal of an Enterprise GIS is to distribute geospatial data and functionality throughout the City while leveraging and integrating the functions and data offered by other technologies. An Enterprise system would streamline engineering, permitting and inspection processes; improve land management; improve asset utilization of public services; and engage the community through increasing shared information.

Justification:

Primary benefits of GIS system include cost savings resulting from greater efficiency, better recordkeeping and decision making, improved communication, and managing projects geographically rather than departmentally task based.

Duration:

Q1 2013 to Q4 2018

Status:

The City investment in the Enterprise GIS Program has started paying off multiple ways. High-quality information readily available to all City staff creates confidence and efficiency, improves working conditions, and creates an overall positive image for the City. More importantly, ingenious GIS implementations significantly contribute to the safety of the public, both citizens and visitors alike.

Department/Contact:

Info Tech/Gaurav Garg

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 875,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,425,000
Construction	80300		-	-	-	-	-	-	-
Contingencies	80400	-	-	-	-	-	-	-	-
Equipment	80500	100,000	100,000	-	-	-	-	-	200,000
Total		\$ 975,000	\$ 650,000	\$ -	\$ 1,625,000				
Financing Sources									
Capital Projects Reserve	59900	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Water Cust Service Charges	59900	112,500	87,000	-	-	-	-	-	199,500
Sewer Cust Service Charges	59900	112,500	58,000	-	-	-	-	-	170,500
Electric Cust Serv Charges	59900	200,000	125,000	-	-	-	-	-	325,000
Building Inspection Reserve	59900	450,000	380,000	-	-	-	-	-	830,000
Total		\$ 975,000	\$ 650,000	\$ -	\$ 1,625,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6535 Housing and General Plan Element Update 2014

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 128,663
Program: 5523	Estimated Carry Forward into 2015-16	\$ 55,337
Theme: Land Use and Housing Programs	Total Available Appropriation 2015-16	\$ 55,337

Location: Citywide
Description: Update of the City's Housing Element of the General Plan 2014-2021 planning period (5th cycle RHNA). The project also includes an update to the City's 2010 General Plan that was anticipated for 2015. The increase in CIP funds are to cover the added General Plan update that was not previously apart of this project.

Justification: Update required by 2010 General Plan and State regulations.
Duration: Q4 2013 to Q1 2015
Status: Housing Element final adoption by City Council on January 13, 2015.
Department/Contact: Planning/Steve Lynch

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 169,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169,000
Force Account	87010	15,000	-	-	-	-	-	-	15,000
Total		\$ 184,000	\$ -	\$ 184,000					
Financing Sources									
Building Inspection Reserve	59900	\$ 184,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184,000
Total		\$ 184,000	\$ -	\$ 184,000					
Impact on Operating Budget			\$ -						

Project ID/Name: 6536 Precise Plan for El Camino Real .

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ -
Program: 5523	Estimated Carry Forward into 2015-16	\$ 480,000
Theme: Land Use	Total Available Appropriation 2015-16	\$ 965,909

Location: Citywide
Description: Create a Precise Plan for El Camino Real (ECR) that would implement the City's General Plan and Grant Boulevard Initiative. The plan would entail a rezoning of ECR to allow projects per General Plan guidelines, create design guidelines for new projects, and build in measures for protecting existing adjacent uses.

Justification: The City's 2010 General Plan calls El Camino Real a Focus Area and this Precise Plan would implement the goals and policies of the General Plan, as well as establish the correct zoning.
Duration: Q3 2013 to Q2 2016
Status: Planning staff is applied for and was awarded One Bay Area Grant (OBAG) funding for this project (80% outside funding source). The grant is for a total of \$750,000. The City is required to have a 12% match for the total project budget (\$853,000) for a match of \$103,000.
Department/Contact: Planning/Steve Lynch

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 400,000	\$ 485,909	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 885,909
Force Account	87010	80,000	-	-	-	-	-	-	80,000
Total		\$ 480,000	\$ 485,909	\$ -	\$ 965,909				
Financing Sources									
Building Inspection Reserve	59900	\$ 80,000	\$ 35,909	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,909
Misc. Grant - OBAG*	55580	400,000	450,000	-	-	-	-	-	850,000
Total		\$ 480,000	\$ 485,909	\$ -	\$ 965,909				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* One Bay Area Grant

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6537 Specific Plan for Lawrence Station

Project Type: Distinct

Program: 5523

Theme: Land Use

Location: Lawrence Station Future Area

Description: Create a Specific Plan for the Lawrence Station Future Area that would implement Policy 5.4.5.P-1 General Plan, which requires creation of a plan for the Future Areas of the City. The General Plan does not require the plan be started until 2015 but staff is applying for grant funding as part of the OBAG 2-12-2015 funding cycle.

Justification: The City's 2010 General Plan calls for the creation of Specific Plans for both 2015 Future Areas.

Duration: Q4 2014 to Q4 2015

Status: Planning has started the Specific Plan with an RFP issued, consultant selected, and EIR underway. Completion expected in Q4 2015.

Department/Contact: Planning/Steve Lynch

Estimated Expenditure through 2014-15	\$ 213,114
Estimated Carry Forward into 2015-16	\$ 480,000
Total Available Appropriation 2015-16	\$ 614,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 613,114	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 613,114
Force Account	87010	80,000	134,000	-	-	-	-	-	214,000
Total		\$ 693,114	\$ 134,000	\$ -	\$ 827,114				
Financing Sources									
Building Inspection Reserve	59900	\$ 693,114	\$ 134,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 827,114
Misc. Grant - OBAG*	55580	-	-	-	-	-	-	-	-
Total		\$ 693,114	\$ 134,000	\$ -	\$ 827,114				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* One Bay Area Grant

Project ID/Name: 6539 Northside Branch Library

Project Type: Distinct

Program: 4443

Theme: Public Systems and Facilities

Location: Rivermark Development.

Description: Plan and construct a branch library in the area North of the Bayshore Freeway. Includes new security system for library facilities to enable self-checkout by citizens.

Justification: Enhance library services for those who live and work in the northern section of the City of Santa Clara. Security system accommodates new technologies such as the materials sorting system, and reduces theft of library materials.

Duration: Q3 2005 to Q2 2015

Status: Construction of building expected to be completed in August 2014

Department/Contact: Public Works/Gustavo Gomez

Estimated Expenditure through 2014-15	\$ 2,765,922
Estimated Carry Forward into 2015-16	\$ 2,400,000
Total Available Appropriation 2015-16	\$ 2,400,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 5,165,922	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,165,922
Total		\$ 5,165,922	\$ -	\$ 5,165,922					
Financing Sources									
Land Sale	59900	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000
City Loan- Land	59900	165,922	-	-	-	-	-	-	165,922
Total		\$ 5,165,922	\$ -	\$ 5,165,922					
Impact on Operating Budget			\$ 928,739	\$ 938,026	\$ 947,407	\$ 956,881	\$ 966,450	\$ 976,114	\$ 5,713,616

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6102 **Municipal Transit Demand Management (TDM) Program**

Project Type: Distinct

Program: 5532

Theme: Land Use and Housing Programs

Location: Citywide

Description: As required by the City's 2013 Climate Action Plan (CAP), the City will develop and implement a transportation demand management program for City employees to encourage alternative modes of travel and reduce single-occupant vehicle use.

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ 10,000
Total Available Appropriation 2015-16	\$ 10,000

Justification: Implementation measure 6.2 of the adopted 2013 CAP requires a municipal TDM be developed.

Duration: Q1 2014 to Q1 2015

Status: The project is a follow-up to the adopted CAP.

Department/Contact: Planning/Steve Lynch

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total		\$ 10,000	\$ -	\$ 10,000					
Financing Sources									
Building Inspection Reserve	59900	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Impact on Operating Budget			\$ -						

Project ID/Name: 6015 **Volunteer Management System**

Project Type: Distinct

Program: 2521

Theme: Web-Based Volunteer Tracking System

Location: Human Resource Department

Description: The City currently uses an Access database to track the active volunteers and hours worked. This project will update the volunteer management and tracking system to allow for on-line acceptance of volunteer applications, web posting of volunteer opportunities, remote entry of hours worked, tracking of hours worked City wide and by department, and to maintain a current list of active volunteers. This database would be a hosted solution for departments to advertise and search for volunteer candidates and allow a more accessible format for individuals searching for volunteer assignments with the City.

Justification: To eliminate the manual entry of volunteer applications and hours worked, and to reduce City IT staff workload from supporting current Access database.

Duration: Q1 2014 to Q1 2015

Status: The City's HR Department is completing a needs assessment and has started evaluating vendors in conjunction with the IT Department to identify the best vendors and make a final selection on the product to use.

Department/Contact: Human Resource/Tina Murphy

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ 25,000
Total Available Appropriation 2015-16	\$ 25,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total		\$ 25,000	\$ -	\$ 25,000					
Financing Sources									
Capital Projects Reserve	59900	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total		\$ 25,000	\$ -	\$ 25,000					
Impact on Operating Budget			\$ -						

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6545 **Specific Plan for the Downtown Focus Area**
Project Type: Distinct
Program: 5532
Theme: Land Use
Location: Downtown Area
Description: Create a Specific Plan for the Downtown Focus Area that would implement Policy 5.4.2.P-1 General Plan, which established the Downtown area as a destination for the City.
Justification: The City's 2010 General Plan calls for the creation of Specific Plans for both 2015 Future Areas.
Duration: Q2 2016 to Q4 2016
Status: New Project
Department/Contact: Planning/Steve Lynch

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 650,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Force Account	87010	\$ -	250,000	-	-	-	-	-	250,000
Total		\$ -	\$ 650,000	\$ -	\$ 650,000				
Financing Sources									
Building Inspection Reserve	59900	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000
Total		\$ -	\$ 650,000	\$ -	\$ 650,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 6546 **IT Services Contract Renewal**
Project Type: Distinct
Program: 1921
Theme: Community Information and Technology
Location: City-wide
Description: Retain the assistance of an external IT Services sourcing contract advisor to assist and advise the City with the City's IT Outsourcing Contract.
Justification: The City contracts with Unisys for IT services. The original contract was a five year term with a two year extension option. The City is in the first year of the two year extension, ending June 30, 2016. In order to determine the best strategy for our IT services beyond June 30, 2016, and to ensure that strategy can be implemented by June 30, 2016, we recommend engaging with IT Services Advisory firm to help provide IT sourcing, governance expertise, and best practice knowledge of current outsourcing industry. This firm will help the City from initial scoping through implementation of the next services contract within the City. The cost represents less than 1% of the overall IT Services Contract, with significant return anticipated.
Duration: Q1 2016 to Q4 2017
Status: New project.
Department/Contact: Info Tech/Gaurav Garg

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 150,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total		\$ -	\$ 150,000	\$ -	\$ 150,000				
Financing Sources									
Capital Projects Reserve	59900	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total		\$ -	\$ 150,000	\$ -	\$ 150,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL GOVERNMENT - OTHER - FUND 539

Project ID/Name: 6542 **Automotive Services IT Upgrades**

Project Type: Distinct

Program: 2123

Theme: Community Information and Technology

Theme: Upgrade Fleet Management, Fuel Management, and Fuel Monitoring Applications

Location: Automotive Services

Description: Automotive Services is looking to upgrade our Fleet Management, Fuel Management, and Fuel Monitoring applications. Fleet Management application upgrade to improved web-based version. Fuel Management application upgrade to web-based version and upgrade fuel key pads at fuel sites. Fuel Monitoring application upgrade to web-based application, and dedicated IP addressing.

Justification: Enhanced data recording and reporting. Improved speed of applications, moving away from dial up modem communication to IP addressing. Improved fuel/mileage capturing.

Duration: Q1 2015 to Q4 2017

Status: New project.

Department/Contact: Auto Services/Chris Fazzi

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 100,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Equipment	80500	-	100,000	100,000	-	-	-	-	200,000
Total		\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Financing Sources									
Auto Services	59900	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total		\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

GENERAL GOVERNMENT - OTHER - FUND 539

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
539	C	6538	Police	In-Field Body Worn/Vehicle Cameras	Capital Projects Reserve	\$ 125,000
539	R	6537	Planning	Specific Plan for Lawrence Station	OBAG Grant	400,000
539	C	6076	Planning	Geographic Information System (GIS) Phase II	Capital Projects Reserve, Enterprise Funds	115,000
TOTAL						\$ 640,000

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City of Santa Clara

The Center of What's Possible

Housing and Community Services (HUD)

HOUSING AND COMMUNITY SERVICES (HUD) - FUND 562
FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 10,576,349	\$ 1,185,823	\$ 400,000	\$ 400,000	\$ 400,000	\$ 250,000	\$ 250,000	\$ 13,462,172

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Community Development Block Grant	\$ 6,844,080	\$ 883,585	\$ 350,000	\$ 350,000	\$ 350,000	\$ 250,000	\$ 250,000	\$ 9,277,665
CDBG Recovery	144,707	-	-	-	-	-	-	144,707
HOME Program	1,946,396	302,238	-	-	-	-	-	2,248,634
NCIP Program Income	140,405	-	50,000	50,000	50,000	-	-	290,405
Reallocated HOME Program Income	1,500,761	-	-	-	-	-	-	1,500,761
Subtotal:	\$ 10,576,349	\$ 1,185,823	\$ 400,000	\$ 400,000	\$ 400,000	\$ 250,000	\$ 250,000	\$ 13,462,172
Fund Balance:								
CDBG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Financing Sources:	\$ 10,576,349	\$ 1,185,823	\$ 400,000	\$ 400,000	\$ 400,000	\$ 250,000	\$ 250,000	\$ 13,462,172

* Amount represents cumulative budget totals since project inception.

HOUSING AND COMMUNITY SERVICES (HUD) - FUND 562

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16	2015-16	2015-16
					Carry Forward Appropriations	2015-16 Appropriation	Total Available Appropriation
Ongoing	5510	CDBG Administration	\$ 953,388	\$ 953,388	\$ -	\$ 325,611	\$ 325,611
Ongoing	5551	Removal of Barriers to the Physically Challenged	1,771,002	1,771,002	-	200,000	200,000
Distinct	5552	Neighborhood Conservation and Improvement Program NCIP	5,699,040	5,399,040	300,000	413,070	713,070
Distinct	5559	City Hall Complex ADA Compliance Study and Enhancements	300,000	46,337	253,663	-	253,663
Distinct	5910	HOME Administration	198,383	198,383	-	47,142	47,142
Distinct	5935	Homeless Tenant-Based Rental Assistance	150,000	11,180	138,820	-	138,820
Distinct	5561	Liberty Tower Domestic Water Pump Replacement	67,500	67,500	-	-	-
Distinct	5938	Fire Station 6 Housing Project	1,437,036	1,437,036	-	-	-
Distinct	5562*	El Camino Economic Development	NA	NA	NA	200,000	200,000
Total			\$ 10,576,349	\$ 9,883,866	\$ 692,483	\$ 1,185,823	\$ 1,878,306

*Represents new project in fiscal year 2015-16.

HOUSING AND COMMUNITY SERVICES - FUND 562

Project ID/Name: 5510 CDBG Administration

Project Type: Ongoing

Program: 5544

Theme: Land Use and Housing Programs

Location: City Hall

Description: Provides management, planning, and implementation of the City's CDBG program and administration of the Housing & Community Services Division. Provides funding to non-profit service agencies.

Justification: To assist low income City residents. CDBG rules permit the entitlement grant to be used. 20% for program administration and 15% for public service activities.

Duration: Q1 2016 to Ongoing

Status: Program administration during the fiscal year. Funds indicated are estimates.

Department/Contact: City Manager's Office/T.Haas

Estimated Expenditure through 2014-15	\$ 953,388
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 325,611

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Grants	80810	\$ 459,610	\$ 153,927	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 613,537
Force Account	87010	493,778	171,684	-	-	-	-	-	665,462
Total		\$ 953,388	\$ 325,611	\$ -	\$ 1,278,999				
Financing Sources									
CDBG	55580	\$ 862,983	\$ 325,611	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,188,594
NCIP Program	54650	90,405	-	-	-	-	-	-	90,405
Income									
Total		\$ 953,388	\$ 325,611	\$ -	\$ 1,278,999				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 5910 HOME Administration

Project Type: Ongoing

Program: 5544

Theme: Land Use and Housing Programs

Location: City Hall

Description: Provides management, planning, and implementation of the City's HOME program and administration of the Housing & Community Services Division. Provides funding to non-profit service agencies.

Justification: HOME rules permit the entitlement grant to be used 10% for program administration.

Duration: Q1 2016 to Q4 2016

Status: Program administration during the fiscal year. Funds indicated are estimates.

Department/Contact: City Manager's Office/T.Haas

Estimated Expenditure through 2014-15	\$ 198,383
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 47,142

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Grant	80810	\$ 63,725	\$ 18,798	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,523
Force Account	87010	134,658	28,344	-	-	-	-	-	163,002
Total		\$ 198,383	\$ 47,142	\$ -	\$ 245,525				
Financing Sources									
HOME	55580	\$ 134,658	\$ 47,142	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 181,800
HOME	80060	63,725	-	-	-	-	-	-	63,725
Reallocated									
Income									
Total		\$ 198,383	\$ 47,142	\$ -	\$ 245,525				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HOUSING AND COMMUNITY SERVICES - FUND 562

Project ID/Name: 5551 Removal of Barriers to the Physically Challenged

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 1,771,002
Program: 4443	Estimated Carry Forward into 2015-16	\$ -
Theme: Public Systems and Facilities	Total Available Appropriation 2015-16	\$ 200,000

Location: Various locations citywide in the public right-of-way.
Description: Construct Americans with Disabilities Act (ADA) compliant street curb ramps and accessibility improvements.

Justification: Improve access to and use of the public right-of-way for physically challenged people in compliance with the ADA. Presumed benefit to low-income persons for eligibility of Community Development Block Grant program.

Duration: Q1 2007 to Ongoing
Status: Design of new annual phase to start July 2014 with construction to be completed before end of June 2015.
Department/Contact: Public Works/Falguni Amin

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 1,771,002	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 3,221,002
Total		\$ 1,771,002	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 3,221,002

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
CDBG	55580	\$ 1,626,295	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 3,076,295
CDBG Recovery	55580	144,707	-	-	-	-	-	-	144,707
Total		\$ 1,771,002	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 3,221,002

To be Funded \$ - \$ - \$ - \$ - \$ - \$ -

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Project ID/Name: 5552 Neighborhood Conservation and Improvement Program NCIP

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 5,399,040
Program: 5543	Estimated Carry Forward into 2015-16	\$ 300,000
Theme: Land Use and Housing Programs	Total Available Appropriation 2015-16	\$ 713,070

Location: Citywide
Description: Provide repairs of code related buildings and health/safety deficiencies for private homeowners through means of low interest loans.

Justification: Assist very low and low income households with home repair problems. Direct benefit to home occupants by abatement of hazardous building conditions. Indirect benefit of preserving community housing stock.

Duration: Q1 2008 to Q4 2016
Status: The NCIP goal is to assist approximately 50 households per year.
Department/Contact: City Manager's Office/T.Haas

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 155,863	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,863
Construction	80300	4,899,181	371,763	-	-	-	-	-	5,270,944
Contingencies	80400	251,438	-	-	-	-	-	-	251,438
Equipment	80500	5,886	-	-	-	-	-	-	5,886
Force Account	87010	386,672	41,307	-	-	-	-	-	427,979
Total		\$ 5,699,040	\$ 413,070	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,112,110

Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
CDBG	55580	\$ 4,037,302	\$ 157,974	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,195,276
HOME	55580	1,661,738	255,096	-	-	-	-	-	1,916,834
Total		\$ 5,699,040	\$ 413,070	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,112,110

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ -

HOUSING AND COMMUNITY SERVICES - FUND 562

Project ID/Name: 5559 City Hall ADA Compliance Study and Improvements

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 46,337
Program: 4443	Estimated Carry Forward into 2015-16	\$ 253,663
Theme: Land Use and Housing Programs	Total Available Appropriation 2015-16	\$ 253,663

Location: City Hall and other Civic Center facilities within the City Hall complex.
Description: ADA compliance design and construction in City Hall complex. Work to include reconstruction of access ramps and railings; restriping of ADA parking stalls; installation of signage, curb ramps, and stairs' color stripes; restroom modifications; and relocation of light switches and signs in City Hall main building.
Justification: Improve non-compliance situations in City Hall complex per accessibility requirements. Provide accessibility enhancements based on recommendations in the study.
Duration: Q1 2014 to Q4 2019
Status: Study completed. Implementation phase underway.
Department/Contact: Public Works/Falguni Amin

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 60,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 90,000
Construction	80300	230,000	-	130,000	130,000	130,000	-	-	620,000
Contingencies	80400	10,000	-	10,000	10,000	10,000	-	-	40,000
Total		\$ 300,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 750,000
Financing Sources									
CDBG	55580	\$ 250,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 550,000
NCIP Program	54650	50,000	-	50,000	50,000	50,000	-	-	200,000
Income									
Total		\$ 300,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 750,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 5935 Homeless Tenant-Based Rental Assistance

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 11,180
Program: 5544	Estimated Carry Forward into 2015-16	\$ 138,820
Theme: Land Use and Housing Programs	Total Available Appropriation 2015-16	\$ 138,820

Location: Citywide
Description: Provide funding to the Housing Trust Silicon Valley for their Finally Home rental deposit program. The Finally Home program is designed to provide security deposit assistance to the chronically homeless and to those at risk of homelessness.
Justification: Tenant Based Rental Assistance is an eligible use of federal HOME Program funds. The 2009 Homeless Census counted 290 unsheltered homeless persons in the City, of which 70% were chronically homeless.
Duration: Q1 2011 to Q4 2016
Status: New program to be created involving community organizations, SCCo Dept of Mental Health and Housing Authority SCCo. Alternative program for Emergency Rental Assistance under consideration.
Department/Contact: City Manager's Office/T.Haas

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Contingencies	80400	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Force Account	87010	15,000	-	-	-	-	-	-	15,000
Total		\$ 150,000	\$ -	\$ 150,000					
Financing Sources									
HOME	55500	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total		\$ 150,000	\$ -	\$ 150,000					
Impact on Operating Budget			\$ -						

HOUSING AND COMMUNITY SERVICES - FUND 562

Project ID/Name: 5561 Liberty Tower Domestic Water Pump Replacement

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 67,500
Program: 5544	Estimated Carry Forward into 2015-16	\$ -
Theme: Land Use and Housing Programs	Total Available Appropriation 2015-16	\$ -
Location: 890 Main St.		
Description: Peplace the existing 40 year old domestic water pumps, tank and control panel with a new move efficient pump skid.		
Justification: Affordable housing for seniors of extremely low and low incomes.		
Duration: Q1 2014 to Q4 2016		
Status: Project expected to be complete in 2015-16		
Department/Contact: City Manager's Office/T.Haas		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 67,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,500
Total		\$ 67,500	\$ -	\$ 67,500					
Financing Sources									
CDBG	55580	\$ 67,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,500
Total		\$ 67,500	\$ -	\$ 67,500					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 5938 Fire Station 6 Housing Project

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 1,437,036
Program: 5544	Estimated Carry Forward into 2015-16	\$ -
Theme: Land Use and Housing Programs	Total Available Appropriation 2015-16	\$ -
Location: 3575 De la Cruz Blvd.		
Description: Development of up to 15 affordable housing units for very low and low income households.		
Justification: Affordable housing for households of very- low and low incomes.		
Duration: Q1 2014 to Q4 2016		
Status: Project expected to be complete in 2015-16		
Department/Contact: City Manager's Office/T.Haas		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 1,437,036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,437,036
Total		\$ 1,437,036	\$ -	\$ 1,437,036					
Financing Sources									
HOME	55500	\$ 1,437,036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,437,036
Reallocated Income									
Total		\$ 1,437,036	\$ -	\$ 1,437,036					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

HOUSING AND COMMUNITY SERVICES - FUND 562

Project ID/Name:	5562 El Camino Economic Development	
Project Type:	Distinct	Estimated Expenditure through 2014-15 NA
Program:	5544	Estimated Carry Forward into 2015-16 NA
Theme:	Economic Development	Total Available Appropriation 2015-16 \$ 200,000
Location:	El Camino from Halford to the Alameda	
Description:	Improvements to small businesses along El Camino Real, from Halford Ave. to the Alameda. Improvements include painting, signage and landscaping. Improvements must be limited to the exterior and the correction of code violations. The property must be located in a low and moderate income target area and must serve the	
Justification:	Economic Development for small businesses.	
Duration:	Q1 2016 to Q4 2016	
Status:	New project for 2015-16	
Department/Contact:	City Manager's Office/T.Haas	

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total		\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Financing Sources									
CDBG	55580	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total		\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

HOUSING AND COMMUNITY SERVICES - FUND 562

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
562	C	5556	CMO	Santa Clara Sr. Center ADA	CDBG	\$ 34,071
562	C	5560	CMO	Liberty Tower Pipe Project	CDBG	30,185
TOTAL						\$ 64,256

CITY AFFORDABLE HOUSING FUND - FUND 565

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 388,637	\$ 301,279	\$ -	\$ 689,916				

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
City Housing Developer In-Lieu	\$ 388,637	\$ 301,279	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 689,916
Transfer of Funds:								
To the General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To Be Funded:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Financing Sources:	\$ 388,637	\$ 301,279	\$ -	\$ 689,916				

*Amount represents cumulative budget totals since project inception.

CITY AFFORDABLE HOUSING FUND - FUND 565

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available Appropriation
Ongoing	5210	City Housing Administration	\$ 388,637	\$ 384,752	\$ 3,885	\$ 301,279	\$ 305,164
Total			\$ 388,637	\$ 384,752	\$ 3,885	\$ 301,279	\$ 305,164

CITY AFFORDABLE HOUSING FUND - FUND 565

Project ID/Name: 5210 **City Housing Administration**

Project Type: Ongoing

Program: 5544

Theme: Land Use and Housing Programs

Location: Citywide

Description: Annual administration of programs that address the objectives of the City Consolidated Plan and Housing Element, including funding for non-profit public service and housing service agencies that address the needs of low to moderate income people.

Justification: Provide support for services and programs considered necessary for the welfare of low to moderate income persons and households.

Duration: Q1 2015 to Ongoing

Status: Targeting eligible neighborhoods in need of public improvements, subject to further review by Council subcommittee.

Department/Contact: City Manager's Office/T.Haas

Estimated Expenditure through 2014-15	\$ 384,752
Estimated Carry Forward into 2015-16	\$ 3,885
Total Available Appropriation 2015-16	\$ 305,164

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Grant 80810	\$ 133,176	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 323,176
Force Account 87010	255,461	111,279	-	-	-	-	-	366,740
Total	\$ 388,637	\$ 301,279	\$ -	\$ 689,916				
Financing Sources								
CAHF* 54640	\$ 388,637	\$ 301,279	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 689,916
Total	\$ 388,637	\$ 301,279	\$ -	\$ 689,916				
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* City Affordable Housing Fund

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City of Santa Clara

The Center of What's Possible

Street Lighting

STREET LIGHTING - FUND 534

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 7,786,114	\$ 1,575,000	\$ 1,375,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 11,136,114

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Transfer of Funds:								
Public Benefit Charges	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
Developer Contributions	398,033	50,000	50,000	50,000	50,000	50,000	50,000	698,033
Electric Customer Service Charges	4,388,081	1,525,000	1,325,000	50,000	50,000	50,000	50,000	7,438,081
To Be Funded:			\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Financing Sources:	\$ 7,786,114	\$ 1,575,000	\$ 1,375,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 11,136,114

*Amount represents cumulative budget totals since project inception.

STREET LIGHTING - FUND 534

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available Appropriation
Ongoing	2871	Miscellaneous Street Lighting New Development Street	\$ 388,081	\$ 268,081	\$ 120,000	\$ 50,000	\$ 170,000
Ongoing	2872	Lighting El Camino Real Street Lighting	398,033	149,033	249,000	50,000	299,000
Distinct	2873	Improvement LED Street Lighting Retrofit	4,000,000	2,500,000	1,500,000	-	1,500,000
Distinct	2874	Phase 1 Great America Street Light	3,000,000	2,000,000	1,000,000	200,000	1,200,000
Distinct	2875*	Replacement Project	NA	NA	NA	1,275,000	1,275,000
Fund Total			\$ 7,786,114	\$ 4,917,114	\$ 2,869,000	\$ 1,575,000	\$ 4,444,000

*Represents new project in fiscal year 2015-16.

STREET LIGHTING - FUND 534

Project ID/Name: 2873 El Camino Real Street Lighting Improvement

Project Type: Distinct	<table border="0"> <tr> <td>Estimated Expenditure through 2014-15</td> <td align="right">\$ 2,500,000</td> </tr> <tr> <td>Estimated Carry Forward into 2015-16</td> <td align="right">\$ 1,500,000</td> </tr> <tr> <td>Total Available Appropriation 2015-16</td> <td align="right">\$ 1,500,000</td> </tr> </table>	Estimated Expenditure through 2014-15	\$ 2,500,000	Estimated Carry Forward into 2015-16	\$ 1,500,000	Total Available Appropriation 2015-16	\$ 1,500,000
Estimated Expenditure through 2014-15		\$ 2,500,000					
Estimated Carry Forward into 2015-16		\$ 1,500,000					
Total Available Appropriation 2015-16	\$ 1,500,000						
Program: 1361							
Theme: Santa Clara Utilities							
Location: Various							
Description: Replace existing mercury vapor and high pressure sodium street lights with LED street lights.							
Justification: Energy efficiency.							
Duration: Q1 2015 to Q4 2019							
Status: Planning.							
Department/Contact: Electric/Kevin Keating							

Appropriations	<u>Prior Years</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Total</u>
Construction 80300	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
Force Account 87010	-	-	-	-	-	-	-	-
Total	<u>\$ 4,000,000</u>	<u>\$ -</u>	<u>\$ 4,000,000</u>					
Financing Sources								
Electric Customer 59900	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
Service Charges								
Total	<u>\$ 4,000,000</u>	<u>\$ -</u>	<u>\$ 4,000,000</u>					
Impact on Operating Budget		<u>\$ -</u>						

Project ID/Name: 2874 LED Street Lighting Retrofit

Project Type: Distinct	<table border="0"> <tr> <td>Estimated Expenditure through 2014-15</td> <td align="right">\$ 2,000,000</td> </tr> <tr> <td>Estimated Carry Forward into 2015-16</td> <td align="right">\$ 1,000,000</td> </tr> <tr> <td>Total Available Appropriation 2015-16</td> <td align="right">\$ 1,200,000</td> </tr> </table>	Estimated Expenditure through 2014-15	\$ 2,000,000	Estimated Carry Forward into 2015-16	\$ 1,000,000	Total Available Appropriation 2015-16	\$ 1,200,000
Estimated Expenditure through 2014-15		\$ 2,000,000					
Estimated Carry Forward into 2015-16		\$ 1,000,000					
Total Available Appropriation 2015-16	\$ 1,200,000						
Program: 1361							
Theme: Santa Clara Utilities							
Location: Various							
Description: Replace existing mercury vapor and high pressure sodium street lights with LED street lights.							
Justification: Energy efficiency.							
Duration: Q1 2015 to Q4 2019							
Status: Planning. Phase 2 of the Project							
Department/Contact: Electric/Kevin Keating							

Appropriations	<u>Prior Years</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Total</u>
Engineering 80100	\$ 50,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Construction 80300	2,950,000	160,000	-	-	-	-	-	3,110,000
Total	<u>\$ 3,000,000</u>	<u>\$ 200,000</u>	<u>\$ -</u>	<u>\$ 3,200,000</u>				
Financing Sources								
Public Benefits 59900	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
Electric Customer 59900	-	200,000	-	-	-	-	-	200,000
Service Charges								
Total	<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$ -</u>	<u>\$ 3,200,000</u>				
Impact on Operating Budget		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

STREET LIGHTING - FUND 534

Project ID/Name: 2875 Great America Street Light Replacement Project
Project Type: Distinct
Program: 1361
Theme: Santa Clara
Location: Tasman Drive and Great America Parkway
Description: Replace 200 street lights along Tasman Drive and Great America Parkway.
Justification: Exiting luminaires are deteriorated and are no longer manufactured. Project will also support the efforts to modernize appearance of approaches to the Northern Entertainment District.
Duration: Q1 2015 to Q4 2017
Status: New Project
Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 1,275,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	80300	-	625,000	625,000	-	-	-	-	1,250,000
Equipment	80200	-	625,000	625,000	-	-	-	-	1,250,000
Total		\$ -	\$ 1,275,000	\$ 1,275,000	\$ -	\$ -	\$ -	\$ -	\$ 2,550,000

Financing Sources									
Electric Customer	59900	\$ -	\$ 1,275,000	\$ 1,275,000					\$ 2,550,000
Service Charges		-							
Total		\$ -	\$ 1,275,000	\$ 1,275,000	\$ -	\$ -	\$ -	\$ -	\$ 2,550,000

Impact on Operating Budget		\$ -							
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City of Santa Clara

The Center of What's Possible

Electric Utility

**ELECTRIC UTILITY - FUND 591
FUND SUMMARY**

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 150,054,394	\$ 24,995,000	\$ 29,140,000	\$ 31,590,000	\$ 25,190,000	\$ 18,190,000	\$ 11,390,000	\$ 290,549,394

FINANCING SOURCES

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Developer Fees	\$ 20,300,000	\$ 4,000,000	\$ 3,550,000	\$ 13,400,000	\$ 9,900,000	\$ 2,900,000	\$ 2,900,000	\$ 56,950,000
Transfer of Funds								
Customer Service Charges	\$ 82,360,926	\$ 20,695,000	\$ 25,290,000	\$ 17,890,000	\$ 14,990,000	\$ 14,990,000	\$ 8,190,000	\$ 184,405,926
Public Benefits Charge	1,215,133	-	-	-	-	-	-	1,215,133
Fiber Lease	-	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Bonds	-	-	-	-	-	-	-	-
Subtotal:	\$ 83,576,059	\$ 20,995,000	\$ 25,590,000	\$ 18,190,000	\$ 15,290,000	\$ 15,290,000	\$ 8,490,000	\$ 187,421,059
Debt Financing:	\$ 21,800,000	\$ -	\$ 21,800,000					
Fund Balance:								
Electric Fund Balance	\$ 5,656,928	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,656,928
Cost Reduction Fund	14,260,332	-	-	-	-	-	-	14,260,332
DVR Emergency Reserve	3,000,000	-	-	-	-	-	-	3,000,000
Premium for Green Energy	1,461,075	-	-	-	-	-	-	1,461,075
Subtotal:	\$ 24,378,335	\$ -	\$ 24,378,335					
To Be Funded:		\$ -						
Total Financing Sources:	\$ 150,054,394	\$ 24,995,000	\$ 29,140,000	\$ 31,590,000	\$ 25,190,000	\$ 18,190,000	\$ 11,390,000	\$ 290,549,394

* Amount represents cumulative budget totals since project inception.

FUTURE PROJECTS

Estimated Costs for Future Projects in Concept:	\$ 1,000,000	\$ 1,500,000	\$ 15,500,000	\$ 1,000,000	\$ 1,000,000	\$ 20,000,000
Financing Sources: To be Funded:	\$ 1,000,000	\$ 1,500,000	\$ 15,500,000	\$ 1,000,000	\$ 1,000,000	\$ 20,000,000

ELECTRIC UTILITY - FUND 591

PROJECT SUMMARY

Project Type**	Project ID	Project Title	Prior Year		2015-16	2015-16	2015-16
			Appropriations	Expenditures	Carry Forward Appropriations	Appropriation	Total Available Appropriation
Work Order	2004	Fiber Optic Network Work Orders	\$ NA	\$ NA	\$ NA	\$ 700,000	\$ 700,000
Work Order	2005	New Business Estimate Work	NA	NA	NA	3,000,000	3,000,000
Work Order	2006	Distribution Capital Maintenance and Betterments	NA	NA	NA	2,000,000	2,000,000
Work Order	2007	Transmission Capital Maintenance and Betterments	NA	NA	NA	250,000	250,000
Work Order	2008	Substation Capital Maintenance & Betterments	NA	NA	NA	500,000	500,000
Work Order	2010	Building and Grounds	NA	NA	NA	250,000	250,000
Distinct	2104	Serra Substation Re-Build	16,973,912	6,973,912	10,000,000	-	10,000,000
Distinct	2106	System Short Circuit Fault Duty Reduction	4,471,040	1,071,040	3,400,000	-	3,400,000
Distinct	2108	SCADA System II Phase II	500,000	490,000	10,000	-	10,000
Distinct	2111	Implementation of Advanced Metering Infrastructure (AMI)	24,771,674	19,471,674	5,300,000	3,500,000	8,800,000
Distinct	2116	De La Cruz Junction Substation 60kV Generation Capital Maintenance and	12,496,657	3,830,657	8,666,000	-	8,666,000
Ongoing	2119	Betterments	5,901,548	4,801,548	1,100,000	500,000	1,600,000
Ongoing	2122	Power Scheduling	3,233,446	2,797,446	436,000	110,000	546,000
Distinct	2123	Customer Service Program Development	817,464	651,464	166,000	50,000	216,000
Ongoing	2124	Transmission System Reinforcements	3,684,439	2,654,439	1,030,000	150,000	1,180,000
Ongoing	2125	Public Benefits Program	1,215,133	201,657	1,013,476	-	1,013,476
Distinct	2126	Green Building Feasibility Study	200,000	-	200,000	-	200,000
Ongoing	2127	Major Engine Overhaul and Repair	15,727,373	15,516,757	210,616	5,000,000	5,210,616
Distinct	2385	Backup Control Center	550,000	509,891	40,109	-	40,109
Ongoing	2387	PC Lifecycle Replacement	612,002	612,002	-	110,000	110,000
Ongoing	2390	Electric Cyber Security	2,930,231	2,430,231	500,000	300,000	800,000
Ongoing	2395	Operations and Planning Technology	5,370,737	4,770,737	600,000	200,000	800,000
Distinct	2398	Clean Energy and Carbon Reduction	1,461,075	311,075	1,150,000	-	1,150,000
Distinct	2403	Install Fairview Substation	19,803,230	19,423,230	380,000	-	380,000
Distinct	2404	Install Phase Shifting Transformer at NRS	22,667,337	1,967,337	20,700,000	4,500,000	25,200,000
Distinct	2405	Fiber Expansion	2,183,802	1,908,802	275,000	500,000	775,000
Ongoing	2406	Utility Communications Infrastructure	400,000	49,487	350,513	50,000	400,513
Distinct	2407	Betterments	1,008,294	958,294	50,000	500,000	550,000
Distinct	2408	Bucks Creek Relicensing	100,000	25,000	75,000	25,000	100,000
Ongoing	2409	Electric Planning and Strategic Services	450,000	35,000	415,000	-	415,000
Distinct	2410	Building and Grounds	150,000	5,000	145,000	500,000	645,000
Distinct	2411	Replace NRS 115/60kV Transformers	375,000	25,000	350,000	-	350,000
Distinct	2413	Control Center Transmission Outage	2,000,000	-	2,000,000	250,000	2,250,000
Distinct	2415*	Application Suite (TOA)	NA	NA	NA	475,000	475,000
Distinct	2416*	Distributed Antenna System Development	NA	NA	NA	175,000	175,000
Distinct	2418*	SCADA EMS	NA	NA	NA	600,000	600,000
Distinct	2419*	Black Butte Afterbay Erosion Remediation	NA	NA	NA	500,000	500,000
Distinct	2417*	Esperanca Substation	NA	NA	NA	300,000	300,000
Distinct	2419*	Brokaw Substation Expansion	NA	NA	NA	500,000	500,000
Distinct	2417*	Outage Management & Communications Prog	NA	NA	NA	300,000	300,000
Total			\$ 150,054,394	\$ 91,491,680	\$ 58,562,714	\$ 24,995,000	\$ 83,557,714

*Represents new project in fiscal year 2015-16.

**Work Order project appropriations lapse at the end of each fiscal year.

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2004 Fiber Optic Network Work Orders for Dept, City and Fiber Lease Customers

Project Type: Work Order	Estimated Expenditure through 2014-15	NA
Program: 1317	Estimated Carry Forward into 2015-16	NA
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 700,000

Location: Various locations served by SVP Fiber Enterprise (dark fiber leasing services).
Description: SVP Fiber Optic work orders provide necessary communication and support for Electric Utility operations and for Dark Fiber Lease Business Services through the SVP Fiber Enterprise Program.

Justification: Project provides overall operations and maintenance of existing dark fiber plant and allows for future development of communications infrastructure to support Electric and City based applications and Fiber Lease Customers.

Duration: Q1 2015 to Q4 2016

Status: On-going work is driven by dark fiber lease customer demand and system maintenance requirements.

Department/Contact: Electric/Deborah Barry

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 4,200,000
Total			\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 4,200,000
Financing Sources									
Fiber Lease	59940	COMPLETED	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,800,000
Developer Fees	59000		400,000	400,000	400,000	400,000	400,000	400,000	\$ 2,400,000
Total			\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 4,200,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2005 New Business Estimate Work

Project Type: Work Order	Estimated Expenditure through 2014-15	NA
Program: 1361	Estimated Carry Forward into 2015-16	NA
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 3,000,000

Location: Various locations throughout the City.
Description: Design and construct new electric distribution facilities to serve new and existing customers' requests for increased electric load.

Justification: Required to serve the electric energy needs of customers within the City.

Duration: Q1 2015 to Q4 2015

Status: Ongoing work using the existing estimate (work order) management system.

Department/Contact: Electric/Kevin Keating

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 16,500,000
Total			\$ -	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,500,000	\$ 2,500,000	\$ 16,500,000
Financing Sources									
Developer Fees	59000	COMPLETED	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 16,500,000
Total			\$ -	\$ 3,000,000	\$ 3,000,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 16,500,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2006 Distribution Capital Maintenance and Betterments

Project Type:	Work Order	Estimated Expenditure through 2014-15	NA
Program:	1376	Estimated Carry Forward into 2015-16	NA
Theme:	Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 2,000,000
Location:	Citywide		
Description:	Design and construction of capital maintenance and betterment to the distribution system.		
Justification:	Maintain system reliability and extend the life span of the existing distribution system.		
Duration:	Q1 2015 to Q4 2015		
Status:	On-going work using an estimate (work order) system.		
Department/Contact:	Electric/Dave Padilla		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 12,000,000
Total			\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 12,000,000
Financing Sources									
Customer	59940	COMPLETED	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 12,000,000
Service Charges									
Total			\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 12,000,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2007 Transmission Capital Maintenance and Betterments

Project Type:	Work Order	Estimated Expenditure through 2014-15	NA
Program:	1361	Estimated Carry Forward into 2015-16	NA
Theme:	Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 250,000
Location:	Various locations throughout the City.		
Description:	Design and construct modifications to the high voltage (60kV, 115kV and 230kV) transmission lines required to meet reliability and operations requirements.		
Justification:	Modifications are required to maintain system reliability and extend the useful life of the transmission system throughout the City. Modifications provide for the safety and high reliability of the transmission system that is expected' by our customer base.		
Duration:	Q1 2015 to Q4 2015		
Status:	Ongoing work using an estimate (work order) management system.		
Department/Contact:	Electric/Kevin Keating		

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000
Total			\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000
Financing Sources									
Customer	59940	COMPLETED	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000
Service Charges									
Total			\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2008 Substation Capital Maintenance & Betterments

Project Type: Work Order	Estimated Expenditure through 2014-15	NA
Program: 1372	Estimated Carry Forward into 2015-16	NA
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 500,000

Location: Citywide
Description: Design and construction of capital maintenance and betterment modifications to distribution substations and receiving stations.

Justification: Maintain system reliability and extend life span of existing substation equipment.

Duration: Q1 2015 to Q4 2015

Status: On-going work using an estimate (work order) system.

Department/Contact: Electric/Greg Garcia

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	COMPLETED	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 350,000
Construction	80300		400,000	450,000	450,000	450,000	450,000	450,000	2,650,000
Total			\$ -	\$ 500,000	\$ 3,000,000				
Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Customer	59940	COMPLETED	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 3,000,000
Service Charges									
Total			\$ -	\$ 500,000	\$ 3,000,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2010 Electric Yard Buildings and Grounds

Project Type: Work Order	Estimated Expenditure through 2014-15	NA
Program: 1378	Estimated Carry Forward into 2015-16	NA
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 250,000

Location: 1705 Martin Avenue

Description: Improvements at the Utility Center, e.g., re-roofing, fencing, paving and structural needs.

Justification: This is work order account to fund the capital improvements and ensure building code compliance at the Utility Service Center.

Duration: Q1 2015 to Q4 2015

Status: Work in 2015-2016 will include control room A/C replacement and Fire Protection System.

Department/Contact: Electric/K. Kolnowski

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	COMPLETED	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 750,000
Total			\$ 250,000	\$ 100,000	\$ 750,000				
Financing Sources		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Customer	59940	COMPLETED	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 750,000
Service Charges									
Total			\$ 250,000	\$ 100,000	\$ 750,000				
To Be Funded			\$ -						
Impact on Operating Budget			\$ -						

TOTAL WORK ORDERS: \$ 6,700,000 \$ 6,550,000 \$ 6,550,000 \$ 6,050,000 \$ 6,050,000 \$ 6,050,000 \$ 37,950,000

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2104 **Serra Substation Re-Build**

Project Type: Distinct

Program: 1361

Theme: Santa Clara Utilities

Location: Serra Substation 5301 Stevens Creek Boulevard

Description: Replace a 20 MVA transformer (Bank 1) and install an additional 20 MVA transformer (Bank 2); replace old metal class switchgear with new 12kV switchgear and add additional 12kV switchgear. Currently leasing the site and are in the process of providing for the replacement of older equipment at Serra Substation to serve customer loads in the area. Installation of 20 MVA transformer at Serra will enable this substation to serve the changing customer load requirements in the area.

Justification:

Duration: Q1 2007 to Q4 2016

Status: New transformers are on-site and available for installation. Environmental/Land work started and design work is in progress.

Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	\$ 6,973,912
Estimated Carry Forward into 2015-16	\$ 10,000,000
Total Available Appropriation 2015-16	\$ 10,000,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 1,386,817	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,386,817
Construction	80300	12,496,240	-	-	-	-	-	-	12,496,240
Force Account	87010	90,855	-	-	-	-	-	-	90,855
Land	80200	3,000,000	-	-	-	-	-	-	3,000,000
Total		\$ 16,973,912	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,973,912
Financing Sources									
Customer	59940	\$ 13,473,912	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,473,912
Service Charges									
Cost Reduction	59940	3,500,000	-	-	-	-	-	-	3,500,000
Fund									
Total		\$ 16,973,912	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,973,912
To be Funded			\$ - \$ - \$ - \$ - \$ - \$ -						

Project ID/Name: 2106 **System Short Circuit Fault Duty Reduction**

Project Type: Distinct

Program: 1361

Theme: Santa Clara Utilities

Location: Various Electric Utility Substations throughout the City.

Description: Install new equipment to limit the available short circuit fault duty within the substation facilities. Replace existing substation equipment, if necessary, to be within available short circuit fault duty at the substation.

Justification:

Description: To reduce the available short circuit fault duty on the electric system to reduce the risk of equipment damage.

Duration: Q4 2008 to Q4 2016

Status: Projects and work are identified as other work activities develop. No specific initiatives are underway at this time but further system modifications are required.

Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	\$ 1,071,040
Estimated Carry Forward into 2015-16	\$ 3,400,000
Total Available Appropriation 2015-16	\$ 3,400,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 759,158	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 759,158
Construction	80300	3,646,548	-	-	-	-	-	-	3,646,548
Force Account	87010	65,334	-	-	-	-	-	-	65,334
Total		\$ 4,471,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,471,040
Financing Sources									
Customer	59940	\$ 105,147	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,147
Service Charges									
Cost Reduction	59940	2,165,893	-	-	-	-	-	-	2,165,893
Fund									
Electric Fund		2,200,000	-	-	-	-	-	-	2,200,000
Balance									
Total		\$ 4,471,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,471,040
To be Funded			\$ - \$ - \$ - \$ - \$ - \$ -						

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2108 **SCADA System II Phase II**

Project Type: Distinct

Program: 1362

Theme: Santa Clara Utilities

Location: Electric Service Center

Description: Upgrade SCADA System Software and Hardware

Justification: Current SCADA hardware and software revisions are nearing the end of their service life. These units need to be replaced and re-engineered to provide for continued support, maintenance and to facilitate a back-up control room for SVP.

Duration: Q2 2012 to Q3 2016

Status: The system is currently undergoing Factory Acceptance Testing.

Department/Contact: Electric/Jeff Ipsaro

Estimated Expenditure through 2014-15	\$ 490,000
Estimated Carry Forward into 2015-16	\$ 10,000
Total Available Appropriation 2015-16	\$ 10,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total		\$ 500,000	\$ -	\$ 500,000					
Financing Sources									
Cost Reduction	59940	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Fund									
Total		\$ 500,000	\$ -	\$ 500,000					
Impact on Operating Budget			\$ -						

Project ID/Name: 2111 **Implementation of Advanced Metering Infrastructure (AMI)**

Project Type: Distinct

Program: 1313

Theme: Santa Clara Utilities

Location: Santa Clara residents & businesses, IT and wireless communication infrastructure

Description: Design, install and leverage wireless communication system for Citywide benefit. Support real-time, two-way communication to advanced electric meters with compatibility to incorporate water meter reading. Data integration with multiple systems in billing and SVP operations for automated billing and outage detection.

Justification: Automating the acquisition of data from customer meters and distribution monitors through a robust communication network will bring flexibility and efficiency to SVP Engineering and Operations, eliminate meter reading errors/estimates and reduce risks to reading staff. Provides platform for customer service benefits and City efforts.

Duration: Q1 2008 to Q4 2017

Status: Meter Data Management System in final phases of implementation and integration. Automated Meter Infrastructure and Wi-Fi communication infrastructure complete. Citywide electric meter installation beginning summer, 2015.

Department/Contact: Electric/Larry Owens

Estimated Expenditure through 2014-15	\$ 19,471,674
Estimated Carry Forward into 2015-16	\$ 5,300,000
Total Available Appropriation 2015-16	\$ 8,800,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 2,706,880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,706,880
Construction	80300	11,812,220	500,000	500,000	-	-	-	-	12,812,220
Contingencies	80400	64,804	-	-	-	-	-	-	64,804
Equipment	80500	9,896,443	3,000,000	3,000,000	-	-	-	-	15,896,443
Force Account	87010	291,327	-	-	-	-	-	-	291,327
Total		\$ 24,771,674	\$ 3,500,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 31,771,674
Financing Sources									
Fund Balance	80010	\$ 3,456,928	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,456,928
Customer	59940	18,304,746	3,500,000	3,500,000	-	-	-	-	25,304,746
Service Charges									
Cost Reduction	59940	3,010,000	-	-	-	-	-	-	3,010,000
Fund									
Total		\$ 24,771,674	\$ 3,500,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 31,771,674
To Be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2116 De La Cruz Junction Substation 60kV

Project Type: Distinct

Program: 1361

Theme: Santa Clara Utilities

Location: Mathew Avenue and De La Cruz Boulevard

Description: Design and construct 60kV junction substation to connect to a single customer substation. Facilities are being provided at the request of the customer and will be done at the customer's expense.

Justification: To provide facilities to serve a single customer at 60kV service and meet the customer's increased electric demand.

Duration: Q2 2008 to Q4 2019

Status: Construction of customer substation COMPLETED May 2011. Transmission line work planned for 2015 and 2019.

Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	\$ 3,830,657
Estimated Carry Forward into 2015-16	\$ 8,666,000
Total Available Appropriation 2015-16	\$ 8,666,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 1,124,831	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,124,831
Construction	80300	11,017,796	-	-	-	-	-	-	11,017,796
Contingencies	80400	22,172	-	-	-	-	-	-	22,172
Force Account	87010	331,858	-	-	-	-	-	-	331,858
Total		\$ 12,496,657	\$ -	\$ 12,496,657					
Financing Sources									
Customer	59940	\$ 196,657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,657
Service Charges			-	-	-	-	-	-	
Developer Fees	59000	12,300,000	-	-	-	-	-	-	12,300,000
Total		\$ 12,496,657	\$ -	\$ 12,496,657					
Impact on Operating Budget			\$ -						

Project ID/Name: 2119 Generation Capital Maintenance and Betterments

Project Type: Ongoing

Program: 1377

Theme: Santa Clara Utilities

Location: Generation Plants within the City.

Description: Design and construct modifications to electric generation facilities owned by the City.

Justification: Perform capital maintenance identified via routine and periodic inspections and overhaul. Design and construct capital modifications of existing generation facilities and associated equipment necessary to maintain operating efficiency and comply with regulatory requirements.

Duration: Q1 2009 to Ongoing

Status: Work is initiated and COMPLETED dependent upon identified opportunities.

Department/Contact: Electric/Rich Sandau

Estimated Expenditure through 2014-15	\$ 4,801,548
Estimated Carry Forward into 2015-16	\$ 1,100,000
Total Available Appropriation 2015-16	\$ 1,600,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 1,670,443	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,270,443
Construction	80300	3,476,560	250,000	500,000	500,000	500,000	500,000	500,000	6,226,560
Contingencies	80400	2,935	-	-	-	-	-	-	2,935
Equipment	80500	728,735	150,000	150,000	150,000	150,000	150,000	150,000	1,628,735
Force Account	87010	22,875	-	-	-	-	-	-	22,875
Total		\$ 5,901,548	\$ 500,000	\$ 750,000	\$ 10,151,548				
Financing Sources									
Customer	59940	\$ 5,901,548	\$ 500,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 10,151,548
Service Charges			-	-	-	-	-	-	
Total		\$ 5,901,548	\$ 500,000	\$ 750,000	\$ 10,151,548				
Impact on Operating Budget			\$ -						

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2122 **Power Scheduling**

Project Type: Ongoing

Program: 1351

Theme: Santa Clara Utilities

Location: 1601 Civic Center Drive

Description: Implement hardware and software changes to power scheduling trading computers, servers and associated networks.

Justification: Necessary to maintain scheduling reliability and to incorporate new agency technology requirements, Transmission Agency of Northern CA. Power Agency, and Western System Power Pool, CA. Independent System Operator.

Duration: Q1 2009 to Ongoing

Status: Ongoing implementation of new hardware and software (ACES, Caminus, Zainet, Cal ISO, MRTU) modifications to reflect continuous upgrades to accommodate changes in business focus and activity in the trading and scheduling business.

Department/Contact: Electric/Chris Cervelli

Estimated Expenditure through 2014-15	\$ 2,797,446
Estimated Carry Forward into 2015-16	\$ 436,000
Total Available Appropriation 2015-16	\$ 546,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 470,203	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 470,203
Construction	80300	883,944	-	-	-	-	-	-	883,944
Equipment	80500	1,879,299	110,000	400,000	400,000	400,000	400,000	400,000	3,989,299
Total		\$ 3,233,446	\$ 110,000	\$ 400,000	\$ 5,343,446				
Financing Sources									
Customer	59940	\$ 3,233,446	\$ 110,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 5,343,446
Service Charges									
Total		\$ 3,233,446	\$ 110,000	\$ 400,000	\$ 5,343,446				
Impact on Operating Budget			\$ -						

Project ID/Name: 2123 **Customer Service Program Development**

Project Type: Distinct

Program: 1313

Theme: Santa Clara Utilities

Location: Citywide

Description: Establish new programs for customers outside of the Public Benefits Funding areas. Evaluate new revenue opportunities and pursue strategic alliances. Technology modifications to programs related to customer services with focus on web service upgrades. Increase departmental efficiencies and revenues by supporting the delivery of existing services.

Justification: Develop and improve new services for customers enabled by information technology advancements and strategies.

Duration: Q1 2009 to Q4 2019

Status: Actively working on updated ebilling and energy use data portals, the design and implementation of summary billing and the investigation of an automated outage management and communications system.

Department/Contact: Electric/Larry Owens

Estimated Expenditure through 2014-15	\$ 651,464
Estimated Carry Forward into 2015-16	\$ 166,000
Total Available Appropriation 2015-16	\$ 216,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 266,563	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 816,563
Construction	80300	534,755	-	-	-	-	-	-	534,755
Equipment	80500	16,146	-	-	-	-	-	-	16,146
Total		\$ 817,464	\$ 50,000	\$ 100,000	\$ 1,367,464				
Financing Sources									
Customer	59940	\$ 817,464	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,367,464
Service Charges									
Total		\$ 817,464	\$ 50,000	\$ 100,000	\$ 1,367,464				
To Be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2124 **Transmission System Reinforcements**

Project Type: Ongoing

Program: 1361

Theme: Santa Clara Utilities

Location: Various locations throughout the City.

Description: Design and construct modifications to the 60kV, 115kV and 230kV transmission system required to meet forecasted load increases and maintain reliability and operational flexibility.

Justification: To meet forecasted load demands due to customer load increases and system operational changes. Provide system enhancements to maintain reliability and operational flexibility of the transmission system.

Duration: Q1 2009 to Ongoing

Status: Ongoing upgrades are being made to the transmission system to meet customer load and reliability requirements.

Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	\$ 2,654,439
Estimated Carry Forward into 2015-16	\$ 1,030,000
Total Available Appropriation 2015-16	\$ 1,180,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 200,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 500,000
Construction	80300	3,484,439	100,000	200,000	200,000	7,000,000	7,000,000	200,000	18,184,439
Total		\$ 3,684,439	\$ 150,000	\$ 250,000	\$ 250,000	\$ 7,050,000	\$ 7,050,000	\$ 250,000	\$ 18,684,439
Financing Sources									
Cost Reduction	59940	\$ 684,439	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 684,439
Fund									
Customer	59940	3,000,000	150,000	250,000	250,000	7,050,000	7,050,000	250,000	18,000,000
Service Charges									
Total		\$ 3,684,439	\$ 150,000	\$ 250,000	\$ 250,000	\$ 7,050,000	\$ 7,050,000	\$ 250,000	\$ 18,684,439
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2125 **Public Benefits Program**

Project Type: Ongoing

Program: 1312

Theme: Santa Clara Utilities

Location: Various

Description: Various Public Benefits Program projects, such as Habitat for Humanity PV projects, a City energy efficiency loan program, photovoltaic systems projects, and other renewable resources projects.

Justification: Project funds as required by AB 1890.

Duration: Q1 2009 to Q4 2021

Status: On-going projects as designated by state law.

Department/Contact: Electric/M. McEnroe

Estimated Expenditure through 2014-15	\$ 201,657
Estimated Carry Forward into 2015-16	\$ 1,013,476
Total Available Appropriation 2015-16	\$ 1,013,476

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 106,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,160
Equipment	80500	1,108,973	-	-	-	-	-	-	1,108,973
Total		\$ 1,215,133	\$ -	\$ 1,215,133					
Financing Sources									
Public Benefits	59940	\$ 1,215,133	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,215,133
Charge									
Total		\$ 1,215,133	\$ -	\$ 1,215,133					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2126 **Green Building Feasibility Study**

Project Type: Distinct

Program: 1351

Theme: Santa Clara Utilities

Location: City Hall Location

Description: Perform a feasibility study for the construction of a City/SVP "Green" Building. Study results to include estimated costs, conceptual renderings, technology recommendations, and other potential shared used.

Justification: Construction of a building would provide much needed office space for City/SVP employees. Currently Marketing, Resources, Scheduling/Trading, and System Support divisions are located in leased space. A "green" building would showcase the City/SVP's commitment and support to environmentally sound technologies and strategies.

Duration: Q1 2011 to Q4 2018

Status: Project is currently on hold due to budget/fiscal constraints.

Department/Contact: Electric/Chris Cervelli

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ 200,000
Total Available Appropriation 2015-16	\$ 200,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total		\$ 200,000	\$ -	\$ 200,000					
Financing Sources									
Customer	59940	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Service Charges									
Total		\$ 200,000	\$ -	\$ 200,000					
Impact on Operating Budget			\$ -						

Project ID/Name: 2127 **Major Engine Overhaul and Repair**

Project Type: Ongoing

Program: 1377

Theme: Santa Clara Utilities

Location: Generation plants throughout the City.

Description: Complete major repairs due to unforeseen events and emergencies at generation facilities. Repair combustion turbines and complete generator inspections required due to operating hours of units.

Justification: To provide funding to repair facilities due to unanticipated major events/emergencies. To provide funding for overhauls/repairs identified due to required inspections.

Duration: Q1 2008 to Ongoing

Status: Work is initiated and COMPLETED dependent upon identified opportunities.

Department/Contact: Electric/Rich Sandau

Estimated Expenditure through 2014-15	\$ 15,516,757
Estimated Carry Forward into 2015-16	\$ 210,616
Total Available Appropriation 2015-16	\$ 5,210,616

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 15,724,197	\$ 5,000,000	\$ 5,000,000	\$ 3,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 36,724,197
Force Account	87010	3,176	-	-	-	-	-	-	3,176
Total		\$ 15,727,373	\$ 5,000,000	\$ 5,000,000	\$ 3,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 36,727,373
Financing Sources									
Customer	59940	\$ 12,727,373	\$ 5,000,000	\$ 5,000,000	\$ 3,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 33,727,373
Service Charges									
Insurance	59200	3,000,000	-	-	-	-	-	-	3,000,000
Payment									
Total		\$ 15,727,373	\$ 5,000,000	\$ 5,000,000	\$ 3,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 36,727,373
Impact on Operating Budget			\$ -						

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2385 Backup Control Center

Project Type: Distinct

Program: 1362

Theme: Santa Clara Utilities

Location: NRS Receiving Station

Description: Develop a remote back-up to Electric Control Center system for emergency back-up operations. This is a critical infrastructure modification.

Justification: Currently there are insufficient back-up capabilities for electric operations in the event of a catastrophic event such as a fire or earthquake. This project will analyze, design, and put in place back-up systems required to operate safely and reliably in such an emergency.

Duration: Q2 2012 to Q3 2016

Status: SCADA component is currently being negotiated.

Department/Contact: Electric/Jeff Ipsaro

Estimated Expenditure through 2014-15	\$ 509,891
Estimated Carry Forward into 2015-16	\$ 40,109
Total Available Appropriation 2015-16	\$ 40,109

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	80300	450,000	-	-	-	-	-	-	450,000
Total		\$ 550,000	\$ -	\$ 550,000					
Financing Sources									
Customer	59940	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Service Charges									
Cost Reduction	59940	300,000	-	-	-	-	-	-	300,000
Fund									
Total		\$ 550,000	\$ -	\$ 550,000					
To Be Funded				\$ -					
Impact on Operating Budget				\$ -					

Project ID/Name: 2387 PC Lifecycle Replacement

Project Type: Ongoing

Program: 1351

Theme: Santa Clara Utilities

Location: Various throughout City.

Description: Lifecycle Personal Computer replacement for aging machines. Includes desktops and laptops.

Justification: SVP PC lifecycle replacement targets PCs not meeting minimum standards for performance and serviceability. Government agencies customarily observe a 4-6 year PC lifecycle. SVP observes a 4 year lifecycle on desktops and a 3 year cycle on laptops.

Duration: Q1 2011 to Ongoing

Status: Annually replacing aging PC's as needed.

Department/Contact: Electric/Chris Cervelli

Estimated Expenditure through 2014-15	\$ 612,002
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 110,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 86,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,655
Construction	80300	140,937	-	-	-	-	-	-	140,937
Equipment	80500	384,410	110,000	90,000	90,000	90,000	90,000	90,000	944,410
Total		\$ 612,002	\$ 110,000	\$ 90,000	\$ 1,172,002				
Financing Sources									
Customer	59940	\$ 612,002	\$ 110,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 1,172,002
Service Charges									
Total		\$ 612,002	\$ 110,000	\$ 90,000	\$ 1,172,002				
Impact on Operating Budget				\$ -					

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2390 Electric Cyber Security

Project Type: Ongoing

Program: 1351

Theme: Santa Clara Utilities

Location: Various in City.

Description: Implementation of SVP cyber security master plan to meet FERC security guidelines and infrastructure as outlined by industry and regulatory requirements included in the Federal Energy Power Act of 2005.

Justification: Completes work started under SVP Network Expansion project that addresses required enhanced Cyber security at Electric. Implements key elements of technology plan that were deferred, but not addressed in prior year's plan including intrusion detection, physical security and centralized security management.

Duration: Q1 2011 to Ongoing

Status: Implementation proceeding as per NERC CIP schedule through FY 16-17. Currently working on CIP V5 requirements.

Department/Contact: Electric/Dennis Steffani

Estimated Expenditure through 2014-15	\$ 2,430,231
Estimated Carry Forward into 2015-16	\$ 500,000
Total Available Appropriation 2015-16	\$ 800,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 256,585	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 256,585
Construction	80300	1,431,850	-	-	-	-	-	-	1,431,850
Equipment	80500	1,241,796	300,000	450,000	450,000	450,000	450,000	450,000	3,791,796
Total		\$ 2,930,231	\$ 300,000	\$ 450,000	\$ 5,480,231				
Financing Sources									
Customer	59940	\$ 1,980,231	\$ 300,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 4,530,231
Service Charges									
Cost Reduction	59940	950,000	-	-	-	-	-	-	950,000
Fund									
Total		\$ 2,930,231	\$ 300,000	\$ 450,000	\$ 5,480,231				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2395 Operations and Planning Technology

Project Type: Ongoing

Program: 1361

Theme: Santa Clara Utilities

Location: Service Center and City Hall

Description: Implement, develop, procure and install an electronic mapping/records management system, operations planning tool, system planning and data warehouse.

Justification: The project will integrate processes, staff, and computer systems to improve the quality and efficiency of planning, operating and mapping/records for the electric utility. The improved systems and tools will result in improved work processes, asset record retention and service reliability.

Duration: Q1 2006 to Ongoing

Status: Designer and ISM are in deployment stages. Next working on enhancing ISM and developing a work management system.

Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	\$ 4,770,737
Estimated Carry Forward into 2015-16	\$ 600,000
Total Available Appropriation 2015-16	\$ 800,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 4,061,342	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 5,511,342
Construction	80300	138,956	-	-	-	-	-	-	138,956
Force Account	87010	1,116,500	-	-	-	-	-	-	1,116,500
Equipment	80500	53,939	-	-	-	-	-	-	53,939
Total		\$ 5,370,737	\$ 200,000	\$ 250,000	\$ 6,820,737				
Financing Sources									
Cost Reduction	59940	\$ 3,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,150,000
Fund									
Customer	59940	2,220,737	200,000	250,000	250,000	250,000	250,000	250,000	3,670,737
Service Charges									
Total		\$ 5,370,737	\$ 200,000	\$ 250,000	\$ 6,820,737				
To Be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2398 Clean Energy and Carbon Reduction
Project Type: Distinct
Program: 1356
Theme: Santa Clara Utilities
Location: To be determined
Description: Study and potentially develop resources that are renewable and that provide for the generation of power.
Justification: To meet regulatory guidelines and for environmental protection.
Duration: Q1 2011 to Q4 2020
Status: On-going.
Department/Contact: Electric/Steve Hance/Jan Pepper

Estimated Expenditure through 2014-15	\$ 311,075
Estimated Carry Forward into 2015-16	\$ 1,150,000
Total Available Appropriation 2015-16	\$ 1,150,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 1,461,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,461,075
Total		\$ 1,461,075	\$ -	\$ 1,461,075					
Financing Sources									
Premium for Green Energy	59940	\$ 1,461,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,461,075
Total		\$ 1,461,075	\$ -	\$ 1,461,075					
Impact on Operating Budget			\$ -						

Project ID/Name: 2403 Install Fairview Substation
Project Type: Distinct
Program: 1361
Theme: Santa Clara Utilities
Location: Fairview Substation Site at Central Expressway and Coronado Ave.
Description: Design, engineer, procure and construct a new distribution substation consisting of two transformer banks out of a three transformer bank station. Includes extension of 60kV transmission lines, installation of 60kV breakers and 12kV enclosed switchgear.
Justification: A new substation is required to meet future load growth in the area of Central Expressway and Coronado Ave.
Duration: Q1 2012 Q4 2015
Status: Project is in construction.
Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	\$ 19,423,230
Estimated Carry Forward into 2015-16	\$ 380,000
Total Available Appropriation 2015-16	\$ 380,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 2,494,089	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,494,089
Construction	80300	3,975,619	-	-	-	-	-	-	3,975,619
Equipment	80500	13,200,000	-	-	-	-	-	-	13,200,000
Force Account	87010	133,522	-	-	-	-	-	-	133,522
Total		\$ 19,803,230	\$ -	\$ 19,803,230					
Financing Sources									
Developer Fees	59000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000
Customer Service Charges	59940	13,803,230	-	-	-	-	-	-	13,803,230
Total		\$ 19,803,230	\$ -	\$ 19,803,230					
Impact on Operating Budget			\$ -						

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2404 Install Phase Shifting Transformer at NRS

Project Type: Distinct
Program: 1361
Theme: Santa Clara Utilities
Location: Northern Receiving Station, Santa Clara
Description: Engineering, design, procure and construct the installation of a new 420 MVA 230kV Phase Shifting Transformer at Northern Receiving Station. Install supplemental equipment to reduce fault duties on the 115 kV system and 60 kV system resulting from the increased power flow on the 230kV system.
Justification: Installation of the Phase Shifting Transformer will increase the power flow delivery into the City over the 230 KV system reducing transmission access charges by approximately \$6 million dollars annually.
Duration: Q1 2013 to Q4 2016
Status: Project is in the equipment procurement phase and detailed design phase. Construction scheduled to begin in 2015.
Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	\$ 1,967,337
Estimated Carry Forward into 2015-16	\$ 20,700,000
Total Available Appropriation 2015-16	\$ 25,200,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 1,483,244	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,483,244
Equipment	80500	8,947,866	-	-	-	-	-	-	8,947,866
Construction	80300	2,000,000	4,000,000	1,000,000	-	-	-	-	7,000,000
Contingencies	80400	10,000,000	-	-	-	-	-	-	10,000,000
Force Account	87010	236,227	-	-	-	-	-	-	236,227
Total		\$ 22,667,337	\$ 4,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 28,667,337
Financing Sources									
Customer	59940	\$ 867,337	\$ 4,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 6,867,337
Service Charges									
Debt Financing-Private	59000	21,800,000	-	-	-	-	-	-	21,800,000
Total		\$ 22,667,337	\$ 4,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 28,667,337
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2405 SVP Fiber Optic Expansion Project

Project Type: Distinct
Program: 1317
Theme: Santa Clara Utilities
Location: Various Locations served by the SVP Fiber Enterprise (dark fiber leasing services).
Description: Since its launch in 2000, the SVP Fiber Enterprise dark fiber network has expanded from 42 to 90.3 fiber conduit miles. This growth was driven by customer demand and growth in Santa Clara. In particular, the growth of data centers and new construction in the northern area has led to reduced fiber capacity. An annual fiber audit confirmed need for additional fiber in the Central, Mission, and Northern fiber rings.
Justification: Required to support the communication needs of the City and Electric Utility, and the on-going growth and demand for commercial fiber leases in Santa Clara.
Duration: Q1 2013 to Q4 2017
Status: In FY 14-15, seven key fiber builds were COMPLETED: 1) Scott Blvd to Space Park; 2) Space Park to Montgomery; 3) Kifer Road between Corvin and Bowers; 4) Walsh between Bowers and Northwestern; 5) Central Expressway and Oakmead; 6) Duane Avenue Connection, and 7) Yard to Fiber Central Office connection. In FY 15-16, fiber connections will be expanded South in preparation to expand connections to a Major Internet Exchange Center.
Department/Contact: Electric/Deborah Barry

Estimated Expenditure through 2014-15	\$ 1,908,802
Estimated Carry Forward into 2015-16	\$ 275,000
Total Available Appropriation 2015-16	\$ 775,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 1,744,226	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,744,226
Construction	80300	69,364	-	-	-	-	-	-	69,364
Equipment	80500	368,650	-	-	-	-	-	-	368,650
Force Account	87010	1,562	-	-	-	-	-	-	1,562
Total		\$ 2,183,802	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,183,802
Financing Sources									
Customer	59940	\$ 2,183,802	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,183,802
Service Charges									
Total		\$ 2,183,802	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,183,802
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2406 Utility Communications Infrastructure Betterments

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 49,487
Program: 1313	Estimated Carry Forward into 2015-16	\$ 350,513
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 400,513

Location: Citywide
Description: Optimize, expand and further develop the SVP MeterConnect Wi-Fi network and associated communication systems to support utility operations, new applications and future goals of this multi-use utility asset.

Justification: Augmenting the SVP MeterConnect outdoor Wi-Fi system expands the value of this multi-use system with relatively low additional costs. Still, new applications require funding support for research, development and deployment.

Duration: Q2 2014 to Ongoing

Status: The SVP MeterConnect Wi-Fi system is providing outdoor Wi-Fi access across Santa Clara. In-use applications include: advanced metering, mobile workforce, remote monitoring and free public internet access. Per Council goal, enhancement of the system is in plan development for implementation in FY2015.

Department/Contact: Electric/Larry Owens

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 60,000	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 135,000
Construction	80300	240,000	25,000	40,000	40,000	40,000	40,000	40,000	465,000
Equipment	80500	100,000	25,000	45,000	45,000	45,000	45,000	45,000	350,000
Total		\$ 400,000	\$ 50,000	\$ 100,000	\$ 950,000				
Financing Sources									
Customer	59940	\$ 400,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 950,000
Service Charges									
Total		\$ 400,000	\$ 50,000	\$ 100,000	\$ 950,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2407 Bucks Creek Relicensing

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 958,294
Program: 1356	Estimated Carry Forward into 2015-16	\$ 50,000
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 550,000

Location: Feather River in Plumas County

Description: Relicensing of Grizzly power plant.

Justification: This cost is to pay for the relicensing of 20 MW Grizzly hydroelectric facility. Annual energy generation of the Grizzly project is estimated at 57.3 GWh in an average water year.

Duration: Q2 2014 to Q4 2018

Status: The process started in FY13-14 and expected to end in FY17-18.

Department/Contact: Electric/Ken Kohtz

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 846,549	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 3,346,549
Construction	80300	153,451	-	-	-	-	-	-	153,451
Force Account	87010	8,294	-	-	-	-	-	-	8,294
Total		\$ 1,008,294	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 3,508,294
Financing Sources									
Customer	59940	\$ 1,008,294	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 3,508,294
Service Charges									
Total		\$ 1,008,294	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 3,508,294
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2408 Electric Planning and Strategic Services Building and Grounds

Project Type: Distinct	Estimated Expenditure through 2014-15	\$ 25,000
Program: 1356	Estimated Carry Forward into 2015-16	\$ 75,000
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 100,000

Location: 1601 Civic Center Drive
Description: Improvements at the adjunct Electric Building housing the backup control center and real-time desks, e.g. tenant improvements, rewiring, energy efficiency measures, security measures and structural needs.

Justification: This work order account to fund the capital improvements and ensure building code compliance at the adjunct Electric Utility Building.

Duration: Q1 2014 to Q4 2020

Status: Coordinate with a determination of a new City Hall or a new Green Building.

Department/Contact: Electric/Ann Hatcher

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction	80300	80,000	25,000	-	-	-	-	-	105,000
Total		\$ 100,000	\$ 25,000	\$ -	\$ 125,000				
Financing Sources									
Customer	59940	\$ 100,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Service Charges									
Total		\$ 100,000	\$ 25,000	\$ -	\$ 125,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2409 Substation Protective Relay

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 35,000
Program: 1361	Estimated Carry Forward into 2015-16	\$ 415,000
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 415,000

Location: Various
Description: Design and construct upgrades to the protective relays for the transmission, substation and distribution systems. This project will replace obsolete and outdated relays with current state of the art relays which are compatible with new protection systems being installed as part of substation upgrades.

Justification: Relays become compatible with new protection systems being installed as part of substation upgrades.

Duration: Q1 2014 to Q4 2020

Status: New

Department/Contact: Electric/Kevin Keating

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 450,000	\$ -	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,700,000
Total		\$ 450,000	\$ -	\$ 450,000	\$ 2,700,000				
Financing Sources									
Customer	59940	\$ 450,000	\$ -	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,700,000
Service Charges									
Total		\$ 450,000	\$ -	\$ 450,000	\$ 2,700,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2413 Distributed Antenna System Development
Project Type: New Mid Year Project Not Included in Existing
Program: 1317
Theme: Santa Clara Utilities
Location: Varipus
Description: Mid year appropriation for Distributed Antenna System Development
Justification: Approved by council.
Duration: Q4 2014 to Q4 2015
Status: New Project
Department/Contact: Electric/Deborah Barry

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ 2,000,000
Total Available Appropriation 2015-16	\$ 2,250,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 2,000,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000
Total		\$ 2,000,000	\$ 250,000	\$ -	\$ 2,250,000				
Financing Sources									
Developer Contr	59000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Customer	59940	-	250,000	-	-	-	-	-	250,000
Service Charges									
Total		\$ -	\$ 250,000	\$ -	\$ 2,250,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2415 SCADA EMS
Project Type: Distinct
Program: 1362
Theme: Santa Clara Utilities
Location: Electric Utility
Description: Add Energy Management System (EMS) capabilities to the existing Supervisory Control and Data Acquisition (SCADA) system. The additional capabilities to include: State Estimation, Security Analysis (Contingency Analysis), and Dispatcher Power Flow.
Justification: These analytical tools run in real-time to help ensure that System Operators have good situational awareness of SVP's Bulk Electric and 60kv sub-transmission systems. The addition of these tools will help SVP meet it's obligations under NERC
Duration: Q1 2016 to Q4 2017
Status: New Project
Department/Contact: Electric/J. Ipsaro

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 475,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,000
Total		\$ -	\$ 475,000	\$ -	\$ 475,000				
Financing Sources									
Customer		\$ -	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,000
Service Charges									
Total		\$ -	\$ 475,000	\$ -	\$ 475,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2416 Black Butte Afterbay Erosion Remediation

Project Type: Distinct
Program: 1361
Theme: Santa Clara Utilities
Location: Black Butte Reservoir-Orland California
Description: Engineering, Design, and Construction of approximately 470 feet of shoreline bank erosion repair and restoration.
Justification: Response to US Army Corps of Engineers and FERC requirements for Black Butte Hydro Generation Project.
Duration: Q1 2015 to Q4 2020
Status: New project.
Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 175,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 75,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Construction	80300	\$ -	100,000	400,000	\$ -	\$ -	\$ -	\$ -	500,000
Total		\$ -	\$ 175,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 625,000
Financing Sources									
Customer	59940	\$ -	\$ 175,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 625,000
Service Charges		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ 175,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 625,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 2418 Esperanca Substation

Project Type: Distinct
Program: 1361
Theme: Santa Clara Utilities
Location: Northern Receiving Station
Description: Construct 2 bank substation with 14 distribution feeders at NRS.
Justification: Add capacity in the North Santa Clara area to meet projected growth associated with City Place development and other planned developments in the area.
Duration: Q1 2015 to Q4 2020
Status: New project.
Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 600,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 600,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Equipment	80200	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 4,000,000	\$ -	\$ -	\$ 9,000,000
Construction	80300	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 3,000,000	\$ -	\$ -	\$ 8,000,000
Total		\$ -	\$ 600,000	\$ 150,000	\$ 10,000,000	\$ 7,000,000	\$ -	\$ -	\$ 17,750,000
Financing Sources									
Developer Fees	59940	\$ -	\$ 600,000	\$ 150,000	\$ 10,000,000	\$ 7,000,000	\$ -	\$ -	\$ 17,750,000
Total		\$ -	\$ 600,000	\$ 150,000	\$ 10,000,000	\$ 7,000,000	\$ -	\$ -	\$ 17,750,000

ELECTRIC UTILITY - FUND 591

Project ID/Name: 2419 **Brokaw Substation Expansion**

Project Type: Distinct

Program: 1361

Theme: Santa Clara Utilities

Location: Brokaw Substation Expansion

Description: Expand Brokaw Substation by adding feeders 101B and 102B and Bank 3 and five additional distribution feeders.

Justification: Additional capacity at Brokaw Sub is required to meet new load demands in the area. Phase 1 is planned to be completed in 2015-16 at \$500,000. Phase two is planned to start in 2017-18 with Engineering and then construction in 2018-19. Phase two is anticipated to cost about \$7.5M (Engineering \$500K)

Duration: Q1 2014 to Q4 2019

Status: New project.

Department/Contact: Electric/Kevin Keating

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 500,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 50,000	\$ -	\$ 500,000		\$ -	\$ -	\$ 550,000
Construction	80300	-	450,000	-	7,000,000	-	-	-	7,450,000
Equipment	80200	-	-	-	200,000	-	-	-	200,000
Total		\$ -	\$ 500,000	\$ -	\$ 7,700,000	\$ -	\$ -	\$ -	\$ 8,200,000
Financing Sources									
Customer	59940	\$ -	\$ 500,000	\$ -	\$ 7,700,000	\$ -	\$ -	\$ -	\$ 8,200,000
Service Charges		-	-	-	-	-	-	-	-
Total		\$ -	\$ 500,000	\$ -	\$ 7,700,000	\$ -	\$ -	\$ -	\$ 8,200,000

Project ID/Name: 2417 **Outage Management and Communications Program**

Project Type: Distinct

Program: 1313

Theme: Santa Clara Utilities

Location: Utility Service Centers

Description: Implement an outage communication system that accepts and interprets inputs from multiple sources and communicates power outage information to SVP staff, customers and other stakeholders

Justification: Electricity has become critically essential to modern society; residents and businesses face great hardships when the power goes out. As such, power reliability is our customer's top service priority. Automated detection and reporting systems enable faster response and more effective communications during these crisis events.

Duration: Q1 2015 to Q4 2020

Status: New project.

Department/Contact: Electric/Larry Owens

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 300,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Construction	80300	-	175,000	300,000	-	-	-	-	475,000
Equipment	80200	-	50,000	-	-	-	-	-	50,000
Total		\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Financing Sources									
Customer	59940	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Service Charges		-	-	-	-	-	-	-	-
Total		\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000

ELECTRIC UTILITY - FUND 591

Future Projects - No Funding in Current Budget

Project Title:	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1. Homestead Substation Rebuild	\$ -	\$ 500,000	\$ 14,500,000	\$ -	\$ -	\$ 15,000,000
2. Substation Control Betterments	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Total	\$ 1,000,000	\$ 1,500,000	\$ 15,500,000	\$ 1,000,000	\$ 1,000,000	\$ 20,000,000
Future Funding						
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net to be Funded:	\$ 1,000,000	\$ 1,500,000	\$ 15,500,000	\$ 1,000,000	\$ 1,000,000	\$ 20,000,000

Project Descriptions:

1. Replace existing 60kV bus work and breakers; replace old metal clad switchgear with new 12kV switchgear. Refurbish existing transformers.
2. Design and construct the replacement of various substation capital assets that have reached the end of their useful life and reduce the risk of "in-service" equipment failure.

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

ELECTRIC UTILITY - FUND 591

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
591	C	2129	Electric	Substation Critical Equipment Storage Building	Customer Service Charges	\$ -
591	C	2412	Electric	Reed Street Property for Future Utility Use	Debt Financing-Electric Operating Cash	-
591	C	2114	Electric	Mission Substation	Fund Balance/Customer Service Charges	950,000
591	C	2117	Electric	Kenneth Substation	Developer Fees/Customer Service Charges	300,000
591	C	2401	Electric	Tasman Relocation/New Substation Facilities	Fund Balance	400,000
TOTAL						\$ 1,650,000

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City of Santa Clara

The Center of What's Possible

Water Utility

WATER UTILITY - FUND 592

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Active Projects	\$ 17,709,380	\$ 2,985,000	\$ 5,885,000	\$ 6,017,500	\$ 6,020,000	\$ 5,440,000	\$ 5,570,000	\$ 49,626,880

FINANCING SOURCES

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Revenue:								
Developer Fees	\$ -	\$ 420,000	\$ 440,000	\$ 460,000	\$ 480,000	\$ 500,000	\$ 520,000	\$ 2,820,000
Solar Pool Connection	254,320	20,000	20,000	20,000	20,000	20,000	20,000	374,320
Solar Hot Water Connection	185,876	20,000	20,000	20,000	20,000	20,000	20,000	305,876
Subtotal:	\$ 440,196	\$ 460,000	\$ 480,000	\$ 500,000	\$ 520,000	\$ 540,000	\$ 560,000	\$ 3,500,196
Transfer of Funds:								
Solar Hot Water Service Charges	\$ 2,783	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,783
Solar Pool Service Charges	15,918	-	-	-	-	-	-	15,918
Customer Service Charges	14,881,305	2,525,000	5,405,000	5,517,500	5,500,000	4,900,000	5,010,000	43,738,805
Subtotal:	\$ 14,900,006	\$ 2,525,000	\$ 5,405,000	\$ 5,517,500	\$ 5,500,000	\$ 4,900,000	\$ 5,010,000	\$ 43,757,506
Fund Balance - Water:	\$ 2,369,178	\$ -	\$ 2,369,178					
Total Financing Sources:	\$ 17,709,380	\$ 2,985,000	\$ 5,885,000	\$ 6,017,500	\$ 6,020,000	\$ 5,440,000	\$ 5,570,000	\$ 49,626,880

* Amount represents cumulative budget totals since project inception.

WATER UTILITY - FUND 592

PROJECT SUMMARY

Project Type**	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16	2015-16	2015-16
					Carry Forward Appropriations	2015-16 Appropriation	Total Available Appropriation
Work Order	7005	Buildings and Grounds	\$ NA	\$ NA	\$ NA	\$ 100,000	\$ 100,000
Work Order	7006	Services and Development Improvements	NA	NA	NA	420,000	420,000
Work Order	7008	Wells and Pumps	NA	NA	NA	620,000	620,000
Distinct	7045	Seismic Retrofit for Storage Tanks	3,689,610	3,689,610	-	250,000	250,000
Ongoing	7052	Solar Pool Heating	310,238	177,970	132,268	20,000	152,268
Ongoing	7053	Domestic Hot Water Heating Distribution System	188,659	168,865	19,794	20,000	39,794
Ongoing	7054	Replacement/Restoration	11,191,695	7,303,556	3,888,139	175,000	4,063,139
Distinct	7055	Northside Tank Site Improvements	1,900,000	1,900,000	-	100,000	100,000
Distinct	7056	Office Rehabilitation	429,178	406,675	22,503	50,000	72,503
Ongoing	7057*	Asset Management Program	NA	NA	NA	300,000	300,000
Ongoing	7058*	SCADA Improvements	NA	NA	NA	50,000	50,000
Ongoing	7059*	New and Replacement Wells	NA	NA	NA	800,000	800,000
Ongoing	7060*	Tank Rehabilitation	NA	NA	NA	80,000	80,000
Total			\$ 17,709,380	\$ 13,646,677	\$ 4,062,703	\$ 2,985,000	\$ 7,047,703

* Represents new project in fiscal year 2015-16.

**Work Order project appropriations lapse at the end of each fiscal year.

WATER UTILITY - FUND 592

Project ID/Name: 7005 **Buildings and Grounds**
Project Type: Work Order
Program: 1423
Theme: Santa Clara Utilities
Location: Citywide
Description: Improvements at Utility Center and well/pump stations, e.g., re-roofing, fencing and paving.
Justification: To maintain or improve efficiency and appearance of Water Utility facilities.
Duration: Q1 2016 to Q4 2016
Status: Ongoing.
Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 100,000

Appropriations		<u>Prior Years</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2021-20</u>	<u>Total</u>
Construction	80300	COMPLETED	\$ 100,000	\$ 105,000	\$ 110,000	\$ 115,000	\$ 120,000	\$ 125,000	\$ 675,000
Total		\$ -	\$ 100,000	\$ 105,000	\$ 110,000	\$ 115,000	\$ 120,000	\$ 125,000	\$ 675,000
Financing Sources									
Customer Service Charges	59940	\$ -	\$ 100,000	\$ 105,000	\$ 110,000	\$ 115,000	\$ 120,000	\$ 125,000	\$ 675,000
Total		\$ -	\$ 100,000	\$ 105,000	\$ 110,000	\$ 115,000	\$ 120,000	\$ 125,000	\$ 675,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 7006 **Services and Development Improvements**
Project Type: Work Order
Program: 1423
Theme: Santa Clara Utilities
Location: Various, Citywide.
Description: Install water mains, hydrants and services in new developments.
Justification: To provide water service and fire protection to new developments.
Duration: Q1 2016 to Q4 2016
Status: Ongoing.
Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 420,000

Appropriations		<u>Prior Years</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2021-20</u>	<u>Total</u>
Construction	80300	COMPLETED	\$ 420,000	\$ 440,000	\$ 460,000	\$ 480,000	\$ 500,000	\$ 520,000	\$ 2,820,000
Total		\$ -	\$ 420,000	\$ 440,000	\$ 460,000	\$ 480,000	\$ 500,000	\$ 520,000	\$ 2,820,000
Financing Sources									
Developer Fees	59000	\$ -	\$ 420,000	\$ 440,000	\$ 460,000	\$ 480,000	\$ 500,000	\$ 520,000	\$ 2,820,000
Total		\$ -	\$ 420,000	\$ 440,000	\$ 460,000	\$ 480,000	\$ 500,000	\$ 520,000	\$ 2,820,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WATER UTILITY - FUND 592

Project ID/Name: 7008 **Wells and Pumps**
Project Type: Work Order
Program: 1423
Theme: Santa Clara Utilities
Location: Citywide.
Description: Replace obsolete pumps, pump controls, and related appurtenances.
Justification: To maintain efficient, dependable water production facilities.
Duration: Q1 2016 to Q4 2016
Status: Ongoing.
Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 620,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	COMPLETED	\$ 70,000	\$ -	\$ 20,000	\$ 90,000	\$ 40,000	\$ 30,000	\$ 250,000
Construction	80300	-	550,000	670,000	840,000	900,000	1,080,000	800,000	4,840,000
Total		\$ -	\$ 620,000	\$ 670,000	\$ 860,000	\$ 990,000	\$ 1,120,000	\$ 830,000	\$ 5,090,000
Financing Sources									
Customer Service	59940	\$ -	\$ 620,000	\$ 670,000	\$ 860,000	\$ 990,000	\$ 1,120,000	\$ 830,000	\$ 5,090,000
Charges									
Total		\$ -	\$ 620,000	\$ 670,000	\$ 860,000	\$ 990,000	\$ 1,120,000	\$ 830,000	\$ 5,090,000
Impact on Operating Budget			\$ -						
TOTAL WORK ORDERS:			\$ 1,140,000	\$ 1,215,000	\$ 1,430,000	\$ 1,585,000	\$ 1,740,000	\$ 1,475,000	\$ 8,585,000

Project ID/Name: 7045 **Seismic Retrofit for Storage Tanks**
Project Type: Distinct
Program: 1423
Theme: Santa Clara Utilities
Location: Various tank sites in the City.
Description: Retrofit existing water tanks to meet current seismic safety codes.
Justification: To maintain or improve seismic safety of Water Utility facilities.
Duration: Q1 2006 to Q4 2019
Status: Design of replacement for Walsh elevated tank is complete. Construction to begin in FY 15/16
Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 3,689,610
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 250,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	\$ 448,500	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 648,500
Construction	80300	3,205,822	-	-	-	-	-	-	3,205,822
Force Account	87010	35,288	50,000	-	-	-	-	-	85,288
Total		\$ 3,689,610	\$ 250,000	\$ -	\$ 3,939,610				
Financing Sources									
Customer Service	59940	\$ 3,689,610	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,939,610
Charges									
Total		\$ 3,689,610	\$ 250,000	\$ -	\$ 3,939,610				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WATER UTILITY - FUND 592

Project ID/Name: 7052 **Solar Pool Heating**
Project Type: Ongoing
Program: 1423
Theme: Santa Clara Utilities
Location: Various, Citywide.
Description: Installation of solar pool heating systems for private swimming pools.
Justification: To provide for City's solar pool heating program for new customers.
Duration: Q1 2008 to Ongoing
Status: Depends on customer's demands for new installations.
Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 177,970
Estimated Carry Forward into 2015-16	\$ 132,268
Total Available Appropriation 2015-16	\$ 152,268

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	\$ 5,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,873
Construction	80300	281,787	20,000	20,000	20,000	20,000	20,000	20,000	401,787
Force Account	87010	22,578	-	-	-	-	-	-	22,578
Total		\$ 310,238	\$ 20,000	\$ 430,238					
Financing Sources									
Solar Pool	56150	\$ 254,320	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 374,320
Connection Charge									
Solar Pool Service	59940	15,918	-	-	-	-	-	-	15,918
Charge									
Fund Balance	80010	40,000	-	-	-	-	-	-	40,000
Total		\$ 310,238	\$ 20,000	\$ 430,238					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 7053 **Domestic Hot Water Heating**
Project Type: Ongoing
Program: 1423
Theme: Santa Clara Utilities
Location: Various, Citywide.
Description: Installation of solar heating systems to provide for domestic hot water heating.
Justification: To provide for continuation of City's solar domestic hot water heating program.
Duration: Q1 2008 to Ongoing
Status: Depends on customer's demands for new installations.
Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 168,865
Estimated Carry Forward into 2015-16	\$ 19,794
Total Available Appropriation 2015-16	\$ 39,794

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Construction	80300	\$ 185,876	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 305,876
Force Account	87010	2,783	-	-	-	-	-	-	2,783
Total		\$ 188,659	\$ 20,000	\$ 308,659					
Financing Sources									
Solar Hot Water	56050	\$ 185,876	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 305,876
Connection Charge									
Solar Hot Water	59940	2,783	-	-	-	-	-	-	2,783
Service Charge									
Total		\$ 188,659	\$ 20,000	\$ 308,659					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WATER UTILITY - FUND 592

Project ID/Name: 7054 **Distribution System Replacement/Restoration**

Project Type: Ongoing

Program: 1423

Theme: Santa Clara Utilities

Location: Various, Citywide

Description: Construct, replace, rehabilitate or relocate water mains, backflow preventers, hydrants, meters (including AMI compatible meters) and related appurtenances, rehabilitate water tanks, etc., not funded by developer contribution.

Justification: To provide for replacement, relocation, or rehabilitation of obsolete distribution mains and facilities including rehabilitation of water tanks and appurtenances necessary to insure a dependable water supply.

Duration: Q1 2010 to Ongoing

Status: Various locations under different stages of design and/or construction.

Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 7,303,556
Estimated Carry Forward into 2015-16	\$ 3,888,139
Total Available Appropriation 2015-16	\$ 4,063,139

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	\$ 297,870	\$ 175,000	\$ 350,000	\$ 242,500	\$ 590,000	\$ 330,000	\$ -	\$ 1,985,370
Construction	80300	9,976,232	-	1,975,000	2,175,000	1,900,000	1,300,000	1,875,000	19,201,232
Contingency	80400	20,865	-	-	-	-	-	-	20,865
Equipment	80500	4,546	-	-	-	-	-	-	4,546
Force Account	87010	892,182	-	-	-	-	-	-	892,182
Total		\$ 11,191,695	\$ 175,000	\$ 2,325,000	\$ 2,417,500	\$ 2,490,000	\$ 1,630,000	\$ 1,875,000	\$ 22,104,195
Financing Sources									
Customer Service	59940	\$ 11,191,695	\$ 175,000	\$ 2,325,000	\$ 2,417,500	\$ 2,490,000	\$ 1,630,000	\$ 1,875,000	\$ 22,104,195
Charges									
Total		\$ 11,191,695	\$ 175,000	\$ 2,325,000	\$ 2,417,500	\$ 2,490,000	\$ 1,630,000	\$ 1,875,000	\$ 22,104,195
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 7055 **Northside Tank Site Improvements**

Project Type: Distinct

Program: 1423

Theme: Santa Clara Utilities

Location: Northside Tank

Description: Construct various site improvements including upgrade of electrical system, including new motor control center, modify pump house to accommodate new standby electric generator, and reconfigure site piping to improve safety, reliability and water quality.

Justification: To provide improved water system reliability and for compliance with safety and water quality regulations.

Duration: Q1 2013 to Q4 2016

Status: Design completed and construction started in FY 14/15

Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 1,900,000
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 100,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	80300	1,600,000	100,000	-	-	-	-	-	1,700,000
Contingencies	80400	200,000	-	-	-	-	-	-	200,000
Total		\$ 1,900,000	\$ 100,000	\$ -	\$ 2,000,000				
Financing Sources									
Customer Service	59940	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Charges									
Fund Balance	80010	1,900,000	-	-	-	-	-	-	1,900,000
Total		\$ 1,900,000	\$ 100,000	\$ -	\$ 2,000,000				
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WATER UTILITY - FUND 592

Project ID/Name: 7056 Office Rehabilitation

Project Type: Distinct

Program: 1423

Theme: Santa Clara Utilities

Location: City Hall And Utility Center

Description: Rehabilitate office space for Water Utility staff use and provide office space at Utility Center.

Justification: To facilitate improved customer service and create a more efficient work space for water utility staff.

Duration: Q1 2014 to Q4 2018

Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 406,675
Estimated Carry Forward into 2015-16	\$ 22,503
Total Available Appropriation 2015-16	\$ 72,503

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Construction	80300	\$ 410,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 560,000
Contingencies	80400	15,000	-	-	-	-	-	-	15,000
Force Account	87010	4,178							4,178
Total		\$ 429,178	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 579,178
Financing Sources									
Customer Service	59940	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
Charges									
Fund Balance	80100	\$ 429,178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 429,178
Total		\$ 429,178	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 579,178
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 7057 Asset Management Program

Project Type: Ongoing

Program: 1423

Theme: Santa Clara Utilities

Location: Citywide

Description: Implement a comprehensive Asset Management System for the City's Water Utility which includes risk assessments, reliability assessments, hydraulic modeling and work order management of the water system.

Justification: The efficient management of the service life of the water utility assets using risk management and priority ranking system

Duration: Q3 2015 to Ongoing

Status: New project

Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 300,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	\$ -	\$ 300,000	\$ 650,000	\$ 400,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,750,000
Total		\$ -	\$ 300,000	\$ 650,000	\$ 400,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,750,000
Financing Sources									
Customer Service	59940	\$ -	\$ 300,000	\$ 650,000	\$ 400,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,750,000
Charges									
Total		\$ -	\$ 300,000	\$ 650,000	\$ 400,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,750,000
Impact on Operating Budget			\$ -						

WATER UTILITY - FUND 592

Project ID/Name: 7058 **SCADA Replacements and Process Control Improvements**

Project Type: Ongoing	Estimated Expenditure through 2014-15	NA
Program: 1423	Estimated Carry Forward into 2015-16	NA
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 50,000

Location: Citywide
Description: Improve and upgrade the existing Supervisory Control and Data Acquisition (SCADA) system including phase II, III, and IV improvements for the water utility

Justification: Ensure the continued effective control and operation of the City water utility distribution system

Duration: Q3 2015 to Q4 2020

Status: New project.

Department/Contact: Water & Sewer/Chris de Groot

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	\$ -	\$ 50,000	\$ 125,000	\$ -	\$ 125,000	\$ 200,000	\$ -	\$ 500,000
Construction	80300	-		150,000	400,000	200,000	200,000	400,000	1,350,000
Total		\$ -	\$ 50,000	\$ 275,000	\$ 400,000	\$ 325,000	\$ 400,000	\$ 400,000	\$ 1,850,000
Financing Sources									
Customer Service	59940	\$ -	\$ 50,000	\$ 275,000	\$ 400,000	\$ 325,000	\$ 400,000	\$ 400,000	\$ 1,850,000
Charges									
Total		\$ -	\$ 50,000	\$ 275,000	\$ 400,000	\$ 325,000	\$ 400,000	\$ 400,000	\$ 1,850,000

Project ID/Name: 7059 **New and Replacement Groundwater Production Wells**

Project Type: Ongoing	Estimated Expenditure through 2014-15	NA
Program: 1423	Estimated Carry Forward into 2015-16	NA
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 800,000

Location: Citywide
Description: Construct new and replacement groundwater wells for the city's water distribution system, including engineering, site improvements and construction associated with groundwater wells.

Justification: Replacement of groundwater wells that are no longer serviable and construct new wells needed to meet operational demands

Duration: Q3 2015 to Ongoing

Status: New project.

Department/Contact: Water & Sewer/Chris de Groot

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	\$ -	\$ 300,000	\$ 100,000	\$ 100,000	\$ 250,000	\$ 250,000	\$ 100,000	\$ 1,100,000
Construction	80300	-	500,000	650,000	600,000	550,000	700,000	1,000,000	4,000,000
Total		\$ -	\$ 800,000	\$ 750,000	\$ 700,000	\$ 800,000	\$ 950,000	\$ 1,100,000	\$ 5,100,000
Financing Sources									
Customer Service	59940	\$ -	\$ 800,000	\$ 750,000	\$ 700,000	\$ 800,000	\$ 950,000	\$ 1,100,000	\$ 5,100,000
Charges									
Total		\$ -	\$ 800,000	\$ 750,000	\$ 700,000	\$ 800,000	\$ 950,000	\$ 1,100,000	\$ 5,100,000

WATER UTILITY - FUND 592

Project ID/Name: 7060 Tank Rehabilitation
Project Type: Ongoing
Program: 1423
Theme: Santa Clara Utilities
Location: Citywide
Description: Construct, rehabilitate, design and inspect city water tanks, including site improvements, electrical systems, motor control centers booster pumps, emergency generators and piping to improve safety, reliability and water quality.
Justification: To provide improved water system reliability and compliance with safety and water quality regulations.
Duration: Q3 2015 to Ongoing
Status: New project.
Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 80,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Engineering	80100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	80300	-	80,000	580,000	580,000	580,000	580,000	580,000	2,980,000
Total		\$ -	\$ 80,000	\$ 580,000	\$ 2,980,000				
Financing Sources			2015-16	2016-17	2017-18	2018-19	2019-20	2021-20	Total
Customer Service	59940	\$ -	\$ 80,000	\$ 580,000	\$ 580,000	\$ 580,000	\$ 580,000	\$ 580,000	\$ 2,980,000
Charges		-							
Total		\$ -	\$ 80,000	\$ 580,000	\$ 2,980,000				

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

WATER UTILITY - FUND 592

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
592	C	7004	Water	Water Utility Asset Management	Customer Service Charges	\$ -
TOTAL						\$ -



City of Santa Clara

The Center of What's Possible

Recycled Water

RECYCLED WATER - FUND 597

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 1,210,000	\$ 200,000	\$ 150,000	\$ 2,160,000				

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Fund Balance:	\$ 1,210,000	\$ 200,000	\$ 150,000	\$ 2,160,000				
Total Financing Sources:	\$ 1,210,000	\$ 200,000	\$ 150,000	\$ 2,160,000				

* Amount represents cumulative budget totals since project inception.

RECYCLED WATER - FUND 597

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16		Total Available Appropriation
					Carry Forward Appropriations	2015-16 Appropriation	
Ongoing	7505	Recycled Water System Mains and Services	\$ 300,000	\$ 43,404	\$ 256,596	\$ 50,000	\$ 306,596
Distinct	7506	Central Park Pond Recycled Water Retrofit	910,000	795,742	114,258	-	114,258
Ongoing	7507*	Retrofit of City Parks with Recycled Water	NA	NA	NA	150,000	150,000
Total			\$ 1,210,000	\$ 839,146	\$ 370,854	\$ 200,000	\$ 570,854

*Represents new project in fiscal year 2015-16.

RECYCLED WATER - FUND 597

Project ID/Name: 7505 Recycled Water System Mains and Services

Project Type:	Ongoing	Estimated Expenditure through 2014-15	\$ 43,404
Program:	1523	Estimated Carry Forward into 2015-16	\$ 256,596
Theme:	Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 306,596
Location:	Various, Citywide		
Description:	Install recycled water mains and services.		
Justification:	To provide recycled water service to new and existing developments to supplement potable water supplies.		
Duration:	Q1 2016 to Ongoing		
Status:	Ongoing		
Department/Contact:	Water & Sewer/Chris de Groot		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction 80300	\$ 292,261	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 592,261
Force Account 87010	7,739	-	-	-	-	-	-	7,739
Total	\$ 300,000	\$ 50,000	\$ 600,000					
Financing Sources								
Fund Balance 80100	\$ 300,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 600,000
Total	\$ 300,000	\$ 50,000	\$ 600,000					
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 7506 Central Park Pond Recycled Water Retrofit

Project Type:	Distinct	Estimated Expenditure through 2014-15	\$ 795,742
Program:	1523	Estimated Carry Forward into 2015-16	\$ 114,258
Theme:	Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 114,258
Location:	Central Park		
Description:	Retrofit pond equipment and piping to facilitate use of recycled water.		
Justification:	To provide recycled water service replacing potable water currently used to fill pond.		
Duration:	Q1 2014 to Q4 2016		
Status:	Ongoing project expected to be completed in 2015-16.		
Department/Contact:	Water & Sewer/Chris de Groot		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 103,429	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,429
Construction 80300	792,348	-	-	-	-	-	-	792,348
Contingency 80400	1,005	-	-	-	-	-	-	1,005
Force Account 87010	13,218	-	-	-	-	-	-	13,218
Total	\$ 910,000	\$ -	\$ 910,000					
Financing Sources								
Fund Balance 80100	\$ 910,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 910,000
Total	\$ 910,000	\$ -	\$ 910,000					
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

RECYCLED WATER - FUND 597

Project ID/Name: 7507 Retrofit of City Parks with Recycled Water

Project Type: Ongoing

Program: 1523

Theme: Santa Clara Utilities

Location: Various City Parks

Description: Design of recycled water main extensions and on site improvements to facilitate the conversion of City Parks from potable water to recycled water where appropriate

Justification: To provide recycled water service to replace potable water currently used for irrigation and non potable other uses.

Duration: Q1 2016 to Ongoing

Status: New project.

Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	NA
Estimated Carry Forward into 2015-16	NA
Total Available Appropriation 2015-16	\$ 150,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100		\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 650,000
Total		\$ -	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 650,000
Financing Sources									
Fund Balance	80100		\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 650,000
Total		\$ -	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 650,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



City of Santa Clara

The Center of What's Possible

Sewer Utility

SEWER UTILITY - FUND 594

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 85,898,879	\$ 20,557,200	\$ 23,028,500	\$ 35,760,800	\$ 29,903,700	\$ 16,959,300	\$ 18,141,200	\$ 230,249,579

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Sanitary Sewer Outlet Charges	\$ 170,445	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000	\$ 60,000	\$ 500,445
Sanitary Conveyance Fees	4,125,274	930,000	960,000	990,000	1,020,000	1,050,000	1,080,000	10,155,274
Capacity Connection Charges	5,180,000	510,000	515,000	520,000	520,000	525,000	530,000	8,300,000
Sewer Lot Fee	3,000,000	-	-	-	-	-	-	3,000,000
Sanitary Sewer Model Run Fees	250,000	10,000	10,300	10,600	10,900	11,200	11,500	314,500
Subtotal:	\$ 12,725,719	\$ 1,500,000	\$ 1,537,300	\$ 1,574,600	\$ 1,606,900	\$ 1,644,200	\$ 1,681,500	\$ 22,270,219
Transfer from Other Funds:								
Customer Service Charges	\$ 56,448,160	\$ 10,557,200	\$ 14,491,200	\$ 19,186,200	\$ 23,296,800	\$ 15,315,100	\$ 16,459,700	\$ 155,754,360
Debt Financing:	\$ 14,000,000	\$ 8,500,000	\$ 7,000,000	\$ 15,000,000	\$ 5,000,000	\$ -	\$ -	\$ 49,500,000
Fund Balance:								
Customer Service Charges	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Sanitary Conveyance Fees	2,500,000	-	-	-	-	-	-	2,500,000
Subtotal:	\$ 2,725,000	\$ -	\$ 2,725,000					
To be Funded:		\$ -						
Total Financing Sources:	\$ 85,898,879	\$ 20,557,200	\$ 23,028,500	\$ 35,760,800	\$ 29,903,700	\$ 16,959,300	\$ 18,141,200	\$ 230,249,579

* Amount represents cumulative budget totals since project inception.

SEWER UTILITY - FUND 594

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available Appropriation
Ongoing	1904	Miscellaneous Sewer Improvements Lift Station Equipment	\$ 1,600,000	\$ 1,009,814	\$ 590,186	\$ 100,000	\$ 690,186
Ongoing	1906	Replacement	1,423,348	1,277,483	145,865	50,000	195,865
Ongoing	1907	Development Extensions	170,445	-	170,445	50,000	220,445
Ongoing	1908	S.J.-S.C. Water Pollution Control Plant	43,525,812	35,704,429	7,821,383	17,442,200	25,263,583
Ongoing	1909	Sanitary Sewer Capacity Improvements	9,625,274	8,806,386	818,888	930,000	1,748,888
Ongoing	1910	Sanitary Sewer Hydraulic Modeling Support Project	475,000	395,082	79,918	10,000	89,918
Ongoing	1911	Sanitary Sewer System Condition Assessment Study	2,500,000	1,481,218	1,018,782	375,000	1,393,782
Ongoing	1912	Sanitary Sewer System Improvements	7,500,000	2,223,498	5,276,502	1,000,000	6,276,502
Distinct	1913	Sanitary Sewer Pump Station Improvements	2,319,000	1,801,360	517,640	250,000	767,640
Ongoing	1914	SCADA Replacement	1,350,000	1,350,000	-	250,000	250,000
Ongoing	1915	Sewer Asset Management System Walsh Avenue @ San Tomas Aquino Creek Sanitary Sewer	660,000	185,401	474,599	100,000	574,599
Distinct	1916	Siphon	750,000	-	750,000	-	750,000
Distinct	1917	Trimble Road Trunk Sanitary Sewer	14,000,000	-	14,000,000	-	14,000,000
Total			\$ 85,898,879	\$ 54,234,670	\$ 31,664,209	\$ 20,557,200	\$ 52,221,409

SEWER UTILITY - FUND 594

Project ID/Name: 1904 Miscellaneous Sewer Improvements

Project Type: Ongoing

Program: 4443

Theme: Santa Clara Utilities

Location: Public Systems and Facilities

Description: Construction of unforeseen minor sewer system improvements.

Justification: A fund to allow construction of minor sewer improvements to resolve problems which develop from age, redevelopment, reconstruction and other activities.

Duration: Q1 2007 to Ongoing

Status: Ongoing project. Project to be constructed as required to solve unforeseen problems.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 1,009,814
Estimated Carry Forward into 2015-16	\$ 590,186
Total Available Appropriation 2015-16	\$ 690,186

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 385,190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 385,190
Construction	80300	623,246	70,000	73,000	73,000	76,000	78,000	80,000	1,073,246
Contingency	80400	143,910	-	-	-	-	-	-	143,910
Force Account	87010	447,654	30,000	30,000	33,000	33,000	34,000	35,000	642,654
Total		\$ 1,600,000	\$ 100,000	\$ 103,000	\$ 106,000	\$ 109,000	\$ 112,000	\$ 115,000	\$ 2,245,000
Financing Sources									
Customer Service	59940	\$ 1,600,000	\$ 100,000	\$ 103,000	\$ 106,000	\$ 109,000	\$ 112,000	\$ 115,000	\$ 2,245,000
Charges									
Total		\$ 1,600,000	\$ 100,000	\$ 103,000	\$ 106,000	\$ 109,000	\$ 112,000	\$ 115,000	\$ 2,245,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1906 Lift Station Equipment Replacement

Project Type: Ongoing

Program: 1514

Theme: Santa Clara Utilities

Location: At various aging sewer pumping stations.

Description: Replacement of worn pumps, motors, valves, instrumentation, and motor control units.

Justification: To maintain operation of these sewer pump stations.

Duration: Q1 2007 to Ongoing

Status: Pump station equipment in different stages of replacement.

Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 1,277,483
Estimated Carry Forward into 2015-16	\$ 145,865
Total Available Appropriation 2015-16	\$ 195,865

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 215,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000
Construction	80300	1,151,979	50,000	225,000	225,000	230,000	235,000	240,000	2,356,979
Contingency	80400	16,701	-	-	-	-	-	-	16,701
Equipment	80500	14,409	-	-	-	-	-	-	14,409
Force Account	87010	25,259	-	-	-	-	-	-	25,259
Total		\$ 1,423,348	\$ 50,000	\$ 225,000	\$ 225,000	\$ 230,000	\$ 235,000	\$ 240,000	\$ 2,628,348
Financing Sources									
Customer Service	59920	\$ 1,423,348	\$ 50,000	\$ 225,000	\$ 225,000	\$ 230,000	\$ 235,000	\$ 240,000	\$ 2,628,348
Charges									
Total		\$ 1,423,348	\$ 50,000	\$ 225,000	\$ 225,000	\$ 230,000	\$ 235,000	\$ 240,000	\$ 2,628,348
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SEWER UTILITY - FUND 594

Project ID/Name: 1907 Development Extensions

Project Type: Ongoing
Program: 4443
Theme: Santa Clara Utilities
Location: At various locations of new development.
Description: To provide funds to pay developer's credit for constructing public sanitary sewer facilities.
Justification: Payment of credits to developers established under the City's Development Ordinance (Chapter 17.15).
Duration: Q1 2007 to Ongoing
Status: Credits to various developers for constructing sanitary sewer facilities.
Department/Contact: Public Works/Gustavo Gomez

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ 170,445
Total Available Appropriation 2015-16	\$ 220,445

Appropriations		<u>Prior Years</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Total</u>
Construction	80300	\$ 170,445	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000	\$ 60,000	\$ 500,445
Total		\$ 170,445	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000	\$ 60,000	\$ 500,445
Financing Sources									
Sanitary Outlet	56240	\$ 170,445	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000	\$ 60,000	\$ 500,445
Total		\$ 170,445	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000	\$ 60,000	\$ 500,445
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1908 San Jose/Santa Clara Regional Wastewater Facility

Project Type: Ongoing
Program: 1515
Theme: Santa Clara Utilities
Location: Los Esteros Road, San Jose
Description: Funding of the City of Santa Clara share of the San Jose/Santa Clara Regional Wastewater Facility (RWF) multi-year CIP including water recycling.
Justification: City owns RWF jointly with San Jose. Projects are mandated by environmental regulatory agencies.
Duration: Q1 2008 to Ongoing
Status: Ongoing administration by City of San Jose.
Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 35,704,429
Estimated Carry Forward into 2015-16	\$ 7,821,383
Total Available Appropriation 2015-16	\$ 25,263,583

Appropriations		<u>Prior Years</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Total</u>
Construction	80300	\$ 43,525,812	\$ 17,442,200	\$ 17,578,200	\$ 30,100,200	\$ 24,377,800	\$ 11,218,100	\$ 12,259,700	\$ 156,502,012
Total		\$ 43,525,812	\$ 17,442,200	\$ 17,578,200	\$ 30,100,200	\$ 24,377,800	\$ 11,218,100	\$ 12,259,700	\$ 156,502,012
Financing Sources									
Customer Service									
Charges	59920	\$ 39,095,812	\$ 8,432,200	\$ 10,063,200	\$ 14,580,200	\$ 18,857,800	\$ 10,693,100	\$ 11,729,700	\$ 113,452,012
Connection Fees	56200	4,430,000	510,000	515,000	520,000	520,000	525,000	530,000	7,550,000
Debt Financing (RWF)									
	59940	-	8,500,000	7,000,000	15,000,000	5,000,000	-	-	35,500,000
Total		\$ 43,525,812	\$ 17,442,200	\$ 17,578,200	\$ 30,100,200	\$ 24,377,800	\$ 11,218,100	\$ 12,259,700	\$ 156,502,012
Impact on Operating Budget		\$ -							

SEWER UTILITY - FUND 594

Project ID/Name: 1909 **Sanitary Sewer Capacity Improvements**

Project Type: Ongoing

Program: 4443

Theme: Santa Clara Utilities

Location: Citywide

Description: Design and construction of sanitary sewer mains based on identified capacity deficiencies in the sanitary sewer Capacity Assessment Report.

Justification: Provide sanitary sewer system conveyance capacity and reliable infrastructure.

Duration: Q1 2008 to Ongoing

Status: Walsh Ave. Phase I completed, Phase II completed, & Phase III construction underway.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 8,806,386
Estimated Carry Forward into 2015-16	\$ 818,888
Total Available Appropriation 2015-16	\$ 1,748,888

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 1,974,289	\$ 70,000	\$ 75,000	\$ 80,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 2,469,289
Construction	80300	4,840,985	720,000	735,000	750,000	765,000	780,000	795,000	9,385,985
Contingency	80400	1,980,000	70,000	75,000	80,000	85,000	90,000	95,000	2,475,000
Force Account	87010	830,000	70,000	75,000	80,000	85,000	90,000	95,000	1,325,000
Total		\$ 9,625,274	\$ 930,000	\$ 960,000	\$ 990,000	\$ 1,020,000	\$ 1,050,000	\$ 1,080,000	\$ 15,655,274
Financing Sources									
Sewer Lot Fee		\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
Sewer Conveyance	56270	4,125,274	930,000	960,000	990,000	1,020,000	1,050,000	1,080,000	10,155,274
Fund Balance	80063	2,500,000	-	-	-	-	-	-	2,500,000
Total		\$ 9,625,274	\$ 930,000	\$ 960,000	\$ 990,000	\$ 1,020,000	\$ 1,050,000	\$ 1,080,000	\$ 15,655,274
To be Funded:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1910 **Sanitary Sewer Hydraulic Modeling Support Project**

Project Type: Ongoing

Program: 4443

Theme: Santa Clara Utilities

Location: Citywide

Description: Maintain/update City's sanitary sewer hydraulic model for private development projects, which have higher densities than General Plan designated densities. Also, run and update the model for City's sewer improvement projects and field monitoring to calibrate the model.

Justification: The Sanitary Sewer Hydraulic Modeling will provide the tool for planning, developing, and financing future sewer system facilities to provide reliable infrastructures to existing customers and to future anticipated developments.

Duration: Q2 2008 to Ongoing

Status: Ongoing. The hydraulic model is to be run for proposed developments at various locations in the City.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 395,082
Estimated Carry Forward into 2015-16	\$ 79,918
Total Available Appropriation 2015-16	\$ 89,918

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 344,034	\$ 9,000	\$ 9,200	\$ 9,400	\$ 9,600	\$ 9,800	\$ 10,000	\$ 401,034
Contingency	80400	41,759	-	-	-	-	-	-	41,759
Force Account	87010	89,207	1,000	1,100	1,200	1,300	1,400	1,500	96,707
Total		\$ 475,000	\$ 10,000	\$ 10,300	\$ 10,600	\$ 10,900	\$ 11,200	\$ 11,500	\$ 539,500
Financing Sources									
Sewer Model Fees	56280	\$ 250,000	\$ 10,000	\$ 10,300	\$ 10,600	\$ 10,900	\$ 11,200	\$ 11,500	\$ 314,500
Fund Balance	80010	225,000	-	-	-	-	-	-	225,000
Total		\$ 475,000	\$ 10,000	\$ 10,300	\$ 10,600	\$ 10,900	\$ 11,200	\$ 11,500	\$ 539,500
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SEWER UTILITY - FUND 594

Project ID/Name: 1911 Sanitary Sewer System Condition Assessment Study

Project Type:	Ongoing.	Estimated Expenditure through 2014-15	\$ 1,481,218
Program:	4443	Estimated Carry Forward into 2015-16	\$ 1,018,782
Theme:	Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 1,393,782
Location:	Citywide		
Description:	Condition assessment of the existing sanitary sewer system.		
Justification:	Condition assessment of the sanitary sewer system is needed to identify specific sewer rehabilitation/replacement projects and estimate long-term sewer rehabilitation/replacement needs to maintain reliable service of the City's 270 miles of sewer pipelines.		
Duration:	Q1 2009 to Ongoing		
Status:	Ongoing.		
Department/Contact:	Water & Sewer/Chris de Groot		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 1,506,320	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 3,306,320
Construction 80300	596,798	-	-	-	-	-	-	596,798
Contingency 80400	121,629	-	-	-	-	-	-	121,629
Equipment 80500	5,018	-	-	-	-	-	-	5,018
Force Account 87010	270,235	75,000	75,000	75,000	75,000	75,000	75,000	720,235
Total	\$ 2,500,000	\$ 375,000	\$ 4,750,000					
Financing Sources								
Customer Service								
Charges 59940	\$ 2,500,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 4,750,000
Total	\$ 2,500,000	\$ 375,000	\$ 4,750,000					
To be Funded		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1912 Sanitary Sewer System Improvements

Project Type:	Ongoing	Estimated Expenditure through 2014-15	\$ 2,223,498
Program:	4443	Estimated Carry Forward into 2015-16	\$ 5,276,502
Theme:	Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 6,276,502
Location:	Citywide		
Description:	Design and construction/reconstruction of sanitary sewer mains as identified from condition assessment reports.		
Justification:	Improvements to correct deficiencies in the sanitary sewer system to provide reliable service.		
Duration:	Q1 2012 to Ongoing		
Status:	Projects in various stages of design and construction.		
Department/Contact:	Public Works/Falguni Amin		

Appropriations	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering 80100	\$ 2,900,000	\$ 150,000	\$ 465,000	\$ 480,000	\$ 495,000	\$ 510,000	\$ 525,000	\$ 5,525,000
Construction 80300	2,200,000	700,000	2,170,000	2,240,000	2,310,000	2,380,000	2,450,000	14,450,000
Contingency 80400	1,800,000	100,000	310,000	320,000	330,000	340,000	350,000	3,550,000
Force Account 87010	600,000	50,000	155,000	160,000	165,000	170,000	175,000	1,475,000
Total	\$ 7,500,000	\$ 1,000,000	\$ 3,100,000	\$ 3,200,000	\$ 3,300,000	\$ 3,400,000	\$ 3,500,000	\$ 25,000,000
Financing Sources								
Customer Service								
Charges 59940	\$ 7,500,000	\$ 1,000,000	\$ 3,100,000	\$ 3,200,000	\$ 3,300,000	\$ 3,400,000	\$ 3,500,000	\$ 25,000,000
Total	\$ 7,500,000	\$ 1,000,000	\$ 3,100,000	\$ 3,200,000	\$ 3,300,000	\$ 3,400,000	\$ 3,500,000	\$ 25,000,000
To be Funded		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SEWER UTILITY - FUND 594

Project ID/Name: 1913 Sanitary Sewer Pump Station Improvements

Project Type: Distinct

Program: 4443

Theme: Santa Clara Utilities

Location: Various sanitary sewer pump stations.

Description: Purchase and install new generators and other related site and electrical upgrades at the Rabello and Northside Sanitary Sewer Pump Station, construct sanitary sewer bypass pumping connections from gravity lines to force mains and relocate flowmeter at the Rabello and Northside Sanitary Sewer Pump Stations, and improvements to various other pump stations.

Justification: Generators are needed to provide emergency back-up power and maintain continuous operation at various sanitary sewer pump stations. The sanitary sewer bypass pumping connections are required to comply with Environmental Protection Agency and Regional Water Quality Control Board regulatory requirements.

Duration: Q1 2011 to Q3 2017

Status: Generator installation completed. Design phase for bypass pumping connection and flowmeter relocation completed. Construction to start early Summer 2015.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ 1,801,360
Estimated Carry Forward into 2015-16	\$ 517,640
Total Available Appropriation 2015-16	\$ 767,640

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 218,385	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 218,385
Construction	80300	1,782,140	200,000	-	-	-	-	-	1,982,140
Contingency	80400	162,768	15,000	-	-	-	-	-	177,768
Force Account	87010	155,707	35,000	-	-	-	-	-	190,707
Total		\$ 2,319,000	\$ 250,000	\$ -	\$ 2,569,000				
Financing Sources									
Customer Service	59940	\$ 2,319,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,569,000
Charges									
Total		\$ 2,319,000	\$ 250,000	\$ -	\$ 2,569,000				
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1914 SCADA Replacement and Process Control Improvements

Project Type: Ongoing

Program: 1514

Theme: Santa Clara Utilities

Location: Various

Description: Replacement of the SCADA System for the Sewer Utility to meet current operational and regulatory requirements for the efficient operation of the sanitary sewer collection system and associated pumping facilities .

Justification: The SCADA system has reached the end of its useful life and will be replaced as Phase 1 of this project. Phase II, III and IV will further improve operational control.

Duration: Q1 2012 to Ongoing

Status: Study completed in Q1 FY 2013/14, Construction began in FY14/15.

Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 1,350,000
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 250,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 200,000	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ 200,000	\$ -	\$ 650,000
Construction	80300	600,000	250,000	150,000	400,000	200,000	200,000	400,000	2,200,000
Equipment	80500	550,000	-	-	-	-	-	-	550,000
Total		\$ 1,350,000	\$ 250,000	\$ 275,000	\$ 400,000	\$ 325,000	\$ 400,000	\$ 400,000	\$ 3,400,000
Financing Sources									
Customer Service	59400	\$ 1,350,000	\$ 250,000	\$ 275,000	\$ 400,000	\$ 325,000	\$ 400,000	\$ 400,000	\$ 3,400,000
Charges									
Total		\$ 1,350,000	\$ 250,000	\$ 275,000	\$ 400,000	\$ 325,000	\$ 400,000	\$ 400,000	\$ 3,400,000
Impact on Operating Budget			\$ -						

SEWER UTILITY - FUND 594

Project ID/Name: 1915 Asset Management Program

Project Type: Ongoing

Program: 1514

Theme: Santa Clara Utilities

Location: Various

Description: Maintain and upgrade existing sewer utility asset management system to ensure reliable and timely asset management, accurate reports and data, and compliance with regulatory record keeping requirements.

Justification: The Sewer Utility is required to maintain a computerized maintenance management system. Upgrading the existing system to meet these requirements necessitates hardware and software upgrades.

Duration: Q1 2012 to Ongoing

Status: Implementation began in Q1 2012, System is operational with further refinements and features to be added in FY15/16

Department/Contact: Water & Sewer/Chris de Groot

Estimated Expenditure through 2014-15	\$ 185,401
Estimated Carry Forward into 2015-16	\$ 474,599
Total Available Appropriation 2015-16	\$ 574,599

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 500,000	\$ 100,000	\$ 350,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,550,000
Equipment	80500	160,000	-	-	-	-	-	-	160,000
Total		\$ 660,000	\$ 100,000	\$ 350,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,710,000
Financing Sources									
Customer Service	59940	\$ 660,000	\$ 100,000	\$ 350,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,710,000
Charges									
Total		\$ 660,000	\$ 100,000	\$ 350,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,710,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project ID/Name: 1916 Walsh Avenue @ San Tomas Aquino Creek Sanitary Sewer Siphon

Project Type: Distinct

Program: 4443

Theme: Santa Clara Utilities

Location: Walsh Avenue at San Tomas Aquino Creek

Description: Construct new sanitary sewer siphon along Walsh Ave. and under San Tomas Aquino Creek.

Justification: The new sanitary sewer siphon will align with the relocated sanitary sewer main on the east side of San Tomas Aquino Creek, resulting in a more efficient and effective system with better maintenance access.

Duration: Q1 2015 to Q4 2019

Status: Conceptual Engineering Study completed.

Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ 750,000
Total Available Appropriation 2015-16	\$ 750,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	80300	700,000	-	-	-	-	-	-	700,000
Total		\$ 750,000	\$ -	\$ 750,000					
Financing Sources									
Developer									
Contribution	56200	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Total		\$ 750,000	\$ -	\$ 750,000					
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SEWER UTILITY - FUND 594

Project ID/Name: 1917 Trimble Road Trunk Sanitary Sewer
Project Type: Distinct
Program: 4443
Theme: Santa Clara Utilities
Location: Trimble Road
Description: Rehabilitation and replacement of approximately 1.4 miles of sanitary sewer system from the intersection of Central Expressway and De La Cruz Boulevard to the intersection of Trimble Road and Zanker Road where it connects to the City of San Jose's interceptor system.
Justification: Allow the construction to proceed on schedule and enable the City to improve the existing trunk sewer system and continue to provide reliable infrastructure.
Duration: Q1 2015 to Q4 2016
Status: Conceptual Engineering Study completed.
Department/Contact: Public Works/Falguni Amin

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ -
Total Available Appropriation 2015-16	\$ 14,000,000

Appropriations		<u>Prior Years</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Total</u>
Construction	80300	\$ 14,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000,000
	Total	\$ 14,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000,000
Financing Sources									
Debt Financing-Private Placement	59940	\$ 14,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000,000
	Total	\$ 14,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000,000
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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City of Santa Clara

The Center of What's Possible

Solid Waste

SOLID WASTE - FUND 596

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 5,906,000	\$ 1,213,000	\$ 500,000	\$ 520,000	\$ 540,000	\$ 560,000	\$ 580,000	\$ 9,819,000

FINANCING SOURCES

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Revenue:								
Rents and Royalties	\$ 61,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,000
Lease Payments	3,000	1,000	-	-	-	-	-	4,000
Subtotal:	\$ 64,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,000
Transfer of Funds:								
Customer Service Charges	\$ 1,038,000	\$ 1,196,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,234,000
Fund Balance:								
Loan from Capital Projects Reserve	\$ 4,804,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,804,000
To Be Funded:			\$ 500,000	\$ 520,000	\$ 540,000	\$ 560,000	\$ 580,000	\$ 2,700,000
Total Financing Sources:	\$ 5,906,000	\$ 1,213,000	\$ 500,000	\$ 520,000	\$ 540,000	\$ 560,000	\$ 580,000	\$ 9,819,000

*Amount represents cumulative budget totals since project inception.

SOLID WASTE - FUND 596

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16	2015-16	
					Carry Forward Appropriations	Total Available Appropriation	
Ongoing	6109	Sanitary Landfill Development- Post Closure	\$ 5,906,000	\$ 5,556,000	\$ 350,000	\$ 1,213,000	\$ 1,563,000
Total			\$ 5,906,000	\$ 5,556,000	\$ 350,000	\$ 1,213,000	\$ 1,563,000

SOLID WASTE - FUND 596

Project ID/Name: 6109 Sanitary Landfill Development - Post Closure

Project Type: Ongoing	Estimated Expenditure through 2014-15	\$ 5,556,000
Program: 2931	Estimated Carry Forward into 2015-16	\$ 350,000
Theme: Santa Clara Utilities	Total Available Appropriation 2015-16	\$ 1,563,000

Location: 5401/5500 Lafayette Street

Description: Construct monitoring wells, well abandonments, leachate removal, roadway repair, fence repairs, landscaping, irrigation systems, erosion repair and prevention, monitoring, data collection, reporting, flare source test, maintenance & replacement of the landfill gas collection system, and other work for landfill post-closure.

Justification: State requires City owned landfill to provide financial assurances on annual basis. \$600,000 reserve fund balance, \$709,000 for water release corrective action, and \$836,000 for post closure maintenance expenses.

Duration: Ongoing to Ongoing

Status: Post-closure activities performed as required. Maintenance and financial assurance required through 2023. Landfill gas flare is scheduled to be replaced in FY 15-16.

Department/Contact: Street & Auto/Dave Staub

Appropriations		Prior Years *	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100	\$ 349,874	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 349,874
Construction	80300	5,251,678	1,213,000	500,000	520,000	540,000	560,000	580,000	9,164,678
Contingency	80400	283,839	-	-	-	-	-	-	283,839
Force Account	87010	20,609	-	-	-	-	-	-	20,609
Total		\$ 5,906,000	\$ 1,213,000	\$ 500,000	\$ 520,000	\$ 540,000	\$ 560,000	\$ 580,000	\$ 9,819,000

Financing Sources

Loan from Capital									
Projects Reserve	59900	\$ 4,804,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,804,000
Rents & Royalties	54750	61,000	16,000	-	-	-	-	-	77,000
Lease Payments	54750	3,000	1,000	-	-	-	-	-	4,000
Customer Service									
Charges	59940	1,038,000	1,196,000	-	-	-	-	-	2,234,000
Total		\$ 5,906,000	\$ 1,213,000	\$ -	\$ 7,119,000				

To be Funded **\$ 500,000** **\$ 520,000** **\$ 540,000** **\$ 560,000** **\$ 580,000** **\$ 2,700,000**

Impact on Operating Budget **\$ -** **\$ -** **\$ -** **\$ -** **\$ -** **\$ -**

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City of Santa Clara

The Center of What's Possible

Cemetery

CEMETERY - FUND 593

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	<u>\$ 110,768</u>	<u>\$ 10,000</u>	<u>\$ 60,000</u>	<u>\$ 10,000</u>	<u>\$ 60,000</u>	<u>\$ 15,000</u>	<u>\$ 50,000</u>	<u>\$ 315,768</u>

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Loans:								
Loan from the City	<u>\$ 91,053</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 191,053</u>
Transfer of Funds:								
Cemetery Sales	<u>\$ 19,715</u>	<u>\$ 10,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 10,000</u>	<u>\$ -</u>	<u>\$ 54,715</u>
To Be Funded:			<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 55,000</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 70,000</u>
Total Financing Sources:	<u>\$ 110,768</u>	<u>\$ 10,000</u>	<u>\$ 60,000</u>	<u>\$ 10,000</u>	<u>\$ 110,000</u>	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ 315,768</u>

*Amount represents cumulative budget totals since project inception.

Future Projects - No Funding in Current Budget

Estimated Costs for Future Projects in Concept:	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 60,000</u>	<u>\$ 130,000</u>	<u>\$ 3,700,000</u>	<u>\$ 3,990,000</u>
Financing Sources: To be Funded	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 60,000</u>	<u>\$ 130,000</u>	<u>\$ 3,700,000</u>	<u>\$ 3,990,000</u>

CEMETERY - FUND 593

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available
Ongoing	3622	Repurchase Cemetery Property	\$ 55,768	\$ 47,858	\$ 7,910	\$ 10,000	\$ 17,910
Distinct	3626	Cremation Niche Bank Project	55,000	-	55,000	-	55,000
Total			\$ 110,768	\$ 47,858	\$ 62,910	\$ 10,000	\$ 72,910

CEMETERY - FUND 593

Project ID/Name: 3622 Repurchase Cemetery Property

Project Type: Ongoing

Program: 1162

Theme: Public Systems and Facilities

Location: Mission City Memorial Park.

Description: Repurchase of cemetery property.

Justification: Repurchase of cemetery property sold to customers.

Duration: Q3 2012 to Q4 2020

Status: Ongoing. Properties are sold back to City when customers no longer need unused cemetery property. New customers purchase property at current, normally higher fees.

Department/Contact: Parks & Rec/JTeixeira

Estimated Expenditure through 2014-15	\$ 47,858
Estimated Carry Forward into 2015-16	\$ 7,910
Total Available Appropriation 2015-16	\$ 17,910

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Land	80200	\$ 55,768	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000	\$ -	\$ 110,768
Total		<u>\$ 55,768</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ 110,768</u>
Financing Sources									
Loan from City	59920	\$ 36,053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,053
Cemetery Sales	59940	19,715	10,000	5,000	5,000	5,000	10,000	-	54,715
Total		<u>\$ 55,768</u>	<u>\$ 10,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 10,000</u>	<u>\$ -</u>	<u>\$ 90,768</u>
To be Funded				<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 20,000</u>
Impact on Operating Budget			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>				

Project ID/Name: 3626 Cremation Niche Bank Project

Project Type: Distinct

Program: 1162

Theme: Public Systems and Facilities

Location: Mission City Memorial Park (Cemetery)

Description: Design, engineering and construction of approximately 300 new cremation niches

Justification: To provide new burial options for Santa Clara residents. Existing cremation niches are sold out.

Duration: Q3 2015 to Q4 2020

Status: New

Department/Contact: Parks & Rec/J. Teixeira

Estimated Expenditure through 2014-15	\$ -
Estimated Carry Forward into 2015-16	\$ 55,000
Total Available Appropriation 2015-16	\$ 55,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Force Account	87010	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Engineering	80100	2,500	-	-	-	-	-	-	2,500
Construction	80300	50,000	-	50,000	-	50,000	-	50,000	200,000
Total		<u>\$ 55,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ 205,000</u>
Financing Sources									
Loan from City		\$ 55,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 155,000
Total		<u>\$ 55,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 155,000</u>
To be Funded			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>

CEMETERY - FUND 593

Future Projects - No Funding in Current Budget

Project Title:	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Total</u>
1. Cremation Niches	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 150,000
2. Internal Cemetery Roadway Conversion	-	60,000	80,000	-	-	140,000
3. Mausoleum Memorial Center	-	-	-	3,700,000	-	3,700,000
4. Mission Mausoleum	-	-	-	-	2,500,000	2,500,000
Total	<u>\$ 50,000</u>	<u>\$ 60,000</u>	<u>\$ 130,000</u>	<u>\$ 3,700,000</u>	<u>\$ 2,550,000</u>	<u>\$ 6,490,000</u>
Net to be Funded:	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 60,000</u>	<u>\$ 130,000</u>	<u>\$ 3,700,000</u>	<u>\$ 2,550,000</u>

Project Descriptions:

1. Design, engineering and construction of approximately 300 new cremation niches.
 2. Design, engineering and construction of additional in-ground pre-installed cement companion crypts, cremation and ground premium spaces.
 3. Design, engineering and construction of 672 casket spaces and 320 niches, including one Mausoleum on each side of present building.
 4. Design, engineering and construction of 564 casket spaces and 80 niches, to be located on the South side of Evergreen area.
-

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

CEMETERY - FUND 593

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
593	C	3623	Cemetery	Indoor Mausoleum Rail Retrofit	Loan from City / Cemetery Sales	\$ 1,393
593	C	3625	Cemetery	Burial Improvements	Loan from City / Cemetery Sales	33,131
TOTAL						\$ 34,524

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City of Santa Clara

The Center of What's Possible

Authority Funds

HOUSING AUTHORITY - FUND 564

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 528,703	\$ 496,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,025,411

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Fund Balance:								
Housing								
Program Income	\$ 528,703	\$ 496,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,025,411
Total Financing								
Sources:	\$ 528,703	\$ 496,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,025,411

*Amount represents cumulative budget totals since project inception.

HOUSING AUTHORITY - FUND 564

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16 Carry Forward Appropriations	2015-16 Appropriation	2015-16 Total Available
Ongoing	5410	Housing Administration and Grants to Non-Profit Housing Service Providers	\$ 528,703	\$ 507,022	\$ 21,681	\$ 496,708	\$ 518,389
		Total	\$ 528,703	\$ 507,022	\$ 21,681	\$ 496,708	\$ 518,389

HOUSING AUTHORITY -FUND 564

Project ID/Name: 5410 Housing Authority Administration

Project Type: Ongoing

Program: 5545

Theme: Land Use and Housing Programs

Location: Citywide

Description: Annual administration, legal and consulting costs associated with low and moderate income housing including below market priced housing resale, maintenance of housing database project and monitoring of housing assets, maintain First Time Homebuyer's loans.

Justification: Maintain affordable housing database and financial information.

Duration: Q1 2015 to Ongoing

Status: New funding requested for FY2014-15.

Department/Contact: City Manager's Office/T.Haas

Estimated Expenditure through 2014-15	\$ 507,022
Estimated Carry Forward into 2015-16	\$ 21,681
Total Available Appropriation 2015-16	\$ 518,389

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Contingencies	80400	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Grants	80810	-	93,280	-	-	-	-	-	93,280
Force Accounts	87010	528,703	293,428	-	-	-	-	-	822,131
Total		\$ 528,703	\$ 496,708	\$ -	\$ 1,025,411				
Financing Sources									
FB - Housing	54650	\$ 528,703	\$ 496,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,025,411
Program Income									
Total		\$ 528,703	\$ 496,708	\$ -	\$ 1,025,411				
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SPORTS AND OPEN SPACE AUTHORITY - FUND 840

FUND SUMMARY

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years*	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 511,916	\$ -	\$ 511,916					

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Loan From City:	\$ 511,916	\$ -	\$ 511,916					
To Be Funded:		\$ -	-					
Total Financing Sources:	\$ 511,916	\$ -	\$ 511,916					

*Amount represents cumulative budget totals since project inception.

FUTURE PROJECTS

Estimated Costs for Future Projects in Concept:	\$ -	-						
Financing Sources: Loan from City	\$ -	-						

SPORTS AND OPEN SPACE AUTHORITY - FUND 840

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year	Prior Year	2015-16	2015-16	2015-16
			Appropriations	Expenditures	Carry Forward Appropriations	Appropriation	Total Available Appropriation
Ongoing	9532	Golf Course Drainage Restoration	\$ 461,916	\$ 436,916	\$ 25,000	\$ -	\$ 25,000
Total			\$ 461,916	\$ 436,916	\$ 25,000	\$ -	\$ 25,000

SPORTS AND OPEN SPACE AUTHORITY - FUND 840

Project ID/Name: 9532 **Golf Course Drainage Restoration**

Project Type: Ongoing

Program: 8013

Theme: Econ Dev and Business Retention

Location: Santa Clara Golf and Tennis Club.

Description: Perform necessary ongoing major Maintenance and work order improvements to correct or restore drainage of golf course where settlement has occurred.

Justification: Settlement results in ponding of water, which is not allowed on closed landfill by the Regional Water Quality Control Board.

Duration: Q1 2013 to Ongoing

Status: On-going repairs required annually as settlement continues to occur on golf course.

Department/Contact: Parks and Rec/J. Teixeira

Estimated Expenditure through 2014-15	\$ 436,916
Estimated Carry Forward into 2015-16	\$ 25,000
Total Available Appropriation 2015-16	\$ 25,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 461,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 461,916
	Total	\$ 461,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 461,916
Financing Sources									
Loan from City	59920	\$ 461,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 461,916
	Total	\$ 461,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 461,916
To be Funded			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Impact on Operating Budget			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT CLOSINGS, REDUCTIONS AND TRANSFERS

SPORTS AND OPEN SPACE AUTHORITY - FUND 840

Fiscal Year: 2014-15

Fund	Closing, Reduction or Transfer (C, R or T)	Project ID	Department	Project Title	Funding Source Description	Estimated Amount to be Returned to the Funding Source
840	R	9532	Parks	Golf Course Drainage Restoration	Capital Project Reserve Loan	\$ 50,000
840	C	9534	Parks	Slurry Seal Parking Lot	Capital Project Reserve Loan	50,000
TOTAL						\$ 100,000

STADIUM AUTHORITY - FUND 875

FUND SUMMARY*

APPROPRIATIONS AND BUDGET PLAN

Description	Prior Years**	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Active Projects	\$ 1,260,171,111	\$ 3,000,000	\$ -	\$ 1,263,171,111				

FINANCING SOURCES

Description	Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Financing Sources:								
Authority Term A Loan	\$ 285,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 285,000,000
Authority Term B Loan	91,000,000	-	-	-	-	-	-	91,000,000
Agency Advance from StadCo	25,967,760	-	-	-	-	-	-	25,967,760
Sub-Loan from StadCo Proceeds	231,172,971	-	-	-	-	-	-	231,172,971
CFD Advance from StadCo	46,730,380	-	-	-	-	-	-	46,730,380
Construction Period Revenues	312,000,000	-	-	-	-	-	-	312,000,000
Tenant Costs Paid by Stadco	263,000,000	-	-	-	-	-	-	263,000,000
Stadium Authority Operating Fund	5,300,000	3,000,000	-	-	-	-	-	8,300,000
Total Financing Sources:	\$ 1,260,171,111	\$ 3,000,000	\$ -	\$ 1,263,171,111				

* Stadium Authority Fiscal Year is April 1 to March 31.

**Amount represents cumulative budget totals since project inception.

STADIUM AUTHORITY - FUND 875

PROJECT SUMMARY

Project Type	Project ID	Project Title	Prior Year Appropriations	Prior Year Expenditures	2015-16		
					Carry Forward Appropriations	2015-16 Appropriation	Available Appropriation
Distinct	4912	Levi's Stadium	1,259,871,111	887,291,111	372,580,000	-	\$ 372,580,000
Ongoing	4913	Levi's Stadium Capital Improvements	300,000	-	300,000	3,000,000	3,300,000
Total			\$ 1,260,171,111	\$ 887,291,111	\$ 372,880,000	\$ 3,000,000	\$ 375,880,000

STADIUM AUTHORITY - FUND 875

Project ID/Name: 4912 Levi's Stadium

Project Type: Distinct

Program: 1012

Theme: Econ Dev and Business Retention

Location: Tasman and Centennial Boulevard

Description: A 68,500 seat open air stadium, owned by the Santa Clara Stadium Authority, in the north portion of the City of Santa Clara. The 1,850,000 sq. ft. stadium is a state-of-the-art, LEED certified, multi-use public facility which also serves as the home field for the San Francisco 49ers football team. Designed to expand to approximately 75,000 seats for special events, the stadium is being constructed on City owned land under a long term lease, and is adjacent to the existing 49ers headquarters and training facility and California's Great America theme park. It is also across the street from the Santa Clara Convention Center and the Santa Clara Golf & Tennis Club.

Justification: Voters approved Measure J authorizing the City to move forward with the development of the Stadium in June 2010 and the Disposition and Development Agreement and associated agreements were entered into in late 2011 and early 2012. The project is expected to have positive economic impact for the City and the region.

Duration: Q2 2012 to Q3 2016

Status: Levi's Stadium reached substantial completion on July 31, 2014 and thereafter began operations holding a number of NFL games and non-NFL events in fiscal year 2014-15, its inaugural year. The closeout of construction has carried through the first fiscal year of operations with the final closeout expected to occur in fiscal year 2015-16.

Department/Contact: City Manager/Alan Kurotori

Estimated Expenditure through 2014-15	\$ 887,291,111
Estimated Carry Forward into 2015-16	\$ 372,580,000
Total Available Appropriation 2015-16	\$ 372,580,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 1,259,871,111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,259,871,111
Total		<u>\$ 1,259,871,111</u>	<u>\$ -</u>	<u>\$ 1,259,871,111</u>					
Financing Sources									
Authority Term A Loan	59375	\$ 285,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 285,000,000
Authority Term B Loan	59376	91,000,000	-	-	-	-	-	-	91,000,000
Agency Advance from StadCo	59371	25,967,760	-	-	-	-	-	-	25,967,760
Sub-Loan from StadCo Proceeds	59372	231,172,971	-	-	-	-	-	-	231,172,971
CFD Advance from StadCo	59377	46,730,380	-	-	-	-	-	-	46,730,380
Construction Period Revenues	54760	312,000,000	-	-	-	-	-	-	312,000,000
Tenant Costs Paid by Stadco	59000	263,000,000	-	-	-	-	-	-	263,000,000
Stadium Authority Operating Fund	59940	5,000,000	-	-	-	-	-	-	5,000,000
Total		<u>\$ 1,259,871,111</u>	<u>\$ -</u>	<u>\$ 1,259,871,111</u>					

Impact on Operating Budget \$ - \$ - \$ - \$ - \$ - \$ -

STADIUM AUTHORITY - FUND 875

Project ID/Name: 4913 Levi's Stadium Capital Improvements
Project Type: Ongoing
Program: 1012
Theme: Econ Dev and Business Retention
Location: Tasman and Centennial Boulevard
Description: Various capital improvements for Levi's Stadium.
Justification: To maintain and improve the stadium.
Duration: Q1 2015 to Ongoing
Status: The improvements are scheduled for the 2015-16 fiscal year.
Department/Contact: City Manager/Alan Kurotori

Estimated Expenditure through 2014-15	\$	-
Estimated Carry Forward into 2015-16	\$	300,000
Total Available Appropriation 2015-16	\$	3,300,000

Appropriations		Prior Years	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Construction	80300	\$ 275,000	\$ 2,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,025,000
Equipment	80500	25,000	250,000	-	-	-	-	-	275,000
Total		\$ 300,000	\$ 3,000,000	\$ -	\$ 3,300,000				
Financing Sources									
Stadium Authority	59940	\$ 300,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000
Operating Fund									
Total		\$ 300,000	\$ 3,000,000	\$ -	\$ 3,300,000				
Impact on Operating Budget				\$ -	-				

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City of Santa Clara

The Center of What's Possible

Five-Year Financial Plan

The Five-Year Financial Plan is published as a stand-alone document in May 2015 but will be included in the Adopted version of this book.

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City of Santa Clara

The Center of What's Possible

Additional Information



Budget Principles for 2015-16

(As adopted by the City Council on January 13, 2015)



- The City's Code of Ethics and Values, especially being Fiscally Responsible, Communicative, and Service-Oriented, will be used as a guide for decisions.
- Budget decisions will be made with long-term implications taken into account, using data from the Five-Year Financial Plan.
- The perception of funding actions, as well as the fiscal impact, will be considered before budgetary decisions are made.
- Focus on projects and services that provide benefit to the community as a whole.
- Pursue economic development objectives and strategies to foster new public and private investment within Santa Clara, and to create employment opportunities.
- Continue to pursue ways to ensure ongoing revenues and expenditures are balanced, recognizing that the City's General Fund has been significantly impacted by the dissolution of the City's Redevelopment Agency and rising pension rates.
- Review options for consolidation of functions that reduce operational costs and improve efficiency.
- Any necessary reduction in permanent positions will be accomplished first through attrition and retirements, with layoffs used only as a last resort.
- The implementation of strategies to balance the budget may take time requiring short-term solutions until ongoing savings associated with structural changes are realized.
- In accordance with Council policy, continue to rebuild the General Fund Working Capital Reserve for the long-term fiscal health of the City.
- Inform residents, businesses and employees of any fiscal challenges along with the City's responses.
- With limited exceptions, establish fees based on full cost recovery where individuals/businesses rather than the community at-large are benefiting from City services. This preserves limited unrestricted resources for providing services that benefit the community as a whole.

READER'S GUIDE

The following information is intended to provide an understanding of the City's account structure and how to read individual project detail pages.

The City's account structure is comprised of 36 digits in the following sequence:

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Account	XXX	XXXX	XXXXX	XXXX	XXXXX	XXXXX	XXXXX	XXXXX
Structure	Fund	Dept ID	Account	Project	Item	Activity	Grant	FERC

- (1) **FUND** The three digit fund number can be found either on the FUND SUMMARY page or at the top of each individual project budget page.
- (2) **DEPT. ID** The four digit department identification number is used to indicate the department/program to which funds are allocated or have been spent.
- (3) **ACCOUNT** This is the five digit object number used for the APPROPRIATIONS described in the project detail. Listed below are the standard CIP object codes used in the City:

ACCOUNT CODE DESCRIPTIONS	UNALLOCATED ACCOUNT CODES	ALL OTHER ACCOUNT CODES
Unallocated Miscellaneous Funds	80010	
Unallocated Traffic Mitigation Bonds	80020	
Unallocated Utility Revenue Bonds	80030	
Engineering		80100
Land Purchase		80200
Construction		80300
Contingency		80400
Equipment		80500
Reimbursement of Developer Fees		80600
Housing Fund Grants		80800
Housing Fund Loans		80850

- (4) **PROJECT** The four digit project ID is located on the upper left corner of the project page.

READER'S GUIDE

- (5) **ITEM** The four digit item number is used for a variety of purposes. In the CIP, the item number field is typically used to track labor distribution and overtime costs allocated to Capital Projects and as a job order field in the Water Utility. Item numbers can be assigned individually or in strings through a request made to the Accounting Division, Finance Department.
- (6) **ACTIVITY** The Activity field is used by the City staff to track costs in various ways as needed for special reporting and management analysis including the Electric Department Activity Based Costing.
- (7) **GRANT** This five character grant field is used to track grants such as those administered by Housing and Community Services, Police, and Library. This is an alpha/numeric field.
- (8) **FERC** This five digit number is used only by the Electric Utility to conform the City's code structure to the Federal Energy Regulatory Commission's (FERC) code structure.

READER'S GUIDE

This Capital Improvement Project Budget document is organized by fund within fund categories. Each CIP fund is comprised of two sections - a FUND SUMMARY page that leads off the fund section, and a page(s) of individual project detail that follows the FUND SUMMARY page. See below for an example of an individual project detail page.

TRAFFIC MITIGATION- FUND 533

Project ID/Name:	1357 Traffic Signal Controller Upgrade - Phase "C"		
Project Type: (5)	Ongoing	(2)	Estimated Expenditure through 2014-15 \$ 540,000
Program:	4433	(3)	Estimated Carry Forward into 2015-16 \$ 160,000
Theme:	Public Systems and Facilities	(4)	Estimated Total Available Appropriation 2015-16 \$ 460,000
Location:	Various locations		
Description:	City-wide traffic signal controller upgrade from Traconex 39D controllers to state-of-the-art Naztec controllers.		

Justification: Existing Traconex controllers are obsolete and have no technical support. Their replacement controllers with Naztec software will allow advanced functionality, communications, and improved coordination/monitoring.

Duration: Q1 2013 - Ongoing

Status: Design as-needed and ongoing replacement.

Department/Contact: Public Works/Dennis Ng

Appropriations	Prior Years (1)	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Engineering	80100 \$ 60,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 240,000
Construction	80300 620,000	260,000	360,000	360,000	360,000	360,000	360,000	2,680,000
Contingencies	80400 20,000	10,000	10,000	10,000	10,000	10,000	10,000	80,000
Total	\$ 700,000	\$300,000	\$400,000	\$ 400,000	\$400,000	\$400,000	\$400,000	\$ 3,000,000
Financing Sources								
Vehicle	55100 \$ 700,000	\$300,000	\$400,000	\$ 400,000	\$400,000	\$400,000	\$400,000	\$ 3,000,000
Total	\$ 700,000	\$300,000	\$400,000	\$ 400,000	\$400,000	\$400,000	\$400,000	\$ 3,000,000
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

- (1) Amount under Prior Years reflects the cumulative budget totals since project inception.
- (2) Project expenses from project inception to the end of 2014-15.
- (3) Amount of estimated carry forward appropriations into 2015-16.
- (4) Amount of estimated appropriations available for 2015-16.
- (5) The City has three types of projects, Work Order, Ongoing and Distinct.

Work Order: Appropriations lapse at year end. Exception for encumbered funds.

Ongoing: Appropriations carry forward and the project is needed indefinitely.

Distinct: Appropriations carry forward. Project will be closed once the scope has been completed.

GLOSSARY

The following explanations of terms are presented to aid in understanding the information included in this document:

Appropriation - Per the City Charter, from the effective date of the budget, proposed expenditures approved by the City Council shall become appropriated to the various departments and agencies for the respective projects named. For purposes of the Capital Improvement Project budget, appropriations are automatically renewed, for the life of the project, unless altered or rescinded.

Basis of Accounting - The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three bases of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

Budget Year Appropriation - Denotes appropriation requested or approved for the budget year. These appropriations are in the form of new project requests or additional appropriations for existing projects.

Capital Improvement - A permanent addition to the City's assets, including the design, construction or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Project (CIP) Budget - A plan of annual appropriation for capital improvements and various kinds of major facility maintenance. These projects are often multi-year in length, which requires funding beyond the one-year period in the annual budget. The appropriations, therefore, do not lapse at the end of the fiscal year but continue until the project is completed or closed.

Closed Project - A project that has been completed. Any unrestricted excess appropriation is added to the fund's unallocated account.

Department - An organizational unit comprised of divisions and/or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities. Department directors generally report directly to the City Manager's Office, for instance, Fire and Finance.

Dissolution Act – Also known as Redevelopment Dissolution Act; On December 29, 2011 the California Supreme Court found the Dissolution Act (ABx1 26) constitutional in the California Redevelopment Association vs. Matosantos case. The Act continued the suspension and prohibition of most redevelopment activities in effect since late June 2011; dissolved RDAs as of February 1, 2012; created successor agencies and oversight boards; and established roles for the County-Auditor Controller, the Department of Finance and State Controller's Office in the dissolution process and satisfaction of enforceable obligations of former RDAs.

Financing Sources - The revenue streams required to finance project appropriations.

Fiscal Year - The time period designated by the City signifying the beginning and ending

GLOSSARY

period for recording financial transactions. Consistent with all cities and counties in the State of California, the City of Santa Clara has specified July 1 to June 30 as its fiscal year.

Five-Year Financial Plan - A strategic planning document showing the estimated results of operations and capital improvement project requirements over the next five years. This plan is reviewed and accepted by Council and no appropriations result from that acceptance.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, liabilities, fund equity, revenues and expenditures or expenses and other changes in residual fund equity or balances, segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, limitations, or public policy.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting that govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB (Governmental Accounting Standards Board).

Housing Authority - The City of Santa Clara Housing Authority was established by Resolution 11-7827 on February 22, 2011 to ensure the provision of safe and sanitary housing for persons of low income.

Levi's Stadium – The stadium is located at 4900 Marie P. DeBartolo Way, Santa Clara, CA 95054 and is the home of the San Francisco 49ers professional football team, It has a permanent seating capacity of approximately 68,500 seats with expansion to approximately 75,000 seats for larger events, such as an NFL Super Bowl. The stadium was built based on the City of Santa Clara approved Measure J, the Santa Clara Stadium Taxpayer Protection and Economic Progress Act, on June 8, 2010.

Prior Years Appropriations - Denotes the accumulation of all appropriations from the year of project initiation through the prior fiscal year. This applies to all active projects except Work Order projects whose annual appropriations lapse at the end of the fiscal year.

Program - The program is a service activity that may or may not correspond to an organizational unit such as a division. The presentation of budgeted expenditures is the expenditure category for a program.

Redevelopment Agency of the City of Santa Clara (RDA) - The Redevelopment Agency of the City of Santa Clara (Agency) was established by the City Council in 1957 with the authority and responsibility for developing and upgrading blighted areas of the City. The members of the City Council are also members of the Agency's Board of Directors and, as such, are authorized to transact business and exercise power to plan, engineer, and implement projects of the Redevelopment Plan.

GLOSSARY

Redevelopment Dissolution Act – See Dissolution Act.

Reduced Project - A project that has its appropriation reduced from a previously authorized level.

Sports and Open Space Authority (SOSA) - The City of Santa Clara Sports and Open Space Authority (SOSA) was created by the City Council in 1974 for the acquisition and development of open space within the City. The members of the City Council are also members of SOSA's Board of Directors and, as such, are authorized to transact business and exercise power to purchase, lease or otherwise obtain and dispose of real and personal property, to acquire, construct, maintain, repair, manage and operate real and personal property, including leasing to private operators for commercial purposes, surplus space which is not economical to use for open space planning.

Stadium Authority - As required by the Term Sheet between the City and the 49ers Stadium Company, the City and the Redevelopment Agency entered into a joint powers agreement creating the Stadium Authority in 2011. The Stadium Authority's governing board is the seven members of the City Council. The Stadium Authority will build, own and operate the Stadium, and have all powers granted to it by the City and the Agency. The Stadium Authority is a separate and distinct legal entity, and neither the City nor the Agency is liable for the debts or obligations of the Stadium Authority.

Successor Agency to the Former Redevelopment Agency of the City of Santa Clara - Pursuant to State legislation ABx1 26, the "Dissolution Act," the Redevelopment Agency (RDA) of the City of Santa Clara was dissolved effective February 1, 2012. The City has elected to become the Successor Agency for the RDA non-housing functions, responsible for paying off the former Redevelopment Agency's existing debts, disposing of the former Redevelopment Agency's properties and assets to help pay off debts, returning revenues to the local government entities that receive property taxes, and winding down the affairs of the former Redevelopment Agency. The City has also elected to retain the former Redevelopment Agency's housing functions, including retaining all of the housing assets, rights, power, duties, obligations and functions previously performed by the Redevelopment Agency in administering its Low and Moderate Income Housing Fund.

Unallocated Appropriations - Each fund contains an unallocated appropriations account used to accumulate monies remaining after existing projects are closed or reduced in value. These appropriations are typically unrestricted allowing them to be reallocated to new or existing projects in the same fund under the administration of the City Manager.

Work Order Projects – Annually appropriated capital projects whose unspent and unencumbered appropriation lapses at the end of each fiscal year.

List of Acronyms

AB	Assembly Bill
ADA	Americans with Disability Act
AED	Automated External Defibrillator
ALS	Advanced Life Support
AMI	Advanced Metering Infrastructure
ARRA	American Recovery and Reinvestment Act
BAREC	Bay Area Research Extension Center
BLS	Basic Life Support
BMP	Below Market Price
BNPEA	Bayshore North Project Enhancement Authority
CAD	Computer Aided Dispatch
CAFR	Comprehensive Audited Financial Report
CAHF	City Affordable Housing Fund
CAISCO	California Independent System Operator
CalPERS	California Public Employees' Retirement System
CAP	Climate Action Plan
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CFD	Community Facilities District
CIP	Capital Improvement Project
CLT	Contribution In-Lieu of Tax
CMAQ	Congestion Mitigation and Air Quality Improvements
CMP	Congestion Management Plan

List of Acronyms

CNG	Compressed Natural Gas
COLA	Cost of Living Adjustment
COP	Certificates of Participation
COPS	Citizens' Option for Public Safety
CPI	Consumer Price Index
CRC	Community Recreation Center
CSMFO	California Society of Municipal Finance Officers
CVB	Convention-Visitors Bureau
DVR	Donald Von Raesfeld Power Plant
ECR	El Camino Real
EEO	Equal Employment Opportunity
EIR	Environmental Impact Report
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operations Center
EOPS	Enforceable Obligation Payment Schedule
ERAF	Educational Revenue Augmentation Fund
FEMA	Federal Emergency Management Agency
FERC	Federal Energy Regulatory Commission
FHRMS	Finance Human Resources Management System
FMIS	Finance Management Information System
FPPC	Fair Political Practices Commission
FTE	Full Time Equivalent (Employee)

List of Acronyms

FTHB	First Time Homebuyer
GAAP	Generally Accepted Accounting Practices
GASB	Governmental Accounting Standards Board
GDP	Gross Domestic Product
GIS	Geographical Information Systems
GFOA	Government Finance Officers Association
GPS	Global Positioning System
HA	Housing Authority
HIPPA	Health Insurance Portability and Accountability Act
HOME	Home Investment Partnerships Act
HR	Human Resources
HMG	Hazard Mitigation Grant
HUD	Housing and Urban Development
IBEW	International Brotherhood of Electric Workers
JPA	Joint Power Agreement
kWh	Kilo Watt Hour
LED	Light Emitting Diodes
LEED	Leadership in Energy and Environmental Design
LPD	Land, Property & Development
LLEBG	Local Law Enforcement Block Grants Program
m:s	minutes: seconds
MOU	Memorandum of Understanding
Muni	Municipal

List of Acronyms

N/A	Not Applicable
NCPA	Northern California Power Agency
O&M	Operations and Maintenance
OBAG	One Bay Area Grant
OSHA	Occupational Safety and Health Administration
OTS	California Office Traffic Safety
PBC	Public Benefits Charge
PEMCHA	Public Employees' Medical and Hospital Care Act (California)
PEPRA	Public Employees' Pension Reform Act of 2013
PERS	Public Employees' Retirement System
PG&E	Pacific Gas and Electric
POP	Problem Oriented Policing
RDA	Redevelopment Agency
RMRP	Retiree Medical Reimbursement Program
ROPS	Recognized Obligation Payment Schedule
SA	Successor Agency
SB	Senate Bill
SCAT	Specialized Crime Action Team
SCADA	Supervisory Control and Data Acquisition
SCSA	Santa Clara Stadium Authority
SOSA	Sports and Open Space Authority
SRT	Special Response Team
StadCo	Forty Niners SC Stadium Company LLC

List of Acronyms

SVACA	Silicon Valley Animal Control Authority
SVP	Silicon Valley Power (City owned Electric Utility)
TBD	To Be Determined
TDA	Transportation Development Act
TDM	Traffic Demand Management
TFCA	Transportation Fund for Clean Air
TMP	Transportation Management Program
TOT	Transient Occupancy Tax
TPAC	Treatment Plant Advisory Committee
UMIS	Utility Management Information System
Uncl	Unclassified Employee
URPPP	Urban Runoff Pollution Prevention Plan
VoIP	Voice over Internet Protocol
VLF	Vehicle License Fee
VTA	Valley Transportation Authority
WiFi	Wireless Fidelity communication technology
WPCP	Water Pollution Control Plant

RESOLUTION NO. 15-016

**A RESOLUTION OF THE PLANNING COMMISSION OF
THE CITY OF SANTA CLARA, CALIFORNIA MAKING
FINDINGS ON THE CONFORMITY OF THE FISCAL
YEAR 2015-2016 CAPITAL IMPROVEMENT PROGRAM
BUDGET WITH THE 2010-2035 GENERAL PLAN**

PLN2015-11051/CEQ2015-01190

**BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF SANTA
CLARA AS FOLLOWS:**

WHEREAS, a list of capital improvement projects from the City of Santa Clara Capital Improvement Program ("CIP") Budget for Fiscal Year 2015-2016 is attached hereto and incorporated herein as Exhibit 1 ("Proposed FY 2015-16 CIP Budget"). This list was submitted to the Planning Commission on April 8, 2015 for the Commission's review and report as to the conformity of the CIP with the General Plan; and,

WHEREAS, the Planning Commission reviewed and considered the Proposed FY 2015-16 CIP Budget to determine whether the list of proposed public works is consistent with the Santa Clara 2010-2035 General Plan pursuant to the requirements of State law.

**NOW THEREFORE, BE IT FURTHER RESOLVED BY THE PLANNING
COMMISSION OF THE CITY OF SANTA CLARA AS FOLLOWS:**

1. That the Planning Commission hereby determines that all of the projects listed in the Proposed FY 2015-16 CIP Budget conform with the Santa Clara 2010-2035 General Plan.
2. That the Fiscal Year 2015-2016 Proposed Capital Improvement Project Budget takes into consideration Council Strategic Objectives.
3. That the Fiscal Year 2015-2016 Proposed Capital Improvement Project Budget provides a comprehensive view and measure of advance planning for the City's capital projects and future needs.

4. That the Fiscal Year 2015-2016 Proposed Capital Improvement Project Budget will provide the necessary funding to implement the physical improvements included in the adopted 2010-2035 General Plan.

5. That the Fiscal Year 2015-2016 Proposed Capital Improvement Program Budget meets the purposes and intent as outlined in the 2010-2035 General Plan.

6. Constitutionality, severability. If any section, subsection, sentence, clause, phrase, or word of this resolution is for any reason held by a court of competent jurisdiction to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of the resolution. The City of Santa Clara, California, hereby declares that it would have passed this resolution and each section, subsection, sentence, clause, phrase, and word thereof, irrespective of the fact that any one or more section(s), subsection(s), sentence(s), clause(s), phrase(s), or word(s) be declared invalid.

7. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE PLANNING COMMISSION OF THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 8th DAY OF APRIL, 2015, BY THE FOLLOWING VOTE:

AYES: COMMISSIONERS: Chahal, Ikezi, Kelly, Stattenfield, Sweeney

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS: Champeny, Costa

ABSTAINED: COMMISSIONERS:

ATTEST:



KEVIN L. RILEY
DIRECTOR OF PLANNING & INSPECTION
CITY OF SANTA CLARA

Attachments Incorporated by Reference:
1. Proposed FY 2015-16 CIP Budget



City of Santa Clara

The Center of What's Possible

Project Index

**2015-16 PROPOSED CIP
LISTING BY PROJECT TITLE**

Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations*	Page #
Administration Document Imaging Systems	539	6062	2312	City Clerk	\$ -	\$ 295,000	9-5
Annual Street Maintenance and Rehabilitation Program	521	3422	4443	Public Works	150,000	900,000	2-3
Annual Street Maintenance and Rehabilitation Program	522	1468	4443	Public Works	300,000	2,408,089	2-7
Annual Street Maintenance and Rehabilitation Program	524	1650	4443	Public Works	300,000	1,733,722	2-9
Annual Street Maintenance and Rehabilitation Program	533	1356	4443	Public Works	200,000	600,000	2-31
Asset Management Program	592	7057*	1411	Water & Sewer	300,000	300,000	13-7
Automated Library System, Phase IV	537	5042	1221	Library	59,500	626,160	7-3
Automatic External Defibrillators (AED's) for City Facilities	536	4080	7861	Fire	16,000	278,600	6-3
Automotive Services IT Upgrades	539	6542*	2123	Auto Services	100,000	100,000	9-22
Backup Control Center	591	2385	1362	Electric	-	550,000	12-12
Bicycle & Pedestrian Improvements 2013-15 TDA	533	1359	4433	Public Works	-	35,754	2-32
Black Butte Afterbay Erosion Remediation	591	2416*	1361	Electric	175,000	175,000	12-20
Bridge Maintenance Program	533	1325	4443	Public Works	62,220	497,644	2-29
Broadband Community System General Government Network (GGNET)	539	6003	1921	Info Tech	-	790,000	9-3
Brokaw Substation Expansion	591	2419*	1361	Electric	500,000	500,000	12-21
Bucks Creek Relicensing	591	2407	1356	Electric	500,000	1,508,294	12-16
Building and Grounds	591	2010	1378	Electric	250,000	250,000	12-5
Buildings and Grounds	592	7005	1423	Water & Sewer	100,000	100,000	13-3
CAD System Server Replacement/Maintenance	539	6118	7747	Police	-	1,445,000	9-8
Cafeteria Upgrade	538	6085	4443	Public Works	-	140,000	8-5
Calabazas Creek Bridge Replacement	524	1652	4443	Public Works	-	650,000	2-9
CDBG Administration	562	5510	5544	Planning	325,611	1,278,999	10-3
Central Control Traffic Signal Upgrade	525	2665	4433	Public Works	200,000	875,649	2-20
Central Park Library Refurbishment	537	5043	1221	Library	102,000	1,405,388	7-3
Central Park Pond Recycled Water Retrofit	597	7506	1523	Water & Sewer	-	910,000	14-3
Central Park Sports Complex Parking Lot Rehabilitation	538	6141	2911	Public Works	-	355,000	8-9
City Building Needs Study	538	6047	2222	Public Works	-	84,489	8-3
City Hall Complex ADA Compliance Study	562	5559	5544	Planning	-	300,000	10-5
City Hall HVAC Renovation	538	6132	4443	Public Works	-	793,000	8-6
City Housing Administration	565	5210	5544	Planning	301,279	689,916	10-11
Civic Center Building Renovation	538	6049	4443	Public Works	-	318,038	8-3
Clean Energy and Carbon Reduction	591	2398	1356	Electric	-	1,461,075	12-14
Coleman Avenue Widening	525	2624	4433	Public Works	-	190,000	2-14
Community Recreation Center	532	3002	1145	Parks & Rec	25,000	25,000	4-4
Computer Replacement Program	539	6513	1921	Info Tech	150,000	1,725,000	9-11
Consolidate and Upgrade Servers	539	6514	1921	Info Tech	-	1,500,000	9-12
Control Center Transmission Outage Application Suite (TOA)	591	2411	1362	Electric	-	375,000	12-18
Council Chamber Remodel	538	6078	4443	Public Works	-	198,458	8-4
Cremation Niche Bank Project	593	3626	1162	Parks & Rec	-	55,000	17-3
Customer Service Program Development	591	2123	1313	Electric	50,000	867,464	12-9
Data Center Enhancements	539	6516	1921	Info Tech	-	540,000	9-12
De La Cruz Junction Substation 60kV	591	2116	1361	Electric	-	12,496,657	12-8
Defibrillator/Monitor Replacement	536	4089	7861	Fire	-	380,000	6-5
Development Extensions	533	1326	4443	Public Works	-	754,092	2-30
Development Extensions	535	1830	4443	Public Works	50,000	83,473	5-3
Development Extensions	594	1907	4443	Public Works	50,000	220,445	15-4
Digital Radio System Infrastructure	539	6543*	7722	Police	976,952	976,952	9-20
Distributed Antenna System Development	591	2413	1317	Electric	250,000	2,250,000	12-19

* Represents new project in fiscal year 2015-16.

**Amount represents cumulative appropriations since project inception, including 2015-16.

**2015-16 PROPOSED CIP
LISTING BY PROJECT TITLE**

Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations*	Page #
Distribution Capital Maintenance and Betterments	591	2006	1376	Electric	2,000,000	2,000,000	12-4
Distribution System Replacement/Restoration	592	7054	1423	Water & Sewer	175,000	11,366,695	13-6
DIVCA Implementation	539	6506	1941	Info Tech	-	246,427	9-11
Domestic Hot Water Heating	592	7053	1423	Water & Sewer	20,000	208,659	13-5
El Camino Economic Development	562	5562*	5544	Planning	200,000	200,000	10-7
El Camino Real In-Pavement Crosswalk	521	3424	4433	Public Works	-	400,000	2-4
El Camino Real Street Lighting Improvement	534	2873	1361	Electric	-	4,000,000	11-4
Electric Cyber Security	591	2390	1351	Electric	300,000	3,230,231	12-13
Electric Planning and Strategic Services Building and Grounds	591	2408	1356	Electric	25,000	125,000	12-17
Emergency Operations Center Capital Refurbishment	536	4086	7821	Fire	-	50,000	6-4
Emergency Operations Center Communications Systems Upgrade	536	4085	7821	Fire	-	145,829	6-4
EMS System First Responder Projects	536	4088	7861	Fire	-	74,735	6-5
Esperanca Substation	591	2418*	1361	Electric	600,000	600,000	12-20
FHRMS Update Project	539	6501	3322	Finance	-	3,048,212	9-9
Fiber Expansion	591	2405	1317	Electric	500,000	2,683,802	12-15
Fiber Optic Network Work Orders	591	2004	1317	Electric	700,000	700,000	12-3
Fire Station 6 Housing Project	562	5938	5544	Planning	-	1,437,036	10-6
Fire Station 9 Exhaust System	536	4091*	7822	Fire	90,000	90,000	6-6
Fire Station Generator Replacements	536	4092*	7822	Fire	100,000	100,000	6-6
General Plan Update	539	6520	5523	Planning	110,000	2,801,000	9-14
Generation Capital Maintenance and Betterments	591	2119	1377	Electric	500,000	6,401,548	12-8
GIS Enterprise System (Geospatial Information System)	539	6534	1921	Info Tech	650,000	1,625,000	9-16
Golf Course Drainage Restoration	840	9532	8013	Parks and Rec	-	461,916	18-6
Graham Lane Neighborhood Street Improvements	533	1372	4443	Public Works	-	265,000	2-37
Great America Parkway-Bus Turnout	525	2616	4433	Public Works	-	225,000	2-13
Great America Street Light Replacement Project	534	2875*	1361	Electric	1,275,000	1,275,000	11-5
Green Building Feasibility Study	591	2126	1351	Electric	-	200,000	12-11
Historic Buildings-Improvement to Grounds	538	6136	2951	Public Works	-	80,631	8-7
HOME Administration	562	5910	5544	Planning	47,142	245,525	10-3
Homeless Tenant-Based Rental Assistance	562	5935	5544	Planning	-	150,000	10-5
Housing Administration and Grants to Non-Profit Housing Service Providers	564	5410	5545	Planning	496,708	1,025,411	18-3
Housing element Update 2014	539	6535	5532	Planning	-	184,000	9-17
Implementation of Advanced Metering Infrastructure (AMI)	591	2111	1313	Electric	3,500,000	28,271,674	12-7
Improvements-Great America Parkway	525	2621	4443	Public Works	-	2,601,000	2-13
Industrial Sidewalk Program	525	2631	4443	Public Works	-	189,579	2-15
Install Fairview Substation	591	2403	1361	Electric	-	19,803,230	12-14
Install Phase Shifting Transformer at NRS	591	2404	1361	Electric	4,500,000	27,167,337	12-15
Install Sidewalks on San Tomas Expressway	525	2667	4433	Public Works	-	105,000	2-21
Institutional Telecommunications Networks	539	6072	1921	Info Tech	100,000	918,000	9-6
International Swim Center Pool Replacement	532	3172	1133	Parks & Rec	500,900	1,901,000	4-8
Intersection Improvements - ECR at Lafayette Street - Phase "B"	525	2660	4433	Public Works	-	1,250,000	2-19

* Represents new project in fiscal year 2015-16.

**Amount represents cumulative appropriations since project inception, including 2015-16.

**2015-16 PROPOSED CIP
LISTING BY PROJECT TITLE**

Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations*	Page #
Intersection Improvements - El Camino Real at San Tomas Expressway - Phase "B"	525	2658	4433	Public Works	-	2,016,588	2-19
Intranet Collaboration Suite Implementation	539	6532	1912	Info Tech	-	58,000	9-15
IT Disaster Protection Enhancements	539	6119	1921	Info Tech	-	400,000	9-8
IT Services Contract Renewal	539	6546*	1921	Info Tech	150,000	150,000	9-21
Kiely Blvd.-Saratoga Creek Storm Drain Outfall Relocation	535	1840	4443	Public Works	-	145,500	5-7
Lafayette at Agnew Signal ITS	533	1365	4433	Public Works	-	122,000	2-34
Lafayette at Lewis Signal ITS	533	1364	4433	Public Works	-	149,000	2-33
Lafayette Street Traffic Signal Timing and Interconnect	533	1362	4433	Public Works	-	1,913,500	2-33
Laurelwood Pump Station Rehabilitation	535	1841	4443	Public Works	-	285,000	5-7
Lawrence Expressway at Monroe Street.- Intersection Improvement Phase "B"	525	2638	4433	Public Works	-	300,000	2-16
LED Street Lighting Retrofit	534	2874	1361	Electric	200,000	3,200,000	11-4
LED Traffic Signal Replacements	522	1464	4433	Public Works	200,000	800,000	2-6
Levi's Stadium	875	4912	1012	City Manager	-	1,259,871,111	18-10
Levi's Stadium Capital Improvements	875	4913	1012	City Manager	3,000,000	3,300,000	18-11
Liberty Tower Domestic Water Pump Replacement	562	5561	5544	Planning	-	67,500	10-6
Lift Station Equipment Replacement	594	1906	1514	Water & Sewer	50,000	1,473,348	15-3
Major Engine Overhaul and Repair	591	2127	1377	Electric	5,000,000	20,727,373	12-11
Master Plan for Expanding Creeks Trails	525	2671	4433	Public Works	-	110,000	2-23
Materials and Lab Testing for Street Maintenance and Rehabilitations Projects	533	1373	4463	Public Works	-	100,000	2-37
Misc. Swim Pool Improvements Phase VI	532	3176	1133	Parks & Rec	30,000	161,228	4-8
Miscellaneous Park Improvements	532	3001	1132	Parks & Rec	150,000	150,000	4-4
Miscellaneous Sewer Improvements	594	1904	4443	Public Works	100,000	1,700,000	15-3
Miscellaneous Storm Drain Improvements	535	1831	4443	Public Works	50,000	821,028	5-4
Miscellaneous Street Lighting	534	2871	1361	Electric	50,000	438,081	11-3
Miscellaneous Street Rehabilitation	523	1515	4443	Public Works	-	900,000	2-8
Mission City Center for Performing Arts Maintenance	532	3007	1134	Parks & Rec	50,000	50,000	4-7
Mission College Blvd. and Gap Intersection Improvement	525	2630	4443	Public Works	-	5,256,086	2-15
Mission College Blvd. Signal Timing	533	1366	4433	Public Works	-	315,000	2-34
Monitoring Wells Project	538	6137	4443	Public Works	50,000	571,572	8-7
Municipal Transit Demand Management (TDM) Program	539	6102	5532	Planning	-	10,000	9-19
Neighborhood Conservation and Improvement Program NCIP	562	5552	5543	Planning	413,070	6,112,110	10-4
Neighborhood Traffic Calming	522	1462	4433	Public Works	150,000	1,232,252	2-5
New and Replacement Wells	592	7059*	1423	Water & Sewer	800,000	800,000	13-8
New Business Estimate Work	591	2005	1361	Electric	3,000,000	3,000,000	12-3
New Development Street Lighting	534	2872	1361	Electric	50,000	448,033	11-3
Northside Branch Library	539	6539	4443	Library	-	5,165,922	9-18
Northside Shades	537	5045*	1221	Library	120,000	120,000	7-4
Northside Tank Site Improvements	592	7055	1423	Water & Sewer	100,000	2,000,000	13-6
Office Rehabilitation	592	7056	1423	Water & Sewer	50,000	479,178	13-7
Operations and Planning Technology	591	2395	1361	Electric	200,000	5,570,737	12-13
Outage Management/Comm Prog	591	2417*	1313	Electric	300,000	300,000	12-21
Overflow-Tank Replacement	538	6134	2222	Public Works	-	431,313	8-6
Park Building Roof & Structure Rehabilitation & Replacement	532	3010	1134	Parks & Rec	160,000	160,000	4-3
Park Impact Fees (Quimby, MFA, Developer) Monitoring Project	532	3181*	1132	Parks & Rec	25,000	25,000	4-11
PC Lifecycle Replacement	591	2387	1351	Electric	110,000	722,002	12-12
Pedestrian and Bicycle Enhancement Facilities	525	2670	4433	Public Works	200,000	751,637	2-23

* Represents new project in fiscal year 2015-16.

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**2015-16 PROPOSED CIP
LISTING BY PROJECT TITLE**

Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations*	Page #
Pedestrian and Bicycle Enhancement Facilities 2005/06 - 2009/10	525	2662	4433	Public Works	-	1,198,678	2-20
Pedestrian Bicycle Access to Central Park	533	1370	4433	Public Works	-	198,194	2-36
Peppertree Neighborhood Traffic Calming Study	525	2674	4433	Public Works	-	100,000	2-25
Permit Information System, Phase II	539	6075	5522	Planning	-	2,302,701	9-6
Planning and Inspection Document Imaging	539	6093	5532	Planning	-	851,500	9-7
Playground Construction	532	3178	1132	Parks & Rec	275,000	400,000	4-9
Police Building Parking Lot Improvements	538	6143*	7747	Police	75,000	75,000	8-10
Power Scheduling	591	2122	1351	Electric	110,000	3,343,446	12-9
Precise Plan for El Camino Real	539	6536	5532	Planning	485,909	965,909	9-17
Protective Equipment Replacement	536	4084	7822	Fire	100,000	1,134,010	6-3
Public Benefits Program	591	2125	1312	Electric	-	1,215,133	12-10
Public Building Parking Lot Improvements	538	6123	2911	Public Works	50,000	250,000	8-5
Public Right-of-Way Landscaping Improvement	531	8040	2951	Street & Auto	-	1,580,000	3-3
Pump Station Rehabilitation	535	1811	2922	Public Works	-	830,000	5-3
Recycled Water System Mains and Services	597	7505	1523	Water & Sewer	50,000	350,000	14-3
Remodel of Mission Branch Library	537	5044*	1221	Library	1,893,836	1,893,836	7-4
Removal of Barriers to the Physically Challenged	562	5551	5544	Planning	200,000	1,971,002	10-4
Repair to Historic Buildings	538	6139	2222	Public Works	40,000	331,492	8-8
Repairs-Modifications to City Buildings	538	6138	2222	Public Works	100,000	785,000	8-8
Replace Network Equipment	539	6505	1921	Info Tech	100,000	1,275,000	9-10
Replace NRS 115/60kV Transformers	591	2410	1361	Electric	500,000	650,000	12-18
Replacement of Underground Traffic Signal Infrastructure	521	3423	4433	Public Works	-	111,640	2-4
Repurchase Cemetery Property	593	3622	1162	Parks & Rec	10,000	65,768	17-3
Retrofit of City Parks with Recycled Water	597	7507*	1523	Water & Sewer	150,000	150,000	14-4
River Oaks Bicycle/Pedestrian Bridge Project	533	1314	4443	Public Works	-	649,000	2-29
S.J.-S.C. Water Pollution Control Plant	594	1908	1515	Water & Sewer	17,442,200	60,968,012	15-4
San Tomas Expressway at Saratoga Avenue - Intersection Improvements Phase "B"	525	2637	4443	Public Works	-	677,985	2-16
Sanitary Landfill Development-Post Closure	596	6109	2931	Street & Auto	1,213,000	7,119,000	16-3
Sanitary Sewer Capacity Improvements	594	1909	4443	Public Works	930,000	10,555,274	15-5
Sanitary Sewer Hydraulic Modeling Support Project	594	1910	4443	Public Works	10,000	485,000	15-5
Sanitary Sewer Pump Station Improvements	594	1913	4443	Public Works	250,000	2,569,000	15-7
Sanitary Sewer System Condition Assessment Study	594	1911	4443	Public Works	375,000	2,875,000	15-6
Sanitary Sewer System Improvements	594	1912	4443	Public Works	1,000,000	8,500,000	15-6
Santa Clara Valley Transportation Authority - Congestion Management Program	521	3401	4433	Public Works	221,823	221,823	2-3
Santa Clara Various Streets and Roads Presevation Project	533	1371	4433	Public Works	-	2,140,000	2-36
Saratoga Avenue Signal Timing and Interconnect Project	533	1375	4433	Public Works	-	489,000	2-38
Saratoga Creek Bicycle and Pedestrian Bridge	525	2675	4433	Public Works	-	400,000	2-25
SCADA EMS	591	2415*	1362	Electric	475,000	475,000	12-19
SCADA Replacement	594	1914	1514	Water & Sewer	250,000	1,600,000	15-7
SCADA Replacement and Process Improvements	592	7058*	1423	Water & Sewer	50,000	50,000	13-8
SCADA System II Phase II	591	2108	1362	Electric	-	500,000	12-7

* Represents new project in fiscal year 2015-16.

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**2015-16 PROPOSED CIP
LISTING BY PROJECT TITLE**

Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations*	Page #
Scott Blvd. Bicycle Lanes	533	1369	4433	Public Works	-	196,000	2-35
Seismic Retrofit for Storage Tanks	592	7045	1423	Water & Sewer	250,000	3,939,610	13-4
Senior Center Refurbishment	532	3005	1144	Parks & Rec	410,000	410,000	4-6
Serra Substation Re-Build	591	2104	1361	Electric	-	13,973,912	12-6
Services and Development Improvements	592	7006	1423	Water & Sewer	420,000	420,000	13-3
Sewer Asset Management System	594	1915	1514	Water & Sewer	100,000	760,000	15-8
Software Upgrade Licenses	539	6517	1921	Info Tech	248,455	1,533,543	9-13
Solar Pool Heating	592	7052	1423	Water & Sewer	20,000	330,238	13-5
South of Forest Neighborhood Street Improvements	533	1333	4443	Public Works	-	5,624,717	2-30
Specific Plan for Lawrence Station	539	6537	5532	Planning	134,000	827,114	9-18
Specific Plan for Tasman East	539	6544*	5532	Planning	750,000	750,000	9-20
Specific Plan for the Downtown Focus Area	539	6545*	5532	Planning	650,000	650,000	9-21
Stevens Creek Blvd. Signal Timing	533	1368	4433	Public Works	-	513,000	2-35
Stevens Creek Boulevard Bus Priority Project	533	1374	4433	Public Works	-	66,800	2-38
Storm Drain Outfall Reconstruction Program	535	1835	2921	Public Works	-	973,000	5-5
Storm Drain System Improvements	535	1834	4443	Public Works	-	440,374	5-4
Storm Pump Motor and Control Replacement	535	1838	2922	Public Works	250,000	1,040,317	5-6
Storm Water Retention Basin Remediation	535	1837	2921	Public Works	-	955,000	5-5
Street Corporation Yard Renovation	538	6054	2951	Public Works	-	1,022,000	8-4
Street Tree Planting	531	8039	2951	Street & Auto	20,000	210,000	3-3
Substandard Street Improvements	523	1516	4443	Public Works	-	1,500,000	2-8
Substation Capital Maintenance & Betterments	591	2008	1372	Electric	500,000	500,000	12-5
Substation Protective Relay	591	2409	1361	Electric	-	450,000	12-17
System Short Circuit Fault Duty Reduction	591	2106	1361	Electric	-	4,471,040	12-6
Tank Rehabilitation	592	7060*	1423	Water & Sewer	80,000	80,000	13-9
Teen Center Refurbishment	532	3006	1149	Parks & Rec	-	-	4-6
Telecomm Infrastructure Replacement	539	6504	1921	Info Tech	-	330,000	9-10
Telephone System Upgrades	539	6053	1941	Info Tech	75,000	1,275,000	9-4
Tennis & Sports Court Resurfacing	532	3003	1132	Parks & Rec	165,000	165,000	4-5
Townsend Field, Washington BallPark, Elmer Johnson Field Maintenance	532	3008	1132	Parks & Rec	200,000	200,000	4-7
Traffic Management Center Construction - Phase "C"	525	2673	4433	Public Works	250,000	300,000	2-24
Traffic Monitoring at Various Locations - Phase "C"	525	2672	4433	Public Works	37,500	187,500	2-24
Traffic Pre-Emptors	525	2668	4433	Public Works	-	845,259	2-22
Traffic Signal - Lafayette Street at Great America Way	525	2640	4433	Public Works	-	150,000	2-17
Traffic Signal - Monroe Street and Chromite Drive	525	2666	4433	Public Works	-	50,000	2-21
Traffic Signal Controller Replacement	522	1467	4433	Public Works	75,000	710,211	2-6
Traffic Signal Controller Upgrade - Phase "C"	533	1357	4433	Public Works	400,000	1,152,500	2-32
Traffic Signal Enhancements	525	2669	4433	Public Works	100,000	500,000	2-22
Traffic Signal Modification - El Camino-Lafayette	522	1409	4433	Public Works	-	80,000	2-5
Traffic Signal Modification - San Tomas Expressway at Homestead Road Phase "B"	525	2639	4433	Public Works	-	548,470	2-17
Traffic Signal Modification and Highway 101 Off-ramp Widening at Great America Parkway	525	2628	4433	Public Works	-	390,000	2-14

* Represents new project in fiscal year 2015-16.

**Amount represents cumulative appropriations since project inception, including 2015-16.

**2015-16 PROPOSED CIP
LISTING BY PROJECT TITLE**

Project Title	Fund	Project ID	Program	Department	2015-16	Total Appropriations*	Page #
Traffic Signal Timing and Interconnect Project	533	1355	4433	Public Works	-	1,635,999	2-31
Traffic Studies and Signal Needs Assessment/Upgrade	525	2649	4433	Public Works	-	400,000	2-18
Transmission Capital Maintenance and Betterments	591	2007	1361	Electric	250,000	250,000	12-4
Transmission System Reinforcements	591	2124	1361	Electric	150,000	3,834,439	12-10
Travel Demand Model Development & Maintenance - Phase "B"	525	2653	4433	Public Works	-	150,000	2-18
Tree Inventory, Replacement & Habitat Restoration	532	3009	1132	Parks & Rec	25,000	25,000	4-3
Trimble Road Trunk Sanitary Sewer	594	1917	4443	Public Works	-	14,000,000	15-9
Triton Museum Repair and Modifications	538	6140	2222	Public Works	35,000	287,332	8-9
Ulistac Natural Area	532	3179*	1132	Parks & Rec	25,000	25,000	4-10
Urban Runoff Pollution Prevention Program (URPPP)	535	1839	2924	Public Works	375,000	1,604,689	5-6
Utility Communications Infrastructure Betterments	591	2406	1313	Electric	50,000	450,000	12-16
Utility Management Information System (UMIS) Enhancements	539	6103	3332	Finance	362,500	10,362,823	9-7
Volunteer Management System	539	6015	2521	Human Resource	-	25,000	9-19
Walsh Avenue @ San Tomas Aquino Creek Sanitary Sewer Siphon	594	1916	4443	Public Works	-	750,000	15-8
Web Content Management System	539	6521	1912	Info Tech	50,000	340,000	9-14
Wells and Pumps	592	7008	1423	Water & Sewer	620,000	620,000	13-4
Youth Activity Center Refurbishment	532	3004	1143	Parks & Rec	25,000	25,000	4-5
Youth Soccer Fields & Athletic Facilities	532	3177	1132	Parks & Rec	5,000,000	7,000,000	4-9
Youth Soccer Park Field #2 Replacement	532	3180*	1132	Parks & Rec	640,000	640,000	4-10
Grand Total					\$ 75,740,605	\$ 1,718,974,224	

* Represents new project in fiscal year 2015-16.

**Amount represents cumulative appropriations since project inception, including 2015-16.



CHAMBER OF COMMERCE & CONVENTION – VISITORS BUREAU

May 12, 2015

The Honorable Mayor and City Council
City of Santa Clara
1500 Warburton Avenue
Santa Clara, California 95050

Dear Mayor and Council:

This information packet will be referenced when the Convention and Visitors Bureau and Convention Center budgets are presented to you on May 12, 2015.

2015/2016 will be an exciting as well as a challenging year. We are excited to be participants in the planning and organizing of Super Bowl 50. We anticipate many hours of staff time to assist in the planning for Super Bowl 50.

The challenges we anticipate in this year will be the management of the Convention Center and what will the future hold. We plan a Strategic Planning view once the budget is approve to reorganize and set a plan for the future priorities with our stakeholders.

Overall, it is an exciting year of opportunities and we plan to prove the professionalism to achieve all the tasks that are ahead.

Organization - Pages 1 through 5 and page 16

Convention and Visitors Bureau - Pages 6 through 11 and 17

Convention Center - Pages 12 through 15 and 18

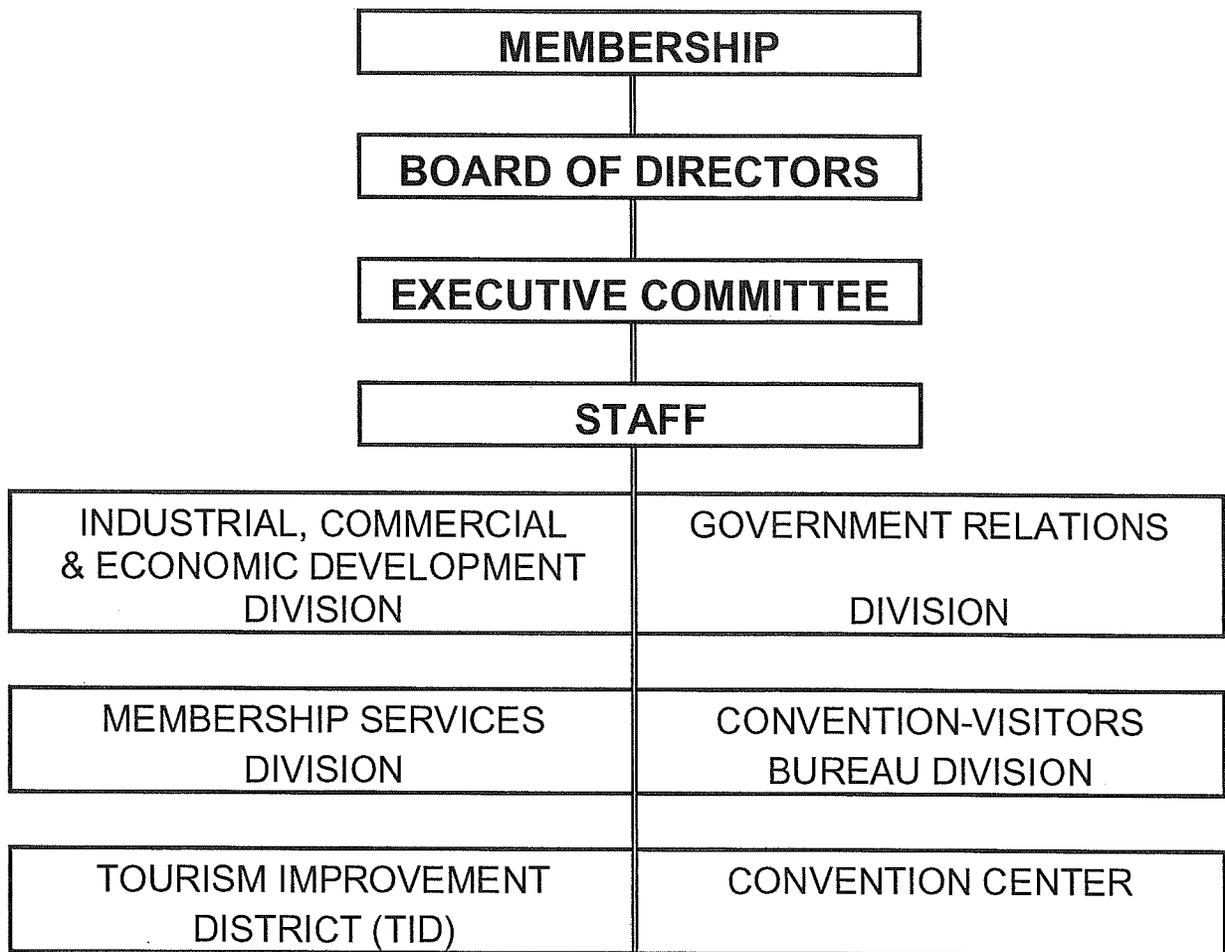
Respectfully,

A handwritten signature in black ink that reads "Roy Truitt".

Roy Truitt
Interim President

SANTA CLARA Chamber of Commerce & Convention-Visitors Bureau

ORGANIZATION



**Santa Clara Chamber of Commerce
& Convention-Visitors Bureau**

2014-2015 BOARD OF DIRECTORS

Elizabeth Williams – Elizabeth Williams Consulting

David Tobkin – David Tobkin, CPA

Joe Siecinski – ActionCoach of Santa Clara

Joe Sweeney – Arcadia Graphix

Kent Russell – Bellator MMA

Paul Dines – Edward Jones Investment

Shawn Reynolds – Owens Corning

Lidia Blair – Pizza Party

Chris Boyd – Kaiser Permanente

Rahul Chandhok – San Francisco 49ers

Sherri Coleman – Intel

Ed Costa – Neto's Sausage

Dave DeLozier – Peterson's Insurance

Diana Wei Ping Ding – Ding Ding TV

Sam Kabert – Value Business Products

Ravinder Lal – The UPS Store

Sashi Lata Nand – S&S Gifts

Gary Nobile – Better Homes & Garden Real Estate

Jan Eric Nordmo – Off the Wall Soccer

Doron Noyman – KeyPoint Credit Union

Barbara Ratcliffe – Biltmore Hotel & Suites

Roger Ross – California's Great America

Rusty Weekes – Santa Clara University

**SANTA CLARA
CHAMBER OF COMMERCE &
CONVENTION-VISITORS BUREAU**

Operations Funding

CHAMBER OF COMMERCE

Funded by membership dues and services

CONVENTION-VISITORS BUREAU

Funded by services and
a contract with the City of Santa Clara

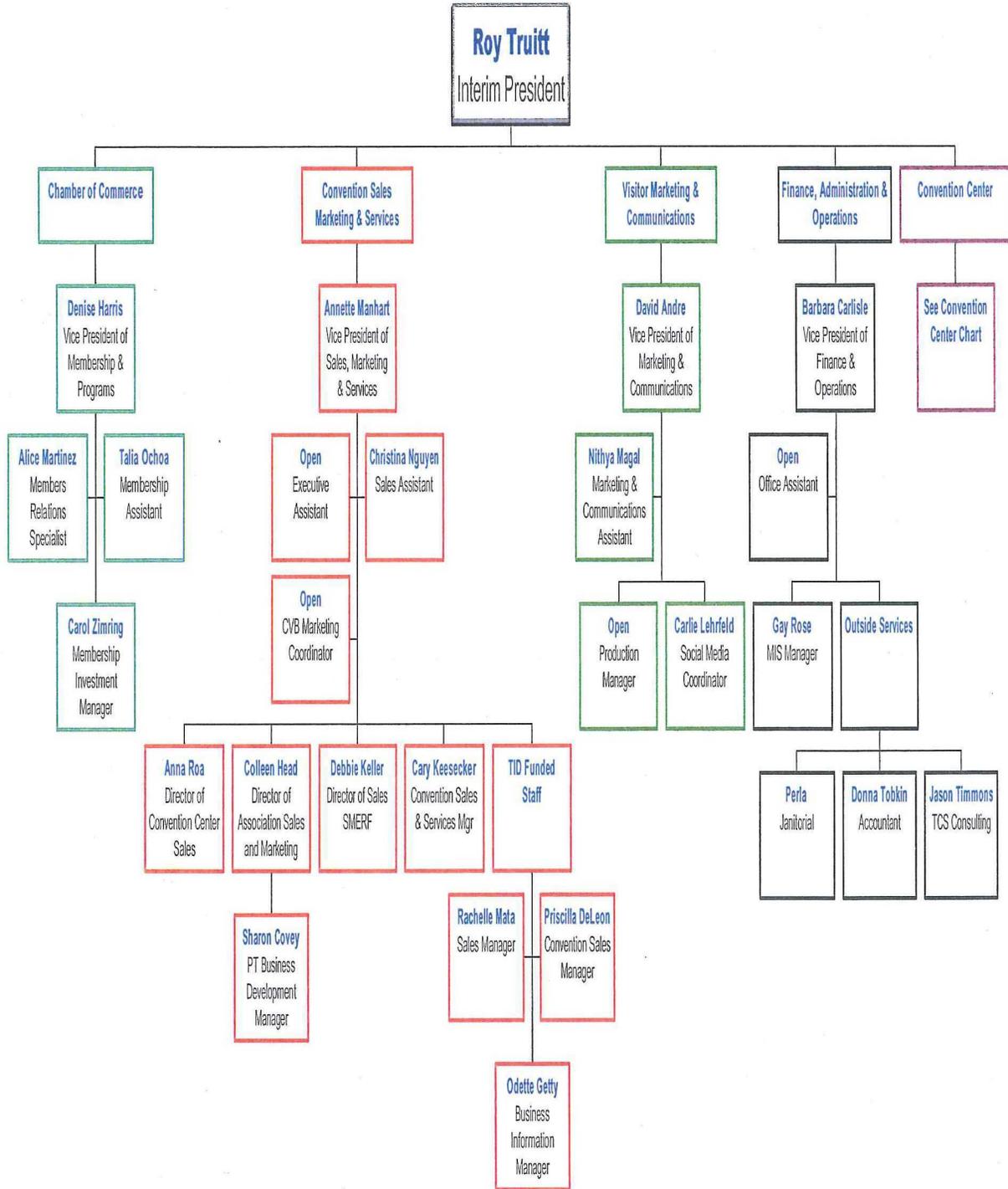
CONVENTION CENTER

Funded by a contract with the City of Santa Clara

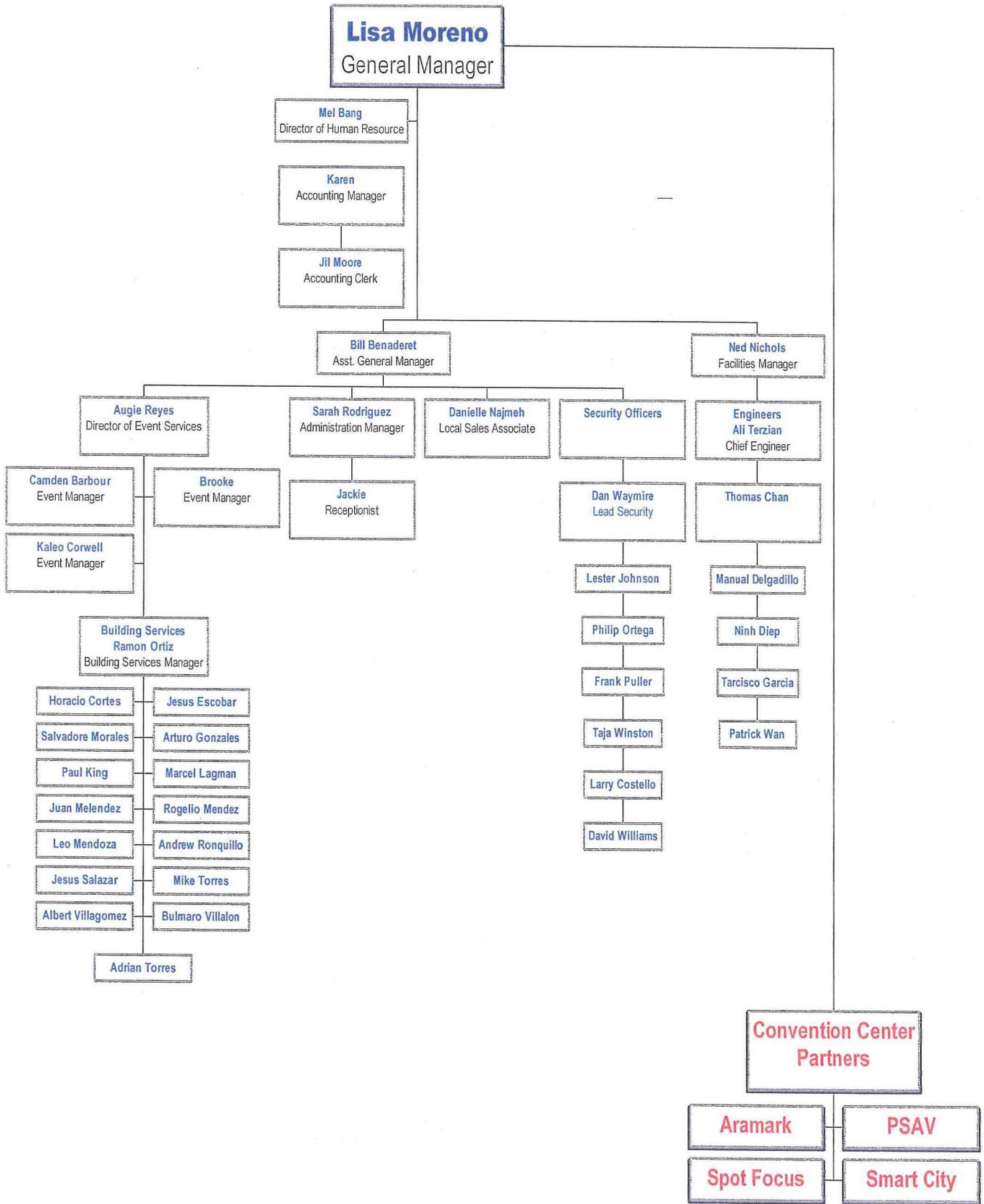
TOURISM IMPROVEMENT DISTRICT

Funded by an assessment
from nine hotels surrounding the Convention Center

SANTA CLARA CHAMBER OF COMMERCE & CONVENTION-VISITORS BUREAU



SANTA CLARA CONVENTION CENTER



CONVENTION SALES, MARKETING & SERVICES

2014-2015 LEADS and BOOKINGS

As of April 30, 2015

Generated and processed 362 group leads and proposals YTD, representing a delegate count of 379,348 and 204,106 hotel room nights

Booked 142 groups in hotels and/or the convention facilities, representing a delegate count of 188,975 and potential booked room nights of 64,036, generating an estimated economic impact of over \$111 Million YTD

CONVENTION SERVICES

As of April 30, 2015

Reached out to over 140 Meeting Planners that have booked their event in our city.

Serviced 83 Groups representing 561,729 Delegates

SANTA CLARA CONVENTION-VISITORS BUREAU

GROUP SALES, MARKETING AND SERVICES

2015-2016 Program Summary

The Santa Clara Convention-Visitors Bureau's (SCCVB) mission is to market and sell the City of Santa Clara as an overnight destination for the economic benefit of the community.

The vision of the SCCVB is "leading the way in service, sustainability and innovation as a destination for the leisure, business, sports and conference travelers."

The goal of the SCCVB is to increase City revenues by increasing visitor and convention spending in hotels, convention & entertainment facilities and other businesses in the City as measured by hotel occupancy tax, tourism improvement assessment and retail tax revenues to the City of Santa Clara.

The Convention and Visitors Bureau has existed in Santa Clara for nearly 40 years. It is a critical component for the City. Without it, the transient occupancy tax could/will decrease. It's also not the time to cut back on established Visitor Services with Super Bowl 50 coming.

Group Sales & Marketing Targeted Areas:

- Local, state, regional, national & international corporate, association and SMERF (social, military, educational, religious, fraternal) and sports groups
- Corporate mid-week business
- City-wide groups
- Stadium Regional business
- Short term group business
- Groups that meet over "need periods" (holidays and weekends in June, July, August, November & December)
- Drive business to local visitor attractions and events that contribute to increased sales tax that benefits the City's general fund.
- Responds to thousands of visitor inquiries from consumers, travel trade, and media, receiving visitor information requests via email or telephone call on a daily basis. In the last 15 years, the CVB has received nearly 15,000 visitor requests for information via its website alone.

Group Sales, Marketing, and Services Programs:

The Group Sales, Marketing and Services Programs are facilitated by:

- Research/prospecting new client opportunities
- Exhibiting in key tradeshow
- Attending industry related meetings and sponsoring special industry related events
- Performing sales calls, site inspections and city presentations to prospective businesses & organizations showcasing the City of Santa Clara, the hotels, convention facilities and other city attractions
- Implementing direct mail, e-marketing and e-blasts
- On-line advertising in key trade publications, newsletters, directories and social media
- Providing exemplary service to all events, delegates and visitors that meet in our City

Group Sales, Marketing and Services (continued)

- Continue to service Levi's Stadium event planners with coordinating hotel rooms blocks, providing detailed visitor information, photos, video, street pole banner information and much more

Group Sales & Marketing Materials:

- Sales Kits and Promotional Materials
- Special Events / Promo's / E-marketing/Newsletters
- Exhibit Booths & Quick Screens
- Internet: www.santaclara.org & siliconvalleymeetings.com
- Print & Online Advertising Placements

Memberships:

- **CaISAE** - California Society of Association Executives
- **MPI** - Meeting Professionals International
 - **NCCMPI** - Northern California Chapter of Meeting Professionals International
 - **MPISSN** - Sacramento - Nevada Chapter of Meeting Professionals International
- **ASAE** - American Society of Association Executives
- **IAEE** - International Association of Expositions & Events
- **HSMAI** - Hospitality Sales & Marketing Association International
- **PCMA** - Professional Convention Management Association
- **SFTravel** - Association
- **DMAI** - CVB Industry Association

Involvement in industry chapter meetings, trade shows, luncheons and sponsorships:

- **CaISAE** - California Society of Association Executives Seasonal Spectacular Trade show, Spring Trade Show and monthly/quarterly meetings
- **MPI** - Meeting Professionals International/Northern California & Sacramento - Nevada Chapters monthly/quarterly meetings & trade shows (all markets)
- **Smart Meetings** - Reverse trade show
- **Collaborate Marketplace** - Reverse trade show
- **IAEE** - International Association of Exhibitions & Events trade show and quarterly meetings
- **Rejuvenate** - Religious trade show/conference
- **Teams** - Sports trade show
- **Connect** - Association Market trade show
- **HSMAI West** - Association Market trade show
- **Connect Sports** - Sports trade show
- **Destination CA** - Corporate, Association and third party planners tradeshow
- **Diversity Marketplace** - All markets, mainly SMERF / multi-cultural businesses

Telemarketing & E-blasts (all markets):

- Sacramento and Bay Area phone blitz and quarterly e-blasts (all markets)
- Southern California (Orange County and San Diego) e-blast and phone blitz
- Regional & east coast areas e-blast and phone blitz
- Lost business & groups that have cancelled (past 5 years)

Group Sales, Marketing and Services (continued)

Sales Trips and Special Events:

- Monthly local/Bay Area corporate, association and SMERF(social, military, educational, religious, sports and fraternal groups/organizations) sales calls/client luncheons
- Monthly state association/SMERF sales trips to Sacramento/Bay Area
- Southern CA Sales Calls
- Bay Area Client Special Event at the Convention Center
- TID Special Event w/Stadium, Convention Center & Great America

Lead Generating Programs

- Santaclara.org
- Cvent
- siliconvalleymeetings.com

Convention Advertising

We will continue to solicit business for Santa Clara and develop new ways of getting our message to meeting planners and their delegates by assessing all potential business, with special attention to the holidays, weekends, the months of June, July, August, November and December

All advertisements and trade shows in the fiscal year of 2014-2015 will be paid by the Tourism Improvement District.

Convention Services

We provide information & services to the meeting planner, conference delegates, Chamber members and the visitor which include:

- Information & service material to groups with events taking place in Santa Clara
- Visitor guides, literature on local attractions, outdoor fields in the area for sports events, applicable transportation options/rates service materials to convention definite groups
- Welcome letters from Mayor/City Official & assistance with obtaining a City Official/Mayor for General Sessions
- Pre-conference attendee promotions, site inspections, assistance with welcome signs sponsorship assistance, offsite event locations information and proposals, customized city maps, attendee websites & micro-sites, surveys, city permits road closures, props and décor assistance, photography and videotaping referrals, airport and local advertising assistance, community service events for attendees and keynote speaker referrals
- Meeting and crisis needs, on-site registration service
- Local education opportunities volunteer recruitment opportunities & local vendor referrals
- Networking dine-around with Santa Clara restaurants
- Discount Coupon Program and upcoming convention posters to be distributed to the local shops
- List of medical services and hospitals in area for emergency

VISITOR MARKETING & COMMUNICATIONS

Publications | Visitor Services | Web/Mobile | Social Media | Advertising | Communications |
Consumer Marketing | Leisure Group Sales | Santa Clara Sports Group |
Tourism Improvement District

2015-2016 Program Summary

Marketing and Communications staff is responsible for the Convention and Visitors Bureau's (CVB) visitor services, communications, website(s), social media, publications, consumer marketing, leisure group sales, Santa Clara Sports Group (SCSG), and implementation of Tourism Improvement District (TID) leisure and electronic budgets.

The department manages three websites and numerous social media channels including *Visit Santa Clara* and *Santa Clara Sports*. Staff also produces monthly Meeting and Leisure eBlasts as well as the bi-monthly Silicon Valley Central Chamber of Commerce/CVB newsletter, and the Official Santa Clara Visitors Guide brochure.

Consumer marketing sales efforts focus on creation of a consumer focused web page highlighting hotel/theme park packages which is then marketing in key markets. Leisure group sales target the student and youth market and the Pacific Rim market with emphasis on the Japanese traveler. Communications include the writing and distribution of media releases to local and national press and leisure and meeting trade, resulting in nearly a million dollars of trackable free publicity annually.

Staff

David Andre - Vice President of Marketing & Communications

Nita Magal - Marketing & Communications Assistant

Open - Production Manager

Communications

Media Releases: Write and distribute timely press releases to local and national media and to convention and leisure trade. In-house written releases have resulted in nearly a million dollars of trackable FREE publicity for the destination, hotels, and attractions.

eBlasts – Submit release idea and develop content for convention and leisure eBlasts in conjunction with contracted e-Marketing company Destination Advantage. eBlasts are sent to an opt-in list of subscribers.

Video – Produce and update destination video.

Leisure Advertising

Produce print and electronic ads in-house for Convention and Visitors Bureau (CVB).

Place advertising artwork with publications and electronic outlets.

Manage Tourism Improvement District (TID) advertising in lieu of ad agency.

Publications

Official Visitors Guide Brochure

Bi-Monthly Chamber/CVB Newsletter

Destination/Membership Directory

Visitor Marketing & Communications (continued)

Santa Clara Sports Group (SCSG)

Facilitate quarterly SCSG meetings among city's sports venues.
Increase attendance at city sporting events and develop leads for new events.
Manage SCSG microsite and social media.

Social Media

Manage *Visit Santa Clara*, *Santa Clara Sports*, and *Super Bowl 50 at Levi's Stadium*, Social Media channels on Facebook, Twitter, YouTube, LinkedIn, Trip Advisor, Pinterest, Google +, and Instagram. The CVB has developed multiple travel related Santa Clara social media channels with thousands of opt in followers seeking to stay informed about what the City has to offer the business and leisure visitors.

Special Events

National Travel and Tourism Week Luncheon – Plan, coordinate, and host annual National Travel and Tourism Week Luncheon to publicize the economic impact travel and tourism has on Santa Clara and Silicon Valley.

Pacific Rim Receptive Tour Operator Reception – Host Los Angeles and San Francisco based Japanese and Chinese receptive tour operators to an evening presentation and reception highlighting Santa Clara hotels and visitor attractions to drive more Pacific Rim business to Santa Clara.

Tourism Improvement District (TID)

Manage TID Leisure & Electronic Marketing programs. TID funds assist CVB in marketing the destination and nine TID hotels. The majority of funds are used for electronic marketing, including pay-per-click (PPC) campaigns on Google, LinkedIn, and Facebook and search engine optimization (SEO). Also included is the production of monthly eBlasts and the annual updating of Santa Clara destination video footage.

Funds also supplement leisure print advertising and enable CVB to advertise in California Visitors Guide and Sacramento and Fresno Bee.

Visitor Services

Respond to written, telephone, and website requests for information.
Fulfill requests generated from advertising.
Share consumer *requests* with hotel community.

Websites

Department manages (develops, updates, and changes content as necessary) three websites: *SantaClara.org*, *SantaClaraSportsGroup.org*, and *SiliconValleyMeetings.com*. *SantaClara.org* is the #1 source for convention/meeting leads, comprehensive visitor information, primary promotional vehicle for Super Bowl 50, hotel/theme park packages, and also features community event calendars.

CONVENTION CENTER

EVENTS HELD AT CENTER

FISCAL YEAR 2014 - 2015

As of April 30, 2015

64 CONVENTIONS

94,900 DELEGATES / ATTENDEES

20 TRADESHOWS

25,400 DELEGATES / ATTENDEES

47 PUBLIC SHOWS

43,600 ATTENDEES

328 MEETINGS AND BANQUETS

155,080 ATTENDEES

TOTALS

459 EVENTS

318,980 ATTENDEES

SANTA CLARA CONVENTION CENTER
Convention Center Sales, Marketing, Services and Operations

2015-2016 Program Summary

The Santa Clara Convention Center's (SCCC) mission is to maximize revenue and economic impact to the City of Santa Clara through meetings, conventions, special events and trade shows by successfully marketing the destination alongside the Santa Clara Convention-Visitor's Bureau. We are empowered, professional team members committed to providing quality facilities and first-class services.

The vision of the SCCC is "leading the way in service, quality, sustainability and innovation as a world class facility, in a world class City."

The goal of the SCCC is to maximize event bookings, while providing our guests with outstanding service, consistently exceeding expectations, and in a manner that secures future business and economic stability.

Convention Center Sales & Marketing Targeted Areas (Center & ARAMARK):

- Local, state, regional, national & international corporate, association and SMERF (social, military, educational, religious, fraternal) and sports groups
- Corporate, social, non-profit, religious business
- City-wide groups
- Short term (less than 6 months but up to a year) business

Convention Center Sales & Marketing Responsibilities (Center & ARAMARK):

The Santa Clara Convention Center Sales & Marketing are facilitated by:

- Research prospecting new client opportunities
- Solicit new business within assigned market segments
- Ability to respond to requests for proposals (RFP's) and customers in a timely manner
- Solicit new business and cold calling to planners and companies for potential business leads
- Determine and recommend prospective customers by analyzing historical and other statistical information
- Advertising in key trade publications, newsletters ,directories and social media
- Participate/Exhibit with CVB in trade shows, conventions, and promotional events with the industry and customer organizations
- Performing sales calls, site inspections and presentations to prospective businesses & organizations showcasing the convention center and other city attractions
- Implementing direct mail, e-marketing and e-blasts
- Providing exemplary service to all events, delegates and visitors that meet in our convention center
- Within established parameters, quote and negotiate prices with customer representatives
- Upon closing, coordinate and follow up by Event Manager to ensure delivery of superior customer service
- Prepare contracts & other reports as needed
- Liaison between the convention center and our other exclusive/preferred partners
- Provide a qualified list of business contacts, preferred vendors, and other services offered by the City of Santa Clara and Chamber of Commerce

Convention Center (continued)

- Establish our position in the competitive landscape through competitive analysis in order to grow market share through new business and retention efforts by creating loyalty
- Leverage market research, competitive intelligence and customer data to create strategic revenue driving programs and enhance our customer's experience

Convention Sales & Marketing Materials (Center & ARAMARK):

- Sales Kits and Promotional Materials
- Special Events / Promo's / E-marketing/Newsletters
- Website: www.santaclara.org
- Print & Online Advertising Placements in various industry publications

Memberships:

- **MPI** – Meeting Professionals International
 - **NCCMPI** - Northern California Chapter of Meeting Professionals International
 - **IAVM** – International Association of Venue Managers

Sales Meetings, Trips, and Special Events (Center & ARAMARK):

- Monthly local/Bay Area corporate, association and SMERF(social, military, educational, religious, sports and fraternal groups/organizations) sales calls/client luncheons
- Monthly sales team meetings
- Plan and facilitated yearly Open House
- Set-Up various perspective client tours/luncheons

Lead Generating Programs

- Santaclara.org
- Cvent
- Starcite
- Santa Clara Convention and Visitors Bureau

Convention Center Operations

- Event Management Team
- Administration Team
- Building Services Team
- Engineering Team
- Security Team
 - Customize menus & Design
 - Executive Culinary team
 - Décor
 - Fine dining
 - Flawless execution
 - Creativity and Inspiration for every event

Convention Center (continued)

Convention Center Partners

- ARMARK (Food/Beverage)
 - Outside Sales
 - Off Premise catering
 - Sustainable and environmentally-friendly practices

- PSAV (Audio/Visual)
 - Smart technology
 - Video production
 - Rigging
 - Expertise with concepts/ideas
 - Advanced technology
 - Single source representation
 - Graphic design
 - Scenic Elements

- Smart City Networks (Telecommunications)
 - High-speed internet
 - Dedicated internet access
 - Wifi for conventions/trade shows
 - Custom security solutions
 - Network design and engineering solutions

- Spot Focus (Digital Advertising)
 - Create custom display content
 - Interactive touch technology
 - Media stations
 - Indoor digital display systems
 - High profile LED signs
 - Real-time information streaming video

- ACE Parking (Parking Controls)
 - Garage Management
 - Parking enforcement
 - Valet services
 - Ground transportation assistance

KEY PERSONNEL FOR THE CHAMBER/CVB AND CONVENTION CENTER

Roy Truitt, Interim President
e-mail: roy.truitt@santaclara.org

David Andre, Vice President of Marketing & Communications
e-mail: david.andre@santaclara.org

Barbara Carlisle, Vice President of Finance & Operations
e-mail: barbara.carlisle@santaclara.org

Denise Harris, Vice President of Chamber Membership & Programs
e-mail: denise.harris@santaclara.org

Annette Manhart, Vice President of Convention Sales, Marketing & Services
e-mail: annette.manhart@santaclara.org

Colleen Head, Director of Association Sales and Marketing
e-mail: colleen.head@santaclara.org

Debbie Keller, Director of Sales, SMERF
e-mail: debbie.keller@santaclara.org

Anna Roa, Director of Convention Center Sales
e-mail: anna.roa@santaclara.org

Lisa R. Moreno, Convention Center General Manager
e-mail: lisa.moreno@santaclara.org

Bill Benaderet, Convention Center Assistant General Manager
e-mail: bill.benaderet@santaclara.org

For additional information, please contact
Santa Clara Chamber of Commerce and
Convention-Visitors Bureau
1850 Warburton Avenue, Santa Clara, California 95050
Telephone (408) 244-9660 FAX (408) 244-9202
www.santaclarachamber.org
www.santaclara.org

**CONVENTION-VISITORS BUREAU
BUDGET REQUEST SUMMARY 2015-2016**

	2015-2016 PROPOSED BUDGET	2014-2015 BUDGET	BUDGET CHANGE
<u>INCOME</u>			
BEGINNING BALANCE	\$20,060	\$20,064	(4)
TID REIMBURSEMENT	32,400	32,400	0
CITY CONTRACT-GENERAL FUND	1,521,526	1,521,526	0
DISCOUNT TICKET SALES	13,464	11,025	2439
REGISTRATION SERVICES	500	500	0
HOTEL RESERVATIONS	2,000	2,000	0
INTEREST INCOME	<u>50</u>	<u>50</u>	<u>0</u>
TOTAL INCOME	<u>\$1,590,000</u>	<u>\$1,587,565</u>	<u>2,435</u>
<u>EXPENSES</u>			
CONVENTION SALES & MARKETING	\$956,539	\$966,770	(\$10,231)
CONVENTION SERVICES	142,278	145,016	(2,738)
VISITOR MARKETING & COMMUNICATIONS	<u>491,183</u>	<u>499,498</u>	<u>(8,315)</u>
TOTAL EXPENSES	\$1,590,000	\$1,611,284	**(\$21,284)

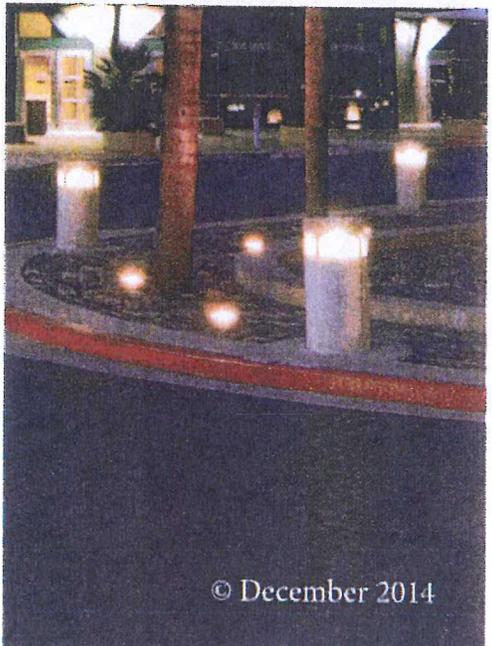
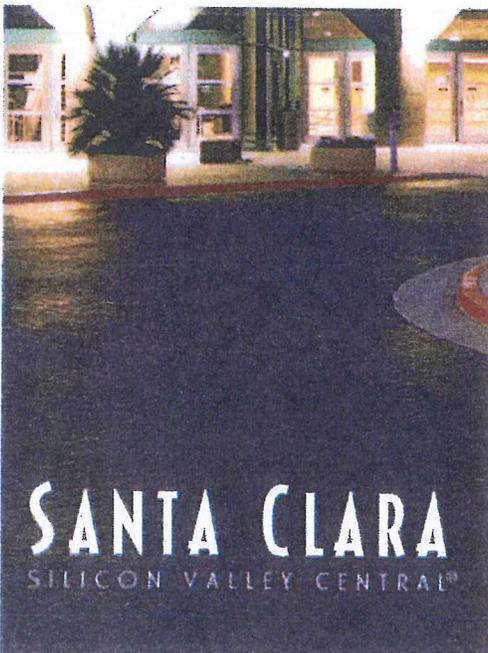
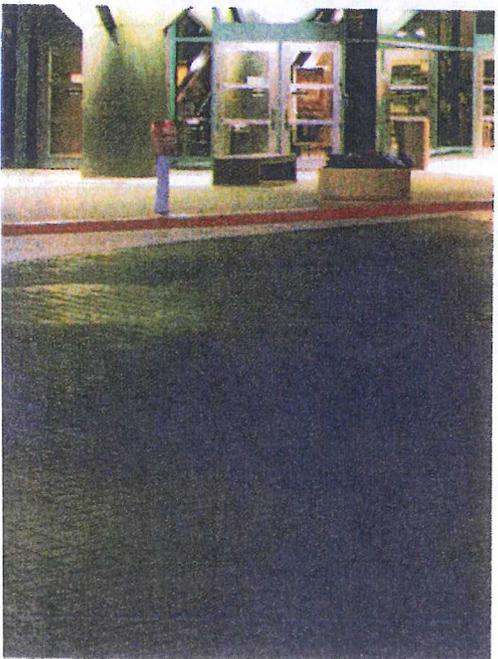
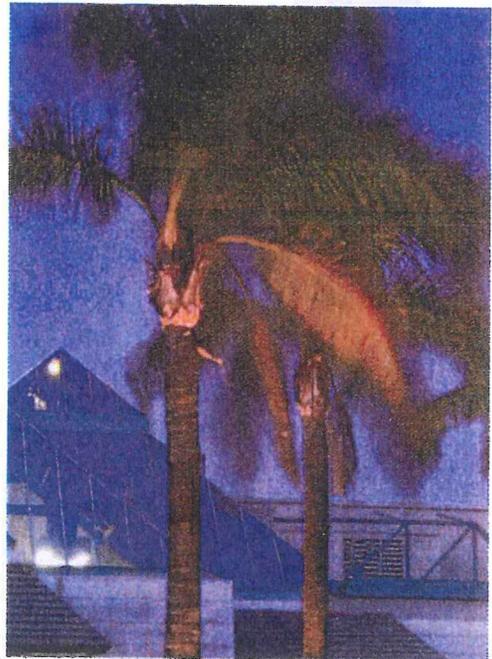
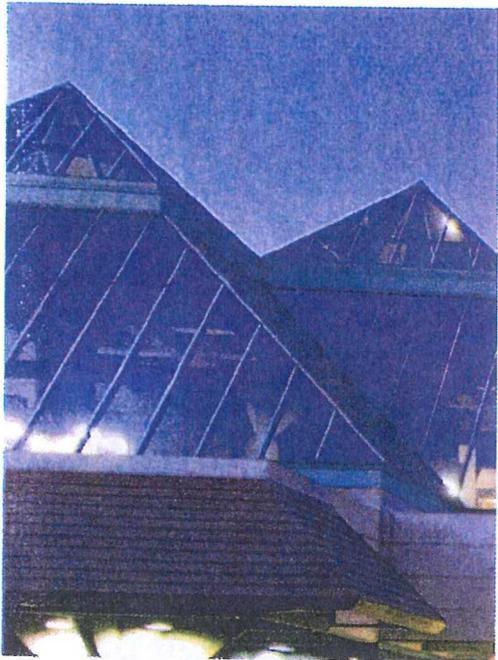
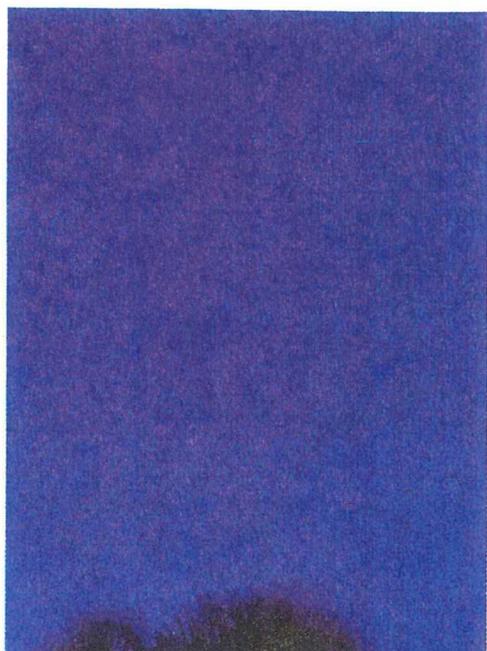
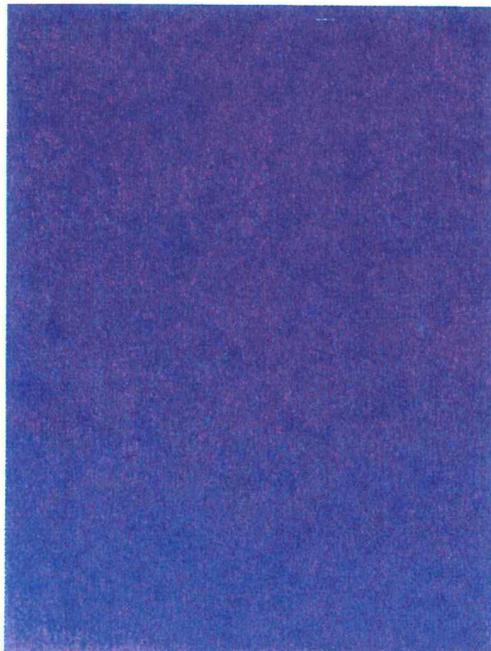
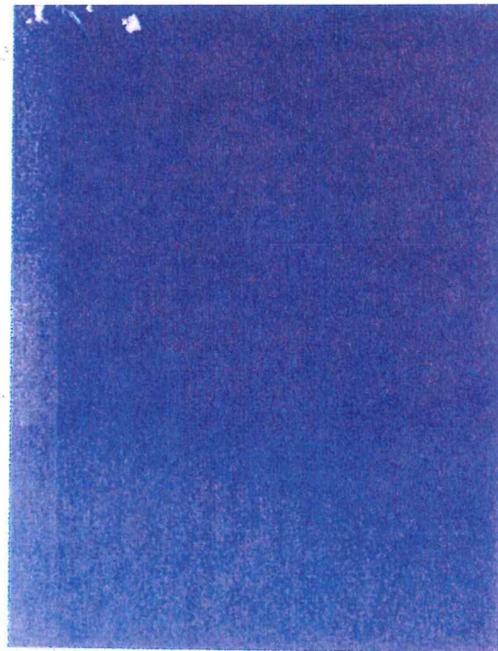
**Represents a 1.0 % decrease in total budget.

CONVENTION CENTER BUDGET REQUEST SUMMARY 2015 - 2016

	2015-2016 PROPOSED BUDGET	2014-2015 BUDGET	BUDGET CHANGE
<u>OPERATIONS INCOME</u>			
Space Rental	\$2,500,000	\$2,400,000	-
Audio Visual	\$680,000	\$672,000	\$8,000
Telephone	\$280,000	\$280,000	-
Catering	\$2,000,000	\$2,700,000	(\$700,000)
Electrical	\$350,000	\$350,000	-
Advertisements	\$36,000	\$74,000	(\$38,000)
Other income/Interest/Etc.	\$179,248	\$175,000	(\$4,248)
Total Operating Income	\$6,025,248	\$6,751,000	(\$725,752)
Total Expenses	<u>\$6,559,833</u>	<u>\$6,358,831</u>	<u>\$201,002</u>
Expenses vs. Revenue	<u>(\$534,585)</u>	<u>\$392,169</u>	<u>(\$926,754)</u>



Five Year Strategic Business Plan



SANTA CLARA
SILICON VALLEY CENTRAL®

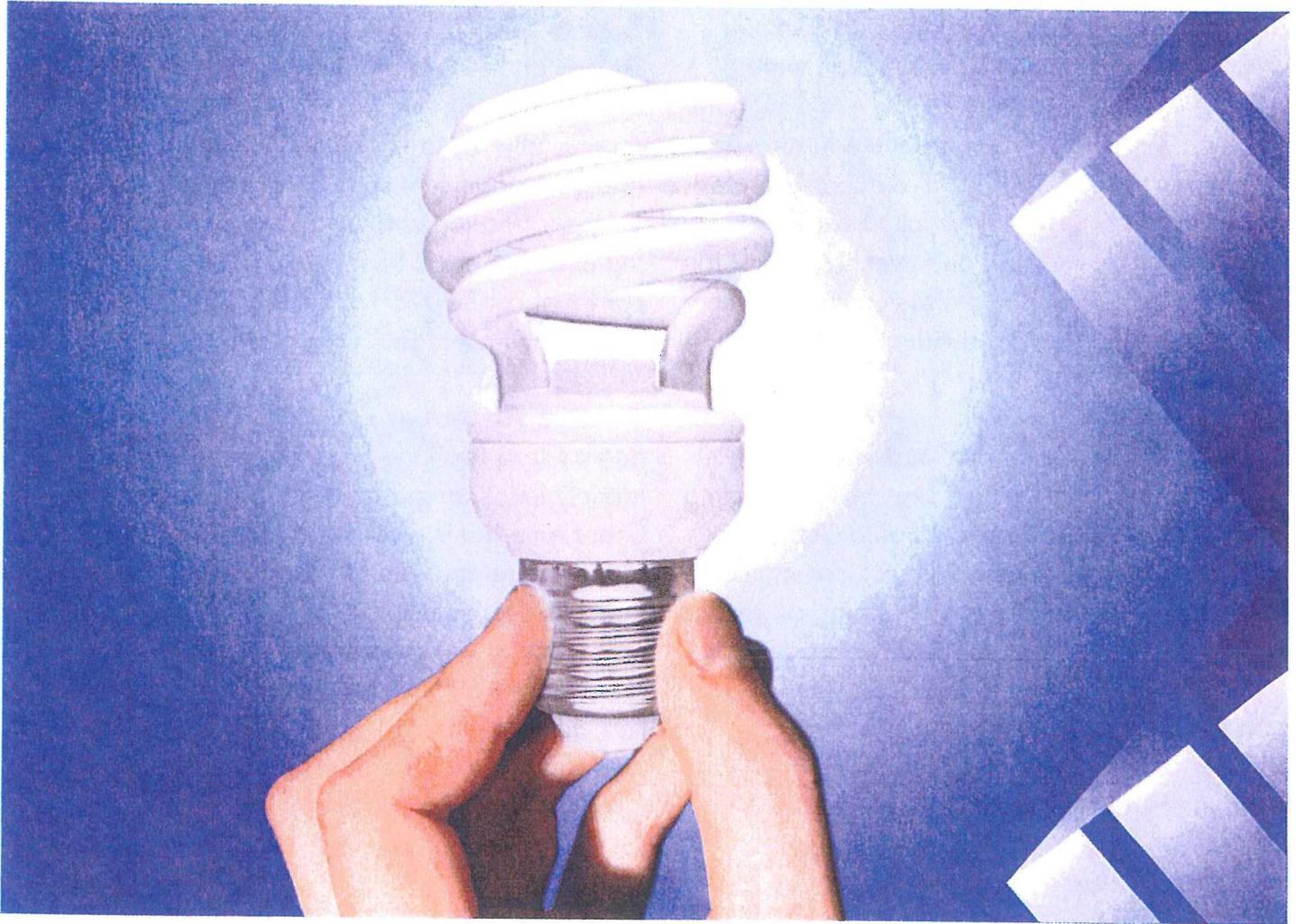
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WHO WE ARE



Our Vision: Leading the way in service, sustainability and innovation as a destination for leisure, business, sports and conference travelers.

Our Mission: Market and sell Santa Clara as an overnight destination and increase overall visitation for the economic benefit of the community.

Our Funding:

The CVB is primarily funded by **two sources:**

The receipt of funds from the City of Santa Clara General Fund and the Santa Clara Tourism Improvement District (TID). In order to ensure adequate funding for convention and tourism marketing and for the Santa Clara Convention Center, the CVB began conversations with the local community and city officials to create the Tourism Improvement District (TID). Revenue collected from a \$1.00 per room night assessment on hotel room revenue is available exclusively for the sales, marketing and operation programs of the CVB for the benefit of the industry and to keep the Santa Clara Convention Center and nine TID full service hotels competitive.

What We Do

The Santa Clara Convention and Visitors Bureau (CVB) works to promote the destination while ensuring that the hospitality sector, a top economic generator for the City, remains in the forefront of city policies. With a staff of 17 dedicated professionals, the CVB promotes the city through sales and marketing to meeting and event planners, tour operators, travel industry professionals, local and travel trade media, and individual visitors.

Key Themes:

The iconic Levi's Stadium that makes us known around the nation will play a big role in attracting visitors to Santa Clara. But the Santa Clara Convention and Visitors Bureau will also communicate its diverse product offerings by focusing on several key themes.

Evolving Destination:

Santa Clara is an evolving destination with new infrastructure planned that will make the City a major convention, meeting, and entertainment area in Silicon Valley, the state, nation, and the world. With Related California's one-billion plus development project slated to be built later this decade, it will create additional reasons for conventions and visitors to come to Santa Clara. In addition, a possible Santa Clara Convention Center expansion will put the city on a top level to support world-class events.

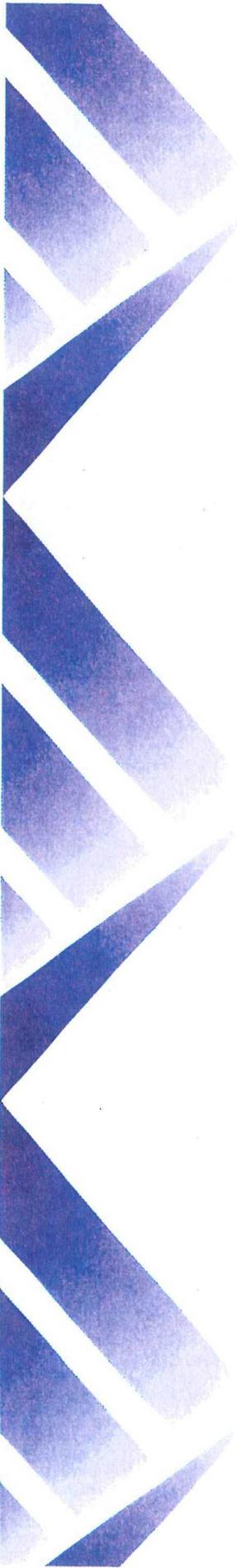
Sports Mecca

As one of only two Northern California cities with a professional football stadium, Santa Clara has an officially recognized and world-class venue to attract significant sporting events. The city is uniquely positioned to attract city-wide type sporting events that will benefit the entire community. For fiscal year 2015-16, the city will host historic Super Bowl 50 at Levi's Stadium.

Diverse Attractions

Santa Clara has long been known as a family friendly location and its theme park California's Great America is well-known to visitors. The city also boasts beautiful parks and recreational opportunities for families, two art museums, historical attractions, great shopping, and a technology museum at Intel Corporation headquarters. In addition, the beautiful campus of Santa Clara University is home to a California mission and gardens, art museum, and major sports venues.





HOW WE MEASURE WHAT WE DO

Convention Room Nights—Bookings

The CVB bases its room bookings on expected total room nights as estimated by the customer and supported by meeting history (which for meetings many years into the future may include escalation or reduction based on attendance trends). While not all rooms in all contracted room blocks are ultimately booked, groups often have an equal or greater number of rooms booked “outside the block” (as a result of rate shopping on the internet, booking rooms after cut-off dates, etc.).

Convention Room Nights—Leads

Convention lead room nights are the total number of hotel rooms in play for potential business for Santa Clara. Leads represent the pipeline for future booked business, which could confirm during 2015–16 or subsequent years thereafter.

Visitor Industry Sales - New Programs and Leads

In contrast to convention sales, which has industry-wide accepted room night and economic impact tracking processes, visitor or travel industry sales does not have a uniform methodology for tracking a CVB’s productivity. Tour products and consumer weekend packages are sold through a wide variety of channels - website, social media, print and online advertising - and the channels interact and cross-sell. Productivity is measured via outbound links to each hotel’s package reservation page. — and we also track the number of users who submit the “request for discounts” form.

Website Visitor Economic Impact

The CVB website, www.santaclara.org, is the primary source for potential visitors to find destination information. A website CVB conversion study in San Francisco indicated that every 1,000 unique visitors to a destination website generated an incremental \$15,850 in visitor spending. The Santa Clara website plays a critical role with all audiences - consumers, travel industry, meeting planners and media with the ultimate goal of driving customers to Santa Clara, whether they book on the site or are delivered to staff or partners through it.



Conventions/Meetings

Santa Clara's reputation for excellent customer service, first class hotels, a time-honored, 302,000 square foot green/modern convention center, great weather and its location in the center of Silicon Valley has drawn many conventions, meetings and other special events to the City of Santa Clara and our convention facilities. Over the last two fiscal years, the Santa Clara Convention Center has averaged nearly 500 events annually. This includes over 325,000 delegates per year attending conferences and meetings inside the city's premier convention and meeting venue.

In the convention and meeting marketplace, the CVB targets meeting planners, association executives and other decision makers in the corporate, association, sports and SMERF (Social, Military, Educational, Religious & Fraternal groups) market segments and generates hotel room nights, convention center revenue, delegate spending, tax revenue & other meeting related revenue for the City of Santa Clara.

The trend for convention business appears to be steadily increasing and several industry publications predict a positive future for the hospitality industry. Hotel occupancy is running at over 80% YTD and hotel room rates are averaging \$180 per night, up over \$20.00 from last year. Group attendance is picking up as well. Corporate events are mainly responsible for booking our convention center and filling our hotels more than any other market. The stadium and the CVB are bringing new regional events to our hotels and convention center (Super Bowl 50 and WWE) and generating thousands of sleeping room nights and TOT dollars for our city.

Assuming the economy continues to move upward and we have no scheduling or parking conflicts with the new Levi's Stadium that would keep us from booking business in our convention center, or no major natural disaster nor terrorist attacks occur, we expect to exceed our goals for the 2014-15 fiscal year.



Leisure Travel

Those who live and work in Santa Clara understand why it's one of Northern California's favorite cities. The city has the region's premier theme park in California's Great America. The Park attracts overnight visitors from Sacramento and the Central Valley, among other areas. This leisure travel helps fill hotel rooms during weekend "need periods." Santa Clara also attracts international visitors from Japan and China interested in technical tour locations such as the Intel Museum.

The CVB works with hotels to package a weekend overnight (Friday and Saturday) package that includes two California Great America theme

park tickets. The packages are then posted online on SantaClara.org with links back to each hotel's reservation page. These links are then tracked to determine how many users click on them to visit the respective hotel page. Packages are advertised online and in print in the key leisure markets of Sacramento, San Joaquin Valley, and Fresno. California's Great America also has a last week of September thru October event called Halloween Haunt which brings additional visitors to the city. Several hotels package Halloween Haunt as well, and the packages are highlighted on the SantaClara.org website.

Levi's Stadium

The addition of 68,500 seat Levi's Stadium in Santa Clara in August, 2014 gives the city another open year-round visitor attraction. Levi's Stadium public tours include the Main Concourse (300 level), Champion's Club, NRG Solar Terrace, locker room, Gold Rush Cheerleaders' locker room, BNY Mellon Club, and Michael Mina's Bourbon Steak & Pub restaurant. Both public tours and private group tours are available seven days a week, year-round with exceptions around 49ers home games, major Levi's Stadium events, and select holidays.

Similar to the successful theme park/hotel packages that the CVB has been marketing to consumers for many years, the next goal is to work with hotels to package Levi's Stadium tour tickets with a Friday and/or Saturday night hotel stay. By developing these year-round weekend stadium tour/hotel packages, it will give visitors another reason to spend a Friday and/or Saturday night at Santa Clara hotels. We hope to have the sta-

dium tour packages in place by the end of fiscal 2014-15 once tickets become easily available for hotel purchase.

Another goal is develop a web page for 49ers Game Day Promotions. Many hotels and restaurants will have tailgate functions and events prior to each 49ers home game at Levi's Stadium. The CVB will highlight these Santa Clara events on its website and social media channels to increase consumer attendance at these events.

The advent of Levi's Stadium also allows for additional promotion of Santa Clara via the CVB's social media channels. Another strategic goal is to develop social media pages focusing on several major Levi's Stadium events, WrestleMania 31 on March 29, 2015 and Super Bowl 50 on February 7, 2016. With these highly visible Levi's Stadium pages, we will highlight all things Santa Clara with a focus on visitor attractions and hotels.



Convention and Visitors Bureau



About the five-year strategic plan:

The five-year strategic plan includes core objectives established by the Board and also included in the 2014-15 Tourism Improvement District (TID) study, and adds under each objective key strategies for achieving those objectives in the upcoming years. By developing long-term goals and strategies, the Santa Convention and Visitors Bureau and Santa Clara Convention Center can remain focused on driving visitor and business-related economic impact to the city.

2015-16 Core Objectives and Key Strategies:

Santa Clara Convention and Visitors Bureau uses an objective based work plan to ensure programs and activities meet at least one of five core objectives. The following are highlights of this fiscal year's Program of Work that fit within the five-year plan and are categorized by objective.

Primary Objective: Generate Visitor-Related Economic Impact for city of Santa Clara.

Santa Clara Convention and Visitors Bureau is a specialized economic development agency whose primary task is to market and sell Santa Clara in order to drive more significant visitor volume, and greater spending in the city.

- Convention/meeting product
- Leisure travel product
- Convention Center
- Chamber of Commerce

The following strategies are designed to ensure that the Santa Convention and Visitors Bureau is clearly focused on bringing all visitors and economic benefit to the city of Santa Clara.

Convention/Meeting Product:

Staff Contact

Annette Manhart, Vice President of Convention Sales, Marketing, and Services

Board Oversight

Chamber of Commerce CVB Division

Industry Input

Tourism Improvement District stakeholders

Santa Clara Convention and Visitors Bureau's Convention Sales, Marketing, and Services department is responsible for booking citywide meetings at the Santa Clara Convention Center and self-contained meetings at hotels throughout the city of Santa Clara. The Convention staff works with current and new meeting planners to assist with site selection and hotel and venue selection.

Five-Year Vision

- Re-design Convention Sales structure.
- Implement agreed upon recommendations from Tourism Improvement District assessment.
- Integrate key themes that support brand strategies into sales and marketing messaging.
- Leverage digital and social media to drive sales/visitor engagement.
- Implement a Sales Strategy that reviews key end-to-end processes, defines what a successful city-wide year looks like, and establishes an effective and efficient collaboration with key citywide hotel partners.

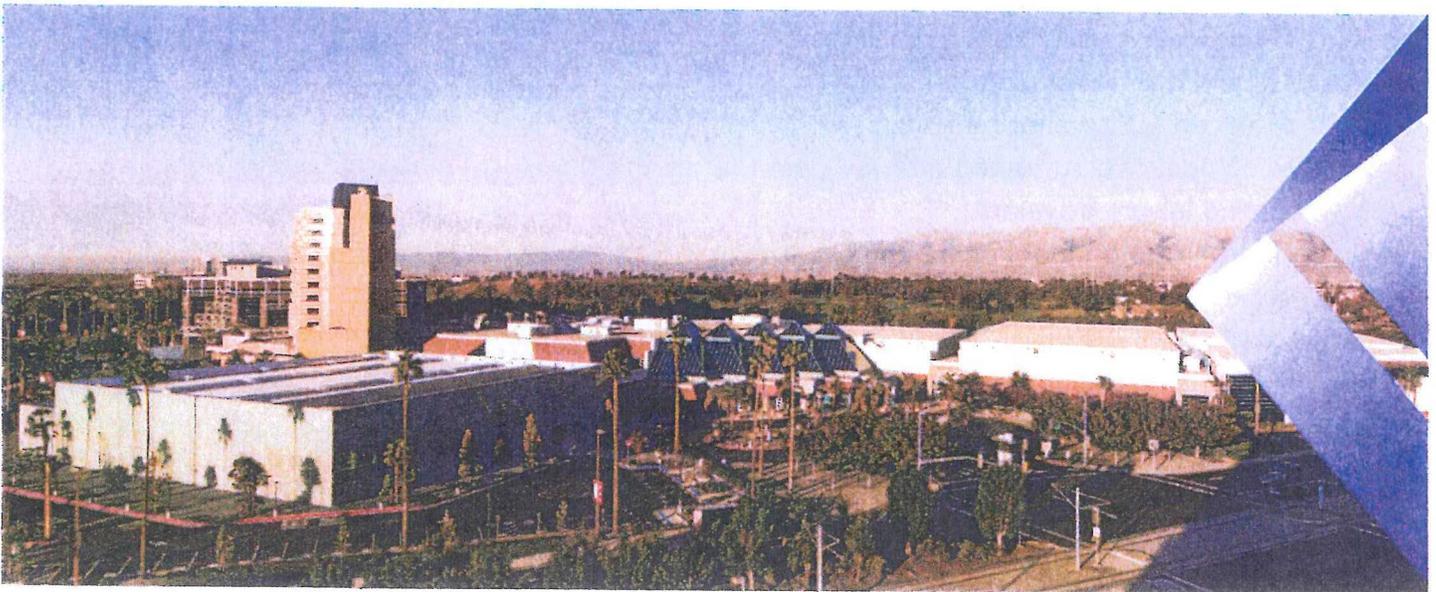
Five-Year Strategic Goals and Measures of Success

- 2015-16: Continue to meet and exceed annual goals.
- 2015-16: Review key sales process checklists for improvements.
- 2015-16: Market, promote, and sell Santa Clara as an exciting brand emphasizing its unique sales proposition to the domestic meetings and conventions market.
- 2015-16: Market, promote, and sell Santa Clara as an exciting brand emphasizing its unique sales proposition to the domestic meetings and conventions market.
- 2016-17: Continue to survey meeting and convention planners to develop effective customer-centric sales processes.
- 2016-17: Improve overall communications with stakeholders, and internal and external customers to summarize value and results.
- 2016-17: Refine Santa Clara Convention Center booking guidelines in both the short and long-term to include flexibility in convention center pricing based on number of events, peak room night production and seasonality of each future year.
- 2018-19: Increase use of technology to leverage sales efforts and results.
- 2019-20: Adapt to new technologies to enhance sales efforts
- 2020-21: Conduct a client research survey, evaluating best practice sales processes
- 2021-22: Assist in bid for another Super Bowl and/or major world event.

2015-16 Highlights and Priorities:

While the "Minding Your Business" Tourism Improvement District report encompasses many strategies and tactics, the following have been identified by the Santa Clara Convention and Visitors Bureau Convention Sales department as strategic priorities:

- Execute new citywide sales strategy. The new strategy will benchmark what a successful citywide year looks like, defined by number of events, total room night production, and seasonality. Strategic placement of business will be achieved through account management to place the proper number of events by year and peak room nights.
- Establish total account management responsibilities for each Convention Sales employee. Total account management is defined as being assigned to both lead and booking goals for business generated for Santa Clara.
- Continue the success of the Silicon Valley Meetings microsite in positioning Santa Clara as they place to meet in Silicon Valley.
- Increase awareness of Santa Clara as a premier meeting and convention destination via key industry sponsorships: Meeting Professionals International (MPI), Professional Convention Management Association (PCMA), and International Association of Exhibitions & Events (IAEE).
- Produce a monthly convention/meetings market intelligence report for staff and stakeholders.
- Identify resources to assist sales managers with prospecting and business development.
- Develop recommendations for product positioning and messaging based on market intelligence.
- Evaluate customer retention programs and adjust strategy as needed.
- Measure sales manager follow-up of traces, with increased emphasis on traces of definite (booked) groups.
- Improve post-convention communication process with meeting planners to ensure any issues are effectively addressed.
- Implement customer appreciation events in key feeder markets.
- Continue customer education trips.



Tourism/Leisure Product:

Staff Contact

David Andre, Vice President of
Marketing & Communications

Board Oversight

Chamber of Commerce CVB Division

Santa Clara's tourism division markets the city to consumers and the domestic and international travel industry, including travel agents, tour wholesalers, receptive operators and airlines. The goal is to increase the number of visitors by creating new tour programs and help the local travel industry increase sales of existing programs. During the last fiscal year, the Tourism division increased its activities via online promotions and extended reach to receptive operators. Additionally, the new "49 Awesome Things to Do in Santa Clara" campaign was created and launched via the press, social media, and local stakeholders. The Communications side has effectively promoted Santa Clara as a "must visit" destination via trade and consumer media and social media.

Five-Year Vision

- Define a program of work that balances Visitor Marketing and Communications.
- Implement a clear domestic leisure market growth strategy.
- Hire a full-time PR/Social Media Coordinator.
- Leverage digital and social media to drive sales and deepen visitor engagement.
- Drive development of a sustainable brand campaign targeting leisure travelers.
- Continue to leverage annual Pacific Rim event to achieve maximum impact and results.
- Follow-up on "49 Awesome Things To Do in Santa Clara" to maintain visitor momentum.
- Integrate marketing programs, with measurable results, with hotel and attraction travel industry partners.
- Develop programs to enhance and improve the visitor experience.

- Leverage relationships with key partners to improve Santa Clara's visibility in the marketplace.

Five-Year Strategic Goals and Measures of Success

- 2015-16: Articulate and execute a scope of work between Visitor Marketing and Communications.
- 2015-16: Increase the number unique visitors to SantaClara.org website.
- 2015-16: Grow Visit Santa Clara social media presence.
- 2015-16: Deepen relationships with leisure visitors by increasing the number of engaged customer touch points (e-newsletter database, Facebook, Twitter, Google + and other social media, website visits), tracking brand destination awareness.
- 2015-16: Plan and execute successful pre Super Bowl 50 "Super Celebration" event.
- 2017-18: Sustain growth in domestic visitor volume and spending, built upon an aggressive marketing strategy.
- 2018-19: Assist in expanding hotel inventory and overall visitor infrastructure near Levi's Stadium.
- 2019-20: Adapt to new technologies to enhance marketing and communication.
- 2020-21: Implement a consumer marketing tracking system, effectively gauging program results and direct economic impact of Tourism's efforts.
- 2021-22: Assist in bid for another Super Bowl and/or major world event.





2015-16 Highlights and Priorities:

As a result of several independent evaluations, the Tourism division indentified key factors that will assist in the ability to operator more effectively, strategically and concisely.

- Achieve maximum impact from hosting Super Bowl 50. Participating on the San Francisco Bay Area Super Bowl 50 Communications Committee, the Tourism Division will develop and supply visitor information content for the official Super Bowl 50 website to greater enhance visitation to Santa Clara. In addition, the Tourism division will take a lead role in developing a Super 50 Pep Rally event that will bring in thousands of visitors the week of Super Bowl 50. Also, media releases highlighting Santa Clara's attributes will be generated and distributed nationally to take advantage of the city being the spotlight.
- Enhance partnership with Levi's Stadium. During FY 2014-15, the Tourism division formed a working partnership with the Levi's Stadium and 49ers Museum Presented by Sony sales team. Joint efforts included sales calls on receptive operators in San Francisco, media familiarization trip highlighting the stadium and museum, and presentation to Visit California staff in Sacramento. During this fiscal year, Tourism will continue this strategy of joint cooperation as a key component for increased visitation to Santa Clara.
- Drive development of sustainable brand campaign targeting leisure travelers (applicable to other audiences as well). Now in its second year, the "49 Awesome Things To Do in Santa Clara" brand campaign has introduced and reinforced that there is always something new to see, taste, and do in Santa Clara. The campaign, which has been covered by the San Jose Mercury News and others, has proven to be an effective platform in communicating the Santa Clara experience, and even how to extend stays after your convention or meeting. In the 2015-16 fiscal year, the Santa Clara Convention and Visitors Bureau will continue to drive this retail-oriented message to generate incremental hotel room nights as well as extend stays of visitors already coming to Santa Clara.
- Set the industry standard for creation, integration, and distribution of visitor information. "Content as King" has taken hold, and content is viewed as the be-all end all of many companies' objectives. Santa Clara Convention and Visitors Bureau will continue to develop world-class content, but will recognize that it has been created as a means to an end with the goal of generating so much excitement and interest that a trip becomes inevitable.

Objective 2: Exceed Customer Expectations:

Santa Clara Convention and Visitors Bureau seeks to provide excellent customer service to customers and to deliver on sales and marketing promises and to generate repeat business and positive word-of-mouth referrals.

Santa Clara Convention and Visitor Bureau managed programs include convention services and housing, visitor guides and other publications, information specialists, website information, and online hotel/attraction bookings.

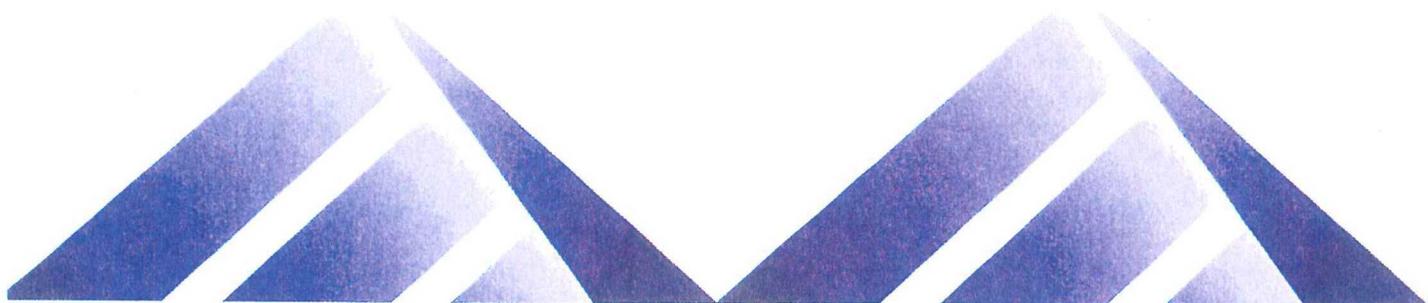
Five-Year Vision

- Be recognized as the experts on Santa Clara and set the standard for best practices in customer service in the industry.
- Expand the use of technology to support customer service programs.
- Create compelling reasons for clients and visitors to use the Santa Clara Convention and Visitors Bureau.
- Develop programs to enhance the visitor experience.

Five-Year Strategic Goals and Measure of Success

- 2015-16: Generate top scores on customer service surveys.
- 2015-16: Earn meetings industry awards, such as Successful Meetings magazine's Pinnacle Award.
- 2017-18: Monitor social media comments to measure leisure traveler's satisfaction with their Santa Clara visit, use of Santa Clara Convention and Visitors Bureau and member services, and city infrastructure and services.
- 2018-19: Identify key Santa Clara Convention and Visitors Bureau value chain activities (operations, sales/services, marketing, communication, and members) that benchmark customer value.
- 2019-20: Adapt to new technologies to enhance marketing and communication.
- 2020-21: Conduct client customer service research survey.
- 2021-22: Assist in bid for another Super Bowl and/or major world event.





Objective 3: Create Positive Relationships With Our Stakeholders

The Santa Clara Convention and Visitors Bureau serves many stakeholders. Some of them contribute directly to the Convention and Visitors Bureau's budget while others impact the organization's ability to effectively execute the mission.

Stakeholders include Santa Clara travel partners and Board of Directors, the Tourism Improvement District (TID) Board of Directors, city government, local industry associations and business groups, local media and the community at large. The Santa Clara Convention and Visitors Bureau must continue to develop and manage positive relationships with these stakeholders to ensure the organization has the resources and support needed to execute the organization's mission.

Priority issues include:

- Driving Santa Clara Convention Center expansion.
- Advocating the development of an entertainment area to include additional hotels, restaurants, and nightlife.
- Promoting facilities infrastructure development that enhances the visitor experience.
- Support transportation policies and programs facilitating travel in and around the city.

Five-Year Vision

- Build visibility and strengthen relationships with elected officials, government, and key community stakeholders.
- Communicate to all Santa Clara stakeholders that conventions, meetings, and tourism is a significant generator of revenue into the economy.
- Ensure the Santa Clara Chamber of Commerce and Convention-Visitors Bureau has the ability to design and implement services that drive value to partners.
- Leverage relationships with key partners to optimize mutually beneficial outcomes.
- Enhance the effectiveness and visibility of the Santa Clara Convention and Visitors Bureau Board of Directors.

Five-Year Strategic Goals and Measures of Success

- 2015-16: Create and implement a Partner Satisfaction Survey to ensure that stakeholder relationships remain current, vital to their business success, and relative to economic conditions and marketing trends.

Objective 4: Run an Effective Business

Santa Clara Convention and Visitors Bureau, like any other organization, must effectively manage its business operations to deliver the highest possible return on investment to stakeholders. This includes our financial management structure, office management and administration, information technology, and human resources programs and efforts.

Five-Year Vision

- Create an innovative and unique culture that uses high standards and best practices.
- Ensure the Santa Clara Convention and Visitors Bureau has the tools, resources, environment and leadership to run an effective business and exceed customer expectations.

Five-Year Strategic Goals and Measures of Success

- 2015-21: Retain an engaged, motivated staff (as measured by performance reviews) and retention rate through programs such as:
 - Providing competitive and comprehensive compensation
 - Rewards and recognition
 - Provide staff with effective tools and resources
 - Develop and maintain a high level of professional standards
 - Increase private revenue through stakeholder engagement

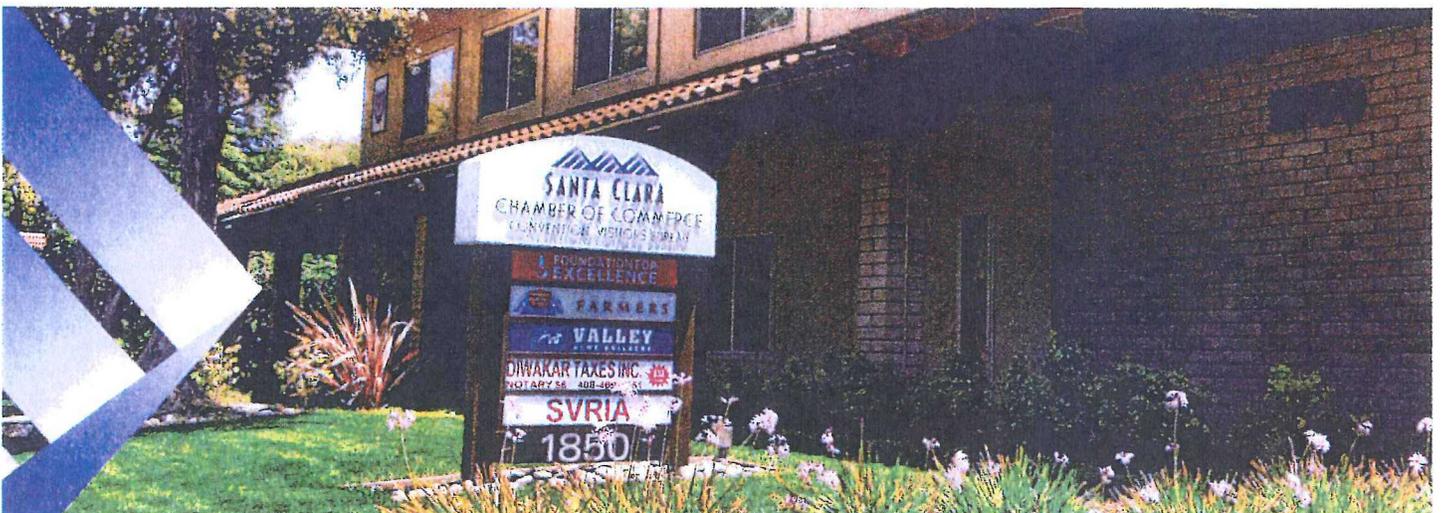
Finance and Administration

The Santa Clara Chamber of Commerce and Convention-Visitors Bureau, a 501c(6) non-profit trade association, undergoes a comprehensive budget development process, with staff developing preliminary budget recommendations and the City of Santa Clara City Council ultimately approving a final budget.

The Santa Clara Chamber of Commerce and Convention-Visitors Bureau's Board of Directors oversees the Convention and Visitors Bureau's performance in meeting its revenue and expense budgets. The Executive Committee receives regular reports on the Santa Clara Chamber of Commerce and Convention-Visitors Bureau budget performance and presents that information to the Board of Directors.

2015-16 Highlights and Priorities

- Maintain high levels of professional accounting and reporting standards.
- Improve the technology capabilities of the Finance department to increase productivity.
- Enhance customer services by leveraging technology.
- Identify and implement sustainable business practice.





Objective 5: Promote the Long-Term Development of the Destination

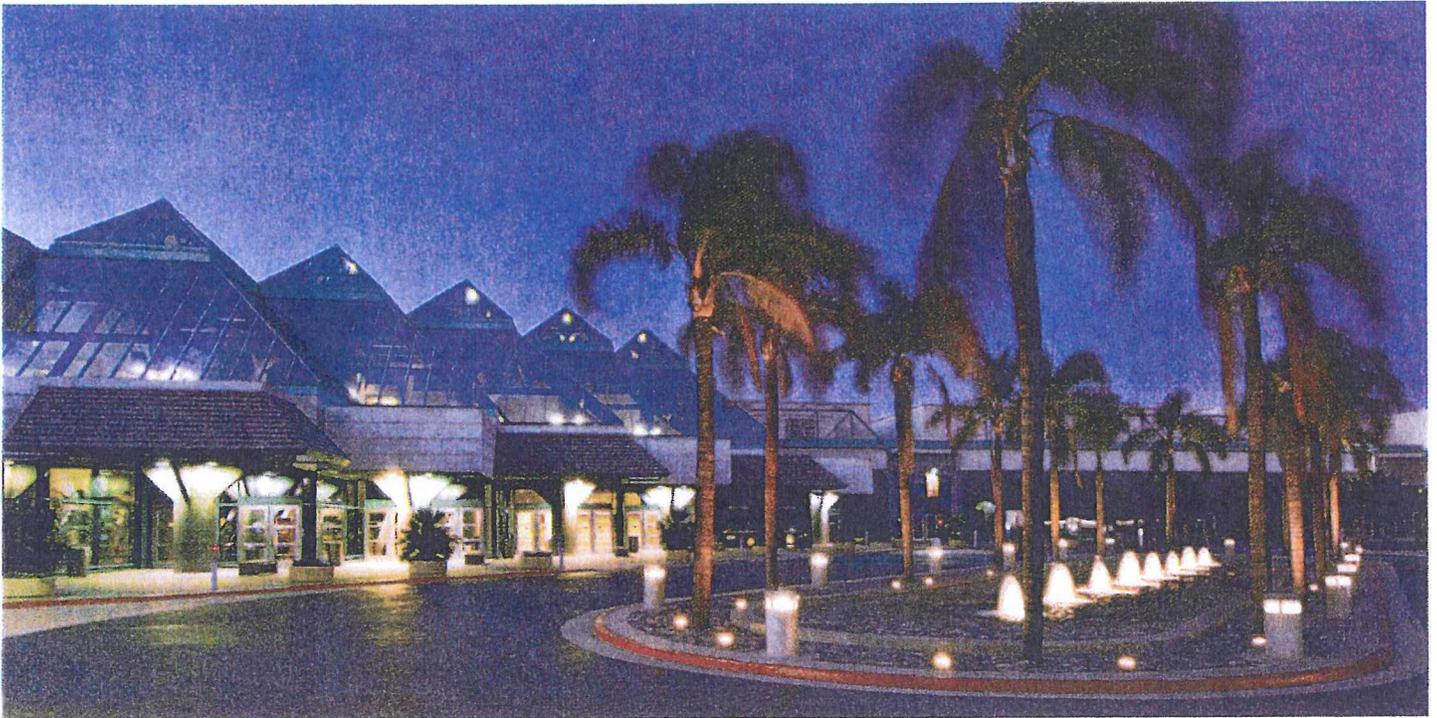
This objective is focused on long-term planning that will positively impact the visitor industry. Santa Clara Convention and Visitors Bureau is committed to continually improving the city of Santa Clara's image and visitor amenities to ensure long-term success as a convention, meeting, business, and leisure destination. Santa Clara Convention and Visitors Bureau delivers on this commitment through brand strategy and product development advocacy, such as leading efforts to update Santa Clara's convention facilities, investigating the need for convention facilities expansion, supporting the development of new attractions, etc.

Five-Year Vision:

- Provide the long-term view for the organization and the destination. As the one local organization representing the entire breadth of the visitor industry, Santa Clara Chamber of Commerce and Convention-Visitors Bureau role, in addition to sales and marketing, is to focus on keeping the product relevant to customers.

- Help ensure that Related California's planned mega-project includes needed hospitality infrastructure in the form of additional parking, hotels, restaurants, and nightlife.
- Support, enhance, and expand the Santa Clara Chamber of Commerce and Convention-Visitors Bureau brand. Staff will continually reinforce the organization's relevance, visibility, and value in all communications, programs, and initiatives.
- Support major sporting and special events.
- Advocate for additional hotels, restaurants, and nightlife.

Santa Clara Convention Center



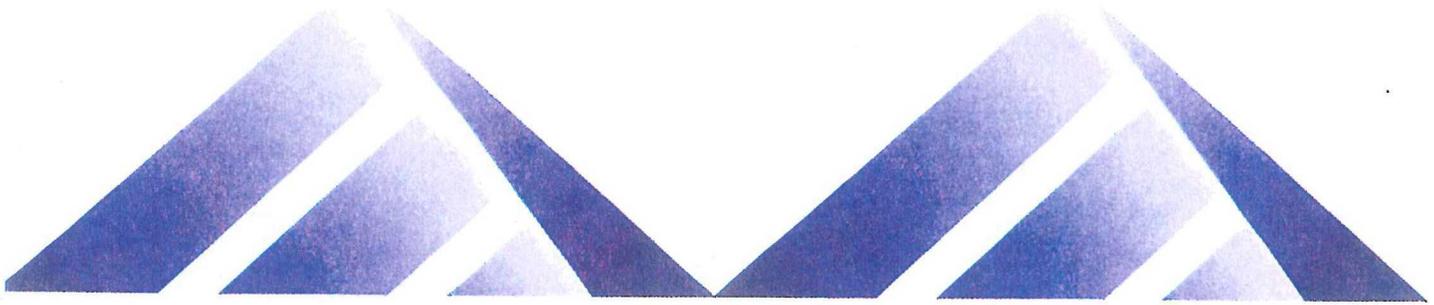
About the Santa Clara Convention Center

The award-winning 302,000 sq. ft. Convention Center is the perfect setting for a convention, meeting, or tradeshow hosting an average of 500 events annually. The Center has proven to be a world-class, second tier meeting and convention destination having been named a "Circle Award Winner" as one of the top 14 convention centers in the U.S. by readers of Association Meetings magazine and winning the WRAP Award (Waste Reduction Awards Program) for eight consecutive years.

In all, this ultra modern Convention Center features 31 breakout rooms, three ballrooms, 100,000 sq. ft. column free exhibit hall, 607-seat theatre, full service caterer ARAMARK, and high quality audiovisual and telecommunications services.

The crown jewel of the Convention Center is the 22,400 sq. ft. "Mission City Ballroom" that can be used in multiple configurations for a variety of meetings or events. The ballroom's versatile space will be used in multiple configurations and can host meetings in Theatre (3,199), Banquet (1,493), Classroom (1,119), or Exhibit (111 booths) style. The space includes 5,150 square feet of prefunction space.

Features of the new ballroom include five plasma screens in its main lobby, three long narrow skylights that allow for natural lighting, and one wall of all glass that has the ability to blackout if needed. Earth tone carpeting adds to the ballroom's natural ambiance and an adjacent kitchen allows for higher quality food and beverage service by the Convention Center's in-house caterer ARAMARK.



Five-Year Vision:

- Continue to work with City officials and developers on Convention Center expansion.
- Seek resources to continually renovate and update existing Convention Center infrastructure.
- Become the leading convention and meeting destination in California and the nation.
- Increase communication and partnership with Levi's Stadium.
- Maintain and exceed Community Outreach efforts.
- Maintain and exceed Green Efforts to be a recycling and green power leader.

Five-Year Strategic Goals and Measures of Success

- 2015-16: Expand current parking options for Convention Center meeting with local businesses and securing sustainable contracts when applicable.
- 2015-16: Continue to score high marks on customer satisfaction surveys.
- 2015-16: Install and effectively monitor data from EV Charging Stations in Tasman Parking Structure and in Convention Center garage.
- 2017-18: Discover new green initiatives and maintain effective recycling effort, continuing to donate to the community via the Santa Clara Unified School District, Bill Wilson Charity Luncheon and Family Giving Tree, Second Harvest Food Drive, and Sacred Heart.
- 2019-20: Adapt to new technologies to enhance meeting experience.

- 2020-21: Create new client customer service research survey.
- 2021-22: Assist in bid for another Super Bowl and/or major world event.

2015-16 Highlights and Priorities

- Secure sustainable Convention Center parking.
- Inform city of expansion needs and supply business lost reports as a result of current space limitations.
- Develop recommendations to executive team for product positioning and messaging based on market intelligence.
- Strive for fifth consecutive year of fiscal year profit.
- Explore and implement fee structure for Convention Center parking.

EXECUTIVE TEAM

Steve Van Dorn

President & CEO
steve.vandorn@santaclara.org
(408) 380-1231

David Andre

Vice President of Marketing & Communications
& Communications
david.andre@santaclara.org
(408) 380-1235

Annette Manhart

Vice President of Convention Sales
Marketing & Services
annette.manhart@santaclara.org
(408) 380-1239

Lisa Moreno

General Manager of the
Santa Clara Convention Center
lisa.moreno@santaclara.org
(408) 748-7015

Barbara Carlisle

Vice President of Finance & Operations
barbara.carlisle@santaclara.org
(408) 380-1232

